

**PCC**  
**EXTENSION**

Fall 2018

August 26 – December 15, 2018  
*Classes Start Throughout the Session*

# *Discover Your Passion*

## *Lifelong Learning*



PCC Extension PCC Extension PCC Extension  
**WINNER**  
LERN International  
Award - PRINT  
Augusoft User  
Award  
WEBSITE  
PCC Extension PCC Extension PCC Extension

*Classes for the Community*  
[pcclearn.org](http://pcclearn.org)



# Fall 2018

## ***The Benefits of Lifelong Learning... let us count the ways:***

Peter Drucker titled the emerging economy of the 21st Century the Knowledge Society. In this new economy, lifelong learning is more important than ever to individual lives. The seven benefits of lifelong learning, as defined by the Learning Resources Network, are the underpinning of the PCC Extension department – your lifelong learning partner!

### **Professional Development**

Human capital is a critical factor of a prosperous work force making professional development a necessity.

### **Community and Society Benefits**

Quality of life in one's community and society is directly impacted by the extent to which its citizens are engaged in lifelong learning.

### **Mental Health**

Maintaining and increasing one's mental health is a recognized benefit of lifelong learning.

### **Longer Life**

Lifelong learning keeps the brain sharp and active.

### **Personal Development**

People of all generations are engaged in lifelong learning.

### **Changing Lives**

Lifelong learning changes lives, sometimes overnight.

### **Knowledge Society**

Approximately 15 million people in the US and Canada take lifelong learning classes each year.

*Sign up for a course, a workshop, or a certificate program through PCC Extension and discover for yourself the benefits of lifelong learning.*

The PCC Extension department is located on Foothill Boulevard (Community Education Center). Address on page 37.

*Hands-on creative classes are the perfect way to create special holiday gifts!*

Aromatherapy Herbal Candle Making  
Basket Weaving  
Bath Products  
Body Butter (Cream/Lotion)  
Cold Process Soap From Scratch  
Create a Critter or Fairy Garden!  
Fizzy Bath Bombs  
Handmade Herbal Soap Making  
Pattern Making

### *Multi-Day Tours*

Arizona's Valley of the Sun  
Red Rocks, Canyons & Rail Holiday  
Yellowstone & Grand Tetons  
in Winter  
Central Coast Lighthouses,  
Redwoods & Rail

**NEW**

### *Fall Happenings!*

Certificate in Sales  
Practical Excel for Success  
Piano II  
Essay Writing Made Easy  
Comedy Writing for All Mediums  
Best Practices for Success  
7 Strategies to Control  
Your Thoughts

***Our Winter PCC Extension catalog will be available in November!***

# ***PCC*** ***EXTENSION***

# FALL 2018

August 26 to December 15

## CAREER

Professions .....	2
Entrepreneur .....	9
Technology .....	10



## FINANCE

Investing .....	14
Retirement .....	15



## ENRICHMENT

Cooking .....	16
Art .....	18
Dance .....	19
Music .....	20
Crafts .....	22
Writing .....	24
Photography .....	25
Languages .....	26



## ACTIVE

Exercise .....	27
Lifestyle .....	29
Sports .....	32
Outdoors .....	33
Trips & Tours .....	34



## INFORMATION

Registration Info & Form .....	38
General Information .....	39
Maps .....	40
Course Index .....	41

## LEGEND

**NEW** New for Fall 2018



Online



Certificate Program

Locations: **PCC** - Pasadena City College  
**AHS** - Arcadia High School





## Notary Public Courses

Instructor: Thomas Peavyhouse

### Notary Public Licensing

**Notary Class:** This course exceeds the State of California qualifications for new applicants and for notaries that are renewing their commissions. *Commissioned notaries may take this course six months prior to their commission expiration date.* Students completing the class will receive a State-approved Certificate of Completion required to take the State-proctored notary examination. The State of California will offer a same-day exam (additional cost). \$45 materials fee payable in class.

**Advance registration recommended.** Minimum age 18. Late arrivals will not be admitted and no refunds will be given.

**Notary Exam:** Registration/exam begins at 4:00 pm, concludes at 6:00 pm. Exam requirements:

1. \$40 *check or money order only* payable to the Secretary of State (including renewals). *No Cash.*
2. ID: Driver's License or State DMV card; Passport; Military ID; (non US citizens bring Alien Registration number).
3. Bring two sharpened, No. 2 pencils.
4. Bring a 2"x2" passport photo to be submitted as part of the Secretary of State application background check. May be purchased in class for \$10.

0390X	PCC - Room R221	\$89
Oct 20	1 Saturday	8am-4pm

### Loan Signing Specialist

This course will provide notaries with the skills and knowledge needed to become a Loan Signing Specialist. Every aspect of the field will be covered, from the initial contact with the borrowers, to the completion and return of the loan document package. **Note:** Anyone may attend, however you must be a notary to become a loan signing specialist. \$45 materials fee payable in class.


**Optional: Take home exam. Fee: \$30 payable in class.** Those passing will receive a Loan Signing Specialist certificate.

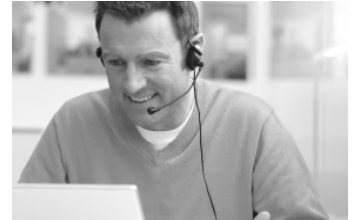
0315X	PCC - Room R113	\$65
Oct 21	1 Sunday	9am-1pm

## Certificate in Customer Service



In partnership with UGotClass

 Customer service is essential for business and all work organizations. The increase of technology has made human interaction with customers all the more important. Whether it relates to retaining customers, serving your audience, or turning inquiries from potential customers into sales, good customer service is a central factor in organizational success. Learn to improve your customer service skills and enhance your career skill set, improve productivity, and increase your organization's success. Also discover some extraordinary customer service techniques not found anywhere else.



Two one-month courses, \$245 for both courses and certificate. Fee represents a savings of \$45 off the same classes if registered separately.

COURSELIST:


Keys to Customer Service  
Extraordinary Customer Service

4515X	ONLINE COURSE	\$245
Start Date: Sep 4		

## Management Certificate



In partnership with UGotClass

 Attention supervisors, managers, and emerging leaders! Enhance your management skills! Discover the keys for effectively managing your employees. Find out how to create clear expectations, engage and motivate employees, and increase your effectiveness. Also learn how to improve your management of time and productivity. Finally, uncover the keys to manage different generations in your workplace; and discover what motivates each generation at work, what incentives they respond to, and what messages they value.

Three one-month courses, \$595 for all three courses and certificate. Fee represents a savings of \$70 off the same classes if registered separately.

COURSELIST:


Management Boot Camp  
Managing Generations in the Workplace  
Collaborative Management

4540X	ONLINE COURSE	\$595
Start Date: Sep 4		

## Supervisory & Leadership



In partnership with UGotClass

 Your employees are your most valuable resource. Ensuring the efficiency of your team is the key to your success and is your most important responsibility. Get practical, easy to understand, and insightful methods for new and even experienced supervisors and managers. Learn about effective delegation, performance management, and writing performance reviews. Discuss the specifics of the supervisor's role and responsibilities, and strategies for improving your overall effectiveness as a leader. Visit [pcclearn.org/UGotClass](http://pcclearn.org/UGotClass) for more information.

4521X	ONLINE COURSE	\$395
Start Date: Sep 4		

## Become a Mystery Shopper

Instructor: Jennifer Hayes

Mystery shopping is a wonderful way to earn extra income and have fun while shopping, dining, and evaluating customer service at local businesses! This workshop will show you the ins and outs of mystery shopping. Topics include:



- Signing up with shopping companies
- Getting your first assignment
- Avoiding pitfalls
- Writing great reports

\$20 materials fee payable in class.

0329X                      PCC - Room R221                      \$39  
 Oct 13                      1 Saturday                      12pm-2:30pm

## Certificate in Office Operations

In partnership with UGotClass



Efficient office operations are the difference between success and not-so-much, between being in the black and being in the red, between working harder and working smarter. Strategies and benchmarks of office operations increase the productivity of every person in your organization. Position yourself as the one who knows what to get done, and how to get things done in office operations.

Three one-month courses, \$495 for all three courses and certificate. Fee represents a savings of \$90 off the same classes if registered separately.

COURSELIST:

- Office Operations
- Embracing Sustainability in the Workplace
- Cyber Security for Managers

4391X                      ONLINE COURSE                      \$495  
 Start Date: Sep 4

## Occupational Spanish Courses

In partnership with ProTrain



Self-paced, online courses, start anytime, 16 hours of instruction, for 6 months; Certificate of Completion available upon request.

- Spanish for Banking**
- Spanish for Construction**
- Spanish for Educators**
- Spanish for Firefighters**
- Spanish for Food Service**
- Spanish for Health Care**
- Spanish for Housekeeping**
- Spanish for Law Enforcement**
- Spanish for Manufacturing and Warehousing**
- Spanish for Social Services**
- Spanish for the Workplace**

The fee for each course: **\$165**. For detailed program descriptions, go to: [pcclearn.org/ProTrain](http://pcclearn.org/ProTrain)

For in-class Spanish classes, turn to page 26.

## Certificate in Data Analysis

In partnership with UGotClass



Data Analysis is one of the most sought-after skills in the workplace. Companies have vast amounts of data, but it is rare to have someone with the ability to analyze that data to see trends and make predictions. Add a whole new skill set to your portfolio and make a big difference in the success of your organization by acquiring data analysis skills. Whether your business is home based or a large company, this certificate will take you to the next level where important decision-making happens.

Three one-month courses, \$495 for all three courses and certificate. Fee represents a savings of \$90 off the same classes if registered separately.

COURSELIST:

- Introduction to Data Analysis
- Intermediate Data Analysis
- Advanced Data Analysis

4545X                      ONLINE COURSE                      \$495  
 Start Date: Sep 4



## Healthcare Certificate Programs

In partnership with ed2go



These online Healthcare Certificate Programs will distinguish you as a knowledgeable, skilled, and committed professional in specialized healthcare fields. *CE contact hours provided.*



- Complementary and Integrative Health**
- End of Life Care**
- Food, Nutrition, and Health**
- Gerontology**
- Healthy Aging**
- Spirituality, Health, and Healing**

Programs start monthly. For detailed program descriptions, requirements and start dates, go to: [ed2go.com/pcclearn](http://ed2go.com/pcclearn)



### Become a Solar Installer

Instructor: Quayum Abdul



Since 2010, solar panels have increased in popularity. Home and commercial owners are looking for Solar Installers to install solar panels on roofs, and countless experienced solar installers are providing this work as independent contractors. In fact, it is projected that by 2020, 65% of solar installations will be done by independent solar installers. Join us and learn how to design and install roof-top solar photovoltaic systems. Participants will have the opportunity for hands-on, real world training through a volunteer organization. Topics include:

- Solar, electrical, and city codes
- Electrical wiring


**Note:** Course requires a total of 24 hours of instruction. Certificates will be issued upon successful completion of the course, as determined by the instructor. \$40 material fee payable in class.

2257X PCC - Room R113 \$119  
 Oct 19-Dec 14 8 Fridays 6:30pm-9:30pm

### NEW Certificate in Sales

In partnership with UGotClass



 Social media and digital technologies, when understood and leveraged effectively, can enable you to find new clients and motivate these clients to take action in more efficient and strategic ways. Whether you are a beginner new to the sales process or a seasoned professional who loves selling, understanding the basic steps of sales and freeing your mind of negativity is the foundation to your business success. Gain a better understanding of the importance of the sales function and learn new skills in relationship management, prospecting, customer management, and delivering a compelling sales presentation. Move yourself or your sales team to increased success.

Three one-month courses, \$495 for all three courses and certificate. Fee represents a savings of \$90 off the same classes if registered separately.

**COURSE LIST:**

- Strategic Selling with Social Media
- Getting Started in Sales
- Power Selling

4328X ONLINE COURSE \$495  
 Start Date: Sep 4

### Certificated (2-Day) Film School

*Produce, Write, Direct, Act*

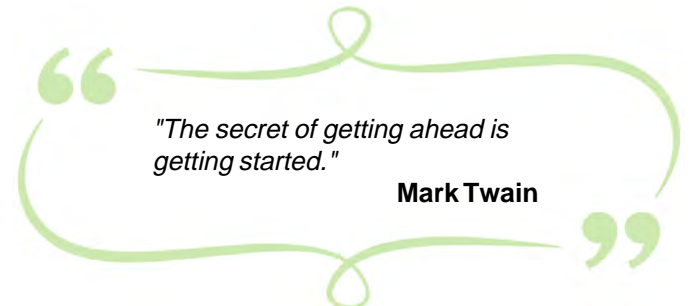
Instructor: Dov S-S Simens

This course launched into filmmaking writer Quentin Tarantino, actor Will Smith, and singer Queen Latifah, and now, hopefully, yours! Anyone...Yes anyone can Write, Produce, or Direct films and TV shows for profit when given the basic information - and this intensive crash-course delivers! The focus is on the business of filmmaking (yes, talent is important but it can't be taught) rather than the art of filmmaking. **Day 1: "Filmmaking A-Z: Writing, Directing Shooting & Editing"** details step-by step how to make your first feature film with budgets as little as \$10,000 to as high as \$100,000,000. **Day 2: "Dealmaking A-Z: Producing, Financing, Distributing & Profiting"** clearly explains how to market, sell, and finance the film you learned to make on Saturday. All attendees receive a 100 page Filmmaker's Workbook; qualify for a Producer's Diploma and Filmmaker's Certificate; and graduate knowing exactly how the industry, called Hollywood, whether its Agents, Bankable Stars, Dealmakers or Powerbrokers, works when you are a first-timer. Topics include:

- **Screenwriting:** Writing & Selling a Great Script
- **Directing:** Scheduling & Shooting 1-3 Week Shoots
- **Producing:** Packaging & Selling Feature Films Globally
- **Distributing:** Marketing Film Festivals & Awards
- **Financing:** Pre-Selling & Profiting from 32 Revenue Streams

4215X \$395  
 Dec 8 & 9 1 Saturday & Sunday 9am-6pm

Classes held at the Hollywood Film Institute at the Raleigh Studios, 5300 Melrose Ave., Hollywood



## Voiceover Classes

Partner: Voices For All


### Voiceover Professional: A New Career

This fun and empowering 2-hour introductory workshop covers the different types of voiceovers and what tools are needed to find success. Students will be coached as they read a script, and are recorded to receive a professional voiceover evaluation later. Leave with the knowledge necessary to decide if this career is something you want to pursue. This workshop is taught by a professional voice actor from a voice acting training company.

4210X PCC - Room R113 \$49  
Sep 22 1 Saturday 10am-12pm



### Voiceover Professional: A New Career One-on-One Online Class

 This fun and empowering 90-minute introductory workshop, taught by a professional voice actor, covers the different types of voiceovers as well as what tools are needed to find success in the industry. Your instructor will coach you in this one-on-one video chat setting as you read from real scripts; and later will provide a professional voice evaluation. For a demonstration, go to: [voicesforall.com/ooo](http://voicesforall.com/ooo). **Note:** Students must have internet access and a webcam.

4220X ONLINE COURSE \$49  
**Schedule your class when convenient!**  
Login info provided upon registration.



CAREER

### Professional Make-Up Artistry

Instructor: Michele Godinez

This is a hands-on course where students learn to properly color match, contour, highlight, and create a Natural Eye look for bridal, print, and film shoots, as well as for everyday use. Students also will learn a Glamour look for special occasions, fashion, and print. Included: eyeliner techniques, professional kit necessities, how to make your look last all day, bring in business, and receive professional discounts on name-brand make-up. **Note:** Upon successful completion of the course, students receive a Certificate from the instructor (professional discounts are available with certificate). \$40 materials fee payable in class.

*When registering, indicate start date*


0413X PCC - Room R115 \$89  
Oct 21-Oct 28 2 Sundays 9am-5pm

0413X PCC - Room R115 \$89  
Dec 2-Dec 9 2 Sundays 9am-5pm

### Certificate in Basic Game Design

CP

In partnership with UGotClass

 Games, beyond entertainment, are increasingly recognized as tools to serve many business purposes. This Certificate provides a general introduction to the design and development of both video and analog games, with a particular focus upon the use of games outside of consumer entertainment. In the first course, discover resources for developing game design and identifying the mechanics and verbs used in different games. Students will learn the different activities that are part of game design, how to flesh out a game idea to increase the chance of a successful game design experience, and gain a basic understanding of how to work with game developers. In the second course, learn the basics of the video game design process and the main video game genres; and use a game development application to begin a journey of making games. By successfully completing this Certificate in Basic Game Design, students take the first step to understanding game design, and to creating games.

Two one-month courses, \$395 for both courses and certificate. Fee represents a savings of \$95 off the same classes if registered separately.

COURSELIST:


Introduction to Game Design  
Intermediate Video Game Design

4382X ONLINE COURSE \$395  
Start Date: Sep 4

### Social Media for Business Certificate

CP

In partnership with UGotClass

 Get in on this exciting and growing way to communicate, market, and serve your customers and clients. Designed for businesses, nonprofits, government, and organizations. From Facebook to Twitter, blogging, YouTube, and LinkedIn, discover the new principles of communication that apply across all networks, how these specific social networks work, and the possible uses for your organization.

Three one-month courses, \$495 for all three courses and certificate. Fee represents a savings of \$90 off the same classes if registered separately.

COURSELIST:

Introduction to Social Media  
Integrating Social Media into Your Organization  
Marketing Using Social Media

4517X ONLINE COURSE \$495  
Start Date: Sep 4





# Online Career Training Programs

These programs will chart your course to an in demand profession or help advance your current career with industry certification. Begin these programs at any time and learn at your own pace! Upon successful completion of all coursework, you will receive a Certificate of Completion.

**All materials are included in the program fees. Each course has an instructor assigned to answer questions.**

## Features:

- 6-18 month self-paced, start anytime
- Textbook and materials included
- Prepare for industry certification
- Certification exam voucher included
- Advisors provide coaching, motivation, and career readiness support
- **Financial assistance available**

## HIGH DEMAND CAREER FIELDS

### Pharmacy Technician

Gain the skills and knowledge to qualify for entry-level positions in pharmacies, and be prepared to sit for the Pharmacy Technician Certification Exam (PTCE).

### Administrative Dental Assistant

This nationally recognized Administrative Dental Assistant Online Certificate Program will teach you essential skills for managing the business of a dental practice and becoming an administrative dental assistant.

### Certified Medical Administrative Assistant (CMAA)

Administrative medical assistants are versatile and valuable members of the healthcare team. This program prepares you for the Certified Medical Administrative Assistant (CMAA) exam.

### Medical Terminology

The Medical Terminology Online Training Program teaches you to understand medical terms and their application.

### Android App Developer

This Google-Authorized Training program is designed to propel your career as a professional Android app developer. This program takes you through the basics and moves on to advanced concepts in Android app development. You will acquire the necessary skillsets and experience for professional Android application development.

### Certified Bookkeeper

The Certified Bookkeeper Online Training Program for experienced bookkeepers leads to national certification with the American Institute of Professional Bookkeepers (AIPB). The AIPB certification is a high professional standard for bookkeepers.

### Chartered Tax Professional

After successfully finishing the Chartered Tax Professional Certificate Program, you will be qualified to prepare tax returns for individuals, small business corporations, partnerships, and sole proprietorships

### Certified Wedding Planner

Wedding planners combine creativity and organization to help happy couples celebrate the most important day of their lives. Train for a career surrounded by celebratory events!

### Human Resources Professional

Master the skills needed to advance within your human resources career, a high-demand field with plenty of opportunity for advancement.

### Certified Residential Interior Designer

This program will give you the basic skills and background needed to start working as an interior home designer, and the Residential Interior Design Education (R.I.D.E.) credential will increase your status with potential clients.

### Veterinary Assistant

This program is designed for people who want to work at a veterinary hospital and for those already employed in positions in which they look after animals.

### Child Development Associate Training

This flexible, self-directed certificate program in Childcare and Education enables you to earn your national Child Development Associate (CDA) certification.

### CompTIA™ A+ Certification Training

The CompTIA™ A+ Certification is a critical first step in opening the door to your IT career. Throughout this program, you will learn the essential skills needed to begin a career working within the industry.

### Microsoft Office Specialist 2016 (MOS) Certification Training

The Microsoft Office 2016 Specialist training program prepares you to sit for the Microsoft Office Specialist Certification Exams, which cover Word, Excel, PowerPoint, Outlook, and Access.

### Adobe Certified Associate

If you like and appreciate graphic design and consider yourself creative, this program is perfect for you. Become a Adobe Certified Associate and by learning Adobe's Creative Suite, the most commonly used program for professional graphic design, video editing, and web development.

### The Complete Project Manager with CAPM® and PMP® Prep

By combining the Essentials of Project Management with Mastering Project Management, this online training program provides you with a thorough understanding of project management.

### Professional Bookkeeping with QuickBooks

Prepare for a career in the high-demand field of bookkeeping as you master QuickBooks—the leading financial software tool for small businesses. By the end of this program, you will be an expert in everything from basic accounting to double-entry bookkeeping.

**For complete program details and registration information for these and many other Online Career Training Programs, visit:**

[pcclearn.org/CTP](http://pcclearn.org/CTP)



# Classic Instructor-Led Online Courses!

Courses Start Monthly

## Business

### Start Your Own Small Business

Learn how to take your dream of starting a business and put it into action. In this course, you will learn everything you need to know about starting a business. You will begin by discovering the tricks to picking the right opportunity for you. Next, you will learn how to develop proven marketing techniques to easily build sales. Since every business needs money, we will discuss traditional and nontraditional financing options. Finally, you will learn easy-to-implement employee-management procedures and how to write business policies that help you build your business.

ONLINE COURSE \$109  
Start Dates: Sep 12, Oct 17, Nov 14, Dec 12

## Computer

### Introduction to Photoshop CC

Photoshop is the world's most popular photo-editing program. Artists, photographers, designers, and hobbyists all rely on Adobe Photoshop for image creation and editing. Discover the fastest and most effective ways to use Photoshop from an expert and former columnist for Photoshop User magazine (who has twice been nominated for the Photoshop Hall of Fame). You will learn how to use Photoshop while accessing it from the Creative Cloud (CC). The course provides detailed, step-by-step instructions that you will have no trouble following, even if you have never used a computer graphics program before! And you will have a lot of fun doing it.

ONLINE COURSE \$109  
Start Dates: Sep 12, Oct 17, Nov 14, Dec 12

## Enrichment

### Genealogy Basics

Tracing your family's history is a fascinating journey. Genealogy Basics will help you understand the genealogy research process and the way we interpret the information we find. This course guides you through the search process for family names using several subscription-based Web sites which you can access while you are enrolled in the class. Along the way, you will learn through hands-on examples methods to help you dig deeper into your family's past. You will develop a strategy to accomplish your objectives, evaluate the results, and share that information with others. You will discover, in simple terms, where to look, who to contact, and how to make your family history come alive!

ONLINE COURSE \$99  
Start Dates: Sep 12, Oct 17, Nov 14, Dec 12

## Internet

### Designing Effective Websites

These days, creating a website is so easy almost anyone can do it. But with all the competition on the Web, creating a site that is effective is more challenging than ever. To do that, you need to employ good design principles. Regardless of your current skills or level of knowledge, in this course you will master the basics of Web design and learn how to build sites that are better and more effective. Get ready to take your Web design skills to the next level! We will examine the tension between form and function, explore the six major states of the website development process, and learn the basics of user-centered design. We also will cover the five basic steps to organizing information, find out how site design themes can be used for information delivery, and review Web page design considerations.

ONLINE COURSE \$109  
Start Dates: Sep 12, Oct 17, Nov 14, Dec 12

## Test Prep

### GED Preparation

If you are comfortable reading a high school textbook, doing math basic operations like fractions and decimals without a calculator, and writing a short letter in English, you are ready to get started! This course will help you analyze your strengths and weaknesses so you can focus your studying on the areas that you need most. You will get the basics of what you need to know to succeed on the four GED® test modules: Reasoning Through Language Arts, Social Studies, Science, and Mathematical Reasoning. After completion of this course, you should be well-equipped to take and pass the GED® test!

ONLINE COURSE \$109  
Start Dates: Sep 12, Oct 17, Nov 14, Dec 12

## Writing

### Travel Writing

In this course, you will learn how to develop the skills of a travel writer. You will learn how to translate what is seen, heard, tasted, touched, smelled and felt (intuitively and physically) into publishable articles and books. You will understand the writing styles and methods needed to sell material in today's competitive market (including the how-to's of technical aspects of lead paragraphs, descriptive passages and the uses of interviews, quotes and facts). By the end of the course, you will have the ability to write for the travel market. So pack your sense adventure, organize your determination and put your keyboard in a comfortable position. If you have a desire to write and yearn to travel, you're a perfect candidate to become a travel writer.

ONLINE COURSE \$99  
Start Dates: Sep 12, Oct 17, Nov 14, Dec 12

See page 13 for more options. For complete course details and to register for these and other ed2go courses, visit:

[ed2go.com/pcclearn](http://ed2go.com/pcclearn)

# NEW! Training Program for Commercial Drone Pilots



## Commercial sUAS Pilot FAA Part 107 RPIC Exam Preparation Program

**sUAS: small Unmanned Aerial Systems (drones)**  
**RPIC: Remote Pilot in Command**

### Commercial RPIC sUAS Pilots:

- Provide unmanned aerial support service to industry clients
- Develop sUAS flight plans in accordance with FAA regulations
- Assist in data processing of imagery collected during sUAS flights
- Coordinate and conduct sUAS flight operations, testing, and training
- Provide crew leadership for any anomalies or emergency situations

The Commercial Drone Pilot job training program prepares you to pass the FAA Part 107 RPIC exam necessary to receive RPIC Certification. Program includes:

- Aircraft Performance, National Airspace, Operations, Regulations, Weather
- Flight training with various types of sUAS (drones)
- Learning to assist established Commercial sUAS operators in “real-life” situations

A minimum score of 70% is required to pass the final FAA Part 107 exam.

This 3-part program consists of 37 Classroom hours and 120 Externship hours:

**Part 1:** 21-hour lecture and FAA Part 107 RPIC Exam review

**Part 2:** 16-hour “hands-on” sUAS Pilot training

**Part 3:** 120-hour Externship to be completed within 6 months after successful completion of Parts 1 and 2. This program is designed to optimally prepare you to perform the duties of a Commercial RPIC that are required in any commercial drone setting including cinematic, construction, public safety, realty, surveying, and transportation. Students learn to assist established Commercial sUAS operators in “real-life” situations.

### Course Work Requirements:

- Attend 21 hours in-class; regular attendance required
- Complete homework, successfully pass quizzes and exams
- Complete successfully 16 hours of sUAS flight training
- Complete successfully 120 hour externship
- Internet and email access

### Prerequisites:

High School Diploma or GED, or High School Senior (Parent/Guardian Release form required if under 18)

### FALL 2018 CLASS SCHEDULE:

#### Part 1: FAA Part 2107 RPIC Exam Course

4421X	AHS - Room H102	\$399
Sep 5-Oct 17	7 Wednesdays	6:30pm-9:30pm

#### Part 2: sUAS Pilot Training Course

*Prerequisite: Successful completion of Part 1 and/or have a RPIC Certificate*

4422X	PCC - Room W102	\$499
Oct 21-Oct 28	2 Sundays	8am-5pm

**Pay per class, or purchase Parts 1 and 2 together at the discounted rate of \$795 (a savings of \$103).**

#### Part 3: Externship

*Prerequisite: Successful completion of Part 1 and Part 2, and have a RPIC Certificate. RPIC Exam fee of \$150 is not included in program price.*

The 120-hour externship to be scheduled with instructor and completed within 6 months after completion of Part 2.

4423X	(South Bay/Torrance Area Location)	\$799
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**Part 3 Externship - Registration available only after completion of Part 1 and Part 2 and with proof of RPIC Certification. Register within one month of the last class in Part 2 and pay only \$749.**

**Note:** Fees include all classroom lab materials and textbooks.

*Instructor: Barry Brennan is the President and founder of Flying Lion, Inc. (FLI), a full service sUAS Solutions Company. Barry has over 13 years' experience as a reserve police officer and 4 years as a drone pilot.*

### Work Environment:

RPICs work in a variety of fields including agriculture, cinema, logistics, public safety, real estate, surveying, and transportation.

### US Dept. of Labor Bureau of Labor Statistics:

RPIC estimated annual compensation is between \$25,000 and \$70,000.

### Job Outlook:

The Association for Unmanned Vehicle Systems International, projected more than 100,000 new jobs in unmanned aircraft by 2025.

### Free Information Session

For those enrolled, or interested in enrolling in the Commercial Drone Pilot Training Program, you are invited to attend a free information session to meet the instructor, and to learn about the course and FAA certification requirements. There is no cost to attend the information session, however, reservations are required. *No walk-in guests!* Call 626-585-7608 to register.

PCC Campus, R Building, Room R109  
Wednesday, August 22, 2018, 6:30pm-7:30pm



## Business Startups

Instructor: Connie Sparks

### The ABCs of Starting a Business

This workshop will provide information and resources important to know before venturing into business. Topics include how and where to apply for licenses and permits; how to market a business; how to make money work; how to put systemic processes in place; business structures; the basics of funding programs; and the importance of having a business model and how to execute it. Also discussed will be how to conduct market analysis, competitor analysis; and programs and services available through various support agencies. \$20 materials fee payable in class.

0423X PCC - Room R121 \$39  
Oct 13 1 Saturday 10am-12pm

### You Need a Business Plan!

This highly interactive workshop is designed to aid the business owner (startup or existing) in developing a viable plan to get a business growing or continuing to grow in the right direction. Attendees will engage in step-by-step exercises, covering all sections of a business plan necessary to secure financing. This practice will foster thought processes required to create a plan, constructively define goals, and establish objectives. \$25 material fee payable in class.

0422X PCC - Room R121 \$45  
Oct 20 1 Saturday 10am-1pm

### Marketing Made Easy on a Small Budget

This workshop shows business owner's how to use multiple cost effective marketing segments to brand their business and reach their target groups; and be more creative in finding not just a customer, but the right customer offering long-term ROI benefits. The highlights of this workshop are marketing on a budget; showing business owner's how to stand out when marketing to potential customers; becoming more effective with messaging, branding, and planning; creating product value; and connecting with customers. Using the resources and strategies of this course, attendees will become more effective with messaging, branding, and planning. \$15 materials fee payable in class.

0429X PCC - Room R121 \$39  
Nov 3 1 Saturday 10am-12pm

Enroll in all three classes at the same time and receive a \$13 discount!

## Crowdfunding for the Savvy Entrepreneur

Instructor: Connie Sparks

Do you have an idea for an awesome invention, want to start a business, or generate sales for a specific product? If so, you need capital or social crowdfunding resources to turn your entrepreneur savvy inspiration into a success! Traditional lending is no longer an option, therefore, thousands of entrepreneurs have turned to crowdfunding. This workshop provides a treasure trove of practical information, valuable tips, tools, and strategies to create a successful crowdfunding campaign! Learn the difference between a successful campaign and a failed campaign, how to get started, working with contributors, and being creative without spending long hours at the computer. \$20 materials fee payable in class. Topics include:

- What is Crowdfunding
- Types of Crowdfunding
- Crowdfunding Mistakes
- Mechanics of Reward Crowdfunding
- Industry Facts and Highlights
- Why Businesses Turn to Crowdfunding
- Crowdfunding and Your Business
- Emerging and Small Business Social Lending
- Funding Challenges for Emerging Businesses
- Alternative Fin Tech Financing Woes
- Tax Implications


0435X PCC - Room R121 \$39  
Sep 8 1 Saturday 10am-12pm



## Entrepreneurship Certificate

CP

In partnership with UGotClass

 Boost your chances of success for your new or small business and reduce your risks. Get the latest on planning your business, brainstorming business ideas and a checklist for going into business. Then learn how to create a business plan, including assessing business feasibility and prepare the management and financial plans. Then take home a step by step approach to attract and keep customers, with an emphasis on customer-driven marketing decisions and building a strong brand. At the end of this certificate, you will be able to identify the abilities required of successful entrepreneurs and how to acquire them, develop goals to help establish your business, develop an outline for your plan, and take home techniques to successfully manage and market your new business.

Three one-month courses, \$495 for all three courses and certificate. Fee represents a savings of \$90 off the same classes if registered separately.

COURSELIST:

Entrepreneurship Boot Camp  
Entrepreneurial Marketing  
The Business Plan

4530X ONLINE COURSE \$495  
Start Date: Sep 4





## **NEW** Practical Excel for Success

Instructor: Jackson Pan

If there is one technological tool you need to succeed in life, it is arguably Excel! Being skilled in Excel is important at work, at school, or at home to help you make sense out of numbers or data. While you do not need to be an Excel guru, most likely, you will want to use Excel to solve problems at some point, therefore, why not begin today by exploring the potential of Excel? This workshop provides useful exposure to Excel while teaching practical skills. By the end of the workshop, you will have gained valuable, transferable Excel skills that will change your perspective about problem solving. I will help you "Excel!" **Note:** *Lecture only; laptop not necessary in class.* \$15 materials fee payable in class.

*Prerequisite: Basic Excel knowledge is recommended but not required.*

0575X	PCC - Room R113	\$49
Oct 6	1 Saturday	9am-1pm

## Create a Website for Business or Personal Use for FREE!

Instructor: Mike Rounds

Stop thinking about having your own website by creating one! You can create your site in minutes for FREE including text, graphics, YouTube video links, a shopping cart, and customization. Topics include:

- Getting your domain name
- Choosing a web host and signing up for an account
- Designing your web pages
- Collecting credit card information
- Listing with major search engines
- Getting your site noticed

\$30 materials fee payable in class. **Note:** *Lecture only; laptop not necessary in class.*

0504X	AHS - Room H101	\$45
Oct 29	1 Monday	6:30pm-9:30pm

"We have to stop optimizing for programmers and start optimizing for users."

Jeff Atwood

## Internet Marketing Classes

Instructor: Bob Cohen

### Facebook and Social Networks: How to Connect

Facebook, Twitter, LinkedIn and blogs have changed how people use the Internet. Whether you want to stay in touch with family and friends or learn how to leverage social networking for your business, this workshop will give you an understanding of these exciting tools, how each one differs, and how each is used to its best advantage. Learn how Social Networking sites work, how to set up your account, how to find friends, family members, groups, and how to establish connections with the most popular Social Networking services. **See note.**

0510X	PCC - Room R121	\$45
Oct 7	1 Sunday	9am-12pm

### Marketing with Facebook and Social Media

Students will learn how to use Facebook, Twitter and other Social Media sites to market just about anything from businesses and non-profits, to books and bands! This class covers the steps needed to create a Facebook page, how to link it to Twitter, and how to design content that attracts "Likes" and followers. Discover what content gets read, when and why people use Social Media, and what tools Social Media marketing professionals employ to save time. **See note.**

0502X	PCC - Room R121	\$45
Oct 7	1 Sunday	1pm-4pm

### Secrets of Internet Marketing

Explore Google AdWords and Search Engine Optimization (SEO) to help drive traffic to your site. Discover how a landing page can be used for promotions and offers, as well as what makes a successful email newsletter and how you can build one for pennies. Finally, find out how to use feedback sites and FREE local listings to help you generate more business. **See note.**

0503X	PCC - Room R121	\$45
Oct 14	1 Sunday	9am-12pm

### Blogging for Fun and Profit

Everyone is blogging – *are you?* Come learn what a blog is, where blogs are found, and how to get a blog for free. Find out how to share your pictures and videos with family, friends, organizations, and customers, and how to use your blog to share your ideas with the world, and perhaps make money doing it! Topics include: blogs for business, blog ads, blogs for marketing, and building blog communities. **See note.**

0507X	PCC - Room R121	\$45
Oct 14	1 Sunday	1pm-4pm

## Internet Marketing Certificate

Save \$31 by signing up for all four courses at once! Receive a certificate after successful completion of all four courses. Recommended for non-profit organizations, small business owners, job changers, and those re-entering the workforce! **Fee: \$149** (plus materials). **Note:** \$30 materials fee payable in each class.

Bob also teaches *Live, Work or Retire Abroad – Affordably!* - page 29.

## eBay Classes

Instructor: Kevin Boyd

### eBay 1 – The Basics of Selling

Make money by selling on eBay! Clean out your closet, earn additional income, or start a serious business – take this workshop and get started. Learn how to set up an eBay Seller account, create successful eBay listings, upload pictures, and accept credit card payments through PayPal. Topics include:

- Tips, Tricks, and Traps
- Determining shipping costs
- Locate free shipping supplies
- Print shipping labels
- Schedule FREE home pickups

Optional eBooks available for purchase after class. Class is taught by a multi-award winning instructor and published eBay author. *See note.*

0525X PCC - Room R117 \$59  
Dec 1 1 Saturday 9am-12pm

### eBay 2 – Advanced Selling Strategies

Discover, in one minute whether or not your item will sell! Learn “Insider Tips, Tricks, and Strategies.” Designed to draw the most bids, maximize sales, and beat your competition. Learn how to find a profitable niche; what to sell; what to avoid; and how to use Drop Shippers to minimize inventory costs. Topics include:

- eBay research
- Tips to get your item noticed
- Antiques, Collectibles, and large items you do not want to ship

*See note.*

0526X PCC - Room R117 \$59  
Dec 1 1 Saturday 1pm-4pm

### eBay 1 & 2 – Selling Series!

Save \$19 by signing up for both courses at once! **Fee: \$99**

**Note:** Lecture only; laptop not necessary in class.

## MEET OUR INSTRUCTORS

### Kevin Boyd



Kevin Boyd, MBA, M.S., a former Bell Labs engineer and Vice President of a market-leading cardiology software company, is a multi-award-winning eBay instructor, published eBay author, and the technical editor for *The Complete Idiot's Guide to eBay*. Kevin has appeared on TV, on various radio shows, and has been interviewed by Bloomberg News and several newspapers for his insights into online entrepreneurship. He teaches at over 40 colleges in the U.S. and Canada. The primary objective for his writing, teaching and consulting, is to educate online sellers at all levels and equip them with the skills necessary for online entrepreneurial success.

#### Little Known Fact:

Early in his life, Kevin was a professional musician (Bass Guitar). He lived in Nashville, traveled with different bands in custom tour buses typical of what most country groups use. He has played at Carnegie Hall.

#### Courses:

- eBay 1 - The Basics of Selling
- eBay 2 - Advanced Selling Strategies

## Introduction to Microsoft Word 2016

In partnership with ed2go



Knowing how to write reports and letters using Microsoft Word is a basic skill needed in nearly any job. This powerful word-processing program lets you professionally type, edit, format, spell check, and print documents. You will learn how to edit text, change the size or appearance of text; change margins and tab settings; automatically center, right align, justify, and indent text; use tools such as the grammar checker, spell checker, and thesaurus; and save, retrieve, copy, organize, and print your documents. At the end of this course, you will be able to use Word confidently at home or on the job. *Intermediate Microsoft Word 2016 also available!* Course starts monthly.

ONLINE COURSE \$129  
Start Dates: Sep 12, Oct 17, Nov 14, Dec 12  
Go to [ed2go.com/pcclearn](http://ed2go.com/pcclearn) to register.

## Introduction to Microsoft Excel 2016

In partnership with ed2go



Do you work with numbers? Then you need to master Microsoft Excel! Even beginners will find it easy to learn Excel in this fun, step-by-step online course. These lessons provide you with the information you need to set up fully formatted worksheets quickly and efficiently. You also will learn the secrets behind writing powerful mathematical formulas and discover how to use the function wizard to quickly and automatically calculate statistics, loan payments, and future value. In addition, gain tips about sorting and analyzing data, and designing custom charts and graphs. *Intermediate Microsoft Excel 2016 also available!* Course starts monthly.


ONLINE COURSE \$129  
Start Dates: Sep 12, Oct 17, Nov 14, Dec 12  
Go to [ed2go.com/pcclearn](http://ed2go.com/pcclearn) to register.

Additional Microsoft Office online courses available at: [ed2go.com/pcclearn](http://ed2go.com/pcclearn)

# NEW! Tech Skills Certificates *A new year - a new opportunity to upgrade or strengthen your Tech Skills!*

In partnership with UGotClass

## Coding CP


 Coding is becoming one of the most in-demand skills in the workplace today. As a result, coding has become a core skill that bolsters one's chances for becoming a higher value to organizations. The highest demand is for programming languages with broad applicability. Begin by getting introduced to the basics of computer programming and various programming languages. Then go to the next level and acquire all the basics of HTML and CSS. You will learn the relationship between these two industry-standard web page coding languages and the step by step process of hand coding and building web pages. Finally, discover the advanced features of CSS and learn how to use this very powerful language.

Three courses, \$595 for courses and certificate. Fee represents a savings of \$90 off the same classes if registered for separately.

COURSELIST:  
Introduction to Coding  
HTML and CSS Fundamentals  
Advanced CSS

4323X                      ONLINE COURSE                      \$595  
Start Date: Sep 4

## Web Design CP


 Online users say a website's design is the number one criteria for deciding whether a company is credible. Therefore, understanding what it takes to produce effective web design is essential in today's market of highly saturated digital competition.

Three one-month courses, \$595 for courses and certificate. Fee represents a savings of \$140 off the same classes if registered for separately.

COURSELIST:  
Introduction to Web Design  
Intermediate Web Design  
Advanced Web Design

4308X                      ONLINE COURSE                      \$595  
Start Date: Sep 4

## WordPress CP


 WordPress is the most popular content management system (CMS) for website and blog design. After successfully completing this program and earning the WordPress Certificate, you will know how to build a WordPress website or blog, customize your WordPress site by hand-coding HTML, CSS, and PHP, know necessary regular WordPress maintenance, create WordPress website backup, and know how to apply SEO techniques in WordPress.

Three courses, \$495 for courses and certificate. Only available as a certificate.

COURSELIST:  
Website Setup  
WordPress Fundamentals  
Advanced WordPress

4316X                      ONLINE COURSE                      \$495  
Start Date: Sep 4

## Programming for Non-Programmers CP


 With virtually every organization now involved or even dependent on programming, managing or working with programmers is now an important part of your toolkit. If you wish to communicate technically with programming teams or wish to code a bit yourself, this certificate is for you. Begin by learning about how programming works, including processes, timelines and how projects are planned. Then learn the basic concepts of programming, so you can communicate more effectively with programmers and techies. Finally, pick up the communication strategies to make your projects more successful, creating a win-win situation for both you and your programmers.

Three courses, \$495 for courses and certificate. Fee represents a savings of \$120 off the same classes if registered for separately.

COURSELIST:  
Basic Programming Concepts  
How Programming Works  
Communicating with Programmers

4324X                      ONLINE COURSE                      \$495  
Start Date: Sep 4

## Graphic Design Software Essentials CP


 Adobe software tools are the leading software for graphic design. Adobe Illustrator is the industry standard computer illustration software. Adobe InDesign is the industry standard page-layout program that works with Adobe Illustrator and Photoshop seamlessly. Use Adobe Photoshop to effectively work with selection and editing tools, layers, and masks to edit, retouch, and enhance existing images or create your own composite digital art work. **Access to the Adobe software tools required.**

Three one-month courses, \$545 for courses and certificate. Fee represents a savings of \$130 off the same classes if registered for separately.

COURSELIST:  
Adobe Illustrator CC Essentials  
Adobe InDesign CC Essentials  
Adobe Photoshop CC Essentials

4312X                      ONLINE COURSE                      \$545  
Start Date: Sep 4

## Mastering Microsoft Excel CP

 A must-have skill to succeed in business, whether an entrepreneur or a valued employee, is the ability to create, edit and manage spreadsheets. Microsoft Excel is the most used spreadsheet tool in the world.

Three one-month courses, \$495 for courses and certificate. Fee represents a savings of \$90 off the same classes if registered for separately.

COURSELIST:  
Mastering Microsoft Excel  
Intermediate Excel  
Advanced Excel

4305X                      ONLINE COURSE                      \$495  
Start Date: Sep 4



# PCC EXTENSION OFFERS ONLINE COURSES FOR EVERY INTEREST

Learn anytime, anywhere...just a click away!



Don't be scared, take an online course this Fall!

### Start Dates:

September 12

October 17

November 14

December 12

Courses priced from  
**\$99**

Self-paced courses with new sessions starting monthly. Upon successful completion of a course, you may download a certificate of completion

Interesting instructors.  
Captivating courses.  
Satisfied students!

## Most Popular!

### Accounting Fundamentals

*Introduction to SQL*

*Grammar Refresher*

*A to Z Grant Writing*

*Speed Spanish*

*Project Management Fundamentals*

*Writerific: Creativity Training*

*Introduction to Microsoft Excel 2016*

*Medical Terminology*

*Explore a Career in Medical Coding*

*Creating WordPress Websites*

*Computer Skills for the Workplace*

*Human Anatomy and Physiology*

*Writing Effective Grant Proposals*

*Creating Web Pages*

*Basic CompTIA A+ Certification Prep*

*Effective Business Writing*

*Discover Sign Language*

## Other Online Courses We Offer

### Business

Fundamentals of Supervision and Management

*Start Your Own Small Business*

Purchasing Fundamentals  
Administrative Assistant Fundamentals

Managing Customer Service  
Building Teams That Work  
Marketing Your Business on the Internet

Manufacturing Fundamentals  
Effective Selling

Leadership  
Business Finance for Non-Finance Personnel  
Start and Operate Your Own Home-Based Business

### Computer

Keyboarding  
PC Troubleshooting  
PC Security  
Intro to Windows 10  
Microsoft Word 2016  
Microsoft PowerPoint 2016  
Microsoft Access 2016

*Intro to PhotoShop CC*  
Introduction to Illustrator  
Intro to Networking  
Intro to Programming  
Photoshop Elements for the Digital Photographer

### Enrichment

Discover Digital Photography  
Secrets of Better Photography  
Natural Health and Healing  
*Genealogy Basics*  
Everyday Math  
Luscious, Low-Fat, Lightning-Quick Meals  
Interpersonal Communication  
Lose Weight and Keep It Off  
Music Made Easy

### Internet

*Designing Effective Websites*

Intro to Dreamweaver  
Intro to Flash  
Intro to CSS3 and HTML5  
Intro to Java Programming  
Intro to JavaScript  
Creating Mobile Apps with HTML5  
Microsoft Outlook 2016  
Achieving Top Search Engine Positions  
Learn to Buy and Sell on eBay  
Marketing Your Business on the Internet

### Test Prep

*GED Preparation*

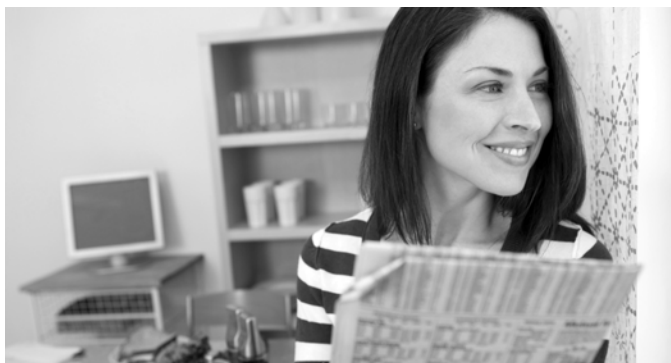
Prepare for the GED Math Test  
SAT/ACT Preparation - Part I  
SAT/ACT Preparation - Part II  
GRE Preparation - Part I  
GRE Preparation - Part II  
GMAT Preparation  
LSAT Preparation - Part I  
LSAT Preparation - Part II

### Writing

Keys to Effective Editing  
Writing Essentials  
Pleasure of Poetry  
Writing for Children  
*Travel Writing*  
Write Fiction Like a Pro  
Resume Writing Workshop  
Introduction to Journaling  
Write Your Life Story  
Publish and Sell Your E-Books  
Fundamentals of Technical Writing  
How to Make Money From Your Writing  
Beginner's Guide to Getting Published  
Mystery Writing

For a complete list of course offerings, detailed course descriptions, and requirements:

[ed2go.com/pcclearn](http://ed2go.com/pcclearn)



## Investment Classes

Instructor: Jalon O'Connell

### Understanding Stocks and Bonds

This class is a terrific way to gain detailed knowledge about stocks and bonds, including:

- Learning the language and terminology of the Stock and Bond Markets
- Trading techniques, and strategies for asset allocation and rebalancing
- Whether stocks or bonds are more useful given the economy and your financial goals

These and many other topics about the stock and bond markets will be covered!

0406X                      AHS - Room H105                      \$45  
 Oct 3                              1 Wednesday                              6:30pm-9:30pm

### Mutual Funds and Annuities Explained

Do you know how to evaluate which mutual fund might be suitable for you given the thousands of choices available? Are you intrigued yet confused by what you have heard about annuities? If so, then come to this class and have your questions answered. Topics include:

- The differences of Load vs. No-Load and Index vs. Managed Mutual Funds
- The expenses, costs, and risks of Mutual Funds and Annuities
- The importance of tax deferral

If you are considering mutual funds and/or annuities, this class is a must!

0407X                      AHS - Room H105                      \$45  
 Oct 10                              1 Wednesday                              6:30pm-9:30pm

### Master Your Investments

Join us and learn how to invest more intelligently and profitably to secure a brighter financial future! Topics include how to:

- Construct an investment portfolio designed to achieve financial goals
- Gain an understanding of stocks, bonds, mutual funds, tax-deferred annuities, life and long term care insurance
- Evaluate which investments can maximize returns, minimize risk, and lower taxes
- Read the financial pages and understand the stock market language

This class is a must if you invest, or are thinking of investing.

0402X                      AHS - Room H105                      \$59  
 Oct 17-Oct 24                              2 Wednesdays                              6:30pm-9pm

## Building Your Financial Portfolio on \$50 a Month

Instructors: Bobbie Christensen

Do you know how to turn \$50 a month into \$100,000 without paying a broker? Give yourself the gift of financial security, and build your own personal retirement fund by joining us in this fast-paced seminar. Investing is open to everyone, takes very little money, creates passive income, can be very low risk, and is as easy as writing a check. This is the only seminar in the country that teaches this 100-year old proven method of investing. Optional book will be available in class for \$16.

0314X                      PCC - Room R113                      \$45  
 Oct 13                              1 Saturday                              9am-12pm

## Home Buying Simplified

### A Step-By-Step Guide for the First Time Buyer

Instructor: Kyle George

Learn how to prepare for a successful home buying process. Topics include:

- Financial qualifying guidelines
- Conventional and FHA mortgages
- Down payment requirements
- Real Estate contract review
- Credit score and its importance
- Personal financial preparation
- Knowledge of pre-approval process
- Current housing market trends

Participants will leave with the knowledge and confidence to shop for a home.

3913X                      PCC - Room R121                      \$39  
 Oct 6                              1 Saturday                              9:30am-1pm

## Flipping Houses

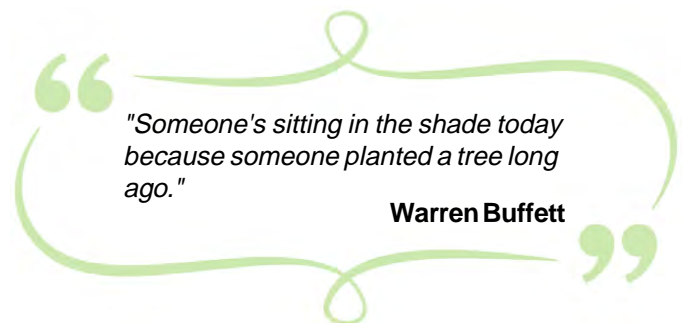
Instructor: Sebastian Marroquin

Thinking about investing in real estate? Thought about flipping houses? Considering fixing up your own property to maximize its sale potential? This is the perfect class for you! Topics include:

- Preparing yourself mentally
- Drafting a real estate business plan
- Finding houses to flip
- Financing facts
- Building your team
- Marketing and selling
- What markets are best and why
- Real life case studies

Remember, these same techniques may be used to fix up and sell your own home for more money!

3922X                      PCC - Room R123                      \$45  
 Dec 1                              1 Saturday                              9am-12pm



Warren Buffett



## Retirement: Addressing the Whole Person

Instructor: Mitchell Kauffman

Millions of Americans are in danger of not achieving their retirement goals! The financial challenges are many-fold, but so are the emotional challenges that also detract from happiness during the retirement years. What is the secret of successfully transitioning to retirement, both financially and emotionally? This energizing class will show you how to create your personalized investment plan to achieve your retirement goals, and how to balance your goals by using tools to enhance the emotional awareness needed to enjoy a "Life Well Lived."

0367X	PCC - Room R121	\$39
Sep 22	1 Saturday	9am-1pm

## Estate Planning for Everybody

Instructor: Joshwa Wang

Anyone can understand the basic components of an estate plan, including Wills, Living Trusts, Advance Health Care Directives, and Powers of Attorney. This workshop will touch upon related topics such as probate, estate and gift tax, and community and separate property. Join us and learn what the professionals already know!

0415X	PCC - Room R117	\$45
Dec 8	1 Saturday	9am-12pm

## Medicare 101

### *The ABC and D's of Medicare*

Instructor: Ron Tanji

This workshop is multi-dimensional, designed for those on Medicare, have parents on Medicare, are about to become eligible for Medicare, or are caregivers overseeing the care of Medicare patients. Topics include: objective information about traditional Medicare; Medicare Advantage; Medicare supplemental insurance; and prescription drug plans. Find out: When may I first sign up? What does each of the Medicare (A, B, C, and D) parts cover? What if I wish to work past 65? Do I really need supplemental insurance? What if I have insurance through past employment, VA, or other retirement plans? Where can I go for help? \$5 materials fee payable in class.

*When registering, indicate start date*

2262X	AHS - Room H101	\$39
Sep 12	1 Wednesday	6:30pm-8:30pm

2262X	PCC - Room R121	\$39
Nov 10	1 Saturday	10am-12pm

## MEET OUR INSTRUCTORS

### Mitchell Kauffman



I received my BA in Business Administration and Political Science from UCSB and hold an MBA from Claremont Graduate University. I also earned both a Master's of Science in Financial Planning and the Certification in Financial Planning. As a managing principal of Kauffman Wealth Management, I have over 35 years of experience as an independent, nationally recognized financial manager. I have a long career of philanthropic involvement dedicated to charitable causes in the community, to financial planning empowerment and to education for all. Financial security is certainly paramount to a successful retirement but study after study shows that happiness is increased when we maintain our physical health, have a sense of challenge, have meaningful relationships, and have a sense of connection to our community. As a financial advisor helping clients build and retain their wealth, I have seen first-hand how emotional and physical well-being are critical to living a happy retirement. My goal is to help clients, and students, create the retirement they have dreamed about.

### Little Known Fact:

I am an avid skier, I love to travel and my two 8-year old granddaughters are my greatest joy!

### Course:

**Retirement: Addressing the Whole Person**

*Register Early!*

Classes really do fill quickly!

[pcclearn.org](http://pcclearn.org)



## Rejuvenate Your Retirement

Instructor: Allen Yee

You work hard to be able to retire! This unique and comprehensive course focuses upon the life planning and financial concepts important to retirees. Students will hear in straightforward language about financial strategies designed to accomplish objectives such as tax-efficient income planning, lifestyle preservation, inflation protection, and providing for a legacy. Yet, money is but one aspect of post-retirement planning. Included in this course is a discussion about fun and fulfilling activities such as travel, hobbies, sports, crafts, socializing, business ventures and the importance of lifelong learning. Included is a financial planning and retirement workbook. *Class size is limited so register early!*

0334X                      PCC - Room R104                      \$39  
 Sep 29-Oct 6                      2 Saturdays                      9am-11:30am



## Savvy Social Security for Boomers

Instructor: Cynthia Schwert

Making the right decision at this stage in life depends upon a multitude of factors including income, assets, health status, life expectancy, family dynamics, and life goals. Some decisions are irreversible: Starting Social Security at age 62 can leave a lot of money on the table if you live into your 90's; Overlooking the impact of marriage, divorce, remarriage, and widowhood can severely pinch your lifetime stream of income; Failure to coordinate IRA RMDs with Social Security taxation can result in needless diminishment of income. Join us and learn how to evaluate your benefits and choices. \$5 materials fee payable in class.

0311X                      AHS - Room H105                      \$39  
 Sep 12                      1 Wednesday                      6:30pm-8pm

## Savvy IRA Planning for Boomers

Instructor: Pamela Robinson

IRA distributions must begin at 70 ½. Did you know that as your account grows, your IRA distributions will be higher each year which may result in tax on your Social Security benefits and higher Medicare Part B premiums? Class discussion includes:

- 7 strategies for IRA planning
- 6 options for your retirement plan funds
- 3 common distribution mistakes
- Options for spousal IRA beneficiaries
- Longevity risk planning

\$5 materials fee payable in class.

0313X                      PCC - Room R121                      \$39  
 Sep 15                      1 Saturday                      10am-12pm



## Indian Cooking

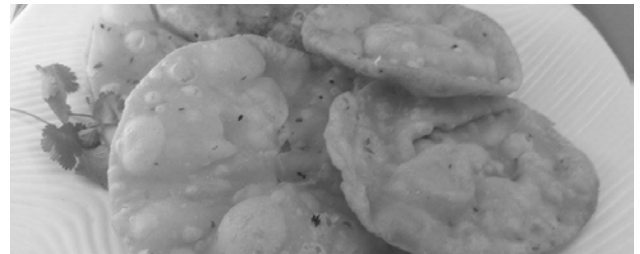
Instructor: Farhana Sahibzada

Indian cooking is delicious, healthy, and easy to make. In this class, students will learn Indian cooking from veteran cooking instructor of more than 20 years and cookbook author, Farhana Sahibzada, who will demonstrate simplified steps and valuable time saving tips for cooking Indian at home. Farhana's cooking classes were voted a top event at L.A. Weekly's Best of L.A.! Take advantage of this wonderful opportunity to learn the secrets of Indian cooking! *See note.*

## Mastering Paneer Massala

Class Menu: All vegetarian including Paneer Massala, homemade Chappati, and vegetable-stuffed Parathas

3420X                      PCC - CC-Bldg                      \$49  
 Sep 22                      1 Saturday                      11:30am-2:30pm



## The Indian Brunch

Class Menu: Channa Massala, Sooji Halwa, and Pooris

3420X                      PCC - CC-Bldg                      \$49  
 Oct 6                      1 Saturday                      11:30am-2:30pm

## Holiday Appetizers and Sides

Class Menu: Vegetable Samosas, ground Chicken Kabobs, and Chutney

3420X                      PCC - CC-Bldg                      \$49  
 Dec 1                      1 Saturday                      11:30am-2:30pm

**Note:** \$20 materials fee payable in *each* class.

## Food Dehydration

Instructor: Gloria Sanyika

For thousands of years, people dried foods to have during lean times. This same technique is used today as an activity to enjoy seasonal foods all year, and to prepare for natural disasters such as a major earthquake. Food dehydration still is the most useful and convenient method of food preservation, but for many, this art has been lost. Join us and rediscover the art of Food Dehydration. \$20 materials fee payable in class.

3441X	PCC - CC-Bldg	\$39
Sep 15	1 Saturday	10am-12pm

*Gloria also teaches **Basket Making** - page 22.*

## MEET OUR INSTRUCTORS

### Gloria Sanyika



Gloria Sanyika is a Home Economist, Nutritionist, and Textile Artist. She is owner of the Specific Nutrition Consulting Service. She received a BA Degree in Home Economics with a minor in Nutrition from CSULB and a Masters from Union University of Oriental Medicine. She also studied Textiles and Weaving, and is an accomplished Textile Artist and Weaver. She taught at the junior high level before embracing a 30-year career as a Nutrition Program Coordinator and Food Service Director for Head Start. For twelve years, Gloria chaired the annual Head Start, March is National Nutrition Month "Healthy Food Tasting Health and Fitness Event. A longtime community activist advocating self-Health Maintenance in our community along with her husband, she was featured on the BET Teen Summit (2007), the Group W Cable T.V. show "Rhythms of Life" with Dr. Etta Hill (1985) and on the Black Diamond Enterprises Health and Fitness Cable T.V. Series (1995). Now that Gloria is semi-retired, she is passionately attempting to "Revive the Lost Domestic Arts" which she defines as Canning, Food Dehydration, Off Loom Textile Weaving, and Basket Weaving as tools for empowering ourselves with useful skills for the future.

#### Little Known Fact:

Gloria worked with famed health activist and comedian Dick Gregory and Chef Aris Latham of Sun fired Live Food Catering Company.

#### Courses:

**Food Dehydration**  
**Basket Weaving**

## Baking Classes

Instructor: Grace McKeown

### Yeast Breads

This class covers basic bread making using commercially available yeast. Students will learn the difference between types of yeasts and flour, the purpose of proofing and why time matters in regards to flavor. We will bake Challah and pull apart rolls. \$25 materials fee payable in class.

3412X	PCC - CC-Bldg	\$55
Sep 29	1 Saturday	10am-2pm

### Whole-Grain Baking

Based on the skills developed from Basic Baking, students will be using a variety of whole grain flours (oat, teff, sorghum, rice) and learn how to make traditional recipes using all purpose flour into more healthful versions. \$30 materials fee payable in class.

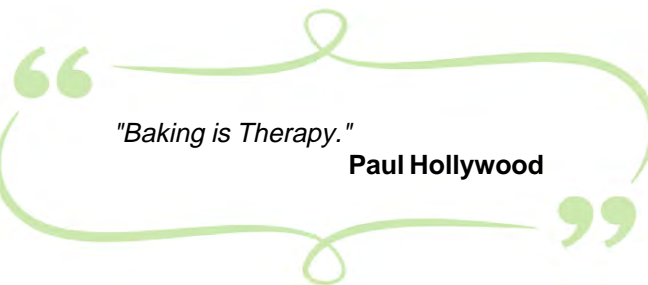
3428X	PCC - CC-Bldg	\$55
Oct 13	1 Saturday	10am-2pm

### Fall Pies and Tarts

In this class, we will go back to basics covering the custard and fruit pies of the season – Pumpkin and Apple Crumble. We will make pie dough and delve into the secrets of what makes the perfect flaky crust. Short crust pastry also will be covered. \$30 materials fee payable in class.

3411X	PCC - CC-Bldg	\$55
Oct 20	1 Saturday	10am-2pm

**CC-Bldg Location:** All classes are held in the cooking classroom located in the Campus Center (CC-Building). The instructor will meet students at the entrance to the Piazza, in the lobby of the Campus Center where they will be taken back to the classroom.





## Quick Sketch

Instructor: Charlotte Chen

Quick Sketch methods are great for conceptual design, for capturing motion, for visual documentation, and for creative expression. In this beginning course, discover how to use a variety of techniques and drawing media, including line drawing, pen/ink, scribble lines, minimalism, and gesture drawing while engaging in artistic exercises, such as ambidextrous drawing and blind drawing. *Bring one #2 pencil (a 5B or 6B leaded pencil also will work), and a 9"x12" sketchbook (spiral-bound recommended) to the first class meeting. Additional supplies may be required. Note: Drawing experience is welcomed, but not necessary. \$7 materials fee payable in class.*

0241X PCC - Room R115 \$115  
 Sep 9-Oct 7 5 Sundays 9am-12pm

Charlotte also teaches **Landscape Design and Construction** and **Weather Resistant Landscaping** - page 33.

## Oriental Ink Art

Instructor: Seung-Yeon Oh

Oriental Ink Art, also known as literati painting, is an East Asian type of brush painting using black ink, bamboo brushes, and rice paper. Students will learn about this unique art form through short lectures, demonstrations, and hands-on experience. *Students must bring their own supplies; supply list available at: [pcclearn.org/supplies](http://pcclearn.org/supplies). Note: Please confirm status of class before purchasing supplies. \$5 materials fee payable in class.*



0223X PCC - Room CA305 \$95  
 Oct 13-Nov 17 6 Saturdays 10am-1pm



Use your Visa, MasterCard or Discover to register by mail, fax or telephone

## Painting Classes

Instructor: Steve Ohlrich

### Portrait Drawing the Classical Way

Students work from a live portrait-model on an extended pose. Learning objectives include employing comparative method for finding proportions, seeing values, some anatomy, and a holistic working method. Students learn drawing skills to create a likeness of the sitter, will learn how to apply the working material, and will use several drawing tools. The class is open to students working at various levels of ability. Instructor provides individual instruction and class demonstrations. *See note.*

0237X PCC - Room CA321 \$95  
 Aug 31-Oct 5 6 Fridays 6pm-8:30pm

### Classical Drawing

What is the classical approach to drawing from a still life? Join this dynamic class and explore the classical approach fundamentals by drawing using basic shapes. Objectives include seeing shapes and values and finding proportions while working with a start-to-finish drawing procedure. The instructor will demonstrate drawing techniques. *See note.*

0238X AHS - Room H105 \$85  
 Sep 10-Oct 15 6 Mondays 6:30pm-9pm



### Landscape Painting

Join us and paint a landscape of your choice working from color photographs. Drawing fundamentals will be covered including finding proportions, shapes, and values. Painting procedure will be explored as well as color mixing, and various painting techniques to create a "life-like" landscape painting. Critiques are given on an individual basis and demonstrations are provided as necessary. *See note.*

0236X PCC - Room CA321 \$85  
 Oct 12-Nov 16 6 Fridays 6pm-8:30pm

**Note:** Classes are designed for adults at all levels of ability. *Students must bring their own supplies; a supply list available at: [pcclearn.org/supplies](http://pcclearn.org/supplies). Please confirm status of class before purchasing supplies.*

# DANCE

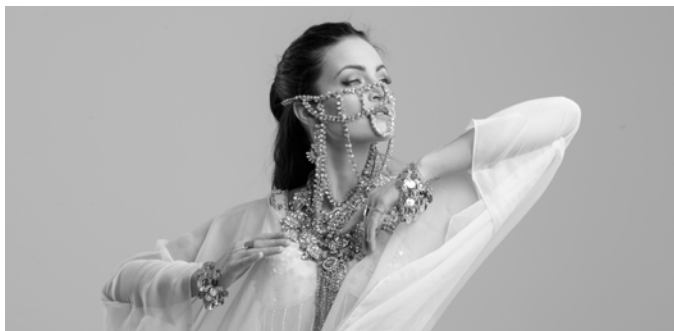


## Tappercize

Instructor: Dolores Cruz

Tappercize is a great way to tone up and tap up a glow! Students will tap routines to familiar Broadway show tunes while receiving a healthy, low-impact aerobic workout. Steps are basic, but the pace is quick. Beginners as well as experienced tappers are welcome. **Note:** *Tap shoes required.* Class is designed for adults.

2796X PCC - Room W201 \$75  
 Sep 15-Nov 10 8 Saturdays 12pm-1pm



## Bellydance

Instructor: Shana Meurs

Bellydance is thought to be the oldest dance form, and though not well-known, is danced by both men and women! Join us for fun and exercise while learning basic and fundamental bellydance techniques. Proper dance posture, shimmies, isolations, waves, common travelling steps, and musicality (matching movement and form to rhythm, melody and music) will be taught. This is a wonderful way to be introduced to hypnotic Arabic music and rhythms, and to cultural aspects of this beautiful, ancient dance art form. *Students should wear dancewear or loose clothing – no jeans. Feet may be bare, or you may wear ballet or jazz shoes; No street shoes on dance floor.*

4010X PCC - Room W203 \$89  
 Sep 28-Nov 16 8 Fridays 6:30pm-8pm

## Ballet

Instructor: Catherine Round

If you ever wanted to learn ballet, this class is for you! It is never too late to learn one of the most wonderful forms of dance in the world - from the very beginning. In this course, students will acquire all of the entry level fundamentals needed to walk into any Beginner Ballet class. Come join us in what will be a fun and rewarding experience. *Wear comfortable, fitted clothing and ballet shoes; No street shoes on dance floor.* **Class is designed for adults and is for beginners only.**

1820X PCC - Room W203 \$99  
 Oct 28-Dec 9 6 Sundays 4:30pm-6pm



## Hip Hop & Funk Dance

Instructor: Jeffrey (Jhazz) Yarbrough

Get up and get going! This introduction to Hip Hop dance integrates the new with the old school in a fun and stress free environment. We cover a new dance combination each session. The course is open to students of all levels and is a great workout. **Class is designed for students 13 years and older.** *Wear loose, athletic attire and shoes.*

1815X PCC - Room W201 \$59  
 Oct 13-Nov 17 6 Saturdays 1pm-2pm



Jeffrey also teaches **Self-Defense and the Workplace** - page 28.

ENRICHMENT

“  
*"Never give a sword to a man that can't dance."*  
 Confucius  
 ”





## Piano Classes

Instructor: Erica Gilstrap

### Piano I

Do you ever hear people playing the piano and wonder what it would be like to sit at the piano and play? Now is the time to begin! This course is designed to teach the concepts and fundamentals needed to play the piano. The class will increase musical understanding beyond just reading notes by introducing a vocabulary of chords and keys, accompaniment patterns, and proper techniques. Learn to play melodies in several positions and develop consistent practice habits. At course end, students will have learned to play some of the standards of piano repertoire while gaining a thorough understanding of the basic concepts of music. *See below.*

3022X	PCC - Room CA116	\$59
Sep 9-Oct 7	5 Sundays	11am-12pm

**NEW**

### Piano II

You took Piano I and enjoyed every minute! Piano II begins the first meeting with a review of Piano I concepts to ensure that all students are in unison. We then build upon knowledge and new skills by adding more advanced concepts (e.g., music theory, chords, and scales). You will find your sight-reading abilities becoming more autonomous and efficient with practice, while simultaneously developing both techniques and consistent practice habits. By course end, students will have learned some basic standards of piano repertoire and gained a thorough understanding of the basic concepts of music. *See below.*

*Prerequisite: Piano I*

3029X	PCC - Room CA116	\$59
Oct 14-Nov 18	5 Sundays	11am-12pm

#### Required Textbook for Both Classes:

***Alfred's Group Piano for Adults Student Book 1 (Second Edition)***, by E.L. Lancaster and Kenon D. Renfrow (ISBN: 978-0739053010). Online Price: \$36.99. **Note:** *Daily practice required; students must have piano or keyboard at home.*

## Singers - Your Body is Your Instrument

Instructor: Judith Townsend

Showersingers, students, and professional singers alike will learn important basics (thoroughly drilled) about the singing instrument one should know before ever starting to vocalize. These drills produce INSTANT results. \$1 materials fee payable in class.

6150X	PCC - Room V208	\$75
Oct 7-Nov 4	4 Sundays	1pm-4pm

## Guitar Classes

Instructor: Spencer Artwick

### Acoustic Guitar

Learn to play the guitar! Students learn to play the acoustic guitar by developing a solid foundation of the basics. Topics include:

- Strumming
- Scales, songs, practice
- Open chords (major and minor)
- Finger exercises & picking
- Introduction to finger-style

\$20 materials fee payable in class. *See note.*

3025X	PCC - Room CA117	\$79
Sep 8-Sep 29	4 Saturdays	10am-12pm

### Acoustic Guitar II

A rock legend is born! You started playing the guitar and love it – so keep strumming with this class to further develop the skills and concepts introduced in the beginning Acoustic Guitar class. Learn to read and play melodies on all six strings of the guitar, expand the vocabulary of chords and strumming patterns, progress to playing more advanced songs and riffs using tablature, and explore essential acoustic guitar techniques such as fingerpicking. \$20 materials fee payable in class (*new students only*). *See note.*

*Prerequisite: Acoustic Guitar class or have equivalent knowledge. Students should be able to read notes on the treble strings of the guitar in first/open position, understand tablature and chord charts, and play open major and minor chords (e.g. E, A, D, G, C, Em, Am, Dm).*

3026X	PCC - Room CA117	\$79
Oct 6-Oct 27	4 Saturdays	10am-12pm

**Note:** *Students must bring an acoustic guitar, strap and pick to class.*

## Harmonica Classes

Instructor: David Broida

### Harmonica, Folk Style

Breathing is the foundation when playing the harmonica; and breathing correctly calms the body, mind and spirit. Join us as we take basic folk melodies and invigorate them with simple, but powerful, techniques to make any song deeply expressive. No previous ability to read or play music required. *See note.*

3004X	PCC - Room R104	\$35
Oct 27	1 Saturday	9am-10:30am

### Harmonica, Blues Style

This exciting workshop will get you jammin' the blues immediately! Play and have fun as you are introduced to many of the tricks and techniques used to make the harmonica laugh, cry, wail and scream! No previous musical experience is required - only a love of the blues and a desire to play the harmonica. *See note.*

3009X	PCC - Room R104	\$35
Oct 27	1 Saturday	10:45am-12:15pm

**Note:** *Students will need a "C" major diatonic harmonica, available for purchase in class for \$12. \$15 materials fee payable in class.*

# Continuing Music at PCC!

## Intermediate Piano (Music 42C)

Instructor: Betty Oka

This class is for intermediate level students of piano. Students will have the opportunity to study and perform a variety of intermediate repertoire. Class will combine sight reading, practice, playing technique, and pieces will include selections from the four historical periods of music. Original jazz pieces and etudes will be assigned. **Note:** One hour, minimum, of daily practice is expected. *This is not a beginning class.*

### Required Textbooks:

**Masterpieces with Flair! Book 1,**

by Jane Magrath (ISBN: 0739009974);

**Jazz, Rags, & Blues, Book 1,**

by Martha Mier (ISBN: 073900963X);

**Piano Etudes, Book 2,**

edited by Clark, Goss & Holland (ISBN: 0913277258)

**Registration:** Students previously completing Music 42A and Music 42B may register. All other interested individuals prior to registering must schedule an audition. Email Betty Oka at [baoka@pasadena.edu](mailto:baoka@pasadena.edu); or call 626-585-7216 to schedule.

3042X	PCC - Room CA114	\$200
Sep 1-Dec 15	15 Saturdays	2pm-4:15pm

## Chamber Music (Music 70)

Instructor: Francisco Castillo

This class is designed to promote talent, educate students, and instill understanding and appreciation of small chamber music groups. Students will have the opportunity to practice and perform with various ensembles. Ensembles will include brass, string, and woodwind combinations formed into trios, quartets, quintets and a small chamber orchestra. Pianists, percussionists, and vocalists may enroll, participate, and perform with these and other ensembles. Members of current ensembles are welcomed to enroll in the class. *Please bring sheet music to first class.* **Note:** New ensembles will be formed at the beginning of the session. *Class not designed for beginners.*

**Registration:** *Audition required.* Email Francisco Castillo at [oboesolo@sbcglobal.net](mailto:oboesolo@sbcglobal.net); or call 626-422-4582 to schedule.

3070X	PCC - Room CA117	\$200
Aug 28-Dec 11	16 Tuesdays	4pm-6pm



## Piano Ensemble (Music 43)

Instructors: Wen-Ting Huang & Phillip Young

This class is for intermediate level students of piano; and the focus is upon providing ensemble opportunity experience "making music with another pianist," through the study of a variety of musical styles and their interpretation. Varied levels of duet, duo, and multi-piano literature will be included. Fundamental ensemble skills such as collaboration, synchronization, and rehearsal techniques, as well as activities designed to develop piano technique, efficient practice habits, and sight reading skills will be addressed. *Class not designed for beginners.*

### Required Textbooks:

**Gurlitt, Hours of Rest, op. 102,**

Schott/Hal Leonard (ISBN: 9783795745233);

**Essential Keyboard Duets Vol. 1,**

Kowalchuk (ISBN: 9780739020296)

**Registration:** *Audition required.* Email Phillip Young at [pdyoung@pasadena.edu](mailto:pdyoung@pasadena.edu); or call 626-585-7795 to schedule.

3043X	PCC - Room CA116	\$200
Aug 28-Dec 11	16 Tuesdays	7pm-9pm

## Piano Ensemble Open House

Find out about our Piano Ensemble class, meet faculty and make music with fellow piano ensemble class members. Open to all who have some previous piano experience and who read music.

*Tuesday, August 21, 7pm-8:30pm  
Center for the Arts Building, Room 114*

*These music courses are continuations of PCC credit offerings. Continue to practice and come together with community members, and keep on making music!*



## Pattern Making Classes

Instructor: Richard Lee

### Pattern Making

This introductory, hands-on course teaches students fun, easy to follow pattern making techniques! Students will explore a variety of styles inspired by the classic T-shirt pattern provided by the instructor. Included: how to make different kind of dresses and skirts, neckline and sleeves variations, and ruffles and flares. Students also will learn to accurately take individual body measurements. \$10 materials fee payable in class. *See note.*

*Prerequisite: Sewing experience recommended but not required.*

3304X	PCC - Room R309	\$75
Sep 8-Sep 29	4 Saturdays	9am-12pm

### Pattern Making II

This intermediate class instructs students in how to use flat patterns to create a variety of styles for fitted knit tops and bottoms. Students will learn how to make different kinds of darts, pleatings, ruffles for dresses, tops, skirts, vest and pant. \$10 materials fee payable in class. *See note.*

*Prerequisite: Pattern Making*

3310X	PCC - Room R309	\$75
Oct 6-Oct 27	4 Saturdays	9am-12pm

**Note:** Bring a tape measure, pencil, eraser, scotch-tape, see-through ruler, scissors, and notebook to the first class meeting. Additional supplies will be needed for the projects.

## Create a Critter or Fairy Garden!

Instructor: Laura Meyer

Critter and Fairy Gardens are all the rage! Do you have yours? Would you like to learn how to make your own special garden that will enthrall you, and delight those who happen by? Join us and learn about the different kinds of "Mini Gardens" you can make to grace a dining table, a windowsill, or a special nook, or to place on a porch or patio as a conversation piece. Once you have created your garden, you can tweak it for the holidays or for each new season. Following an inspirational talk, slide show, and live demonstration, students will design their own mini Fairy or Critter Garden. Your garden will be yours to take home and enjoy! \$25 materials fee payable in class. ***Don't miss our Holiday-themed class in November!***

*When registering, indicate start date*

3341X	PCC - Room CA109	\$49
Sep 15	1 Saturday	1pm-4pm

3341X	PCC - Room CA109	\$49
Nov 17	1 Saturday	1pm-4pm



## Basket Weaving

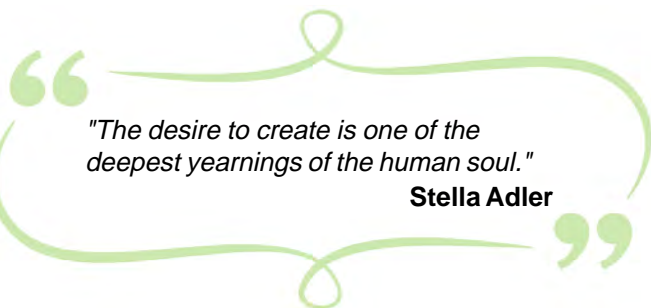
Instructor: Gloria Sanyika

Weave you own basket to cherish, display, and enjoy! Basket weaving, a technique of coiling with sweet grass, is as old as the history of mankind, having arrived in this country with the Triangular Trade. Native Americans learned the technique from the West Africans and evolved their own style of the art in the United States. Now it is your turn to enjoy this amazing, beautiful, and useful process! \$20 materials fee payable in class. *Additional supplies will be needed for individual projects; options discussed in class.*

3303X	PCC - Room R307	\$75
Sep 29-Oct 27	5 Saturdays	10am-12pm



Gloria also teaches **Food Dehydration** - page 17.



## Crafts Classes

Instructor: Quayum Abdul

### Aromatherapy & Herbal Candle Making

Aromatherapy is a popular holistic method using different scents to stimulate healing, relieve stress, help with disorders, and even modify behavior. When using what are considered essential oils in a variety of mediums, the body responds to those scents in a positive manner. The mind can become sharper, fewer mistakes are made while typing, and sleep can finally be achieved. This is why companies are now using calming scents in their offices and elevators; and doctor's offices are using them in their waiting rooms. \$30 materials fee payable in class.

3317X PCC - Room CA109 \$45  
Sep 9 1 Sunday 11am-3pm

### Handmade Herbal Soap Making

Join this class to learn how to make herbal soaps at home. Herbal soaps are those mixed with natural ingredients, such as, juice, extract, or even chopped herbal leaves. While the steps to make herbal soap are similar to that of general soap making, the tricky part is choosing the right ingredients. **Note:** Some herbs may irritate sensitive skin. \$30 materials fee payable in class.

3318X PCC - Room CA109 \$39  
Sep 23 1 Sunday 11am-2pm

### Cold Process Soap from Scratch

Want to know how to create soap completely from scratch? This class demonstrates the steps for cold process soap making. Students will learn how to create beautiful handmade soaps to use at home or give as gifts. Whether you are a complete novice or a soap making pro, stick around, have fun, and learn something new about making soap. \$40 materials fee payable in class.

3316X PCC - Room CA109 \$45  
Oct 14 1 Sunday 11am-3pm

All classes are hands-on. Please dress accordingly.

### Body Butter (Cream/Lotion)

Does the hurried, stressful pace of your daily life make it difficult to find ways to relax? Create a restful retreat in your home by making your own body butter lotion. Most body butter recipes include just a handful of ingredients, and you can make them with whatever scent and therapeutic qualities you desire. \$20 materials fee payable in class.

3319X PCC - Room CA109 \$39  
Oct 28 1 Sunday 11am-2pm

### Fizzy Bath Bombs

Bath bombs make fantastic holiday gifts, hostess gifts, birthday gifts – or gifts for oneself! Drop one into a hot bath and relax as it fizzes and dissolves, releasing a beautiful fragrance. Bath bombs are easy to make, so let your imagination run wild and have fun experimenting with different oils, colors, and additives such as dried rose petals, lavender, and fine glitter. \$20 materials fee payable in class.

3324X PCC - Room CA109 \$39  
Nov 18 1 Sunday 11am-2pm

### Bath Products

Join us, have fun, and discover simple techniques for making your own one-of-a-kind bath products (shampoo, shower gel, bubble bath, bath salts, and exfoliates). Topics include:

- Ingredients and equipment
- Where to obtain supplies
- Tips for making bath gels
- Adding herbs, glycerin, extracts
- Aroma therapeutic effects of oils

Why purchase expensive commercial bath products when you can delight in making your own - reasonably! Class is hands on, please dress accordingly. \$30 materials fee payable in class.

2273X PCC - Room CA109 \$39  
Dec 9 1 Sunday 11am-2pm



## Call For Instructors!

If you have a course/workshop/program that you are passionate about teaching, complete a course proposal form found at:

[pcclearn.org/newcourse](http://pcclearn.org/newcourse)





## Writing & Publishing Your 1st Book (or 7th)

Instructor: Bobbie Christensen

Imagine completing a manuscript in just 6 weeks! Follow the 10-step plan and create a page-turner whether writing fiction or non-fiction, cookbook or textbook. Learn how to submit your work to a publisher, self-publish your book and keep the profits, publishing on demand (PODs), and all about ebooks. \$15 materials fee payable in class.

3229X PCC - Room R113 \$49  
Oct 12 1 Friday 5:30pm-8:45pm

## NEW Essay Writing Made Easy MLA and APA Styles

Instructor: Kristen Lee

Step by step guide for writing the academic research essay with overviews of both MLA and APA formatting and citation styles. We will focus on thesis statements, outlines, and elements of academic style. By the end of the course, you will have written a complete academic research essay. \$10 materials fee payable in class.

3243X PCC - Room R115 \$75  
Sep 29-Oct 27 5 Saturdays 10am-12pm

## Basics of Screenwriting

Instructor: Brad Saunders

By the end of this course, students will have written a short script in conformance with movie industry standards, and had it critiqued by a professional. This introductory course is designed to help anyone learn the basics of screenwriting, and covers such fundamentals as screenwriting format, programs, the development of character, and dramatic three-act structure. *Computer with word processing program is required; students will need to submit a formatted, typewritten script.*

3210X AHS - Room H103 \$99  
Sep 12-Oct 17 6 Wednesdays 6:30pm-9:30pm

## NEW Comedy Writing For All Mediums

Instructor: Ed Driscoll

This entertaining and informative course explores the differences as well as the similarities of writing comedy across all entertainment formats. Whether for sitcoms, variety shows, sketches, feature films, or Internet webisodes, students learn which skill sets are most useful on which types of shows, and how best to adapt one's writing to the specific needs of a particular project. Through various assignments and writing exercises, you will discover your comedic point of view and learn how to adjust your skills to meet the needs of the particular task at hand. A rare, first-hand look at the pressures, pitfalls, and satisfactions that arise from working on some of the biggest projects in Hollywood also is a part of this course. *No prior experience is required, though a sense of humor is strongly encouraged.* \$15 materials fee payable in class.

3242X PCC - Room R222 \$89  
Sep 8-Oct 27 8 Saturdays 10am-12pm

## Poetry Workshop

Instructor: Craig Cotter

A poetry workshop should be a safe and sacred place where poets can explore deep emotion and thought in their work. However, if you are seeking a workshop that will simply praise your poems, this class is not for you. Our workshop will involve a deep exploration of your poetry, and we will share great poems of the past century. To begin each class, students will bring enough copies of their poems to share with everyone, and the workshop will begin with a poetry reading of all poems submitted. We then will work through each poem one-by-one, with a focus on understanding each poet's artistic intentions. Although students are expected to write at least one original poem for each workshop, do not avoid coming to class because you have not written one. You may learn more about your writing by listening to the constructive criticism of another students' work; and hearing other students' poems may inspire you in a way that sitting alone with your thoughts may not. For poets who are unpublished, information will be shared concerning best submission practices. **Class is designed for adults.**

3226X PCC - Room R226 \$69  
Oct 6-Oct 27 4 Saturdays 10am-12pm

## Guided Autobiography

### Write Your Life Story

Instructor: Pamela Hueckel

Everyone has a story and someone wants to know yours! Begin penning your life story, 2-pages at a time, using in-class activities and weekly themes to stimulate memories and structure your writing. This course creates a comfortable environment for memoirists of all levels, even those who think they're not writers. Beginners appreciate the simple tips designed to jumpstart their writing, those with more experience welcome the regular assignments that keep them moving forward. While there is no formal literary critique participants share their weekly 2-page vignettes in small groups and provide mutual encouragement. If you want to have fun, make new friends and delight in a wondrous potpourri of personal stories, this class is for you! \$8 materials fee payable in class.

3224X PCC - Room R117 \$75  
Sep 22-Oct 20 5 Saturdays 10am-12:30pm

"Easy reading is damn hard writing."

Nathaniel Hawthorne

# PHOTOGRAPHY



## Capturing Great Photos with Your Smartphone


Instructor: Lynne Eodice

Join us and learn to shoot great photos using a smartphone! This two-day workshop begins with the basic features of a smartphone camera and then moves on to photo composition. Discussed will be the many photo editing apps available for download. Using the techniques learned at the first class meeting, students will be tasked with taking photos to be discussed during the second class meeting. *Bring a smartphone to class; will require downloading one or two apps, app prices range from free to \$5.99.*

3115X PCC - Room R113 \$49  
Oct 27-Nov 3 2 Saturdays 10am-12pm

## Discover Digital Photography

In partnership with ed2go

 On your own time, on your own schedule, explore the world of digital photography! This course introduces the technology that has catapulted the photographic world into the 21st century. Explore a broad overview of the basics of digital photography, including equipment, software, and practical uses. Discussion includes different types of digital cameras, from phones and tablets to digital SLRs, all of which offer a wide array of photographic options. Also discussed are digital editing options. We explore a number of software packages, and you learn how to compose your shots when you have digital editing available. Whether you plan to print or upload your images, you will want to be sure that they are the right size to display with excellent quality and speed. We will review how to size images for use on your computer, the Internet, and with social media. Course starts monthly.

ONLINE COURSE \$99  
Start Dates: Sep 12, Oct 17, Nov 14, Dec 12  
Go to [ed2go.com/pcclearn](http://ed2go.com/pcclearn) to register.

## We're Online!



pccextension



@ExtensionatPCC



## Photography Classes

Instructors: Liane Enkelis & Garry Margolis

### Better Digital Photography

Unlock your creativity with simple keys to taking better digital photographs. This class will help you master your manually adjustable digital camera through classroom instruction and hands-on practice. Learn to: use the automatic camera settings more effectively; choose the right ISO, shutter speed, and aperture for the results you want; improve your composition and use light effectively to enhance photos. After our classroom session, the instructors will work with you hands-on. The class will practice seeing light and composition by capturing the beauty and atmosphere of the PCC campus, then return to the classroom to review results. **Note:** For SLR, mirrorless, and other adjustable digital cameras capable of manual functioning.

*When registering, indicate class date*

3121X PCC - Room R121 \$65  
Sep 29 1 Saturday 10am-5pm

3121X PCC - Room R121 \$65  
Dec 1 1 Saturday 10am-5pm

### Travel Photography Skills

#### Architectural Gems via L.A. Metro Rail

Los Angeles is a top travel destination! Join the photographers behind the Metro Duo Blog and take advantage of our great city while improving your photography skills. Whether as practice for that upcoming trip, or to have a vacation day in L.A., you will discover the City of the Angels by Metro. Your instructors, experienced world travelers, will provide pointers on lighting, exposure, and composition to create dramatic photographs that will vividly capture your travel memories. Architectural gems we visit include: The Last Bookstore, Bradbury Building, and The Biltmore. **Additional fees:** Metro Day Pass purchased at Metro Rail Station, \$7/\$2.50 seniors. *See note.*

3126X PCC - Room R121 \$65  
Nov 3 1 Saturday 12:30pm-5:30pm

Class will meet at **12:30pm sharp** at the **Fillmore Metro Gold Line Station.**

**Note:** Bring camera and manual, lenses, fully-charged batteries, media cards or film, off-camera flash, if owned (tripods are not advised). *A minimum enrollment is required to run a class. Please confirm class status before purchasing or renting any photo equipment or supplies!* Classes are open to both digital and film photographers with any type of hand-held camera. Ample time will be spent in each location to explore its various visual perspectives, and the instructors will give hands-on help and suggestions. There will be no lunch break; water, snacks, and a backpack are recommended. Must provide own transportation to class starting location. Bring a cell phone to stay in touch. Dress weather appropriate and wear comfortable walking shoes. PCC requires all participants carry medical/accident insurance, and does not provide this coverage. All participants are required to sign a liability waiver prior to departure.

ENRICHMENT

# LANGUAGES



## Italian Language Classes

Instructor: Manuela Terenzi

### Conversational Italian

*Ciao! Buon giorno!* Students will be introduced to the fundamentals of Italian and will build and practice a functional everyday vocabulary. Classes are based upon colloquial Italian linked to grammatical rules, explanations, written exercises, and discussions. At the conclusion of the course, students should be able to confidently use the basic structure of the language. \$10 materials fee payable in class.

#### Required Textbook:

***Learn Italian the Fun and Fast Way***, by Marcel Danesi (ISBN: 0764125303) available online and at bookstores. List price: \$18.95.

3506X	PCC - Room R123	\$135
Sep 15-Nov 3	8 Saturdays	10am-12:30pm

### Best of Italian

*Italiano - Bentornati cari amici!* This course is designed to improve communication skills of intermediate students, and to further develop and reinforce grammatical proficiency of advanced students. The best and most important grammatical rules are provided: simple present tense, past tense, simple and articulated prepositions, adjectives, adverbs and future tense. \$10 materials fee payable in class.

#### Required Textbook:

***Ultimate Italian Beginner-Intermediate***, by Living Language (ISBN: 1400009677) available online and at bookstores. List price \$21.00.

*Prerequisite: Conversational Italian*

3509X	PCC - Room R123	\$135
Sep 15-Nov 3	8 Saturdays	1pm-3:30pm

## Spanish Language Classes

Instructor: Luis Garcia

### Conversational Spanish

*¡Hola! Buenos días.* This course will introduce you to the active use of the Spanish language, stressing communication, comprehension, vocabulary and basic grammar. The course will be useful to the tourist, business person or those simply interested in enriching their life by learning another language. \$2 materials fee payable in class. *See below.*

3511X	AHS - Room H106	\$135
Sep 10-Nov 5	8 Mondays	7pm-9:30pm

### Conversational Spanish II

*¡Hablar español es muy fácil!* This course will further develop your Spanish communication skills with a broader vocabulary, emphasizing conversation, pronunciation and comprehension with grammatical concepts. \$2 materials fee payable in class. *See below.*

*Prerequisite: Conversational Spanish*

3512X	AHS - Room H106	\$135
Sep 12-Nov 7	8 Wednesdays	7pm-9:30pm

#### Required Textbook for Both Classes:

***Spanish Now!, Level 1, 8th Edition***, by Ruth Silverstein (ISBN: 1438075235) available online and at bookstores. List price: \$24.99.

## French Language Classes

Instructor: Jeanne Hart

### Conversational French

*Parlez-vous français?* This introductory course covers the active use of the French language. Students will develop language skills through conversational experience stressing vocabulary, idioms, grammatical concepts, sentence structure and pronunciation. *See note.*

5010X	AHS - Room H107	\$135
Sep 5-Oct 17	7 Wednesdays	6:30pm-9:30pm

### Conversational French II

*Le Français est une belle langue!* This continuation of Conversational French I adopts a unique and communicative approach to the teaching of French. Each session contains a vocabulary presentation, a structure explanation, and an oral section where students may express themselves using the new material. *See note.*

*Prerequisite: Conversational French*

5011X	AHS - Room H107	\$135
Oct 24-Dec 12	7 Wednesdays	6:30pm-9:30pm

**Note:** \$15 materials fee payable in *each* class. Classes designed for adults only.

# EXERCISE



## Kundalini Yoga

### Reduce Stress/Increase Energy

Instructor: Santokh Singh Khalsa

Kundalini Yoga is a rejuvenating and relaxing combination breath and movement, from which anyone may benefit, even those who are stiff or out of shape. Using breath and simple exercises, students learn to release tension and stress while increasing energy. Course covers Yoga practice, basic meditation, philosophy, diet, and lifestyle. Each student receives a copy of the teacher's book about Kundalini Yoga. *Wear loose, comfortable clothing and bring a yoga mat to class. Advance registration required.*

2075X \$75  
Oct 10-Nov 14 6 Wednesdays 7pm-9pm

Classes held at the Awareness Center,  
2801 E. Foothill Blvd., Pasadena.

## Hatha Yoga

Instructor: Isabel Barber

Hatha Yoga is known as the Yoga of Postures: developing control of the body through poses. Learn the basics of Hatha yoga (meditation, sitting, breathing) and the philosophy behind this valuable practice. Fundamentals of the physical practice are covered in each class, helping students bring balance to body, mind, and spirit. *Bring a yoga mat to class and wear loose, comfortable clothing; No street shoes on dance floor.*

2080X \$79  
Sep 29-Nov 17 PCC - Room W203 8 Saturdays 12:30pm-2:30pm

## Qigong Regulation Exercises

Instructor: Benj Sinskul

Qigong is the skillful practice of gathering, circulating, and applying life-force energy. Students will be introduced to a qigong exercise designed for each of the 5 Yin organs: Liver, Heart, Spleen, Lungs and Kidneys. At the end of this course, students will be able to string the individual exercises that they have learned into a complete qigong set called the "Daoist 5 Yin / 5 Yang Exercise." Each session will begin with breathing and stretching exercises. \$2 materials fee payable in class. *Wear loose, comfortable clothing; No street shoes on dance floor. Come to class with an empty stomach.*

2086X \$65  
Aug 26-Sep 23 PCC - Room W203 4 Sundays 10am-12pm

## MEET OUR INSTRUCTORS

### Santokh Singh Khalsa, D.C.



I started doing Kundalini Yoga in my early 20's, in 1974.

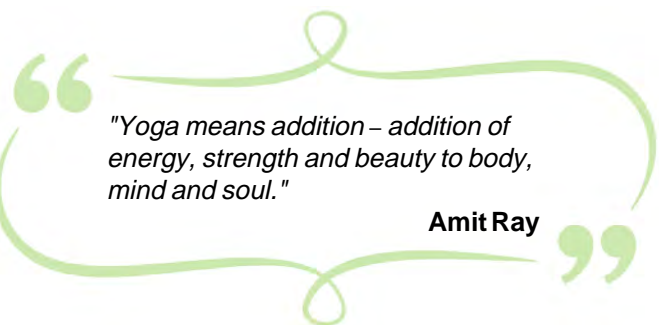
I practiced other forms of yoga and they helped me to relax, but nothing prepared me for the healing and transformative properties of Kundalini yoga. While in Chiropractic College, I continued to study Kundalini Yoga and became a teacher in 1975, and have been teaching ever since - 43 years! In 1979, I started my chiropractic practice, and also was one of the founders of the Awareness Center. We live in stressful times and the number of people who are depressed and full of anxiety has increased exponentially since I started teaching Kundalini yoga. It helped me with my stress, and I know that it can help others as well. It gives my life great meaning and fulfillment to have helped so many people to find more peace and balance in their lives. I have been married for 39 years, have three children, and three grandchildren. I am also a member of the Sikh faith.

### Little Known Fact:

My father was a surgeon, my mother was a nurse, and my grandfather and my uncle were pediatricians. I grew up thinking that I would also become a medical doctor. While I value the important work that MD's do, I was drawn to a more holistic, natural approach to health. That is why I became a chiropractor.

### Course:

## Kundalini Yoga



"Yoga means addition – addition of energy, strength and beauty to body, mind and soul."

Amit Ray



## Feldenkrais Method®

### Awareness through Movement

Instructor: Jenna Blaustein

The Feldenkrais Method® uses our curiosity, our innate ability to learn, and gentle movement sequences to enhance comfort, increase function, and improve the overall quality of life. In this introductory course, students report the following benefits:

- Better balance
- Greater body awareness
- Improved ability to listen to one's needs
- Less injuries and faster recovery
- Increased flexibility
- Reduced muscular tension

This session will focus on improving ease and comfort in walking and running.

**Note:** As with any exercise routine, should you have questions, consult your physician before registering. \$17 materials fee (for quilted exercise blanket) payable in class. *Or students may bring a large cotton quilt or cotton moving blanket. Also, bring a towel for use under your head. Wear comfortable clothing, layers suggested; no street shoes on dance floor.*

4024X	PCC - Room W203	\$69
Sep 30-Nov 4	6 Sundays	10am-11am

## Self-Defense and the Workplace

Instructor: Jeffrey Yarbrough

Personal attacks can and do happen! Join us and learn self-defense techniques based upon the ever-evolving tactics attackers use in the workplace, elevator, stairwell, parking garage, or on the street. Learn to defend against weapons such as knives, guns, and bats; and how to counter-attack against one-on-one and two-on-one assaults using wrist grabs, chokes, punches, headlocks, and bear hugs. *Wear loose, comfortable clothing and bring water.*

4011X	PCC - Room W201	\$39
Oct 13	1 Saturday	2pm-4pm



Jeffrey also teaches **Hip Hop & Funk Dance** - page 19.

## Power Stretch

Instructor: Karen Harris

This is the ultimate conditioning relaxation class designed to challenge all ability levels. Power stretch combines breathing and stretching to relieve stress, and resistance training to enhance and realign the body. *Bring a yoga mat; No street shoes on dance floor. Class is designed for adults.*

4004X	PCC - Room W203	\$75
Sep 29-Nov 17	8 Saturdays	8am-9am



## Tai-chi Chuan Classes

Instructor: Kathy Chyan Chou

Tai Chi is an art of relaxation, concentration, and balance. It is an ancient Chinese exercise emphasizing breathing coordination with body movement intended to enhance flowing energy (called qi), circulation, and awareness of sensation. It also works to increase flexibility and harmonize mind and body. Each class includes fundamental principles of Chen-style Tai-Chi and step-by-step instructions for each of the art forms. *Wear comfortable clothing.*

### Tai-chi Chuan

#### Beginner Level 1

Step by step instruction includes Qi-gong as a warm up exercise and a short form set of Tai-chi Chuan basic techniques.

4019X	PCC - Room W201	\$89
Oct 7-Nov 18	7 Sundays	9am-10:30am

### Tai-chi Chuan II

#### Beginner Level 2

This class is designed for beginning students who have completed the Level 1 class. Step by step instruction includes Qi-gong as a warm up exercise and a second form set of Tai-chi Chuan basic techniques.

*Prerequisite: Tai-chi Chuan*

4022X	PCC - Room W201	\$89
Oct 7-Nov 18	7 Sundays	10:30am-12pm



## Live, Work or Retire Abroad - Affordably!

Instructor: Bob Cohen

Imagine living abroad! Many people now opt for this adventure, and enjoy a higher standard of living while living their dream. Students will learn how to stretch a fixed retirement income, or how to find work overseas that pays room and board. Discover the top ten countries where Americans are able to live better than they are here, and how to actually do it! Get tips about evaluating your finances, figuring out how far your dollar will go, housing, transportation, food, government discount programs, access to healthcare, and job opportunities. It is all here – join us for the start of an exciting new life! \$10 materials fee payable in class.

2305X	PCC - Room R121	\$45
Oct 12	1 Friday	6:30pm-9:30pm

*Bob also teaches **Internet Marketing** classes - page 10.*

## **NEW** Best Practices for Success

Instructor: Go Yoshida

Success when things are going well, given the right set of circumstances, may be achieved to a certain extent. However, when things are not going well, which seems to define life these days, how do we respond? How we respond (and not react) when things are not going well is the key difference maker in whether we are positioned to achieve success or not. Students In this class will learn 3 practical, transformative skills that may be used when things are not going well - in order to achieve success.

2243X	PCC - Room R113	\$45
Sep 29	1 Saturday	8:30am-11:30am

## The Highs and Woes of Internet Dating

Instructor: Karyn Klein

This course is given by a Life Coach whose specialty is online dating. You will get tips and tools to help you go from no one to *the* one and actually have fun in the process. Topics include:

- Identifying and attracting the right person
- Tips for creating a dating profile that "pops"
- Selecting photos that highlight the best you
- What to do (or not to do) on a first date so there is a second

Dating can be exhilarating at best, exhausting and frustrating at worse. To survive, remain sane, and even thrive in the process, you must keep your sense of humor! \$10 materials fee (for workshop manual including research and profile dating materials) payable in class. **Course designed for both men and women, suggested minimum age of 25.**

2012X	PCC - Room R113	\$49
Oct 20	1 Saturday	10am-2pm

## Eliminate Clutter in Your Home and Office

Instructor: Nancy Miller

Tired of searching for lost things and stumbling over stuff? You CAN change your surroundings to work for you with simple, easy, and practical ideas about how to remove clutter from your life and get organized. Attend this fun and interactive workshop and learn how to stop junk mail, how to remove clutter, distinguish between organized and neat, and the cost of your stuff. \$30 materials fee payable in class.

2029X	AHS - Room H102	\$45
Oct 29	1 Monday	6:30pm-9:30pm

## Organizational Classes

Instructor: Shiral Torres

### Rental Property Management 101

Learn the importance of keeping track of income and expenses, and how crucial this is for the success of any business. Understand the importance of keeping documents accurate, updated, organized, and stored in a secure location. Discover the disadvantages of not having an organized system, how to simplify income tax preparation, and how to use a 12 month calendar to remain organized. Tips to simplify the rental property business also will be covered. \$25 materials fee payable in class.

0433X	PCC - Room R104	\$39
Sep 22	1 Saturday	10am-12pm

### Preparing for Tax Season

Do you file an individual income tax return? Are you a rental property owner preparing for income tax filing? Do you feel never quite ready for tax season? If any, or all, of these descriptions sound like you, this is the perfect workshop. Discover how stress-free tax season can be when you are prepared by having all your documents and receipts ready for your accountant before tax season begins. Learn to use a "Tax Preparation Binder" as a tool to simplify, organize, and store all the documents you need for tax season. When this workshop concludes, you will leave feeling calm, prepared, and ready for the upcoming tax season. \$25 materials fee payable in class.

0434X	PCC - Room R104	\$39
Oct 13	1 Saturday	10am-12pm



## MEET OUR INSTRUCTORS

### Morris "Mojo" Jones



I graduated high school in Memphis, Tennessee, and left to study engineering at Caltech after which I took up a career working as a software developer in Silicon Valley. My wife and I relocated to Southern California in 2003 when she was offered a job at NASA's Jet Propulsion Laboratory as an outreach specialist. Since moving south I have worked at UCLA, Fox, Disney, and am currently at DreamWorks Animation doing software development. Jane and I share an interest in astronomy, and I'm always delighted when she uses one of my astrophotos in her podcast. I love to teach, and I love this game. I learned to play as a kid, like many people, when the grownups needed a "fourth" at the table. I didn't take up competitive bridge until I was in my 30's, but quickly knew that I wanted to teach it to other people. I've always taught something -- before teaching bridge I was an instructor for the Motorcycle Safety Foundation, and before that, I taught courses in Amateur Radio. Besides loving to teach, teaching other people to play bridge is the best thing I could have done for my own bridge game. As someone who loves intellectual activities, bridge is a never-ending source of puzzles to solve. No matter how high I climb in competitive bridge, I'm always having to learn to compete at new levels. Besides the fascination in and beauty of the game, the players themselves are a delight. Bridge players tend to be smart, social, and eccentric. They're the people who I love to spend time with (just ask Bill Gates and Warren Buffet!).

#### Little Known Fact:

My wife and I have an asteroid named for us in honor of our astronomy outreach activities as Sidewalk Astronomers. Google "22338 JANEMOJO" and see for yourself.

#### Courses:

- Bridge I - Introduction
- Bridge II – Competitive Bidding

## Bridge Classes

Instructor: Morris Jones

### Bridge I – Introduction

Bridge is a card game for four players working as two partnerships. It is known the world over as one of the most challenging and satisfying pastimes. The rules are simple, yet the fascination can be lifelong. This class introduces Bridge to newcomers, and also serves to reinforce the fundamentals of the game for current players. No Bridge experience required, but newcomers must attend the first lesson. *See note.*

2205X                      AHS - Room H104                      \$75  
Sep 5-Oct 10                      6 Wednesdays                      7pm-9pm

### Bridge II – Competitive Bidding

In the game of Bridge, when both sides are bidding for the contract, the meanings of bids can change. Picking up where Bridge I leaves off, this course offers detailed coverage of situations that come up in competitive auctions. Learn how to get to your best spot, or prevent the opponents from getting to their ideal contract. Even seasoned bridge players often overlook many of these concepts. Along with bidding we include expert techniques for declarer play and defense. *See note.*

*Prerequisite: Bridge I or similar experience as a bridge player*

2206X                      AHS - Room H104                      \$75  
Oct 24-Dec 5                      6 Wednesdays                      7pm-9pm

**Note:** \$10 materials fee payable in each class.

## Introduction to Chess

Instructor: John Wright

Chess looks difficult – but is it? If you ever have wanted to learn and understand the game of chess, this is your opportunity! Designed for those with little or no chess playing experience ready to learn the fundamental rules of the game, how the pieces move, and basic strategy. A brief history of the game also will be given as well as information about the many opportunities to play chess such as at free online sites or at local chess clubs where you may participate in events approved by the United States Chess Federation.



#### Required Textbook:

*Let's Play Chess: A Step by Step Guide for New Players*, by Bruce Pandolfini (ISBN: 978-1888690521) available online and at bookstores. List price: \$19.95.

2220X                      PCC - Room R111                      \$85  
Sep 16-Nov 4                      8 Sundays                      1:30pm-3:30pm



## Zumbini® (Ages 0-4)

Instructor: Rita Martinez

Are you ready to start your little ones on their first steps towards a healthy, active life?! Join us for the ultimate bonding experience with your young children as we wiggle, sing, and learn together. Zumbini™ offers music and creative movement activities, fun props, and the opportunity to play musical instruments. **Course fee covers one child (ages 0-4 years) and one parent (or caregiver).** \$35 material fee (for one music CD, songbook, and plush toy doll) payable in class. *No street shoes on dance floor.*

1707X PCC - Room W203 \$79  
 Sep 15-Nov 3 8 Saturdays 10am-11am

## Acting Classes

Instructor: June Chandler & staff

### For the Love of Acting

Everyone has natural acting abilities. In this class, you will learn professional acting techniques to conquer self-consciousness and unlock your talent while having lots of fun. You will work every week on exercises, improvisations and script readings. The trend today is for real people to appear in reality shows and even commercials. If you decide to throw your hat in the ring, you will know the sane and practical way to add acting to your repertoire. **Class is designed for adults.**

7729X PCC - Room R113 \$95  
 Sep 8-Oct 13 6 Saturdays 2pm-4:30pm

### Comedy Improv Club

*It's Not Just for Actors Anymore*

Explore your love of Improv and discover how to enhance your social and business interactions. We will join the Sierra Madre "Comedy Improv Club" for four fun and relaxed sessions at the Casa del Rey restaurant in Sierra Madre. Using comedy improv games and a few effective guidelines you will locate your funny bone, relieve stress, gain confidence, and make some great new friends. They say laughter is the best medicine, come fill your prescription! **Note:** This class is for first-time attendees only. Not available for returning students. **Class is designed for adults.**

4212X \$79  
 Sep 10-Oct 1 4 Mondays 7pm-9pm

Improv classes held at Casa Del Rey Restaurant,  
 31 N. Baldwin Ave., Sierra Madre.

## Personal Improvement Classes

Instructor: Margaret Pappas

NEW

### 7 Strategies to Control Your Thoughts

Thinking happens naturally. We think, and, we think a lot. While thinking may be natural and certainly aids us in navigating the day-to-day, thinking and sleeping do not mix well. When thoughts keep us awake, are negative, fearful, repetitive, distorted, and intrusive sleep may be kept at bay. Simply put, thoughts while trying to fall asleep are destructive; and they have an effect on our health, our relationships, and our successes. Join us and learn how to control your thoughts as opposed to your thoughts controlling you. Topics include:

- Discover how you think and what you think about
- See your thoughts differently without judgment
- Apply the 7 Strategies to retrain the way you think by responding not reacting
- Use simple mind tools, breathing, and meditation to focus and be still
- Learn to appreciate, have compassion, and forgive yourself and others

We can retrain our minds to think and to see differently. Let your new way of thinking radiate from the inside out. \$15 materials fee (for 26-page manual, pen, and heart surprises) payable in class.

2009X PCC - Room R307 \$49  
 Sep 15 1 Saturday 9:15am -1:15pm

### Communicate with Anyone

**3 Easy Steps**

All relationships require good communication. Good communication skills do not always solve problems or right issues, but without them, seldom are problems or issues resolved. Using a simplified version of Harville Hendrix's Dialogue solves the "I do not know what to say or how to say it" challenge. The Dialogue is a 3-step, practical communication tool teaching how to listen and respond without judgement, whether or not we are in agreement with what is said. Take this workshop if you:

- Have a difficult time communicating, listening or feeling heard
- Feel frustrated with yourself when reacting rather than responding
- Want to build or rebuild your relationships

Achieve real and safe connections in your relationships by following the 3 Easy Steps in dialoguing. It is helpful to register with someone with whom you can practice during and after the workshop. \$10 materials fee payable in class.

2006X PCC - Room R108 \$49  
 Oct 13 1 Saturday 9:15am -1:15pm

### Good Karma, Mystics, and Tarot

Instructor: Linda McBride

Join us for this fun, one-day workshop about the history and lore behind the Tarot. This workshop is designed to bring good Karma, and to help gain a perspective into the nature of the universe in the *Age of Aquarius*. Your instructor will share her extensive knowledge of the Tarot, its continued fascination in our modern age, and how it can bring positive energy into the flow of your journey. You will learn to read the cards for yourself to delight and amaze your family and friends. *Recommended: Bring a Tarot card deck.*

2234X PCC - Room R104 \$45  
 Nov 3 1 Saturday 10am-1pm

ACTIVE





## Golf

Instructor: Mark Spinelli

This course is for individuals who have never played golf or have had only a brief introduction to the game. *Just throw on some tennis shoes and meet at the Golf Shop five minutes before the beginning of class!* **Golf clubs are provided.** **Note:** A practice ball fee (\$6-\$8 per session, cash) is required for 4 of the 5 sessions. Classes are limited to 10 students. **Advance registration required.**

When registering, indicate date & time

2140X			\$95
Sep 11-Oct 9	5 Tuesdays	7pm-8pm	
2140X			\$95
Sep 15-Oct 13	5 Saturdays	9am-10am	
2140X			\$95
Sep 15-Oct 13	5 Saturdays	11am-12pm	
2140X			\$95
Oct 16-Nov 13	5 Tuesdays	6pm-7pm	
2140X			\$95
Oct 18-Nov 15	5 Thursdays	6pm-7pm	
2140X			\$95
Oct 20-Nov 17	5 Saturdays	10am-11am	

Classes held at Arroyo Seco Golf Course,  
1055 Lohman Ln., South Pasadena.



## Tennis Academy

Instructor: Tim Pawley

### Intermediate Tennis

Students encounter challenging drills, strategies and play-action scenarios. The class focuses upon improving all strokes including the forehand, backhand, volley, half volley, overhead and serve. **For students 14 years old to adult.** *See note.*

*Prerequisite: Previous playing experience.*

2104X	PCC - Tennis Courts	\$79
Sep 7-Oct 26	8 Fridays	4pm-5:30pm

### Advanced Tennis

Students continue to advance to the next level as we focus upon footwork, agility, and speed drills as well as match play. *Must bring a jump rope.* **For students 14 years old to adult.** *See note.*

*Prerequisite: Intermediate Tennis, or intermediate level experience.*

2108X	PCC - Tennis Courts	\$95
Sep 7-Oct 26	8 Fridays	5:30pm-7pm



### Youth Tennis (Ages 8-13)

From basic stroke technique to competitive strokes and movement, this clinic offers it all with conditioning and agility designed to prepare students for play! **For students ages 8 to 13.** *See note.*

2110X	PCC - Tennis Courts	\$79
Sep 8-Oct 27	8 Saturdays	10am-11am

### Youth Tennis II (Ages 8-13)

Advance your skills in this continuation course! From basic stroke technique to competitive strokes and movement, this clinic offers it all with conditioning and agility designed to prepare students for play! **For students ages 8 to 13.** *See note.*

*Prerequisite: Youth Tennis or previous playing experience.*

2112X	PCC - Tennis Courts	\$79
Sep 8-Oct 27	8 Saturdays	11am-12pm

**Note:** Bring a tennis racquet and a new can of tennis balls. **Classes are limited to 10 students.** Students are required to sign a liability waiver prior to the start of class. Students must be in good health to participate. It is recommended that you consult with your doctor if you have any questions. Adverse weather may force the postponement of a session to a later date; the instructor will notify students by email should this be necessary.



## Landscape Classes

Instructor: Charlotte Chen

### Weather Resistant Landscaping

Sustainability is the new buzz word and increasingly people are turning to drought resistant native vegetation that thrive in Southern California. Come learn how to replace thirsty lawns with drought tolerant ground covers that are more interesting than grass. This class will cover what drought tolerant plants and trees are available and provide instruction about how to use rocks, gravel, and decomposed granite to enhance a drought tolerant garden. Pruning techniques also will be demonstrated. *Bring a five-gallon raphiolepis plant (Indian Hawthorne), and pruning shears.* \$2 materials fee payable in class.

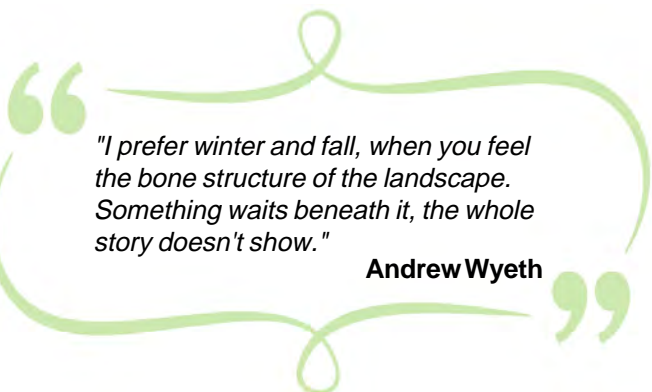
2246X	PCC - Room R113	\$49
Oct 14	1 Sunday	9am-1pm

### Landscape Design and Construction

Landscape designers determine what elements bring out the best in a location. It may be a specific tree or plant, a deck, patio, or bubbling fountain. In this workshop, students learn the basic principles of *hardscape* design gaining the ability to beautify a yard while spending money wisely. Discover what design principles work best for small spaces, large lots, shady or sunny places, hillsides, and slopes. *Bring photos of your site and a simple hand-drawn site plan.* \$3 materials fee payable in class.

2250X	PCC - Room R113	\$89
Oct 28-Nov 4	2 Sundays	9am-3pm

Charlotte also teaches **Quick Sketch** - page 17.



*"I prefer winter and fall, when you feel the bone structure of the landscape. Something waits beneath it, the whole story doesn't show."*

**Andrew Wyeth**

## Survival Classes

Instructor: Christopher Nyerges

### Survival Skills

What would you do in the event of a natural or man-made disaster? Would you know what to do to survive in the elements? How would you protect your family? Everyone should be familiar with basic survival skills! This course is comprised of lecture, hands-on instruction, and videos. Topics include:

- Edible and medicinal plants
- Making fire without matches
- Finding and purifying water
- Survival kits and home supplies
- Primitive and modern shelters

2007X	PCC - Room R115	\$65
Sep 7-Oct 5	5 Fridays	7pm-9pm

### Urban Survival Skills

The 6.5 Northridge Earthquake happened 24 years ago! When will the "big one" hit? If you are worried about the next big earthquake; tidal wave; terrorist attack; or hurtling-earthward comet – then this lively course with a distinct urban focus will bring you current on the "do's and don'ts" of survival at home. Topics include:

- Food storage
- Growing a survival garden
- Useful plants
- Water
- Shelter
- Tools and weapons
- Energy alternatives
- Necessity of fire

2287X	PCC - Room R115	\$65
Oct 19-Nov 16	5 Fridays	7pm-9pm

## Online Traffic School

Online Traffic School has successfully helped thousands! Take our simple, state-approved, easy-to-follow course.

- Complete the online traffic school course from the privacy and comfort of your home, office, or anywhere you can access the Internet.
- Course is designed to be a 6-7 hour program. Complete the course all at once or take your time.
- Simple, user-friendly program. No extra hardware or software needed.
- Course is divided into units containing reading, video, graphics, and review questions.
- Final exam consists of 25 multiple choice questions. Passing score 70%.
- Certificate of Completion sent electronically to the court and DMV.
- Customer service available 7 days a week.

**To get started, go to:**  
[pcclearn.org/TrafficSchool](http://pcclearn.org/TrafficSchool)

# TRIPS & TOURS

## Day Trips



For detailed Day Trip descriptions, go to:

[pcclearn.org/DayTrips](http://pcclearn.org/DayTrips)

**Register early! Day trips fill quickly.**

See page 39 for Travel Information and Policies.

### Brazilian, Books & The Broad

This new tour pairs two of downtown L.A.'s newest destinations: the Broad Museum and the Fogo de Chão, an authentic Brazilian Steakhouse. The Broad is the repository for some of the most expensive artwork in the world. Enjoy approximately 90 minutes at leisure to explore on a self-guided visit through a VIP (no waiting) entrance. Then we enjoy an included lunch at Fogo de Chão. Once seated, authentic Brazilian side dishes arrive such as pão de queijo (cheese bread), crispy polenta, mashed potatoes, and caramelized bananas. Set your dining card to green and you are in the rodizio, continuous tableside service of signature cuts of meat prepared, fire-roasted, and served by the gaucho chefs. After lunch, enjoy time at leisure at the Last Bookstore, the iconic L.A. bookstore specializing in reasonably priced used and well-kept vintage books.

2360X \$95  
 Sep 23 1 Sunday 9am-5pm

### West Side Story

This new adventure will explore the Mid-City area of L.A.'s Westside. We begin in Westwood Village to enjoy an included donut of your choice at Stan's Corner Donut Shop. We continue to the Hammer Museum, a unique visual arts institution that connects the classic to the cutting-edge. After a brief tour of UCLA architectural landmarks, like Royce Hall and Powell Library, it is on to Pierce Brothers Westwood Village Memorial Park to pay respects to Hollywood stars such as Marilyn Monroe, Dean Martin, and Natalie Wood. Enjoy an included lunch at a tucked away Italian cafeteria, whose chef trained at the famed Le Cordon Bleu. Then we visit the Annenberg Space for Photography, where exhibits often incorporate videos and/or music, creating dynamic experiences. We return along Wilshire Blvd. past spectacular architecture and unique outdoor art pieces at LACMA including "Urban Light" and "Levitated Mass." *All visits subject to change.*

2360X \$89  
 Sep 28 1 Friday 8:15am-5:30pm

### L.A.'s Great Observatories

#### Mount Wilson Observatory & Griffith Observatory

The Mt. Wilson Observatory, founded by George Ellery Hale in 1904, is located 5,700 feet above Pasadena. A two-hour guided walking tour explores its history, the challenging installation of the 100-inch Hooker telescope, astronomical discoveries, and current projects. The summit is the perfect spot for an included boxed lunch after which there is time to explore the astronomical museum. In the afternoon, enjoy time at leisure at Griffith Observatory. Built in 1935, it closed for four years in 2002 for renovation and expansion. This Los Angeles landmark was featured in the movie *Rebel Without a Cause*; and the planetarium was used to train Apollo astronauts in celestial navigation. Exhibits, hilltop views, a café, and a gift shop await. Suggested: Walking shoes and jacket.

2357X \$79  
 Oct 13 1 Saturday 9:15am-6:30pm

### L.A.'s Roaring 20s

Discover Los Angeles during the golden era of the 1920s. Tour the Foursquare Heritage Center featuring the restored home of evangelist, Aimee Semple McPherson. The parsonage features original furniture, photographs, props and artifacts; and the the historic Angelus Temple, opened in 1923, is crowned with a silver-painted dome. Tour the interior of the Los Angeles Central Library, the last work of American architect Bertram Goodhue whose use of unadorned concrete and skyscraper-like profile heralded Modern architecture. At the Biltmore Hotel, also opened in 1923, delight in a guided walking tour while learning about the role it played during Prohibition. Enjoy an included lunch before continuing on a driving tour through downtown L.A., and a visit to City Hall for breathtaking views from the observation deck.

2359X \$99  
 Oct 19 1 Friday 8:30am-5:30pm

### Haunted San Diego By Rail

#### Old Town San Diego & Ghost Tour

The Halloween spirit will befall you on this "fright-seeing" tour. Motorcoach to San Juan Capistrano to board a San Diego bound Amtrak offering spectacular ocean views. Following an early dinner on your own in Old Town, a storyteller joins us for a two-hour adventure blending suspenseful tales and San Diego history. Disembark at several sites. See the Victorian mansion of Villa Montezuma, enter the Horton Grand Hotel, visit the Old Town cemetery, view the Whaley House, and go inside the William Heath Davis House in the Gaslamp District. Motorcoach home. Required: To book: provide full legal name as it appears on driver license/government-issued photo identification that you will present to board Amtrak. Suggested: Walking shoes and jacket. Eat prior to departure; dinner at approximately 4pm.

2426X \$99  
 Oct 26 1 Friday 11:30am-10pm

### Edwards Air Force Base

#### with NASA's Dryden Center

Exclusive opportunity for a docent-led tour of Edwards Air Force Base famous for Chuck Yeager first breaking the sound barrier; test flights of the X-15 and F-35; and Space Shuttle landings. Lunch on your own at NASA's Dryden Center Cafeteria, visit the NASA gift shop (pending availability), and enjoy the Air Force Flight Test Center Museum. Required: You will be contacted to provide the following information and may not travel unless all information is submitted: 1) Full name on driver license; 2) Driver license number; 3) Birthdate; 4) Place of birth; 5) Last four of social security number. Must present your driver license to Base Security on day of tour. **Note:** Roster of names submitted October 25; *NO* additions, drops, or changes after this deadline.

2399X \$69  
 Nov 8 1 Thursday 8am-6pm

## Beverly Hills: Greystone Mansion

Greystone Mansion in Beverly Hills is a mysterious treasure normally closed to the public. This Tudor-style mansion with formal English gardens was built in 1928 at a cost of \$4 million dollars by oil tycoon Edward Doheny. It has 55 rooms and more than 46,000 square feet of living space, and often is considered the grandest mansion on the West Coast after Hearst Castle. Enjoy a self-guided tour of the gardens and unfurnished interior. The Friends of Greystone gift shop will be open. Prior to the tour, lunch on your own at The Original Farmers Market or The Grove. NOTE: Greystone is a national historic site, and does not conform to ADA laws. Numerous staircases and uneven walking surfaces. Suggested: Flat walking shoes.

2404X \$69  
Nov 11 1 Sunday 9:30am-4:30pm

## Murder Mystery Lunch at Lawry's "A Killing at Cape Wrath"

Lunch at Lawry's The Prime Rib in Beverly Hills and a matinee murder mystery, perfect for a November afternoon! Award winning food, service, and atmosphere. Add a touch of murder for the perfect recipe – a murder mystery to dine for, performed by a traveling theatrical company. Journey back to 1947 with the cast of "Mysteries to Dine For" as they prepare for their premiere performance of A Killing at Cape Wrath, set on a windy, rain-battered isle in Scotland. The actors are engulfed by a storm of emotion, jealousy, and rage which lead to a final curtain call for one of their members. Enjoy acting, music, and audience participation while lunching on your choice of prime rib, grilled salmon, or chicken piccata; salad and dessert included.

2356X \$129  
Nov 18 1 Sunday 9:45am-4:30pm

## Homes for the Holidays Pasadena Holiday Homes Tour

Enjoy this opportunity to delight in the Pasadena Holiday Look-In Home Tour and take a walk through four private, distinctive Pasadena homes featuring magnificent architecture, festive holiday décor, and delightful floral work designed by Pasadena's finest florists. You will be driven to these homes on our motorcoach. At the homes, take a self-guided tour inside and through the gardens while enjoying music performed by the Pasadena Symphony. There will be time to browse and shop in the Holiday Boutique, with 25% of the proceeds donated to the Pasadena Symphony. Prior to visiting the homes, enjoy time for an early lunch on your own in Old Town Pasadena. Suggested: walking shoes; High heels, walkers, and scooters are not permitted inside or outside these private residences.

2313X \$89  
Dec 1 1 Saturday 11:15am-5:30pm

## L.A. Master Chorale's Festival of Carols Walt Disney Concert Hall

Ring in the holiday season at the Disney Concert Hall with a traditional matinee concert of carols sung by the world acclaimed 115-member Los Angeles Master Chorale. The Chorale will be accompanied by the hall's distinctive pipe organ for a festive concert featuring traditional holiday favorites, new arrangements, and a few audience sing-a-longs. Hear first-hand why the Chorale has gained international prominence during the past decade. The Disney Concert Hall, designed by architect Frank Gehry, is an experience unto itself providing both visual and aural intimacy for an unparalleled musical experience. Terrace-level seating. Prior to the matinee concert, enjoy lunch on your own at Olvera Street, or at Philippe The Original, famous as the originator of the French dip.

2393X \$99  
Dec 15 1 Saturday 10:45am-5pm

## Newport Harbor Lights Cruise with Roger's Gardens

This popular holiday tour includes three destinations in and around Newport Beach. First, enjoy time to browse the gallery and gift shop at Roger's Gardens. At this time of year, the gardens are beautifully decorated, and feature an amazing display of themed Christmas trees. Then, at approximately 4pm, dine on an included early dinner with choice of entrée and dessert at the Harborside Restaurant in Newport Beach. Following dinner, a harbor cruise during the 110th Newport Christmas Boat Parade presents the perfect opportunity to see beautifully decorated boats, yachts, and waterfront homes. The boat has an enclosed area for your comfort. Suggested: Jacket. Eat prior to departure, or enjoy a bite on your own at the Farmhouse at Roger's Garden.

2373X \$109  
Dec 20 1 Thursday 11:45am-9pm

## Celebrity Homes & Hang Outs with Eataly Italian Marketplace

Glimpse into the lifestyles of the rich and famous to see where the stars live, shop, and hang out. Begin with lunch on your own at Eataly, L.A.'s hot new marketplace. Eataly is a restaurant, market, and a three-story "temple of la dolce vita" to all edible and drinkable things Italian! The various food counters offer items of Italian cuisine from Italian-produced small batch olive oil to wine, craft beer, spirits, fresh-made mozzarella, produce, bakery, and desserts. Following lunch, motorcoach to Hollywood for a two-hour narrated driving tour aboard an open-air vehicle (to explore areas where a motorcoach cannot go) through L.A.'s secluded hills and on Beverly Hills' stately streets. Finally, enjoy time to explore the Hollywood & Highland complex containing many Hollywood memorabilia shops.

2326X \$99  
Jan 19 1 Saturday 9:30am-5:30pm

## Skyspace & Skewers with Angel's Flight

Two of L.A.'s newest destinations combine incredible heights and an incredible lunch. If operating, we will ride Angels Flight, a narrow gauge funicular railway built in 1901. Fogo de Chão, a Brazilian Steakhouse, is the location for an included lunch. At the Market Table, you may return as many times as you like for salads, vegetables, cheeses, and soup. Side dishes include warm pão de queijo, crispy polenta, mashed potatoes, and caramelized bananas. Set your dining card to green for continuous tableside service of signature cuts of meat. Dessert assortment included. At the U.S. Bank Building, ride the express elevator to Skyspace L.A. housing interactive exhibits, a 360-degree virtual topography wall, and an infinity mirror. Ride the 45-foot glass slide on the exterior of the building (\$8 fee extra).

2359X \$109  
Jan 27 1 Sunday 10am-5pm



For detailed Day Trip descriptions, go to:

[pcclearn.org/DayTrips](http://pcclearn.org/DayTrips)

All day trips depart from Pasadena City College, Lot 3.



## Multi-Day Tours

**Must call 626-585-7608 to register.**

For detailed Tour itineraries, go to:

[pcclearn.org/Tours](http://pcclearn.org/Tours)

Or to have a Multi-day Tour Brochure mailed to you, call or email the PCC Extension office.

See page 39 for Travel Information and Policies.

### Arizona's Valley of the Sun

November 11-15, 2018 – 5-Day Tour

Double: \$1,149 / Single: \$1,499 – Deposit: \$200

**Tour Highlights:** Unpack once and enjoy a leisurely four night stay at a premier AAA four-diamond casino resort featuring multiple restaurants, entertainment, a 100,000 square foot casino, and an outlet center next door • Visit Saguaro National Park, home to the nation's largest cacti – the giant saguaro • Tour Taliesin West, Frank Lloyd Wright's winter home in the desert • Visit the Pima Air & Space Museum, and take a driving tour of the world's largest military aircraft "boneyard" at Davis-Monthan Air Force Base • Tour the Heard Museum, the Musical Instrument Museum, a chocolate factory and visit Butterfly Wonderland • Memorable meals including dinner at the Frank Lloyd Wright-designed Arizona Biltmore Hotel and lunch at the historic Wrigley Mansion.



### Red Rocks, Canyons & Rail Holiday

December 2-7, 2018 – 6-Day Tour

Double: \$999 / Single: \$1,399 – Deposit: \$150

**Tour Highlights:** Visit Grand Canyon National Park, one of the Seven Natural Wonders of the World, with time to explore the Grand Canyon Village and sightseeing along the south rim of the Grand Canyon • Enjoy three nights in the heart of Uptown Sedona at a hotel that's not only within walking distance of the shops and galleries but also offers spectacular views of the red rocks from your room • Visit Jerome, ride aboard the historic Verde Canyon Railroad through Arizona's "other grand canyon," and experience a "Cowboy Christmas" with a holiday-themed western stage show and chuckwagon supper • Take a narrated trolley tour of Sedona to learn about its geology, history and vortexes and visit the Chapel of the Holy Cross • Travel through Oak Creek Canyon featuring brilliantly hued cliffs • Optional 4-wheel drive jeep ride through Sedona's red rocks backcountry • Stay overnight in the heart of the Las Vegas "strip" and on the Colorado River in Laughlin.

*I thank you for all of the trip pictures and Happy Times' memories. What a fantastic world I have through Good Times Travel!*

J. King



### Yellowstone & Grand Tetons in Winter

January 19-24, 2019 – 6-Day Tour

Double: \$1,529\* / Single: \$1,919\* – Deposit: \$250

**Tour Highlights:** Explore Yellowstone via private snowcoaches allowing you to see the various wildlife, Firehole Falls with icicles dangling from the trees, Fountain Paint Pots and the famous Old Faithful geyser spouting in all of its glory • Stay in the charming wild west resort area of Jackson with a sleigh ride through an elk refuge to see these beautiful creatures and take in the spectacular scenery of Grand Teton National Park • Visit the National Museum of Wildlife Art housing the finest collection of wildlife art and photos in the Western United States • Visit the museum at Utah Olympic Park in Park City and take a guided tour to see the ski jumps, bobsled and luge track • Salt Lake City guided tour showcasing Temple Square, the Utah Capitol building and sites of the 2002 Olympic Winter Games • A Mormon Tabernacle Choir rehearsal performance at Salt Lake City's Temple Square.

\*Land prices only. Roundtrip group airfare available from \$295 per person.

### Central Coast Lighthouses, Redwoods & Rail

May 5-9, 2019 – 5-Day Tour

Double: \$1,199 / Single: \$1,599 – Deposit: \$200

**Tour Highlights:** Stay two nights in the heart of Old Monterey at an upscale bayfront AAA four-diamond hotel within walking distance of Fisherman's Wharf • Guided tour of the Monterey Peninsula with a local guide highlighting Cannery Row, Carmel, and the sights along the spectacular 17-Mile Drive • Tours inside both Point Pinos and Piedras Blancas Lighthouses • Travel the Big Sur Scenic Highway (CA-1) between Monterey and Cambria and visit Pfeiffer Big Sur State Park, enjoy a picnic lunch and time to explore the giant Redwoods • Stay two nights at a quaint inn on Cambria's Moonstone Beach with an optional tour of Hearst Castle or browse the boutiques in Cambria • Ride along California's coast aboard the deluxe Coast Starlight train featuring a dining car and observation car for spectacular ocean views.

### Multi-Day Tours Coming in 2019!

Coastal "Safari" by Rail 3-Day Tour	Feb 6
Wonder Valley Ranch & Blossom Trail 4-Day Tour	Feb 24
Central Coast Whales, Rails & Dunes 3-Day Tour	Mar 6
Death Valley 3-Day Tour	Mar 17
Desert Bloom 2-Day Tour	Mar 18
Joshua Tree 2-Day Tour	Mar 31

For detailed information on all of our Multi-Day Tours, go to:

[pcclearn.org/Tours](http://pcclearn.org/Tours)

# ***PCC EXTENSION***

The PCC Extension department is self-supporting and not funded by taxpayer dollars. Classes are designed for adults, 18 years of age and older, unless otherwise indicated. Classes are held on-campus, at off-site locations, and online. College credit is not given, and there are no transcripts or grades.

To ensure a quality program, the following policies have been established. Courses may be cancelled due to low enrollment. The right is reserved to change courses, programs, or instructors. No non-registered person, including spouse, friend, parent, or child, is permitted to audit/attend a class. Students whose conduct is detrimental to the class (e.g., dishonesty, disruption, theft, property damage, or willful disobedience) may be removed without refund, and/or denied future enrollment. Courses presented by the PCC Extension department do not necessarily reflect the views of the Pasadena Area Community College District. Pasadena City College does not endorse any person or product. The PCC Extension department is committed to protecting your privacy. We do not sell, trade, or rent your personal information to other internal or external parties. We may use information collected to contact you regarding course information, promotional updates, specials, and/or new additions to our program offerings. Credit card numbers are not stored on our website.

## ***Stay Connected!***



**pccextension**



**@ExtensionatPCC**



**PCC Extension**  
**pcclearn.org**

### **Main Campus**

1570 East Colorado Boulevard  
Pasadena, CA 91106-2003

### **Foothill Campus**

3035 East Foothill Boulevard  
Pasadena, CA 91107-3106

Main Number: (626) 585-7608

Fax Number: (626) 585-3058

Website: [pcclearn.org](http://pcclearn.org)

Email: [info@pcclearn.org](mailto:info@pcclearn.org)

Facebook: [facebook.com/pccextension](https://facebook.com/pccextension)

Twitter: [twitter.com/ExtensionatPCC](https://twitter.com/ExtensionatPCC)

### **Public Hours:**

9:00 a.m. to 4:00 p.m.

Monday through Friday

### **PCC Extension**

Elaine Chapman, Director

Richard Torres, Account Clerk

Robert Torres, Scheduling Technician

### **Pasadena Area Community College District**

Dr. Rajen Vurdien,

Superintendent-President

### **Board of Trustees**

Dr. Anthony R. Fellow, President

James A. Osterling, Vice President

Hoyt R. Hilsman, Clerk

Berlinda Brown, Member

Sandra Chen Lau, Member

John H. Martin, Member

Linda Wah, Member

Zeinab Raad, Student Trustee

**Lifelong  
Learning  
Is For  
LIFE**

# Easy to Register!



**Online:**  
pcclearn.org



**Phone:**  
(626) 585-7608



**Fax:**  
(626) 585-3058



**Mail:**  
PCC Extension  
Pasadena City College  
1570 E. Colorado Blvd., Rm CEC112  
Pasadena, CA 91106-2003



**In Person:**  
Foothill Campus  
3035 E. Foothill Blvd.  
Pasadena, CA 91107  
Monday-Friday, 9am-4pm

## Pre-Registration is Important!

1. Class size is limited and early registration will assure your place in a high demand class.
2. Classes that do not meet minimum student enrollment may be cancelled before the first session. Your timely registration may help ensure the necessary enrollment figure.



1570 E. Colorado Blvd., Rm CEC112  
Pasadena, CA 91106-2003  
Main Number: (626) 585-7608  
Fax Number: (626) 585-3058  
Website: pcclearn.org  
E-mail: info@pcclearn.org

## Reserve Your Space. Register Today!

**REGISTRATION FORM — PCC EXTENSION** PLEASE PRINT

Date \_\_\_\_\_

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ M.I. \_\_\_\_\_

Street Address \_\_\_\_\_ Apt. No. \_\_\_\_\_ City \_\_\_\_\_

Zip Code \_\_\_\_\_ Email Address \_\_\_\_\_

Mobile Number \_\_\_\_\_ Alternate Number \_\_\_\_\_

Course No.	Course Title	Start Date	Fee
_____	_____	_____	\$ _____
_____	_____	_____	\$ _____
_____	_____	_____	\$ _____
_____	_____	_____	\$ _____

**By submitting this registration form you agree to the PCC Extension Refund Policy.**

TOTAL \$ \_\_\_\_\_

Payment by Visa, MasterCard or Discover:

Card No. \_\_\_\_\_

Expiration Date \_\_\_\_\_ CVV2 Code \_\_\_\_\_  
(3-digit security no. in signature panel)

Authorized Signature \_\_\_\_\_

Print Name on Charge/Check \_\_\_\_\_

Payment by check (payable to Pasadena City College):

Driver's License No. \_\_\_\_\_

Expiration Date \_\_\_\_\_

**Please do not write in this space**

Date \_\_\_\_\_ Received by \_\_\_\_\_

CK \_\_\_\_\_ CA \_\_\_\_\_

03/13

Registration Form also available online at: pcclearn.org/regform

# General Information

## Dropping A Course

Refunds are granted provided you notify PCC Extension at least three (3) business days before your class begins. Registration fee refunded in the same format as originally paid within six (6) weeks. **There are no refunds beyond this deadline.** Refunds ARE NOT issued for absences nor prorated for late registrations. **Note:** If dropping a class from a Certificate Program or a Course Series, discounts will no longer apply and the refund amount will be adjusted accordingly. Missed class meetings may not be made up in another class. There is no auditing of classes. Returned checks will be subject to a \$25 handling charge.

**ed2go / UGotClass:** Refunds for ed2go and UGotClass online courses/programs are given only if a student notifies PCC Extension by phone or email at least three (3) business days before your online course/program begins. The registration fee will be refunded in the same format as originally paid within 6 weeks. There are no refunds beyond this deadline.

**ProTrain:** Refunds for ProTrain online courses/programs are given only if a student has not accessed any portion of the online course/program and the student requests a refund, in writing via email to PCC Extension within three (3) business days from the date of the course setup (email notification sent). There are no refunds for any online courses (or curricula) once a course has been accessed in any manner. If applicable, any shipped or online course reference materials (physical books, eBooks, study guides, CDs, Self-Study Kits, Videos, etc.) must be returned, unopened/unused at your own expense if you accept delivery of the package. Please understand that with enrollment and access of your online course, you have read and agreed to the aforementioned refund policy. There are no extensions granted for your course. If you do not complete your course by the end-date on your welcome letter, there will be additional fees for extended access to your course and any online reference materials such as eBooks.

## Transfers

To transfer to another class, requests must be received at least three (3) business days before the original class start date.

## Cancelled Class

Minimum enrollment is required to run a class. If PCC Extension cancels a class, the registration fee is automatically refunded in the same format as original payment within six (6) weeks.

## Insurance/Waivers

PCC requires all participants carry medical/accident insurance, and does not provide this coverage. When attending a class or trip off-campus, all participants are required to sign a liability waiver prior to departure. Some on-campus classes require waivers.

## Certificates

Programs displaying the CP icon, once completed in accordance with noted requirements, qualify for a Program Certificate of Recognition. **Note:** Students may request a Certificate of Completion for any non-Certificate Program class. Certificates of Completion are \$10 each and must be requested through PCC Extension. Replacement certificates are available for \$10.

## Classes for Kids

A Release and Medical Consent form will be sent along with your confirmation letter. The form also can be found on our website, or by going to: [pcclearn.org/ReleaseForm](http://pcclearn.org/ReleaseForm). **Complete and return this form to the instructor at the first class.**

## Supplies/Equipment

If class requires the purchase of extensive supplies, or rental equipment, students must confirm class status before making any purchase. PCC Extension does not reimburse students for materials purchased/rented should a class be cancelled.

## Class Dates

Class dates are inclusive. Blackout days may apply. Refer to the website or your confirmation letter for specifics.

## Instructors

Detailed instructor biographies are available online. Should an emergency present itself, classes may be taught by a qualified substitute.

## Travel Information and Policies

### Cancellation Policy

Except where noted, cancellations/refunds must be received two weeks prior to the trip departure date and will be granted only if the space is re-sold by PCC Extension. It may be possible to send a substitute in your place with prior notice to the PCC Extension department. When approved, refunds will reflect processing fees per person AND any unrecoverable expenses such as lodging, tickets, etc.

### Payment

*Day Trips:* Entire fee due at time of booking. *Multi-Day Tours:* Deposit per person due at time of booking. Traveler will be contacted by Good Times Travel to arrange for payment balance.

### Cancellation/Travel Protection

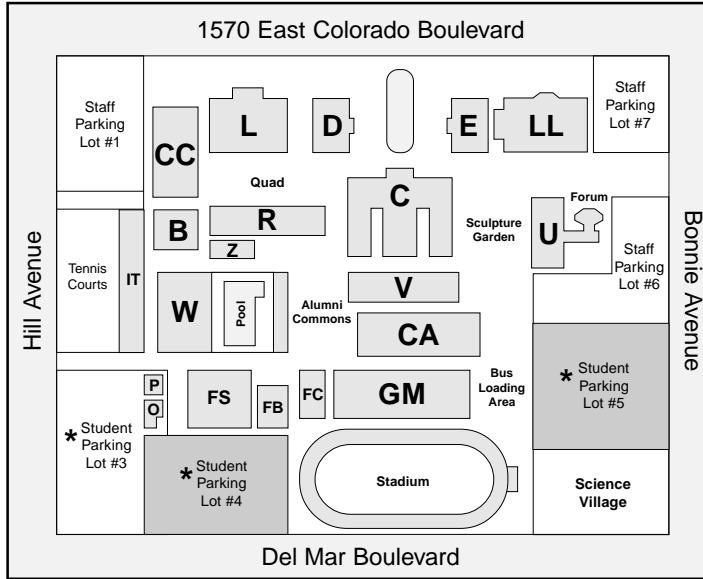
Refund requests, except where noted, must be received *two weeks* prior to trip departure date, and will be granted only if space is resold. *Day trip fees and deposits paid to PCC:* Refunds to reflect \$20 processing fee per person. *Tour fees paid to Good Times Travel:* If travel protection has not been purchased, only recoverable funds less a cancellation charge of \$50 will be reimbursed once payment has been made. If travel protection has been purchased, you will receive a full refund (or partial if en route), provided the defining reason is covered. **Note:** Travel protection/cancellation insurance for multi-day tours is **highly recommended**. Pre-existing medical conditions are covered only if protection is purchased in advance through Good Times Travel. Insurance also available for day trips.

### Travel Operator

Trips & Tours presented by Good Times Travel. Unless otherwise noted, local travel is aboard deluxe motor coach with professional tour escort. Minimum travel age 18. Questions: call Good Times Travel at (888) 488-2287.



# Pasadena City College Campus



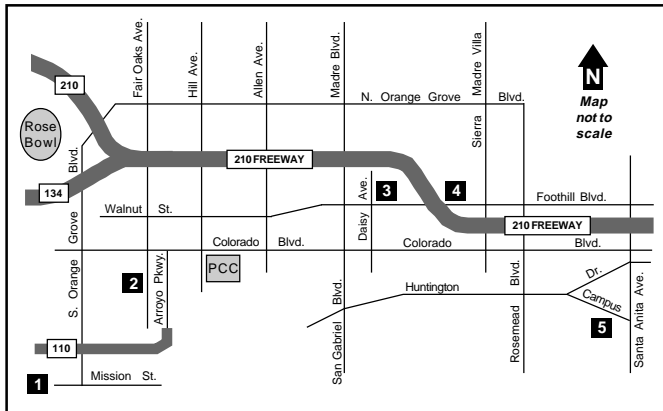
- B** Bookstore  
Student Business Services  
Campus Police
- C** Information - C218  
Sexson Auditorium
- D** Health Center  
Learning Assistance Center
- E** Physical Sciences
- L** Admissions & Records  
Career Center  
Counseling Services  
Financial Aid  
Registration
- R** Catherine J. Robbins Building
- U** Armen Sarafian Building (*closed*)
- V** Howard E. Marvin Building
- W** Gymnasium  
Dance/Exercise Classrooms
- CA** Center for the Arts
- CC** Campus Center
- GM** Hutto-Patterson Gymnasium
- IT** Industrial Technology Building
- LL** Shatford Library

**\* Student Parking:**

Daily permits may be purchased from the dispensers located throughout the student parking lots. **Permits cost \$2.00**, and are good for the entire day. **Note:** The PCC Flea Market is held on the first Sunday of every month. On those days, student parking is only available in Lots 3 and 4. Parking is extremely limited. It is strongly recommended students arrive **early** to allow time to locate parking.

## Off-Campus Class Locations

### Pasadena Area Locations



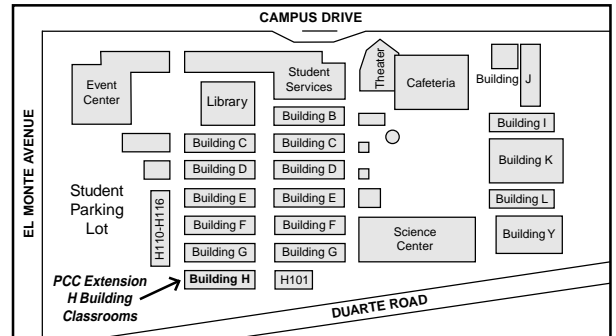
**1**  
**Arroyo Seco Golf Course**  
1055 Lohman Lane

**2**  
**Lineage Performing Arts Center**  
89 S. Fair Oaks Ave.

**3**  
**Awareness Center**  
2801 E. Foothill Blvd.

**4**  
**Community Education Center**  
3035 E. Foothill Blvd.

### Arcadia High School



**5**  
**Arcadia High School**  
180 Campus Dr., Arcadia  
(see campus map above)

# Index

## Art

Classical Drawing .....	18
Landscape Painting .....	18
Oriental Ink Art .....	18
Portrait Drawing the Classical Way .....	18
Quick Sketch .....	18

## Cooking

Fall Pies and Tarts .....	17
Food Dehydration .....	17
Indian Cooking Series .....	16
Whole-Grain Baking .....	17
Yeast Breads .....	17

## Crafts

Aromatherapy & Herbal Candle Making .....	23
Basket Weaving .....	22
Bath Products .....	23
Body Butter (Cream/Lotion) .....	23
Cold Process Soap From Scratch .....	23
Create a Critter or Fairy Garden! .....	22
Fizzy Bath Bombs .....	23
Handmade Herbal Soap Making .....	23
Pattern Making .....	22
Pattern Making II .....	22

## Dance

Ballet .....	19
Bellydance .....	19
Hip Hop & Funk Dance .....	19
Tappercize .....	19

## Entrepreneur

Crowdfunding for Savvy Entrepreneurs .....	9
Entrepreneurship Certificate .....	9
Marketing Made Easy on a Small Budget .....	9
The ABCs of Starting a Business .....	9
You Need a Business Plan! .....	9

## Exercise

Feldenkrais Method .....	28
Hatha Yoga .....	27
Kundalini Yoga .....	27
Power Stretch .....	28
Qigong Regulation Exercises .....	27
Self-Defense and the Workplace .....	28
Tai-Chi Chuan .....	28
Tai-Chi Chuan II .....	28

## Investing

Building Your Financial Portfolio .....	14
Flipping Houses .....	14
Home Buying Simplified .....	14
Master Your Investments .....	14
Mutual Funds and Annuities Explained .....	14
Understanding Stocks and Bonds .....	14

## Languages

Best of Italian .....	26
Conversational French .....	26
Conversational French II .....	26
Conversational Italian .....	26

## Languages (cont.)

Conversational Spanish .....	26
Conversational Spanish II .....	26

## Lifestyle

7 Strategies to Control Your Thoughts <b>NEW</b> .....	31
Best Practices for Success <b>NEW</b> .....	29
Bridge I .....	30
Bridge II .....	30
Comedy Improv Club .....	31
Communicate with Anyone .....	31
Eliminate Clutter in Your Home and Office .....	29
For the Love of Acting .....	31
Good Karma, Mystics, and Tarot .....	31
Introduction to Chess .....	30
Live, Work or Retire Abroad .....	29
Preparing for Tax Season .....	29
Rental Property Management 101 .....	29
The Highs and Woes of Internet Dating .....	29
Zumbini® (Ages 0-5) .....	31

## Music

Acoustic Guitar .....	20
Acoustic Guitar II .....	20
Chamber Music (Music 70) .....	21
Harmonica, Blues Style .....	20
Harmonica, Folk Style .....	20
Intermediate Piano (Music 42C) .....	21
Music Made Easy .....	20
Piano Ensemble (Music 43) .....	21
Piano I .....	20
Piano II <b>NEW</b> .....	20
Singers-Your Body is Your Instrument .....	20

## Outdoors

Landscape Design and Construction .....	33
Survival Skills .....	33
Traffic School Online .....	33
Urban Survival Skills .....	33
Weather Resistant Landscaping .....	33

## Photography

Better Digital Photography .....	25
Capturing Great Photos with Your Smartphone .....	25
Discover Digital Photography .....	25
Travel Photography Skills .....	25

## Professions

AutoCAD 2018 Certified User .....	7
AutoCAD 2018 with 3D .....	7
AutoCAD 3D 2018 .....	7
AWS System Operations Certification .....	7
Become a Mystery Shopper .....	3
Become a Solar Installer .....	4
Certificate in Basic Game Design .....	5
Certificate in Customer Service .....	2
Certificate in Data Analysis .....	3
Certificate in Office Operations .....	3
Certificate in Sales <b>NEW</b> .....	4
Certificated (2-Day) Film School .....	4

## Professions (cont.)

Commercial Drone Pilots Training .....	8
CompTIA IT Fundamentals .....	7
Healthcare Certificate Programs .....	3
Implementing Microsoft Azure Infrastructure Solutions .....	7
Loan Signing Specialist .....	2
Management Certificate .....	2
Notary Public Licensing .....	2
Occupational Spanish Courses .....	3
Online Career Training Programs .....	6
Professional Make-Up Artistry .....	5
Social Media for Business Certificate .....	5
Supervisory & Leadership .....	2
Voiceover Professional .....	5

## Retirement

Estate Planning for Everyone .....	15
Medicare 101 .....	15
Rejuvenate Your Retirement .....	16
Retirement: Addressing the Whole Person .....	15
Savvy IRA Planning for Boomers .....	16
Savvy Social Security for Boomers .....	16

## Sports

Advanced Tennis .....	32
Golf .....	32
Intermediate Tennis .....	32
Youth Tennis (Ages 8-13) .....	32
Youth Tennis II (Ages 8-13) .....	32

## Technology

Blogging for Fun and Profit .....	10
Coding .....	12
Create a Website for Business or Personal Use for FREE! .....	10
eBay 1 – The Basics of Selling .....	11
eBay 2 – Advanced Selling Strategies .....	11
Facebook and Social Networks .....	10
Graphic Design Software Essentials .....	12
Introduction to Microsoft Excel 2016 .....	11
Introduction to Microsoft Word 2016 .....	11
Marketing with Facebook and Social Media .....	10
Mastering Microsoft Excel .....	12
Practical Excel for Success <b>NEW</b> .....	10
Programming for Non-Programmers .....	12
Secrets of Internet Marketing .....	10
Web Design .....	12
WordPress .....	12

## Trips & Tours

Day Trips .....	34
Multi-Day Tours .....	36

## Writing

Basics of Screenwriting .....	24
Comedy Writing for All Mediums <b>NEW</b> .....	24
Essay Writing Made Easy <b>NEW</b> .....	24
Guided Autobiography .....	24
Poetry Workshop .....	24
Writing & Publishing Your 1st Book .....	24

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***Page 23***



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