

# Fall 2013 Allied Health Continuing Education



St. Louis  
Community  
College

**Continuing Education**

Advanced Cardiac Life Support

CPR/First Aid Programs

Dental Assistant

Emergency Medical Services

Nursing and Allied Health  
Continuing Education

Nursing Home Administration

Healthcare Occupations

Physical Therapy

Florissant Valley

Forest Park

Meramec

Wildwood

[stlcc.edu/ce](http://stlcc.edu/ce)

# General Information

St. Louis Community College offers a wide selection of nursing and allied health continuing education courses and workshops. Please take a few moments to read the course descriptions. There are new offerings that have been developed in response to requests.

Courses are approved or pending approval for continuing education credit as noted. Approval by another accrediting entity or for professional licensure is the sole responsibility of the participant.

Contact hours will be awarded to participants who attend the entire education activity if it is a single session; or 80 percent of an activity with multiple sessions and completes the education activity evaluation.

St. Louis Community College is an approved provider of continuing nursing education by the Missouri Nurses Association, an accredited approver by the American Nurses Credentialing Center's Commission on Accreditation.

St. Louis Community College believes that all planners, presenters and content experts taking part in continuing nursing education learning activities must adhere to a fair, unbiased and evidence-based approach in presenting content, and declare any relationships with commercial organizations. Any real or apparent conflict of interest will be disclosed to participants.

When commercial support is received for a continuing nursing education activity, the planning committee will maintain complete control of speaker selection and content.

St. Louis Community College, the Missouri Nurses Association, and the American Nurses Credentialing Center's Commission of Accreditation do not endorse any commercial product which may be on display at an educational activity or may be mentioned during a presentation. Participants will be notified during the educational activity of any product use for a purpose other than that for which it was approved by the Food & Drug Administration.



**American  
Heart  
Association®**

**AUTHORIZED  
TRAINING  
CENTER**

St. Louis Community College serves as a Community Training Center for the American Heart Association whose mission is to reduce disability and death from cardiovascular disease and stroke and sets guidelines for emergency cardiovascular care and training. The American Heart Association strongly promotes knowledge and proficiency in BLS, ACLS and PALS and has

developed instructional materials for this purpose. Use of these materials in an educational course does not represent course sponsorship by the American Heart Association. Any fee charged for a course, except for a portion of the fee needed for American Heart Association course material, does not represent income to the Association.

St. Louis Community College is accredited by the Missouri Unit of EMS as an approved training entity for EMT and Paramedic CEUs.

## ***Clinical and Field Work***

Some degree and certificate programs offered by the college require students to obtain clinical or other field experience as part of their course work. Students with criminal convictions or drug use may have difficulty progressing in these programs. Hospitals and facilities may mandate that a criminal background check and/or drug screening check (at the student's expense) may be conducted prior to placement in a clinical or field setting. Students not passing these checks may be prohibited from participating in the clinical or field experience thus rendering the student ineligible to satisfactorily meet the course/program requirements.

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# Continuing Education

## Advanced Cardiac Life Support

**Registration THREE WEEKS prior to course start date is required to ensure appropriate student-to-instructor ratios and to ensure arrival of pre-course materials.**

**DUE TO THE NATURE OF THE PROGRAM YOU MUST ARRIVE ON TIME. NO ADMITTANCE AFTER THE STATED START DATE.**

### ACLS: Provider

This American Heart Association course is designed to review, organize and prioritize the skills and didactic information needed to handle a cardiac arrest, events leading to a cardiac arrest and events that follow a cardiac arrest. Please note that written and practical skills (hands-on manikin simulation) evaluation and testing are required for course completion. Upon successful completion each participant will receive an ACLS course completion card in approximately two weeks.

### Intended Audience:

Personnel staffing emergency, intensive care or critical care departments emergency medical providers such as physicians, nurses, emergency technicians, paramedics, respiratory therapists; and other professionals who may have a need to respond to a cardiovascular emergency.

### Textbooks:

Two books are provided for this course. The ACLS Provider manual with CD helps you prepare for the case based (not subject based) ACLS Provider Course. The Handbook of Emergency Cardiovascular Care provides daily quick reference and continued learning. This pocket handbook displays the ACLS algorithms and provides information about the medications and interventions needed to manage the core cases. Materials will be mailed prior to the program for extensive self-paced pre-course preparation. **Access to a computer will be necessary for this course work.**

**ACLS:701 | \$270**

480 SaSu 8am-5pm  
Nov.16 – Nov. 17

FP-G Tower, 121

## CPR/First Aid Programs

**Registration ONE WEEK prior to course start date is required to ensure appropriate student-to-instructor ratios. Late registrations will be considered on a space-available basis only.**

**DUE TO THE NATURE OF THE PROGRAM YOU MUST ARRIVE ON TIME. NO ADMITTANCE AFTER THE STATED START DATE.**

### Healthcare Provider CPR

This American Heart Association course is designed for the healthcare provider. Each participant must obtain an 84 percent or higher on the written evaluation and demonstrate proficiency in all CPR skills. Skills include adult, child and infant CPR, FBAO management of the conscious victim, adult/infant/child two rescuer CPR, mouth-to-mask ventilation and automatic external defibrillation (AED).

**Written and practical skills (hands-on manikin simulation) evaluation and testing are required for course completion.**

**Upon successful completion each participant will receive a BLS course completion card.**

**This course meets the STLCC nursing department admission requirements.**

**CPRR:707 | \$65**

400 W 9am-3:30pm Oct. 9	FP-G Tower, 121	500 Tu 9am-3:30pm Nov. 12	Gordon Back FV - CWI, 136	C01 Tu 5pm-10pm Sept. 17	Gordon Back Corp. College
401 F 9am-3:30pm Dec. 6	FP-G Tower, 121	550 W 5pm-10pm Oct. 23	Gordon Back FV-TC, 105	H80 Sa 9am-3:30pm Oct. 19	Gordon Back Harrison Ed. Ctr, 100
450 Th 5pm-10pm Sept. 5	FP-G Tower, 121	600 Th 9am-3:30pm Sept. 12	Gail Back MC-CP, CP	S02 W 9am-3:30pm Dec. 11	Carol Pikey SCEUC, 212
451 Tu 5pm-10pm Oct. 8	FP-G Tower, 121	601 M 9am-3:30pm Oct. 14	Gail Back MC-CP, CP	350 W 5pm-10pm Sept. 25	Carol Pikey WW, 102B
452 Th 5pm-10pm Nov. 7	FP-G Tower, 121	602 Th 4pm-9pm Dec. 12	Gail Back MC-CP, CP	580 Sa 9am-3:30pm Sept. 21	Gordon Back FV-TC, 105
453 Tu 5pm-10pm Dec. 3	FP-G Tower, 121	650 M 5pm-10pm Nov. 18	Gail Back MC-CP, CP	S01 Th 9am-3:30pm Oct. 10	Carol Pikey SCEUC, 214
480 Sa 9am-3:30pm Sept. 14	FP-G Tower, 121	680 Sa 9am-3:30pm Nov. 16	Gail Back MC-CP, CP		

### Heartsaver AED: Adult and Pediatric

The Heartsaver AED Course teaches lay rescuers when to dial 911, how to give CPR, how to use an AED and how to provide relief of choking. The course targets individuals who are expected to respond to cardiovascular emergencies in the workplace. The course may be used to teach CPR to lay rescuers who are required to obtain a course completion card, a credential, documenting completion of a CPR course that includes use of an AED. The course is for the learner with limited or no medical training and needs a course completion in first aid, CPR and AED for job, regulatory or other requirements.

*Written and practical skills (hands-on manikin simulation) evaluation and testing are required for course completion.*

*Card will be issued after successful completion of the program.*

**CPRR:710 | \$55**

**700** Tu 6pm-9:30pm  
Oct. 22

**701** Tu 6pm-9:30pm  
Nov. 12

**C01** W 6pm-9:30pm  
Oct. 2

**Gail Back**  
Selvidge Mid. School, LIBR

**Gail Back**  
Rockwood South Mid. Sch., CAFE

**Gail Back**  
Corp. College, 210

### Heartsaver AED: Adult

The Heartsaver AED Course teaches lay rescuers when to dial 911, how to give CPR, how to use an AED and how to provide relief of choking. The course targets individuals who are expected to respond to cardiovascular emergencies in the workplace. The course may be used to teach CPR to lay rescuers who are required to obtain a course completion card documenting completion of a CPR course that includes use of an AED. The course is for the learner with limited or no medical training and needs a course completion in first aid, CPR and AED for job, regulatory or other requirements.

*Written and practical skills (hands-on manikin simulation) evaluation and testing are required for course completion.*

*Card will be issued after successful completion of the program.*

**CPRR:701 | \$45**

**650** M 6:30pm-8:30pm  
Nov. 11

**Gail Back**  
MC-CP, CP



## Heartsaver First Aid CPR AED

Heartsaver First Aid CPR/AED is a classroom, video-based, instructor-led course that teaches students critical skills needed to respond to and manage a first aid, choking or sudden cardiac arrest emergency in the first few minutes until emergency medical service (EMS) arrives. It is designed to meet OSHA requirements. Students learn skills such as how to treat bleeding, sprains, broken bones, shock and other first aid emergencies. This course also teaches adult CPR and AED use.

*Written and practical skills (hands-on manikin simulation) evaluation and testing are required for course completion.*

*Card will be issued after successful completion of the program.*  
**CPRR:706 | \$99**

500 W 8:30am-4:30pm  
Nov. 6

**Gordon Back**  
FV - CWI, 136

## CPR Instructor Course

The Instructor Course is designed to prepare American Heart Association (AHA) instructors to disseminate the science, skills and philosophy of resuscitation programs to participants enrolled in AHA courses. The purpose of the AHA BLS/CPR Instructor Course is to provide instructor candidates with the knowledge and skills necessary to reach and teach potential BLS providers.

The AHA BLS/CPR Instructor course provides a structured initiation for the instructor candidates and serves as the foundation for their development. It provides instructor candidates the opportunity to develop and refine their presentation skills.

Please note there is extensive self-paced course work. **Access to a computer will be necessary for this course work.**

Prerequisite: Current AHA Healthcare Provider CPR status.

**CPRR:708 | \$250**

400 F 8am-5pm  
Oct. 25

FP-G Tower, 121

## CPR Instructor Renewal

To successfully complete the American Heart Association CPR Instructor Renewal course the instructor will demonstrate acceptable provider skills and successful completion of the provider written examination. The renewal course may include an update addressing new course content or methodology and review TC, regional and national ECC information. Prerequisite: The instructor must have taught at least four CPR courses and attended updates as required within the previous two years.

**CPRR:709 | \$65**

450 Th 6pm-10pm  
Sept. 19

FP-G Tower, 121

400 F 8am-Noon  
Dec. 13

FP-G Tower, 121

## Heartsaver AED: Infant and Child

This American Heart Association Heartsaver AED: Infant/Child course is designed to teach infant/child CPR, AED and relief of foreign body airway obstruction to all lay rescuers, particularly those who are expected to respond to infant and child related emergencies in the workplace-such as day care providers.

*Written and practical skills (hands-on-manikin simulation) evaluation and testing are required for course completion.*

*Card will be issued after successful completion of the program.*

**CPRR:710 | \$55**

480 Sa 8:30am-Noon  
Sept. 21

**Carol Pikey**  
FP-G Tower, 121

580 Sa 8:30am-Noon  
Oct. 5

**Carol Pikey**  
FV-CDC, 112

680 Sa 8:30am-Noon  
Nov. 2

**Carol Pikey**  
MC-CP, CP

581 Sa 8:30am-Noon  
Dec. 14

**Carol Pikey**  
FV-CDC, 112

## Heartsaver Pediatric First Aid

The Heartsaver Pediatric First Aid course is designed to meet the regulatory and credential training requirements for child care workers. The course is designed for child care workers, teachers, foster care workers, camp counselors, youth group leaders, coaches and others responsible for children. The course teaches basic first aid.

*Card will be issued after successful completion of the program.*

**CPRR:711 | \$55**

480 Sa 12:30pm-4pm  
Sept. 21

**Carol Pikey**  
FP-G Tower, 121

580 Sa 12:30pm-4pm  
Oct. 5

**Carol Pikey**  
FV-CDC, 112

680 Sa 12:30pm-4pm  
Nov. 2

**Carol Pikey**  
MC-CP, CP

581 Sa 12:30pm-4pm  
Dec. 14

**Carol Pikey**  
FV-CDC, 112



## **Nursing and Allied Health** **Continuing Education**

### **Coding Mental Health Disorders with the New DSM-V Workshop**

This integrated workshop introduces the changes in clinical coding used to code and report mental health disorders and patient encounters with healthcare practitioners for services. Currently DSM-IV-TR (new edition DSM-V) is used worldwide by a wide array of people including students, researchers, clinicians, insurance companies, pharmaceutical companies and psychiatric drug regulators. The new DSM-5, published in May 2013 will be the first significant update to the manual in nearly two decades. Learn about the latest version just released, DSM-V. This is a critical review for mental health disorder coders. The morning session will be in Cafe West and the afternoon session in computer labs E310 and E311.

**AHCE:787 | \$59**

400 F 8am-4:30pm  
Sept. 20

Patricia Sherman, M Ed., RHIA  
FP-SC

### **Mental Health Nursing Update: Bipolar Disorder**

This course will discuss how the changes in the new DSM-V will affect the diagnosis of Bipolar Disorder. The course will address how Bipolar Disorder under the DSM-V might be diagnosed in adults, adolescents and children. It will also include a look at the newer diagnoses that might be recommended for some individuals.

**AHCE:734 | \$29**

550 Tu 6pm-8:15pm  
Oct. 29

Lisa Moreland, MSN, RN  
FV-B, 211

**2 Contact Hours**

**2 Patient Care Hours**

### **The Affordable Health Care Act: Key Elements for Health Care Professionals**

The Centers for Medicare & Medicaid Services, the federal agency under the U.S. Department of Health & Human Services, Regional Office will provide an overview on Health Care Delivery System Reform. This session will update health care professionals on the health care payment and delivery reforms, emerging care delivery models, patient-centered care and health information technology. Presenter: Neil Thowe, BS, MBA Deputy Regional Administrator, Region 7, Centers for Medicare & Medicaid Services.

**AHCE:734 | \$19**

400 F 2pm-3:30pm  
Nov. 1 FP-G Tower, 117

**1.5 Administrative Hours**

### **Current Trends in Pain Management in the Elderly**

This workshop will present the most pertinent and up-to-date information on pain management issues, pain assessment tools and strategies and pain management methods for the elderly.

**NURS:779 | \$39**

550 W 6pm-9:15pm  
Oct. 2

Cathy Flasar, MSN, APRN  
FV-B, 211

**3 contact hours**

**3 Patient Care Hours**

### **Diabetes Management Workshop**

This workshop will focus on the most recent advances in the care and treatment of clients with diabetes. Join us during National Diabetes Month when Janette Dietzler MSN, RN, CWS, COCN will present diabetes and wound care on Wednesday, November 6 and Mary Lawrence MSN, RN, CDE presents diabetic diet management on Wednesday, November 13.

**NURS:777 | \$69**

650 W 6pm-9:15pm

Nov. 6 – Nov. 13

MC-CP, CP

*Nursing Continuing Education contact hours and NHA clock hours will be awarded for each session.*



### **Diabetes and Wound Care**

This interactive presentation will focus on diabetes and wound care. Topics to be addressed include the best practices for diabetic limb salvage, wound assessment, documentation and corresponding interventions for optimal wound healing of a diabetic ulcer, and the signs and symptoms of wound infection and interventions to improve healing of diabetic foot wounds.

**NURS:777 | \$39**

651 W 6pm-9:15pm

Janette Dietzler, MSN, RN, CWS, COCN

Nov. 6

MC-CP, CP

**3 contact hours**

**3 Patient Care Hours**

### **Dietary Strategies: The Management of Diabetes**

Join us for a comprehensive presentation focusing on dietary treatment goals for those with diabetes. Topics to be addressed include the current dietary treatment goals for people with diabetes and pre-diabetes, the Total Dietary Approach to Healthy Eating, dietary methods of controlling blood sugar in a person with diabetes, the important elements of the food label, key components of the DASH diet, foods used in the Mediterranean diet, weight loss strategies for a person with diabetes and online resources to help the person with diabetes plan a healthy meal.

**NURS:777 | \$39**

652 W 6pm-9:15pm

Nov. 13

Mary Lawrence, MSN, RN, CDE

MC-CP, CP

**3 contact hours**

**3 Patient Care Hours**

# **Dental Assistant**

## **Monitoring Nitrous Oxide-Oxygen Conscious Sedation**

*Required pre-requisites: Proof of CDA or Basic Skills Mastery certification, a letter of support from a practicing dentist and a current American Heart Association Healthcare Provider CPR card.*

Register IN PERSON with required pre-requisites in Continuing Education at Forest Park, G 322. Registration deadline: 10/11.

New rules regarding expanded functions for dental assisting went into effect February 28, 2013. Under these rules, dental assistants will be required to be certified in order to perform expanded functions. The course is designed to provide the practicing dental assistant with the background knowledge necessary for the expanded function of aiding in the monitoring of nitrous oxide-oxygen analgesia. The course is 8 hours of didactic and 4 hours of clinical instruction. A comprehensive final examination is administered to the student who completes the course. A 75% score is required on the written final examination in order to obtain certification for "aiding in the monitoring of nitrous oxide."

Upon successful completion of the course, a copy of the course completion certificate must be submitted to the Missouri Dental Board, along with an application and fee (\$10 per permit) to receive the permit.

Instructor: Michael J. Hoffmann DDS, PC, FADSA, FAGD, FICD Diplomate National Dental Board of Anesthesiology, Diplomate American Dental Board of Anesthesiology.

**DENA:722 | \$289**

400 F 8am-5:30pm

Oct. 18

FP-G Tower, 322

Sa 8am-Noon

Oct. 19

FP-A Tower, 419



# **Physical Therapy**

## **Management of Patients with Vestibular Dysfunction**

This is a 3 hour beginning course on the physical therapy management of patients with vestibular dysfunction. There will be a review of the anatomy and physiology of the vestibular system and discussion of medical management of common vestibular disorders. This course will focus on interventions for individuals with vestibular disorders with a Physical Therapy Assistant audience in mind. This will be a predominately lecture course with video examples and some lab activities. There will be time for audience questions and discussion of patient cases. Instructor: Joni G. Barry, PT, DPT, NCS

**AHCE:774 | \$39**

680 Sa 9am-Noon

Nov. 2

.3 CEUs

MC-AS, 104A

# Healthcare Occupations

## Nurse Assistant for Nursing Homes

Prerequisite: Family Care Safety Registry Worker Registration letter is required at time of registration. Only original letter will be accepted. Letter cannot be older than six months. Registration obtained online at [www.dhss.mo.gov/FCSR/](http://www.dhss.mo.gov/FCSR/).

To enroll in this state approved training program the student must be employable in a skilled nursing facility or intermediate care facility in direct resident care. This will be assured by the completion and verification of a criminal background check, Family Care Safety Registry, Missouri State Registry for Certified Nurse Assistants and the EDL.

Intermediate or higher proficiency in English is recommended.

Register in person only in Continuing Education at Forest Park G-322. Registration begins 7/29.

This training program for nurse assistants meets requirements of the Missouri Omnibus Nursing Act. The course provides the required 75 hours classroom instruction and 100 hours of supervised on-the-job training. Class meets twice a week for 20 sessions; each four hours in length. The 100 hours of on-the-job training are in addition to the scheduled class time. Course content includes training in basic nursing skills, fire safety, disaster training, nursing home resident safety and rights, the social and psychological problems of nursing home residents, methods of caring for mentally confused residents such as those with Alzheimer's disease and related disorders, food service, personal care, elimination, restorative nursing, infection control and special procedures. A strict attendance policy is enforced throughout this training.

Upon successful completion of the course the student is eligible to take the state examination.

State exam fee \$100 due at time exam is taken. Certification fee \$20 due at time state exam is taken. Textbook is required and available at Forest Park campus bookstore.

Additional expenses a student will incur include, but are not limited to the cost of criminal background and/or drug screening, health examination (required), immunizations (required to be current and documented), PPD (Two Step), a uniform/scrub for the required on-the-job training, shoes for the required on-the-job training, a watch with a second hand, a stethoscope, a gait belt and class room supplies.

**NURS:723 | \$699**

TuTh 4:30pm-8:30pm

Sept. 10 – Nov. 14

Required Nursing Skills Lab

Saturday, 9/14,

8 am-4:30 pm.

No class 10/15 and 10/31

**Alverta Smith, MA, BSN, RN**

FP, G Tower- 117

## Medical Terminology

This course is designed to familiarize the student with medical terminology. Many medical words have a structural design which can be divided into word parts. Once these word parts are learned they can be used to define the meaning of many other words. Textbook required.

**NURS:708 | \$125**

H50 MW 6pm-8pm

Oct. 7 – Oct. 30

**Dr. John Thomas**  
Harrison Ed. Ctr, 107

## Pharmacy Technician Certification Training

Prerequisites:

- Student must be 18 years of age;
- High school diploma or a High School Equivalency Certificate;
- Test of Adult Basic Education (TABE) Test Letter stating a minimum score of 8.9 on both Vocabulary and Comprehension tests and a minimum score of 7.0 Mathematics Concepts and Application.
- Family Care Safety Registry-Worker registration letter: Register on online at [www.dhss.mo.gov](http://www.dhss.mo.gov). Only the original letter will be accepted. Letter cannot be older than six months.

Register in person only in Continuing Education at Forest Park G-322.

This training is held from August 19, 2013 through January 15, 2014. Register in person only in Continuing Education at Forest Park, G 322. This training prepares the student for entry level employment as a pharmacy technician. The course provides 105 hours of class room instruction and 60 hours of externship experience. Class meets twice a week (August 19 - November 25) for 28 sessions; each 3.5 hours in length. The 60 hours of externship experience (December 2, 2013 - January 10, 2014) follows the class room experience. Final exam: January 13, 2014. Students will learn about the top medications dispensed in the United States and be introduced to the basic concepts of pharmacy calculations for proper medication dispensing. ***A strict attendance policy is enforced throughout this training.***

Certification:

Successful completion of the pharmacy technician program prepares the student for two national certification exams, ExCPT and PTCB.

Additional expenses the Pharmacy Technician student will incur but not limited to include the cost of criminal background check and a drug screening, physical exam/ immunizations/Two-step PPD/Hepatitis B Immunization series cost, AHA Healthcare Provider CPR certification (available at St. Louis Community College) and class room supplies.

Instructor: Lawrence Frey BS, MBA, R. Ph.

**AHCE:786 | \$2,100**

CO1 MW 6pm-9:30pm

Aug 19, 2013 – Jan 15, 2014

No Class 9/2

Corp. College, 276

## EMS Continuing Education

*St. Louis Community College is accredited by the Missouri Unit of EMS as an approved training entity for EMT and Paramedic CEUs.*

### EMT Core Curriculum

Attendance at first class is required - no late registration is allowed!

A strict attendance policy is enforced. EMT Core Curriculum is for re-licensure NOT initial EMT-Basic training.

This course meets all the current requirements for Missouri EMT-B license renewal. It includes the assessment and care of the sick and injured, pediatric and geriatric emergencies, childbirth, defibrillation, hazardous material situations and the use of adjunctive EMS equipment.

Does not include CPR

Registration deadline before class begins on 8/19.

**EMSS:700 | \$270**

**400 MW 9am-1pm**  
**Aug. 19-Dec. 11**  
**No class 9/2**

*Elaine Bise*  
*FP, B Tower- 011*

**450 MW 6pm-10pm**  
**Aug. 19-Dec. 11**  
**No class 9/2**

*Steven Newcomb*  
*FP, G Tower- 121*



### **Phlebotomy**

Prerequisites required at time of registration:

- Student must be 18 years of age.
- High school diploma or a General Education Development (GED) Certificate.
- Test of Adult Basic Education (TABE) Test Letter stating a minimum score of 8.9 on both Vocabulary and Comprehension tests and a minimum score of 7.0 Mathematics Concepts and Application.
- Family Care Safety Registry-Worker registration letter. Only original letter will be accepted. Letter cannot be older than six months. Register on online at [www.dhss.mo.gov](http://www.dhss.mo.gov).

Intermediate or higher proficiency in English is recommended.

Register IN PERSON ONLY at Continuing Education at Forest Park, G-322-324.

Requirements completed by first week of class:

- American Databank criminal background check and 5 panel drug screen
- Physical exam/immunizations/Two-step PPD/Hepatitis B immunization series or signed waiver
- AHA Healthcare Provider CPR certification

This training program prepares the student for entry level employment as a phlebotomist. The course provides classroom, lab instruction and clinical experience. 120 hours of clinical experience is in addition to scheduled class time. Course content includes basic anatomy pertinent to blood collection as well as communication skills, specimen processing, related interdisciplinary tasks, lab experience of blood drawing techniques and practical experience of blood drawing techniques in the clinical setting.

**A strict attendance policy is enforced throughout this training.**

**Certification: Successful completion of the phlebotomy program prepares the student for the ASCP Board of Certification Phlebotomy Technician examination.**

**AHCE:785 | \$1,400**

**400 TuTh 3:30pm-6:30pm**  
**Sept. 3-Nov. 21**

*Karen Taylor, MLS (ASCP)cm*  
*FP, B Tower- 417*

**No Class 10/15 and 10/31**

## Withdrawals and Refunds

Since continuing education (non-credit) classes are self-supporting, the decision to run a class is based on the number of people enrolled. The college reserves the right to cancel if sufficient enrollment is not achieved. Registrants will be notified by phone or mail if a class is cancelled. Full refunds will be issued for classes cancelled by the college. If you drop a class, you will receive a 100 percent refund for most classes if the class is dropped one business day before the first meeting. A 50 percent refund will be given for a class dropped within one business day of the first class meeting and before the second class meeting. See the course schedule for classes that require notice beyond one business day for cancellation and eligibility for a refund. Requests of withdrawals should be submitted in writing to the Continuing Education office. Calculation of refunds will be based on the date the written request is received by the office. If you have a situation that warrants an override of the above policy, an explanation of the circumstances should be made in writing to the Continuing Education office. Refunds should be received within 30 days.

## Firearms on College Property

Except for licensed police officers, no person shall possess or carry any firearm, visible or concealed, on college property (including college buildings and grounds-leased or owned by the college-college athletic fields and parking lots) or in any college van or vehicle or at college-sponsored activities. College employees, students and visitors who hold concealed carry endorsements as allowed by Missouri law may not carry or bring any firearms, visible or concealed, on college property, owned or leased, or at any college activities.

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## **AHCE CLASS LOCATIONS**

**Corporate College**  
3221 McKelvey Road  
Bridgeton, MO 63044  
314-984-7777

**Forest Park**  
5600 Oakland Ave.  
St. Louis, MO 63110  
314-644-9100

**Wildwood**  
2645 Generations Drive  
Wildwood, MO 63040  
636-422-2000

**William J. Harrison  
Education Center**  
3140 Cass Avenue  
St. Louis, MO 63106  
314-763-6000

**Florissant Valley**  
3400 Pershall Road  
St. Louis, MO 63135  
314-513-4200

**Meramec**  
11333 Big Bend Road  
St. Louis, MO 63122  
314-984-7500

**South County Education  
& University Center**  
4115 Meramec Bottom Rd.  
St. Louis, MO 63129  
314-984-7200

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## **Nursing Home Administration**

Offerings approved by the Missouri Board of Nursing Home Administrators. Sessions must be attended in their entirety to obtain certificate and clock hours.

Course Number: AHCE 734 550  
**Mental Health Nursing Update:  
Bipolar Disorder**

Course description found on  
page 6.

Course Number: NURS 777 652  
**Dietary Strategies: The  
Management of Diabetes**

Course description found on  
page 6

Course Number: AHCE 779 550  
**Current Trends in Pain  
Management in the Elderly**

Course description found on  
page 6.

Course Number: AHCE 734 400  
**The Affordable Health Care Act:  
Key Elements for Health Care  
Professionals**

Course description found on  
page 6.

Course Number: NURS 777 651  
**Diabetes and Wound Care**

Course description found on  
page 6.

Individuals with speech or hearing impairments may call via Relay Missouri by dialing 711.

## Registration is Easy!



### Mail

Complete the registration form (below) and mail with check (*payable to St. Louis Community College*) to:  
**STLCC Continuing Education, 3221 McKelvey Road, Suite 250, Bridgeton, MO 63044**

Students who register by mail should assume they are registered unless otherwise notified. A registration confirmation is mailed to students who register by mail; however, the confirmation may not be received prior to the beginning of the class. If you have enrollment questions, please call Continuing Education: 314-984-7777.



### In Person at STLCC

**Meramec, Florissant Valley, and Forest Park: M-F 8:30am-4pm**

You may want to first call the Continuing Education office at 314-984-7777, to check that openings exist.



### Telephone: 314-984-7777

Before calling to register, have this information ready:

- Call to complete your registration by charging fees to MasterCard, Visa, Discover or American Express.
1. Course Title / Course Code (letter prefix with number) / Section Number
  2. Student Contact Info (name / address / phone number)
  3. Student Social Security Number or UIN
  4. Credit Card Number with Expiration Date



### Visit [www.stlcc.edu/ce](http://www.stlcc.edu/ce)

where you can view current class offerings and to register for classes.

Enrollment in classes within this brochure, except for youth section classes, is limited to persons 16 years or older.

### Registration Deadline

All non-credit courses are limited in enrollment. Advanced registration is required.

### Automatic Bank Payment (ACH)

All checks will be converted to an electronic Automated Clearing House (ACH) transaction whether the payment was made in person or mailed.

### Mail-In

**Registration form** Please print in ink.

Please register me for the following courses:

Course Code	Section	Course Title	Day/Time	Fees
<b>Total</b>				

Male  Female

Senior Citizen?

Yes  No

### Check Payment:

Please make checks payable to St. Louis Community College, and mail with form (address above).

### Credit Card Payment:

Charge fees to:

- MasterCard  
 VISA  
 Discover  
 American Express

Email Address: \_\_\_\_\_

UIN or Student#: \_\_\_\_\_ Birthdate: \_\_\_\_\_

Name: \_\_\_\_\_  
LAST FIRST MIDDLE INITIAL

Address: \_\_\_\_\_  
STREET OR POST OFFICE BOX

CITY STATE ZIP CODE

Telephone/Home: \_\_\_\_\_ Work: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

CARD NUMBER

Signature: \_\_\_\_\_



# Continuing Education Fall 2013

## *Accommodations Statement*

St. Louis Community College is committed to providing access and reasonable accommodations for individuals with disabilities. If you have accommodation needs, please contact the Continuing Education Access office at least six weeks prior to the start of class to request accommodations. Event accommodation requests should be made with the event coordinator at least two working days prior to the event. Documentation of disability may be required. Contact Anne Marie Schreiber at 314-984-7704.

## *Non-Discrimination*

St. Louis Community College is committed to non-discrimination and equal opportunities in its admissions, educational programs, activities and employment regardless of race, color, creed, religion, sex, sexual orientation, national origin, ancestry, age, disability, genetic information or status as a disabled or Vietnam-era veteran and shall take action necessary to ensure non-discrimination. For information, contact: Lesley English-Abrams, Manager, Community Services 3221 McKelvey Road, Bridgeton, MO 63044, 314-539-5480.

For non-discrimination information, contact:

**Corporate College**  
Lesley English-Abram  
Manager, Community  
Services  
STLCC Corporate  
College  
3221 McKelvey Road  
Bridgeton, MO 63044  
314-539-5480

**Cosand Center/Em-  
ployment**  
Patricia Henderson  
Senior Manager of  
Employment  
300 S. Broadway  
St. Louis, MO 63102  
314-539-5214

**Districtwide Title IX  
Coordinator**  
Pam McIntyre  
President, Wildwood  
2645 Generations  
Drive  
Wildwood, MO 63040  
636-422-2240

**Florissant Valley**  
Joe Worth  
Acting Vice President,  
Student Affairs  
3400 Pershall Road  
St. Louis, MO 63135  
314-513-4250

**Forest Park**  
Thomas Walker, Jr.  
Vice President, Student  
Affairs  
5600 Oakland Avenue  
St. Louis, MO 63110  
314-644-9212

**Meramec**  
Linden Crawford  
Vice President, Student  
Affairs  
11333 Big Bend Road  
St. Louis, MO 63122  
314-984-7609

**Wildwood**  
Marilyn Taras  
Director of Student  
Affairs  
2645 Generations  
Drive  
Wildwood, MO 63040  
636-422-2004

**Section 504/Title II  
Coordinator**  
Dr. Donna Dare  
Vice Chancellor of  
Academic  
and Student Affairs  
300 S. Broadway  
St. Louis, MO 63102  
314-539-5285



St. Louis  
Community  
College

Continuing Education