CELIA

Collaborative Education, Leadership, & Innovation in the Arts

AN Ohio Center OF Excellence At Wright State University



- College Credit -Registration Information

Pride & Prejudice: The Bicentennial - October 10, 11, & 12, 2013

On October 10, 11, and 12, CELIA will celebrate the bicentennial celebration of Jane Austen's beloved novel, *Pride and Prejudice*. Published in 1813, Austen's famous novel and the adaptations it continues to inspire have captured the hearts of readers and the minds of researchers. Please join us to celebrate *Pride and Prejudice's* 200th birthday and to learn more about Jane Austen and Regency England.

> Wright State University Division of Professional Development 415 Allyn Hall Dayton, OH 45435

Wright State University Division of Professional Development - DPD

HOW TO REGISTER

Mail your registration form and payment (check, money order or P.O.) to:

DPD Workshops 415 Allyn Hall Wright State University 3640 Colonel Glenn Hwy Dayton, OH 45435-001

Please use the **Special Graduate Application and Registration Form** to enroll. Your enrollment is based on the information you enter, so make sure it is complete, accurate, and legible. Post-dated checks forwarded with registration forms and registration forms without payment are not acceptable and will be returned.

When to Register

Unless stated otherwise, registrations are accepted until the first day of the class as long as the class is not full. Early registration is strongly recommended. If the course does not meet the required minimum enrollment it will be cancelled and you will be notified in advance. There is a \$25 fee for registering after the registration deadline.

University Computer Account Information

Upon enrollment you will be issued a University Identification Number, UID. This ID will allow you to access your grades on-line and access other information as needed. Please do not discard your UID. Grades will not be posted until the end of the semester and will not be available until then. If you experience any difficulty accessing your grades please contact DPD, (937)775-2250 or call the CaTS Help Desk, (937)775-4827.

Credit Cards

You must go on-line to pay by credit card. We accept Discover, Visa and MasterCard. All charge transactions are subject to bank approval. There is a 2.75% fee assessed for paying by credit card.

REGISTRATION POLICIES

Credit workshops listed in this catalog are intended as continuing education for professionals in the fields of education, human services, and counseling who are not pursuing a degree at Wright State University.

Changes in Registration or Withdrawal

All changes in registration must be processed through DPD. There is no fee for a complete withdrawal from the university or to drop/change a workshop one week prior to the first meeting. In an emergency please contact DPD at 937-775-2250. Be sure to request verification of withdrawal.

Residency

Fees are contingent upon your Ohio residency status (see registration form). The fees listed are Ohio resident fees. Non-Ohio residents must pay an additional \$237 per credit hour for each course taken. For assistance in determining your status please contact the Office of the Registrar, 937-775-5588.

Refunds

This refund policy applies only to workshops offered by the Division of Professional Development (DPD). You will receive a 100% refund if the course is cancelled. To drop a class you must notify the DPD office a week in advance or you will be charged a \$75 fee.

Refunds for Two Day and Weekend Workshops

No refund is given for two-day or a weekend workshop after the first class session convenes.

Refund Requests

Refund requests must be made in writing and directed to DPD.

Questions?

Please contact: Sue Bevan 937-775-2250 sueanne.artz@wright.edu

SPECIAL GRADUATE APPLICATION									Division of Professional Development				
WRIGHT STATE AND REGISTRATION FORM									College of Education and Human Services				
UNIVERSITY PLEASE TYPE OR PRINT (INCOMPLETE FORMS WILL DELAY PROCESSING) Please mark which quarter Fall Quarter Winter Quarter					r you are enrolling: Spring Quarter This form may n graduate course					not be used to register for regular es. For registration and advising, n of Professional Development at			
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3 Ohio Residency 4 Class/Workshop Selection For the purpose of determining fees, students are classified as Ohio or non-Ohio residents. Please check one of the following which applies to your residency status. Dept. Course Section Credit (mark one) Credit In-State per Out-of-State number option (mark one) Credit Hour Credit Hour													
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By signing this agreement with Wright State University, I am requesting to be regis- tered for classes and promise to assume financial responsibility for the payment of all my education-related charges and fees associated with my student account and to pay those charges when due. In the event my account becomes past due, I acknowledge that a registration and transcript hold will be placed on my account and my account may be reported to the credit bureau and referred to the State of Ohio Attorney General's Office for collection. I agree to pay all late fees, collection costs, and attorney fees related to the collection of my account.					Make checks payable to Wright State University Mall to: DPD Workshops 3640 Colonel Glenn Hwy. Dayton, OH 45435-0001 (937) 775-4855 fax								
Signatu	re		Date	_									
Name UID or SS#													

Check or Money Order #____