

# ORANGE COAST COLLEGE **Community Education**

**PROFESSIONAL  
ADVANCEMENT  
and PERSONAL  
ENRICHMENT**



Etsy



**FALL 2012**



*It's about YOU.*

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# SWAP MEET

## SATURDAYS & SUNDAYS

### 8AM TO 3PM

Free Admission & Parking

*Park ONLY in Lots A, B, C on Fairview Rd.  
Lots D & E on Merrimac Way*



## WANT TO SELL?

### **PRESALE:**

**SATURDAY: \$35; SUNDAY: \$40**

per space purchased **BEFORE**  
the date of the swap meet.

### **AT THE DOOR:**

**Saturday: \$40 and Sunday: \$50**

(Spaces limited on Sundays)

Info: 714-432-5866

### **CASH ONLY**

### **OCC BURSARS Office:**

714-432-5880

2701 Fairview Rd., Costa Mesa

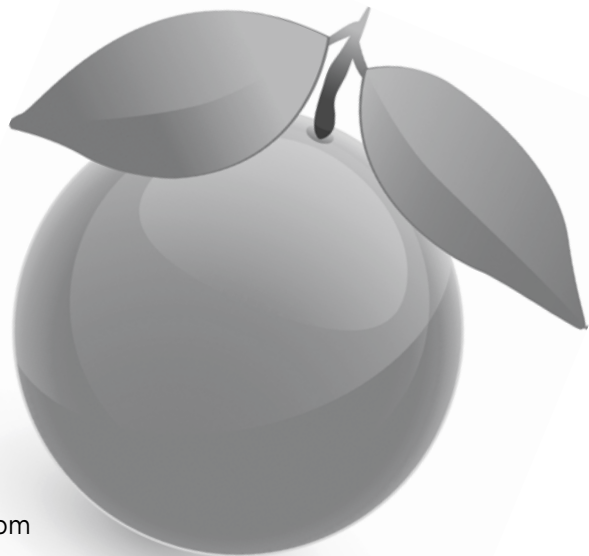
Mon. & Wed.: 8am - 6:30pm

Tuesday: 8am - 2pm

Thursday: 8am - 12pm; AND 4pm - 6:30pm

Friday: 8am - 4:30pm

Saturday: 6am - 2pm



# Registering is easy, and fast!

## **Five Ways to Register –**

**ONLINE**     <http://orangecoastcollege.augusoft.net> (see page 24 for instructions)

**WALK-IN**     Come to the Bursar's Office, Monday, 8:00 am – 4:30 pm;  
Tuesday, 8:00 am – 2:00 pm, Wednesday & Thursday, 8:00 am - 6:30 pm,  
Friday, 8 am– 4:30 pm; Saturday, 6:00 am – 2:00 pm

**PHONE-IN**    Use Visa, Mastercard or Discover:  
714-432-5880 ext. 1 or Toll Free at 1-888-622-5376

**FAX-IN**       Register 24 hours, seven days a week. Our fax number is (714) 432-5533

**MAIL-IN**      Complete the registration form on page 25 for all programs.  
Use one registration form per person.

Return this registration form with the required VISA, MASTERCARD OR  
DISCOVER information OR your check or money order to:

**Orange Coast College Community Education,  
2701 Fairview Road, Costa Mesa, CA 92626**

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# PROFESSIONAL ADVANCEMENT

## CULINOLOGY WORKSHOP SERIES

### Culinology Workshop: Food Safety, Regulations, Packaging and Sensory Evaluation

JILL GOLDEN

Culinology® Workshop: Food Safety, Regulations, Packaging and Sensory Evaluation is a 24 contact-hour online workshop offered in six learning modules including the following topics: Hazard Analysis Critical Control Points (HACCP) Good manufacturing practices, pathogens, food safety, irradiation and more Government food regulations Packaging and shelf life: materials, modified atmosphere packaging, microwaving and more Sensory test methods: taste and smell, types of testing and practical applications of sensory evaluation Fee: \$725 for members of the Research Chef's Association; \$850 for non-members Note: These online courses will require students to study two to three hours per week using online materials, take a weekly quiz, complete simple experiments, and participate in weekly online discussions. Materials for experiments will be provided. This is an approved course by the Research Chef's Association, [www.culinology.com](http://www.culinology.com) designed for professionals seeking to become Certified Research Chefs.

Fee: \$850

Date(s): Tuesday, September 18 - November 6

Time: 4:00 pm - 5:00 pm

Location: Online Classroom

## FOOD SERVICE

### ServSafe Managers Certification Course

BARBARA COOPER

This is an open entry, monthly online class designed for food service professionals requiring ServSafe Food Protection Manager Certification. This class will be conducted online with the certification test being offered as needed and administered at OCC.

Fee: \$99

Date(s): Sessions start September, October & November

Location: Online Classroom

## DENTAL

### Pit and Fissure Sealant

JENNIFER RAFFERTY

The following is an excerpt from the Dental Board website: Section 1752.6. This course is for the registered dental assistant who is licensed on or after January 1, 2010 who must provide evidence of successful completion of a board approved course in the application of pit and fissure sealants prior to the first expiration of his or her license as a condition of renewal. Dental Assistants with a coronal polish certificate may also enroll in this course. Laboratory instruction is conducted on a typodont with simulated pit and fissure teeth. Participants are required to provide 4 patients with one virgin tooth in each quadrant. Information regarding other equipment and patient requirements will be given to the student prior to the first day of class. Please contact instructor for additional information. Additionally, participants are required to provide two slow speed hand pieces with prophyl angle/cup attachments and four patients. All other materials are provided.

Fee: \$450

Date(s): Saturday, November 3 and November 17

Time: 9:00 am - 5:00 pm

Location: Allied Health Sciences 203

## ENGLISH AS A SECOND LANGUAGE

### English as a Foreign Language

ATHENA SAWYER

This class is designed for the English as a Second Language learner. The class incorporates listening, speaking, reading and writing skills in preparation for advanced placement. There will be hands-on activities with personalized attention given to meet individual student's needs.

Fee: \$99, includes material fee

Session I: Tues/Thurs, September 18 - October 11

Time: 6:30 pm - 8:00 pm

Location: Business Education 108

Session II: Saturday, October 20 - November 10

Time: 9:30 am - 12:00 pm

Location: Social Science 103





**Tired of  
Healthcare  
Clinical or  
Admin Work?**

**From Bedside  
to Binary:  
Health IT Career  
Advancement for  
Healthcare  
Professionals**

**A New EHR  
Incumbent Worker  
Training Program  
Created by HRMS**

Register at  
<http://orangeoastcollege.augusoft.net>  
or call 714-432-5154



## GRANT WRITING

### Grant Writing Fundamentals

*JOHN DREW, PH.D.*

This invigorating, informative, hands-on workshop was created for new and experienced grant writers, executive directors, organizers, board members, community volunteers, development officers and individuals who want to get a detailed look at the grant writing process. Participants will be introduced to relevant information for a successful grant proposal, including how funding is announced, how applications are judged, and how to construct each element of a winning proposal.

**Fee: \$104, includes material fee**

**Date(s): Saturday, September 22**

**Time: 9:00 am - 4:00 pm**

**Location: Student Center Classroom**

### Grant Writing Retreat - Two Day Workshop

*JOHN DREW, PH.D.*

This retreat is designed to meet the educational needs of grant writers from city, county and state agencies as well as non-profits, K-12 schools, colleges and universities. You will emerge from this retreat with all-or a large portion-of your grant proposal written and ready to submit to an appropriate funder. This retreat will help beginning and experienced grant writers: Develop a top-notch quality grant proposal; Get funders interested in your project; Identify at least 10 funders for your project; Discover best ways to approach funders; Develop effective budgets that make sense; Discover best practices and trends in grant writing; Learn insider secrets on making grant proposals and save time with grant-writing strategies

**Fee: \$395**

**Date(s): Tues/Wed, October 2 - October 3**

**Time: 9:00 am - 4:00 pm**

**Location: Watson Hall 3rd Floor Conference Room**





## SOCIAL MEDIA CERTIFICATE PROGRAM CERTIFICATE OF COMPLETION

WITH BELMA MICHAEL JOHNSON

*Web 2.0 – the Social-Media Era – has seen numerous key technological innovations, which have changed how information is created, delivered, shared and monetized: the iPod, the iPhone, the Droid, the iPad, the Kindle, the Nook and soon, the iPanel (Apple’s web-enabled television set). Learn how to ride the next generation of innovation. Take all 6 courses and certify your expertise in these new technologies and techniques in the Social Media Certificate program.*

### TV Hosting 101

Ever dream of hosting your own TV show about cooking, cars, home-design, home-improvement, fashion, entertainment or another topic that’s your passion? With the emergence of You Tube, iPhones, iPads, iTunes, Google TV, Apple TV, plus Android smart phones and tablets, there are millions of new screens to target and hundreds of new hosting opportunities for people with talent. Learn how to secure hosting jobs for your ideas or for concepts created by networks, studios or producers. HGTV host Belma Michael Johnson (Designed to Sell) offers tips, techniques and individualized critiques in this highly interactive and entertaining course. (In the companion course, TV Auditioning 101, willing students will compete for a hosting job in a mock audition. Whether competing or not, students can learn from watching others go through the true-to-life audition process.)

Fee: \$59, includes material fee

Date(s): Saturday, September 15

Time: 9:00 am - 1:00 pm

Location: Business Education 105

### TV Auditioning 101

In the prerequisite to this course, HGTV host Belma Michael Johnson (Designed to Sell) offers tips and techniques that will prepare you to audition better for TV hosting positions. In this companion course, “TV Auditioning 101,” willing students will compete in a mock audition for a real-life hosting job that was recently advertised in industry publications. Whether competing or not, students can learn how to apply the tips and techniques from the earlier class by watching others go through the true-to-life audition process. Overall, in one day, you find out where you stand among the competition and see exactly how to apply the professional advice provided by a current TV host and producer.

Fee: \$59, includes material fee

Date(s): Saturday, September 15

Time: 2:00 pm - 6:00 pm

Location: Business Education 105

### TV 2.0

Computers...smartphones...mobile devices like the iPad tablets. With the explosion of these technologies, there are now millions of new screens to target for anyone who has a solid idea for TV shows, especially “how-to” topics, such as cooking, home, garden, fashion, sports, reality, business, self-improvement, education or any form of popular design. More than ever, brands and businesses will sponsor programming directly cutting out middlemen like studios, advertising agencies and old-media TV networks. Also, as video moves digitally from screen to screen, and as hand-held devices make the web itself a mobile medium, it’s time for a new definition of TV: TransportableVideo. In this three-hour course, the visionary who coined the phrase and literally wrote the book on TransportableVideo will teach a comprehensive course on the new opportunities in the emerging media ecosystem for aspiring producers, directors, writers, show creators, hosts, advertisers, brand managers, business owners, entrepreneurs and innovative people of all types and interests. On the business side, this course covers everything from how much you should pay for services you need, to how much you should make from the programming you create. On the creative side, the course covers every step in the production process – starting with what you should be doing right now to catch this next wave.

Fee: \$59, includes material fee

Date(s): Saturday, October 20

Time: 9:00 am - 12:00 pm

Location: Business Education 105



## Cloud Computing

The Cloud can make your business or organization more profitable or cost-efficient. The Cloud can free valuable space on your home computers and safely back-up all your important data. The Cloud can provide secure digital storage for your photos, artwork, writings, video recordings, music, manuscripts and other forms of creative expression. But what is the Cloud? What, if anything, distinguishes the Amazon Cloud from the Google Cloud or any other Cloud? What's a private Cloud? What's a hybrid Cloud? What are reasonable prices to pay for Cloud services? What kinds of security do Cloud services offer? What are the risks of storing sensitive information in the Cloud? How do you know when it's time for you to move to the Cloud? In this two-hour workshop, you take a walk in the clouds and come away with a basic understanding of the Next Big Thing in the ongoing digital revolution. Fifteen years ago, you had to understand the internet. Five years ago, you had to understand social media. And now, you have to understand the Cloud.

**Fee: \$49, includes material fee**

**Date (s): Saturday, October 20**

**Time: 1:00 pm - 3:00 pm**

**Location: Business Education 105**

## Writing 2.0

Introduce yourself to the brave new world for writers. This course covers established new media: Blogging, Vlogging, Phlogging; emerging new media: writing books for the Kindle Fire, the color Nook or other e-readers; as well as the future of new media: writing print-on-demand books, publishing digital magazines for the iPad and other tablets, working for or creating a content farm, and creating content for the iPhone, Android or other smartphones. If you have a talent for writing, an ear for good writing, or a good idea that would make a great story, magazine article or book, there are hundreds of new options and literally millions of new outlets and opportunities in the business of Words. Published author and professional screenwriter Belma Michael Johnson takes you through the basics, strengths, weaknesses, financials and potential of each new genre of writing in this step-by-step survey course.

**Fee: \$59, includes material fee**

**Date (s): Saturday, November 17**

**Time: 9:00 am - 1:00 pm**

**Location: Business Education 105**

## Books 2.0

This course comprehensively covers the 12-step process required to set up a professional publishing company for both New Media and traditional books: from business structure (seller's permits, business license, etc.), to hiring printers, illustrators, editors and designers, to setting up a website and registering the company to do business with Amazon.com, as well as every bricks-and-mortar bookstore in the world, most notably Barnes & Noble. The course also covers the strengths and weaknesses of the new technologies (Kindle, iPad, nook, etc.). Finally, the class includes advice and resources for marketing, business-planning, and distributing books to online and bricks-and-mortar bookstores.

**Fee: \$59, includes material fee**

**Date(s): Saturday, November 17**

**Time: 2:00 pm - 6:00 pm**

**Location: Business Education 105**



## CAREER EXPLORATION

### Building an Etsy Online Store

*KYLA BENSON*

This class is for the experienced designer, crafter, or artist wanting to set up a successful online business through means of an Etsy store. This class is ideal for those individuals not fluent in computer technology. The course will walk students through: getting started and setting up; tagging, titling, & SEO; product design & branding; photography; shipping & packaging; promoting & marketing; and social networking.

Fee: \$99

Date(s): Sunday, September 16 - September 23

Time: 10:00 am - 1:00 pm

Location: Business Education 105

### Establish a Career in a Tough Economy

*JULIE LACROIX*

This comprehensive workshop guides college grads and first time career seekers through the process of identifying, selecting and preparing for satisfying lines of work. You will complete four career assessments, uncover your natural strengths and learn how they translate into the world of work, explore your career options, complete a winning resume and cover letter, generate a target list of companies and prepare to interview for success. Don't miss this opportunity for an intensive workshop designed to help you start your career on the right path!

Fee: \$329, includes material fee

Date(s): Tuesday/Thursday, October 2 - October 18

Time: 6:30 pm - 9:30 pm

Location: Social Science 107

### Get Into Art School!

*KIM GARRISON*

This course will guide you through the all steps necessary to apply to a four-year undergraduate or graduate school art program, and gain a competitive edge over other applicants. Session 1 will cover choosing the right school for your creative goals, organizing your application process, photographing and editing your work samples, and writing entrance essays and work descriptions. In session two we will refine your application materials, de-mystify the letter-of-recommendation process and customize your portfolio package. This is a hands-on workshop for visual and performing artists ready to apply for Fall 2013 or Spring 2014.

Fee: \$85, includes material fee

Date(s): Friday, November 9 - November 16

Time: 3:00 pm - 6:30 pm

Location: Arts Center 311

### P.A. Bootcamp- Production Assistant Training

*JODY BROCKWAY*

P.A. Bootcamp is a two-day real-world training for the job of Set or Office P.A. in film/television. We cover all skills required to succeed from day one. Taught by industry pros, the course includes: all production paperwork; hands-on radio use; production terminology; set protocol; lock-ups; how the production works from prep to wrap; job search resources; gear; and more.

Fee: \$225

Date(s): Sat/Sun, November 3 and November 4

Time: 9:00 am - 4:00 pm

Location: Student Center Classroom





# BUSINESS, COMPUTING & FINANCE

## SALES, MARKETING & ENTREPRENEURSHIP

### The Basics of Selling on eBay

ANGELINA DEGEN

Have you always wanted to sell on eBay but didn't know how? Attend this class and learn how to open a seller account, do research and create listings, improve your listings with better descriptions and photography, and set pricing. You will also learn how to open and use a PayPal account, monitor your listings and complete transactions. This is an ideal class for beginners. Instructor is an Education Specialist certified and trained by eBay.

Fee: \$117, includes material fee

Date(s): Saturday, September 29

Time: 9:00 am - 3:00 pm

Location: Business Education 105

### Building Your Business on Ebay

ANGELINA DEGEN

Learn how to start a business on eBay, what to sell & where to find it, how to develop a business strategy and create listings, as well as formats & pricing. You will also learn efficiency & cost control, how to market your business, and manage sold items. This is an ideal class for those with some experience buying or selling on eBay. Instructor is an Education Specialist certified and trained by eBay.

Fee: \$117, includes material fee

Date(s): Saturday, November 3

Time: 9:00 am - 3:00 pm

Location: Social Science 103

### How to Start and Operate a Successful Business

GEORGE BLANC

Learn what it takes to run your own business. We will cover: starting or purchasing a business, strategic planning, types of ownership, target marketing and financial analysis and projections. You will also learn how to write a feasibility study for your business.

Fee: \$49

Date(s): Saturday, September 29

Time: 9:00 am - 12:00 pm

Location: Business Education 107

### Make Xtra Income: Auto Wholesale Business from Home-Certificate of Completion

WAYNE WILLIAMS

Increase your income buying and selling wholesale cars, either as a home-based business or purchase your favorite vehicles at huge discounts. Learn 6 techniques that create profits and cash flow. Learn how to get your auto dealer license in 15 days. Find out the how and where of buying below wholesale prices and how to sell at retail prices. You'll get a FREE list of all the 300+ dealer-only auctions in the USA where automobiles are sold below wholesale. This class is DMV approved and you'll receive a DMV certificate of completion after you complete the class exam. Benefits of a dealer license include dealer plates for vehicles that can be used for business and pleasure, auto parts and service at wholesale prices and sales tax exempt, ability to travel and do business in every state, import and export opportunities, tax deductions. Dealers DO NOT pay annual registration or smog fees on vehicles owed as inventory.

Fee: \$100, includes material fee

Date(s): Mon/Tues, September 24 - September 25

Time: 6:30 pm - 9:30 pm

Location: Social Science 107

### 10 Ways to Fund Your Business: What to Do When the Bank Says No

SEEWING YEE

In the current economy, small businesses often cannot get bank financing to start or grow their business. There are alternatives. Discover 10 sources of financing and learn how to plan, prepare, and present your funding request to get the best possible results. Work through a process of assessing your current situation, determining what funding you need, and finding out where you can go to ask for it, and preparing for the meeting. If you have good personal credit and FICO scores you may qualify for an unsecured business line of credit of \$150K-\$250K without a personal guarantee. You will also learn why your business needs to build a business credit profile. Comprehensive workbook included.

Fee: \$74, includes material fee

Date(s): Thursday, October 18

Time: 6:30 pm - 9:30 pm

Location: Social Science 103

## FINANCIAL MATTERS

### Building Your Financial Portfolio on \$25 a Month (or Less)

*BOBBIE CHRISTENSEN*

Join best-selling authors Bobbie and Eric Christensen for an information-packed seminar and learn how to turn \$25 a month into \$100,000 in just 10 years. Learn how to invest in safe, secure growth stocks that are historically proven and will even gain during a recession; how to bypass your broker and keep the profits for yourself, plus what is happening in our economy and stock market today and how to use this to improve your own finances. The Christensens are not brokers or financial managers but are investors just like you and have taught thousands how to invest safely. Simply the best investment book yet! Extremely practical..." (On The Money, CNBC financial book review)"

Fee: \$64, includes material fee

Date(s): Saturday, November 17

Time: 9:00 am - 12:00 pm

Location: Social Science 104

### The Complete Financial Management Workshop

*JIM DUMBECK, CFP*

Most people know that they need to manage their money better, but many lack the skills to take the necessary steps to achieve their goals. This dynamic course will give you the knowledge and the tools you need to make more informed decisions and take control of your finances. This course provides in-depth financial education covering the six key areas of personal finance: Risk management-protecting your property and assets; Cash management-assessing your current financial position; Investing-learning to invest like a professional; Taxes-utilizing tax-reduction strategies; Retirement-calculating the cost of retirement; Estate planning-distributing your estate as you desire. Included is a powerful 174-page workbook which will serve as your guide through the course and will be a valuable reference tool for the future.

Fee: \$49

Date(s): Thursday, November 1 - November 15

Time: 6:30 pm - 9:00 pm

Location: Social Science 103

### What types of workshops or events would you like us to offer?

Please e-mail your suggestions to:  
leberhart@occ.cccd.edu

### Small Business Bookkeeping and Taxes

*FELIX FAMOLARO*

Develop the skill of setting up and maintaining a small business bookkeeping system. Learn about the costs associated with starting a small business, as well as budgeting, accounting principles, journals, ledgers, and financial reports, including accounts receivable, accounts payable, income and expense reports, payroll, and tax statements. The course concludes with a Federal Tax Workshop, presented by the Internal Revenue Service. Learn and succeed!

Fee: \$109

Date(s): Tuesday, November 13 - December 18

Time: 6:30 pm - 9:30 pm

Location: Social Science 105



# ARTS & ENTERTAINMENT

## JEWELRY MAKING

### Design Soldering Basics

PATRICK SULLIVAN

Create a cool linked bracelet while learning basic soldering techniques. Learn how to heat and flow solder like a professional. The class will cover flux, solder, pickle and the tools required to get you started.

Fee: \$114, includes material fee

Date(s): Saturday, October 6

Time: 10:00 am - 1:00 pm

Location: Arts Center 127

### Jewelry Design: Introduction to Wire Wrapping and Jewelry Basics

PATRICK SULLIVAN

This class is a great introduction to wire wrapping and will cover precision in measurement, wire binding and other techniques. Learn how to work with an assortment of tools while wrapping a glass or gemstone cabochon, selecting from a variety of gemstones. Students will work with square and half-round wires to securely encase cabochons. Class size is limited to 10 students.

Fee: \$94, includes material fee

Date(s): Saturday, October 13

Time: 10:00 am - 1:00 pm

Location: Arts Center 127



## CULINARY ARTS AND COOKING

### Basic Knife Skills Workshop

BRYCE BENES

Which knives do you really need in the kitchen? How do you use them properly? What exactly do they do? Find out for yourself in this hands-on workshop where you learn how to mince, slice and dice vegetables and herbs. Knowing how to use a knife is critical in the kitchen, and this class will teach basic skills to give you that cutting edge and technique. This is a great class for people with limited experience who are looking to improve their kitchen skills. Knife care, sharpening and honing, selection and manufacturing are also covered. \*Students are to bring their own chef knives. Light appetizers will be served.

Fee: \$55, includes material fee

Date(s): Saturday, September 29

Time: 10:00 am - 12:30 pm

Location: Captain's Table

### Hearty Fall Soups

BRYCE BENES

Nothing beats a good bowl of soup on a cool autumn day. Join us as we prepare several hearty soups perfect for the fall season. Students will make butternut squash and apple, cheddar ale, Tuscan ribollita, wild mushroom barley, mulligatawny, split pea and smoked ham, as well as fresh baked-bread. This is a great class for improving knife skills.

Fee: \$75

Date(s): Saturday, October 13

Time: 10:00 am - 1:00 pm

Location: Captain's Table

### Culinary Basics: Herbs, Spices and Seasonings

BRYCE BENES

Back by popular demand is our Herbs and Spices class. Students will learn about the history of spices, the difference between herbs, spices and seasonings, and how to grow herbs for the best flavor. Learn when to use fresh vs. dry spices and the best way to store them. Live demonstrations include preparation of compound herb butter. Students will toast, grind and prepare spice blends and assist with preparing lunch. Recipe packets will also be provided.

Fee: \$65, includes material fee

Date(s): Saturday, October 27

Time: 10:00 am - 1:00 pm

Location: Captain's Table

## Gluten-Free Cuisine

*BRYCE BENES*

Students will prepare a variety of gluten-free, and gluten-friendly dishes, using fresh and healthy ingredients, that won't break the bank. This is an ideal class for those in transition to a healthier lifestyle. This is also a great class for improving your knife skills. Please no open toed shoes. Dinner will be provided as well as recipe packets.

**Fee: \$60, includes material fee**

**Date(s): Saturday, December 8**

**Time: 10:00 am - 1:00 pm**

**Location: Captain's Table**

## Working with Eggs and Milk

*KIM ALLEN*

Eggs and milk are true culinary basics. They are the basic building blocks of many baked goods, sauces and soufflés. Eggs and milk together make ice cream and custards. We will learn about the types of eggs and egg substitutes, tempering eggs, home pasteurization, storing and working with eggs and egg whites as leavening in foods. We will also learn a bit about backyard chickens. The class will explore the types of milk products available, do some milk tasting, learn about raw vs. pasteurized and learn cheese, creme fraiche and yogurt making techniques. We will make a cheese, do some cheese tasting and learn about the different types of cheeses. For those who are lactose intolerant, there are ways of working with milk to make it friendlier for you as well. Bring an insulated bag for carrying home your work.

**Fee: \$70, includes material fee**

**Date(s): Saturday, October 13**

**Time: 9:00 am - 1:00 pm**

**Location: Journalism 105**



## MAKE-UP ARTISTRY

### Make-Up Artistry Certification

*GINA FRICCHIONE*

Hone your craft. Build a portfolio! Learn insider secrets from a celebrity make-up artist. This session is designed for aestheticians, hairstylists or anyone who has the desire to learn new make-up techniques. Learn about color theory, face corrections, skin science, tool and brush selection, eyeshadow placement, and airbrushing, as well as celebrity inspired, day/evening and bridal make-up. Attend all six classes and receive a certificate of completion which may apply for a pro-discount, accepted by select make-up giants around the world. Please bring your brushes to the first day of class as well as the supplies listed on the materials checklist.

**Fee: \$345**

**Date(s): Tuesday, September 18 - October 23**

**Time: 6:00 pm - 10:00 pm**

**Location: Arts Center 315**

## VISUAL ARTS

### Watercolor Elements

*JILL ROSOFF*

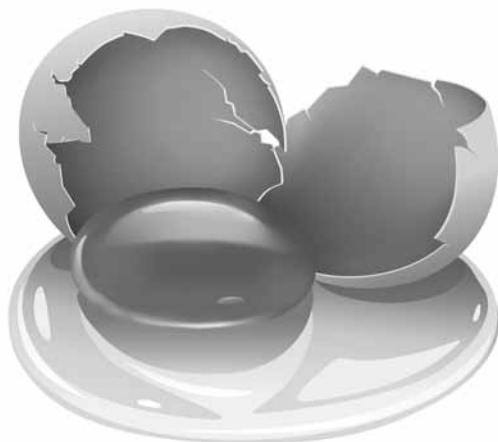
Explore watercolors' unique qualities and characteristics. This workshop will be a discovery of this transparent medium and the individual properties of the materials, which will provide a toolbox of watercolor technique. This is a college level workshop; previous art class or experience recommended.

**Fee: \$175**

**Date(s): Tues/Thurs, October 2 - November 1**

**Time: 1:00 pm - 4:00 pm**

**Location: Arts Center 315**



## BLACKSMITHING

### Blacksmithing for Everyone Level 1

LELAND MEANS

Experience the fascinating world of blacksmithing for the first time or brush up on existing skills in this hands-on class. Learn by doing, making ornamental and functional objects of your own design and taking home a completed project each week. The basic skills of blacksmithing are covered, plus tool making and heat-treating. All tools and materials will be supplied. These skills can be acquired by anyone, regardless of stature or strength; no previous experience is required. Ideal for beginners and intermediate blacksmiths with no formal training (must be 16 years of age or older).

Fee: \$300, includes material fee  
Date(s): Saturday, September 8 - October 13  
Time: 9:00 am - 1:00 pm  
Location: Skill Center 101

### Blacksmithing for Everyone Level 2

LELAND MEANS

If you have taken a blacksmithing class or workshop and want to take your skills to the next level, this class is for you. Learn techniques with which you can build a garden gate or create hand tools. Work at your own pace with hands-on instruction for scrollmaking, joinery techniques, working with steel tools, and forging non-ferrous metals including copper, bronze and aluminum (must be 16 years of age or older).

Fee: \$300, includes material fee  
Date(s): Saturday, September 8 - October 13  
Time: 1:30 pm - 5:30 pm  
Location: Skill Center 101

## MUSIC

### Learn to Play Guitar in a Day!

MARLENE HUTCHINSON

The instructor will use the book, "Learn to Play Guitar in a Day!," in a relaxed setting. Students will learn basic chords, strumming and picking, simple songs, how to tune a guitar, guitar care, basic music theory, music resources, performance techniques, guitar structure and construction guitar models and styles, strings and string changing. A 30-minute break is included. \*Students please be sure to bring your own acoustic guitar to class.

Fee: \$99, includes material fee  
Date(s): Saturday, October 6  
Time: 10:00 am - 3:00 pm  
Location: Business Education 103

### Learn to Play Guitar in a Day! - II

MARLENE HUTCHINSON

This class is for anyone who has attended the 1 day workshop. Information and skills learned will be reviewed; students will have a chance to work on their guitar playing goals and new skills will be introduced. Students will need to provide their own acoustic guitar, bring their tuner and the Learn to Play Guitar in a Day!

Fee: \$20  
Date(s): Saturday, October 6  
Time: 3:30 pm - 5:00 pm  
Location: Business Education 103

### Jazz Ensemble Skills

PAUL NAVIDAD

Intermediate and advanced instrumentalists will discuss, write, rehearse, and perform modern big band jazz music. This laboratory environment will stress style, articulation, phrasing, improvisation, and ensemble skills for the advanced performer. Students may have the opportunity to write, rehearse, and conduct their own jazz-oriented compositions. One public performance with a guest artist from the field will be scheduled at the end of the term. Auditions will be held on Monday, August 27th at 7 PM. Those who pass the audition will be assigned to one of two bands. The Jazz Lab Ensemble will meet from 6:00 PM - 7:30 PM. The Studio Jazz Ensemble will meet from 8:00 PM - 10:00 PM (with a 15 minute break). Saxophonists will be expected to double on flute and clarinet. Bassists will be expected to double on acoustic and electric bass. All students are expected to have competent sightreading skills.

Fee: \$68  
Date(s): Monday, September 10 - December 3  
(no class November 12)  
Time: 6:00 pm - 10:00 pm  
Location: Building D 102





## Ukulele Class

MUSICSTAR, INC

In recent years, the ukulele has gained popularity all over the world. Documentaries like "The Mighty Uke" are testimony to this rise in prominence of an instrument that was developed in 1880 based on a small guitar like Portuguese instrument. It was introduced in Hawaii and has become an important part of Hawaiian musical culture since then. Come and learn to play the ukulele in this fun group class for all ages. Ukulele technique is simpler than guitar. Any participants who do not have a ukulele are advised to rent or purchase a teacher-approved ukulele by reserving an instrument online at [www.4musicstar.com](http://www.4musicstar.com) or by calling at 1-866-793-9394 at least one week before classes start! MUSICSTAR@ offers special student discounts and offers a lowest price guarantee. Instruments will be ready for pick up at the first class.

Fee: \$140, includes material fee

Date(s): Tuesday, September 18 - October 23

Time: 7:00 pm - 8:30 pm

Location: Building D 103

## FASHION

### Beginning Sewing

CHRISTINE AMARAL

This session of classes will be taught using the guidelines of the OCC Fashion 100 class. There will be basic sewing techniques demonstrated and two simple projects completed. There will be no grades or credit units given for this class. Learn the sewing basics in the new state of the art sewing lab.

Fee: \$225

Date(s): Mon/Wed, September 10 - October 3

Time: 6:00 pm - 9:00 pm

Location: Consumer Sciences and Design 201

### Sewing Lab

DONNA DICKENS

These classes are for experienced sewers who want to work on their own individual projects. This is an excellent way to have muslin mock-up garments custom fit to your figure type. Individual help will be given each student according to what is requested during each class meeting.

Fee: \$150

Date(s): Wednesday, October 24 - December 12

Time: 6:30 pm - 9:30 pm

Location: Consumer Sciences and Design 201





# LIFE, LEISURE & RECREATION

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## RECREATION

### Basics of Self-Defense: Men, Women and Young Adults

DENNIS MORGAN

Would you know what to do in the event of an attack? If you want to make every bully, rapist and robber think twice before attacking you, then you must take this course. The key to this class is its simplicity. You will learn the only set of skills you will ever need to defend yourself against attackers, no matter how over-matched you are in size, strength or skill. You will quickly learn skills to easily adapt to any situation, against any attacker. You can learn these skills almost instantly, even if you're out-of-shape and have no previous self-defense training at all guaranteed! Wear comfortable clothing and tennis shoes.

Fee: \$49

Date(s): Saturday, October 13

Time: 10:00 am - 3:00 pm

Location: Gymnasium Aerobics

### Bridge Basics

JOAN KAYE

We know for sure that playing bridge is the best way to keep those brain cells growing! Don't miss this opportunity to tune up your brain while having fun and meeting new friends at our hands-on bridge class. You will start at the very beginning and learn all you need to start playing on your own. A copy of Audrey Grant's Bridge Basics 1 is included in class fee.

Fee: \$110, includes material fee

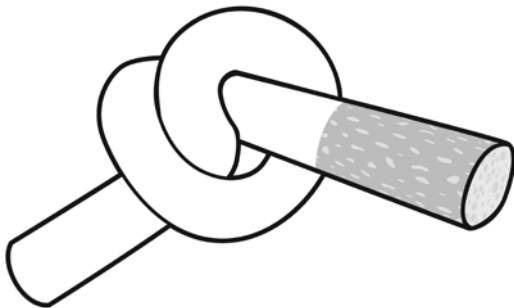
Date(s): Monday, September 24 - November 19

(No Meeting November 12)

Time: 9:30 am - 11:30 am

Location: Costa Mesa Senior Center

695 W. 19th Street, Costa Mesa



### OCC Master's Adult Swimming Program

KEITH RYAN

OCC Master's Swim program is designed to provide quality swimming workouts to adult swimmers (18+ years of age). The swim program will help you improve fitness and increase technique and efficiency in swimming. This registration is for the full Fall semester. Monthly registrations are also available.

Fee: \$195 for semester or \$75 per month

Fall Session: September 10 - December 21

Winter Session: December 30-February 11, 2013 (\$95)

Time: Mon, Wed, Fri 5:15 am - 6:30 am

Tues, Thurs 6:45 pm - 8:00 pm

Saturday 8:30 am - 10:30 am

Location: OCC Pool

### Recreational Table Tennis

JEFF CURLEE

This program is for people who want to come and play table tennis; no Instruction - just fun!

Fee: \$60

Date(s): Saturday/Sunday, August 25 - December 9

Time: 2:00 pm - 6:00 pm

Location: OCC Fitness Complex Gym

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## HEALTH & WELLNESS

### Great American Smoke Out - Quit Smoking with Hypnosis

APRIL BRASWELL

Want to quit smoking? Has your doctor been advising you to quit smoking? Are you pregnant and your doctor has recommended you quit smoking? Join millions this weekend to quit smoking during the Great American Smokeout. Studies demonstrate that smokers who use hypnosis enjoy better success than other quitting smoking options. Learn to: quit smoking in one day, form new healthy habits, replace your smoking compulsion, reduce side effects of withdrawal, all without using a patch or gum, just using your mind! FACT: More than 50% of former smokers used some kind of support assistance to quit smoking. Celebrate your independence from smoking in this fun and highly effective workshop! Lunchbreak is from 12:00 noon until 1:00 pm. Bring your own lunch.

Fee: \$59

Date(s): Saturday, November 17

Time: 10:00 am - 3:00 pm

Location: Social Science 103

## WINE APPRECIATION

### The Great Wines of California

JOE POSHEK

Our own state of California is among the leading wine producers of the world. The gentle but mainly warm Mediterranean climate gives excellent growing conditions to a wide sampling of grape varieties. California cabernet sauvignon and chardonnay have both become internationally recognized styles of wine. This class will focus on some of the best mesoclimates in the state, and the artisan wines produced in those areas such as Santa Rita Hills, Santa Maria Valley, Sonoma Coast, and Mount Veeder. A minimum of six wines will be sampled each class.

Fee: \$59

Date(s): Monday, September 17

Time: 6:30 pm - 8:30 pm

Location: Captain's Table

### The Great Wines of France

JOE POSHEK

No country on earth produces wines of such variety and quality as France. Dry, sweet, fortified, white, red, Petillant and even bubbly. This class provides an overview of French wine regions and the basic styles of wine produced in various regions. The concept of terroir will be explored and illustrated through tasting examples. A minimum of six wines will be sampled each class.

Fee: \$59

Date(s): Monday, September 24

Time: 6:30 pm - 8:30 pm

Location: Captain's Table

### Great Wines of Italy & Spain

JOE POSHEK

In Italy, wine with food is a way of life. Italians have been making wine for thousands of years, and know a thing or two about enjoying it. There's nothing quite like a loud Italian dinner with great food and friends, where everyone is slightly more animated than usual from the four glasses (each) of Chianti. Spain has built its reputation from making wine using indigenous grape varieties such as Tempranillo, Verdejo, Xarel-lo and Albarino. Come visit the great wine regions of Spain - Rioja, Priorat and Xeres. Some of the best values in the world can be found in the Great Wines of Spain. A minimum of six wines will be sampled each class.

Fee: \$59

Date(s): Monday, October 1

Time: 6:30 pm - 8:30 pm

Location: Captain's Table

## Food and Wine Pairing Fundamentals

JOE POSHEK

How do you pair food with wine? This class explores the ultimate expression of wine - with food! The basic flavor components of food and wine will be discussed and compared. To match or contrast, that is the question. A minimum of six wines will be sampled.

Fee: \$59

Date(s): Monday, October 8

Time: 6:30 pm - 8:30 pm

Location: Captain's Table

## WSET Foundations of Wine Qualification

JOE POSHEK

The Foundation Certificate is an entry-level qualification providing a straightforward introduction to wine. Ideal for consumers or those new to world wines, the Foundation course focuses on the main styles of wines available, tasting technique, as well as wine etiquette. It is also a great course for those wanting to know the main grape varieties and food and wine matching. The class consists of three two-hours sessions and concludes with a short multiple-choice exam of 45 minutes.

Fee: \$299

Date(s): Monday, October 15 - October 29

Time: 6:30 pm - 9:00 pm

Location: Captain's Table



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## PERSONAL DEVELOPMENT

### Divorce Options

*CDEI, INC.*

Are you contemplating divorce? Has your spouse said the 'divorce' word? Do you have a relative or friend on the brink of divorce? Attend a highly educational class designed to give you an overview of the legal, financial, family and emotional issues of divorce. This class is co-taught by a family law attorney, a divorce financial specialist and a divorce coach. We will explore litigation and non-litigation divorce options. We will discuss the legalities of divorce, how to start the process, considerations for court and non-court dissolution, parenting plans, child/spousal support, property division, impact on children and the emotional process of divorce. Bring your questions and get information to help you gain a greater understanding of the confusing and overwhelming divorce process. The participant is getting a \$750 value if you were to consult 2 hours with a family law attorney; 1 hour with a divorce coach; and 1 hour with a divorce financial professional.

Fee: \$69

Date(s): Saturday, October 13

Time: 8:30 am - 12:30 pm

Location: Social Science 103

### Encore Careers - Calling, Purpose, Passion and a Paycheck

*JOAN RAMSTEDT*

Life has changed. Have you been outsourced or "rified"? Are you burnt out, early retired, or re-entering the workforce? You may be ready to share your accumulated wealth of knowledge and experience with meaning. There is an urge to make things happen now, yet you refuse to just take "another job." Deep within something great is in store that may have called to you for decades. You shoved it down, convinced it was impossible to do what you love and earn a living. Explore immediate strategies, resources and possibilities, identify your calling and establish a plan. Participate in a career mapping process that fuses the creative and practical. Be part of a peer brainstorming session that embraces forward thinking. Identify the difference between your calling and your conditioning (the myth that holds you back).

Fee: \$79

Date(s): Saturday, November 17

Time: 12:45 pm - 5:30 pm

Location: Costa Mesa Senior Center  
695 W. 19th Street, Costa Mesa

### Self Discovery Through Art

*JENNIFER LOTHRIE*

The creative process is a powerful way to discover who you really are, to find out what truly moves you and to overcome what stands in the way. Art opens us up to reveal what is within us and gives us access to the inner workings that are creating our external lives. In this workshop, a different art form is offered in each class and will include hands on art making and time for personal reflection. Art forms used will include painting, collage and imagery, poetry, storytelling, mask making, and art with found objects.

Fee: \$114, includes material fee

Date(s): Monday, September 17 - October 22

Time: 7:00 pm - 9:00 pm

Location: Arts Center 105

### Winning at Internet Dating- From Profile and E-Mail to the Successful First Date!

*APRIL BRASWELL*

Internet dating has gone from being the dirty little secret of singles in the early days of online personals to totally mainstream now with literally millions of single men and women of all ages and ethnicities searching for love on the internet. Does internet dating really work? Can you find love online? And how are men and women different in their behavior in an online dating environment? We will cover this and more as well as what you need to do to get more responses, winnow out the mismatches, and enjoy better first dates. Learn the 10 Internet Dating Profile blunders and disasters to avoid, as well as the 10 Internet Dating profile must haves. Participants will explore what they want and don't want in a relationship, create an action plan, and write their own profile in this workshop.

Fee: \$59

Date(s): Saturday, October 6

Time: 9:00 am - 12:00 am

Location: Social Science 103

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## HOME IMPROVEMENT

### Electricity for Home Improvement

*FELIX FAMOLARO*

Repair your own home electrical problems and avoid expensive electricians. Learn how to safely troubleshoot and install electrical outlets, switches, dimmers, light fixtures, and ceiling fans. Discover the magic of a GFCI, AFCI, split-outlet circuit, three-way and four-way switch circuits, and circuit breakers. Limited hands-on experience will be available.

Fee: \$139

Date(s): Monday, September 24 - October 29

Time: 6:30 pm - 9:30 pm

Location: Technology Center 181

## Plumbing for Home Improvement

FELIX FAMOLARO

Avoid expensive plumbers; repair plumbing problems yourself! Learn how to safely troubleshoot and install faucets, sinks, garbage disposers, toilets, water heaters, bathtubs, showers, and major appliances such as dishwashers and clothes washing machines. Take the mystery out of a clogged drain, and discover how to best clear it! New plumbing will be covered, including water supply pipes, valves, drain and waste pipes, natural gas piping, and new materials, specifically PEX plumbing. Limited hands-on experience will be available, including learning how to solder copper pipes. Certificate awarded upon completion of course.

Fee: \$129

Date(s): Monday, November 12 - December 17

Time: 6:30 pm - 9:30 pm

Location: Technology Center 181

## LANGUAGES

### English as a Foreign Language

ATHENA SAWYER

This class is designed for the English as a Second Language learner. The class incorporates listening, speaking, reading and writing skills in preparation for advanced placement. There will be hands-on activities with personalized attention given to meet individual student's needs.

Fee: \$99, includes material fee

**Session I:** Tues/Thurs, September 18 - October 11

Time: 6:30 pm - 8:00 pm

Location: Business Education 108

**Session II:** Saturday, October 20 - November 10

Time: 9:30 am - 12:00 pm

Location: Social Science 103

### Fast, Fun French

KATHERINE WATSON

Fun, fast-paced introduction and practice in pronunciation, phrasing and thinking in French for travelers and Francophiles.

Fee: \$59

Date(s): Thursday, October 4 - October 25

Time: 7:00 pm - 9:00 pm

Location: Costa Mesa Senior Center

695 W. 19th Street, Costa Mesa

### French Conversation - Intermediate/Advanced

KATHERINE WATSON

Expand and broaden your knowledge of French language and culture by using intermediate to advanced level vocabulary and grammar to discuss and share ideas.

Fee: \$65

Session I: Wednesday, August 29 - October 24

Session II: Wednesday, November 7 - January 2

Time: 9:30 am - 12:00 pm

Location: Costa Mesa Senior Center

695 W. 19th Street, Costa Mesa

### Mandarin Chinese

AMY FU

Mandarin Chinese is a must-learn language in today's world. If your life has anything to do with China, or if you want to have anything to do with China whether for travel, business, education or personal pleasure, this class is for you. Students will learn basic conversational skills applicable to daily life and necessary when traveling.

Fee: \$119, includes material fee

**Session I:** Tuesday, September 4 - October 2

Time: 6:30 pm - 8:00 pm

Location: Social Science 105

**Session II:** Tuesday, October 16 - November 13

Time: 6:30 pm - 8:00 pm

Location: Social Science 107



# KIDS COLLEGE

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## ACADEMIC ENRICHMENT

### Study Skills (Ages 9-15)

*BRIAN CLOUGH*

Developing effective study skills is the key to becoming successful in school. This class will teach students important time management skills, organizational skills and how to improve reading comprehension. Students will learn how to study for tests, create memory tricks, and take notes efficiently. These lessons will help students in the upcoming school year through high school and beyond!

Fee: \$48, includes material fee

**Session I:** Saturday, October 20

**Session II:** Saturday, December 8

Time: 9:00 am - 12:00 pm

Location: Social Science 104

### Math Trix (Ages 9-15)

*BRIAN CLOUGH*

Learn the tricks of number calculation. Students will discover shortcuts for addition, subtraction, multiplication and division, as well as common time-saving mathematical shortcuts. These everyday math tricks will help students build a stronger foundation in mathematics.

Fee: \$26, includes material fee

Date(s): Saturday, November 3

Time: 9:30 am - 12:00 pm

Location: Social Science 104

### Word Problems - Unlocking the Secrets (Ages 9-16)

*BRIAN CLOUGH*

Take the mystery out of word problems with this three-hour workshop. Students will identify key phrases, recognize crucial concepts and learn strategies that will increase their ability to understand what the problem is asking them to do. Students currently taking arithmetic, pre-algebra, and algebra classes will be able to develop the critical thinking skills to tackle the most common types of word problems.

Fee: \$44, includes material fee

Date(s): Saturday, November 10

Time: 9:00 am - 12:00 pm

Location: Social Science 104

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## TEST PREP

### SAT Test Prep Advantage

*BOB MCILHENNY*

This practical, in-depth seminar is strategically designed to strip the SAT /ACT and PSAT of their armor and reveal their soft underbellies. All of the methods, skills, strategies and knowledge employed will help students improve their scores by at least 150 points or they may repeat the class for free.

Fee: \$235, includes material fee

**Session I:** Saturday, September 15 - September 29

**Session II:** Saturday, November 3 - November 17

Time: 9:00 am - 1:00 pm

Location: Social Science 109

## Driver's Education

### Classroom or Online Instruction

Visit - <http://orangecoastcollege.augusoft.net>

Or call 714.432.5154 to register

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## COURT MANDATED PROGRAMS

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### ALCOHOL AND DRUG AWARENESS

#### Adult and Juvenile Alcohol & Drug Awareness Program

Register at the Forum on the day of the class only. Bring a form of photo identification. Registration begins at 7:30 am. Students are not admitted late! Bring your own pen or pencil; no food or drink allowed in the classroom. Anyone referred by one of the four Orange County Justice Centers will not be admitted to class without a court-issued document containing a case number and a form of photo identification.

Fee: Adults - \$40; Juveniles - \$50

Date(s): Saturday, September 8, October 6, November 3, December 1, January 12

Time: Adults - 8:00 am - 5:00 pm

Juveniles - 8:30 am - 5:30 pm

Location: Forum Lct Hall

For more information on the Juvenile Program please see the website:

<http://orangecoastcollege.augusoft.net>

# Learning On-Demand!

**Online classes** can be taken from the comfort of your home or office at times that are most convenient to you. A new section of each course starts monthly. All courses run for six to eight weeks and are composed of 12 lessons, representing 24 or more hours of instruction. You can ask questions and give or receive advice at any time during the course.

## GET STARTED NOW!

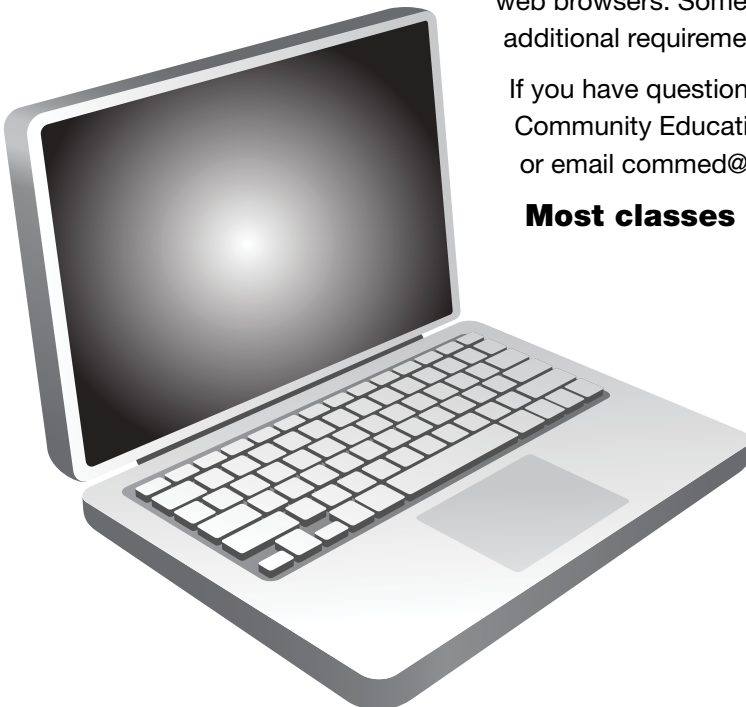
**[orangecoastcollege.augusoft.net](http://orangecoastcollege.augusoft.net)**

Look for Online Learning and choose the department and course title you are interested in and select the Add to Shopping Cart button. Follow the instructions to enroll and pay for your course. Here you will enter your e-mail and choose a password that will grant access to the Classroom.

When your course starts, return to our Online Learning Center and click the Classroom link. To begin your studies, simply log in with your e-mail and the password you selected during enrollment. All courses require Internet access, e-mail, Microsoft Internet Explorer or Firefox web browsers. Some courses may have additional requirements.

If you have questions, please contact Community Education at 714-432-5154 or email [commed@occ.cccd.edu](mailto:commed@occ.cccd.edu)

**Most classes are \$95!**





Here is a sample of the classes that are offered. Visit our website at <http://orangecoastcollege.augusoft.net> for hundreds more...

## ACCOUNTING

Accounting Fundamentals

Microsoft Excel

QuickBooks

## ARTS

Pleasures of Poetry

Music Made Easy

Drawing for the Absolute Beginner

Start Your Own Arts and Crafts Business

## BUSINESS ADMINISTRATION & LEADERSHIP

Creating a Successful Business Plan

Effective Business Writing

Project Management Fundamentals of Supervision and Management

Achieving Success with Difficult People

## CERTIFICATE PREP

CompTIA security + Certification Prep

## CHILD CARE, PARENTS, & FAMILY

Solving Classroom Discipline Problems

Ready, Set, Read!

Math Refresher

## COMPUTER SKILLS

Microsoft Word and Outlook

Navigating the Internet

Microsoft Excel

Microsoft Access

## COMPUTER SOFTWARE

Making Movies with Windows XP

Design Projects for Adobe Illustrator CS2

Photoshop

Dreamweaver

Illustrator

InDesign

## DIGITAL DESIGN AND PHOTOGRAPHY

Travel Photography for the Digital Photographer

Photographing Nature with Your Digital Camera

## GRANT WRITING

Marketing Your Business on the Internet

Introduction to Nonprofit Management

A to Z Grant Writing

## GRAPHIC DESIGN

Designing Effective Websites

Achieving Top Search Engine Positions

## HEALTH & WELLNESS

Intro to Natural Health & Healing

Certificate in Gerontology

Explore a Career in Medical Coding

Lose Weight and Keep It Off

Spanish for Medical Professionals

## LANGUAGES

Speed Spanish

Instant Italian

Beginning Conversational French

Grammar for ESL

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## PERSONAL ENRICHMENT

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Get Assertive!

Merrill Ream Speed Reading

Skills for Making Great Decisions

Listen to Your Heart, and Success Will Follow

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## PARALEGAL

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Workers' Compensation

Introduction to Criminal Law

Real Estate Law

Business Law for the Small Business Owner

LSAT Preparation

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## PC NETWORKING

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PC Troubleshooting

PC Security

Wireless Networking

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## PERSONAL FINANCE AND INVESTMENTS

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Debt Elimination Techniques That Work

Keys to Successful Money Management

Where Does All My Money Go?

Introduction to Stock Options

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## SALES AND MARKETING

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Professional Sales Skills

Effective Selling

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## STARTING YOUR OWN BUSINESS

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Learn to Buy and Sell on eBay

Start and Operate your own Home-Based Business

Start Your Own Small Business

Marketing Your Business on the Internet

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## TEACHING AND EDUCATION

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Survival Kit for New Teachers

Teaching Science

Teaching Math

The Creative Classroom

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## TEST PREP

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GED Preparation

GRE Preparation

GMAT Preparation

SAT/ACT Preparation

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## WEB AND COMPUTER PROGRAMMING

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Creating Web Pages

Introduction to WordPress Web Sites

Introduction to Oracle

Introduction to SQL

Introduction to PHP and MySQL

Java Programming

C# Programming

Ruby Programming

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## WRITING

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Business and Marketing Writing

Travel Writing

Research Methods for Writers

Publish It Yourself: How to Start and Operate Your Own

Publishing Business

Resume Writing Workshop

**OCC President:** Dennis R. Harkins, Ph.D.

**Coast Community College District  
Board of Trustees:**

David A. Grant, Mary Hornbuckle,  
Jim Moreno, Jerry Patterson,  
Lorraine Prinsky, Ph.D., Student Trustee

**Chancellor:** Andrew C. Jones, Ed.D.

# ORANGE COAST COLLEGE FAST FACTS:

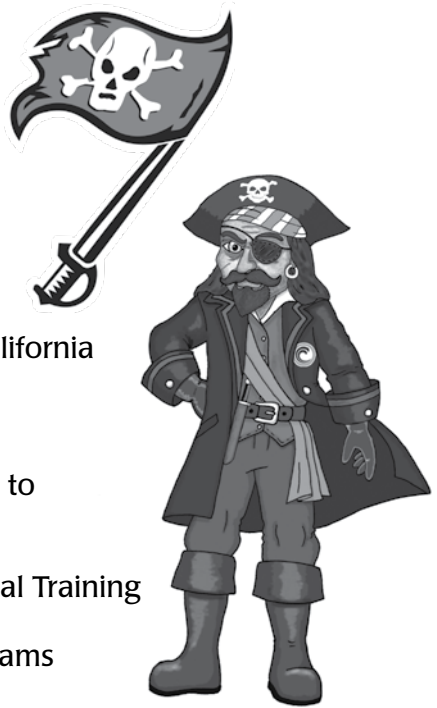
**Founded:** 1947

**Colors:** Orange and Navy Blue

**Mascot:** Pete the Pirate

**Enrollment:** 22,000

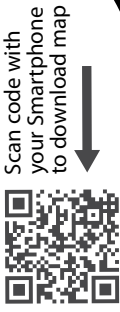
- #1 Combined Transfer Institution in California
- Top 40 in Nation for Degrees Awarded
- Top 50 in Nation for Degrees Awarded to Underrepresented Students
- Recognized Leader in Career & Technical Training
- Championship Sports & Athletics Programs
- Accredited by the Western Association of Schools and Colleges





# ORANGE COAST COLLEGE CAMPUS MAP

2701 Fairview Rd. Costa Mesa CA 92626 • 714-432-0202

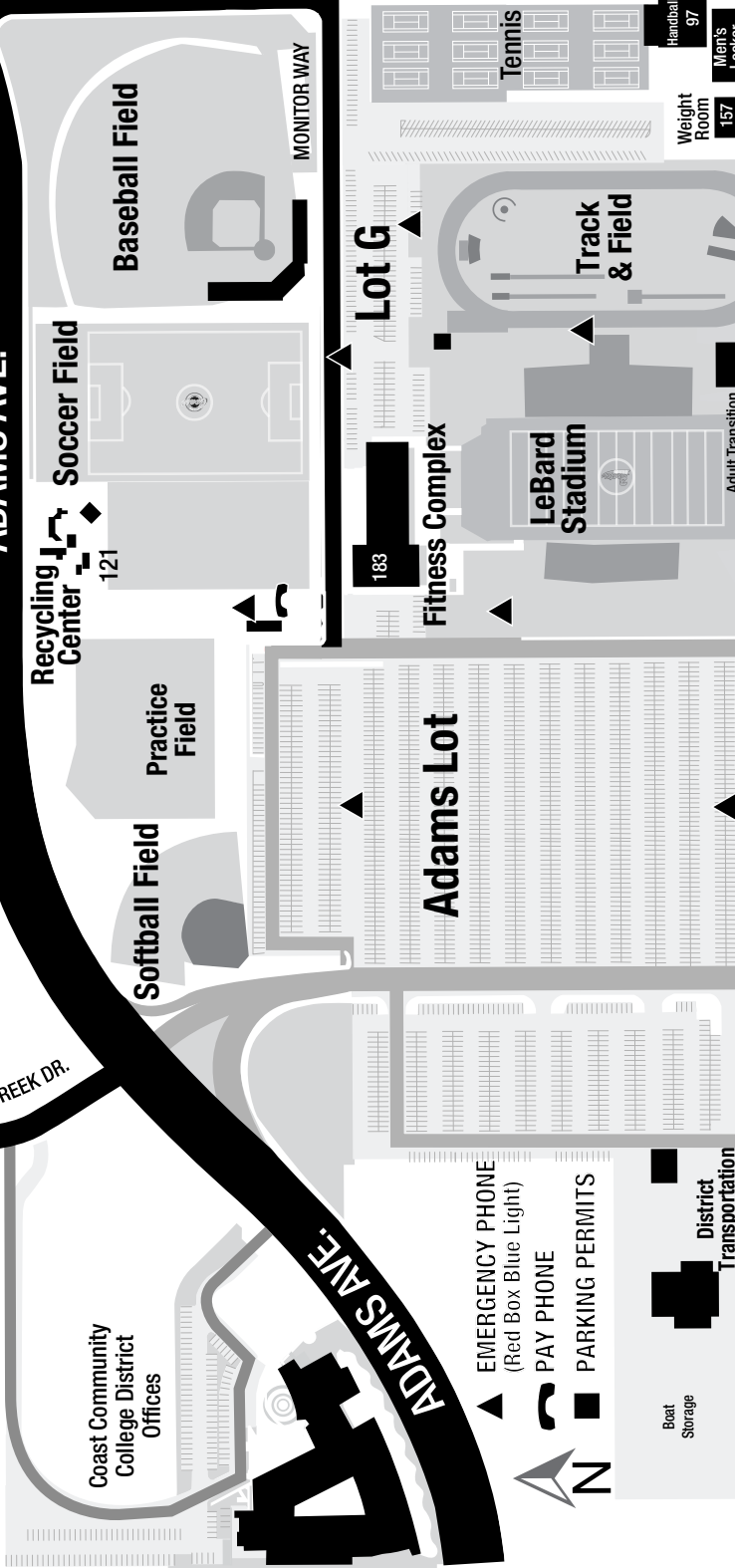


Scan code with your Smartphone to download map

PINECREEK DR.

ADAMS AVE.

FAIRVIEW RD.



EMERGENCY PHONE  
(Red Box Blue Light)

PAY PHONE

PARKING PERMITS



Rest Storage

District Transportation



## REGISTRATION PROCESS:

To register online, please follow the steps below for individual and families registering as households. Log on to <http://orangecoastcollege.augusoft.net> to get started.

Please sign up for class before the start date as we are sometimes forced to cancel classes with low enrollment and that's no fun!

For Households with multiple children click on **Sign In** and you will need to create a household profile. Creating a profile will provide you with your own personal, password-protected account. Having an account will allow you to register online and track your course selections. Click on "sign in" on the menu bar to the left and follow the prompts. Items in blue are required information. Please choose a login that you will remember easily. The demographic information is optional, and is used by Community Ed strictly for planning and statistical purposes. You will receive a copy of your profile via email.

For individual registration click on **Sign In** and create a new student profile (using the student's name), complete the form and Submit. After you have created the profile, click on Courses & Registration on the left menu and start shopping.

## Returning Students:

For those who have already registered with our new system and do not remember your Username or Password, please do not sign in as a new student, but take a moment to either call or email us to get your information. This will help to keep your account all in one place. Our contact number is 714-432-5154 or you can email us at [commmed@occ.cccd.edu](mailto:commmed@occ.cccd.edu)

### ***Other registration options include:***

Walk-in, Mail-in or FAX:

OCC Bursar's Office, Orange Coast College  
2701 Fairview Road, Costa Mesa, CA 92626

Hours:

Monday - 8AM-4:30PM

Tuesday- 8AM-2PM

Wednesday & Thursday - 8AM - 6PM

Friday – 8AM-4:30PM

Saturday – 6AM-2PM

We accept Visa, Mastercard or Discover.

Phone: 714-432-5154 or 714-432-5880 x1

Toll Free at 888-622-5376

FAX: (714) 432-5533

## PARKING

Weekday parking is by permit only in metered lots. Meters are 50 cents for 1 hour or buy a parking permit at yellow ticket dispenser located at Fairview & Arlington or Fairview & Pirate Way for \$1.00 for 4 hours. You may also purchase a parking permit at the Bursar's office for \$30. Parking is FREE on weekends.

## Will I get a Confirmation Letter?

If you register on our new online registration system you will receive an automatic email confirmation. If you register any other way, we cannot guarantee you will receive a confirmation letter in a timely manner but expect you to attend class. However, if you mail in your registration and send a self-addressed envelope along with your registration form we will be happy to mail you a confirmation. If you register over the phone with a credit card, you will receive an immediate verbal confirmation. Be sure to mark your calendar with date, time, and location of your class so you don't forget!

We encourage everyone to register online at <http://orangecoastcollege.augusoft.net> to ensure accurate registration and confirmation is received.

## REFUND POLICY

Refund requests for classes/workshops must be made at least three (3) full business days prior to the start date and MUST be done in person or by calling our office at (714) 432-5154. All requests will be charged a \$15 cancellation fee per person/per class. Refunds will NOT be granted if you cancel less than three (3) business days prior to the start date. If a class is cancelled due to low enrollment or class cancellation, a refund will be issued within 6 weeks. Insufficient funds/returned checks are subject to a \$25 service charge per check.

## CLASS SCHEDULE SUBJECT TO CHANGE

Every effort has been made to assure the accuracy of this schedule of classes. However, the schedule is prepared months in advance and changes inevitably occur. Classes, programs, dates, times, locations and instructors are subject to change without notice. The college reserves the right to add, amend or repeal any of its rules, regulations, policies or procedures consistent with applicable laws.



Orange Coast College Community Education

Registration Form

ONE REGISTRATION FORM PER PERSON.

This form may be reproduced. Confirmation will be mailed as soon as processed.

Mail to COMMUNITY EDUCATION
ORANGE COAST COLLEGE
2701 FAIRVIEW RD.
COSTA MESA, CA 92626

FAX: (714) 432-5533
For more information call (714) 432-5880. press 1
Office: 714-432-5154

Make check payable to: ORANGE COAST COLLEGE

NAME Last First M.I.

STREET APT. #

CITY STATE ZIP

HOME PHONE ( ) WORK PHONE ( )

GENDER (please check) Male Female BIRTHDATE AGE

REQUIRED E-MAIL ADDRESS
(Information is for our purposes only and will not be sold.)

Table with 3 columns: Class Name, Date, Amount

Total Amount Enclosed \$

Method Of Payment

Check # Name On Check Total Paid \$

Credit Card VISA MasterCard Discover Exp. Date

Credit Card No. CVV2

Authorized Signature

Cardholder's Name (Please Print)

College for Kids and Teens

Release and Medical Consent

My child, , has my permission to participate in the Kids College programs and I release Orange Coast College, Coast Community College District, and any presenters and assistants from any liability arising from my son's or daughter's participation in said programs. I understand the College does not provide health and medical insurance for the participants. Consent is hereby given to the College for Kids presenters and/or supervisors to give or seek medical aid as required in the case of emergency.

Signature of Parent Date

I give my permission for any photographs taken of my child to be used in College publications.

Signature of Parent Date

Orange Coast College  
Community Education  
2701 Fairview Rd.  
Costa Mesa, CA 92626

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When you improve employee performance, you improve your organization.

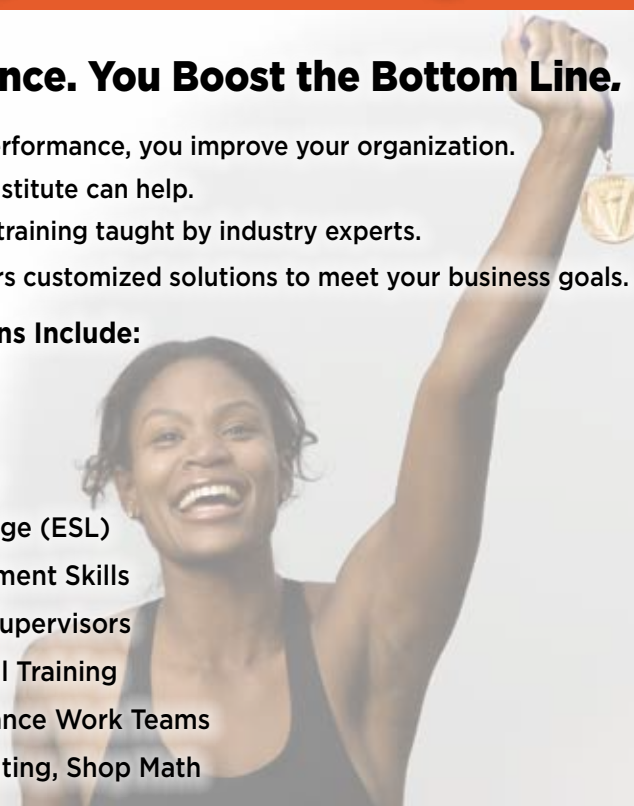
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We offer world-class workforce training taught by industry experts.

Plus, our free assessment delivers customized solutions to meet your business goals.

### **Customized Training Solutions Include:**

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- Customer Service Academy
- English as a Second Language (ESL)
- Communications & Management Skills
- Spanish for Managers and Supervisors
- Manufacturing and Technical Training
- Coaching for High Performance Work Teams
- Basic Workplace Skills - Writing, Shop Math



**If the bottom line is a top priority, give your employees the skills to perform.**

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