

CONTINUING EDUCATION & ONLINE LEARNING FALL 2018



# MOHAWK

FUTURE READY

## CONTINUING EDUCATION CATALOGUE

[ce.mohawkcollege.ca](http://ce.mohawkcollege.ca)

- Professional Studies
- Workplace Skills
- Personal Interest

**What do you want to learn?**



# NEW THIS FALL

## Check out the programs and courses just added!

Have an idea for a new program or course? Let us know at [ce.mohawkcollege.ca/ideas](https://ce.mohawkcollege.ca/ideas)

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ON THE COVER

# WHAT DO YOU WANT TO LEARN?

Are you looking for a career change or do you need to upgrade your skills? Mohawk's flexible learning options are an excellent way to get the certificate that you need, or have always wanted.

Take a part-time program while you work. Elevate your expertise with a course or a weekend workshop. Train for a certification, or just learn something new.

Taught by industry experts, our courses and programs offer the flexibility to study in-class, online or a combination of both.

Innovative, practical or interesting – Mohawk College Continuing Education offers something for everyone. From accounting to welding, community services to cooking, we're sure you will find a program, course, or workshop in this catalogue that is exactly what you're looking for.

# LOOKING FOR WORK? ...we can help



## Helping people prepare for their future.

- Job search advice
- Employment coaching
- On-the-job training
- Resume writing
- Pathways to education
- Apprenticeship supports

TWO LOCATIONS TO SERVE YOU. CONTACT US TODAY!

905-575-2177 | [mohawkcollege.ca/ces](http://mohawkcollege.ca/ces)



This Employment Ontario service is funded by the Government of Canada and the Government of Ontario

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## Connect with us

Like us, tweet us, friend us. Join us.



# Contact us

Watch for these icons as you're reading



## Business

ce.mohawkcollege.ca/business  
905-575-2703

cebusiness@mohawkcollege.ca



## Community Services and Support

ce.mohawkcollege.ca/communityservices  
905-575-1212 ext. 3244

cecommunity@mohawkcollege.ca



## Creative, Media and Interdisciplinary Studies

ce.mohawkcollege.ca/creative  
905-575-2358

cecreative@mohawkcollege.ca



## Health and Nursing

ce.mohawkcollege.ca/health  
905-575-1212 ext. 6703

cehealth@mohawkcollege.ca



## Technology and Skills Development

ce.mohawkcollege.ca/tech  
905-575-2203

cetechnology@mohawkcollege.ca  
ceskills@mohawkcollege.ca



Trending  
Programs



Enhanced  
Programs

## General Inquiries

ce.mohawkcollege.ca/contacts  
ce@mohawkcollege.ca  
905-575-2220



# Learning @ Mohawk

## Delivery Methods

### Online

The delivery method is identified in the course listings as OntarioLearn, eLearn or Online. Your start-up information is different depending on the delivery.

[ce.mohawkcollege.ca/online](http://ce.mohawkcollege.ca/online)

Online learning courses provide you with the opportunity to learn online, anywhere, at your convenience. Most courses are delivered starting in January, May and September. There are also many monthly intake course offerings.

Courses are delivered over a set time period and are led by instructors. They are not self-paced or self-directed. There are scheduled start and end dates and you cannot start late or finish early.

#### OntarioLearn

Course is online through [OntarioLearn.com](http://OntarioLearn.com)

Registration is open for a minimum of 6 calendar days after the official start date. Refer to [ce.mohawkcollege.ca/ontariolearn](http://ce.mohawkcollege.ca/ontariolearn) for specific dates.

Visit [ce.mohawkcollege.ca/ontariolearn](http://ce.mohawkcollege.ca/ontariolearn) for instructions on logging in and starting your course.

It is your responsibility to login to your course(s) prior to the refund deadline.

#### eLearn

Course is online through [Mohawk College](http://Mohawk College)

Registration is open until 6 calendar days after the official start date unless otherwise stated.

Visit [ce.mohawkcollege.ca/elearn](http://ce.mohawkcollege.ca/elearn) for instructions on logging in and starting your course.

It is your responsibility to login to your course(s) prior to the refund deadline.

#### Online

Other online delivery. Check the course description for details.

### Computer Requirements

[ce.mohawkcollege.ca/online-faq](http://ce.mohawkcollege.ca/online-faq)

You need regular access to a computer with an internet connection and web access for the duration of your course. Computer system requirements are listed on the website.

#### Textbooks

[mohawk.bookware3000.ca](http://mohawk.bookware3000.ca)

Textbooks are not included in course fees and can be ordered online.

#### Exams

[ce.mohawkcollege.ca/exams](http://ce.mohawkcollege.ca/exams) | [exams@mohawkcollege.ca](mailto:exams@mohawkcollege.ca)

All work and scheduled exams must be completed by the course end date. Most courses have an in-person exam. You can book your exam online through MyMohawk. Proctoring is available for those who live at a distance.

#### Refunds

[ce.mohawkcollege.ca/refunds](http://ce.mohawkcollege.ca/refunds)

Refund requests must be received within 6 days of the published start date of the course. A \$20 administrative fee is non-refundable.

### Classroom

The delivery location is identified in the course listings. You will go to the appropriate location on the start date at the time listed.

[ce.mohawkcollege.ca/campuscodes](http://ce.mohawkcollege.ca/campuscodes)

#### Delivery Locations

##### Classroom (FF)

##### Fennell Campus

135 Fennell Avenue West  
Hamilton, ON L9C 0E5

##### Classroom (IH)

##### Institute for Applied Health Sciences at McMaster

1400 Main Street West  
Hamilton, ON L8S 1C7

##### Classroom (SC)

##### Stoney Creek Campus

481 Barton Street  
Stoney Creek, ON L8E 2L7

##### Field Work

Course work done at placement location.

##### Other

See course description for details.

#### Room Listings

[ce.mohawkcollege.ca/roomlistings](http://ce.mohawkcollege.ca/roomlistings)

Room numbers for courses at all campuses are available online after 3:00 pm on the first day of each term. Classroom locations are also posted at the main campus entrances. **Room numbers can change as late as 4:30 p.m. each day. Please check the schedule frequently.**

#### Parking

[mohawkcollege.ca/parking](http://mohawkcollege.ca/parking)

Parking is available at most locations. Rules and regulations apply and paid parking may be required.

#### Public Transportation

The Hamilton Street Railway provides bus service to most locations. Contact HSR at 905-527-4441 or [hamilton.ca/hsr](http://hamilton.ca/hsr) for details about routes, schedules, etc.

### Blended

The delivery location is identified in the course listings as **Blended (Campus)**.

A blended course is designed to integrate face-to-face and online activities so that they reinforce, elaborate on, and complement one another.

The campus code in the delivery location indicates the campus where the classroom component is held. See Classroom (above) for a list of campuses.

In most cases, the course description will give you the specific dates of the classroom components. These dates are subject to change and in some cases will not be set until after the course has started.

Read more at [mohawkcollege.ca/blended](http://mohawkcollege.ca/blended)

# Program Guide

We offer more than 150 programs through Continuing Education! They can be completed online, in the classroom, or a mix of both. Check the listed page numbers for details. We also offer stand-alone courses at the back of each section.

Page	Credential Name	Delivery		
		Online	Classroom	Mix of Online and Classroom
<b>ONTARIO COLLEGE GRADUATE CERTIFICATES</b>				
20	Analytics for Business Decision Making Certificate (386) <small>NEW</small>	●		
50	Autism and Behavioural Sciences Certificate (164)	●		
21	Business Analysis Certificate (334)			●
51	Career Consultant Certificate (076)	●		
53	Concurrent Disorders Certificate (252)	●		
82	Diabetes Education Certificate (928)	●		
57	Early Childhood Education Resource Consulting Certificate (956)			●
83	Gerontology - Multidiscipline Certificate (037) ★	●		
60	Libraries and Digital Technologies Certificate (965)	●		
87	Oncology Nursing Certificate (883) ★	●		
90	Perioperative Nursing Certificate (943)			●
90	Psychosocial Rehabilitation Certificate (016)	●		
91	Registered Nurse - Critical Care Nursing Certificate (871)	●		
92	Registered Nurse - First Assistant Certificate (921)			●
92	Registered Nurse - Occupational Health Nursing Certificate (875)	●		
93	Registered Nurse - Perinatal Nursing Certificate - High Risk Obstetrics (877)			●
93	Registered Nurse - Perinatal Nursing Certificate - Neonatal (876)			●
94	Registered Nurse/Registered Practical Nurse Mental Health Certificate (930)	●		
94	Registered Practical Nurse - Maternal Newborn Nursing Certificate (040) ★			●
34	Supply Chain Management Certificate (385) <small>NEW</small>			●

Page	Credential Name	Delivery		
		Online	Classroom	Mix of Online and Classroom
97	Working with Dementia Clients - Multidiscipline Certificate (138)	●		
<b>DIPLOMAS</b>				
81	Bridging for Medical Laboratory Technology Diploma (170)			●
51	Child & Youth Care Advanced Diploma (612)			●
56	Early Childhood Education Diploma (213)			●
68	Educational Support Diploma (747)	●		
61	Library and Information Technician Diploma (800) ★	●		
65	Social Service Worker Diploma (215)			●
<b>ONTARIO COLLEGE CERTIFICATES</b>				
82	Food Services Certificate (816)	●		
42	General Arts and Science Certificate (230)			●
88	Medical Device Reprocessing Certificate (MDR) (927)		●	
31	Office Administration - General Certificate (380)			●
88	Palliative Care - Multidiscipline Certificate (017)	●		
33	Small Business and Entrepreneurship Certificate (179)	●		
<b>MOHAWK COLLEGE CERTIFICATES</b>				
111	Aesthetics Certificate (026)		●	
111	Applied Cosmetics Certificate (830)		●	
123	AutoCAD Design Certificate (191)		●	●
125	Building Environmental Systems - BES™ Operator Class I Certificate (989)		●	
124	Building Environmental Systems - BES™ Operator Class II Certificate (990)		●	
112	Ceramics Certificate (936)		●	
126	CNC Programming Certificate (070)		●	



Page	Credential Name	Delivery		
		Online	Classroom	Mix of Online and Classroom
41	Competence in the French Language Certificate (829)		●	●
70	Computer Science - Level 1 Certificate (892)		●	
70	Computer Science - Software Engineering Specialist Certificate (893)		●	
22	Condominium Management (ACMO) Certificate (912) 🌀	●		●
126	Construction Estimating Certificate (867)			●
54	Counselling Techniques Certificate (802)			●
113	Dressmaking Certificate (819)		●	
57	Early Childhood Education - Leadership and Administration Certificate (932)			●
126	Electrical Fundamentals Certificate (063)		●	
127	Electronic Fundamentals Certificate (886)		●	
127	Environmental Engineering Certificate (083)		●	
114	Fashion Design Certificate (804)		●	
23	Financial Planning Certificate (185)	●		
128	Fire Safety Certificate (853)			●
102	Floral Techniques - Basic Certificate (805)		●	
128	Fluid Power Certificate (847)		●	
130	Geographic Information Systems Certificate (079) ⚡	●		
131	Home Inspection Certificate (171)	●		
103	Horticulture - Plant Identification Certificate (846)		●	
132	Human Machine Interfacing Certificate (182) ⚡		●	
24	Human Resources Certificate (825) 🌀	●		
132	Industrial Drives Certificate (202)		●	
132	Industrial Lubrication Certificate (064)		●	
26	Integrated Accounting Certificate (099) ⚡	●		●
27	Integrated Business Studies Certificate (958)			●
103	Interior Decorating Certificate (178)		●	
104	Landscape Design Certificate (080)		●	

Page	Credential Name	Delivery		
		Online	Classroom	Mix of Online and Classroom
27	Leadership Development Series Certificate (949)	●		
133	Machine Tool Operator Certificate (848) ⚡		●	
114	Make-Up Artistry Certificate (056)		●	
29	Manufacturing Leadership Certificate (055)	●		
29	Medical Clerk Certificate (991)	●		
30	Medical Transcription Certificate (172)			●
72	Microcomputer Engineering Software Certificate (898)		●	
115	Music Certificate (809)		●	
115	Nail Technician Certificate (027)		●	
86	Nephrology Nursing Certificate (951) 🌀	●		
73	Network Specialist Certificate (184)		●	
135	Occupational Health and Safety Management Certificate (060)			●
89	Pediatric Nursing Certificate (950) 🌀	●		
116	Performing Arts Certificate (929)		●	
116	Photography - Applied Certificate (031)		●	●
116	Photography - Art Certificate (032)		●	●
136	Programmable Logic Controllers Certificate (092) ⚡		●	
136	Quality Assurance - Level 1 Certificate (858)		●	
64	Records and Information Management Certificate (810)	●		
32	Research Administration Certificate (988) 🌀	●		
137	Residential Design and Construction Certificate (849)		●	
73	Server and Network Support Certificate (183)		●	
105	Sustainable Local Foods Certificate (937)	●		
66	Teaching the Adult Learner Certificate (129)	●		
34	Veterinary Office Management Certificate (935)	●		
118	Visual Arts - Advanced Certificate (043) ⚡		●	●
118	Visual Arts - Foundation Certificate (041) ⚡		●	●

Page	Credential Name	Delivery		
		Online	Classroom	Mix of Online and Classroom
118	Visual Arts - Intermediate Certificate (042) ★		●	●
66	Volunteer Management Certificate (095) ★			●
74	Web Design and Development Certificate (971)			●
137	Welder Operator Certificate (860)		●	
44	Writing for Publication Certificate (123)	●		●
<b>ACKNOWLEDGEMENTS OF COMPLETION</b>				
40	Academic and Career Entrance (ACE)	●		
50	Addictions/Concurrent Disorders			●
123	Additive Manufacturing and 3D Printing		●	
123	Advanced AutoCAD		●	
41	American Sign Language		●	
21	Applied Accounting - Bookkeeping	●	●	●
81	Breastfeeding Program	●		
101	Cake Decorating		●	
113	Ceramics - Advanced		●	
53	Children's Mental Health	●		
125	CNC Operator <sup>NEW</sup>		●	
55	Criminal Psychology and Behaviour	●		
101	Culinary Skills - Introduction		●	
71	Cyber Security	●		
55	Diversity and Intercultural Relations	●		
127	Environmental Management <sup>NEW</sup>	●		
95	Footcare		●	
59	Fundamentals of Correctional Practices	●		
24	Fundraising	●		
84	Health Care Management	●		
60	Holistic Studies - Introduction		●	
102	Home Renovation For Women (Men Welcome)		●	
132	Internet of Things Workshop Series 🔄		●	
43	Language Interpreter Training Program	●		
133	Lean Six Sigma 🔄			●
28	Legal Skills	●		
84	Long Term Care Management	●		

Page	Credential Name	Delivery		
		Online	Classroom	Mix of Online and Classroom
134	Maintenance Management Professional		●	
134	Mechanical Design		●	●
30	Medical Terminology 🔄	●		
135	Metal Fabrication Introduction <sup>NEW</sup>		●	
135	MicroStation	●		
72	Mobile Application Development <sup>NEW</sup>	●		
63	Mourning, Grief and Bereavement	●		
88	Operating Room Attendant			●
89	Patient Navigator	●		
104	Professional Bartending		●	
32	Project Management	●		
137	Quality Control Inspection			●
33	Sage 300	●		
65	School Based Support	●		
117	Sewing (Basic)		●	
105	Tea Sommelier		●	
74	Technical Support Analyst <sup>NEW</sup>	●		
96	Victimology	●		
44	Writing for Publication	●		●
35	WSIB Workplace Safety & Insurance Board Adjudication		●	
<b>OTHER CREDENTIALS</b>				
123	Air Brake Training		●	
22	Canadian Institute of Bookkeeping	●		●
125	Certificate of Qualification Examination Preparation	●	●	●
20	Certified in Production and Inventory Management (CPIM)		●	
20	Certified Supply Chain Professional (CSCP)		●	
125	CFC/ODP Training		●	
129	Fuel Certification Challenge Examinations		●	
129	Fuel Technician Certification		●	
25	Institute of Law Clerks of Ontario	●		
85	Medical Laboratory Technician Certificate (047)			●
95	Skin and Wound Care		●	



# Workshops

Register for a workshop and develop a new skill in 10 hours or less.

[ce.mohawkcollege.ca/workshops](http://ce.mohawkcollege.ca/workshops)

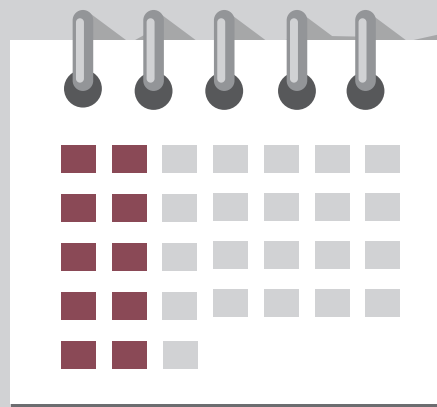


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# Looking for something offered on weekends?

Check out our weekend courses and learn something new.

[ce.mohawkcollege.ca/weekend](http://ce.mohawkcollege.ca/weekend)



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# Course Guide

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Our selection of courses offered this term can be found below.  
Find what interests you, and flip to the page number listed for course details.

Page	Course Name	Course Code	Delivery*		
			ON	CL	BLE
<b>BUSINESS</b>					
27	Accounting 1	ACCTCB101			●
35	Accounting 2 - Financial	ACCT10014		●	
22	Accounting Introductory I	ACCTMCS01	●		
22	Accounting Introductory II	ACCTMCS02	●		
33	AccPac Sage 300 ERP Accounts Payable	INFO10185	●		
33	AccPac Sage 300 ERP General Ledger	INFO10184	●		
36	Analytics 101	INFO10272	●		
34	Animal Husbandry II	HLTH10071	●		
20	APICS Certified in Production and Inventory Management CPIM Part 1	BUSN10177		●	
20	APICS Certified in Production and Inventory Management CPIM Part 2	BUSN10178		●	
21	Applied Accounting Bookkeeping 1	ACCTBZ018	●	●	
21	Applied Accounting Bookkeeping 2	ACCTBZ019	●	●	
21	Applied Accounting Bookkeeping 3	ACCTBZ020	●	●	
34	Basic Animal Husbandry	HLTH10062	●		
35	Basic Veterinary Pharmacology	HSCI10135	●		
36	Benefits Administration	BUSN10059	●		
35	Building and Maintaining Customer Relationships	BUSN10034	●		
21	Business Analysis Introduction	MGMT10121	●		
35	Business Finance	ACCTCB340		●	
37	Business Law Introductory	LAWSMCS05	●		
36	Business Mathematics Of Finance	MATH10037	●		
26	Cloud Accounting	ACCT10120	●		
29	Coaching And Developing People	MGMTMA03	●		
31	Communication	COMMLL041		●	
31	Communication D	COMM11040		●	
36	Communicating to your Manager	CRED10134		●	
27	Communications (LDS)	COMM10217	●		
24	Compensation and Benefits	HRESPIR11	●		
36	Computer Applications in Human Resources	COMP10193	●		
33	Computer Skills for Small Business	COMP10134	●		
22	Condominium Administration & Human Relations	MGMTCDM04	●		
23	Condominium Law	LAWS10213		●	
23	Condominium Law	LAWSCDM01	●		
37	Consumer Behaviour	MRKTMK375	●		
29	Continuous Improvement Process	QUALCMA06	●		
32	Contracts and Reporting	BUSN10176	●		
22	Cost and Managerial Accounting I	ACCT10024	●		
27	Creative and Critical Thinking (LDS)	COMM10216	●		
28	Criminal Law - Legal Administration	LAWS10136	●		
37	Developing a Social Media Strategy	ADVR10074	●		
29	Developing Effective Teams	MGMTMA04	●		
37	Digital Communication (Social Media)	COMM10342	●		
31	Digital Communications	INFO10206	●		
36	Dispute Resolution	CONF10010		●	
24	Donor Relationships in Fundraising	BUSN10071	●		
37	Effective Advertising for Non-profits	ADVR10077		●	
37	Emotional Intelligence	MGMT10142			●
24	Employee Training and Development	BUSN10180	●		

Page	Course Name	Course Code	Delivery*		
			ON	CL	BLE
37	Employment Law	BUSNPIR19	●		
27	Employment Law (LDS)	LAWS10090	●		
31	English 1	COMM10256	●		
27	Entrepreneurship Fundamentals	SBMGBU395	●		
26	Excel Core	INFO10078	●		
28	Family Law Practice and Procedure	LAWS10149	●		
28	Finance (LDS)	FINC10023	●		
24	Finance And Accounting	ACCTPIR23	●		
32	Financial Management in Research Administration	MGMT10155	●		
23	Financial Planning for Condominium Managers	FINC10051		●	
23	Financial Planning For Condominium Managers	FINCCDM03	●		
24	Fundraising as Management Process	BUSN10070	●		
37	Grievances, Arbitration and Contract Administration	BUSNPIR13	●		
28	Human Relations (LDS)	HRES10019	●		
25	Human Resources Planning and Staffing	HRESPIR17	●		
23	Income Tax Planning	ACCT10036	●		
38	Integrated Marketing Communication 1	MRKT10039	●		
33	Intro To Small Business And Entrepreneurship	SBMGSB101	●		
27	Introduction to Business	BUSN10049	●		
24	Introduction to Fundraising	BUSN10062	●		
25	Introduction To Industrial Relations	LABRPIR08	●		
28	Introduction to Legal Office Procedures	LAWS10208	●		
38	Introduction To Macroeconomics	ECON10002	●		
27	Introduction to Marketing	MRKTCB158			●
32	Introduction to Project Management	HRES10013	●		
30	Keyboarding	KEYB10008	●		
31	Keyboarding	KEYB10008	●		
28	Landlord & Tenant Law	LAWS10064	●		
28	Leading Responsibly (LDS)	MGMT10098	●		
28	Leading Teams (LDS)	MGMT10101	●		
29	Legal Terminology	LAWS10005	●		
29	Litigation Practice and Procedure 1	LAWS10065	●		
25	Litigation Procedures	LAWSEL5	●		
25	Management in Human Resources	MGMT10156	●		
38	Management Operations	MGMTMCS07	●		
38	Management/Leadership Skills	MGMT10136	●		
28	Managing Change (LDS)	MGMT10102	●		
33	Managing The Small Business	SBMG10013	●		
38	Marketing Advanced	MRKT10018	●		
38	Marketing Digitally	MRKT10037	●		
38	Marketing Principles	MRKTMCS08	●		
29	Medical Conditions for Medical Office Professionals	HSCI10002	●		
36	Medical Keyboarding	KEYB10005	●		
36	Medical Office Procedures	OADM10018	●		
37	Medical OHIP Billing	OADM10010	●		
30	Medical Terminology 1	OADM0A323	●		
30	Medical Terminology 2	OADM0A324	●		
30	Medical Transcription 1	OADM0A352			●
24	Methods of Fundraising	BUSN10069	●		

Delivery\* ON = Online | CL = Classroom | BLE = Blended | See Page 3 for details.

Page	Course Name	Course Code	Delivery*		
			ON	CL	BLE
38	Microeconomics Introductory	ECONMCS03	●		
36	Mortgage Agent	BUSN10061	●		
37	Non-profit Marketing and Communications	MRKT10058		●	
37	Non-profit Marketing and Communications Series	MRKT10057		●	
37	Non-profit Public Relations	HRES10026		●	
25	Occupational Health and Safety	SAFEPIR21	●		
34	Operations And Legal Issues	SBMGSB202	●		
25	Organizational Behaviour and Administration	BUSNPIR22	●		
38	Organizational Business Communication	COMM10027	●		
22	Payroll Administration	ACCTBU192	●		
28	Performance Management (LDS)	MGMT10100	●		
38	Personal Financial Management	BUSNBE450	●		
23	Personal Success	MGMTMD278	●		
36	Personnel Research Techniques and HRIS	HRES10017	●		
29	Pharmacology for the Medical Office	HSCI10024	●		
23	Physical Building Management	MGMTCDM02	●		
32	PMP/CAPM Project Management Exam Preparation	MGMT10144	●		
31	Professional Administrative Skills	OADM10019	●		
36	Professional B2B Sales	BUSN10216	●		
32	Project Cost and Risk Management	MGMT10139	●		
28	Project Management (LDS)	MGMT10099	●		
32	Project Management Applications and Simulation	MGMT10140	●		
32	Project Management Scheduling Software	INFO10105	●		
34	Purchasing	BUSN10214	●		
38	Quantitative Methods	BUSN10045	●		
26	QuickBooks-Desktop	INFO10159	●		
26	QuickBooks Online	INFO10218	●		
25	Real Estate Procedures	LAWSSLELC3	●		
25	Recruitment And Selection	HRESPIR20	●		
23	Retirement Planning	BUSN10152	●		
23	Risk Management and Estate Planning	FINC10052	●		
33	Sage 300 ERP Accounts Receivable and Payroll	INFO10182	●		
26	Sage 50 Accounting	INFO10201	●		
36	Search Engine Optimization 101	INFO10271	●		
36	Setting up QuickBooks Online for Your Small Business	BUSN10183		●	
34	Small Business Marketing Skills	SBMG10000	●		
29	Small Claims Practice and Procedure	LAWS10154	●		
37	Social Media and Digital Marketing for Non-Profit	MRKT10086		●	
23	Strategic Investment Planning	INVS10004	●		
38	Strategic Planning	BUSN10108	●		
29	Supervisory Skills For Business And Industry	MGMTCA02	●		
34	Supervisory Skills for Small Business	SBMG10017	●		
34	Supply Chain Administration	BUSN10215	●		
37	Targeted Marketing for Non-profits	MRKT10059		●	
22	Taxation I	ACCT10019	●		
29	The Business of Tomorrow	BUSN10047	●		
33	The Generic Business Plan	SBMG10018	●		
36	Transitioning to Management	MGMT10167		●	
30	Understanding Medical Tests for Medical Office Staff	HSCI10025	●		
30	Understanding Surgical Procedures for Medical Office Staff	HSCI10026	●		
35	Veterinary Anaesthesia	VETR10000	●		
35	Veterinary Lab Procedures	HLTH10098	●		
35	Veterinary Office Skills and Procedures	OADM10013	●		
35	Veterinary Surgical Procedures	HSCI10138	●		

Page	Course Name	Course Code	Delivery*		
			ON	CL	BLE
35	Veterinary Terminology	COMM10107	●		
31	Word Concepts	INFO10205	●		
30	Working And Communicating In A Medical Setting	COMM10021	●		
35	WSIB Case Management Adjudication	BUSNBU159		●	
35	WSIB Eligibility Adjudication	BUSNBU158		●	
<b>COMMUNICATIONS, LANGUAGES AND PREPARATORY STUDIES</b>					
48	AC - Communications, Part B	COMMMLL044		●	
40	ACE Apprenticeship Math	MATH10047	●		
40	ACE Biology	BIOL10011	●		
40	ACE Business Mathematics	MATH10046	●		
40	ACE Chemistry	GSCI10004	●		
40	ACE Communications	COMM10148	●		
40	ACE Computers	COMP10083	●		
40	ACE Core Math	MATH10045	●		
40	ACE Physics	PHYS10000	●		
40	ACE Self Management and Self Direction	CRED10044	●		
40	ACE Technology Math	MATH10044	●		
41	American Sign Language I	LANGLL120		●	
41	American Sign Language 2	LANGLL220		●	
45	Anger Management	CONF10005	●		
45	Astronomy	GSCI10006	●		
45	Aviation Impact on Canadian National Development	HIST10027	●		
45	Bridging Two Worlds: Connecting with Indigenous People of Canada	INDS10015	●		
42	Canadian Politics	SSCISS105	●		
45	Canadian Politics	SSCISS105	●		
43	Capstone Course, Skills Integration	LANG10036	●		
45	Censorship and the Media	MCOM10060	●		
45	Chocolate History	CUL110087	●		
42	Communication	COMMMLL041		●	
48	Communication	COMMMLL041		●	
42	Communication D	COMM11040		●	
48	Communication D	COMM11040		●	
43	Consecutive Interpreting	LANG10032	●		
44	Creative Writing	COMMMLL904		●	
48	Creative Writing for Beginners	COMM10331	●		
44	Creative Writing II Short Fiction	COMMMLL945		●	
48	Creativity Unlocked	COMM10367		●	
45	Culture, Language and Linguistics	COMM10277	●		
42	Developmental Psychology	PSYCSS271	●		
45	Developmental Psychology	PSYCSS271	●		
48	Discover Your Authentic Voice Through Public Speaking	COMM10363		●	
42	English 1	COMM10256	●		
48	English 1	COMM10256	●		
45	Environmental Citizenship	ENVR10006	●		
45	Essentials of Canadian History	HIST10019	●		
48	First Responders Basic American Sign Language	LANG10088		●	
45	Forensic Psychology	PSYC10001	●		
41	French 1	LANG10061	●		
41	French 2	LANG10062	●		
41	French 3	LANG10063	●		
41	French 4	LANG10064	●		
42	French 5	LANG10065	●		
45	Geography of Planet Earth	ENVR10051	●		
44	Grammar For Writing Professionals	COMMMLL02	●		

Page	Course Name	Course Code	Delivery*		
			ON	CL	BLE
46	Hockey Hall of Fame Presents	SPRT10007	●		
46	Introduction to Children's Literature	COMMLLT06	●		
46	Introduction to Philosophy	SSCI10049	●		
42	Introduction to Psychology	PSYCSS156	●	●	
46	Introduction to Psychology	PSYCSS156	●	●	
46	Introduction to Science	GSCI10002	●		
42	Introduction to Sociology	SSCISS108	●		
46	Introduction to Sociology	SSCISS108	●		
43	Introduction to Spoken Language Interpreting	LANG10031	●		
47	Italian 1	LANGLLA03		●	
47	Italian 2	LANGLLB03		●	
47	Italian for Beginners	LANG10054	●		
41	La Pratique du Francais 1	LANGFR003		●	
41	La Pratique du Francais 2	LANGFR004		●	
41	La Pratique du Francais 3	LANGFR005		●	
42	La Pratique du Francais 5	LANGFR007		●	
46	Myths And Legends	HISTLLT05	●		
46	Nutrition	HLTH10044	●		
46	Oceanography	ENVR10049	●		
44	Parlons Avance 6	LANGFS082		●	
42	Parlons Francais 1	LANGFS032		●	
46	Personality Psychology	PSYC10007	●		
46	Philosophy of Art Concepts and Theories	SSCI10054	●		
46	Political Science & Public Administration	SSCISS027	●		
46	Popular Music and Society	MUSC10114	●		
48	Prep Science (Chemistry)	GSCIP053	●		
48	Prep Science (Physics)	PHYSPE001	●		
48	Preparatory Biology	BIOL10006	●		
48	Researching and Reporting-Lgs	COMMLL122	●		
44	Romance Writing	COMMLLT04	●		
46	Science Fiction	COMM10043	●		
43	Setting Specific Interpreting	LANG10035	●		
43	Skills Development - Sight Translation	LANG10033	●		
43	Skills Development - Simultaneous Interpreting	LANG10034	●		
47	Soccer and its Impact on Society	SSCI10031	●		
47	Social Media and Society	SSCI10045	●		
42	Society, Technology And Social Issues	SSCISS299	●		
47	Society, Technology And Social Issues	SSCISS299	●		
42	Sociology: Diversity and Social Change	SSCISS109	●		
47	Sociology: Diversity and Social Change	SSCISS109	●		
47	Sociology-Sport	SSCI10046	●		
47	Spanish For Beginners	LANGLLE01		●	
47	Spanish-Conversational 1	LANGLLA04		●	
47	Spanish-Conversational 2	LANGLLB04		●	
47	Sports Psychology	PSYC10009	●		
47	Stress, Wellness and Nutrition	HLTH10111	●		
46	The Middle Ages and The Modern World: Facts and Fiction	HIST10021	●		
46	The Olympics: Where Sport and Spectacle Meet	SPRT10023	●		
47	The Study of Human Sexuality	SSCI10003	●		
44	Travel Writing	COMM10121	●		
47	Understanding Literature	COMM10095	●		
47	World Of Abnormal Psychology	PSYCSS021	●	●	
44	Writer's Weekend-Introductory	COMM10279		●	
44	Writing For Children	COMMLLP05		●	
44	Writing For Publication - Level 1	COMMLLT03	●		
44	Writing Short Stories	COMM10259	●		

Page	Course Name	Course Code	Delivery*		
			ON	CL	BLE
<b>COMMUNITY SERVICES AND SUPPORT</b>					
67	Abuse and Family Violence	HMNS10120	●		
67	ACHIEVE: Therapeutic Adventure Programming	HLTH10213		●	
62	Acquisitions	LIBRLT350	●		
64	Active Records Management	OADMRRM101	●		
58	Adaptive and Assistive Technology	COMP10006	●		
65	Adaptive and Assistive Technology	COMP10006	●		
50	Addictions and Mental Health	HMNS10119	●		
66	Adult Learning	EDUCTAL03	●		
66	Adults With Learning Disabilities	SENSTAL06	●		
60	Alternative Healing Methods	HLTH10228		●	
64	Archives	LIBRRM103	●		
67	ASIST: Applied Suicide Intervention Skills Training	HMNS10038		●	
66	Assessment And Evaluation	EDUCTAL05	●		
50	Autism - Introduction to Autism Spectrum Disorder (ASD)	HSCI10041	●		
58	Autism Spectrum Disorder- Assisting Student Development	EDUC10001	●		
65	Autism Spectrum Disorder- Assisting Student Development	EDUC10001	●		
58	Behaviour and Mental Health Exceptionalities	EDUCEDE22	●		
67	Behaviour Management Systems	CONF10007		●	
68	By-Law Enforcement	LAWS10139	●		
59	Canadian Criminal Justice System	LAWSPF111	●		
61	Capstone II	LIBR10051	●		
51	Career Development Measurement And Assessment	CREDCAR06	●		
65	Case Management and Documentation	COMM10260			●
54	CD Treatment: Models for Treating Varied Populations	HMNS10052	●		
56	Child Development & Behaviour 1	EDUCEC121	●		
56	Children with Exceptionalities	EDUC10084	●		
62	Circulation and Inter Library Loan	LIBR10037	●		
58	Classroom Skills	EDUCEDE21	●		
55	Co-dependency as an Addiction	PSYC10008	●		
52	Cognitive Behaviour Modification In Child and Youth Care	HMNSCC457	●		
53	Cognitive Development, Trauma and Loss - Child Health Focus	HLTH10218	●		
58	Communication Exceptionalities	EDUCEDE23	●		
67	Communications/Reporting	COMMLL223	●		
52	Community Interventions & Resources	HMNSCC553			●
54	Concurrent Disorders	HMNS10050	●		
54	Concurrent Disorders Field Seminar	CRED10081	●		
54	Concurrent Disorders, Issues & Ethics	HMNS10094	●		
55	Contemporary Social Problems-Police Foundations	SSCISS288	●		
63	Coping with Death: Counselling, Support and Alternative Therapies	PSYC10024	●		
60	Correctional Practices	LAWS10151	●		
67	Criminal And Civil Law	LAWSPF301	●		
55	Criminal Psychology - Psychopathic Minds	PSYC10002	●		
55	Criminal Psychology 2 - Criminal Minds	PSYC10003	●		
60	Criminology Introduction	SSCI10061	●		
55	Cults and Terrorism	SSCI10006	●		
66	Curriculum Development	EDUCTAL02	●		
62	Database Design For Information Workers	INFOLT340	●		
64	Death and Dying in Crisis Intervention	PSYC10017	●		
55	Diversity and First Nations	SSCI10017	●		
55	Domestic and Workplace Violence	PSYC10006	●		

Page	Course Name	Course Code	Delivery*		
			ON	CL	BLE
57	ECE Communication and Relationships	COMM10286			●
56	ECE Curriculum 1	EDUCEC323	●		
57	ECE Leadership Development	EDUC10080			●
57	ECE-Family Engagement	EDUC10081	●		
62	Electronic Publishing and Emerging Library Technologies	INFOLT402	●		
50	Ethics and Professionalism	EDUC10034	●		
56	Family Dynamics	EDUCEC129	●		
53	Family Relationships and Impact on Psychiatric Disorders	HLTH10217	●		
52	Field Placement 1	WORK10136		●	
52	Field Placement 2	WORK10137		●	
54	Field Placement Concurrent Disorders	WORK10113	●		
57	Field Practicum 1	WORKRT021		●	
57	Field Practicum 2	WORKRT051		●	
62	Field Work 1	WORKLT290	●		
62	Field Work 2	WORKLT490	●		
54	Fostering Healthy Lifestyles	HLTH10152	●		
58	Foundations of Education	EDUCEDE14	●		
62	Genre Fiction And Readers' Advisory Service	COMMLT225	●		
62	Human Relations and Supervision	HRESLT150	●		
58	Inclusion and Cultural Diversity	EDUC10002	●		
62	Indexing and Subject Analysis	LIBR10038	●		
54	Individual Counselling	COUNTC104			●
57	Individual Developmental Planning 2	HMNSRT041	●		
51	Individual Helping Relationships	CREDCAR04	●		
62	Information Technology for Library Technicians	INFO10172	●		
66	Instructional Techniques	EDUCTAL04	●		
66	Instructional Technology In Adult Education	EDUCTAL08	●		
67	Insurance Reimbursement for Massage Therapists	HLTH10219	●		
52	Interviewing Skills 1	COUN10011	●		
52	Interviewing Skills 2	COUN10012	●		
50	Introduction to Applied Behaviour Analysis	HSCI10042	●		
52	Introduction To Child And Youth Care Practice	HMNSCC142	●		
55	Introduction to Intercultural Communication	COMM10073	●		
62	Introduction to Libraries and the Information Industry	LIBRLT110	●		
50	Introduction to Mental Health (ACD)	HMNS10037		●	
62	Introduction to Metadata & Metadata Applications	LIBR10035	●		
55	Introduction to Racism and Discrimination	SSCI10026	●		
57	Introduction to Resource Teaching	EDUCRT001	●		
61	Issues in Digital Resource Management and Technologies	LIBR10048	●		
56	Issues In ECE	EDUCEC428	●		
66	Issues Related to Family	HMNS10096			●
68	Leading from Within	GINT10056		●	
56	Learning Environment 1	EDUCEC115			●
64	Learning from Death and Dying	PSYC10025	●		
58	Learning Strategies	EDUC10004	●		
65	Learning Strategies	EDUC10004	●		
62	Library Classification	LIBR10039	●		
63	Library Financial Management and Budgeting	MGMT10041	●		
61	Library Leadership in the Digital Age	LIBR10047	●		
63	Library Programming, Marketing and Advocacy	LIBR10040	●		
67	Managing Conflict	CONF10009	●		
59	Math in an Educational Setting	MATH10065	●		
67	Mental Health First Aid	HMNS10123		●	
64	Mourning, Grief and Bereavement	PSYC10023	●		

Page	Course Name	Course Code	Delivery*		
			ON	CL	BLE
50	Nonviolent Crisis Intervention	CONFMHN08		●	
67	Nonviolent Crisis Intervention	CONFMHN08		●	
63	Online Searching	LIBR10041	●		
50	Parent and Staff Training	EDUC10029	●		
56	Parent Teacher Child Relationship 2	EDUCEC228			●
60	Penology	LAWS10152			
59	Personal And Interpersonal Dynamics	EDUCEDE17	●		
59	Physical and Multiple Exceptionalities	EDUCEDE26	●		
59	Placement 1	EDUC10085	●		
59	Placement 2	EDUC10086	●		
59	Placement 3	EDUC10087	●		
59	Placement Preparation	EDUC10075	●		
53	Prevention and Intervention Strategies - Child Mental Health	HLTH10216	●		
68	Principles of Ethical Reasoning	LAWS10174	●		
68	Private Investigator Training	LAWS10138	●		
68	Private Investigator-Licensing Requirements	LAWS10091			●
68	Private Security Basic Training	LAWS10214			●
52	Professional Development in Child and Youth Care	HMNS10105	●		
68	Provincial Offences	LAWS10175	●		
53	Psychiatric Disorders Common to Infant, Child and Adolescent	HLTH10214	●		
64	Records And Information Management Fundamentals	OADM100	●		
63	Reference Processes	LIBR10044	●		
63	Reference Services and Sources	LIBR10045	●		
68	Registered with Therapeutic Recreation Ontario Practicum and Seminar	WORK10611		●	
64	Religious beliefs, traditions and customs of death	PSYC10022	●		
63	Resource Description and Access I	LIBR10042	●		
63	Resource Description and Access II	LIBR10043	●		
56	Responsive Care for Infants and Toddlers	EDUC10074			●
53	Risk Factors of Common Psychiatric Disorders	HLTH10215	●		
60	Safe and Secure Environments	SAFE10091	●		
59	Safety In An Educational Setting	SAFE10004	●		
63	School Libraries	LIBRLT375	●		
52	Seminar 1 - Professionalism in Child and Youth Care	WORK10112		●	
52	Seminar 2 - Trends and Issues in Child and Youth Care	HMNS10104	●		
63	Serials	LIBRLT351	●		
55	Sexual Violence	SSCI10008	●		
51	Socio Economic Change And Response	CREDCAR07	●		
63	Special Libraries	LIBRLT403	●		
60	Special Populations I	PSYC10026	●		
51	Specialized Instructional Strategies	EDUC10030	●		
67	Spectrum of Engagement	MGMT10164	●		
66	SSW Advanced Interviewing Skills	HMNSO230			●
66	SSW Methods of Intervention	HMNS10097			●
63	Strategies for Instruction for Library Technicians	LIBR10036	●		
56	Supervision And Administration	EDUCEC332	●		
54	Supporting Families Living With Concurrent Disorders	HMNS10053	●		
59	Technology in Education	EDUCEDE19	●		
64	Thanatology	PSYC10021	●		
66	The History & Ethics of Social Work	HIST10015		●	
68	The Power of Positive Thinking with Guided Meditation	HLTH10272		●	
53	Therapeutic Programming & Life Skills	HMNSCC162			●



Page	Course Name	Course Code	Delivery*		
			ON	CL	BLE
59	Total Communication Part 1	EDUC10040	●		
59	Total Communication Part 2	EDUC10041	●		
68	Traffic Management	LAWSPF309	●		
59	Transition Planning	EDUC10037	●		
53	Trauma Informed Treatment Approach	HMNS10124	●		
51	Treating Challenging Behaviour	HMNS10006	●		
67	Volunteer Management: Administration	MGMT10165	●		
67	Volunteer Management: Foundations	MGMT10163	●		
56	Wellness for Children	HLTH10121	●		
58	Working With Families	HMNSRT031	●		
57	Working with Parents	EDUC10076	●		
60	Youth In Conflict With The Law	LAWSPF305	●		

## COMPUTERS

76	A+ Certification	COMP10217	●		
74	A+ Essentials-Hardware	COMP10108	●		
78	Access Core	INFO10081	●		
78	Access Specialist	INFO10269	●		
78	Access-Expert	INFO10214	●		
79	Adobe InDesign Basics	COMP10120	●		
76	Advanced Security Practitioner Certification	COMP10218	●		
72	Android Application Development	COMP10147	●		
77	Build and Launch Your Website in 1 Day	COMP10211		●	
76	Certified Java Associate	COMP10220	●		
75	CISSP 2015 Certification Series	INFO10267	●		
75	CISSP Asset Security 2015	INFO10261	●		
75	CISSP Communication and Network Security 2015	INFO10264	●		
75	CISSP Identity and Access Management 2015	INFO10259	●		
75	CISSP Security and Risk Management 2015	INFO10262	●		
75	CISSP Security Assessment and Testing 2015	INFO10265	●		
75	CISSP Security Engineering 2015	INFO10266	●		
76	CISSP Security Operations 2015	INFO10260	●		
76	CISSP Software Development Security 2015	INFO10263	●		
76	Computer Forensics and Electronic Discovery	COMP10219	●		
71	Computer Forensics and Investigation	COMP10223	●		
70	Computer Hardware and Software	ELEC10118		●	
73	Computer Hardware and Software	ELEC10118		●	
76	Connecting Networks	COMP10210	●		
76	Developing Web Applications with ASP.NET and C#	COMP10216	●		
79	Dreamweaver (Webpage Authoring)	COMP10138	●		
71	Ethical Hacking and Network Defense	INFO10222	●		
78	Excel Core	INFO10078	●		
78	Excel Expert	INFO10079	●		
77	Excel Linking Multiple Worksheets & Workbooks	INFO10191		●	
77	Excel Pivottables and Outlines	INFO10187		●	
77	Excel Productivity with Macros	INFO10217		●	
77	Excel Working with Charts	INFO10190		●	
77	Excel Working with Formulas	INFO10192		●	
71	Firewalls and VPNs	INFO10244	●		
78	Generic Computer Training	COMP0001	●		
77	Git workshop	INFO10270		●	
71	Hacker Techniques, Tools, and Incident Handling	INFO10245	●		
74	HTML 1	INFO10241		●	
75	HTML 2	INFO10242		●	
79	HTML Introduction	COMP10106	●		
77	Internet Information Server	COMP10174	●		
70	Internet Technologies	ELEC10050		●	
73	Internet Technologies	ELEC10050		●	

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77	Introduction to C# Programming	COMP10116	●		
78	Introduction to Computers 1	COMP10136	●		
78	Introduction to Computers 2	COMP10195	●		
77	Introduction to Excel	INFO10193		●	
76	Introduction to Networks	INFO10243	●		
74	Introduction to Project Management	HRES10013	●		
72	iPhone Application Development	COMP10151	●		
71	IT Security Policies	INFO10223	●		
72	Java - Intermediate	COMP10036	●		
72	Java - Introduction	COMP10035	●		
79	JavaScript	COMP10137	●		
71	Legal & Ethical Issues in IT Security	INFO10224	●		
78	Microsoft Office 2013	COMP10166	●		
78	Microsoft Office 2016	COMP10191	●		
71	Mobile Application Security Design	INFO10238	●		
78	MS Office 2010	INFO10095	●		
72	MySQL Databases	COMP10149	●		
70	Network Fundamentals	ELEC10034		●	
73	Network Fundamentals	ELEC10034		●	
71	Network Security and Penetration Testing	INFO10239	●		
74	Network+	COMP10215	●		
78	On-Demand Microsoft Office Training	INFO10250	●		
71	Operating Systems Security-Windows and Linux	INFO10225	●		
75	Photoshop Adobe	INFO10149		●	
78	PowerPoint 101	COMP10197	●		
71	Principles of Information Security	INFO10226	●		
77	Programming for Absolute Beginners	COMP10189	●		
70	Programming Fundamentals	COMP10001		●	
72	Programming Fundamentals	COMP10001		●	
77	Programming in C	COMP10122	●		
77	Programming in C Sharp	COMP10221	●		
70	Programming in Java	COMP10062		●	
72	Programming in Java	COMP10062		●	
79	QuickBooks-Desktop	INFO10159	●		
79	QuickBooks Online	INFO10218	●		
76	Routing and Switching Essentials	COMP10208	●		
76	Scaling Networks	COMP10209	●		
74	Security+ Certification Preparation	INFO10273	●		
77	Software Testing	COMP10173	●		
74	Technical Communications	COMM10190	●		
74	Training for Technical Support Analysts	EDUC10115	●		
73	Web Design for Mobile Apps	COMP10150	●		
75	Web Scripting with PHP	INFO10112		●	
74	Windows 10	INFO10215	●		
79	Windows 10	INFO10215	●		
71	Wireless and Mobile Device Security	INFO10221	●		
79	Word Core	INFO10077	●		
79	Word Expert	INFO10080	●		
75	WordPress 1	INFO10202	●		
79	WordPress for Business (Non-Coding)	INFO10219	●		
79	Workshop For Windows	INFOBW001		●	

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<b>HEALTH AND NURSING</b>					
96	Aboriginal Peoples: Understanding and Reducing Victimization	INDS10016	●		
95	Advanced Footcare for RNs and RPNs	NRSG10059			
94	Advanced Neonatal Nursing 1 Clinical Experience	CLINNSCF2		●	
94	Advanced Neonatal Nursing 2 Clinical Experience	CLINNSCF4		●	
94	Advancements in the Mental Health System	HSCI10145	●		
90	Anaesthesia, Assessment & Critical Care	HSCINSC87	●		
86	Anatomy and Physiology for MLA	BIOL10041	●		
99	Arrhythmia Interpretation	HLTH10229	●		
83	Assessment and Planning	HSCI10229	●		
97	Assessment and Planning	HSCI10229	●		
95	Basic Footcare for RNs and RPNs	NRSGHZPAE		●	
85	Basic Laboratory Techniques for MLA	MLSC10013	●		
81	Breastfeeding Clinical Experience	CLIN10026		●	
98	C.P.R. 'C'/AED Recertification - Health Care Provider Level	HSCI10087		●	
98	C.P.R.'C'/AED - Health Care Provider Level	HSCI10086		●	
86	Chemistry for MLA	MLSC10041	●		
96	Childhood Victimization	HSCI10203	●		
86	Clinical Experience 2	CLIN10035		●	
85	Clinical Experience Medical Device Reprocessing	CLIN10059		●	
94	Clinical for Mental Health	CLIN10070		●	
88	Communication And Informed Decision Making	COMM10084	●		
82	Communication and the Food Service Worker	CULI10082	●		
96	Compassion Fatigue, Self-Care and Professional Practice	HSCI10205	●		
91	Critical Care Cardiovascular	NRSG10002	●		
91	Critical Care Cardiovascular Clinical	CLIN10005		●	
91	Critical Care GI/GU	NRSG10004	●		
91	Critical Care GI/GU Clinical	CLIN10007		●	
91	Critical Care Introduction	NRSG10099	●		
91	Critical Care Neuroscience	NRSG10003	●		
91	Critical Care Neuroscience Clinical	CLIN10006		●	
91	Critical Care Respiratory	NRSG10100	●		
91	Critical Care Respiratory Clinical	CLIN10004		●	
82	Diabetes Education: Approaches in Practice	HLTH10233	●		
82	Diabetes Field Placement	WORK10146		●	
82	Diabetes: The Basics	HLTH10236	●		
82	Diabetes: Throughout the Lifespan	HLTH10235	●		
96	Diversity and Victim Assistance	HSCI10204	●		
98	Emergency First Aid & CPR	HSCI10227		●	
92	Ergonomics and Disability Management for Occupational Health Nursing	MGMT10020	●		
89	Field Practicum	CLIN10033		●	
84	Financial Management (Retirement Communities/ Long Term Care)	FINC10008	●		
83	Food Services Fieldwork Requirement	WORKHCF02		●	
95	Footcare Field Practicum	CLIN10058		●	
83	Gerontology	HSCI10222	●		
97	Gerontology	HSCI10222	●		
92	Health and Safety Legislation	HSCIOHN03	●		
92	Health and Safety Management	HSCIOHN04	●		
88	Health Assessment	HSCI10151	●		
92	Health Assessment	HSCI10151	●		
98	Health Assessment	HSCI10151	●		
84	Health Care Operations	HLTH10238	●		
84	Health Care Policy	HLTH10239	●		

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94	Health Challenges	HSCI10148	●		
92	Health in the Workplace	HLTH10030	●		
85	Healthy Adult Aging	HLTH10220	●		
86	Hematology for MLA	MLSC10042	●		
86	Histology/Cytology for MLA	MLSC10044	●		
85	HR and Labour Relations in Retirement Communities Management	HRES10020	●		
98	Human Anatomy and Physiology	HSCI10027	●		
90	Independent Study In Psychosocial Rehabilitation	HSCIPSR06	●		
82	Institutional Food Service	SAFE10097	●		
94	Interventions Supporting Recovery	HSCI10150	●		
99	Intravenous Therapy - RN/RPN	NRSGNSC90			●
98	Introduction to Health	HSCI10209	●		
86	Lab Basics Workshop for MLA	MLSC10014		●	
84	Leadership in Health Care Administration	MGMT10145	●		
83	Legal and Ethical Issues Related to Aging	HSCI10231	●		
97	Legal and Ethical Issues Related to Aging	HSCI10231	●		
81	Level 1: Breastfeeding Basics	NRSG10073	●		
81	Level 2: Breastfeeding Management	NRSG10074	●		
81	Level 3: Advanced Breastfeeding Practice	NRSG10075	●		
87	Living with Chronic Kidney Disease	NRSG10120	●		
82	Living with Diabetes	HLTH10234	●		
85	MDR Principles and Practices 1	HSCI10123		●	
85	Medical Device Reprocessing-Introductory	HSCI10121		●	
85	Medical Laboratory Assistant	MLSC10012	●		
96	Men as Victims	LAWS10192	●		
98	Mental Health Introduction	HLTH10016	●		
90	Mental Health Practitioner Competencies	HSCI10092	●		
86	Microbiology for MLA	MLSC10043	●		
93	Neonatal 1: Advanced Nursing Care of Term and Preterm Neonates	NRSG10104	●		
94	Neonatal 2: Advanced Nursing Care of Critically Ill Neonates	NRSG10105	●		
93	Neonatal Resuscitation-Provider Certification	HSCI10163		●	
95	Neonatal Resuscitation-Provider Certification	HSCI10163		●	
87	Normal and Abnormal Kidney Function	NRSG10116	●		
87	Nursing Care Across the Kidney Disease Trajectory	NRSG10119	●		
89	Nursing Care of Children with Altered Musculoskeletal, Neurological and Sensory Function	NRSG10068	●		
89	Nursing Care of Children with GI & Metabolic Disorders	NRSG10067	●		
83	Nutrition - Introduction	HLTH10232	●		
99	Nutrition for Fitness and Health Promotion	HLTH10252	●		
83	Nutrition in Food Services	HLTH10268	●		
90	O.R. Laboratory Experience A	HSCI10156		●	
93	Obstetrical Nursing 1 Clinical Experience	CLIN10002		●	
93	Obstetrical Nursing 2 Clinical Experience	CLIN10003		●	
93	Obstetrics 1: Antepartum, Intrapartum and Postpartum Complications in Pregnancy	NRSG10106	●		
93	Obstetrics 2: Management of High Risk Patients in Emergencies	NRSG10107	●		
92	Occupational Health Nursing Introduction	NRSGOHN01	●		
92	Occupational Health Nursing Project	WORKOHN05	●		
88	Oncology Clinical Experience	CLINNSCC6		●	
87	Oncology Nursing 2	HSCI10219	●		
88	Oncology Nursing 3	HSCI10220	●		
88	Oncology Nursing 4	HSCI10221	●		
87	Oncology Nursing-Introductory	NRSGNSCC1	●		

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88	Operating Room Attendant	NRSGNSCD9	●		
88	Operating Room Attendant Laboratory Experience	HSCI10155		●	
90	Operating Room Nursing-Introductory	NRSG10058	●		
84	Operational Overview in Long-term Care	HLTH10110	●		
88	Pain Management	HSCI10082	●		
88	Palliative Care-Introduction	HSCIHA69	●		
89	Patient Navigator: Fundamentals	HLTH10242	●		
89	Pediatric Nursing Clinical Practicum	CLIN10056		●	
89	Pediatric Nursing-Introductory	NRSG10057	●		
93	Perinatal Nursing: Labour, Delivery and Newborn Care	NRSG10103	●		
95	Perinatal Nursing: Labour, Delivery and Newborn Care	NRSG10103	●		
93	Perinatal Nursing: Reproductive Health & Pregnancy	NRSG10102	●		
95	Perinatal Nursing: Reproductive Health & Pregnancy	NRSG10102	●		
95	Perinatal RPN Maternal Care	NRSG10122	●		
99	Pharmacology Theory Review for Nurses	NRSG10096	●		
99	Phlebotomy Training	MLSC10040			●
83	Physiology of Aging	HSCI10228	●		
97	Physiology of Aging	HSCI10228	●		
99	Preparatory Biology	BIOL10006	●		
97	Preplacement/Clinical Service	HLTH10223	●		
90	Psychiatric Rehabilitation Process	HSCIPSR03	●		
90	Psychosocial Rehabilitation Foundations	HSCIPSR01	●		
82	Quantity Food Preparation	CUL10083	●		
90	R.N. Operating Room Clinical	CLIN10060		●	
87	Renal Replacement Therapies - Nursing Care of the Hemodialysis Patient	NRSG10115	●		
87	Renal Replacement Therapies - Nursing Care of the Peritoneal Dialysis Patient	NRSG10108	●		
87	Renal Replacement Therapies - Nursing Care of the Transplant Patient	NRSG10117	●		
84	Resident Centred Care	HLTH10108	●		
83	Restorative Care in a Long Term Care Setting	HSCI10212	●		
99	Restorative Care in a Long Term Care Setting	HSCI10212	●		
92	RNFA Theory 1	NRSG10039	●		
95	RPN Maternal, Newborn and Family Care Clinical Experience	CLIN10073		●	
84	Sales and Marketing in Long Term Care Management	BUSN10093	●		
82	Sanitation and Safety	SAFE10096	●		
91	Special Populations in Critical Care	NRSG10101	●		
98	Standard First Aid, C.P.R. 'C'/AED	HSCI10088		●	
89	Symptom Management	HSCI10083	●		
95	The Management Of Wounds	HSCIHS127			●
86	Transfusion Medicine for MLA	MLSC10045	●		
96	Victim Assistance Services	HSCI10207	●		
96	Victimization and the Law	LAWS10189	●		
96	Victimology: Assessment and Intervention	HSCI10206	●		
96	Victimology: Theoretical Perspectives	LAWS10187	●		
96	Victims and the Media	LAWS10191	●		
96	Victims of Crime	LAWS10188	●		
97	Violence Against Women	LAWS10190	●		
94	Whole Person Assessment	HSCI10149	●		

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<b>HOSPITALITY, HOME AND GARDEN</b>					
107	Art of Bonsai	HORT10055		●	
107	Barn Door Workshop	BLDG10124		●	
107	Barn Furniture - Headboard	BLDG10715		●	
103	Basic Drafting	TDRWHF203		●	
102	Basic Electrical	ELEC10123		●	
102	Basic Maintenance	BLDG10073		●	
102	Basic Plumbing	BLDG10072		●	
103	Broadleaf Evergreens, Climbers And Vines	HORTHOR05		●	
101	Cake Decorating 1	CULIG1737		●	
101	Cake Decorating 2	CULIG1738		●	
101	Cake Decorating 3	CULIG1739		●	
101	Cake Decorating 4	CULI10081		●	
106	Centrepiece for Thanksgiving	FLOR10000		●	
106	Christmas Centrepiece-Fresh Flowers	FLORGI545		●	
101	Cooking Fundamentals	CULI10069		●	
102	Cooking Fundamentals - The Next Step	CULI10070		●	
103	Deciduous Trees	HORTHOR02		●	
103	Design Principles	CREAHF205		●	
103	Estimating	METRHF230		●	
107	Fall Lawn And Garden Care	HORTHOR15		●	
105	Field to Fork:Introduction to Local and Global Food Systems	HORT10021	●		
106	Food Fusion and Fun	CULI10096		●	
105	Food Security & Food Justice in Canada	CULI10085	●		
106	From Bush to Cup - Tea 105	HOSP10023		●	
107	Fundamentals of CAD	CADM10060	●		
103	Fundamentals Of Horticulture	HORTHOR01		●	
104	Fundamentals Of Horticulture	HORTHOR01		●	
104	General Plant Identification	HORTLA010		●	
104	Hand Rendering for Interior Design	CREA10179		●	
106	Holiday Hors D'oeuvres	CULI10034		●	
107	Hydroponics and Gardening Without Soil	HORT10011		●	
105	Introduction to Tea - Tea 101	HOSP10019		●	
104	Kitchen and Bathroom Concepts	CREA10035		●	
106	Knife Skills: Deboning	CULI10094		●	
104	Landscape Design 1	HORTLA001		●	
104	Landscape Design III	HORTLA008		●	
107	Learn to Tile Successfully	BLDG10105		●	
106	Local Food Procurement	CULI10095	●		
102	Materials For Designs	FLORFC004		●	
106	Modern Flair For Wedding Designs	FLORFC201		●	
106	Old World Favourites	CULI10097		●	
102	Painting and Decorating	CREA10135		●	
106	Preparation, Consumption & Health - Tea 106	HOSP10024		●	
107	Pruning and Maintenance Of Shrubs And Trees	HORTHOR36		●	
105	Regions of the World - Tea 102	HOSP10020		●	
104	Smart Serve Certification Course	HOSPFB008		●	
102	Style Trends in Design	FLORFC205		●	
105	Tea Types - Tea 104	HOSP10022		●	
102	Techniques And Color Harmonies Basic	FLORFC001		●	
102	Tools and How to Use Them	BLDG10075		●	
106	Traditional Christmas Urn	FLOR10020		●	
105	Understanding Sustainable Farming:Principles & Practices	HLTH10263	●		
105	Urban Agriculture, Community Gardens, Food Secure Cities	HLTH10262	●		

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<b>MATHEMATICS</b>					
109	Business Mathematics Of Finance	MATH10037	●		
108	Differential Calculus	MATHMA383	●		
108	Engineering Mathematics 1	MATHMA179	●		
109	Engineering Mathematics 2	MATH10021		●	
109	Fundamental Mathematics	MATH10031	●		
108	Math	MATHMA018	●		
109	Math for PreHealth I	MATH10076	●		
108	Mathematics	MATH10020	●		
108	Mathematics	MATH10024	●		
108	Mathematics	MATHMA101	●		
108	Mathematics	MATHMS122	●		
108	Mathematics	MATHMS171	●		
108	Mathematics	MATHMS173	●		
108	Mathematics	MATHMS248	●		
108	Mathematics	MATHMS377	●		
108	Mathematics 1	MATH10011	●		
108	Mathematics 1	MATH10012	●		
108	Mathematics 1 - General Arts and Science	MATHMA006	●		
108	Mathematics 2	MATH10053	●		
108	Mathematics 2 for Construction Technician	MATHMS244	●		
108	Mathematics for Computer Studies	MATH10042	●		
108	Mathematics for Construction Technician	MATHMS144	●		
109	Mathematics for PreHealth Sciences II	MATH10077	●		
108	Mechanical Basic Algebra	MATHMS165	●		
108	Mechanical Intermediate Algebra	MATH10029	●		
108	NDE Mathematics	MATH10059	●		
108	Preparatory Apprenticeship - Math	MATHMA001	●		
108	Preparatory Mathematics (Business)	MATHMA003	●		
108	Preparatory Mathematics (Technology)	MATHMA002	●		
109	Statistics	MATHMA570	●		
109	Statistics	MATHMS474		●	
109	Technical Calculus I	MATH10052	●		
109	Technical Calculus II	MATH10054	●		
<b>MEDIA AND CREATIVE ARTS</b>					
121	Acting for Adults	CREA10194		●	
116	Acting Two	CREA10071		●	
117	Advanced Digital Imaging/Photoshop	PHTOPY120		●	
111	Aesthetics Skin Care I	ASTHAES02		●	
116	Aesthetics Skin Care I	ASTHAES02		●	
117	Architectural Photography	PHTO10030		●	
121	Auto Bone Yard	PHTO10094		●	
117	Basic Sewing 1	TEXTHC177		●	
118	Basic Sewing 2	TEXTHC203		●	
118	Basic Sewing 3	TEXTHC322		●	
118	Basic Sewing 4	TEXT10023		●	
118	Basic Sewing 5	TEXT10024		●	
113	Ceramics - Advanced 1	CERAPC401		●	
113	Ceramics - Advanced 2	CERAPC402		●	
113	Ceramics - Advanced 3	CERAPC403		●	
113	Ceramics - Advanced 4	CERAPC404		●	
112	Ceramics - Foundation 1	CERAPC201		●	
112	Ceramics - Foundation 2	CERAPC202		●	
112	Ceramics - Foundation 3	CERAPC203		●	
112	Ceramics - Foundation 4	CERAPC204		●	
112	Ceramics - Intermediate 1	CERAPC301		●	

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112	Ceramics - Intermediate 2	CERAPC302		●	
112	Ceramics - Intermediate 3	CERAPC303		●	
113	Ceramics - Intermediate 4	CERAPC304		●	
113	Ceramics Glaze Theory	CERAPC311		●	
118	Chinese Brush Painting	ARTTPD101		●	
118	Chinese Brush Painting 2	ARTTPD102		●	
119	Chinese Brush Painting 3	ARTTPD103		●	
119	Chinese Brush Painting 4	ARTTPD104		●	
119	Chinese Brush Painting 5	ARTTPD105		●	
119	Chinese Brush Painting 6	ARTTPD106		●	
120	Closed Caption for Media: An Introduction	MCOM10241		●	
111	Colour Theory For Fashion And MakeUp CoOrdination	FASHWS013		●	
114	Colour Theory For Fashion And MakeUp CoOrdination	FASHWS013		●	
117	Commercial Photo Illustration	PHTOPY230		●	
111	Cosmetology 1	ASTHWS101		●	
116	Cosmetology 1	ASTHWS101		●	
121	Crochet and Knitting for Beginners	CREA10193		●	
119	Design and Colour 1	ARTTPG101	●		
119	Design and Colour 2	ARTTPG201	●		
119	Design and Colour 3	ARTTPG301	●		
121	Digital Cameras-How To Use Yours Effectively	PHTOCR527		●	
117	Digital Photography 1	PHTOPY101		●	
117	Digital Photography 2	PHTOPY300		●	
120	Disability Legislation for Media Professionals	MCOM10230			●
121	Discover Machine Quilting	TEXT10061		●	
120	Diversity Perspectives	MCOM10231			●
119	Drawing 1	ARTTPD201		●	
119	Drawing 2	ARTTPD301		●	
119	Drawing 3	ARTTPD401		●	
119	Drawing for the Absolute Beginner	ARTTPD501		●	
113	Dressmaking 1: Skirts	FASHDM110		●	
113	Dressmaking 2: Basic Blouse	FASHDM115		●	
113	Dressmaking 3: Detailed Dress or Blouse	FASHDM120		●	
114	Dressmaking 4: Pants	FASHDM125		●	
120	Ear Training 2	MUSC10077		●	
121	Event Photography	PHTO10083		●	
114	Fabric Awareness	TEXTFA910		●	
120	Graphic Design	GRAP10070		●	
120	Graphic Novels Introduction	MCOM10225		●	
120	Growing Up Digital-Living and Working In Canada	INFO10158	●		
115	Guitar 1	MUSC10072		●	
120	Guitar Song Book	MUSC10078		●	
115	Harmony 1	MUSCMU182		●	
119	History Of Crafts	HISTPD024	●		
117	History of Photography	PHTOPY109	●		
120	Introduction to Journalism	MCOM10016		●	
121	Introduction to Social Media	MCOM10228	●		
121	Jazz Harmony 3 (Option)	MUSCMU381		●	
117	Landscape Photography	PHTOPY800		●	
111	MakeUp Artistry	ASTHWS144		●	
114	MakeUp Artistry	ASTHWS144		●	
112	MakeUp Artistry II	ASTHWS244		●	
114	MakeUp Artistry II	ASTHWS244		●	
114	MakeUp Theatrical and Special Effects	ASTHWS029		●	
111	Manicure Pedicure care and Techniques	ASTH10006		●	
115	Manicure Pedicure care and Techniques	ASTH10006		●	
120	Media and Society	MCOM10195		●	



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120	Media Discovered	MCOM10209		●	
119	Painting 1	ARTTPD211		●	
119	Painting 2	ARTTPD311		●	
119	Painting 3	ARTTPD411		●	
119	Painting 4	ARTTPD511		●	
119	Painting 5	ARTTPD611		●	
119	Painting 6	ARTTPD711		●	
114	Pattern Design and Drafting 4	FASH10033		●	
115	Piano Beginners Part A	MUSC10075		●	
115	Piano Beginners Part B	MUSC10076		●	
115	Piano Continued Explorations	MUSC10103		●	
121	Pottery Workshop	CERA10013		●	
112	Professional Selling in Cosmetics	MRKT10044		●	
121	Quilting - Basic Introduction	TEXTHC319		●	
121	Senior Photography	PHOTO10104		●	
117	Sewing - Introduction	TEXTHC027		●	
111	Spa Manicure and Pedicure Applications	ASTH10007		●	
116	Spa Manicure and Pedicure Applications	ASTH10007		●	
117	Studio Lighting	PHOTOY225		●	
114	Tailoring 1	FASHDM140		●	
115	Theory - Preliminary	MUSCMU020		●	
119	Watercolour Painting 1	ARTTPD231		●	
120	Watercolour Painting 2	ARTTPD331		●	
120	Watercolour Painting 3	ARTTPD431		●	
120	Watercolour Painting 4	ARTTPD531		●	
120	Watercolour Painting 5	ARTTPD631		●	
120	Watercolour Painting 6	ARTTPD731		●	
111	Waxing	ASTHWS306		●	
121	Weekend Boot Camp-Wheel Throwing	CERA10003		●	
TECHNOLOGY AND SKILLS					
123	Additive Manufacturing and 3D Printing	MANU10052		●	
143	Aerial Lifts for Construction	SAFE10117	●		
123	Air Brake Training	MOTPSAM70		●	
131	Air Conditioning and Heat Pumps Inspection	HRAPHI006	●		
140	Applied Hydraulics for Water and Wastewater Operations	ENVR10067	●		
140	Applied Math for Water and Wastewater Operations	ENVR10068	●		
143	Articulated Boom Truck I-CAB	SAFE10118	●		
143	Asbestos Awareness	SAFE10109	●		
123	AutoCAD - 3D Modeling	CADMCAD11		●	
124	AutoCAD - Advanced	CADMCAD15	●		
124	AutoCAD - Introduction	CADMCAD06	●	●	
124	AutoDESK Inventor	INFOCAD29		●	
123	AutoDESK REVIT - Advanced	CADM10040		●	
124	AutoDESK REVIT - Advanced	CADM10040		●	
138	Automotive: Service Advisor I	MOTP10091	●		
138	Automotive: Service Advisor II	MOTP10092	●		
142	Barn Door Workshop	BLDG10124		●	
142	Barn Furniture - Headboard	BLDG10715		●	
143	Basic Electrical Safety	SAFE10110	●		
128	Basic Principles Of Fire Safety	SAFEFT100		●	
144	Basic Rigger & Signalman I-CAB	SAFE10119	●		
141	Basic Welding	WELD10073		●	
138	BCIN Preparation - General Legal	BLDG10111		●	
138	BCIN Preparation - House 2012	BLDG10719		●	
144	Bloodborne Pathogens: Safety in the Workplace	SAFE10111	●		

Page	Course Name	Course Code	Delivery*		
			ON	CL	BLE
142	Build Your Own Workbench	BLDG10716		●	
124	Building Systems-A Practical Overview	BLDG10700		●	
125	C of Q Instrumentation 447A	INST10006	●		
125	C of Q Prep Millwright 433A	MECHHEQ02		●	
143	C.P.R.'C/AED - Health Care Provider Level	HSCI10086		●	
126	CAD/CAM (MasterCAM) 3D	CADMRE456		●	
138	Canadian Aviation Regulations and Human Factors	AMEM10044	●		
141	Canadian Welding Red Seal Self-Assessment	WELD10198	●		
144	Caught In or Between Hazards in Construction	SAFE10112	●		
125	CNC Operator - Lathe	MACH10071		●	
126	CNC Programming - Basic	MACHRE810		●	
138	Commercial Construction Estimating	BLDG10114	●		
138	Commercial Construction Principles	BLDG10115	●		
131	Communication/Professional Practices	COMMHI010	●		
144	Confined Space Awareness for Entrants & Monitors	SAFE10113	●		
138	Construction Blueprints and Methods	BLDG10011	●		
138	Construction Contract Bid Management	BLDG10089	●		
138	Construction Contracts and Documents	BLDG10083	●		
139	Construction Job Site Management	BLDG10090	●		
126	Construction Management A	MGMTCN340		●	
126	Construction Planning and Scheduling	BLDG10101	●		
137	Construction Practice-Basic	BLDGRE027		●	
124	Controls	STENBES05		●	
130	Designing, Managing/Implementing a GIS	INFOCVA14	●		
139	Drafting Fundamentals & Standards	TDRWEA106		●	
140	Drinking Water Operator-In-Training Certification	ENVR10044	●		
144	Dump Truck Safety I-CAB	SAFE10130	●		
139	Dynamics	MECHMC422		●	
124	Electrical	BLDGBES04		●	
140	Electrical Circuit Analysis	ELEC10161	●		
131	Electrical Inspection	ELECHI007	●		
144	Electrical Safety Training Systems Electrical Workers (Canada)	SAFE10114	●		
126	Electricity 1 - Residential	ELECHV107		●	
127	Electronics I (Semiconductors)	ELECER003		●	
127	Energy Resources	ENVR10025	●		
127	Environment Management, An Introduction	ENVR10024	●		
127	Environmental Laws and Regulations	ENVR10059	●		
128	Environmental Laws and Regulations	ENVR10059	●		
127	Environmental Management Systems and Audits	ENVR10069	●		
128	Environmental Management Systems and Audits	ENVR10069	●		
128	Environmental Site Assessment and Reporting	ENVR10074	●		
144	Excavator Safety Training I-CAB	SAFE10120	●		
131	Exterior Inspection	BLDGHIO02	●		
128	Fire Protection	SAFE10071	●		
135	Fire Protection	SAFE10071	●		
128	Fire Safety 3-Fire Alarms	SAFEFT103		●	
144	Forklift Workshop for Construction	SAFE10121	●		
139	Foundations of Sustainability	ENVR10058	●		
137	Framing Techniques	BLDGRE028		●	
144	Front End Loader - Operation and Safety I-CAB	SAFE10122	●		
140	Fundamentals of Quality Assurance	QUAL10014	●		
129	Gas Technician 2 - Part 1	GOPTRE050		●	
129	Gas Technician 2 - Part 2	GOPTRE051		●	
129	Gas Technician 2 - Part 3	GOPTRE052		●	
129	Gas Technician 2 - Part 4	GOPTRE053		●	
129	Gas Technician 2 Review	GOPT10002		●	

Page	Course Name	Course Code	Delivery*		
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129	Gas Technician 3	GOPTRE244		●	
130	Gas Technician 3 Review	GOPT10003		●	
130	GIS Software	INFOCVA36	●		
139	Global Warming Concepts	ENVR10076	●		
130	GPS - Global Positioning Systems	INFOCV630	●		
144	Ground Disturbance Awareness	SAFE10115	●		
142	Guitar Building - Acoustic 1	BLDG10120		●	
142	Guitar Building - Electric	BLDG10128		●	
135	H & S Program Development & Coordination	SAFE0H308	●		
142	Hand Tool Techniques	BLDGTZ030		●	
135	Hazard Assessment and Control	SAFE10072	●		
143	Hazard Identification	SAFE10100	●		
139	Heat Engines, Piping and Plant Documentation	HRAP10069	●		
131	Heating Inspection I	HRAPHI003	●		
131	Heating Inspection II	HRAPHI004	●		
139	Home Inspection & Real Estate Q&A	REAL10002		●	
144	Hydraulic Safety in Construction	SAFE10116	●		
144	Industrial Ergonomics	SAFE10103	●		
136	Industrial Hygiene	SAFE10078	●		
140	Instrumentation 1 For Tradesmen	INSTRE047	●		
131	Interior/Insulation Inspection	BLDGHI001	●		
130	Internet Mapping	INFOCVA08	●		
132	Internet of Things 1 - Electronics and Microcontrollers	ELEC10164		●	
133	Internet of Things 2 - Controls and Sensors	ELEC10165		●	
133	Internet of Things 3 - IoT Devices	ELEC10166		●	
130	Intro to Geographic Information Systems	INFO10233	●		
126	Introduction To Cost Estimating	BLDG10012	●		
136	Introduction to Ergonomics	SAFE10045	●		
128	Introduction to Sustainable Development	ENVR10026	●		
128	Introductory Hydraulics	STENMF201		●	
128	Introductory Pneumatics	STENMF202		●	
144	Ladder Safety	SAFE10123	●		
133	Lean Six Sigma Black Belt Theory	QUAL10027			●
133	Lean Six Sigma Green Belt Certification	QUAL10026			●
133	Lean Six Sigma Green Belt Theory	QUAL10025			●
133	Lean Six Sigma Yellow Belt	QUAL10024			●
144	Loader Backhoe Operation and Safety I-CAB	SAFE10124	●		
144	Lockout/Tagout: Putting a Lock on Hazardous Energy	SAFE10104	●		
132	Lubrication Fundamentals	MATLLUB00		●	
133	Machine Shop 1	MACHRE165		●	
134	Machine Shop 2	MACHRE265		●	
134	Machine Shop 3	MACHRE465		●	
134	Machine Shop Theory	MACHRE543		●	
140	Manufacturing Processes	MANU10057	●		
139	Material Estimating and Methods	BLDG10085	●		
135	Metal Fabrication Intro Level 1	MANU10056		●	
141	Metal Fabrication Intro Level 1	MANU10056		●	
140	Metrology - Quality Assurance	QUAL10008	●		
135	MicroStation 2D - Level 1	CADMMSN01	●		
135	MicroStation 2D - Level 2	CADMMSN02	●		
135	MicroStation 3D Level 3	CADM10009	●		
134	Module 1: Integrated Strategy for Maintenance Management	MGMT10157		●	●
134	Module 2: Production and Operations Management for the Maintenance Manager	MGMT10158		●	
134	Module 3: Human Resources Management for the Maintenance Manager	HRES10043		●	



Page	Course Name	Course Code	Delivery*		
			ON	CL	BLE
134	Module 8: MMP Capstone Course	MGMT10161		●	
136	OH&S Fundamentals	LAWSOH301	●		
144	Overhead Crane Awareness I-CAB	SAFE10125	●		
125	Ozone Layer Protection Awareness Program	ENVR10065		●	
140	Plant Administration and Applied Mechanics	MECH10066	●		
136	PLC Programming 3	ASYSPLC13			●
136	PLC Programming 4	ASYSPLC14			●
131	Plumbing Inspection	HRAPHI005	●		
136	Programmable Logic Controllers Programming 1	ASYS10015		●	
139	Project Construction Management	BLDG10118	●		
137	Properties of Materials Lecture	MATL10110		●	
136	Quality Concepts, Techniques and Motivation	QUALQC101		●	
139	Raspberry Pi Bootcamp	ELEC10163		●	
130	Relational Database Management Systems	INFO10234	●		
130	Remote Sensing	INFOCVA37	●		
137	Residential Electrical Basics	BLDG10092		●	
137	Residential Plumbing Basics	BLDG10091		●	
139	Restoration Ecology	ENVR10064	●		
144	Rigging and Slings Safety	SAFE10105	●		
131	Roofing Inspection	BLDGHI009	●		
144	Scaffolding Safety	SAFE10126	●		
144	Scissor Lifts in Industrial and Construction Environments	SAFE10127	●		
144	Slips, Trips for Construction	SAFE10129	●		
144	Slips, Trips, Falls	SAFE10106	●		
124	SolidWorks Basic	CADMRE066		●	
134	SolidWorks Basic	CADMRE066		●	
130	Spatial Database Management and Integration	INFO10235	●		
137	Statistical Process Control 1	MATHQC102		●	
139	Strength of Materials	MECHMC364		●	
131	Structural Inspection	BLDGHI008	●		
139	Theories and Methods in Sustainability Education	ENVR10060	●		
139	Thermodynamics	MECHMC491		●	
144	Traffic Control Persons for Construction I-CAB	SAFE10128	●		
144	Transportation of Dangerous Goods Canada	SAFE10107	●		
137	Trim Finishing and Cabinetry	BLDGRE032		●	
138	UAV Operator Compliance	AFTD10032	●		
138	Vehicle Maintenance	MOTP10088		●	
140	Wastewater Collection Certification Level I & II	ENVR10073	●		
140	Wastewater Operator-in-training Certification Preparation	ENVR10045	●		
140	Wastewater Treatment Certificate Level I and II	ENVR10062	●		
141	Wastewater Treatment Certification Level III & IV	ENVR10071	●		
141	Water Distribution Certification Level I & II	ENVR10070	●		
141	Water Treatment Certificate Level I and II	ENVR10061	●		
141	Water Treatment Level III & IV	ENVR10072	●		
141	Welding Advanced	WELD10078		●	
141	Welding for Women - Men Welcome	WELD10197		●	
142	Welding Intermediate	WELD10077		●	
141	Welding Skills Practice Sessions	WELD10071		●	
144	WHMIS 2015	SAFE10108	●		
142	Woodworking for Women (Men Welcome)	BLDG10022		●	
142	Woodworking Level 1	BLDGTZ070		●	
142	Woodworking Level 2	BLDGTZ071		●	
142	Woodworking Level 3	BLDGTZ073		●	
143	Working at Heights - Recertification	BLDG10726		●	
143	Working at Heights Training	BLDG10113		●	
136	Workplace Safety And Insurance Act	SAFE0H309	●		

# Business


ce.mohawkcollege.ca/business

## Programs and Courses

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### Ontario College Certificates

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## CREDENTIALLED PROGRAMS

**Analytics for Business Decision Making Certificate (386)****ONTARIO COLLEGE GRADUATE CERTIFICATE****Completion Requirement: 12 courses**[ce.mohawkcollege.ca/analytics-386](http://ce.mohawkcollege.ca/analytics-386)

Effective business decisions today come as a result of interpreting large amounts of data. Data Analytics provides the specialized knowledge necessary for you to become a skilled professional essential to an employer's business decision making process.

**Admission Requirements**

- Prior approval for this certificate is necessary.
- An Ontario College Diploma, Ontario College Advanced Diploma, or University Degree is required.
- Other equivalent post-secondary experience or qualifications will be considered by Mohawk.
- Apply online at the website above.

PROGRAM OF STUDIES		
Mandatory Courses:		Hours
BUSN10140	Enterprise Analysis and Planning	42
BUSN10196	Data Modelling	54
BUSN10197	Project Management for Business Analytics	70
BUSN10198	Predictive Modelling	56
BUSN10199	Analytics Project	84
COMP10187	Business Analytics for Managers	42
COMP10192	Applied IBM Business Intelligence	54
COMP10214	Programming Fundamentals for Business	42
CRED10128	Career Discovery for Analytics Professionals	42
INFO10257	Data Analytics	54
INFO10258	Excel for Business Analytics	42
STAT10001	Statistics for Business Analytics	42

**BUSN10196, COMP10192, and COMP10214 will be offered this term.**

Contact [cebusiness@mohawkcollege.ca](mailto:cebusiness@mohawkcollege.ca) for registration details.

**Ready to...**

Mohawk grads have access to benefits, services and programs including career support for life.



[mohawkcollege.ca/alumni](http://mohawkcollege.ca/alumni)

**APICS - The Association for Operations Management**

[ce.mohawkcollege.ca/apics](http://ce.mohawkcollege.ca/apics)  
[www.apicshamilton.org](http://www.apicshamilton.org)

Turn to page 2 for contacts

APICS is a leader in delivering superior training and education in operations management including production, inventory, supply chain management, materials purchasing and logistics. The Hamilton Chapter, in cooperation with Mohawk College, offers programs and workshops suited to different levels of professional development. These courses help students prepare for APICS certification exams.

**PROGRAM OF STUDIES**

Certified in Production and Inventory Management (CPIM)		Hours
BUSN10177	APICS Certified in Production and Inventory Management CPIM Part 1	30
BUSN10178	APICS Certified in Production and Inventory Management CPIM Part 2	42
Certified Supply Chain Professional (CSCP)		
BUSN10179	APICS Certified Supply Chain Professional, CSCP	39

If you were previously pursuing the 5 CPIM courses contact APICS or [cebusiness@mohawkcollege.ca](mailto:cebusiness@mohawkcollege.ca) for a completion plan.

**APICS Certified in Production and Inventory Management CPIM Part 1****BUSN10177**

Previously known as Basics of Supply Chain Management, supports you in preparing for the Part 1 (of two) certification exam. Comprised of four parts: Business Wide Concepts, Demand Management, Transformation of Demand into Supply, and Supply. You must purchase the CPIM Learning System separately and directly from [www.apics.org](http://www.apics.org) at \$395 USD for APICS Plus members. It is recommended that you order your Student Learning Kit the day after your first class.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31916	MO	Sep17	Nov26	7:00-10:00	10	Classroom (FF)	\$950.00

**APICS Certified in Production and Inventory Management CPIM Part 2****BUSN10178**

Prepare for the Part 2 (of two) certification exam. Covers: Master Planning of Resources, Detailed Scheduling and Planning, Execution and Control of Operations, Strategic Management of Resources. You must purchase the Learning System Kit separately and directly from [www.apics.org](http://www.apics.org) at \$495 USD for APICS Plus members. It is recommended that you order your Student Learning Kit the day after the first class.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31919	TU	Sep18	Dec18	7:00-10:00	14	Classroom (FF)	\$950.00



## Applied Accounting - Bookkeeping

### ACKNOWLEDGEMENT OF COMPLETION

Completion Requirement: 3 courses



[ce.mohawkcollege.ca/appacct](http://ce.mohawkcollege.ca/appacct)

Apply the knowledge gained in this program to effectively manage the finances in your own small business, bookkeeping practice or other ventures. These courses can provide the foundation in accounting/bookkeeping and then students can progress to the Integrated Accounting Certificate to develop computerized accounting software skills.

Benefit from a traditional full semester classroom delivery or a 7 week online course. The 7 week option allows students to complete two levels of bookkeeping in one semester.

#### PROGRAM OF STUDIES

Mandatory Courses:		Hours
ACCTBZ018	Applied Accounting Bookkeeping 1	36
ACCTBZ019	Applied Accounting-Bookkeeping 2	36
ACCTBZ020	Applied Accounting Bookkeeping 3	36

### Applied Accounting Bookkeeping 1 ACCTBZ018

Explore the basics of bookkeeping including: journals, ledgers, worksheets, and financial statements.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31939		Sep20	Nov1			eLearn	\$301.32
31681	TH	Sep20	Dec6	6:30-9:30	12	Classroom (FF)	\$303.84
31942		Nov8	Dec20			eLearn	\$301.32

### Applied Accounting Bookkeeping 2 ACCTBZ019

Develop additional skills with emphasis on merchandise business transactions, inventory valuation, special journals, internal control, payroll, receivables, and bank reconciliations. Prerequisite: ACCTBZ018.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31940		Sep20	Nov1			eLearn	\$301.32
31682	TH	Sep20	Dec6	6:30-9:30	12	Classroom (FF)	\$303.84
31943		Nov8	Dec20			eLearn	\$301.32

### Applied Accounting Bookkeeping 3 ACCTBZ020

Further enhance your bookkeeping skills. Topics include partnerships, corporations, capital assets, bonds, and financial analysis. Prerequisite: ACCTBZ019.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31941		Sep20	Nov1			eLearn	\$301.32
31683	TH	Sep20	Dec6	6:30-9:30	12	Classroom (FF)	\$303.84
31944		Nov8	Dec20			eLearn	\$301.32

## Brand Management (974)

Students who are currently in progress should email [cebusiness@mohawkcollege.ca](mailto:cebusiness@mohawkcollege.ca) for information on completing the program.

## Business Analysis Certificate (334)

### ONTARIO COLLEGE GRADUATE CERTIFICATE

Graduation Requirement: 12 courses



[ce.mohawkcollege.ca/businessanalysis](http://ce.mohawkcollege.ca/businessanalysis)

Integrate the world of information technology with business areas such as operations, finance, marketing or human resources. Current professionals and aspiring consultants, analysts and managers will focus on alignment of business processes across functions and enterprises, and how those processes relate to the organization from a strategic, tactical and financial perspective.

#### Admission Requirements

- Prior approval for this certificate is necessary.
- University degree or college diploma (two-year or longer) including most Business programs, Computer Science, or Humanities and Social Sciences OR
- An acceptable combination of related work experience and postsecondary education (as determined by the college).
- Apply online at the website above.

#### PROGRAM OF STUDIES

Mandatory Courses:		Hours
BUSN10127	Requirements Analysis	42
BUSN10140	Enterprise Analysis and Planning	42
BUSN10160	Quality Assurance Methodologies	42
BUSN10161	Professional Development and Networking Skills	56
COMP10178	Project Management Applications	42
BUSN10131	Requirements Management and Communication	42
BUSN10132	Solution Assessment and Validation	42
BUSN10135	Business Analytics and Intelligence	42
BUSN10136	Negotiation, Facilitation, and Communication	42
BUSN10139	Database Design and Management	42
COMP10182	Programming Fundamentals	28
WORK10592	Experiential Learning Opportunity	245

**BUSN10140 and BUSN10160 (classroom delivery) will be offered this term.**  
Contact [cebusiness@mohawkcollege.ca](mailto:cebusiness@mohawkcollege.ca) for registration details.

### Business Analysis Introduction MGMT10121

Introduces the fundamental processes, roles and responsibilities of the business analyst. Examine the use of tools and techniques within the broader context of organizations and their projects. Business Analysis Body of Knowledge textbook included. Equivalent to: BUSN10140.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32603		Sep11	Dec18			OntarioLearn	\$493.04

## Tuition Assistance

A variety of options are available.  
Obtain full details and apply online!  
[mohawkcollege.ca/cefinancialassistance](http://mohawkcollege.ca/cefinancialassistance)

## Canadian Institute of Bookkeeping

ce.mohawkcollege.ca/cib  
www.cibcb.com



Prepare for greater financial and job security as a Certified Bookkeeper. Three years practical experience is required before qualifying for certification. Program graduates are governed by a Code of Ethics.

### PROGRAM OF STUDIES

Refer to our website to view Mohawk equivalencies to C.I.B. courses.

A minimum grade of 65% is required to obtain C.I.B. credits.

Some courses are offered under other programs. Refer to the index.

#### Accounting Introductory I

ACCTMCS01

Learn to record business transactions, prepare financial statements, and handle end-of-period adjustments. Accounting for merchandising firms, accounts receivable, cash management and financial ratios are also covered. Equivalent to: Accounting 1 (ACCTCB101). 45 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32571	Sep11	Dec18				OntarioLearn	\$474.65
32631	Nov1	Feb7				OntarioLearn	\$474.65

#### Accounting Introductory II

ACCTMCS02

Focus on receivables, capital assets, current and long term liabilities, corporations, partnerships, statement of cash flow and financial statement analysis. Equivalent to: ACCT10014 (Accounting 2 - Financial) or ACCT10005 (Financial Statement Concepts) or ACCTAC211 (Understanding Financial Statements). Prerequisites: ACCTCB101 (Accounting 1) or ACCTMCS01. 45 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32572	Sep11	Dec18				OntarioLearn	\$474.65
32632	Nov1	Feb7				OntarioLearn	\$474.65

#### Cost and Managerial Accounting I

ACCT10024

Examine the basics of managerial accounting. Topics include elements of a job costing system, application of cost-volume-profit analysis, application of relevant costs to special decisions and their fit with preparation of master budgets. Equivalent to: ACCTAC336 (Cost and Managerial Accounting I). Prerequisite: ACCTMCS01 or ACCTCB101 (Accounting - Introductory I) or ACCTPIR23 (Finance and Accounting). 48 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32669	Sep11	Dec18				OntarioLearn	\$495.65

#### Payroll Administration

ACCTBU192

Examine maintaining payroll records, salaried, hourly, commission and contract workers; taxable benefits, statutory and other deductions; journal entries; Record of Employment preparation; T4s and T4 Summary preparation; Workers' Compensation; Employment Standards; and Computerized Payroll. Prerequisite: ACCTMCS01 or ACCTCB101 (Accounting 1). 42 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32452	Sep11	Dec18				OntarioLearn	\$449.54

#### Taxation I

ACCT10019

Gain an understanding of income taxation in Canada with a focus on employment income, business income, income from property or investments and capital gains. Learn to complete personal tax returns manually and using a software application. Not for MAC users. Equivalent to: ACCT10019 (Taxation). Prerequisites: ACCTMCS02 or ACCTAC211 (Understanding Financial Strmts) or ACCT10005 (Financial Stmt Concepts) or ACCT10014 (Accounting 2). 45 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32611	Sep11	Dec18				OntarioLearn	\$474.65

### Career Consultant Certificate (076)

See page 51 for information on this program.



## Condominium Management (ACMO) Certificate (912)

### MOHAWK COLLEGE CERTIFICATE

Graduation Requirement: 5 courses

ce.mohawkcollege.ca/acmo



Condominium management is a growth industry throughout the province of Ontario. As of November 1, 2017, under the Condominium Management Services Act, all condominium managers and providers of condominium management services in Ontario are required to be licensed. To meet the educational requirements for licensing, the four mandatory courses listed below have been developed by the Association of Condominium Managers of Ontario (ACMO).

Participants will develop theoretical knowledge and practical skills in managing condominiums effectively including dealing with people, buildings and administrative activities.

For more information on licensing, contact the Condominium Management Regulatory Authority of Ontario (CMRAO) at www.cmrao.ca.

The four mandatory courses are compulsory for those managers who wish to write the Association of Condominium Managers of Ontario's Registered Condominium Manager (RCM) examination. For more information on the RCM contact ACMO at www.acmo.org.



#### ACMO Membership and RCM Exam Questions?

905-826-6890 or 1-800-265-3263

jschenk@acmo.org

www.acmo.org

### PROGRAM OF STUDIES

Mandatory Courses:	Hours
LAWSCDM01 Condominium Law	42
MGMTCDM02 Physical Building Management	42
FINCCDM03 Financial Planning For Condominium Managers	42
MGMTCDM04 Condominium Administration & Human Relations	42
<b>Options - Choose 1:</b>	
BUSN10034 Building and Maintaining Customer Relationships	48
MGMTMD278 Personal Success	30
COMM10216 Creative and Critical Thinking (LDS)	30

BUSN10034 is offered on page 35. COMM10216 is offered on page 27.

You must evaluate your current time commitments before registering for courses. Due to the time required to be successful in each of the courses, registration for more than one course per semester, especially for working professionals, is not recommended. No refunds will be provided after the published refund date due to inability to complete the courses in the allotted time.

You must achieve a minimum grade of 60% and pass the final exam in order to pass each of the four mandatory courses.

#### Condominium Administration & Human Relations MGMTCDM04

Build on the knowledge gained in the Condominium Law course through the application of the Condominium Act, including amendments made in Protecting Condominium Owners Act, 2015 and other legislation in day-to-day operations including the development of a condo, the first year, preparing for and managing Board and General meetings, contracting, staff management, condo insurance, communication, writing and negotiation, ethics, as well as dispute resolution and conflict avoidance. ACMO fee included.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32289	Sep11	Dec18				OntarioLearn	\$551.54
32297	Nov1	Feb7				OntarioLearn	\$551.54

**Condominium Law****LAWS1213**

**NEW!** Examine the legislative framework surrounding the creation, operation and management of condo corporations in Ontario. Protecting Condominium Owners Act 2015 amends the Condominium Act 1998 and introduces the licensing of condo managers under the Condominium Management Services Act 2015 (CMSA). Covers consumer protection, management contracts, dispute resolution, administrative authorities, regulators and recent and anticipated legislative reforms. ACMO fee included. Equivalent to LAWSCDM01.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32149	MO	Sep10	Dec17	6:30-9:30	14	Classroom (FF)	\$500.48

**Condominium Law****LAWSCDM01**

Examine the legislative framework surrounding the creation, operation and management of condo corporations in Ontario. Protecting Condominium Owners Act 2015 amends the Condominium Act 1998 and introduces the licensing of condo managers under the Condominium Management Services Act 2015 (CMSA). Covers consumer protection, management contracts, dispute resolution, administrative authorities, regulators and recent and anticipated legislative reforms. ACMO fee included.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32283		Sep11	Dec18			OntarioLearn	\$551.54
32292		Nov1	Feb7			OntarioLearn	\$551.54

**Financial Planning for Condominium Managers****FINC10051**

**NEW!** Examine the financial management of condominium corporations. Covers the accounting process, financial administration, General Ledger and coding, Financial Statements (FS), presenting FS to the Board, understanding and preparing budgets, Reserve Funds, the Audit, investing and borrowing. Knowledge of Microsoft Excel and Word required. ACMO fee included. Equivalent to: FINCCDM03.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32145	TU	Sep18	Dec18	6:30-9:30	14	Classroom (SC)	\$500.48

**Financial Planning For Condominium Managers****FINCCDM03**

Examine the financial management of condominium corporations. Covers the accounting process, financial administration, General Ledger and coding, Financial Statements (FS), presenting FS to the Board, understanding and preparing budgets, Reserve Funds, the Audit, investing and borrowing. Knowledge of Microsoft Excel and Word required. ACMO fee included.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32279		Sep11	Dec18			OntarioLearn	\$551.54
32290		Nov1	Feb7			OntarioLearn	\$551.54

**Personal Success****MGMTMD278**

Enhance key human relations skills including public speaking, listening skills, self-presentation, alliance building and positioning, negotiation skills, managing office politics, time management and stress management.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32516		Sep11	Dec18			OntarioLearn	\$349.10

**Physical Building Management****MGMTCDM02**

Examine residential condominium structure, proactive and predictive maintenance, appropriate management practices for building management and the handling of emergency situations. Investigate mechanical systems and determine when to call in professionals. Problem-solve within the physical building environment and effective communication with the Board. Review the basics of condo manager licensing to be aware of the obligations under the Condominium Management Services Act. ACMO fee included.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32286		Sep11	Dec18			OntarioLearn	\$551.54
32294		Nov1	Feb7			OntarioLearn	\$551.54

**Financial Planning Certificate (185)****MOHAWK COLLEGE CERTIFICATE****Graduation Requirement: 4 courses**[ce.mohawkcollege.ca/financialplanning](http://ce.mohawkcollege.ca/financialplanning)

CERTIFIED FINANCIAL PLANNER® / CFP® certification is an internationally recognized professional designation administered by the Financial Planning Standards Council (FPSC). Qualify for the FPSC CFP exams by successfully completing all course material. In order to qualify for the FPSC Level 1®



Examination in Financial Planning you must receive a 50% passing grade or greater in each course. A 60% average or greater is required to attain the Mohawk College Certificate.



Turn to page 2 for contacts

**These courses are only for students who plan to write the FPSC CFP exams.**

**PROGRAM OF STUDIES**

Mandatory Courses:	Hours
FINCFP011 Financial Environment	45
FINCFP013 Investment Planning	45
FINCFP012 Life and Death Issues of Financial Planning	45
FINCFP014 Retirement Planning And Case Studies	45

**Income Tax Planning****ACCT10036**

Income Tax Planning plays an important role in providing methods to reduce and/or eliminate taxes whenever possible. Learn through completing basic income tax returns, a range of business structures, federal and provincial tax legislation and how to make effective use of numerous tax deductions and credits. Discover various types of tax advantages and the trade-offs between different benefits. Equivalent to: FINCFP011. 42 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32643		Sep11	Dec18			OntarioLearn	\$449.54

**Retirement Planning****BUSN10152**

Learn the basic skills needed to prepare retirement plans for prospective clients. Review Government Sponsored Retirement Income Programs, Employer Sponsored Pension Plans, Deferred Profit Sharing Plans and Personal Savings Plans. Covers Education planning, Home Buyers' Plan and Tax-Free Savings as they relate to retirement and savings. Equivalent to: FINCFP014. 42 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32645		Sep11	Dec18			OntarioLearn	\$449.54

**Risk Management and Estate Planning****FINC10052**

Provides an in-depth understanding of risk management issues including disability, death, property, and liability. Understand estate planning issues pertaining to property interests, family law, will preparation and taxation upon death. Equivalent to: FINCFP012. 42 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32639		Sep11	Dec18			OntarioLearn	\$449.54

**Strategic Investment Planning****INVS10004**

Provides an in-depth understanding of investment products and the methods available in preparing and evaluating investment portfolios for prospective clients. Introduces the strategic investment planning process used when designing and evaluating individual investment portfolios. Equivalent to: FINCFP013. 42 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32640		Sep11	Dec18			OntarioLearn	\$449.54

## Fundraising

### ACKNOWLEDGEMENT OF COMPLETION

Completion Requirement: 4 courses



[ce.mohawkcollege.ca/fundraising](http://ce.mohawkcollege.ca/fundraising)

Gain the practical skills and knowledge necessary to enter the growing field of non-profit and institutional fundraising. Develop an understanding of corporate and individual donors. Acquire the leadership skills necessary to manage the most successful fundraising activities.

#### PROGRAM OF STUDIES

Mandatory Courses:		Hours
BUSN10071	Donor Relationships in Fundraising	45
BUSN10070	Fundraising as Management Process	45
BUSN10062	Introduction to Fundraising	45
BUSN10069	Methods of Fundraising	45

#### Donor Relationships in Fundraising BUSN10071

Learn to identify and assess potential corporate and individual donors and use knowledge of their motivation and needs to prepare an appropriate solicitation approach.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32437	Sep11	Dec18				OntarioLearn	\$474.65

#### Fundraising as Management Process BUSN10070

Develop an understanding of the importance and role of volunteers in the fundraising process, marketing and public relations and financial management of fundraising.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32435	Sep11	Dec18				OntarioLearn	\$474.65

#### Introduction to Fundraising BUSN10062

Develop an understanding of the fundraising sector, and principles, ethics and practices of professional fundraising. Explore the thinking and preparation required for an organization to engage in successful fundraising.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32434	Sep11	Dec18				OntarioLearn	\$474.65

#### Methods of Fundraising BUSN10069

Focus on the issues and processes involved in planning and organizing special fundraising events. Examine grant seeking, entrepreneurial and third-party fundraising, and developing relationships with the corporate sector.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32436	Sep11	Dec18				OntarioLearn	\$474.65

## Get Started in OntarioLearn

Information on accessing your OntarioLearn course is available at  
[ce.mohawkcollege.ca/ontariolearn](http://ce.mohawkcollege.ca/ontariolearn)

## Human Resources Certificate (825)

### MOHAWK COLLEGE CERTIFICATE

Graduation Requirement: 9 courses



[ce.mohawkcollege.ca/humanresources](http://ce.mohawkcollege.ca/humanresources)

Courses in the Human Resources program are offered online with multiple monthly start dates as well as accelerated course deliveries to provide flexibility. Acquire the knowledge and the skills you need to become a successful Human Resources Practitioner. All courses are approved by the Human Resources Professionals Association of Ontario. Register early as courses fill up quickly.

#### PROGRAM OF STUDIES

Mandatory Courses:		Hours
MGMT10156	Management in Human Resources	56
HRESPIR11	Compensation and Benefits	42
BUSN10180	Employee Training and Development	56
ACCTPIR23	Finance And Accounting	42
HRESPIR17	Human Resources Planning and Staffing	42
LABRPIR08	Introduction to Industrial Relations	42
SAFEPPIR21	Occupational Health and Safety	42
BUSNPIR22	Organizational Behaviour and Administration	42
HRESPIR20	Recruitment And Selection	42

#### HUMAN RESOURCES NATIONAL CERTIFICATION PROCESS:

Courses in this program include the nine courses required by the Human Resources Professional Association to obtain the Certified Human Resources Professional designation (CHRP). The CHRP designation is awarded to individuals who are members of the Human Resources Professional Association of Ontario, have completed the nine required courses (minimum average of 70% with no courses below 65%) and passed the Comprehensive Knowledge Exam (CKE) formerly NKE. For detailed information refer to [www.hrpa.ca](http://www.hrpa.ca) or call 1-800-387-1311.

Please be aware each course expires 10 years after completion.

#### Compensation and Benefits HRESPIR11

**ACCELERATED CRN!** Explore current trends, practices and ethical issues relating to compensation with emphasis on achieving a sustainable competitive advantage.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32450	Sep11	Dec18				OntarioLearn	\$449.54
32628	Nov1	Dec20				OntarioLearn	\$449.54

#### Employee Training and Development BUSN10180

Explore the psychology of the learning process and the design, implementation, and evaluation of training programs within organizations. Equivalent to: BUSNPIR16 (Staff Training and Development).

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32458	Sep11	Dec18				OntarioLearn	\$551.65
32630	Nov1	Feb7				OntarioLearn	\$551.65
32638	Dec3	Mar11				OntarioLearn	\$551.65

#### Finance And Accounting ACCTPIR23

Consider accounting concepts as an important asset in human resource management. Examine basic management functions of planning, coordination and control and their relationship with management of performance. Basic knowledge of accounting recommended.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32578	Sep11	Dec18				OntarioLearn	\$449.54
32620	Oct1	Jan7				OntarioLearn	\$449.54
32633	Nov1	Feb7				OntarioLearn	\$449.54



**Human Resources Planning and Staffing**

HRESPIR17

Learn the principles and techniques of effective human resource planning, with emphasis on assessment of organizational needs, use of HRIS and the design of action plans to meet staffing goals.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32586	Sep11	Dec18				OntarioLearn	\$449.54
32636	Nov1	Feb7				OntarioLearn	\$449.54

**Introduction To Industrial Relations**

LABRPIR08 (E)

Examine theory and practice with emphasis on union-management relations, industrial relations processes, and bargaining issues. Explore the collective bargaining process, administration of collective agreements, grievances and arbitration.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32588	Sep11	Dec18				OntarioLearn	\$449.54
32637	Nov1	Feb7				OntarioLearn	\$449.54

**Management in Human Resources**

MGMT10156

Examine management challenges and strategic issues related to orientation and training, job analysis, appraisal and self-assessment, compensation and benefits. Equivalent to: MGMTBPC01 (Human Resource Management Studies).

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32457	Sep11	Dec18				OntarioLearn	\$551.65
32617	Oct1	Jan7				OntarioLearn	\$551.65
32629	Nov1	Feb7				OntarioLearn	\$551.65

**Occupational Health and Safety**

SAFEPIR21

Broaden your knowledge of OHS. Topics include legislation, WSIB, WHMIS, transportation of dangerous goods, accident prevention and investigation, physical and biological agents, and the management of OHS Programs.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32449	Sep11	Dec18				OntarioLearn	\$449.54
32615	Oct1	Jan7				OntarioLearn	\$449.54
32627	Nov1	Feb7				OntarioLearn	\$449.54

**Organizational Behaviour and Administration**

BUSNPIR22 (E)

**ACCELERATED CRN!** Examine the Canadian business environment and the management decision making process as an integral component of organizational behaviour. Equivalent to: BUSNOB371 (Introduction to Organizational Behaviour) or HRESHRM02 (Organizational Behaviour).

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32583	Sep11	Oct30				OntarioLearn	\$449.54
32580	Sep11	Dec18				OntarioLearn	\$449.54
32621	Oct1	Jan7				OntarioLearn	\$449.54
32634	Nov1	Feb7				OntarioLearn	\$449.54

**Recruitment And Selection**

HRESPIR20

**ACCELERATED CRN!** Learn to identify HR requirements and attract and retain an effective workforce. Changing legislation and its impact on recruitment and selection receives emphasis.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32585	Sep11	Oct30				OntarioLearn	\$449.54
32584	Sep11	Dec18				OntarioLearn	\$449.54
32622	Oct1	Jan7				OntarioLearn	\$449.54
32635	Nov1	Feb7				OntarioLearn	\$449.54

**Industrial Relations Certificate (824)**

Students who are currently in progress should email [cebusiness@mohawkcollege.ca](mailto:cebusiness@mohawkcollege.ca) for information on completing the program.

**Institute of Law Clerks of Ontario**

[ce.mohawkcollege.ca/lawclerk](http://ce.mohawkcollege.ca/lawclerk)  
[www.ilco.on.ca](http://www.ilco.on.ca)



Designed to help you prepare for the annual examinations of The Institute of Law Clerks of Ontario (ILCO). Register for the Provincial Examinations through ILCO. Courses offerings each term align with examination dates. For exam dates and approved exam locations, visit the ILCO website.

**Admission Requirements**

- Experience in the legal field is recommended.

**Litigation Procedures**

LAWSEL5

Topics include legal research, drafting pleadings and preparing documents for court proceedings, documentary evidence, assisting at trial, appeals and conducting examinations in aid of execution/enforcement of orders. Syllabus included. 75 hours.


CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32533	Sep11	Mar5				OntarioLearn	\$752.45

**Real Estate Procedures**

LAWSEL3

Covers all aspects of basic residential real estate transaction including land division in Ontario, land registration system, surveys, title insurance, ownership, agreement of purchase and sale, statutes, purchasing, selling, financing and closing the transaction. Syllabus included. 57 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32532	Sep11	Jan22				OntarioLearn	\$626.45




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## Integrated Accounting Certificate (099)

### MOHAWK COLLEGE CERTIFICATE

Graduation Requirement: 7 courses



Turn to  
page 2 for  
contacts

[ce.mohawkcollege.ca/integratedacct](http://ce.mohawkcollege.ca/integratedacct)

Enhance your understanding of computerized accounting and its effect on accounting practice. Apply the knowledge gained in this program to effectively manage the finances in your own small business, bookkeeping practice or other ventures. Students will also learn cloud-based accounting software. This certificate has both classroom and online courses.

#### Admission Requirements

- If you do not have an adequate level of computer literacy upon entry to the program, you are strongly urged to complete Introduction to Computers (COMP10136) before beginning any course.
- Familiarity with basic accounting concepts is recommended.

#### PROGRAM OF STUDIES

Mandatory Courses:		Hours
ACCTBZ018	Applied Accounting Bookkeeping 1	36
ACCTBZ019	Applied Accounting-Bookkeeping 2	36
ACCTBZ020	Applied Accounting Bookkeeping 3	36
INFO10159	QuickBooks-Desktop	42
INFO10218	QuickBooks Online	42
Options - Choose 2:		
INFO10078	Excel Core	42
ACCT10120	Cloud Accounting	42
INFO10201	Sage 50 Accounting	42

Applied Accounting Bookkeeping courses are offered on page 21.

#### Software Versions:

- Sage 300 ERP 2017 (formerly AccPac)
- QuickBooks Desktop 2017
- Sage 50 Accounting 2017

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[ce.mohawkcollege.ca/cloudaccounting](http://ce.mohawkcollege.ca/cloudaccounting)

### Cloud Accounting

ACCT10120

**NEW!** Investigate how the cloud has revolutionized the field of accounting. Learn to transition clients from the desktop to the cloud as you create your own cloud accounting ecosystem. Includes Optical Character Recognition, 3rd party applications, security concerns, and more!

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32658		Sep20	Dec13			eLearn	\$351.54

### Excel Core

INFO10078

Learn to create and modify Microsoft Excel 2013 or 2016 worksheets and charts using basic, date and logical functions and formatting. Software is included with textbook purchase. Software is NOT compatible with a Mac computer.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32546		Sep11	Dec18			OntarioLearn	\$449.54

### QuickBooks-Desktop

INFO10159

Discover QuickBooks for your small to mid-size business needs. Includes vendors, customers, employees, reports and various transactions. Software is included with the text. Software is NOT compatible with a Mac computer. Prerequisite: Knowledge of basic accounting and Windows.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32652		Sep19	Dec12			eLearn	\$351.54

### QuickBooks Online

INFO10218

QuickBooks Online (QBO) is a cloud-based accounting software program. Learn the difference between QuickBooks Pro and QBO before utilizing program features. Explore and apply key features, including: tracking and communicating customers, invoicing, supplier management, profitability analysis, payroll, HST management and reporting. 3rd party application integration will be explored. Prerequisite: Knowledge of basic accounting and Windows.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32363		Sep11	Dec18			OntarioLearn	\$405.54
32365		Nov1	Feb7			OntarioLearn	\$405.54

### Sage 50 Accounting

INFO10201

Using Sage 50 Accounting 2017 examine the setup of the General Ledger, Accounts Receivable, Accounts Payable, Payroll, Inventory and Services. Enter a new company's historical information; prepare daily transactions in each module, adjust entries, credits, orders, prepayments, discounts and government remittance entries. Prepare bank reconciliations, month-end and year-end entries and prepare financial statements. Software is included with textbook purchase. Software is NOT compatible with a Mac computer. Prerequisite: Knowledge of basic accounting and Windows.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32509		Sep11	Dec18			OntarioLearn	\$449.54

## Integrated Business Studies Certificate (958)

### MOHAWK COLLEGE CERTIFICATE

Graduation Requirement: 6 courses

[ce.mohawkcollege.ca/integrated-business](http://ce.mohawkcollege.ca/integrated-business)

Gain skills in a variety of different business areas to develop a well-rounded business portfolio. Enhance your skills in areas such as Accounting, Human Resources, Marketing and Entrepreneurship. This certificate can be completed in as little as 1 year. Online, classroom, and blended delivery options are available.



#### PROGRAM OF STUDIES

Mandatory Courses:		Hours
BUSNBA107	Entrepreneurial Training	42
BUSN10118	Finance and Managerial Accounting	36
BUSN10049	Introduction to Business	42
MRKTCB158	Introduction to Marketing	42
MGMT10156	Management in Human Resources	56
Options - Choose 1:		
MGMT10121	Business Analysis Introduction	42
FINCFP011	Financial Environment	45
INFO10218	QuickBooks Online	42
HRES10013	Introduction to Project Management	42

Some courses are offered under other programs. Refer to the index.

### Accounting 1 ACCTCB101

**ACCELERATED!** Examine the role of accounting in planning and controlling business operation. Prepare financial statements to determine the financial position of a business organized as a corporation and the results of its operations for a given period in accordance with current accounting standards. Equivalent to: BUSN10118 or ACCTMCS01 (Accounting Introductory I). 42 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31684	TU	Sep18	Oct23	6:00-9:00	6	Blended (FF)	\$354.48

### Entrepreneurship Fundamentals SBMGBU395

Develop the knowledge and skills you need to establish your own business. Examine contemporary expressions of entrepreneurship, your role and contribution to the changing workplace, global business and the completion of a business plan. You will be required to invest approximately \$50 into a personal business venture used to complete course assessments. Equivalent to: BUSNBA107 (Entrepreneurial Training) or BUSNBA532 (Entrepreneurship and Business Planning). 42 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32616		Oct1	Jan7			OntarioLearn	\$449.54

### Introduction to Business BUSN10049

Discover the functions of a business and how they interact. Designed to help you understand the role of business in Canada by focusing on the basics of management, organizational theory and structure. Equivalent to: BUSNCB131 (Introduction to Business).

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32348		Sep11	Dec18			OntarioLearn	\$405.54

### Introduction to Marketing MRKTCB158

Gain an appreciation of marketing and marketing terminology through broad studies of various components of the marketing mix. First six weeks in class, remainder online.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31709	WE	Sep19	Dec12	6:00-9:30	13	Blended (FF)	\$354.48

## Leadership Development Series Certificate (949)

### MOHAWK COLLEGE CERTIFICATE

Graduation Requirement: 8 courses

[ce.mohawkcollege.ca/leadershipdevelopment](http://ce.mohawkcollege.ca/leadershipdevelopment)

Develop and enhance your management skills and broad business knowledge in this professional program designed for leaders. Provides current and future



leaders with skills to meet both career and organizational objectives. Gain solid theoretical and practical knowledge to improve decision making and problem solving skills. This certificate is offered completely online and every course is offered each term to create flexible learning.



#### PROGRAM OF STUDIES

Mandatory Courses:		Hours
COMM10217	Communications (LDS)	30
COMM10216	Creative and Critical Thinking (LDS)	30
FINC10023	Finance (LDS)	30
MGMT10101	Leading Teams (LDS)	30
MGMT10102	Managing Change (LDS)	30
MGMT10100	Performance Management (LDS)	30
Options - Choose 2:		
HRES10019	Human Relations (LDS)	30
LAWS10090	Employment Law (LDS)	30
MGMT10099	Project Management (LDS)	30
MGMT10098	Leading Responsibly (LDS)	30

### Communications (LDS) COMM10217

Develop the skills you need for modern and effective business communication. Explore communication styles, channels, presentation skills, meeting facilitation, social marketing and other strategies to enhance your message. Book fee included.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32446		Sep11	Dec18			OntarioLearn	\$354.10

### Creative and Critical Thinking (LDS) COMM10216

Learn to think creatively and critically and apply those skills in personal and professional situations. Enhance your skills in strategic planning, decision-making and problem solving. Book fee included.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32595		Sep11	Dec18			OntarioLearn	\$354.10

### Employment Law (LDS) LAWS10090

Learn to lead confidently in a regulated work environment. Focus on statutory and common law, employment standards, health and safety, labour relations, pay equity and human rights legislation for management and unionized personnel. Book fee included.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32447		Sep11	Dec18			OntarioLearn	\$354.10

**Finance (LDS)****FINC10023**

Make financial documents work for you. Explain how money is used in a business to predict success, produce a healthy return or mitigate decline. Learn to assess ROI, create a budget and anticipate variances for informed decision making. Book fee included.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32570	Sep11	Dec18				OntarioLearn	\$354.10

**Human Relations (LDS)****HRES10019**

Learn to effectively recruit, train and manage personnel for enhanced performance. Develop professional strategies and skills in interviewing, managing performance, conducting needs assessments and planning and delivering training. Book fee included.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32599	Sep11	Dec18				OntarioLearn	\$354.10

**Leading Responsibly (LDS)****MGMT10098**

Sustainability in business is often related to profitability. Assess the impacts of business on the community and the environment, in an ethical and globally sustainable way, using measures such as Corporate Social Responsibility and triple-bottom line accounting. Book fee included.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32441	Sep11	Dec18				OntarioLearn	\$354.10

**Leading Teams (LDS)****MGMT10101**

Examine the leader's role in the development and success of workplace teams. Explore the differences between a group and a team, analyze team structures including self-directed work teams, and examine the benefits of coaching and mentoring. Book fee included.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32568	Sep11	Dec18				OntarioLearn	\$354.10

**Managing Change (LDS)****MGMT10102**

Learn to support and manage organizational change. Focus on best practices including environmental scanning, identifying trends, assessing organizational readiness and risk and implementing and measuring successful change. Book fee included.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32451	Sep11	Dec18				OntarioLearn	\$354.10

**Performance Management (LDS)****MGMT10100**

Discover proven techniques for managing employees, increasing productivity and organizational effectiveness. Focus on performance analysis, counselling, coaching, feedback, conflict resolution, and performance management systems and strategies. Book fee included.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32590	Sep11	Dec18				OntarioLearn	\$354.10

**Project Management (LDS)****MGMT10099**

Gain a leadership perspective on project management. Examine the fundamentals of the project life cycle, with particular focus on establishing priorities and effectively managing projects and project teams. Book fee included.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32448	Sep11	Dec18				OntarioLearn	\$354.10

**Online Course?****Book your exam early!**

For instructions visit

**[ce.mohawkcollege.ca/exams](http://ce.mohawkcollege.ca/exams)****Legal Skills****ACKNOWLEDGEMENT OF COMPLETION****Completion Requirement: 5 courses****[ce.mohawkcollege.ca/legalskills](http://ce.mohawkcollege.ca/legalskills)**Turn to  
page 2 for  
contacts

Complete these introductory courses and learn the basic administrative functions for a law office. Become familiar with legal forms and processes and gain a fundamental understanding of the key practices in a legal environment. All courses available online for flexible learning.

**PROGRAM OF STUDIES**

Mandatory Courses:		Hours
LAWS10005	Legal Terminology	42
OADM10009	Introduction to Legal Office Practice and Procedures	42
Options - Choose 3:		
LAWS10153	Corporate Practice and Procedure	42
LAWS10136	Criminal Law - Legal Administration	42
LAWS10149	Family Law Practice and Procedure	42
LAWS10064	Landlord & Tenant Law	42
LAWS10065	Litigation Practice and Procedure 1	42
REAL10001	Real Estate Practice and Procedure I	42
LAWS10154	Small Claims Practice and Procedure	42

**Criminal Law - Legal Administration****LAWS10136**

Gain a better understanding of the criminal justice system. The changing demands of modern society create the need to understand the criminal process from the commission of a crime to the time punishment is imposed.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32459	Sep11	Dec18				OntarioLearn	\$449.54

**Family Law Practice and Procedure****LAWS10149**

Develop a basic knowledge of family law practice and procedures as defined by the Rules of Civil Procedure for Ontario and the Family Law Act as required in the role of a Legal Assistant. Includes knowledge of domestic contracts, divorce procedures and family litigation. Prerequisites: OADM10009 and LAWS10005.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32535	Sep11	Dec18				OntarioLearn	\$449.54

**Introduction to Legal Office Procedures****LAWS10208**

The day-to-day operations of a legal environment follow clearly defined steps, guidelines, and regulations. Demonstrate critical thinking skills in applying problem-solving models to typical office tasks and identify ways to integrate available office technologies into these models. Explore the role of the administrator in producing a variety of documentation according to established protocols and procedures. Equivalent to: OADM10009.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32439	Sep11	Dec18				OntarioLearn	\$474.65

**Landlord & Tenant Law****LAWS10064**

Examine landlord/tenant relationships, relevant legislation and the essentials of a tribunal application proceeding under the Residential Tenancies Act. Good preparation for careers as rental agents, property management professionals and support roles with the Board.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32460	Sep11	Dec18				OntarioLearn	\$449.54



**Legal Terminology****LAWS1005**

Build a vocabulary of common legal terminology used in law offices, government agencies, courts and social service agencies.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32534	Sep11	Dec18				OntarioLearn	\$449.54

**Litigation Practice and Procedure 1****LAWS10065**

Advance your expertise in civil litigation, with emphasis on responsibilities and document preparation for Small Claims Court, Superior Court, Family Law, Collections and Enforcement proceedings. Prerequisites: OADM10009 and LAWS10005.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32536	Sep11	Dec18				OntarioLearn	\$449.54

**Small Claims Practice and Procedure****LAWS10154**

Focus on the preparation and filing of documents and processing claims in this introduction to Small Claims Court. Prerequisite: OADM10009.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32537	Sep11	Dec18				OntarioLearn	\$449.54

**Manufacturing Leadership Certificate (055)****MOHAWK COLLEGE CERTIFICATE****Graduation Requirement: 5 courses**

[ce.mohawkcollege.ca/manufacturingleadership](http://ce.mohawkcollege.ca/manufacturingleadership)

Global competition, the development of advanced technologies and other economic challenges are rapidly changing the way Canadian business and industry operate. Supervisors have felt the impact of the changes most dramatically. They must demonstrate multi-faceted manufacturing leadership with a high level of technical expertise. This program will support existing and aspiring supervisors and managers.



Turn to page 2 for contacts

**PROGRAM OF STUDIES**

Mandatory Courses:		Hours
MGMTCMA03	Coaching And Developing People	30
QUALCMA06	Continuous Improvement Process	30
MGMTCMA04	Developing Effective Teams	30
MGMTCMA02	Supervisory Skills For Business And Industry	30
BUSN10047	The Business of Tomorrow	30

**The Business of Tomorrow****BUSN10047**

Learn to deal with issues and questions related to two manufacturing challenges: the global economy and the changing workplace. Intended for supervisors, course topics include implementing change, the impacts from global competitors, understanding the workforce 'mosaic', committing to continuous learning and helping others to do the same.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32442	Sep11	Dec18				OntarioLearn	\$349.10

**Coaching And Developing People****MGMTCMA03**

Proven and practical strategies for coaching and communicating, getting work done, resolving conflict, improving performance and developing positive working relationships are presented.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32520	Sep11	Dec18				OntarioLearn	\$349.10

**Continuous Improvement Process****QUALCMA06**

Become familiar with the concepts, terms and methods used by today's industry to pursue continuous improvement.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32601	Sep11	Dec18				OntarioLearn	\$349.10

**Developing Effective Teams****MGMTCMA04**

New and aspiring supervisors will develop skills in building, leading, and facilitating teams. Group problem-solving receives special attention. Discover how various team structures help organizations make the most of their human resources.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32375	Sep11	Dec18				OntarioLearn	\$305.10

**Supervisory Skills For Business And Industry****MGMTCMA02**

Supervisors will develop specialized skills such as time management, effective communication, customer relations, understanding complex government legislation, and an awareness of the multi-faceted approach to leadership needed today.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32566	Sep11	Dec18				OntarioLearn	\$349.10

**Medical Clerk Certificate (991)**

Formerly Ward Clerk Certificate (163)

**MOHAWK COLLEGE CERTIFICATE****Graduation Requirement: 7 courses**

[ce.mohawkcollege.ca/medical-clerk](http://ce.mohawkcollege.ca/medical-clerk)

Develop essential skills such as the medical terminology, conditions, tests, surgical procedures for employment in a medical setting as a Medical Clerk. Completion of medical keyboarding is strongly recommended to enhance your employment opportunities.

**Admission Requirements**

- Experience in a health care setting is an asset.



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**PROGRAM OF STUDIES**

Mandatory Courses:		Hours
OADM0A323	Medical Terminology 1	42
OADM0A324	Medical Terminology 2	36
HSCI10002	Medical Conditions for Medical Office Professionals	45
HSCI10024	Pharmacology for the Medical Office	45
HSCI10025	Understanding Medical Tests for Medical Office Staff	36
HSCI10026	Understanding Surgical Procedures for Medical Office Staff	36
COMM10021	Working And Communicating In A Medical Setting	36

**OADM0A323 and OADM0A324 are offered on page 30.**

**All courses are available online with some courses offering online face-to-face live video conferencing. Students can participate in the session online, or wait and watch the recorded session.**

**Medical Conditions for Medical Office Professionals HSCI10002**

Examine common medical conditions and review pertinent anatomy and physiology. Consider the relationship of aging on the body's systems. Intended for current medical office staff or those interested in this career.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32528	Sep11	Dec18				OntarioLearn	\$474.65

**Pharmacology for the Medical Office****HSCI10024**

Develop an understanding of how drugs work, drug classifications, methods of administration, and the major drug groups affecting the various body systems. Intended for current medical office staff or those interested in this career.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32530	Sep11	Dec18				OntarioLearn	\$474.65

**Understanding Medical Tests for Medical Office Staff HSC110025**

Enhance your understanding of the nature, purpose and requirements of common medical tests to assist patients before, during and after testing. Intended for current medical office staff or those interested in this career. Recommended prerequisite: HSC110003 or OADMOA323.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32553	Sep11	Dec18				OntarioLearn	\$399.32

**Understanding Surgical Procedures for Medical Office Staff****HSC110026**

Develop knowledge of common surgical procedures to educate patients about appropriate pre and post-surgery requirements. Intended for current medical office staff or those interested in this career. Recommended prerequisite: HSC110003 or OADMOA323.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32554	Sep11	Dec18				OntarioLearn	\$399.32

**Working And Communicating In A Medical Setting COMM10021**

Develop your communication skills, with emphasis on verbal and nonverbal communication, communication systems, ethical behaviour, confidentiality, stress and time management, hospital organization and human relations. Intended for current medical office staff or those interested in this career.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32555	Sep11	Dec18				OntarioLearn	\$399.32

**Medical Terminology****ACKNOWLEDGEMENT OF COMPLETION****Completion Requirement: 2 courses**[ce.mohawkcollege.ca/medterm](http://ce.mohawkcollege.ca/medterm)

Prepares students for employment in health care settings. These courses can be used toward the Medical Clerk Certificate as well as the Medical Transcription Certificate.

**PROGRAM OF STUDIES**

Mandatory Courses:	Hours
OADMOA323 Medical Terminology 1	42
OADMOA324 Medical Terminology 2	36

Courses are available online with face-to-face live video conferencing. Students can participate in the session online, or wait and watch the recorded session.

**Medical Terminology 1****OADMOA323**

Develop an understanding of terms and concepts related to the essentials of disease & diagnosis. Online live video sessions, students can participate in the session or wait and watch the recorded session. Equivalent to: OADM10020 (Medical Terminology 1).

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32050	Sep18	Dec18				eLearn	\$351.54

**Medical Terminology 2****OADMOA324**

Learn to correctly spell, pronounce & define medical terms related to anatomy, physiology & pathology of the body and oncology & psychiatry terms. Online live video sessions, students can participate in the session or wait and watch the recorded session. Prerequisite: OADMOA323 or OADM10020 (Medical Terminology 1).

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32052	Sep17	Dec10				eLearn	\$301.32

**Medical Transcription Certificate (172)****MOHAWK COLLEGE CERTIFICATE****Graduation Requirement: 5 courses**[ce.mohawkcollege.ca/medicaltranscription](http://ce.mohawkcollege.ca/medicaltranscription)

Develop the knowledge and skills necessary for success as a Medical Transcriptionist. Learn to complete accurate transcription of complex medical reports and correspondence, within a specific time limit. Basic computer skills required.

**PROGRAM OF STUDIES**

Mandatory Courses:	Hours
KEYB10008 Keyboarding	28
OADMOA323 Medical Terminology 1	42
OADMOA324 Medical Terminology 2	36
OADMOA352 Medical Transcription 1	42
OADMOA452 Medical Transcription 2	36

Mix of classroom and online courses. Some online courses offer online face-to-face live video conferencing. Students can participate in the session online, or wait and watch the recorded session.

**Keyboarding****KEYB10008**

Achieve a minimum speed of 35 net words per minute by using proper keyboarding techniques and computer technology. Keyboarding online subscription purchase required.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31708	Sep11	Dec18				eLearn	\$234.36

**Medical Terminology 1****OADMOA323**

Develop an understanding of terms and concepts related to the essentials of disease & diagnosis. Online live video sessions, students can participate in the session or wait and watch the recorded session. Equivalent to: OADM10020 (Medical Terminology 1).

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32050	Sep18	Dec18				eLearn	\$351.54

**Medical Terminology 2****OADMOA324**

Learn to correctly spell, pronounce & define medical terms related to anatomy, physiology & pathology of the body and oncology & psychiatry terms. Online live video sessions, students can participate in the session or wait and watch the recorded session. Prerequisite: OADMOA323 or OADM10020 (Medical Terminology 1).

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32052	Sep17	Dec10				eLearn	\$301.32

**Medical Transcription 1****OADMOA352**

Learn to accurately transcribe basic medical dictation, based on established standards. Earphones and a USB storage device/recordable CD are required. Prerequisite: Enrollment in, or completion of, OADMOA323.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31710	TU	Sep18	Dec4	6:00-9:30	12	Classroom (FF)	\$354.48



## Office Administration - General Certificate (380)

### ONTARIO COLLEGE CERTIFICATE

Graduation Requirement: 11 courses

[ce.mohawkcollege.ca/officeadmin](http://ce.mohawkcollege.ca/officeadmin)

Become skilled in the performance of essential office tasks such as document preparation, record management, digital transcription, customer service, recordkeeping and business applications software.

Students completing this program through Continuing Education are regulated by Post-Secondary policies.

Courses are available online and may include face-to-face live video conferencing. Students can participate in the session online, or wait and watch the recorded session.



### PROGRAM OF STUDIES

Mandatory Courses:		Hours
INFO10206	Digital Communications	42
INFO10209	Document Production	56
INFO10205	Word Concepts	70
FINC10032	Financial Foundations	56
HRESCB172	Human Relations	42
KEYB10008	Keyboarding	28
INFO10207	Managing Electronic Data	56
INFO10208	Presentation Skills	56
OADM10019	Professional Administrative Skills	56
OPELXXXX	General Education 1 Option Table	42
Options - Choose 1:		
COMM11040	Communication D	56
COMMLL041	Communication	42

General Education options are offered on page 45.

COMM10256 (English 1) is equivalent to COMM10040 or COMMLL041.

Earn your

# Office Administration Certificate

Online, part-time

Become skilled in the performance of essential office responsibilities

[ce.mohawkcollege.ca/officeadmin](http://ce.mohawkcollege.ca/officeadmin)

### Communication

COMMLL041

Develop thinking, writing, reading, speaking and listening skills with emphasis on effective written communication.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32193	TU	Sep18	Dec18	6:00-9:00	14	Classroom (FF)	\$354.48

### Communication D

COMM11040

An introductory college level English course. Through a variety of assignments, develop the reading, writing, critical and analytical skills essential for communicators in college and upon graduation. Teaches writing through the critical reading of various fiction and non-fiction materials and brings students with basic skills to college level foundational skills.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32189	SA	Sep22	Dec1	8:30-1:30	11	Classroom (FF)	\$456.80

### Digital Communications

INFO10206

Explore a variety of digital techniques for research and communication. Illustrate communication skills using Outlook software and social media. Equivalent to: INFO10020 and INFO10021 or INFO10175 and SSC10045.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32054		Sep12	Dec19			eLearn	\$351.54

### English 1

COMM10256

Focus on effective communication in the workplace. Practice writing, speaking, reading, listening, locating and documenting information, and using technology to communicate professionally. Microphone is required. Equivalent to: COMMLL041, COMMLL044, COMM11040. 45 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31751		Sep11	Dec18			OntarioLearn	\$474.65
31892		Oct1	Jan7			OntarioLearn	\$474.65

### Keyboarding

KEYB10008

Achieve a minimum speed of 35 net words per minute by using proper keyboarding techniques and computer technology. Keyboarding online subscription purchase required.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31708		Sep11	Dec18			eLearn	\$234.36

### Professional Administrative Skills

OADM10019

Identify the skills required of an administrative professional. Apply these administrative skills to a variety of situations.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32055		Sep11	Dec18			eLearn	\$453.65

### Word Concepts

INFO10205

Produce documents using a variety of features in Microsoft Word. Demonstrate proper keyboarding techniques related to speed and accuracy. Equivalent to: OADMOA116 or INFO10077 and INFO10080.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32053		Sep13	Dec20			eLearn	\$551.65



## Project Management

### ACKNOWLEDGEMENT OF COMPLETION

Completion Requirement: 3 courses



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[ce.mohawkcollege.ca/projectmanagement](http://ce.mohawkcollege.ca/projectmanagement)

Explore the fundamentals of project management and leading projects while developing greater insight in to various project management career opportunities. Study and review necessary material for the PMP/CAPM exam to help earn your Project Management Professional credential. Quick program completion with only three required courses.

### PROGRAM OF STUDIES

Mandatory Courses:		Hours
HRES10013	Introduction to Project Management	45
MGMT10144	PMP/CAPM Project Management Exam Preparation	35
Options - Choose 1:		
MGMT10137	Project Communications and Human Resource Management	36
MGMT10139	Project Cost and Risk Management	36
MGMT10140	Project Management Applications and Simulation	36
INFO10105	Project Management Scheduling Software	48

### Introduction to Project Management

HRES10013

Learn project management fundamentals and techniques based on the typical project lifecycle. Includes project initiating, project definition, work breakdown structure, estimating effort, budgeting, scheduling, risk management, controlling resources, quality assurance, auditing and closing. Equivalent to: BUSNBE305 (Project Management).

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32438	Sep11	Dec18				OntarioLearn	\$474.65
32613	Oct1	Jan7				OntarioLearn	\$474.65
32626	Nov1	Feb7				OntarioLearn	\$474.65

### PMP/CAPM Project Management Exam Preparation MGMT10144

Align your project management knowledge with the Project Management Institute's PMBOKR Guide in order to prepare for the PMP/CAPM certification exam.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32401	Sep11	Dec18				OntarioLearn	\$346.95

### Project Cost and Risk Management

MGMT10139

Covers the fundamentals of project cost management and control including project estimating at the project definition and approval stage, budgeting, resource costing and allocation, and status reporting. Discover a structured multi-tiered approach that can be used to identify the different types of risks associated with projects such as technical, time, costs, quality and others. Recommended Prerequisite: HRES10013.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32444	Sep11	Dec18				OntarioLearn	\$399.32

### Project Management Applications and Simulation MGMT10140

Using a case study method, work through a simulated mock project applying various project management tools and techniques. Activities will include project planning, decision-making, problem-solving and presenting project progress.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32445	Sep11	Dec18				OntarioLearn	\$399.32

### Project Management Scheduling Software

INFO10105

Managing vast amounts of information is both time consuming and limiting so using project software allows work to be completed more efficiently. Become familiar with functions of project planning and scheduling, resource allocation and costing, progress monitoring and reporting. Course software requirements: MS Project 2016. Prerequisite: HRES10013.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32433		Sep11	Dec18			OntarioLearn	\$495.65



## Research Administration Certificate (988)

### MOHAWK COLLEGE CERTIFICATE

Graduation Requirement: 6 courses



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[ce.mohawkcollege.ca/researchadmin](http://ce.mohawkcollege.ca/researchadmin)

Designed to support development as effective research administrators, providing opportunities to learn new skills and knowledge and to gain credit and recognition for new and existing skills. Delivered by Mohawk College, in partnership with the Canadian Association of Research Administrators (CARA), the Research Administration College Certificate program is aimed at pre-management research administrators or those planning a career in research administration. Courses are delivered online by industry leading faculty using interactive live recorded sessions. All students will have the opportunity to work with a Professional Mentor.

### Admission Requirements

- Prospective students should be aware that this specialized program is tailored towards current and aspiring research administrators.
- An application must be submitted.
- View application requirements at the website above.

### PROGRAM OF STUDIES

Mandatory Courses:		Hours
BUSN10176	Contracts and Reporting	45
BUSN10175	Developing Funding Proposals	45
MGMT10155	Financial Management in Research Administration	45
RSCH10012	Research Project Management	45
RSCH10011	Research Ethics, Integrity and Governance	45
RSCH10010	Introduction to Canadian Research Funding Environment	45

### Contracts and Reporting

BUSN10176

Define the benefits of having a contract in place, including considerations of intellectual propriety and business development impacts. Analyze the main types of contracts that are relevant to a research administrator and choose appropriate contract option. Interpret the key terms and conditions used in research funding contracts. Compare financial reporting requirements for different funders. Outline the key purposes and outcomes of audits and design internal audit mechanisms.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31949		Sep12	Dec19			eLearn	\$376.65

### Financial Management in Research Administration MGMT10155

Examine the life cycle of a research grant, as well as processes and procedures used to setup and manage project finances, including consideration of collaborators/stakeholders. Devise a cost recovery plan in order to achieve impact on the sustainability of research. Organize, process, and record expenditure claims and invoices. Produce budget reconciliations and compare financial status of a project to projected. Analyze the impact of external factors on the project cost.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31948	Sep11	Dec18				eLearn	\$376.65



## Sage 300

### ACKNOWLEDGEMENT OF COMPLETION

Completion Requirement: 2 courses

[ce.mohawkcollege.ca/sage300](http://ce.mohawkcollege.ca/sage300)

Learn to navigate Sage 300 computerized accounting software and gain knowledge in using Accounts Payable, Receivable, Payroll and General Ledger accounts. Familiarity with basic accounting concepts is recommended.



### PROGRAM OF STUDIES

Mandatory Courses:		Hours
INFO10182	Sage 300 ERP Accounts Receivable and Payroll	36
INFO10232	Sage 300 ERP General Ledger and Accounts Payable	36

INFO10184 and INFO10185 together are equivalent to INFO10232.

For windows operating systems, not compatible with Mac computers.

### AccPac Sage 300 ERP Accounts Payable INFO10185

Examine ledger set up, adding vendor accounts, daily transactions processing reports and periodic processing. Prerequisite: INFO10184. 18 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32359	Sep11	Dec18				OntarioLearn	\$204.66

### AccPac Sage 300 ERP General Ledger INFO10184

Focus on the creation of a company and a chart of accounts, entering transactions and producing financial reports. Prerequisite: Knowledge of basic accounting. 18 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32358	Sep11	Dec18				OntarioLearn	\$204.66

### Sage 300 ERP Accounts Receivable and Payroll INFO10182

Focus on ledger setup, adding customer accounts, daily transactions processing, reports and periodic processing. Learn to prepare payroll data and process payroll transactions. Prerequisites: INFO10184 and INFO10185.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32354	Sep11	Dec18				OntarioLearn	\$355.32

## Small Business and Entrepreneurship Certificate (179)

### ONTARIO COLLEGE CERTIFICATE

Graduation Requirement: 10 courses

[ce.mohawkcollege.ca/smallbusentrepreneurship](http://ce.mohawkcollege.ca/smallbusentrepreneurship)

Develop or enhance your skills and knowledge for successful small business ownership, or management roles. Develop a comprehensive business plan useful for securing financing and strategic business planning.



### PROGRAM OF STUDIES

Mandatory Courses:		Hours
COMP10134	Computer Skills for Small Business	42
COMP10135	Computer Skills for Small Business Advanced	42
SBMG10018	The Generic Business Plan	42
SBMG10013	Managing The Small Business	56
SBMG10017	Supervisory Skills for Small Business	56
SBMG10015	The Detailed Business Plan	56
SBMG10011	Intro To Small Business And Entrepreneurship	56
SBMG10013	Managing The Small Business	56
SBMG10012	Operations And Legal Issues	56
SBMG10023	Research and Writing Skills for Business	42
MGMTSB102	Small Business-Financial Management	56
SBMG10000	Small Business Marketing Skills	56

### Computer Skills for Small Business

Learn to produce business reports and communication documents, enter data into existing financial spreadsheets, communicate effectively using e-mail and browse the Web. Tender a draft business plan that will demonstrate competency and submit assignments that will become components of your written business plan.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32353	Sep11	Dec18				OntarioLearn	\$405.54

### The Generic Business Plan

Develop a generic business plan using a prescribed template provided by a banking institution. Complete the business plan by expanding on its detailed components. Major modules: Comprehensive Business Plan; Financial Plan and Business Presentation.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32398	Sep11	Dec18				OntarioLearn	\$405.54

### Intro To Small Business And Entrepreneurship

Learn success skills important for small business ownership. Develop understanding of the historical and political context of small business in Canada and the major financial areas of business management.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32382	Sep11	Dec18				OntarioLearn	\$507.65

### Managing The Small Business

Study best practices and proven approaches for handling people, data, and systems in the small business. Focus on content and process skills including decision-making, presenting arguments, building teams, introducing change and leadership.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32384	Sep11	Dec18				OntarioLearn	\$507.65

# HEALTH CENTRE

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Call or text 289-237-6538

Visit us at the Fennell Campus, room C109

**Operations And Legal Issues****SBMGSB202**

Examine various business topics including ownership models, location strategies, the home-based business, government assistance, licensing requirements, inventory planning, recruitment and selection of employees and human resource legislation. Prerequisite: SBMGSB101.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32399	Sep11	Dec18				OntarioLearn	\$507.65

**Small Business Marketing Skills****SBMG10000**

Acquire the tools and skills necessary to develop an effective marketing plan for your small business. Prerequisite: SBMGSB101.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32380	Sep11	Dec18				OntarioLearn	\$507.65

**Supervisory Skills for Small Business****SBMG10017**

Exposes students to the concepts and skills associated with managing people within the small to medium sized enterprise.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32397	Sep11	Dec18				OntarioLearn	\$507.65

**Supply Chain Management Certificate (385)****ONTARIO COLLEGE GRADUATE CERTIFICATE****Completion Requirements: 12 courses**[ce.mohawkcollege.ca/supplychain-385](http://ce.mohawkcollege.ca/supplychain-385)

Supply Chain Management is set to be an integral part of almost every organization. Advance your skill-set in this complex and fast-paced business environment.

**Admission Requirements**

- Prior approval for this certificate is necessary.
- An Ontario College Diploma, Ontario College Advanced Diploma, or University Degree is required.
- Other equivalent post-secondary experience or qualifications will be considered by Mohawk.
- Apply online at the website above.

PROGRAM OF STUDIES		
Mandatory Courses:		Hours
BUSN10186	Project Management for Supply Chain	70
BUSN10187	Supply Chain Operations	56
BUSN10188	Production Planning for Supply Chain	56
BUSN10189	Purchasing for Supply Chain	42
BUSN10190	Customer Relationships in Supply Chain	42
BUSNIB102	Global Supply Chain Management	42
BUSN10191	Warehousing, Logistics & Outsourcing	42
BUSN10192	International Business Environments and Operations	42
BUSN10193	Materials Management for Supply Chain	42
BUSN10194	Supply Chain Value Streams	56
BUSN10195	Operating Standards & Supply Chain Audits	42
CRED10117	Career Development in the Supply Chain Industry	84

**BUSN10187 will also be offered this term.**

Contact [cebusiness@mohawkcollege.ca](mailto:cebusiness@mohawkcollege.ca) for registration information.

**Purchasing****BUSN10214**

**NEW!** Introduces the key concepts of purchasing for supply chain management. Various elements of a purchasing strategy are detailed including the advantaged and disadvantages of centralized versus decentralized purchasing functions, purchasing best practices, and tools and techniques for purchasing applications and oversight. Equivalent to: BUSN10189. 45 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32642	Sep11	Dec18				OntarioLearn	\$474.65

**Supply Chain Administration****BUSN10215**

**NEW!** Discover the answers to the question "what is a supply chain?" Examine the core concepts and techniques across the supply chain including the examination of the connections between strategic objectives, stakeholder expectations, and process management. Explore the planning and inventory components of the supply chain. Equivalent to: BUSNIB102. 45 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32641	Sep11	Dec18				OntarioLearn	\$474.65

**Veterinary Office Management Certificate (935)****MOHAWK COLLEGE CERTIFICATE****Graduation Requirement: 9 courses**[ce.mohawkcollege.ca/veterinaryofficemgt](http://ce.mohawkcollege.ca/veterinaryofficemgt)

Prepare for a career as a key member of the veterinary office and animal health care team. Focus on veterinary office skills including client relations and business communication, and develop fundamental knowledge of animal health care. All courses offered online every term to provide flexible learning.

**Admission Requirements**

- Ontario Secondary School Diploma (OSSD) or equivalent (Mohawk Academic Upgrading, GED).
- Basic computer skills.

PROGRAM OF STUDIES		
Mandatory Courses:		Hours
COMM10107	Veterinary Terminology	42
OADM10013	Veterinary Office Skills and Procedures	42
HLTH10062	Basic Animal Husbandry	36
BUSN10034	Building and Maintaining Customer Relationships	48
HLTH10071	Animal Husbandry II	36
HLTH10098	Veterinary Lab Procedures	36
HSCI10135	Basic Veterinary Pharmacology	36
HSCI10138	Veterinary Surgical Procedures	36
VETR10000	Veterinary Anaesthesia	36

**Animal Husbandry II****HLTH10071**

Develop basic knowledge of the anatomy, nutrition and behaviour of horses, pigs, cows, sheep and goats. Explore veterinary diseases, especially zoonotics, and appropriate restraint and safety procedures around large animals. Prerequisite: HLTH10062.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32562	Sep11	Dec18				OntarioLearn	\$399.32

**Basic Animal Husbandry****HLTH10062**

Develop basic knowledge of anatomy, nutrition and behaviour of dogs, cats, ferrets and rabbits. Consider veterinary diseases, especially zoonotics, and the importance of a clean, well-organized hospital. Prerequisite: COMM10107.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32560	Sep11	Dec18				OntarioLearn	\$399.32

**Basic Veterinary Pharmacology HSCI10135**

Enhance your basic pharmacy skills and develop understanding of veterinary pharmacology. Focus on the pharmacodynamics and pharmacokinetics of common veterinary drugs, and the regulations which govern their use. Prerequisite: HLTH10098.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32564	Sep11	Dec18				OntarioLearn	\$399.32

**Building and Maintaining Customer Relationships BUSN10034**

Develop your understanding of customer service, the skills associated with identifying and meeting the needs of customers and fostering an environment that encourages repeat business.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32426	Sep11	Dec18				OntarioLearn	\$495.65

**Veterinary Anaesthesia VETR10000**

Focus on the fundamentals of Veterinary Anaesthesia, with emphasis on equipment, preparing animals for anaesthesia, monitoring and the post anaesthetic period. Prerequisite: HSCI10135.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32565	Sep11	Dec18				OntarioLearn	\$399.32

**Veterinary Lab Procedures HLTH10098**

Enhance your understanding of laboratory and radiology and procedures and common practices in a veterinary hospital. Proper preparation of laboratory samples, safety procedures, and appropriate techniques receive emphasis. Prerequisite: HLTH10071.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32561	Sep11	Dec18				OntarioLearn	\$399.32

**Veterinary Office Skills and Procedures OADM10013**

Explore veterinary administrative and clerical procedures, including medical record keeping, filing, message taking, and collection of information. Covers communication skills, professionalism and working in a team environment.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32558	Sep11	Dec18				OntarioLearn	\$449.54

**Veterinary Surgical Procedures HSCI10138**

Consider basic procedures for common veterinary surgeries. Topics include pre and post-op duties, handling and cleaning of surgical instruments, sterile and non-sterile techniques, appropriate behaviour during surgery and record keeping. Prerequisite: HLTH10098.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32563	Sep11	Dec18				OntarioLearn	\$399.32

**Veterinary Terminology COMM10107**

Examine effective communication within the veterinary office. Focus on terminology and word structure together with basic study of anatomy and physiology to enhance communication with the doctor, colleagues and clients.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32559	Sep11	Dec18				OntarioLearn	\$449.54

**WSIB Workplace Safety & Insurance Board Adjudication****ACKNOWLEDGEMENT OF COMPLETION**

Completion Requirement: 2 courses

[ce.mohawkcollege.ca/wsib](http://ce.mohawkcollege.ca/wsib)



Acquire a comprehensive overview of the adjudication process relating to Workplace Safety and Insurance Board (WSIB) claims. Learn to effectively administer and manage WSIB claims from both an employer and worker perspective. Ideal for employers or worker advocates.

**PROGRAM OF STUDIES**

Mandatory Courses:	Hours
BUSNBU158 WSIB Eligibility Adjudication	35
BUSNBU159 WSIB Case Management Adjudication	35

Courses will be offered in the Fall and Winter terms.

**WSIB Eligibility Adjudication BUSNBU158**

Develop knowledge of the policies and procedures for determining initial entitlement in a Workplace Safety and Insurance Board claim.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31687	SA	Sep15	Oct13	9:00-4:00	5	Classroom (FF)	\$295.40

**WSIB Case Management Adjudication BUSNBU159**

Develop your skills in effective caseload management. Emphasis on Reemployment Obligations, the Work Reintegration Program, the payment of long-term LOE Benefits and controlling premium costs. Recommended prerequisite: BUSNBU158 or permission from instructor.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31688	SA	Oct27	Nov24	9:00-4:00	5	Classroom (FF)	\$295.40

**OTHER COURSES****Accounting and Finance**

[ce.mohawkcollege.ca/accounting](http://ce.mohawkcollege.ca/accounting)

**Accounting 2 - Financial ACCT10014**

Covers current assets, capital assets, and payroll liabilities. Learn to determine the financial position of a business organized as a partnership and sole proprietorship, and the results of its operations and cash flows for a given period in accordance with Generally Accepted Accounting Principles (GAAP). Equivalent to: ACCTMCS02 (Accounting Introductory II). Prerequisite: ACCTCB101 (Accounting 1).

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31685	TH	Sep13	Dec13	6:00-10:00	14	Classroom (FF)	\$456.80

**Business Finance ACCTCB340**

Prepare and analyze financial information of a business to develop sound managerial decisions relating to Corporate Finance, including the valuation of securities, working capital management and short term financing. Prerequisites: ACCT10005 (Financial Statement Concepts) and ACCT10014 (Accounting 2) and MATH10037 (Business Math of Finance) or ACCTAC211 (Understanding Financial Statements) and MATH10037.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31686	TH	Sep20	Dec6	6:00-9:30	12	Classroom (FF)	\$354.48

**Business Mathematics Of Finance****MATH10037**

Develop an understanding of simple and compound interest, annuities, perpetuities, amortization mortgage loans, bonds and sinking funds. Prerequisite: MATHMA101 (Mathematics) or MATH10067 (Business Mathematics). 42 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32047	Sep18	Dec18				eLearn	\$351.54

**Mortgage Agent****BUSN10061**

Prepare for licensing as a Mortgage Agent. Develop an understanding of the Mortgage Agent Qualifying Standards (MAQS) identified by the Financial Services Commission of Ontario, governing legislation, and agent responsibilities related to consumer protection, and ethical decision-making. 42 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32592	Sep11	Dec18				OntarioLearn	\$449.54

**Business Workshops**

[ce.mohawkcollege.ca/workshops](http://ce.mohawkcollege.ca/workshops)

Looking to enhance your business skills? In a few hours, half-day, full-day, or two-day workshop run by industry professionals you will learn the skills you need quickly.

**Analytics 101****INFO10272**

**NEW!** Review the initial installation process for Google Analytics and begin to navigate the analytics interface and interpret site user behaviours. Dive deeper to make actionable insights on marketing efforts and site optimizations. 4 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32619	Nov1	Nov8				eLearn	\$75.11

**Communicating to your Manager****CRED10134**

**NEW!** Designed to assist participants in establishing effective working relationship with their managers for increased positivity, a positive work environment, and career success.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32194	TU	Oct9	Oct9	6:00-9:00	1	Classroom (FF)	\$78.99

**Dispute Resolution****CONF10010**

Provides an understanding of negotiations among conflicting groups and how to achieve mutual agreement. Explore the characteristics of conflict and how it manifests itself in the workplace. Identify various solutions to difficult problems while maintaining relationships, negotiating issues, mediating disputes and dealing with emotionally charged situations. For emerging and aspiring leaders.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31699	TU	Oct23	Oct23	6:30-9:30	1	Classroom (FF)	\$75.30

**Professional B2B Sales****BUSN10216**

**NEW!** This interactive online workshop will include live sessions with Cam Scott, IBM Sales Instructor and Program Leader. Learn about 3 phases of business-to-business selling: building, progressing and closing sales pipeline. Explore development of new opportunities in the digital social age, progression tactics, articulating compelling reasons to act, and negotiating tactics. Each week will include key takeaways, live interactions and practical applications. 12 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32486	Oct15	Nov5				eLearn	\$100.44

**Search Engine Optimization 101****INFO10271**

**NEW!** Learn the basics and begin understanding the importance of Search Engine Optimization. Review the fundamental concepts and tools for improving site visibility, including ranking factors, and learn how to integrate SEO techniques into a marketing strategy. 4 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32614	Oct22	Oct29				eLearn	\$75.11

**Setting up QuickBooks Online for Your Small Business****BUSN10183**

Effective use of accounting software is essential for small businesses. In this half-day workshop you will use QuickBooks Online (QBO), one of the fastest growing accounting software programs. Topics addressed include setting up your company in QBO, invoicing customers and writing cheques.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32646	SA	Oct13	Oct13	9:00-12:00	1	Classroom (FF)	\$45.29

**Transitioning to Management****MGMT10167**

**NEW!** Designed to assist participants with their transition into management and understanding the challenges of first-time manager.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32185	TU	Sep25	Sep25	6:00-9:00	1	Classroom (FF)	\$78.99

**Human Resources**

[ce.mohawkcollege.ca/hrcourses](http://ce.mohawkcollege.ca/hrcourses)

**Benefits Administration****BUSN10059**

Examine benefits and their administration. Focus on the Canada Pension Plan, Workers' Compensation, government and private health and insurance plans, pension programs, and contractual and volunteer benefits. Also includes: costing, program design, E.A.P.s and special programs. 42 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32567	Sep11	Dec18				OntarioLearn	\$449.54

**Computer Applications in Human Resources****COMP10193**

Gain an understanding of the fundamental principles of Microsoft Excel as applied to human resource management related problems. A series of assignments leads you through the critical issues of spreadsheet-based database design, and demonstrates the potential needs which computer users have in this field. Working knowledge of business computer applications recommended. 42 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32456	Sep11	Dec18				OntarioLearn	\$449.54

**Personnel Research Techniques and HRIS****HRES10017**

Study basic analytical techniques and research and design methodology relating to human resource information systems. Equivalent to: HRESHRM16 (HR Research & Info Systems). Prerequisite: MGMT10156 (Management in Human Resources). 42 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32576	Sep11	Dec18				OntarioLearn	\$449.54

**Medical Office Skills**

[ce.mohawkcollege.ca/office](http://ce.mohawkcollege.ca/office)

**Medical Keyboarding****KEYB10005**

Increase your knowledge of specific terms and improve keyboarding speed and accuracy. Includes case histories, a variety of medical reports, technical terminology and timed writings. Prerequisite: HSC10003 (Comprehending Medical Terms and Diagnoses) and keyboarding skills of 30 net words per minute. 42 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32525	Sep11	Dec18				OntarioLearn	\$449.54

**Medical Office Procedures****OADM10018**

Understand administrative and clerical functions including patient reception, scheduling appointments, telephone procedures, medical records management and charting of progress notes. The Canada Health Act is introduced as well as OHIP and the principles of OHIP billing. 45 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32531	Sep11	Dec18				OntarioLearn	\$474.65



**Medical OHIP Billing**

OADM10010

Study the basics of efficient Health Claim Billing in Ontario. Learn to use the Schedule of Benefits and Preambles of the Ministry of Health, and examine computerized billing. Software not compatible with MAC computer. Equivalent to: Health Insurance Billing (INSROA350). Prerequisite: Comprehending Medical Terms and Diagnoses (HSC10003). 42 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32557	Sep11	Dec18				OntarioLearn	\$449.54

**Non-Profit Marketing and Communication Series**
[ce.mohawkcollege.ca/nonprofit](http://ce.mohawkcollege.ca/nonprofit)
**Non-profit Marketing and Communications Series MRKT10057**

Parts 1-5. This offering includes all five parts of the Non-Profit Marketing & Communications Workshop Series.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31696	TU	Oct16	Nov13	6:00-9:00	5	Classroom (FF)	\$352.00

**Non-profit Marketing and Communications MRKT10058**

Part 1. Professionals will learn the components and terminology of strategic marketing & communications plans in a non-profit setting and compare this with a traditional for-profit organization. Learners will have an opportunity to apply this knowledge through workshop activities.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31692	TU	Oct16	Oct16	6:00-9:00	1	Classroom (FF)	\$88.00

**Targeted Marketing for Non-profits MRKT10059**

Part 2. Non-profit professionals will identify, understand and apply targeted marketing concepts. Workshop themes include objective setting, identifying target markets through quantitative and qualitative research, message definition, and utilizing appropriate media tools. Learners will have an opportunity to apply this knowledge through workshop activities.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31693	TU	Oct23	Oct23	6:00-9:00	1	Classroom (FF)	\$88.00

**Effective Advertising for Non-profits ADVR10077**

Part 3. Learn to develop effective advertising in a non-profit setting. Align advertising with marketing and communication plans. Conduct a SWOT analysis to determine effective advertising approaches. Learners will have an opportunity to apply this knowledge through workshop activities.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31694	TU	Oct30	Oct30	6:00-9:00	1	Classroom (FF)	\$88.00

**Social Media and Digital Marketing for Non-Profit MRKT10086**

Part 4. How do nonprofits engage with audiences digitally and thrive in the digital space? Explore and learn about digital engagement tools and strategies to share stories, strengthen brand reputation and create lasting relationships with your audiences. Take the opportunity to apply this knowledge through workshop activities.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32487	TU	Nov6	Nov6	6:00-9:00	1	Classroom (FF)	\$88.00

**Non-profit Public Relations HRES10026**

Part 5. Non-profit professionals will gain an understanding of the role of public relations. Draft an effective media release and understand strategies for developing media contacts. Learners will have an opportunity to apply this knowledge through workshop activities.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31695	TU	Nov13	Nov13	6:00-9:00	1	Classroom (FF)	\$88.00

**Professional Development**
[ce.mohawkcollege.ca/pd](http://ce.mohawkcollege.ca/pd)
**Business Law Introductory**

LAWSMCS05

Develop the legal perspectives you need to conduct business in an environment increasingly affected by legislation. Focus on employment law, contracts, torts, business organizations, human rights, creditor's rights and marketing law. Equivalent to: BUSNCB436 (Business Law) or INSR10011 (Insurance and Canadian Law). 45 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32431	Sep11	Dec18				OntarioLearn	\$474.65

**Consumer Behaviour**

MRKTMK375

Examine the nature and effect of consumer behaviour on the marketability of goods and services. Review techniques for predicting consumer behaviour patterns. Prerequisite: MRKTMCS08 (Marketing Principles) or MRKTCB158 (Introduction to Marketing). 42 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32377	Sep11	Dec18				OntarioLearn	\$405.54

**Developing a Social Media Strategy**

ADV10074

**ACCELERATED!** Focus on skills-building and creating and implementing a social media strategy including identifying and working with social media tools, assessing how tools support overall branding, advertising, marketing and/or communication strategies. Explore, identify and engage online communities that support internal and external social media strategies and learn about resources that aid in the development and implementation of effective social media strategies. 45 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32427	Sep11	Nov6				OntarioLearn	\$474.65

**Digital Communication (Social Media)**

COMM10342

**ACCELERATED!** Social media requires a different approach to communication and writing in terms of how you write, who you are communicating with and how your message is received. Use social media tools to practice and assess your social media writing capacity. 45 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32428	Sep11	Nov6				OntarioLearn	\$474.65

**Emotional Intelligence**

MGMT10142

E.I. is the ability to recognize, understand & manage your feelings & those of others. Learn the power of harnessing your E.I. to enrich your personal and professional life. Facilitated by Linda Marshall, President of Marshall Connects Inc. & author of Giving Back: How to Find Your Personal Joy & Give Back To Others. Visit [ce.mohawkcollege.ca/emotionalintelligence](http://ce.mohawkcollege.ca/emotionalintelligence) for details.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32299	TU	Oct2	Nov6	6:00-7:30	6	Blended (FF)	\$457.38

**Employment Law**

BUSNPIR19

Discuss legislation pertaining to labour relations, employment standards, employment equity, workers' compensation and human rights. 45 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32522	Sep11	Dec18				OntarioLearn	\$474.65

**Grievances, Arbitration and Contract Administration BUSNPIR13**

Focus on the structure and process of grievance arbitration, with emphasis on major issues, trends in arbitrator awards and preparation for an arbitration hearing. 42 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32386	Sep11	Dec18				OntarioLearn	\$405.54

**Integrated Marketing Communication 1** **MRKT10039**

Discuss key concepts related to the promotions mix in an IMC (Integrated Marketing Communications) framework. Covers communication, creative approaches, media alternatives, advantages, pricing, and measurements of different types of media. Equivalent to: Integrated Marketing Communications (MRKTMK361) or Integrated Brand Communication (MRKT10061). Prerequisite: Marketing Advanced (MRKT10018). 42 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32455	Sep11	Dec18				OntarioLearn	\$449.54

**Introduction To Macroeconomics** **ECON10002**

Examine the macroeconomic problems facing society including unemployment, inflation and economic growth. Learn to evaluate government's use of fiscal and monetary policy to deal with these problems. Equivalent to: ECONEB222 (Macroeconomics). Prerequisite: ECONMCS03. 45 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32430	Sep11	Dec18				OntarioLearn	\$474.65
32624	Nov1	Feb7				OntarioLearn	\$474.65

**Management Operations** **MGMTMCS07**

Examine responsibilities of operations managers in manufacturing and non-manufacturing organizations and current tools including JIT, MRP, ERP, SAP, and more. Equivalent to: BUSNGB335 (Operations Management). 45 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32432	Sep11	Dec18				OntarioLearn	\$474.65

**Management/Leadership Skills** **MGMT10136**

Gain an understanding of management and leadership styles in today's changing economic and political climate. Discover the many practical aspects of a business and learn to provide leadership by motivating, empowering and supporting staff. Equivalent to: MGMTBPC05 (Managerial Analysis). 40 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32454	Sep11	Dec18				OntarioLearn	\$432.80



**"Disney's Approach to Leadership Excellence"**  
**hosted by the DeGroote School of Business**  
**in partnership with Mohawk College**

The one-day event will allow area professionals to begin to identify the personal and organizational values that drive them as a leader to carry out their organization's vision and their role in operationalizing culture-building and team support.

**Thursday, September 27th, 2018**  
**8 am - 4 pm**

\$695.00 + HST  
 All meals and parking are included.

**Michelangelo Event and Conference Centre**  
 1555 Upper Ottawa Street, Hamilton, ON

To register visit [DeGrooteSchool.ca/Disney](http://DeGrooteSchool.ca/Disney)

**Marketing Advanced** **MRKT10018**

Continue your study of marketing fundamentals, with particular attention to price strategy and management; distribution management; marketing communications; and new directions. Equivalent to: MRKT10008 (Marketing for Advertising) or MRKT10066 (Brand Strategy II). Prerequisite: MRKTMCS08 (Marketing Principles) or ADVR10064 (Foundations in Marketing). 45 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32610	Sep11	Dec18				OntarioLearn	\$474.65

**Marketing Digitally** **MRKT10037**

Explore web-based and digital marketing including websites, social media and mobile communication. Learn to evaluate online marketing strategies with emphasis on measurement of marketing activity. Equivalent to: MRKT10028 (Web Marketing and Digital Marketing) or MRKT10047 (Digital Marketing). Prerequisites: MRKTMCS08 (Marketing Principles) or MRKTCB158 (Introduction to Marketing). 42 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32461	Sep11	Dec18				OntarioLearn	\$449.54

**Marketing Principles** **MRKTMCS08**

Examine marketing strategies and their role in achieving organizational objectives. Focus on marketing process and environments; planning and data collection; buyer behaviour and targeting strategies; and marketing mix. Equivalent to: ADVR10064 (Foundations in Marketing). 45 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32606	Sep11	Dec18				OntarioLearn	\$474.65

**Microeconomics Introductory** **ECONMCS03**

Explore principles essential to an understanding of contemporary microeconomics, with emphasis on the use of economic models for accurate analysis of economic developments. Examine the role of prices and competitive markets in the allocation of resources, firm behaviour and market structures and the effects of government intervention in the economic marketplace. Mandatory group work and chats. Equivalent to: ECONEB122 (Microeconomics). 45 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32429	Sep11	Dec18				OntarioLearn	\$474.65
32625	Nov1	Feb7				OntarioLearn	\$474.65

**Organizational Business Communication** **COMM10027**

Hone essential business communication skills with emphasis on writing clear reports and documentation, making effective presentations, and enhancing interpersonal skills. Equivalent to: Business Reports (BUSN10141). 45 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32464	Sep11	Dec18				OntarioLearn	\$474.65

**Personal Financial Management** **BUSNBE450**

Develop a functional level of competency in managing your personal financial affairs. Identify the critical areas of financial concern and apply various techniques and models to analyze technical and non-technical problems associated with the various areas of financial planning. 42 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31950	Sep19	Dec19				eLearn	\$351.54

**Quantitative Methods** **BUSN10045**

Benefit from an introduction to the use of graphs to present information and study basic measures of central tendencies and dispersions for both sample and population. Learn to use math functions to describe business relationships and build models, and linear and quadratic functions and constrained optimization for practical business situations. 45 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32440	Sep11	Dec18				OntarioLearn	\$474.65

**Strategic Planning** **BUSN10108**

Examine strategy and policy tools for decision making and problem solving. Study a variety of business cases to develop insights into the complex challenges faced in business. Group work required. 45 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32663	Sep11	Dec18				OntarioLearn	\$474.65

# Communications, Languages and Preparatory Studies

[ce.mohawkcollege.ca/communications](http://ce.mohawkcollege.ca/communications)

## Programs and Courses

### Ontario College Certificates

General Arts and Science Certificate (230) .....42

### Mohawk College Certificates

Competence in the French Language Certificate (829) .....41

Writing for Publication Certificate (123) ..... 44

### Acknowledgements of Completion

Academic and Career Entrance (ACE)..... 40

American Sign Language ..... 41

Language Interpreter Training Program ..... 43

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### Stand-Alone Courses

French - Advanced ..... 44

General Education ..... 45

Languages ..... 47

Preparatory Sciences ..... 48

Sign Language ..... 48

Social Sciences ..... 45

Writing and Communication ..... 48

### English as a Second Language (ESL)

#### Language Instruction for Newcomers to Canada (LINC)

The LINC Program leads to the equivalent of Grade 12 English for post-secondary admission at Mohawk College.

##### **LINC (Language Instruction for Newcomers to Canada)**

Free to eligible individuals.

##### **LINC for Youth (18 to 25) - Project Based Courses**

Photography or Videography

##### **Part-Time LINC Discrete Skills Courses**

Listening and Writing

##### **Workplace Preparation for Internationally Trained Professionals (ELT-CLB 7)**

Free full-time classes

##### **To register:**

Call: 905-575-1212 ext. 3199

Email: [melissa.droughan-rahimian@mohawkcollege.ca](mailto:melissa.droughan-rahimian@mohawkcollege.ca)

Web: [mohawkcollege.ca/learnEnglish](http://mohawkcollege.ca/learnEnglish)

### Programs and Courses for Immigrants

#### Occupation-specific Language Training (OSLT)

Mohawk offers three Occupation-specific Language Training courses to qualified immigrants who already have experience or training in Business, Human Services and Technology.

##### **OSLT - Business**

Learn to effectively and clearly communicate in Canadian business workplaces.

##### **OSLT - Human Services**

Learn to effectively and clearly communicate in Canadian human services workplaces, such as child care centres and schools.

##### **OSLT - Technology**

Learn to interact clearly and effectively with colleagues, clients, supervisors and project team members and to understand technology workplaces in Ontario.

##### **To register:**

Call: 905-575-1212 ext. 3419

Email: [mary-anne.peters@mohawkcollege.ca](mailto:mary-anne.peters@mohawkcollege.ca)

Web: [mohawkcollege.ca/oslt](http://mohawkcollege.ca/oslt)

## CREDENTIALLED PROGRAMS


**Academic and Career Entrance (ACE)**
**ACKNOWLEDGEMENT OF COMPLETION****Completion Requirement: 4 courses**

- Communications (English or Francais), a Mathematics course and any 2 courses from the list below

[ce.mohawkcollege.ca/ace](http://ce.mohawkcollege.ca/ace)

Academic and Career Entrance (ACE) courses are non-post-secondary courses designed to prepare you to succeed in post-secondary and apprenticeship training. They are accepted as OSSD equivalent by Colleges and Apprenticeship for purposes of admission. There are 10 ACE courses available. Most students participate in the courses they need to meet the prerequisites for admission to further their education.

**Admission Requirements**

- Completion of the 20 hour online Learn to Learn course. This will help determine if you have the necessary personal, computer and academic skills to successfully participate in ACE online courses. Register for the Learn to Learn course by filling out an application at [acedistancedelivery.ca](http://acedistancedelivery.ca).

**Enrollment is limited and tuition is free.**

Academic Upgrading courses and programs are also available in a face-to-face environment. See the ad on page 79 for more information.

**ACE Apprenticeship Math****MATH10047 (SA)**

Enhance skills developed in Core Mathematics in preparation for apprenticeship study. Includes: number sense and algebra; measurement and geometry; proportional reasoning; analytic geometry; relations and functions; trigonometric functions; statistics; and personal finance. Prerequisite: MATH10045. 100 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32817	Sep4	Feb5				OntarioLearn	
32828	Nov1	Apr4				OntarioLearn	

**ACE Biology****BIOL10011 (SA)**

Study the organization and energy of life. Complete one module on the human body and then choose a second focused on the human body or plant biology. Topics include: environmental biology and the changing environment on planet Earth. Prerequisite: MATH10045. 120 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32818	Sep4	Feb5				OntarioLearn	
32829	Nov1	Apr4				OntarioLearn	

**ACE Business Mathematics****MATH10046 (SA)**

Enhance your skill with business-related mathematics. Topics include arithmetic and geometric sequences and series; simple and compound interest; annuities; exponential growth; retail mathematics; data analysis; and solving various mathematical problems. Prerequisite: MATH10045. 120 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32810	Sep4	Feb5				OntarioLearn	
32821	Nov1	Apr4				OntarioLearn	

**ACE Chemistry****GSCI10004 (SA)**

Enhance your knowledge of chemistry. Focus on industrial and environmental issues, analyze problems, complete laboratory exercises and communicate scientific information effectively. Content is geared to adult learners entering health and environmental science programs. Prerequisite: MATH10045. 120 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32813	Sep4	Feb5				OntarioLearn	
32824	Nov1	Apr4				OntarioLearn	

**ACE Communications****COMM10148 (SA)**

Develop your communication skills for success in college and in the workplace. Learn to express yourself well when presenting and defending ideas with the use of oral, visual, and written forms of communications. 120 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32811	Sep4	Feb5				OntarioLearn	
32822	Nov1	Apr4				OntarioLearn	

**ACE Computers****COMP10083 (SA)**

Become comfortable using computer hardware and software (2 types) and online communication tools such as the Internet. Learn to generate documents, using popular application software. Ethical and safety issues associated with computer use are also discussed. 100 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32819	Sep4	Feb5				OntarioLearn	
32830	Nov1	Apr4				OntarioLearn	\$4.50

**ACE Core Math****MATH10045 (SA)**

Develop foundational skills in numeric and algebraic operations; measurement and geometry; collecting, displaying and analyzing data; mathematical relationships; statistics and probability; simple and compound interest; and everyday finance. 120 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32812	Sep4	Feb5				OntarioLearn	
32823	Nov1	Apr4				OntarioLearn	

**ACE Physics****PHYS10000 (SA)**

Develop an understanding of physical concepts and principles and learn to apply them to various practical systems. Explore forces and motion; energy and simple machines; waves, sound, light, and optics; electricity and magnetism; and hydraulic and pneumatic systems. Prerequisite: MATH10045. 120 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32814	Sep4	Feb5				OntarioLearn	
32825	Nov1	Apr4				OntarioLearn	

**ACE Self Management and Self Direction****CRED10044 (SA)**

Develop knowledge, skills, and behaviours to enhance academic, employment and personal effectiveness. Focus on areas such as self-reflection, critical thinking, goal setting, study skills, organizational skills, group dynamics, and career/employment exploration. 80 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32815	Sep4	Feb5				OntarioLearn	
32826	Nov1	Apr4				OntarioLearn	

**ACE Technology Math****MATH10044 (SA)**

Enhance algebraic skills mastered in Core Mathematics in preparation for technology study. Learn to solve applied problems involving trigonometry, polynomial/rational exponential expressions, polynomial/exponential/logarithmic functions, and geometric principles and measurement. Prerequisite: MATH10045. 120 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32816	Sep4	Feb5				OntarioLearn	
32827	Nov1	Apr4				OntarioLearn	

**Get Started in OntarioLearn**

Information on accessing your  
OntarioLearn course is available at  
[ce.mohawkcollege.ca/ontariolearn](http://ce.mohawkcollege.ca/ontariolearn)



## American Sign Language

### ACKNOWLEDGEMENT OF COMPLETION

Completion Requirement: 2 courses

[ce.mohawkcollege.ca/asi](http://ce.mohawkcollege.ca/asi)

Develop and enhance your skills in the communication system used by most deaf people.



### PROGRAM OF STUDIES

Mandatory Courses:	Hours
LANGLL120 American Sign Language I	39
LANGLL220 American Sign Language 2	39

### American Sign Language I LANGLL120

Learn the basics of the communication system used by most deaf people.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32342	TU	Sep11	Dec4	6:30-9:30	13	Classroom (FF)	\$329.16

### American Sign Language 2 LANGLL220

Continue the study of A.S.L. begun in LANGLL120 to develop increased capability.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32345	TH	Sep13	Dec6	6:30-9:30	13	Classroom (FF)	\$329.16

## Competence in the French Language Certificate (829)

### MOHAWK COLLEGE CERTIFICATE

Graduation Requirement: 8 courses

[ce.mohawkcollege.ca/french](http://ce.mohawkcollege.ca/french)

Discover the French Language. Develop practical written and conversation skills for work or personal enjoyment.



### PROGRAM OF STUDIES

Mandatory Courses:	Hours
LANGFR003 La Pratique du Francais 1	39
LANGFR004 La Pratique du Francais 2	39
LANGFR005 La Pratique du Francais 3	39
LANGFS032 Parlons Francais 1	39
LANGFR006 La Pratique du Francais 4	39
LANGFS033 Parlons Francais 2	39
LANGFR007 La Pratique du Francais 5	39
LANGFS071 Parlons Francais 3	39

### Already Have Experience with the French Language?

- If you think that you are eligible for placement into a higher level, you should register for the appropriate exam.
- You can challenge up to 75% of the courses for the Certificate.
- Written tests (LANGFR003, LANGFR004, LANGFR005, LANGFR006): You may obtain up to 4 credits with these tests which measure competence in grammar.
- Oral tests (LANGFS032, LANGFS033): You may obtain up to 2 credits with these tests which measure conversational competence.
- A non-refundable fee will be charged.
- Exams are to be arranged during the semester.
- Contact Prior Learning Assessment & Recognition (PLAR) at [plar@mohawkcollege.ca](mailto:plar@mohawkcollege.ca).

Beginners register in La Pratique du Francais 1 or French 1.

### La Pratique du Francais 1 LANGFR003

Learn the basics of grammatical structures and vocabulary for conversational applications. Equivalent to: LANG10061.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32324	MO	Sep10	Dec10	6:30-9:30	13	Classroom (FF)	\$329.16

### French 1 LANG10061

Build confidence using simple structures and vocabulary to express yourself and ask questions in French. Read short articles for insight into French family life and family celebrations in Canada and around the world. A headset or microphone and speakers is required for the oral parts of the course. Students will submit recordings using software such as Jing, YouTube or Windows Media Player. Equivalent to: LANGFR003. 42 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31761		Sep11	Dec18			OntarioLearn	\$449.54
31998		Nov1	Feb7			OntarioLearn	\$449.54

### La Pratique du Francais 2 LANGFR004

Acquire further knowledge of grammatical French to improve the skills essential for writing and conversation. Equivalent to: LANG10062. Prerequisite: LANGFR003.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32328	TU	Sep11	Dec4	6:30-9:30	13	Classroom (FF)	\$329.16

### French 2 LANG10062

Further develop language skills by building vocabulary related to weekend chores, leisure, sports and travel. Enhance knowledge of French verb tenses and simple grammar for increased fluency and confidence. A headset or microphone and speakers is required for the oral parts of the course. Students will submit recordings using software such as Jing, YouTube or Windows Media Player. Equivalent to: LANGFR004. Prerequisite: LANG10061. 42 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31762		Sep11	Dec18			OntarioLearn	\$449.54

### La Pratique du Francais 3 LANGFR005

Exprimez-vous sans problème dans des discussions se rapportant à des situations quotidiennes. Le passé composé est un des points grammaticaux les plus importants enseignés dans ce niveau. Equivalent to: LANG10063. Prerequisite: LANGFR004.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32331	WE	Sep12	Dec5	6:30-9:30	13	Classroom (FF)	\$329.16

### French 3 LANG10063

Enhance your understanding of French. Develop the ability to tell stories and express yourself, using more complex sentence structures and French past tense. Anecdotes by French Canadian authors serve as a model. A headset or microphone and speakers is required for the oral parts of the course. Students will submit recordings using software such as Jing, YouTube or Windows Media Player. Equivalent to: LANGFR005. Prerequisite: LANG10062. 42 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31763		Sep11	Dec18			OntarioLearn	\$449.54

### French 4 LANG10064

Build vocabulary and fluency for everyday situations, mastering complex verb tenses and sentence structures. Articles from French speaking Canada serve as language models and provide a cultural perspective on current issues. A headset or microphone and speakers is required for the oral parts of the course. Students will submit recordings using software such as Jing, YouTube or Windows Media Player. Equivalent to: LANGFR006. Prerequisite: LANG10063. 42 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31764		Sep11	Dec18			OntarioLearn	\$449.54

**La Pratique du Francais 5****LANGFR007**

Enrichissez vos connaissances de la langue française en apprenant le subjonctif, le participe présent, l'infinifit passé ainsi que les formes actives, passives et la construction causale. Equivalent to: LANG10065. Prerequisites: LANGFR006 and LANGFS033.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32334	MO	Sep10	Dec10	6:30-9:30	13	Classroom (FF)	\$329.16

**French 5****LANG10065**

Expand your vocabulary, master more complex sentences and learn to appreciate the diversity of the French language. Research and discuss current events in French Canada, using various political, social and cultural articles as references. A headset or microphone and speakers is required for the oral parts of the course. Students will submit recordings using software such as Jing, YouTube or Windows Media Player. Equivalent to: LANGFR007. Prerequisite: LANG10064. 42 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31765		Sep11	Dec18			OntarioLearn	\$449.54

**Parlons Francais 1****LANGFS032**

Développez votre vocabulaire et différentes structures orales en étudiant les thèmes suivants: Connaissances-nous, téléphonons, voyageons, demandons directions et allons à la poste. Prerequisite: LANGFR005.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32784	TU	Sep11	Dec4	6:30-9:30	13	Classroom (FF)	\$329.16

**General Arts and Science Certificate (230)****ONTARIO COLLEGE CERTIFICATE****Graduation Requirement: 10 courses**[ce.mohawkcollege.ca/gas](http://ce.mohawkcollege.ca/gas)

This program is designed to offer transfer pathways to additional college and university programs.

**Program Highlights:**

- Experience the benefits of a program designed as a bridge to help you choose the right path.
- Choose from a wide selection of course options that can lead to future studies in Business, Health Sciences, Social Sciences, Human Services and other college and university programs.
- Gain a good grounding in academic skills.
- Exposure to a wide variety of academic disciplines.
- Develop skills in Humanities and Social Sciences.

**Admission Requirements**

- Ontario Secondary School Diploma (OSSD) or equivalent (Mohawk Academic Upgrading, GED).
- Grade 12 English, C or U or equivalent.
- Grade 10 Mathematics, D or P level or equivalent is recommended for students taking Math and Science courses.

**PROGRAM OF STUDIES**

Mandatory Courses:	Hours
CREDA101 First Year Foundations	42
SSCI10051 Introduction to Critical Thinking	42
<b>Option Group 1 - Choose 1:</b>	
COMM11040 Communication D	56
COMMLL041 Communication	42
<b>Option Group 2 - Choose 3:</b>	
See website for complete list of courses.	
<b>Option Group 3 - Choose 4:</b>	
See website for complete list of courses.	

Some courses are offered under other programs. Refer to the website and the index.

**Canadian Politics****SSCISS105 (E)**

Develop insight into how Canada is governed. Analyze the structure of government in Canada, the practice of politics, and discuss major political issues. 42 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32847		Sep11	Dec18			OntarioLearn	\$405.54

**Communication****COMMLL041**

Develop thinking, writing, reading, speaking and listening skills with emphasis on effective written communication.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32193	TU	Sep18	Dec18	6:00-9:00	14	Classroom (FF)	\$354.48

**Communication D****COMM11040**

An introductory college level English course. Through a variety of assignments, develop the reading, writing, critical and analytical skills essential for communicators in college and upon graduation. Teaches writing through the critical reading of various fiction and non-fiction materials and brings students with basic skills to college level foundational skills.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32189	SA	Sep22	Dec1	8:30-1:30	11	Classroom (FF)	\$456.80

**Developmental Psychology****PSYC271 (E)**

Examine the growth and changes of mental, social and emotional characteristics from cradle to grave, with special emphasis on development of human personality. 42 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31756		Sep11	Dec18			OntarioLearn	\$449.54

**English 1****COMM10256**

Focus on effective communication in the workplace. Practice writing, speaking, reading, listening, locating and documenting information, and using technology to communicate professionally. Microphone is required. Equivalent to: COMMLL041, COMMLL044, COMM11040. 45 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31751		Sep11	Dec18			OntarioLearn	\$474.65
31892		Oct1	Jan7			OntarioLearn	\$474.65

**Introduction to Psychology****PSYC2156 (E)**

Examine the basis of human behavior. Study the scientific research process, the human brain and the nervous system, sensation and perception, learning, memory and personality. 42 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31766		Sep11	Dec18			OntarioLearn	\$449.54
32388	TH	Sep20	Dec20	6:30-9:30	14	Classroom (FF)	\$354.48
31893		Oct1	Jan7			OntarioLearn	\$449.54
31999		Nov1	Feb7			OntarioLearn	\$449.54

**Introduction to Sociology****SSCISS108 (E)**

Explore basic concepts for understanding human behaviour, individual biases, various roles in society and social groupings. 42 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32529		Sep11	Dec18			eLearn	\$351.54

**Society, Technology And Social Issues****SSCISS299 (E)**

Examine significant technological developments from an historical perspective and consider their immediate social, political, economic and ecological impact. Explore associated ethical dilemmas and implications for the future. 42 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32515		Sep11	Dec18			OntarioLearn	\$405.54

**Sociology: Diversity and Social Change****SSCISS109 (E)**

Explore various sociological perspectives. Consider social structure, gender, race and ethnicity, the family, population, social movements and change. 42 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32491		Sep11	Dec18			OntarioLearn	\$405.54

## Language Interpreter Training Program

### ACKNOWLEDGEMENT OF COMPLETION

Completion Requirement: 6 courses

[ce.mohawkcollege.ca/languageinterpreter](http://ce.mohawkcollege.ca/languageinterpreter)



Obtain the training you need to become a spoken language interpreter. There is a growing need for skilled interpreters in the legal, health care, and social service sectors. Benefit from a solid introduction to interpreting theory, with skills development practice in consecutive interpreting, sight translation and note taking, simultaneous interpreting, standards of practice, and more. Benefits individuals interested in a career in interpreting, and those already working as interpreters who wish to upgrade their skills and obtain a college credential.

#### Admission Requirements

- Ontario Secondary School Diploma (OSSD) or equivalent (Mohawk Academic Upgrading, GED).
- Excellent proficiency/fluency (reading, writing, speaking) in English and a second language.

### PROGRAM OF STUDIES

Mandatory Courses:		Hours
LANG10031	Introduction to Spoken Language Interpreting	30
LANG10032	Consecutive Interpreting	30
LANG10033	Skills Development - Sight Translation	30
LANG10034	Skills Development - Simultaneous Interpreting	30
LANG10035	Setting Specific Interpreting	36
LANG10036	Capstone Course, Skills Integration	30

#### Competency Tests (CILISAT or ILSAT):

- You must successfully complete and pass a Competency Test (CILISAT or ILSAT) administered by a provincial agency.
- This mandatory testing should be taken after the fourth course (LANG10034) and must be completed prior to registration in the sixth course (LANG10036).
- Any associated expenses are your responsibility.

#### Capstone Course, Skills Integration

LANG10036

Enhance your skills in consecutive interpreting and note taking, sight translation and simultaneous interpreting. Also covers professional compoment and the financial management skills required for work as an independent contractor. Prior to registering you must provide proof of successful completion of the CILISAT or ILSAT. Prerequisite: LANG10035.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32508	Sep11	Dec18				OntarioLearn	\$305.10

#### Consecutive Interpreting

LANG10032

Benefit from a skillful mix of theory and practice focused on memory and comprehension, note taking, vocabulary building and handling linguistic and ethical challenges. Prerequisite: LANG10031.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31783	Sep11	Dec18				OntarioLearn	\$349.10

#### Introduction to Spoken Language Interpreting

LANG10031

Explore the fundamentals of spoken language interpreting in various settings, with emphasis on the interpreter's role, standards of practice, and skills required for successful interpreting.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32505	Sep11	Dec18				OntarioLearn	\$305.10

#### Setting Specific Interpreting

LANG10035

Examine protocols, procedures and techniques for interpreting in various settings. These include the courts and legal settings involving child victims/witnesses, health care setting and the domestic violence sector. Prerequisite: LANG10034.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31865	Sep11	Dec18				OntarioLearn	\$399.32

#### Skills Development - Sight Translation

LANG10033

Focus on the fundamentals of sight translation and related skills, such as fast reading, scanning for main ideas, vocabulary enrichment, paraphrasing and more. Develop tools for handling ethical and performance challenges. Prerequisite: LANG10032.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31773	Sep11	Dec18				OntarioLearn	\$349.10

#### Skills Development - Simultaneous Interpreting

LANG10034

Develop and practice proven skills and techniques for simultaneous interpreting in various settings and contexts, with emphasis on active listening, shadowing, retelling, paraphrasing, note taking, memory exercises and self-evaluation. Prerequisite: LANG10033.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31774	Sep11	Dec18				OntarioLearn	\$349.10



## Student Success Advisors (SSA)

As part of our commitment to student success, students in Continuing Education courses have access to a Student Success Advisor. Here is a summary of how your SSA may help you.

#### Academic and Program Advising

- Initial advice on course selection; changing programs; withdrawals
- Referrals to Program Coordinator for program specific advising
- Information about Academic Status, program pathways, transfers
- Create Academic Improvement and Success Plans

#### Student Support Services

- Referrals to specialized support services
- Guidance on college policies and procedures
- Support transition to college life

#### Multiple Advising Formats

- Via e-mail, drop-in or scheduled appointments
- In person, in groups, in workshops, online or over the phone

Learn more at [mohawkcollege.ca/ssa](http://mohawkcollege.ca/ssa)

## Writing for Publication Certificate (123)

### MOHAWK COLLEGE CERTIFICATE

Graduation Requirement: 5 courses

[ce.mohawkcollege.ca/writingpublication](http://ce.mohawkcollege.ca/writingpublication)



Ideal for beginners and established writers interested in creating or enhancing their portfolio of written work! Refresh and refine your skills in the fundamentals of plot, prose and character or take specialized courses in a writing form that appeals to you. Whether you're a would-be novelist, filmmaker, poet, or writer of creative non-fiction, this reinvigorated program will help you jump-start your creativity, improve your technique and, most importantly, get you writing.

#### Admission Requirements

- Successful completion of senior secondary school English or equivalent.

#### PROGRAM OF STUDIES

Option Group 1 - Choose 3:	Hours
COMM10311 Plot Development	39
COMM10312 Character Development	39
COMM10310 Prose Styles	39
COMMLL904 Creative Writing	39
LANGLL936 Writing the Novel 1	39
COMM10000 Intro To Creative Non-Fiction	39
COMMLLT03 Writing For Publication - Level 1	42
COMMLLT09 Writing For Publication - Level 2	42
COMMLLT02 Grammar For Writing Professionals	42
COMMLLT08 Writing Mystery And Suspense Stories	39
COMMLLP04 Writing Poetry	39
Option Group 2 - Choose 2:	
See website for a complete list of courses.	

#### ACKNOWLEDGEMENT OF COMPLETION

Visit the website for details on furthering your studies.

#### Creative Writing

COMMLL904

Learn or review the building blocks of fiction writing. Enhance your understanding of plot and character development, setting, dialogue, backstory, point of view, and the concept of "show, don't tell".

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32728	TU	Sep11	Dec4	6:30-9:30	13	Classroom (FF)	\$329.16

#### Creative Writing II Short Fiction

COMMLL945

Continue to hone your fiction writing skills. Create vibrant characters, settings and dialogue, then weave them together into cohesive short stories. Workshops and revisions follow your work from first to final draft.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32199	TH	Sep13	Dec6	6:30-9:30	13	Classroom (FF)	\$329.16

#### Grammar For Writing Professionals

COMMLLT02

Enhance your practical skills in recognizing and correcting errors in accordance with accepted Canadian standards. Learn to work as part of an editing team to produce acceptable full-length manuscripts. Beneficial for potential editors, writers and proofreaders!

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31777		Sep11	Dec18			OntarioLearn	\$449.54

#### Romance Writing

COMMLLT04

Develop skills in creating intriguing plots, fascinating settings, engaging characters, and satisfying romances through examples and practical exercises. Previous writing skills recommended. 45 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32527		Sep11	Dec18			OntarioLearn	\$430.65

#### Travel Writing

COMM10121

Look at the wide range of travel writing assignments available to freelance writers, from commercial pieces that border on promotion writing, to literary travel writing and travel memoirs. Includes study of the various publishing markets for this type of work, from traditional to online opportunities. 39 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32526		Sep11	Dec18			OntarioLearn	\$380.43

#### Writer's Weekend-Introductory

COMM10279

Are you considering writing? Test the waters with an intensive two-day focus on writing fundamentals. Enhance your skills with stimulating exercises, discussion and workshoping with participants and instructor and consider further developing your writing skills. This credit course is not part of the certificate program.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32210	SA/SU	Sep8	Sep9	10:30-4:30	2	Classroom (FF)	\$101.28

#### Writing For Children

COMMLLP05

Explore children's literature. Develop the unique skills needed to produce stories, poems, and articles for primary and grade-school children. Includes: getting ideas, getting published and marketing your work.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32201	WE	Sep12	Dec5	6:30-9:30	13	Classroom (FF)	\$329.16

#### Writing For Publication - Level 1

COMMLLT03

Explore creative writing and the publishing process, with attention to the various steps of manuscript preparation, including conferencing, editing and proofreading. Examine the writer's craft using professional works as models.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31776		Sep11	Dec18			OntarioLearn	\$449.54

#### Writing Short Stories

COMM10259

Examine story writing fundamentals, with emphasis on character development, narrative unity, and plot. Follow a step-by-step approach to producing a story for publication. Consider opportunities for publication and the submission process. 48 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31750		Sep11	Dec18			OntarioLearn	\$495.65

## OTHER COURSES

### French - Advanced

[ce.mohawkcollege.ca/advancedfrench](http://ce.mohawkcollege.ca/advancedfrench)



Enhance your ability to converse in French!

#### Admission Requirements

- Certificate of Competence in the French Language or equivalent experience.

#### Parlons Avance 6

LANGFS082

Graduates of the Certificate of Competence in the French Language will build communication skills and fluency through the discussion of current events, magazine articles and other sources. Prerequisite: LANGFS081.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32341	TU	Sep11	Nov13	6:30-9:30	10	Classroom (FF)	\$253.20



## General Education / Social Sciences

[ce.mohawkcollege.ca/generaleducation](http://ce.mohawkcollege.ca/generaleducation)

The following courses are designed as general interest and/or General Education Electives. Each course is a stand-alone course.

In some programs, you may be required to complete General Education Band Selection courses. An (E) designation for courses in the catalogue and the index indicates that the course can be used to fulfill General Education requirements. Refer to the index for additional course listings.

### The following restrictions apply:

- The course chosen must NOT be related to (or included in) your program of studies.
- For example: students in the Child and Youth Worker program cannot use Psychology; students in Police Foundations cannot use Issues in Diversity, etc.
- You are advised to seek approval, from your Program Manager or General Education Coordinator, for the course you are considering, before registering.
- When you have successfully completed the course you must apply for an exemption, from your General Education course, through MyMohawk.

### Anger Management

**CONF1005 (E)**

Learn about the many types of anger and how to manage and/or modify it. Identify your specific anger triggers and how your anger evolves. Personality and behaviour influences will be examined before moving onto comprehensive anger management strategies proven to be highly successful. 42 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32517	Sep11	Dec18				OntarioLearn	\$405.54

### Astronomy

**GSCI10006 (E)**

Discover the wonders of Astronomy. Examine the bodies of the Solar System, and learn interesting facts about the planets and their moons, the stars, nebulae and galaxies. 45 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31890	Sep11	Dec18				OntarioLearn	\$474.65

### Aviation Impact on Canadian National Development

**HIST10027 (E)**

**NEW!** Review the history of Canadian aviation. Learn about the impact that aviation has had on the development of Canada as a nation. Examine the early years of aviation. Canada's military participation and contribution to Allied aviation efforts during the wars of the 20th Century, and the influence of aviation in the development of the Canadian north. Focus on the transition from trains and ships to airplanes as the preferred method of travel.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32607	Sep11	Dec18				OntarioLearn	\$449.54

### Bridging Two Worlds: Connecting with Indigenous People of Canada

**INDS10015 (E)**

Familiarize yourself with indigenous worldviews and learn from, and about, indigenous people to dispel stereotypes and myths. Identify and discuss major events in Canada that have led to the issues facing indigenous people today. 42 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32503	Sep11	Dec18				OntarioLearn	\$405.54

### Canadian Politics

**SSCISS105 (E)**

Develop insight into how Canada is governed. Analyze the structure of government in Canada, the practice of politics, and discuss major political issues. 42 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32847	Sep11	Dec18				OntarioLearn	\$405.54

### Censorship and the Media

**MCOM10060 (E)**

Examine the history of censorship and its application in current issues. Through exposure to controversial materials and the discourse of censorship, gain an understanding of who controls knowledge, why and to what effect. Prerequisite: College English or equivalent. 42 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31782	Sep11	Dec18				OntarioLearn	\$449.54

### Chocolate History

**CULI10087 (E)**

Survey the 4000 year old history of chocolate: from ancient Mesoamerica, as a bitter drink of ritual and medicine, to the modern chocolate culture and the mass-produced globalized product of the twentieth century. Investigate import to Europe by the Spanish, the transformation into a sugary drink of the nobility, and the importance to colonization, the slave trade and the Industrial Revolution. 42 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31875	Sep11	Dec18				OntarioLearn	\$449.54

### Culture, Language and Linguistics

**COMM10277 (E)**

Examine major concepts in culture and language including dialectology, historical linguistics and the sociology of language. Focus on cross-cultural communication and interaction techniques and the profound impact of sociolinguistics. 42 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
33041	Sep11	Dec18				OntarioLearn	\$405.54

### Developmental Psychology

**PSYC2271 (E)**

Examine the growth and changes of mental, social and emotional characteristics from cradle to grave, with special emphasis on development of human personality. 42 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31756	Sep11	Dec18				OntarioLearn	\$449.54

### Environmental Citizenship

**ENVR10006 (E)**

Begin the journey to responsible environmental action, with emphasis on global environmental rights and responsibilities, planned sustainable use of our planet's resources and recognition of environmental health as a prerequisite to human health. 45 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31752	Sep11	Dec18				OntarioLearn	\$474.65

### Essentials of Canadian History

**HIST10019 (E)**

Study some of the major themes of Canadian history from Confederation to the present. Designed to increase your understanding of how our past influences and engages with the present, and how we are shaping our future. 45 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31753	Sep11	Dec18				OntarioLearn	\$474.65

### Forensic Psychology

**PSYC10001 (E)**

Interested in understanding or pursuing a career in forensic/correctional psychology? Cover areas related to criminal psychology, police psychology, victimology, victim services, psychology, the courts and correctional psychology. 36 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31772	Sep11	Dec18				OntarioLearn	\$399.32

### Geography of Planet Earth

**ENVR10051 (E)**

Become acquainted with the fundamental aspects of the lands and waters of Earth, particularly the parts and physical regions of the Earth. Lesson topics: lakes, rivers, volcanoes, mountains, glaciers and continental ice sheets, deserts, great plains and grasslands, oceans, islands, lines and countries. 45 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31889	Sep11	Dec18				OntarioLearn	\$474.65

**Hockey Hall of Fame Presents****SPRT10007 (E)**

Examine the incredible growth of Canada's national pastime, including formation of the NHL, the original six and national/international expansion. Prerequisite: College English or equivalent. 42 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31778		Sep11	Dec18			OntarioLearn	\$449.54
32002		Nov1	Feb7			OntarioLearn	\$449.54

**Introduction to Children's Literature****COMMLL06 (E)**

Examine the history and development of children's literature and its varied forms and techniques. Explore major authors and important issues presented in this genre. Note: May involve material that is explicit and/or offensive to some. 42 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31780		Sep11	Dec18			OntarioLearn	\$449.54
32003		Nov1	Feb7			OntarioLearn	\$449.54

**Introduction to Philosophy****SSCI10049 (E)**

Examine philosophical issues such as self and world perception and investigate the connection between mind, body and spirit. Debate moral, ethical and human rights issues and philosophical paradoxes and learn to draw meaning from personal experiences. 42 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32513		Sep11	Dec18			OntarioLearn	\$405.54

**Introduction to Psychology****PSYC5156 (E)**

Examine the basis of human behavior. Study the scientific research process, the human brain and the nervous system, sensation and perception, learning, memory and personality. 42 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31766		Sep11	Dec18			OntarioLearn	\$449.54
32388	TH	Sep20	Dec20	6:30-9:30	14	Classroom (FF)	\$354.48
31893		Oct1	Jan7			OntarioLearn	\$449.54
31999		Nov1	Feb7			OntarioLearn	\$449.54

**Introduction to Science****GSCI10002 (E)**

Learn science fundamentals including notations for scientific measurement, basic chemical principles, elements and compounds, nuclear weight, organic chemistry and health related biological principles. 45 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31758		Sep11	Dec18			OntarioLearn	\$474.65

**Introduction to Sociology****SSCI5108 (E)**

Explore basic concepts for understanding human behaviour, individual biases, various roles in society and social groupings. 42 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32529		Sep11	Dec18			eLearn	\$351.54

**The Middle Ages and The Modern World: Facts and Fiction****HIST10021 (E)**

Discover the impact that major cultural traditions of the Middle Ages have had on the modern world. Includes the study of kings, warriors, saints, knights, mystics, mythological heroes and exotic beasts such as dragons. 42 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31754		Sep11	Dec18			OntarioLearn	\$449.54

**Myths And Legends****HISTLL05 (E)**

Discover the universal and enduring presence of myths and legends. Examine creation myths, hero/heroine myths, dominant archetypes and other topics to develop insight into how a distant past connects to our contemporary world. Prerequisite: College English or equivalent. 42 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31781		Sep11	Dec18			OntarioLearn	\$449.54

**Nutrition****HLTH10044 (E)**

Explore the nutritional effectiveness of various diets and food additives. Examine the role of food in maintaining health and reducing the risk of illness and learn to evaluate claims made by food faddists and food vendors. Prerequisite: College English or equivalent. 42 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31873		Sep11	Dec18			OntarioLearn	\$449.54
31895		Oct1	Jan7			OntarioLearn	\$449.54
32004		Nov1	Feb7			OntarioLearn	\$449.54

**Oceanography****ENVR10049 (E)**

Study the oceans from an historical, geographical, geological and biological perspective. Travel through the "story of the oceans" exploring a different topic each week. 45 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31884		Sep11	Dec18			OntarioLearn	\$474.65

**The Olympics: Where Sport and Spectacle Meet****SPRT10023 (E)**

Take an in-depth look at the socio-cultural relevance that the Olympics have on our society and historical review of the games that allows you to understand how the Olympics have altered the manner in which we view athletic competition. Special emphasis placed upon the emergence of elite athletes, financial remuneration, banned substances and the International Olympic Committee (IOC). 42 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
33040		Sep11	Dec18			OntarioLearn	\$405.54

**Personality Psychology****PSYC10007 (E)**

Learn to define personality and its influence on behaviour and actions. Examine patterns of thoughts, feelings and behaviour that make a person unique. Explore personality assessment and intelligence testing. 42 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31775		Sep11	Dec18			OntarioLearn	\$449.54

**Philosophy of Art Concepts and Theories****SSCI10054 (E)**

Explore the concepts of art, aesthetics, nature and experience as the subject of artworks, the place of art in life and society and mimetic theories in the philosophy of art. Equivalent to: SSCIPT001. 42 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32510		Sep11	Dec18			OntarioLearn	\$405.54

**Political Science & Public Administration****SSCI5027 (E)**

Gain an understanding of the Canadian governing system, and organizational theories pertaining to public administration, from a law enforcement perspective. 42 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32511		Sep11	Dec18			OntarioLearn	\$405.54

**Popular Music and Society****MUSC10114 (E)**

Analyze the sociological aspects of popular music from the 20th century to the mainstream music of today. Emphasizes important trends, genres, labels and individuals in music history. Special attention will be given to Canadian experiences in popular music. 42 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32853		Sep11	Dec18			OntarioLearn	\$405.54

**Science Fiction****COMM10043 (E)**

Explore our changing world through the medium of science fiction. Discover the amazing narrative and fantastic voyages of this literary genre, through study of short stories and novels. Prerequisite: College English or equivalent. 42 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31779		Sep11	Dec18			OntarioLearn	\$449.54

**Soccer and its Impact on Society SSC110031 (E)**

Examine the impact of soccer on socio-economic, religious, political, and cultural views world-wide. Explore cultural trends and human behaviors influenced by soccer ideology and its effects on "pop culture". 42 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31883	Sep11	Dec18				OntarioLearn	\$449.54

**Social Media and Society SSC110045 (E)**

Explore major developments in social media and its impact on communication, business, government, the economy, and education. Gain hands-on experience with many of the leading social media applications such as Facebook, YouTube, Wikipedia and Twitter. 42 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31759	Sep11	Dec18				OntarioLearn	\$449.54

**Society, Technology And Social Issues SSCISS299 (E)**

Examine significant technological developments from an historical perspective and consider their immediate social, political, economic and ecological impact. Explore associated ethical dilemmas and implications for the future. 42 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32515	Sep11	Dec18				OntarioLearn	\$405.54

**Sociology: Diversity and Social Change SSCISS109 (E)**

Explore various sociological perspectives. Consider social structure, gender, race and ethnicity, the family, population, social movements and change. 42 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32491	Sep11	Dec18				OntarioLearn	\$405.54

**Sociology-Sport SSC110046 (E)**

Explore and discover the structural and cultural relationship of sport to society. Examine the issues of race, gender, social stratification, deviances, economics, religion and politics as they relate to sport in society. 42 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
33038	Sep11	Dec18				OntarioLearn	\$405.54

**Sports Psychology PSYC10009 (E)**

Examining the individual components of how one's mind works is a valuable tool for performance in specific sporting events. Concepts of psychology are discussed and applied in past, present and future contexts. Evaluate what goes into optimal levels of athleticism by examining how players, coaches and even fans of the sports get psyched. 42 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32521	Sep11	Dec18				OntarioLearn	\$405.54

**Stress, Wellness and Nutrition HLTH10111 (E)**

**ACCELERATED CRN!** Enhance your understanding of positive and negative stress in personal and professional lives. Using wellness perspectives, gain insights into controlling internal and external stressors to promote long-term health. 42 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31760	Sep11	Dec18				OntarioLearn	\$449.54
31997	Nov1	Dec20				OntarioLearn	\$449.54

**The Study of Human Sexuality SSC110003 (E)**

Examine historical, theoretical, cross cultural, and life cycle perspectives on human sexuality. Discuss gender relations, body image, sexual diversity, arousal and response, mating, dating, and interpersonal attraction, interpersonal communication, sex education, sexual health or risk, and issues of power or intimacy. 45 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31755	Sep11	Dec18				OntarioLearn	\$474.65

**Understanding Literature COMM10095 (E)**

Learn to appreciate literature critically by reviewing literary history and examining different genres. Explore themes and conventions associated with these genres and develop an understanding of literary analysis and various critical approaches. Creative-writing students will benefit from a framework in which to appreciate and evaluate their own writing. 48 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31749	Sep11	Dec18				OntarioLearn	\$495.65

**World Of Abnormal Psychology PSYCSS021 (E)**

Emphasis is on the study of the signs and symptoms of the major mental illnesses, including bipolar disorder, major depression, schizophrenia, and personality disorders. Discuss eating and sleeping disorders, stress and post-traumatic stress disorder. Equivalent to: Psychology of Adjustment 2 (PSYCSS233). 45 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31747	Sep11	Dec18				OntarioLearn	\$474.65
32387	WE	Sep19	Dec12	6:30-10:00	13	Classroom (FF)	\$379.80
31891	Oct1	Jan7				OntarioLearn	\$474.65
31896	Nov1	Feb7				OntarioLearn	\$474.65

**Languages**

[ce.mohawkcollege.ca/languages](http://ce.mohawkcollege.ca/languages)



Turn to page 2 for contacts

**Italian for Beginners LANG10054**

Develop the fundamental ability to comprehend basic Italian vocabulary and structures. Grammar, writing skills, and early reading skills are introduced. The reading passages are used as an introduction to the fundamental aspects of Italian culture. 42 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32498	Sep11	Dec18				OntarioLearn	\$405.54

**Italian 1 LANGLLA03**

Learn the essential of grammar, idiomatic expressions and conversation for everyday use. Text required for first class.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32378	WE	Sep12	Dec5	6:30-9:30	13	Classroom (FF)	\$329.16

**Italian 2 LANGLLB03**

Benefit from additional practice in grammar and conversation in everyday use. Prerequisite: Italian 1 (LANGLLA03) or equivalent.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32383	TU	Sep11	Dec4	6:30-9:30	13	Classroom (FF)	\$329.16

**Spanish For Beginners LANGLLE01**

Through basic writing, reading, speaking, you develop everyday communication for business/travel skills appropriate for Spanish-speaking countries.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32351	TU	Sep11	Dec4	6:30-9:30	13	Classroom (FF)	\$329.16
32355	TH	Sep13	Dec6	6:30-9:30	13	Classroom (FF)	\$329.16

**Spanish-Conversational 1 LANGLLA04**

Using practical conversation and vocabulary, you improve reading skills and your command of spoken/written Spanish. Prerequisite: Spanish for Beginners (LANGLLE01) or basic knowledge of Spanish.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32349	WE	Sep12	Dec5	6:30-9:30	13	Classroom (FF)	\$329.16

**Spanish-Conversational 2 LANGLLB04**

Practice speaking and writing Spanish at the intermediate level. Prerequisite: Spanish-Conversational 1 (LANGLLA04).

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32362	TH	Sep13	Dec6	6:30-9:30	13	Classroom (FF)	\$329.16

## Preparatory Sciences

[ce.mohawkcollege.ca/sciences](http://ce.mohawkcollege.ca/sciences)



### Prep Science (Chemistry)

**GSCICE053**

Provides the preparation necessary to enter Certificate and Diploma programs which require a current knowledge of Chemistry. You do not require prior knowledge in Chemistry, however, you do require a consistent and continuous commitment to meet course objectives, assignment deadlines and achieve high success. 57 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32100	Sep11	Dec18				OntarioLearn	\$514.65

### Prep Science (Physics)

**PHYSPE001**

Provides the preparation necessary to enter Certificate and Diploma programs which require a current knowledge of Physics. You do not require prior knowledge in Physics, however, you do require a consistent and continuous commitment to meet course objectives, assignment deadlines and achieve high success. 57 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32101	Sep11	Dec18				OntarioLearn	\$514.65

### Preparatory Biology

**BIOL10006**

Discover human biology by examining body systems, cell structure & functions. Understand the organization of the human body from cell to organism, identify the major components and functions of the 11 body systems. 56 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32842	Sep11	Dec18				OntarioLearn	\$507.65

## Sign Language

[ce.mohawkcollege.ca/sign-language](http://ce.mohawkcollege.ca/sign-language)



### First Responders Basic American Sign Language

**LANG10088**

Police! Fire! EMS! Ambulance! If you are a first responder, or plan to become one, this training could help you save lives. Learn the ASL signs for emergency situations including alphabet, family members, numbers, useful expressions so that you can communicate with the deaf/hard of hearing.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32373	SA/SU	Sep22	Sep23	9:00-4:00	2	Classroom (FF)	\$101.28
32374	SA/SU	Nov3	Nov4	9:00-4:00	2	Classroom (FF)	\$101.28

## Writing and Communication

[ce.mohawkcollege.ca/writing](http://ce.mohawkcollege.ca/writing)



For ESL (English as a Second Language) students:

- COMMLL044 is equivalent to COMM11040 and COMMLL041.

### AC - Communications, Part B

**COMMLL044**

Improve reading, writing, listening and speaking skills required in a college setting. Learn to write clear, precise business documents with attention to grammar, vocabulary and idiom usage. Prerequisites: COMM10092 or COMMLL043 or Canadian Language Benchmark 7 in each of reading, writing, listening and speaking.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32196	TH	Sep20	Dec13	6:00-10:00	13	Classroom (FF)	\$456.80

### Communication

**COMMLL041**

Develop thinking, writing, reading, speaking and listening skills with emphasis on effective written communication.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32193	TU	Sep18	Dec18	6:00-9:00	14	Classroom (FF)	\$354.48

### Communication D

**COMM11040**

An introductory college level English course. Through a variety of assignments, develop the reading, writing, critical and analytical skills essential for communicators in college and upon graduation. Teaches writing through the critical reading of various fiction and non-fiction materials and brings students with basic skills to college level foundational skills.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32189	SA	Sep22	Dec1	8:30-1:30	11	Classroom (FF)	\$456.80

### Creative Writing for Beginners

**COMM10331**

Beginner writers and those with previous writing experience will hone their skills, benefit from a series of exercises and get involved in creative writing and critical reading. 30 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
33042		Sep11	Dec18			OntarioLearn	\$349.10

### English 1

**COMM10256**

Focus on effective communication in the workplace. Practice writing, speaking, reading, listening, locating and documenting information, and using technology to communicate professionally. Microphone is required. Equivalent to: COMMLL041, COMMLL044, COMM11040. 45 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31751		Sep11	Dec18			OntarioLearn	\$474.65
31892		Oct1	Jan7			OntarioLearn	\$474.65

### Researching and Reporting-Lgs

**COMMLL122**

Explore techniques for effective writing and develop research and reporting skills. Covers: problem definition, print-based and electronic research methodologies, survey strategies, and formal report writing. Prerequisite: COMMLL041 or equivalent post-secondary communications course. 42 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32512		Sep11	Dec18			OntarioLearn	\$405.54

### Creativity Unlocked

**COMM10367**

**NEW!** Explore the benefits of reflexive (self-reflective) writing in an intimate, hands-on and encouraging group setting. Using resources like Julia Cameron's *The Artist's Way*, you'll overcome roadblocks and unlock your inner creativity through journaling, introspective exercises and poetry. No prior writing experience is necessary.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32772	SA	Sep15	Dec8	11:00-2:00	12	Classroom (FF)	\$303.84

### Discover Your Authentic Voice Through Public Speaking

**COMM10363**

**NEW!** Speak with confidence, clarity and strength. Improve communication skills, overcome fear and anxiety of public speaking. Unlock the natural power of your voice through interactive dramatic arts engagement. Understand body language and how you wish your audience to perceive you. Follow proven strategies for planning and delivering an effective presentation. Gain skills to combat nervousness, engage and command your audience.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32785	TU	Sep18	Sep18	9:30-3:00	1	Classroom (FF)	\$118.25
32786	TU	Oct9	Oct9	9:00-3:00	1	Classroom (FF)	\$118.25
32787	TU	Nov20	Nov20	9:00-3:00	1	Classroom (FF)	\$118.25



# Community Services and Support

[ce.mohawkcollege.ca/communityservices](http://ce.mohawkcollege.ca/communityservices)

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### Mohawk College Certificates

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## CREDENTIALLED PROGRAMS

### Addictions/Concurrent Disorders

#### ACKNOWLEDGEMENT OF COMPLETION

Completion Requirement: 3 courses

[ce.mohawkcollege.ca/acd](http://ce.mohawkcollege.ca/acd)

Overview of addiction, co-occurring addiction and mental health disorders. Suitable for individuals with experience in human services or health care settings who are interested in learning more about how to support individuals with addictions or concurrent disorders.



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#### PROGRAM OF STUDIES

Mandatory Courses:		Hours
HMNS10034	Introduction to Concurrent Disorders	27
HMNS10037	Introduction to Mental Health (ACD)	27
HMNS10039	Introduction to Addictions	27

#### Addictions and Mental Health

HMNS10119

Address issues relating to the development of addictions, effects, signs, symptoms and response. Gain a greater understanding of the differences between mental health, mental illness and mental disorders. Become familiar with concurrent disorders, a term used when a person has both a substance related disorder and a mental health disorder. Equivalent to: HMNS10039. 42 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32166	Sep11	Dec12				OntarioLearn	\$449.54

#### Introduction to Mental Health (ACD)

HMNS10037

Learn about mental health disorders including prevalence, assessment and treatment options. Explore recent trends in mental health service delivery.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32466	TU	Sep25	Nov20	6:30-9:30	9	Classroom (FF)	\$227.88

### Autism and Behavioural Sciences Certificate (164)

#### ONTARIO COLLEGE GRADUATE CERTIFICATE

Graduation Requirement: 14 courses

[ce.mohawkcollege.ca/autism](http://ce.mohawkcollege.ca/autism)

Understand evidence-based treatments and how they are used to teach children with autism, and design, implement and evaluate behavioural strategies. Complete two field placements in community settings, such as hospitals, clinics, classrooms or residential settings, to obtain real work experience.

#### Admission Requirements

- Prior approval for this certificate is necessary.
- A minimum of an Ontario College Diploma or a university degree from a recognized institution.
- Apply online at the website above.



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#### PROGRAM OF STUDIES

Mandatory Courses:		Hours
HSCI10041	Autism - Introduction to Autism Spectrum Disorder (ASD)	45
HSCI10042	Introduction to Applied Behaviour Analysis	60
EDUC10034	Ethics and Professionalism	30
EDUC10030	Specialized Instructional Strategies	60
HMNS10005	Working with Families and Teams	45
CONF10004	Non Violent Crisis Intervention	14
WORK10144	Autism and Behavioural Science Field Seminar 1	28
WORK10596	Field Placement	126
EDUC10028	Behavioural Skill Building	60
EDUC10029	Parent and Staff Training	30
EDUC10031	Transition Planning and Implementation	30
HMNS10006	Treating Challenging Behaviour	45
WORK10020	Field Placement 2	196
WORK10145	Autism and Behavioural Science Field Placement Seminar 2	28

#### Autism - Introduction to Autism Spectrum Disorder (ASD)

HSCI10041

Examine the core features and diagnostic criteria for the five major ASD syndromes including Autism, Asperger Syndrome, Rett Syndrome, Childhood Disintegrative Disorder and Pervasive Developmental Disorder NOS. Develop an introductory understanding of neurodevelopment and behaviour of children with ASD.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31931		Sep13	Dec13			eLearn	\$433.80

#### Ethics and Professionalism

EDUC10034

Examine the foundations of ethical thinking and decision-making within a behavioural framework. Consider professional codes of ethics and other practice standards for behavioural analysts and critically evaluate your own professional development needs.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31932		Sep13	Dec13			eLearn	\$289.20

#### Introduction to Applied Behaviour Analysis

HSCI10042

Examine the principles of applied behaviour analysis (ABA), the basis for Intensive Behavioural Interventions (IBI). Learn basic terminology, when and how to use these techniques and how to access and interpret journal publications in the field of autism and applied behaviour analysis.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31933		Sep13	Dec13			eLearn	\$557.85

#### Nonviolent Crisis Intervention

CONFMHN08

Crisis Prevention Institute NVCi Certification valid for 1 year upon successful completion. Participants must wear comfortable clothing and closed-toe, rubber soled, flat shoes. Physical exertion is required. Registrations will only be accepted from current Mohawk College Diploma or Certificate students. Bring proof of registration to class. Fee includes workbook. Equivalent to: CONF10004.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32465	SA/SU	Nov17	Nov18	9:00-4:00	2	Classroom (FF)	\$130.23

#### Parent and Staff Training

EDUC10029

Develop techniques for training others to implement behaviour change plans (technology transfer). Topics include presentation formats, procedural integrity, performance feedback, evaluation, and challenges associated with mediator training. Prerequisites: HSCI10041 and HSCI10042.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31930		Sep13	Dec13			eLearn	\$289.20

**Specialized Instructional Strategies****EDUC10030**

Examine common evidence-based behavioural approaches for teaching new skills in language, academics, daily living, play, and social skills to individuals with autism. Consider terminology, technique and rationale for the various approaches. Prerequisites: HSCI10041 and HSCI10042.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31935	Sep13	Dec13				eLearn	\$557.85

**Treating Challenging Behaviour****HMNS10006**

Explore various procedures for assessing and treating challenging behaviours by individuals with autism / Autism Spectrum Disorder. Recognized techniques and ethical considerations are emphasized. Prerequisites: HSCI10042 and EDUC10034.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31934	Sep13	Dec13				eLearn	\$433.80

**C Career Consultant Certificate (076)****ONTARIO COLLEGE GRADUATE CERTIFICATE****Graduation Requirement: 9 courses**[ce.mohawkcollege.ca/careerconsultant](http://ce.mohawkcollege.ca/careerconsultant)

Career consultation has evolved with economic and labour market changes. If you currently work in Employment and Career Centres or Programs, Education, Human Resources, Social Services, Recruitment Firms, Employment Agencies, Rehabilitation or Multicultural Settings, you will find this program valuable for enhancing your skills.

**Admission Requirements**

- A degree or diploma or recognized equivalent.
- Apply online at the website above.

**PROGRAM OF STUDIES**

Mandatory Courses:	Hours
CREDCAR01 Theories Of Career Development	42
CREDCAR02 Career Development Resources	42
CREDCAR03 Work Search Tools and Techniques	42
CREDCAR04 Individual Helping Relationships	42
CREDCAR05 Group Facilitation Skills	42
CREDCAR06 Career Development Measurement And Assessment	42
CREDCAR07 Socio Economic Change And Response	42
CREDCAR08 Diversity In The Workplace	42
CRED10100 Ethics in Career Consulting	14

If interested in a placement opportunity contact [cebusiness@mohawkcollege.ca](mailto:cebusiness@mohawkcollege.ca) for more information.

Online courses are offered to provide flexible learning but include online face-to-face components to benefit all learners.

**Career Development Measurement And Assessment****CREDCAR06**

Examine various professional assessment instruments, their application, scoring, interpretation and limitations. Upon completion of this course there may be additional requirements needed before you have the right to purchase or use these tools. Fee includes assessment materials.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32041	Sep18	Dec11				eLearn	\$381.54

**Individual Helping Relationships****CREDCAR04**

One-to-one helping relationships with clients demand expertise in skills such as: active listening, establishing rapport, attending to non-verbal cues, open and closed questioning and goal setting. Examine the practitioner's experience during the helping relationship, ethical issues, standards of practice and making appropriate referrals.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32045	Sep20	Dec13				eLearn	\$351.54

**Socio Economic Change And Response****CREDCAR07**

Examine various social, economic and technological trends and the impact of change on the world of work. Learn to help clients understand the labour market and exercise control over their situation.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32042	Sep20	Dec13				eLearn	\$351.54

**D Child & Youth Care Diploma (612)****ONTARIO COLLEGE ADVANCED DIPLOMA****Graduation Requirement: 30 courses**[ce.mohawkcollege.ca/cyc](http://ce.mohawkcollege.ca/cyc)

Designed to meet the needs of students who wish to obtain a recognized credential by studying part-time (evenings) and pursue, or enhance, a career as a Child & Youth Care professional. Identical to the full-time program which is offered during the day. Courses are generally scheduled in the evenings but students are usually required to complete some field placement hours during the day. You are encouraged to complete 2-3 courses per term (3 terms per year).

The curriculum is intended to develop the knowledge and skills graduates need to specialize in supporting children and youth experiencing social, emotional, mental health and behavioural challenges. Advanced course work focuses on a range of prevention, interviewing and treatment strategies and how these theoretical concepts can be applied in the field. Includes interviewing techniques, conflict management, counselling skills and program development. In addition, learn advocacy skills and be introduced to legal issues involving children and youth, including the child welfare system and the criminal justice system.

**Admission Requirements**

- Courses are restricted to those who have applied and been accepted.
- An Ontario Secondary School Diploma (OSSD) with a minimum of 70% in Grade 12 English (guideline) or equivalent (Mohawk Academic Upgrading, GED).
- Prior to acceptance potential students may complete some courses (i.e. Communications, General Education Elective, etc.). Visit the website for more information.
- A criminal background check may be required before beginning placement.
- Apply online at the website above.

The Program of Study can be found on the next page.

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PROGRAM OF STUDIES			Hours
<b>Mandatory Courses:</b>			
HMNSCC142	Introduction to Child and Youth Care Practice		42
HMNSCC143	Introduction to Group Dynamics		42
HMNSCC162	Therapeutic Programming & Life Skills		42
PSYC55156	Introduction to Psychology		42
SSCI55108	Introduction to Sociology		42
1 Communications Course (COMMLL041 or COMM11040)			
COUN10004	Introduction to Counselling and Communication Skills		42
HMNS10102	Introduction to Abuse/Trauma/Resiliency		42
HMNSCC257	Intervention Strategies for CYC		42
MGMTCC153	Legislation: Policies & Procedures		42
PSYC55271	Developmental Psychology		42
WORK10112	Seminar 1 - Professionalism in Child and Youth Care		84
COUN10008	Advanced Interviewing & Counselling		42
HMNS10103	Working with Exceptionalities		42
HMNS10112	Advanced Therapeutic Programming		42
HMNSCC358	Adolescence: Treatment Approaches & Issues		56
HSCICC327	Health Care & Pharmacology for Child & Youth Care		42
OPELXXXXX	General Education 1 Option Table		42
HMNS10124	Trauma Informed Treatment Approaches		42
HMNSCC532	Family Work		42
HMNSCC553	Community Interventions & Resources		42
HMNSCC556	Advanced Group Work		56
HMNSCC558	Human Sexuality for Child & Youth Worker		42
OPELXXXXZ	General Education 2 Option Table		42
HMNS10104	Seminar 2 - Trends and Issues in Child and Youth Care		28
HMNSCC457	Cognitive Behaviour Modification in CYC		28
HMNSCC458	Assessment & Treatment Strategies in CYW		42
WORK10136	Field Placement 1		448
HMNS10105	Professional Development in Child & Youth Care		42
WORK10137	Field Placement 2		504

### Cognitive Behaviour Modification In Child and Youth Care

HMNSCC457

Presents two treatment approaches: the theory and techniques of Behaviour Modification and Cognitive Behavioural Modification. Each theory will be examined on its own merit and then studied in terms of an integration of the two approaches.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32385	Sep13	Dec13				eLearn	\$234.36

### Community Interventions & Resources

HMNSCC553

Year 3 & 4. Review systems and other community change theories, learn methods of identifying gaps in service, access community resources, communication networks, professional networks, referral procedures and strategies for change.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32469	TU	Sep11	Dec11	6:30-9:30	13	Blended (FF)	\$354.48

### Field Placement 1

WORK10136

Field placement provides an opportunity to integrate classroom theories while learning through real life situations. Introduces a variety of situations and provides exposure to a spectrum of community services, including public and private supported community agencies and institutions. Equivalent to: Field Internship 1 (WORKCC455). You MUST register for HMNS10104 AND WORK10136. Required prerequisites are listed at ce.mohawkcollege.ca/cyc.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32007	Sep10	Dec14				FieldWork	\$590.02

### Field Placement 2

WORK10137

Field placement 2 continues to provide opportunities to learn through real life situations by benefiting from the knowledge and guidance of the CYC staff and supervisors. Required prerequisites are listed at ce.mohawkcollege.ca/cyc.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32010	Sep10	Dec14				FieldWork	\$856.50

### Interviewing Skills 1

COUN10011

Many clients seek help from community and social service agencies because they have difficulty coping with or managing problem situations. Covers the basic theory and skills necessary for effective interviewing and counselling. Equivalent to: COUN10004.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32188	Sep11	Dec18				OntarioLearn	\$449.54

### Interviewing Skills 2

COUN10012

Build and expand the counselling skills introduced and practiced in Interviewing Skills 1. Learn to use various higher order skills as measured by the interpersonal influence continuum, including confrontation, interpretation and focusing. Equivalent to: COUN10008. Prerequisite: COUN10011.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32190	Sep11	Dec18				OntarioLearn	\$449.54

### Introduction To Child And Youth Care Practice

HMNSCC142

Construct a global perspective on Child and Youth Work by applying terminology used in the profession and by comparing and contrasting the development of the profession as related to current trends.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32343	Sep13	Dec13				eLearn	\$351.54

### Professional Development in Child and Youth Care

HMNS10105

Process and explore your professional development and working style as you prepare for entry into the Child and Youth Care field. Prerequisites: HMNS10104 and WORK10136.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32364	Sep13	Dec13				eLearn	\$351.54

### Seminar 1 - Professionalism in Child and Youth Care

WORK10112

Prepare for Field Internship 1. Focus on professionalism in the field and be exposed to community agencies via mandatory volunteerism and community projects. Equivalent to: WORKCC255. Prerequisites: HMNSCC142 and HMNSCC162.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32006	Sep10	Dec14				FieldWork	\$627.33

### Seminar 2 - Trends and Issues in Child and Youth Care

HMNS10104

An integrative seminar that assists you in processing and exploring trends and issues in Child and Youth Work as you move through Field Internship. You MUST register for HMNS10104 AND WORK10136. Prerequisite: WORK10112.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31929	Sep10	Dec14				eLearn	\$234.36



**Therapeutic Programming & Life Skills****HMNSCC162**

Focus on the therapeutic use of programming in the care and treatment of children and adolescents. Demonstrate the ability to plan, implement and evaluate activities to meet the developmental needs and treatment goals of the individual and client group. Learn to teach instrumental life skills and social skills to children and adolescents.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32468	TH	Sep13	Dec13	6:30-9:30	14	Blended (FF)	\$354.48

**Trauma Informed Treatment Approach****HMNS10124**

Examination of treatment therapies, concepts and practice utilized in human services work. Comparing and contrasting the various approaches and articulating the differences and usage for the Child and Youth Worker. Prerequisite: HMNS10102.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32356		Sep13	Dec13			eLearn	\$351.54

**A Children's Mental Health****ACKNOWLEDGEMENT OF COMPLETION****Completion Requirement: 6 courses**[ce.mohawkcollege.ca/cmh](http://ce.mohawkcollege.ca/cmh)

Focus on the developmental process in children. Understand psychiatric disorders and associated behaviours, risk factors and triggers, the identification of behaviours and symptoms, family relationships, and intervention and prevention strategies. Designed for Human Services professionals, parents and others who are currently working with infant, child and adolescent populations with potential mental health challenges.

**PROGRAM OF STUDIES**

Mandatory Courses:		Hours
HLTH10214	Psychiatric Disorders Common to Infant, Child and Adolescent	45
HLTH10215	Risk Factors of Common Psychiatric Disorders	45
HLTH10216	Prevention and Intervention Strategies - Child Mental Health	45
HLTH10217	Family Relationships and Impact on Psychiatric Disorders	45
HLTH10218	Cognitive Development, Trauma and Loss - Child Health Focus	45
Options - Choose 1:		
EDUCEC121	Child Development and Behaviour 1	42
PSYCSS271	Developmental Psychology	45

EDUCEC121 is offered on page 56. PSYCSS271 is offered on page 45.

**Cognitive Development, Trauma and Loss - Child Health Focus****HLTH10218**

Determine the effects of trauma on the cognitive development of infants, children and adolescents and identify those children with trauma histories in order to limit the potential triggers within the therapeutic environment.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32207		Sep11	Dec18			OntarioLearn	\$474.65

**Family Relationships and Impact on Psychiatric Disorders****HLTH10217**

Examine the interconnectedness of family relationships and their effect on common abnormal psychiatric disorders in the infant, child and adolescent populations.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32213		Sep11	Dec18			OntarioLearn	\$474.65

**Prevention and Intervention Strategies - Child Mental Health****HLTH10216**

Learn how to apply prevention and intervention strategies to appropriately respond to stressful situations in the infant, child and adolescent population. Focus on the effective application of communication, critical thinking and problem solving skills in a variety of situations.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32214		Sep11	Dec18			OntarioLearn	\$474.65

**Psychiatric Disorders Common to Infant, Child and Adolescent****HLTH10214**

Emphasizes understanding abnormal cognitive and behavioural disorders and the daily effects and challenges on the mental health of the infant, child and adolescent population.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32206		Sep11	Dec18			OntarioLearn	\$474.65

**Risk Factors of Common Psychiatric Disorders****HLTH10215**

Recognize the risk factors and triggers associated with common psychiatric disorders in the infant, child and adolescent population. Early identification and awareness of the behaviours will enable you to appropriately identify and assess the situation at hand.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32209		Sep11	Dec18			OntarioLearn	\$474.65

**C Concurrent Disorders Certificate (252)****ONTARIO COLLEGE GRADUATE CERTIFICATE****Graduation Requirement: 13 courses**[ce.mohawkcollege.ca/concurrent](http://ce.mohawkcollege.ca/concurrent)

Develop an understanding of substance abuse, mental illness and the use of drugs in this part-time program. Complete field placements in a variety of community organizations. There is an increasing recognition of the unique needs of people who live with concurrent disorders in the helping professions. Co-occurring substance use and mental health problems present challenges for people in accessing comprehensive support and services. Most promising practices in social and health service agencies include integrated treatment approaches that are based on processes of empowerment that complement a person-centered model of wellness and health. Similarly, stakeholders locally and provincially, have acknowledged the need for employees with an understanding of people who live with concurrent disorders as well as supports, resources, and evidence based approaches.

**Admission Requirements**

- Prior approval for this certificate is necessary.
- Minimum two-year College diploma or University degree.
- Preference given to applicants with a diploma or degree in Human Services.
- Past history working with individuals in a volunteer/field placement activity is strongly recommended.
- Applicants should note that some employment opportunities require that certain physical standards must be met as a condition of employment.
- Apply online at the website above.

The Program of Study can be found on the next page.

## PROGRAM OF STUDIES

It is recommended that you complete 2 - 3 courses per semester to complete your credential in 2 years.

Mandatory Courses:		Hours
COUN10003	Development of Counselling Skills	56
CRED10088	Preparation for Field Placement	14
HLTH10152	Fostering Healthy Lifestyles	28
HLTH10153	Pharmacology for Concurrent Disorders	42
HMNS10050	Concurrent Disorders	56
HMNS10094	Concurrent Disorders, Issues & Ethics	42
COMM10131	Research, Reports and Proposals	21
CRED10081	Concurrent Disorders Field Seminar	14
HMNS10052	CD Treatment: Models for Treating Varied Populations	35
HMNS10053	Supporting Families Living With Concurrent Disorders	14
HMNS10054	Relapse Prevention and Harm Reduction	21
SAFE10085	Critical Incident & Safety Management	21
WORK10113	Field Placement Concurrent Disorders	200

**NOTE:** Completion of Nonviolent Crisis Intervention (CONFMHN08) AND ASIST: Applied Suicide Intervention Skills Training (HMNS10038) is equivalent to Critical Incident & Safety Management (SAFE10085). See page 67 for offerings.

### CD Treatment: Models for Treating Varied Populations

HMNS10052

Examine the special needs of varied populations who experience concurrent disorders.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31955	Sep11	Dec18				OntarioLearn	\$426.40

### Concurrent Disorders

HMNS10050

Analyze the prevalence of concurrent disorders and the relationship between the mental health system and the addictions system. Reflect on personal values and perspectives in regard to individuals with concurrent disorders. Examine evidence-based treatment models used by professionals.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32016	Sep11	Dec18				OntarioLearn	\$634.77

### Concurrent Disorders Field Seminar

CRED10081

An integrative seminar that assists in connecting field placement experience to theory. You MUST register for CRED10081 and WORK10113.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32018	Sep11	Dec18				OntarioLearn	\$202.96

### Concurrent Disorders, Issues & Ethics

HMNS10094

Explore the impact of prejudice and discrimination on people with mental health and substance use problems, as well as the issues and ethics involved when working with people experiencing concurrent disorders.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32019	Sep11	Dec18				OntarioLearn	\$500.88

### Field Placement Concurrent Disorders

WORK10113

Application of theoretical and skill knowledge to field practicum. You MUST register for CRED10081 and WORK10113.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32027	Sep11	Dec18				OntarioLearn	\$927.45

### Fostering Healthy Lifestyles

HLTH10152

Appraise appropriate wellness education and engagement strategies in the development and promotion of healthy lifestyles with a focus on individuals who live with concurrent disorders.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31953	Sep11	Dec18				OntarioLearn	\$351.92

### Supporting Families Living With Concurrent Disorders

HMNS10053

**ACCELERATED!** Understand the impact on caregivers who support a family member with a concurrent disorder. Apply best-practice strategies to educate and support families in their understanding of their role in the recovery process.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32043	Sep11	Oct30				OntarioLearn	\$202.96



## Counselling Techniques Certificate (802)

### MOHAWK COLLEGE CERTIFICATE

Graduation Requirement: 8 courses



[ce.mohawkcollege.ca/counsellingtechniques](http://ce.mohawkcollege.ca/counsellingtechniques)

Designed for individuals who wish to develop counselling skills. Most participants are employed in roles where skills in interviewing or information gathering are required. Professionals in the community with extensive and relevant knowledge, skills and experience facilitate the courses.

### Admission Requirements

- Ontario Secondary School Diploma (OSSD) or equivalent (Mohawk Academic Upgrading, GED).

## PROGRAM OF STUDIES

Mandatory Courses:		Hours
COMMTC101	Interaction And Communications	42
COUNTC103	Interviewing Skills In Counselling	42
COUNTC104	Individual Counselling	42
COUNTC105	Group Counselling	42
COUNTC208	Issues And Ethics In Counselling	42
PSYCSS156	Introduction to Psychology	42
PSYCSS271	Developmental Psychology	42
PSYCTC106	Report Writing For The Behavioural Sciences	42

PSYCSS156 is offered on page 46. PSYCSS271 is offered on page 45.

### Individual Counselling

COUNTC104

Focus on the practice of individual counselling. Examine the philosophy and methodology of the major counselling theories.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32467	WE	Sep12	Dec12	6:30-9:30	13	Blended (FF)	\$354.48



## Criminal Psychology and Behaviour

### ACKNOWLEDGEMENT OF COMPLETION

Completion Requirement: 6 courses

[ce.mohawkcollege.ca/criminal](http://ce.mohawkcollege.ca/criminal)

Designed for those who work or volunteer in corrections programs, law enforcement, women's shelters, with youth at risk, or who have a special interest in criminal psychology and behaviour. Explore the reasons individuals become criminals, what motivates criminal behaviour, and why people are attracted to those with deviant behaviours.



### PROGRAM OF STUDIES

Mandatory Courses:			Hours
PSYC10002	Criminal Psychology - Psychopathic Minds		45
PSYC10003	Criminal Psychology 2 - Criminal Minds		45
PSYC10006	Domestic and Workplace Violence		45
PSYC10008	Co-dependency as an Addiction		45
SSCI10006	Cults and Terrorism		45
SSCI10008	Sexual Violence		45

### Co-dependency as an Addiction PSYC10008 (E)

Examine the personalities of abusers and those who are abused and how individuals with complimentary personality disorders unite and form bonds. Object Relations Theory and how women and men are unconsciously drawn to abusive partners because of personality disorders caused by childhood abuse or neglect will be the focal point.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31922	Sep11	Dec18				OntarioLearn	\$474.65

### Criminal Psychology - Psychopathic Minds PSYC10002 (E)

Explore the psychopathic mind and examine how and why some individuals become criminals. Study what is known about serial killers, stalkers, rapists and criminals and current techniques used in criminal profiling and questioning.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31920	Sep11	Dec18				OntarioLearn	\$474.65
32242	Nov1	Feb7				OntarioLearn	\$474.65

### Criminal Psychology 2 - Criminal Minds PSYC10003 (E)

Further explore issues discussed in Criminal Psychology Psychopathic Minds and examine psychological models related to criminology.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32518	Sep11	Dec18				OntarioLearn	\$430.65

### Cults and Terrorism SSCI10006 (E)

Examine conformity issues surrounding religious fundamentalism, sects, cults, and terrorist groups. Explore reasons people join, and why they may have difficulty leaving, society's role in supporting cultic groups and strategies for protecting individuals and vulnerable populations.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31918	Sep11	Dec18				OntarioLearn	\$474.65
32240	Nov1	Feb7				OntarioLearn	\$474.65

### Domestic and Workplace Violence PSYC10006 (E)

Examine conflict resolution strategies and where they work to reduce incidents of violent behaviour such as abusive relationships, confrontation in the workplace and violence in the schools.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32519	Sep11	Dec18				OntarioLearn	\$430.65

### Sexual Violence SSCI10008 (E)

Study sexual violence in the context of male toward female, female toward male, and incest and child abuse. Examine the reasons for sexually deviant behaviours and the latest strategies for treating victims and perpetrators.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31921	Sep11	Dec18				OntarioLearn	\$474.65

## Diversity and Intercultural Relations

### ACKNOWLEDGEMENT OF COMPLETION

Completion Requirement: 6 courses

[ce.mohawkcollege.ca/diversity](http://ce.mohawkcollege.ca/diversity)

Learn to recognize racial inequity and negative stereotyping as a significant social problem. Gain a greater understanding of the complex issues arising from the interaction of different cultural and ethnic groups within contemporary Canada. Examine diversity in a social context, explore critical differences in cross-cultural communication and identify the sources, causes, forms and manifestations of these issues in our society. Prepare yourself to act equitably and justly when working with diverse populations.



### PROGRAM OF STUDIES

Mandatory Courses:			Hours
COMM10073	Introduction to Intercultural Communication		42
EDUC10092	World Religions: Western and Eastern Traditions		35
SSCI10017	Diversity and First Nations		42
SSCI10026	Introduction to Racism and Discrimination		42
SSCISS108	Introduction to Sociology		42
SSCISS288	Contemporary Social Problems-Police Foundations		48

SSCISS108 is offered on page 46.

### Contemporary Social Problems-Police Foundations SSCISS288

Current social science paradigms and theories are used as a framework for analysis of contemporary social issues relevant to vocations in police services. Explore how individual behaviours collectively create social issues. Includes: crime, violence, abuse, social stratification, ageism, and racism. Prerequisite: SSCISS108.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32204	Sep11	Dec18				OntarioLearn	\$495.65

### Diversity and First Nations SSCI10017

Examine inequality in various social settings, including but not limited to: race, gender, ethnicity, class, and sexual orientation. Enhance knowledge of important issues in the Aboriginal cultures of Canada, and explore the legal status of Aboriginal people and Aboriginal rights and self-determination. Equivalent to: Diversity & First Nations: Canada (SSCI10039).

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32177	Sep11	Dec18				OntarioLearn	\$449.54

### Introduction to Intercultural Communication COMM10073 (E)

Build skills and confidence in communicating respectfully with people from different cultures. Consider differences in gestures, personal space and customs and identify intercultural issues in North American society.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32200	Sep11	Dec18				OntarioLearn	\$449.54

### Introduction to Racism and Discrimination SSCI10026 (E)

Enhance your awareness of discrimination and racism and explore sociological factors that contribute to bias and prejudice. Consider how to manage these issues as occupational professionals and individuals in a multicultural society.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32195	Sep11	Dec18				OntarioLearn	\$449.54

## Early Childhood Education Diploma (213)

### ONTARIO COLLEGE DIPLOMA

Graduation Requirement: 25 courses

[ce.mohawkcollege.ca/ece](http://ce.mohawkcollege.ca/ece)



Through a blend of online and face-to-face evening courses, prepare to work in municipal or private institutions offering educational care for preschool children. Meets the certification requirements of the Association for Early Childhood Education.

#### Admission Requirements

- Courses are restricted to those who have applied and been accepted.
- Grade 12 English (70% guideline).
- Volunteer experience in child care is strongly recommended.
- Communicable Disease Screening and a Criminal Background Check will be required before beginning placement.
- Apply online at the website above.

#### PROGRAM OF STUDIES

Mandatory Courses:		Hours
EDUC10074	Responsive Care for Infants and Toddlers	42
EDUCEC115	Learning Environment 1	42
EDUCEC121	Child Development & Behaviour 1	42
EDUCEC128	Parent Teacher Child Relationship 1	42
HLTHEC101	Health, Safety & Nutrition	28
EDUC10093	Field Placement Prep	14
1 Communications Course (COMMLL041 or COMM11040)		
EDUCEC215	Learning Environment 2	42
EDUCEC221	Child Development & Behaviour 2	42
EDUCEC228	Parent Teacher Child Relationship 2	42
WORK10130	Early Childhood Education Field Placement 1	200
WORK10603	Theory to Practice 1	28
EDUCEC129	Family Dynamics	42
EDUCEC301	Inclusion in the ECE Classroom	42
EDUCEC323	ECE Curriculum 1	42
EDUCEC420	Parents As Partners	42
WORK10131	Early Childhood Education Field Placement 2	200
WORK10604	Theory to Practice 2	28
EDUCEC332	Supervision And Administration	35
EDUCEC423	ECE Curriculum 2	42
EDUCEC428	Issues in ECE	35
WORK10132	Early Childhood Education Field Placement 3	200
WORK10605	Theory to Practice 3	28
OPELXXXXZ	General Education Option	42
OPELXXXXX	General Education Option	42

#### Child Development & Behaviour 1

EDUCEC121

Study the theories and principles of child development as well as neuro-research findings affecting the prenatal and early developmental process.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32366	Sep13	Dec13				eLearn	\$351.54

#### Children with Exceptionalities

EDUC10084

The person first, the disability second! Develop an understanding of various disabilities so you may work with children effectively in an inclusive environment. Equivalent to: Inclusion in the ECE Classroom (EDUCEC301).

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32205		Sep11	Dec18			OntarioLearn	\$495.65

#### ECE Curriculum 1

EDUCEC323

Prepare curriculum to support the interests and intelligences of children, based on documentation, philosophy and reflective practice in a respectful environment.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32368		Sep13	Dec13			eLearn	\$351.54

#### Family Dynamics

EDUCEC129

Explore the relationship between the individual and the family and the meaning of family within a socially diverse context. Examine the dynamics, changes and challenges within families, and enhance self-awareness regarding personal experiences, beliefs and values.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32248		Sep11	Dec18			OntarioLearn	\$405.54

#### Issues In ECE

EDUCEC428

Focus on expanding your awareness and understanding of topics such as child abuse, research into the impact of quality in child care, the importance of advocacy, and other current issues.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32249		Sep11	Dec18			OntarioLearn	\$346.95

#### Learning Environment 1

EDUCEC115

Plan, organize, implement and evaluate program ideas and activities. Develop a repertoire of resources by setting up an engaging and stimulating learning environment. 30 hours in class and 12 hours via eLearn.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32471	TU	Sep11	Dec11	6:30-9:30	14	Blended (FF)	\$354.48

#### Parent Teacher Child Relationship 2

EDUCEC228

Through observation and self-awareness, develop sensitivity to diversity and resourcefulness in working with children individually or in groups. Integrate educational technology and present day trends with instructional delivery and relationship building. 30 hours in class and 12 hours via eLearn. Prerequisite: EDUCEC128.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32472	WE	Sep12	Dec12	6:30-9:30	14	Blended (FF)	\$354.48

#### Responsive Care for Infants and Toddlers

EDUC10074

Relate concepts and principles of infant and toddler development to designing developmentally appropriate curriculum and learning environments.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32470	TH	Sep13	Dec13	6:30-9:30	14	Blended (FF)	\$354.48

#### Supervision And Administration

EDUCEC332

Introduces the relevant legislation and necessary administrative procedures for operating a child care centre. Discover techniques for establishing effective teams, mentoring relationships, personnel management, and understand the role of professional and community resources.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32381		Sep13	Dec13			eLearn	\$292.95

#### Wellness for Children

HLTH10121

Learn to optimize safety, nutrition and health in a child care environment. Focus on infection control, minimizing indoor and outdoor safety risks, and ensuring nutritional balance. Equivalent to: Health, Safety & Nutrition (HLTHEC101).

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32173		Sep11	Dec18			OntarioLearn	\$332.36
32243		Nov1	Feb7			OntarioLearn	\$332.36



**Working with Parents****EDUC10076**

Learn to work effectively with parents. Examine the dual role of parents as a resource and client, and the role of child care as a support system for families. Develop skills necessary to plan, implement and evaluate parent meetings. Equivalent to: Parents as Partners (EDUCEC420).

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32171	Sep11	Dec18				OntarioLearn	\$449.54

## Early Childhood Education - Leadership and Administration Certificate (932)

**MOHAWK COLLEGE CERTIFICATE****Graduation Requirement 6 courses**[ce.mohawkcollege.ca/eceleadershipadmin](http://ce.mohawkcollege.ca/eceleadershipadmin)

Courses designed through a collaborative effort with Affiliated Services for Children and Youth. Benefit from the guidance of community leaders with extensive professional experience in Early Learning and Care. Competencies from the Occupational Standards for Child Care Administrators are incorporated in the curriculum.

**PROGRAM OF STUDIES**

Mandatory Courses:		Hours
EDUC10080	ECE Leadership Development	42
COMM10286	ECE Communication and Relationships	42
FINC10027	ECE - Governance and Finance	42
HRES10023	ECE - Human Resources	42
EDUC10081	ECE - Family Engagement	42
EDUC10082	ECE - Leadership in Action	42

**ECE Communication and Relationships****COMM10286**

Explore verbal, written and social media methods to implement best practices and exhibit professionalism with interpersonal business communications in early learning and care. 21 hours in class, 21 hours online. Prerequisite or Corequisite: EDUC10080.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32473	TU	Sep11	Dec11	6:30-9:30	14	Blended (FF)	\$354.48

**ECE Leadership Development****EDUC10080**

Demonstrate leadership qualities and skills with an emphasis on coaching, mentoring, conflict management, team building, motivation, and professional ethics in the early learning and care community. Equivalent to: EDUC10053.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32474	TH	Sep13	Dec13	6:30-9:30	14	Blended (FF)	\$354.48

**ECE-Family Engagement****EDUC10081**

Apply knowledge of family systems theory to everyday interactions with families by creating a culture of respect for diverse family groups. Analyze how personal values and experiences influence work in engaging families. Focus on a family-centered approach to services with awareness of current early year's policy direction and relevant legislation. Equivalent to: EDUC10057.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32369	Sep13	Dec13				eLearn	\$351.54

## Early Childhood Education Resource Consulting Certificate (956)

**ONTARIO COLLEGE GRADUATE CERTIFICATE****Graduation Requirement: 8 courses**[ce.mohawkcollege.ca/eceresourceteacher](http://ce.mohawkcollege.ca/eceresourceteacher)

Provides ECE graduates with training to work with children with special needs. Focus on integration and programming for individuals and groups. Graduates will be qualified to become Resource Teachers as defined by the Day Nurseries Act.

**Admission Requirements**

- An ECE Diploma or recognized equivalent.
- Apply online at the website above.

**PROGRAM OF STUDIES**

Mandatory Courses:	Hours	
EDUCRT001	Introduction to Resource Teaching	42
HMNSRT011	Individual Development Planning 1	42
HMNSRT031	Working with Families	42
HMNSRT041	Individual Developmental Planning 2	42
HMNSRT061	Advocacy In The School And Community	42
LIBRRT071	Coordinating Resources	42
WORKRT021	Field Practicum 1	105
WORKRT051	Field Practicum 2	105

**Field Practicum 1**

Combine theory and practice in an integrated setting for 105 hours of supervised field placement. Observe and analyze the role of the resource teacher and work as a team member with staff to assess, plan, implement and evaluate individual developmental plans. Prerequisite: HMNSRT011.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32008	Sep10	Dec14				FieldWork	\$599.28

**Field Practicum 2**

Combine theory and practice in individual settings with young children and their families for 105 hours of supervised field placement. Monitor progression and prepare long-term individual developmental plans based on input from staff, clinicians and families through a series of home visits. Prerequisites: HMNSRT021 and HMNSRT041.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32009	Sep10	Dec14				FieldWork	\$599.28

**Individual Developmental Planning 2****HMNSRT041**

Develop long range individual development plans for children in group settings. Recognize when early intervention is required and identify types of supports available through observations, assessments, goal setting, written reports and program planning. Incorporate information from parents and ECE professionals using a collaborative team approach. Prerequisite: HMNSRT011.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32372	Sep13	Dec13				eLearn	\$351.54

**Introduction to Resource Teaching****EDUCRT001**

Explore the role of a resource teacher in licensed care settings, community outreach programs and clinical situations. Analyze current issues, trends and legislation with a historical look at inclusion. Differentiate between various diagnoses with focus on speech and language and develop individualized health care plans.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32370	Sep13	Dec13				eLearn	\$351.54

**Working With Families**

HMNSRT031

Apply knowledge of family systems theory to everyday interactions with families by creating a culture of respect for diverse family groups. Analyze how personal values and experiences influence work in engaging families. Focus on a family-centered approach to services with awareness of current early year's policy direction and relevant legislation. Prerequisite: EDUCRT001 or EDUC10110.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32371	Sep13	Dec13				eLearn	\$351.54

**Educational Support Diploma (747)****ONTARIO COLLEGE DIPLOMA**

Graduation Requirement: 25 courses

[ce.mohawkcollege.ca/es](http://ce.mohawkcollege.ca/es)

Complete your diploma online! Obtain the knowledge, skills and aptitudes to work with and support children with special needs in an educational environment.

**Admission Requirements**

- Courses are restricted to those who have applied and been accepted.
- Ontario Secondary School Diploma (OSSD) or equivalent (Mohawk Academic Upgrading, GED) including: Grade 12 English, C or U or equivalent (70% guideline).
- First aid and crisis intervention training are strongly recommended.
- Apply online at the website above.



Turn to page 2 for contacts

**PROGRAM OF STUDIES**

Your Program of Studies will vary depending on your completion date.

Mandatory Courses:	Hours
EDUCEDE14 Foundations of Education	42
EDUCEDE17 Personal And Interpersonal Dynamics	42
EDUCEDE19 Technology in Education	42
MATH10065 Math in an Educational Setting	42
PSYCSS156 Introduction to Psychology	42
SAFE10004 Safety In An Educational Setting	42
1 Communications course (COMMLL041 or COMM11040)	
EDUC10075 Placement Preparation	42
EDUC10002 Inclusion and Cultural Diversity	42
EDUC10040 Total Communication Part 1	42
PSYCSS271 Developmental Psychology	42
EDUCEDE22 Behaviour and Mental Health Exceptionalities	42
EDUC10085 Placement 1	132
COMP10006 Adaptive and Assistive Technology	42
EDUC10041 Total Communication Part 2	42
EDUCEDE21 Classroom Skills	42
EDUCEDE23 Communication Exceptionalities	42
EDUC10086 Placement 2	132
EDUC10001 Autism Spectrum Disorder- Assisting Student Development	42
EDUC10004 Learning Strategies	42
EDUC10037 Transition Planning	42
EDUCEDE26 Physical and Multiple Exceptionalities	42
EDUC10087 Placement 3	132
OPELXXXX General Education Option	42
OPELXXXXZ General Education Option	42

**Adaptive and Assistive Technology**

COMP10006

Learn to use adaptive technology to assist special needs children. You must have experience in Word, Excel, PowerPoint and Internet search techniques. Prerequisite: EDUCEDE19.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32262	Sep11	Dec18				OntarioLearn	\$405.54

**Autism Spectrum Disorder- Assisting Student Development**

EDUC10001

Develop essential tools for working with children with ASD. Review the work of local professionals and international Autism experts, with emphasis on communication, social skills, behavioral challenges, family, sensory and educational issues. Prerequisite: EDUCEDE23.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32263	Sep11	Dec18				OntarioLearn	\$405.54

**Behaviour and Mental Health Exceptionalities**

EDUCEDE22

Explore suitable approaches for working with students with exceptionalities, their parents, and professional colleagues. Learn appropriate strategies for managing behavioural and/or emotional challenges. Prerequisites: EDUCEDE14 and EDUCEDE17.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32264	Sep11	Dec18				OntarioLearn	\$405.54

**Classroom Skills**

EDUCEDE21

Examine Ontario Curriculum, with emphasis on language arts, mathematics, one content area and physical education. Develop understanding of teamwork in a classroom and become more effective in assisting learners. Prerequisites: EDUCEDE14, EDUCEDE17 and EDUCEDE22.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32266	Sep11	Dec18				OntarioLearn	\$405.54

**Communication Exceptionalities**

EDUCEDE23

Discuss the types of communications exceptionalities and their implications for students. Integrate previous learning on behaviour management and other aspects of communications. Prerequisite: EDUCEDE22.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32267	Sep11	Dec18				OntarioLearn	\$405.54

**Foundations of Education**

EDUCEDE14

Focus on techniques, ethical practices, historical developments in education and the impact of legislation on the EA's role. Discuss learning styles, observation strategies and data collection in a classroom setting and community supports.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32269	Sep11	Dec18				OntarioLearn	\$405.54

**Inclusion and Cultural Diversity**

EDUC10002

Learn to promote inclusivity in the classroom. Examine racism, multiculturalism, equity and diversity, social and political issues, and barriers to understanding and open communication.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32271	Sep11	Dec18				OntarioLearn	\$405.54

**Learning Strategies**

EDUC10004 (E)

Help your students learn more effectively. Develop understanding of how we learn, remember, and solve problems. Learn to identify learning needs, and apply various strategies to support learning. Prerequisites: EDUCEDE17 and EDUCEDE21.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32273	Sep11	Dec18				OntarioLearn	\$405.54

**Math in an Educational Setting****MATH10065**

Follow the five strands of math as per the Ontario curriculum guidelines set by the Ministry of Education at a grade 10 level. Review concepts in number sense and numeration, measurement, geometry, patterning and algebra, data management and probability.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32274	Sep11	Dec18				OntarioLearn	\$405.54

**Personal And Interpersonal Dynamics****EDUCEDE17**

Enhance personal and professional skills in organizing information, analyzing tasks and situations, and selecting and implementing solutions. Analyze issues, philosophy and techniques related to behaviour management in educational settings.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32275	Sep11	Dec18				OntarioLearn	\$405.54

**Physical and Multiple Exceptionalities****EDUCEDE26**

"Intellectually Challenged" will describe intellectual challenges, team roles, expectations, skills & supports for intellectually challenged individuals. "Physically Challenged" will describe various types of physical challenges and how to effectively assist physically challenged students. "Multiple Challenged" will describe multiple challenges, roles, exceptions, skills and supports for multiple challenged individuals. Prerequisite: EDUCEDE23.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32277	Sep11	Dec18				OntarioLearn	\$405.54

**Placement 1****EDUC10085**

Formerly Practicum 2. Under the guidance of a supervising teacher or school team, support learners effectively and demonstrate professional interactions in a Primary/Junior, Intermediate or Secondary educational division. Placement packages are available online once registered. Students may NOT begin placement until package is submitted and approved. Equivalent to: EDUCEDE16. Prerequisites: EDUC10075, EDUCEDE14, EDUCEDE17 and SAFE10004.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32025	Sep11	Dec18				OntarioLearn	\$551.96

**Placement 2****EDUC10086**

Formerly Practicum 3. Under the direction of a teacher, demonstrate capability in assisting students with three types of exceptionalities. Placement packages are available online once registered. Students may NOT begin placement until package is submitted and approved. Equivalent to: EDUCEDE24. Prerequisite: EDUC10085.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32024	Sep11	Dec18				OntarioLearn	\$551.96

**Placement 3****EDUC10087**

Build on the skills demonstrated in previous field work as preparation for the EA role in your preferred school board. Assist students with three types of exceptionalities not addressed in Placement 2 in the implementation of their IEPs. Placement packages are available online once registered. Students may NOT begin placement until package is submitted and approved. Equivalent to: EDUCEDE25. Prerequisite: EDUC10086.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32023	Sep11	Dec18				OntarioLearn	\$551.96

**Placement Preparation****EDUC10075**

Prepare for field placement, with emphasis on the Educational Assistant role, collaboration with other professionals, and requirements for participating in the practicum.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32280	Sep11	Dec18				OntarioLearn	\$405.54

**Safety In An Educational Setting****SAFE10004**

Examine safety issues associated with physical care, coping with behavioural challenges, physical restraint, handling medical conditions, legislative requirements and WHMIS. Must be completed prior to registering for placement.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32281	Sep11	Dec18				OntarioLearn	\$405.54

**Technology in Education****EDUCEDE19**

Learn to use Ministry of Education Software and other programs to enhance skills in working with exceptional learners. Keyboarding and computer skills required. Access to Ministry software is recommended. Advised to be completing a placement concurrently.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32282	Sep11	Dec18				OntarioLearn	\$405.54

**Total Communication Part 1****EDUC10040**

Investigate non-verbal communication issues with particular focus on supporting deaf and hard of hearing students. Learn basic signed English, and explore non-verbal communication options and Sign Language issues.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32284	Sep11	Dec18				OntarioLearn	\$405.54

**Total Communication Part 2****EDUC10041**

Continue to examine teaching and implementation strategies to enhance communication skills, given different limitations and exceptionalities. Prerequisite: EDUC10040.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32285	Sep11	Dec18				OntarioLearn	\$405.54

**Transition Planning****EDUC10037**

Focus on the job coaching role. Learn to assist the exceptional learner with basic life skills and job readiness training.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32288	Sep11	Dec18				OntarioLearn	\$405.54

**Fundamentals of Correctional Practices****ACKNOWLEDGEMENT OF COMPLETION**

Completion Requirement: 6 courses

[ce.mohawkcollege.ca/correctional](http://ce.mohawkcollege.ca/correctional)

Gain an understanding of the law and theories relating to corrections, inmates and young offenders. Acquire safety and security skills and develop the ability to apply acquired learning in a practical fashion.

**PROGRAM OF STUDIES**

Mandatory Courses:	Hours
LAWS10152 Penology	30
LAWSPF111 Canadian Criminal Justice System	42
SAFE10091 Safe and Secure Environments	30
SSCI10061 Criminology Introduction	45
Options - Choose 2:	
LAWS10151 Correctional Practices	30
LAWSPF305 Youth in Conflict With The Law	42
PSYC10026 Special Populations I	30
PSYCSS021 World Of Abnormal Psychology	45

PSYCSS021 is offered on page 47.

**Canadian Criminal Justice System****LAWSPF111 (E)**

Explore the history, function, role and organization of Canadian Law enforcement services and contemporary issues.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32175	Sep11	Dec18				OntarioLearn	\$449.54

**Correctional Practices****LAWS10151**

Essential institutional security duties are described and practiced including: key control, institutional counts, post security, personal and area searches, inmate escorts, inmate movement control, inmate segregation, control of contraband, admitting and discharge visits and correspondence, inventory control, transportation and mediations. Learn the techniques involved in writing security reports that meet institutional standards.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31915	Sep11	Dec18				OntarioLearn	\$349.10

**Criminology Introduction****SSCI10061**

Criminology seeks to understand the underpinnings of criminal and deviant behaviour. Examine this behaviour through sociological, biological and psychological perspectives and apply this knowledge in critical examination of Canadian and global crimes and statistics. Provides a contemporary look at victimology and restorative justice.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31917	Sep11	Dec18				OntarioLearn	\$474.65
32231	Oct1	Jan7				OntarioLearn	\$474.65
32237	Nov1	Feb7				OntarioLearn	\$474.65
32238	Dec3	Mar11				OntarioLearn	\$474.65

**Penology****LAWS10152**

Covers the history of corrections leading to the present penal system with focus on the prevailing ideologies and practices of the day. Examine the effectiveness of various correctional strategies such as probation, parole, electronic monitoring, and boot camps. Visit federal correctional facilities within the context of this course.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31910	Sep11	Dec18				OntarioLearn	\$349.10

**Safe and Secure Environments****SAFE10091**

Gain an understanding of the legal parameters of correctional operations, the organizational framework of federal and provincial correctional services, and an overview of staffing models and responsibilities in secure environments. Establish a knowledge foundation for subsequent applications of security skills.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31911	Sep11	Dec18				OntarioLearn	\$349.10

**Special Populations I****PSYC10026**

Gain an awareness and appreciation of issues specific to working with unique client groups in the community and justice services field. Examine the legislation, policies, procedures, and interventions appropriate to the following special needs populations: female offenders/clients and aboriginal offenders/clients and study population profiles as well as historical and theoretical perspectives.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31913	Sep11	Dec18				OntarioLearn	\$349.10

**Youth In Conflict With The Law****LAWSPF305**

Examine the handling of young offenders within the judicial system. Develop understanding of relevant legislation, detention, interviewing and processing, disposition alternatives, extra-judicial measures and rehabilitation options. Prerequisite: LAWSPF111.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32197	Sep11	Dec18				OntarioLearn	\$449.54

## Ready for your Certificate? Ready to Graduate?

Visit [mohawkcollege.ca/ConvocationPrep](http://mohawkcollege.ca/ConvocationPrep)

**Holistic Studies - Introduction****ACKNOWLEDGEMENT OF COMPLETION**

Completion Requirement: 4 courses

[ce.mohawkcollege.ca/holistic](http://ce.mohawkcollege.ca/holistic)

Holistic Studies provides students with an introduction to the philosophy and practices of holistic health. Gain a foundational understanding of the mind, body and spirit connection that is instrumental in health and healing by examining physical, mental and spiritual dimensions, as well as bio-energetic and socio-cultural factors. Various modalities of complementary and alternative therapies and lifestyle management techniques that promote self-healing will be explored in a comprehensive, educational, self-exploratory environment to learn the art and science of integrative health.

**PROGRAM OF STUDIES**

Mandatory Courses:	Hours
HLTH10225 Mind, Body, Spirit: The Connection	42
HLTH10226 Stress Response and the Immune System	42
HLTH10227 Cultural Studies	42
HLTH10228 Alternative Healing Methods	42

**Alternative Healing Methods****HLTH10228**

Discover the complementary, alternative medicine (CAM) and healing practices that are used in combination with conventional medicine and treatment.

Understand the five categories of CAM including: alternative medicinal systems, manipulative therapies, mind-body interventions, biological based treatments and energy therapies.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32668	WE	Sep12	Dec12	6:30-9:30	7	Classroom (FF)	\$354.48

**Libraries and Digital Technologies Certificate (965)****ONTARIO COLLEGE GRADUATE CERTIFICATE**

Graduation Requirement: 12 courses

[ce.mohawkcollege.ca/libdigtech](http://ce.mohawkcollege.ca/libdigtech)  
[celibrary@mohawkcollege.ca](mailto:celibrary@mohawkcollege.ca)

Digital technologies are transforming libraries and their services. Graduates of the Library Technician Diploma will benefit from this opportunity to update their knowledge! Keep pace with the challenges of these changes by examining updated knowledge and skills in an accessible, part-time, online program. Gain the conceptual insight and practical leadership strategies needed to address issues relating to digital technologies in library and information environments through active learning, a culminating activity and capstone project. Focus on the current and emerging technologies that affect your workplace and have an impact on the collections and services offered. Develop the 21st century fluency skills essential for active participation in libraries of all types. Obtain the skills and digital competencies needed to explore the opportunities and potential impact of current and emerging technologies on your organization.

**Admission Requirements**

- Library and Information Technician Diploma (college level) OR
- Master of Library Sciences (MLS), Master of Library & Information Sciences (MLIS), Master of Information Science (MIS), Master of Information (MI) OR
- Bachelor's degree with significant library experience.
- Applicants who have completed Southern Ontario Library Service EXCEL, Advanced EXCEL or Advancing Public Library Leadership programs will be assessed on an individual basis by the Program Manager.
- Apply online at the website above.





## PROGRAM OF STUDIES

Mandatory Courses:		Hours
LIBR10046	User Experience in Libraries	42
LIBR10047	Library Leadership in the Digital Age	42
LIBR10048	Issues in Digital Resource Management and Technologies	42
LIBR10049	Digital Media in Libraries	42
INFOLT402	Electronic Publishing & Emerging Library Technologies	42
LIBR10035	Introduction to Metadata and Metadata Applications	42
LIBR10042	Resource Description & Access	42
LIBR10041	Online Searching	42
LIBR10036	Strategies for Instruction for Library Technicians	42
INFO10172	Information Technology for Library Technicians	42
LIBR10050	Capstone I	100
LIBR10051	Capstone II	120

Some courses are listed under the Library and Information Technician Diploma.

### Capstone II LIBR10051

Using skills acquired throughout the program, students will create an analytical research report leading to a client-focused proposal and multi-media presentation on a digital technology appropriate for library and information services industry. Prerequisite: LIBR10050.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32015	Sep11	Dec18				OntarioLearn	\$1153.65

### Issues in Digital Resource Management and Technologies LIBR10048

Explore the management of library resources in electronic formats with emphasis on collection development, licensing and acquisition of e-resources, as well as issues relating to access, copyright and archiving. Examine the integration of social media platforms in provision of services. Assess the role of electronic resource management systems (ERMs) and digital repositories.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31952	Sep11	Dec18				OntarioLearn	\$474.84

### Library Leadership in the Digital Age LIBR10047

Explore strategies for leadership within current and evolving library environments including strategies focused on self-management and collaboration. Examine decision making competencies and key factors supporting successful management and implementation of change. Assess leadership outcomes through analysis of impacts on the organization or community. Apply critical thinking skills and accurate, persuasive communication to library leadership in a multimedia world.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
33039	Sep11	Dec18				OntarioLearn	\$474.84

## Library and Information Technician Diploma (800)

### ONTARIO COLLEGE DIPLOMA

Graduation Requirement: 28 courses

[ce.mohawkcollege.ca/library](http://ce.mohawkcollege.ca/library)  
[celibrary@mohawkcollege.ca](mailto:celibrary@mohawkcollege.ca)

Prepare for employment in academic, public, school and special libraries and other information service settings. Through a carefully designed course of study that combines theory and hands-on practice, participants learn to acquire, organize, retrieve, produce, and disseminate information in print and electronic formats.



### Admission Requirements

- Applications must be submitted online through the Ontario College Application Service (OCAS) [www.ontariocolleges.ca](http://www.ontariocolleges.ca)
- Ontario Secondary School Diploma (OSSD), general or advanced level, or equivalent (Mohawk Academic Upgrading, GED), or mature student status.
- A pass standing in grade 12 English at the general level, or equivalent.

## PROGRAM OF STUDIES

Mandatory Courses:		Hours
LIBRLT110	Introduction to Libraries and the Information Industry	42
INFO10172	Information Technology for Library Technicians	42
INFOLT402	Electronic Publishing and Emerging Library Technologies	42
LIBR10041	Online Searching	42
LIBR10044	Reference Processes	42
LIBR10045	Reference Services and Sources	42
LIBR10040	Library Programming, Marketing and Advocacy	42
LIBR10042	Resource Description and Access I	42
LIBR10043	Resource Description and Access II	42
LIBR10039	Library Classification	42
LIBR10038	Indexing and Subject Analysis	42
INFOLT340	Database Design For Information Workers	21
LIBRLT351	Serials	21
LIBRLT350	Acquisitions	42
LIBR10037	Circulation and Inter Library Loan	42
HRESLT150	Human Relations and Supervision	42
MGMT10041	Library Financial Management and Budgeting	21
COMP10136	Introduction to Computers 1	42
WORKLT290	Field Work 1	112
WORKLT490	Field Work 2	112
1 Communications course		
1 Literature course		
2 General Education courses		
Options - Choose 4:		
LIBRLT385	Children's Services and Issues	42
OADM100	Records And Information Management Fundamentals	42
LIBRRM103	Archives	42
COMMLT225	Genre Fiction And Readers' Advisory Service	42
LIBR10002	Government Information	42
LIBRLT403	Special Libraries	42
LIBRLT335	Multimedia	42
LIBRLT405	Law Libraries And Legal Research	42
LIBRLT375	School Libraries	42
LIBR10004	Health Libraries and Resources	42
LIBR10034	Youth Services and Issues	42
LIBR10035	Introduction to Metadata & Metadata Applications	42
LIBR10036	Strategies for Instruction for Library Technicians	42

Some courses are listed under other programs. Refer to the index.

**Acquisitions****LIBRLT350**

Focus on the acquisition of monographs. Develop skills in searching, ordering, receiving, collection development, the book trade and automated acquisitions functions. Prerequisite: LIBRLT110.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32330	Sep11	Dec18				OntarioLearn	\$405.54

**Circulation and Inter Library Loan****LIBR10037**

Explore circulation functions and issues for libraries and information services. Topics include inventory control, inter-library loan and document delivery. Copyright and health and safety issues in libraries are also discussed. Equivalent to: LIBRLT215.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32316	Sep11	Dec18				OntarioLearn	\$405.54

**Database Design For Information Workers****INFOLT340**

**ACCELERATED!** Examine the role of relational databases in library and information work. Learn to create a database, enter and edit records, search for information and create simple reports. MS Access 2016 required. Prerequisite: INFO10156 or COMP10136.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32303	Sep11	Oct30				OntarioLearn	\$229.77

**Electronic Publishing and Emerging Library Technologies****INFOLT402**

Focus on electronic publishing, including using basic web design, image editing, screen recording, blogs, wikis, social networking, augmented reality, 3D printing and gamification. Prerequisite: INFO10156 or COMP10136.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32311	Sep11	Dec18				OntarioLearn	\$405.54

**Field Work 1****WORKLT290**

Broaden your educational experience to include the varied services of different types of libraries. Supervised experience in libraries is essential in the development of library skill. LIBR10044 and LIBR10039 must be taken either prior to or concurrently. Before registering visit [ce.mohawkcollege.ca/library](http://ce.mohawkcollege.ca/library) for important information and to submit a placement planning form. Prerequisites: INFO10172 and LIBR10037 and LIBR10042 and LIBR10041.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32029	Sep11	Dec18				OntarioLearn	\$204.87
32031	Oct1	Jan7				OntarioLearn	\$204.87
32037	Nov1	Feb7				OntarioLearn	\$204.87
32040	Dec3	Mar11				OntarioLearn	\$204.87

**Field Work 2****WORKLT490**

Broaden your educational experience in a different type of library than your first placement. Supervised experience in libraries is essential in the development of library skills. LIBR10038 must be taken either prior to or concurrently. Before registering visit [ce.mohawkcollege.ca/library](http://ce.mohawkcollege.ca/library) for important information and to submit a placement planning form. Prerequisites: WORKLT290 & INFOLT402 & LIBR10040 & INFOLT340 & LIBRLT350 & LIBRLT351 & HRESLT150 & LIBR10039 & LIBR10043 & LIBR10044.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32026	Sep11	Dec18				OntarioLearn	\$204.87
32033	Oct1	Jan7				OntarioLearn	\$204.87
32035	Nov1	Feb7				OntarioLearn	\$204.87
32039	Dec3	Mar11				OntarioLearn	\$204.87

**Genre Fiction And Readers' Advisory Service****COMMLT225**

Explore readers' advisory service and the components of readers' advisory work from patron interview to service promotion. Examine the principal genres of fiction, and determine their specific characteristics and appeal for readers.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32295	Sep11	Dec18				OntarioLearn	\$405.54

**Human Relations and Supervision****HRESLT150**

Apply the basic principles of effective supervision to a library environment. Topics include planning, recruitment, selection, training, motivation, delegation and time management.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32300	Sep11	Dec18				OntarioLearn	\$405.54

**Indexing and Subject Analysis****LIBR10038**

Study the principles of indexing including indexing types and rules, and creation of abstracts. Explore the principles of subject analysis including thesauri and Library of Congress Subject Headings. Fee includes access to proprietary databases. Equivalent to: LIBRLT325. Prerequisite: LIBR10043.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32317	Sep11	Dec18				OntarioLearn	\$415.54

**Information Technology for Library Technicians****INFO10172**

Focus on various types of information technology used in the library setting including mobile devices, e-readers, playaways, iPads and tablets, digital media and various software and applications. Access to a current mobile device with wireless Internet capability is required. Equivalent to: INFOLT390.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32880	Sep11	Dec18				OntarioLearn	\$405.54

**Introduction to Libraries and the Information Industry****LIBRLT110**

Analyze the role of libraries in an information society, with emphasis on access to information, the organization and services of different types of libraries, and the roles of participants in the information industry. Prerequisites: meet the program admission requirements and apply through [www.ontariocolleges.ca](http://www.ontariocolleges.ca).

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32329	Sep11	Dec18				OntarioLearn	\$405.54

**Introduction to Metadata & Metadata Applications****LIBR10035**

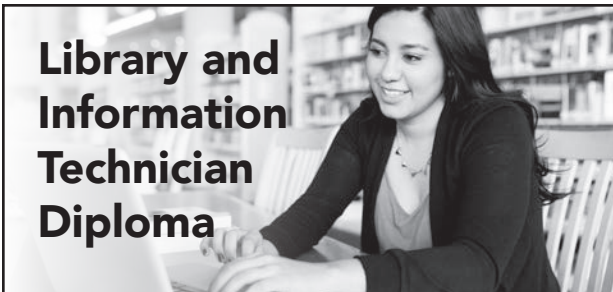
Learn to apply metadata schemes and standards to describe digital and electronic web resources. Knowledge of HTML coding recommended. Prerequisites: INFOLT402 and LIBRLT351 and LIBRLT305 or LIBR10043.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32313	Sep11	Dec18				OntarioLearn	\$405.54

**Library Classification****LIBR10039**

Study the principles of classification. Learn to use the Dewey Decimal and Library of Congress Classification schemes. Explore issues related to the process of classifying library materials. Fee includes access to proprietary databases. Equivalent to: LIBRLT320. Prerequisite: LIBRLT302 or LIBR10042.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32318	Sep11	Dec18				OntarioLearn	\$415.54



## Library and Information Technician Diploma

**THIS PROGRAM IS NOW  
OSAP ELIGIBLE!**

Gain the knowledge and practical skills needed in today's evolving library environment!

[ce.mohawkcollege.ca/libraries](http://ce.mohawkcollege.ca/libraries)

**Library Financial Management and Budgeting** MGMT10041

**ACCELERATED!** Discuss financial management concepts relating to libraries, with a focus on budgets, financial statements, library funding and strategic planning. Learn to use basic financial information to set goals and objectives. MS Excel software required. Prerequisites: LIBRLT110 and INFO10156 or COMP10136.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32305	Sep11	Oct30				OntarioLearn	\$229.77

**Library Programming, Marketing and Advocacy** LIBR10040

Examine vital customer service skills including program planning and delivery, marketing, partnerships, user training and library advocacy. Equivalent to: LIBRLT435.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32320	Sep11	Dec18				OntarioLearn	\$405.54

**Online Searching** LIBR10041

Learn to apply Boolean constructs and other concepts for efficient retrieval of information from the Internet, library catalogues and commercial databases. Equivalent to: LIBRLT220.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32321	Sep11	Dec18				OntarioLearn	\$405.54

**Reference Processes** LIBR10044

Explore fundamental principles of professional accountability that underpin the provision of information services in libraries. Develop effective reference interviewing techniques to answer customer queries. Explore topics related to the management of information service including service standards, in person and virtual service points, policy development and strategies for continuing professional development of staff. Equivalent to: LIBRLT420. Prerequisite: LIBR10041.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32326	Sep11	Dec18				OntarioLearn	\$405.54

**Reference Services and Sources** LIBR10045

Focus on reference services and resources used to answer information queries from library customers. Compare and evaluate traditional and emerging reference resources. Apply online search skills to effectively answer typical queries. Equivalent to: LIBRLT425. Prerequisite: LIBR10044.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32327	Sep11	Dec18				OntarioLearn	\$405.54

**Resource Description and Access I** LIBR10042

Focus on RDA guidelines for descriptive catalogue records and MARC coding and ISBD punctuation for bibliographic records in an automated environment. Fee includes access to proprietary databases. Equivalent to: LIBRLT302. Prerequisite: LIBRLT110.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32323	Sep11	Dec18				OntarioLearn	\$415.54

**Resource Description and Access II** LIBR10043

Examine form and choice of entry according to RDA cataloguing guidelines, cataloguing applications of the World Wide Web, and sources of cataloguing copy in an automated environment. Learn to critically appraise public access catalogues. Recognize the changes in MARC coding resulting from RDA cataloguing guidelines. Equivalent to: LIBRLT305. Prerequisite: LIBR10042.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32325	Sep11	Dec18				OntarioLearn	\$405.54

**School Libraries** LIBRLT375

Focus on the unique features of elementary and secondary school libraries. Examine collection development and management, readers' advisory and reference services, and library programming in a school library setting. Consider new and emerging initiatives such as the Learning Commons model of school library services.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32333	Sep11	Dec18				OntarioLearn	\$405.54

**Serials** LIBRLT351

Explore the technical service aspects of serials with emphasis on ordering, tracking and cataloguing. Evaluate the impact of technology on serial collections. Prerequisite: LIBRLT302 or LIBR10042.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32332	Sep11	Dec18				OntarioLearn	\$229.77

**Special Libraries** LIBRLT403

Address collection development, technical services, client services, marketing, budgeting, and management for special libraries. Consider the concerns of the special library and skills needed in this environment. Prerequisite: LIBRLT110.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32335	Sep11	Dec18				OntarioLearn	\$405.54

**Strategies for Instruction for Library Technicians** LIBR10036

Develop skills in planning and delivering instruction in various library environments. Focus on effective presentation techniques, educational technologies, information literacy, learning styles, and instructional design and evaluation methods.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32315	Sep11	Dec18				OntarioLearn	\$405.54

**Long Term Care Management**

See page 84 for information on this program.

**Mourning, Grief and Bereavement****ACKNOWLEDGEMENT OF COMPLETION**

Completion Requirement: 6 courses

[ce.mohawkcollege.ca/mourning](http://ce.mohawkcollege.ca/mourning)



Expand your awareness and understanding of loss and death and discover how they affect individuals. Focus on mourning, grief and bereavement issues, communication strategies and religious philosophies of dying and death from the perspective of both the dying and bereaved. Completion of this unique program will enable you to better understand, support and care for those facing or coping with loss and death.

**PROGRAM OF STUDIES**

Mandatory Courses:	Hours
PSYC10021 Thanatology	36
PSYC10022 Religious beliefs, traditions and customs of death	36
PSYC10023 Mourning, Grief and Bereavement	36
PSYC10024 Coping with Death: Counselling, Support and Alternative Therapies	36
PSYC10025 Learning from Death and Dying	36
PSYC10017 Death and Dying in Crisis Intervention	30

**Coping with Death: Counselling, Support and Alternative Therapies** PSYC10024

Understand the various coping strategies for individuals experiencing grief and loss. Examine the mourning process, survey different counselling theories and approaches and identify groups and organizations dedicated to grief and bereavement issues. Emerging trends such as art therapy, journaling and online communities are presented.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31926	Sep11	Dec18				OntarioLearn	\$399.32

**Death and Dying in Crisis Intervention****PSYC10017**

Study the Hendricks' model of death notification, acute grief reactions, notifying children and the elderly of a sudden death (homicide, suicide, accidental), sudden infant death and parental grief, the grieving person's reactions, what can be done to facilitate mourning, pathological grief, risk factors and, multi-cultural issues.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32192	Sep11	Dec18				OntarioLearn	\$349.10

**Learning from Death and Dying****PSYC10025**

Develop an understanding of the role of death and dying and grief and bereavement in modern society in this capstone course. Inspirational readings and personal narratives offer practical insight and powerful life lessons to assist you in providing support to individuals facing or coping with death and will better prepare you to confront your own mortality. Prerequisites: PSYC10021 and PSYC10022 and PSYC10023 and PSYC10024.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31927	Sep11	Dec18				OntarioLearn	\$399.32

**Mourning, Grief and Bereavement****PSYC10023**

Examine reactions and responses to death from a variety of perspectives. Compare anticipated responses to death as determined by an individual's relationship to the deceased. Consider other factors influencing the grief response such as age, gender and manner of death.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31925	Sep11	Dec18				OntarioLearn	\$399.32

**Religious beliefs, traditions and customs of death****PSYC10022**

Explore attitudes towards death and the death rituals and ceremonies of world religious traditions including Hinduism, Judaism, Christianity, Islam and Buddhism. Explore the religious attitudes and beliefs concerning immortality and life after death.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31924	Sep11	Dec18				OntarioLearn	\$399.32

**Thanatology****PSYC10021**

Study death and dying. Develop an understanding of the broad, interdisciplinary nature of thanatology and explore personal attitudes and experiences of death. Current issues and topics such as near death experiences, death in the arts and media, and the business of the funeral industry will also be explored.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31923	Sep11	Dec18				OntarioLearn	\$399.32

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**MOHAWK**  
FUTURE READY

**Psychosocial Rehabilitation Certificate (016)**

See page 90 for information on this program.

## Records and Information Management Certificate (810)

**MOHAWK COLLEGE CERTIFICATE**

**Graduation Requirement: 6 courses**

[ce.mohawkcollege.ca/recordsmanagement](http://ce.mohawkcollege.ca/recordsmanagement)



With the increasing production of, and demand for, complex information and the widespread use of automated technologies, businesses, non-profit organizations and government agencies are striving to manage information assets effectively. Records and information management programs contribute to the efficiency of an organization's operations by providing systematic control of information resources, from creation through use, storage and final disposition. Learn to operate in a records management program in any organizational setting.

**Admission Requirements**

- A pass standing in grade 12 English at the general level, or equivalent.

**PROGRAM OF STUDIES**

Mandatory Courses:	Hours
OADM100 Records And Information Management Fundamentals	42
OADM101 Active Records Management	42
GRAP102 Document Management Technology	42
LIBR103 Archives	42
<b>Option Group 1 - Choose 1:</b>	
COMML122 Researching and Reporting-Lgs	42
COMM1027 Organizational Business Communication	45
<b>Option Group 2 - Choose 1:</b>	
COMP10166 Microsoft Office 2013	42
COMP10191 Microsoft Office 2016	42

Option courses are listed under other programs. Refer to the index.

**Active Records Management****OADM101**

Investigate the skills and techniques needed to effectively manage and control active records in various formats. Examine file plan development, typical filing systems, storage systems and equipment, and file maintenance procedures. Prerequisite: OADM100.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32339	Sep11	Dec18				OntarioLearn	\$405.54

**Archives****LIBR103**

Develop an understanding of archival theory and practice. Focus on the relationship between archives and records management, acquisition and appraisal, arrangement and description, reference services, preventive conservation, and facility planning and security.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32336	Sep11	Dec18				OntarioLearn	\$405.54

**Records And Information Management Fundamentals****OADM100**

Explore the field of records management and the role of records management programs in organizations. Develop your skills in inventorying, retention and destruction scheduling, and records management, including electronic records.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32337	Sep11	Dec18				OntarioLearn	\$405.54



## School Based Support

### ACKNOWLEDGEMENT OF COMPLETION

Completion Requirement: 3 courses

[ce.mohawkcollege.ca/sbs](http://ce.mohawkcollege.ca/sbs)

Focus on supporting children and youth in an educational environment. Suitable for Child and Youth Worker students or graduates who are interested in learning more about how to support children and youth in a classroom setting.

#### Admission Requirements

- Child and Youth Worker Advanced Diploma (in-progress or completed).
- Interested applicants should contact us by email [cecommunity@mohawkcollege.ca](mailto:cecommunity@mohawkcollege.ca).



### PROGRAM OF STUDIES

Mandatory Courses:		Hours
EDUC10001	Autism Spectrum Disorder - Assisting Student Development	42
EDUC10004	Learning Strategies	42
COMP10006	Adaptive and Assistive Technology	42

#### Adaptive and Assistive Technology

**COMP10006**

Learn to use adaptive technology to assist special needs children. You must have experience in Word, Excel, PowerPoint and Internet search techniques. Prerequisite: EDUCEDE19.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32262	Sep11	Dec18				OntarioLearn	\$405.54

#### Autism Spectrum Disorder- Assisting Student Development

**EDUC10001**

Develop essential tools for working with children with ASD. Review the work of local professionals and international Autism experts, with emphasis on communication, social skills, behavioral challenges, family, sensory and educational issues. Prerequisite: EDUCEDE23.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32263	Sep11	Dec18				OntarioLearn	\$405.54

#### Learning Strategies

**EDUC10004 (E)**

Help your students learn more effectively. Develop understanding of how we learn, remember, and solve problems. Learn to identify learning needs, and apply various strategies to support learning. Prerequisites: EDUCEDE17 and EDUCEDE21.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32273	Sep11	Dec18				OntarioLearn	\$405.54

## Social Service Worker Diploma (215)

### ONTARIO COLLEGE DIPLOMA

Graduation Requirement: 29 courses

[ce.mohawkcollege.ca/socialserviceworker](http://ce.mohawkcollege.ca/socialserviceworker)



Designed to meet the needs of students who wish to obtain a recognized credential by studying part-time (evenings) and pursue, or enhance, a career as a Social Service Worker. Identical to the full-time program which is offered during the day. Courses are generally scheduled in the evenings but students are usually required to complete field placement hours during the day.

The curriculum is intended to develop the skills and knowledge that graduates need to assist individuals and families in working through various types of challenges and enjoying more stable and fulfilling lives. Includes topics such as social work history and ethics, advocacy skills and crisis intervention. Competency skills such as interviewing, counselling, case management and documentation will be developed.

Incoming new students are encouraged to complete 3 courses per term in addition to field placements. By doing so, students may be able to graduate in as little as 3 years.

#### Admission Requirements

- Courses are restricted to those who have applied and been accepted.
- Ontario Secondary School Diploma (OSSD) with a minimum of 70% in grade 12 English (guideline) or equivalent (Mohawk Academic Upgrading, GED).
- Prior to acceptance potential students may complete some courses (i.e. Communications, General Education Elective, etc.).
- A criminal background check may be required before beginning placement.
- Apply online at the website above.

### PROGRAM OF STUDIES

Mandatory Courses:		Hours
HMNS10100	Intro to Social Service Worker	42
HIST10015	The History & Ethics of Social Work	28
COMMSO226	Interviewing Skills	42
HMNSSO127	Introduction To Group Dynamics	42
SSCI10047	Sociology for Social Service Workers	42
1 Communications Course (COMMLL041 or COMM11040)		
HMNS10101	Community Awareness and Field Placement Preparation	42
COMM10260	Case Management and Documentation	42
CREDSO123	Professional Development	28
HMNSSO230	SSW Advanced Interviewing Skills	28
HMNSSO232	Privilege & Oppression in SSW	28
PSYCSS156	Introduction to Psychology	42
WORK10120	Seminar 1	14
WORK10121	Field Placement 1	200
OPELXXXXX	General Education Option 1	42
HMNS10097	SSW Methods of Intervention	42
HMNS10098	Advocacy for SSW	28
HMNS10099	Working with Children & Adolescents	28
PSYCAS407	Abnormal Psychology	42
WORK10122	Seminar 2	14
WORK10123	Field Placement 2	200
OPELXXXXZ	General Education Option 2	42
HMNS10095	SSW Community Change	28
HMNS10096	Issues Related to Family	28
HMNSSO231	Crisis Intervention	28
HMNSSO434	Practice in Organizations	28
LAWS10112	Social Policy & Law	28
WORK10124	Seminar 3	14
WORK10125	Field Placement 3	200

#### Case Management and Documentation

**COMM10260**

Utilize empowering casework and client support practices in the application of tasks associated with client service delivery from intake to termination. Examine principles of recording required documentation and legal implications surrounding the maintenance of the consumer case record.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32424	TU	Sep11	Dec11	6:30-9:30	13	Blended (FF)	\$354.48

**The History & Ethics of Social Work****HIST10015**

Understand the ethical practice of social work through the exploration of the historical development of Social Work as a profession in Canada. Attention is given to the history of society's response to meeting human needs; the evolution of the values and ethics in the social work profession; and the process of developing a framework for identifying, analyzing and implementing ethical dimensions of practice. Equivalent to: HMNSSO128.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32475	TH	Sep27	Nov29	6:30-9:30	9	Classroom (FF)	\$236.32

**Issues Related to Family****HMNS10096**

Understand the needs of families with infants, children and adolescent members. Develop intervention strategies with a particular focus on disadvantaged families, parenting and child welfare concerns and reporting guidelines. Identify the challenges and changes of adolescence and develop comprehensive intervention strategies to assist teenagers. The final in class session will be 1 hour long. Equivalent to: HMNSSO432.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32476	MO	Sep24	Nov9	6:30-9:30	10	Blended (FF)	\$236.32

**SSW Advanced Interviewing Skills****HMNSSO230**

Practice fundamental skills and techniques that are used in direct practice with clients. A practical and experiential course, utilizing videotaping, role-plays, discussion and feedback. Prerequisite: COMMSO226.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32478	TH	Sep27	Nov29	6:30-9:30	9	Blended (FF)	\$236.32

**SSW Methods of Intervention****HMNS10097**

Apply a strengths based approach to examine various populations in a generalist practice setting. Use different methods of intervention to develop an intervention strategy to promote change in a client's situation. Equivalent to: HMNSSO431.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32477	WE	Sep12	Dec12	6:30-9:30	13	Blended (FF)	\$354.48

**Teaching the Adult Learner Certificate (129)****MOHAWK COLLEGE CERTIFICATE****Graduation Requirement: 6 courses**[ce.mohawkcollege.ca/teachingadultlearner](http://ce.mohawkcollege.ca/teachingadultlearner)

Intended for individuals wishing to teach adults in a variety of environments including education and the workplace, or those who are currently teaching. Learn to facilitate effective program planning, design meaningful assessment and evaluation tools, and master good instructional skills. Explore learning styles, current issues in education, learning challenges, and instructing in non-traditional environments.



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**PROGRAM OF STUDIES**

Mandatory Courses:	Hours
EDUCTAL03 Adult Learning	42
EDUCTAL02 Curriculum Development	42
EDUCTAL04 Instructional Techniques	42
EDUCTAL05 Assessment And Evaluation	42
EDUCTAL08 Instructional Technology In Adult Education	30
SENSTAL06 Adults With Learning Disabilities	42

**Adult Learning****EDUCTAL03**

Learn to apply the principles of adult learning and develop the basic skills essential to successful instruction. Specifically designed for teachers and trainers of adults.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31767		Sep11	Dec18			OntarioLearn	\$449.54
31894		Oct1	Jan7			OntarioLearn	\$449.54

**Adults With Learning Disabilities****SENSTAL06**

Examine the needs of adults with learning disabilities in the educational setting and in society. Develop awareness of various exceptionalities and explore strategies for modifying course content, delivery, and evaluation to ensure success for all learners. Prerequisite: EDUCTAL03.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31769		Sep11	Dec18			OntarioLearn	\$449.54

**Assessment And Evaluation****EDUCTAL05**

Examine assessment and evaluation processes for adult learners. Evaluate your own practice as a teacher or trainer in your environment. Prerequisite: EDUCTAL04.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31771		Sep11	Dec18			OntarioLearn	\$449.54

**Curriculum Development****EDUCTAL02**

Learn a systematic approach to curriculum development based on a model that includes needs assessment, learning outcomes, course outlines, lesson plans, and assessment approaches for evaluating performance. Develop a course outline and a lesson plan. Prerequisite: SENSTAL06.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31768		Sep11	Dec18			OntarioLearn	\$449.54
32000		Nov1	Feb7			OntarioLearn	\$449.54

**Instructional Techniques****EDUCTAL04**

Explore instructional techniques, resources and classroom management strategies that challenge adult learners. Design and deliver a lesson online. A microphone is required for some course assignments. Prerequisite: EDUCTAL02.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31770		Sep11	Dec18			OntarioLearn	\$449.54
32001		Nov1	Feb7			OntarioLearn	\$449.54

**Instructional Technology In Adult Education****EDUCTAL08**

Examine effective integration of instructional technology into curriculum design, teaching techniques and assessment for adult learners. Considerable research and reading are required. Excellent computer and internet skills essential. Use multiple technologies including Turnitin. Prerequisite: EDUCTAL02.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32524		Sep11	Dec18			OntarioLearn	\$305.10

**Victimology**

See page 96 for information on this program.

**Volunteer Management Certificate (095)****MOHAWK COLLEGE CERTIFICATE****Graduation Requirement: 4 courses**[ce.mohawkcollege.ca/volunteermgt](http://ce.mohawkcollege.ca/volunteermgt)

Gain the knowledge and skills needed for effective management of volunteer programs.

**Admission Requirements**

- Ontario Secondary School Diploma (OSSD) or equivalent (Mohawk Academic Upgrading, GED).

**PROGRAM OF STUDIES**

Mandatory Courses:	Hours
MGMT10163 Volunteer Management: Foundations	45
MGMT10164 Spectrum of Engagement	45
MGMT10165 Volunteer Management: Administration	45
MGMT10166 Volunteer Management: Applied Project	45



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**Spectrum of Engagement****MGMT10164**

**NEW!** Engaging and managing productive volunteers requires an understanding of the operational process in which volunteers function. Discover the impact of your reputation on recruitment, and explore strategies for every facet of the volunteer cycle including pre-recruitment planning, supervision, performance evaluations, recognition, and risk management. Equivalent to: MGMT10152.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32484	Sep11	Dec18				OntarioLearn	\$474.65

**Volunteer Management: Administration****MGMT10165**

**NEW!** Understand the support system behind volunteer engagement, which includes software programs, the development of policies and procedures, establishment of a budget, conflict resolution, administrative filing systems and the design of forms templates. Equivalent to: MGMT10153.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32485	Sep11	Dec18				OntarioLearn	\$474.65

**Volunteer Management: Foundations****MGMT10163**

**NEW!** Discover the foundational pieces for successful engagement of volunteer resources. Develop a good planning process, based on recruitment/involvement models and current research on volunteering, which leads to better success when engaging volunteers.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32483	Sep11	Dec18				OntarioLearn	\$474.65

**OTHER COURSES****Human Services**

[ce.mohawkcollege.ca/human-services-courses](http://ce.mohawkcollege.ca/human-services-courses)

**Abuse and Family Violence****HMNS10120**

Abuse of children often occurs within the larger system of family violence. The impact of socialization and prevention programs will be examined as pertinent social issues. Covers assessment, treatment, conflict resolution skills, prevention techniques and programs. 48 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32202	Sep11	Dec18				OntarioLearn	\$495.65

**ACHIEVE: Therapeutic Adventure Programming HLTH10213 (E)**

Topics include experiential learning, group dynamics, activity sequencing, facilitation and learning transfer. Course is taught experientially through initiatives and challenge experiences. Students must provide their own transportation to base camp near South River ON, arrive by 1 p.m. Friday. Departure is 1 p.m. Sunday. Fee includes accommodations and meals. **MAY BE USED AS A GENERAL ELECTIVE TOWARDS ANY POS.** Visit [ce.mohawkcollege.ca/achieve](http://ce.mohawkcollege.ca/achieve) for more information.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31742	FR-SU	Oct26	Oct28		3	Other	\$516.06

**ASIST: Applied Suicide Intervention Skills Training HMNS10038**

Learn to recognize risk and how to intervene to prevent the immediate risk of suicide, in this intensive, interactive and practice-dominated course. Suitable for mental health professionals, health care providers, pharmacists, teachers, counsellors, youth workers, police and correctional staff, school staff, clergy and community volunteers. Fee includes training materials. Visit [ce.mohawkcollege.ca/asist](http://ce.mohawkcollege.ca/asist) for more information.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32479	SA/SU	Nov3	Nov4	8:30-4:30	2	Classroom (FF)	\$181.04

**Behaviour Management Systems****CONF10007**

Learn to intervene in non-physical ways to calm and de-escalate student behaviour before violence occurs. Ontario-based curriculum to understand, prevent, and change negative behaviours. Preferred by many school boards and appropriate for all who work with children. Participants receive a BMS practitioner certificate. Bring proof of registration to class. Fee includes workbook.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31743	SA	Nov17	Nov17	9:00-4:00	1	Classroom (FF)	\$166.05

**Insurance Reimbursement for Massage Therapists HLTH10219**

Motor Vehicle Accident and Workplace Safety and Insurance Board (WSIB) claims provide great opportunities for Registered Massage Therapists in Ontario. Advance your knowledge and expertise in insurance reimbursement for Auto Insurance and WSIB cases. Prerequisite: Registered Massage Therapist. 14 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32233		Oct1	Jan7			OntarioLearn	\$193.18

**Mental Health First Aid****HMNS10123**

Mental Health First Aid (MHFA) gives people the skills to provide the early help that is so important in recovery. The aim is to improve mental health literacy, and provide the skills and knowledge to help people better manage potential or developing issues with mental health. Recognize the signs and symptoms of mental health problems. Training material will be provided in class.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32480	SA/SU	Dec1	Dec2	9:00-4:00	2	Classroom (FF)	\$151.70

**Nonviolent Crisis Intervention****CONFMHN08**

Crisis Prevention Institute NVCI Certification valid for 1 year upon successful completion. Participants must wear comfortable clothing and closed-toe, rubber soled, flat shoes. Physical exertion is required. Registrations will only be accepted from current Mohawk College Diploma or Certificate students. Bring proof of registration to class. Fee includes workbook. Equivalent to: CONF10004.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32465	SA/SU	Nov17	Nov18	9:00-4:00	2	Classroom (FF)	\$130.23

**Police Foundations**

[ce.mohawkcollege.ca/policefoundations](http://ce.mohawkcollege.ca/policefoundations)



You may register in the following courses whether or not you have been accepted into the Police Foundations Diploma program. Many of these courses are included in the Police Foundations program of studies. The complete Police Foundations program is available through day school classes.

**Communications/Reporting****COMMLL223**

Develop professional skills for notebook entries, reports, presentations and general communication following guidelines used by police agencies. Access to a video camera is required. Prerequisite: Communications (COMMLL123). 42 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32179		Sep11	Dec18			OntarioLearn	\$449.54

**Criminal And Civil Law****LAWSPF301**

Develop legal research and analysis skills. Learn to analyze and classify offences and identify possible defences in criminal cases, examine the rights and obligations of citizens in civil law, and the responsibilities and limitations of citizens and police officers according to the Charter of Rights and Freedoms. 42 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32182		Sep11	Dec18			OntarioLearn	\$449.54

**Managing Conflict****CONF10009**

Examine some occurrences commonly encountered by police officers and the use of relevant legislation and problem management techniques to assist with effectively managing such occurrences. Equivalent to: Conflict Management (CONFSS426 or LAWS10196). 48 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32203		Sep11	Dec18			OntarioLearn	\$495.65

**Principles of Ethical Reasoning****LAWS10174**

Intended for law enforcement professionals, this course explores personal and professional ethical issues. Learn to clarify values, establish a framework for ethical decisions and appreciate the importance of moral philosophy in decision making. Equivalent to: Principles of Ethical Reasoning (LAWSPF106). 45 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32215	Sep11	Dec18				OntarioLearn	\$474.65

**Provincial Offences****LAWS10175**

Learn to interpret and apply provincial statutes, with emphasis on arrest, search and seizure authorities, common offences, and involvement of non-police agencies. Equivalent to: Provincial And Federal Offences (LAWSLS413) and Provincial Offences (LAWSPF401). 48 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31928	Sep11	Dec18				OntarioLearn	\$495.65

**Traffic Management****LAWSPF309**

Learn to navigate and apply the Provincial Traffic Law, with emphasis on locating topics in the Acts and Regulations, mastering the definitions required to interpret traffic law and applying the law concerning Police Authorities, drivers licenses, permits and rules of the road. Practice interpersonal strategies and procedures for motor vehicle stops. Final exam must be written to pass this course. 42 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32184	Sep11	Dec18				OntarioLearn	\$449.54

**Recreation Therapy**

[ce.mohawkcollege.ca/human-services-courses](http://ce.mohawkcollege.ca/human-services-courses)



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**Registered with Therapeutic Recreation Ontario Practicum and Seminar****WORK10611 (SA)**

Demonstrate competence in required performance evaluations that meet provincial credentials and external standards. Provide leadership in a practical environment and contribute as a member of the interdisciplinary team. Synthesize Recreation Therapy course content with external standards of practice in a clinical or community setting. Prerequisites: Allied Degree and Recreation Therapy Diploma.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31744	Oct1	Jan14				FieldWork	\$556.58

**Security and Investigation**

[ce.mohawkcollege.ca/investigation](http://ce.mohawkcollege.ca/investigation)



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**By-Law Enforcement****LAWS10139**

Examine the structure of municipal governments, their power to enact bylaws, and the importance of bylaws. Bylaw enforcement officers must have a thorough knowledge and understanding of municipal government and its role in society. They must know how municipal bylaws are generated, passed, and enforced by utilizing different provincial statutes and understand the importance of municipal investigations. 28 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32169	Sep11	Dec18				OntarioLearn	\$332.36

**Private Investigator-Licensing Requirements****LAWS10091**

Complete the training and study the curriculum for the private investigator's test as mandated by the Ministry of Community Safety and Correctional Services. 40 hours in class (Nov 3, 10, 11, 17), 10 hours online.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32481	SA/SU	Nov3	Nov17	8:00-6:00	4	Blended (FF)	\$414.80

**Private Investigator Training****LAWS10138**

Learn the training standards prescribed by the Ministry of Community Safety & Correctional Services under the Private Security and Investigative Services Act. Content is based solely on Ministry-mandated requirements for eligibility to write the provincial licensing examination for Private Investigators in the province of Ontario. Equivalent to: Private Investigator - Licensing Req (LAWS10091). 56 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32187	Sep11	Dec18				OntarioLearn	\$551.65

**Private Security Basic Training****LAWS10214**

Complete the training for security guard testing as mandated by the Ministry of Community Safety and Correctional Services. Ministry required Emergency Level First Aid certification training (HSC10227) must be taken as a corequisite. 15 hours in class (Nov 3, 10), 15 hours online.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32482	SA	Nov3	Nov10	9:00-4:30	2	Blended (FF)	\$253.20

**Wellness Workshops**

[ce.mohawkcollege.ca/workshops](http://ce.mohawkcollege.ca/workshops)



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**The Power of Positive Thinking with Guided Meditation****HLTH10272**

**NEW!** Understand how your thoughts affect your health and life. Change your life by changing your thoughts. Covers use affirmations and calming the chatter in your head. Learn tools and techniques to help you think more positively, practice meditation and be present with your thoughts. Classes end with a guided meditation to leave you relaxed and happy. Understanding links between your thoughts, habits and behaviours helps build a framework for positive mindset and healthy life.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32806	WE	Sep12	Sep26	6:00-8:00	3	Classroom (FF)	\$118.25

**Leading from Within****GINT10056**

**NEW!** You are a leader in your field. The mantle of Leader requires that you understand what sets you apart, know your strengths, and are open to opportunities to grow and hone your skills. This equine assisted workshop offers a unique perspective on your inherent core abilities. Horses don't care about credentials or reputation. Their honest communication will help you discover that true leadership does not depend on outside variables. Equine fees included. Location: sierracres.ca/contact.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32807	SA	Sep22	Sep22	10:00-4:00	1	Other	\$213.25
32808	SA	Oct20	Oct20	10:00-4:00	1	Other	\$213.25

Private Investigator and Private Security  
licensing and testing are outlined at  
[ce.mohawkcollege.ca/investigation](http://ce.mohawkcollege.ca/investigation)



# Computers

ce.mohawkcollege.ca/computers



## Programs and Courses

### Mohawk College Certificates

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Computer Science - Software Engineering Specialist Certificate (893).....	70
Microcomputer Engineering Software Certificate (898).....	72
Network Specialist Certificate (184) .....	73
Server and Network Support Certificate (183).....	73
Web Design and Development Certificate (971) .....	74

### Acknowledgements of Completion

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Mobile Application Development  .....	72
Technical Support Analyst  .....	74

### Stand-Alone Courses

Certified Information Systems Security Professional (CISSP).....	75
Cisco Certified Network Associate.....	76
Computer Sciences .....	76
Computer Workshops.....	77
Desktop Applications .....	78
Graphic and Web Design .....	81

#### Course Notes

- Printing costs will be charged at all printers.
- If you wish to save your work to take off campus you must bring a USB memory stick to class.
- Most courses include assignments and a test during the final class.
- Independent study will be required in addition to classroom learning.

#### Software Versions

- Adobe CC (Creative Cloud)
- Microsoft Office 2013 and 2016
- Outlook 2016
- Windows 10

**Unless specified otherwise, software is your responsibility and is not included in course fees.**

#### Online Learning Information

- You need access to a computer with appropriate software.
- Instructors provide assistance with course content but cannot provide any technical support.

#### Prior Learning Assessment and Recognition (PLAR)

Do you have computer skills, but lack a certificate? The PLAR process can help you earn a Certificate faster. Visit [mohawkcollege.ca/plar](http://mohawkcollege.ca/plar) or email [plar@mohawkcollege.ca](mailto:plar@mohawkcollege.ca) to arrange a Challenge Exam. A minimum of 2 weeks notice is required. A non-refundable fee will be charged.

All Challenge Exams are completed in the Office 2013 environment and all theory-based questions must be answered using this version. You will not be given a refund or retest if you encounter difficulty with specific features.

## CREDENTIALLED PROGRAMS

 **Computer Science - Level 1 Certificate (892)**
**MOHAWK COLLEGE CERTIFICATE**

Graduation Requirement: 6 courses

[ce.mohawkcollege.ca/computerscience](http://ce.mohawkcollege.ca/computerscience)

Explore microcomputers and major applications, with a focus on microcomputer hardware, the discipline of Software Engineering, and tools and methods to produce and maintain quality software systems.

**PROGRAM OF STUDIES**

Mandatory Courses:		Hours
COMP10001	Programming Fundamentals	70
COMP10062	Programming in Java	70
ELEC10118	Computer Hardware and Software	56
ELEC10034	Network Fundamentals	70
ELEC10050	Internet Technologies	56
MATH10042	Mathematics for Computer Studies	56

ELEC10050 is offered on page 70. MATH10042 is offered on page 108.

**Computer Hardware and Software** **ELEC10118**

Focus on basic hardware components and operating system software for Wintel-compatible computers, as outlined in the CISCO Networking Academy Program - IT Essentials 1 course. Develop the foundations for COMPTIA's A+ certification exams.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32164	WE	Sep19	Dec19	6:00-10:00	12	Classroom (FF)	\$456.80

**Network Fundamentals** **ELEC10034**

Analyze the architecture, functions and components of the OSI and TCP/IP layered network models. Learn to implement network topologies and IP addressing schemes, and configure and maintain local area networks. Lab Kit will be required (extra cost). Prerequisite: ELEC10118.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32489	TU/TH	Sep18	Dec6	6:30-9:30	24	Classroom (FF)	\$554.80

**Programming Fundamentals** **COMP10001**

Build a foundation for learning and practicing the discipline of Software Engineering and the application of tools and methods to produce and maintain quality software systems. Develop essential skills to create software structures and logic. Develop knowledge and disciplines which are transferrable to any computer-based software problem.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32162	SA	Sep22	Dec8	9:30-3:30	12	Classroom (FF)	\$554.80

**Programming in Java** **COMP10062**

Concentrate on the creation and use of classes as an object type while covering the basic elements that many traditional languages use (control structures, arrays, and file I/O). The principle programming language taught is Java but the knowledge and basics learned are transferable to any similar OOP computer language. Prerequisite: COMP10001.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32488	TU/TH	Sep11	Dec20	6:30-9:00	20	Classroom (FF)	\$554.80

 **Computer Science - Software Engineering Specialist Certificate (893)**
**MOHAWK COLLEGE CERTIFICATE**

Graduation Requirement: 7 courses

[ce.mohawkcollege.ca/computersciencesoftware](http://ce.mohawkcollege.ca/computersciencesoftware)

Develop a background in computer programming and systems analysis and design. Focus on the design, development and implementation of interactive software, principle design considerations of Graphical User Interfaces (GUI), data file processing in an object.

**Admission Requirements**

- Completion of the Computer Science - Level 1 Certificate OR
- Able to meet course prerequisites

**PROGRAM OF STUDIES**

Mandatory Courses:		Hours
COMP10001	Programming Fundamentals	70
COMP10062	Programming in Java	70
COMP10204	Programming in .NET	56
COMPCO826	Introduction To Systems Analysis And Design	56
COMPCO859	Database Theory	56
ELEC10118	Computer Hardware & Software	56
ELEC10050	Internet Technologies	56

**Computer Hardware and Software** **ELEC10118**

Focus on basic hardware components and operating system software for Wintel-compatible computers, as outlined in the CISCO Networking Academy Program - IT Essentials 1 course. Develop the foundations for COMPTIA's A+ certification exams.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32164	WE	Sep19	Dec19	6:00-10:00	12	Classroom (FF)	\$456.80

**Internet Technologies** **ELEC10050**

Build, analyze, and test dynamic interactive web applications using client- and server-side scripting languages and environments such as JavaScript, VBScript, PHP and Active Server Pages. Prerequisite: ELEC10118.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32851	MO/WE	Sep17	Nov26	6:30-9:30	19	Classroom (FF)	\$456.80

**Programming Fundamentals** **COMP10001**

Build a foundation for learning and practicing the discipline of Software Engineering and the application of tools and methods to produce and maintain quality software systems. Develop essential skills to create software structures and logic. Develop knowledge and disciplines which are transferrable to any computer-based software problem.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32162	SA	Sep22	Dec8	9:30-3:30	12	Classroom (FF)	\$554.80

**Programming in Java** **COMP10062**

Concentrate on the creation and use of classes as an object type while covering the basic elements that many traditional languages use (control structures, arrays, and file I/O). The principle programming language taught is Java but the knowledge and basics learned are transferable to any similar OOP computer language. Prerequisite: COMP10001.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32488	TU/TH	Sep11	Dec20	6:30-9:00	20	Classroom (FF)	\$554.80

## Cyber Security

### ACKNOWLEDGEMENT OF COMPLETION

Completion Requirement: 10 courses

[ce.mohawkcollege.ca/cybersecurity](http://ce.mohawkcollege.ca/cybersecurity)

The growing internet security sector requires an in-depth understanding of cyber security issues and fundamental internet architecture and protocols. Gain a broad understanding of cyber security concepts that will protect an organization against fraud, data breaches and other vulnerabilities.



### PROGRAM OF STUDIES

Options - Choose 10:	Hours
INFO10222 Ethical Hacking and Network Defense	42
INFO10223 IT Security Policies	42
INFO10224 Legal & Ethical Issues in IT Security	42
INFO10225 Operating Systems Security - Windows and Linux	42
INFO10226 Principles of Information Security	42
INFO10221 Wireless and Mobile Device Security	45
INFO10238 Mobile Application Security Design	45
INFO10239 Network Security and Penetration Testing	45
INFO10244 Firewalls and VPNs	60
INFO10245 Hacker Techniques, Tools, and Incident Handling	60
COMP10223 Computer Forensics and Investigation	60

### Computer Forensics and Investigation **COMP10223**

Examine and discover computer forensics, operating systems and how they function. Introduces forensic tools and concepts such as chain of custody and documentation of evidence/procedures. Evaluate how to conduct a high-tech investigation, from acquiring digital evidence to reporting its findings.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32683	Sep11	Dec18				OntarioLearn	\$474.65

### Ethical Hacking and Network Defense **INFO10222**

Learn to assess and correct vulnerabilities in information systems. Discover the tools and penetration testing methodologies used by ethical hackers, discuss what and who an ethical hacker is and how important they are in protecting corporate and government data from cyber-attacks. Investigate methods and tools used in attacks, countermeasures, available security resources and attack types.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32013	Sep11	Dec18				OntarioLearn	\$449.54

### Firewalls and VPNs **INFO10244**

Explore network security basics, including how hackers access online networks and the use of Firewalls and VPNs to provide security countermeasures. Focus on managerial and technical aspects of security. Covers packet filtering, authentication, proxy servers, encryption, bastion hosts, virtual private networks (VPNs), log file maintenance, and intrusion detection systems.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32071	Sep11	Dec18				OntarioLearn	\$579.65

### Hacker Techniques, Tools, and Incident Handling **INFO10245**

Analyze the landscape, key terms and concepts that a security professional needs to know about hackers and computer criminals who break into networks, steal information, and corrupt data. Examine how attacks target networks and the methodology they follow.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32073	Sep11	Dec18				OntarioLearn	\$579.65

### IT Security Policies **INFO10223**

Study key structure elements and terms of written information protection policy and review typical policy contents. Develop the related standards, procedures, and guidelines for implementing the policy. Evaluate the tools needed to select, develop, and apply a security program that meets business goals.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32014	Sep11	Dec18				OntarioLearn	\$449.54

### Legal & Ethical Issues in IT Security **INFO10224**

Explore legal and ethical issues in information technology as they relate to internal organizational relationships, customers, partners, and society. Discover the requirements of information systems security and legal compliance to protect critical governmental and corporate infrastructure, intellectual property created by individuals and organizations, and any information which should be protected from unreasonable intrusion.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32061	Sep11	Dec18				OntarioLearn	\$449.54

### Mobile Application Security Design **INFO10238**

Discover and exploit flaws in mobile applications on the iOS, Android, Blackberry, and Windows Mobile platforms. Learn a proven methodology for approaching mobile application assessments, and the techniques used to prevent, disrupt, and remediate the various types of attacks.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32067	Sep11	Dec18				OntarioLearn	\$474.65

### Network Security and Penetration Testing **INFO10239**

Examine the realm of network security, spotlighting the latest threats and vulnerabilities. Address how and why people attack computers and networks, and gain the knowledge and techniques to successfully consider methods of combatting hackers. Prerequisite: INFO10244.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32069	Sep11	Dec18				OntarioLearn	\$474.65

### Operating Systems Security-Windows and Linux **INFO10225**

Recognize and understand the inherent vulnerabilities of Windows systems by using and understanding tools and techniques to decrease the risks arising from vulnerabilities in Microsoft Operating Systems and applications. Discover defense strategies through system and file permissions, password and account security, the Windows Registry, Malware prevention, encryption, and Directory Service management via policies.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32063	Sep11	Dec18				OntarioLearn	\$449.54

### Principles of Information Security **INFO10226**

Provides a background in information security, security management, and the technical components of security. Includes the entire field of information security: history, terminology, and the management aspects of information security programs with sufficient detail to facilitate an understanding of information security systems and their management.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32065	Sep11	Dec18				OntarioLearn	\$449.54

### Wireless and Mobile Device Security **INFO10221**

Explore the evolution of wired networks to wireless networking and its impact on the corporate world. Using case studies and real-world events, discuss risk assessments, threats, and vulnerabilities of wireless networks, as well as the security measures that should be put in place to mitigate breaches. Look at the policies and procedures in place and a glimpse ahead at the future of wireless and mobile device security.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32012	Sep11	Dec18				OntarioLearn	\$474.65

## Internet of Things Workshop Series

See page 132 for information on this program.

### Microcomputer Engineering Software Certificate (898)

#### MOHAWK COLLEGE CERTIFICATE

Graduation Requirement: 7 courses

[ce.mohawkcollege.ca/microcomputersoftware](http://ce.mohawkcollege.ca/microcomputersoftware)



Develop fundamental knowledge of proven software development lifecycle methodologies, eBusiness principles, data management and Information Architecture (IA), Oracle and SAP modules. Of interest to those who work in an environment where management and dissemination of information are essential.

#### Admission Requirements

- ELEC10050 - Internet Technologies
- ELEC10102 - Advanced Server Technologies or equivalent

#### PROGRAM OF STUDIES

Mandatory Courses:		Hours
COMP10001	Programming Fundamentals	70
COMP10062	Programming in Java	70
COMP10039	Programming in .NET	56
COMP10079	Oracle Essentials	56
COMP10080	SAP Essentials	56
COMP10081	Oracle Grid Computing	56
COMP10082	Oracle SOA (Service Oriented Architecture)	56

#### Programming Fundamentals

COMP10001

Build a foundation for learning and practicing the discipline of Software Engineering and the application of tools and methods to produce and maintain quality software systems. Develop essential skills to create software structures and logic. Develop knowledge and disciplines which are transferrable to any computer-based software problem.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32162	SA	Sep22	Dec8	9:30-3:30	12	Classroom (FF)	\$554.80

#### Programming in Java

COMP10062

Concentrate on the creation and use of classes as an object type while covering the basic elements that many traditional languages use (control structures, arrays, and file I/O). The principle programming language taught is Java but the knowledge and basics learned are transferable to any similar OOP computer language. Prerequisite: COMP10001.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32488	TU/TH	Sep11	Dec20	6:30-9:00	20	Classroom (FF)	\$554.80

## Mobile Application Development

### ACKNOWLEDGEMENT OF COMPLETION

Completion Requirements: 6 courses

[ce.mohawkcollege.ca/mobileappdevelopment](http://ce.mohawkcollege.ca/mobileappdevelopment)



Demand for mobile application development is growing. Mobile applications have become ingrained in everyday life and workflow. Focus on the set of technical tasks required to develop a front-end interface and interaction with the user while gaining a broad range of skills in developing various applications for mobile device platforms.

#### PROGRAM OF STUDIES

Mandatory Courses:		Hours
INFO10269	Access Specialist	30
COMP10035	Java Introduction	40
COMP10036	Java Intermediate	40
COMP10149	MySQL Databases	42
COMP10150	Web Design for Mobile Applications	36
Options - Choose 1:		
COMP10147	Android Application Development	36
COMP10151	iPhone Application Development	36

INFO10269 is offered on page 78.

#### Android Application Development

COMP10147

Focus on planning, developing and testing mobile applications for the Android platform. Includes: GUI design, layouts, intents, activities, databases, graphics and touch events. Prerequisites: COMP10036 and COMP10149.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32092		Sep11	Dec18			OntarioLearn	\$399.32

#### iPhone Application Development

COMP10151

Learn to plan, develop and test cutting-edge mobile applications for the iOS platform, using the Objective-C programming language, and programming techniques for achieving effective interaction on iPhones and iPads. You MUST use a Mac with xCode. Prerequisites: COMP10036 and COMP10149.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32093		Sep11	Dec18			OntarioLearn	\$399.32

#### Java - Intermediate

COMP10036

Enhance your Java skills to develop Java applets and more robust applications. Includes utilizing inheritance, swing toolkit, layout managers, the event model, exceptions and file input/output. Prerequisite: COMP10035.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32089		Sep11	Dec18			OntarioLearn	\$432.80

#### Java - Introduction

COMP10035

Learn to develop applications and applets using Java, object-oriented programming concepts. Includes creating and using classes and methods, loop structures, string method, if/then/else, JOptionPane Class, arrays and basic Java Applets.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32088		Sep11	Dec18			OntarioLearn	\$432.80

#### MySQL Databases

COMP10149

Investigate the creation, modification, implementation, and maintenance of MySQL and MSSQL databases. Examine how these databases interface with internet applications and database servers. Prerequisite: Access Expert (INFO10214). Recommended prerequisite: HTML Introduction (COMP10106).

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32090		Sep11	Dec18			OntarioLearn	\$449.54



**Web Design for Mobile Apps**

COMP10150

Learn new ways to design, develop and test mobile user interfaces, and mobilize existing websites. Combine theory and coding exercises using CSS3, HTML5, JavaScript, Ajax and techniques to achieve innovative user experiences on Smartphones and Tablets. Must have an Android, Blackberry or iPhone. Prerequisite: COMP10147 or COMP10151.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32660		Sep11	Dec18			OntarioLearn	\$399.32

**Network Specialist Certificate (184)****MOHAWK COLLEGE CERTIFICATE**

Graduation Requirement: 6 courses

[ce.mohawkcollege.ca/networkspecialist](http://ce.mohawkcollege.ca/networkspecialist)

Focus on networking for the small-office, home-office (SOHO) market as preparation for work in small or medium sized organizations. Learn to install and configure Cisco switches and routers in multiprotocol internetworks using LAN and WAN interfaces, and plan, design, install, operate and troubleshoot Ethernet, TCP/IP Networks. Prepares you for CompTIA A+ and Cisco CCNA Certifications.

**PROGRAM OF STUDIES**

Courses must be completed in the order listed.

Mandatory Courses:		Hours
ELEC10118	Computer Hardware and Software	56
ELEC10034	Network Fundamentals	70
ELEC10051	Network Design and Troubleshooting	84
ELEC10052	Advanced Network Technologies	70
COMP10186	VoIP and Wireless Technologies	70
ELEC10106	Network Security and Management	56

**Computer Hardware and Software**

ELEC10118

Focus on basic hardware components and operating system software for Wintel-compatible computers, as outlined in the CISCO Networking Academy Program - IT Essentials 1 course. Develop the foundations for COMPTIA's A+ certification exams.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32164	WE	Sep19	Dec19	6:00-10:00	12	Classroom (FF)	\$456.80

**Network Fundamentals**

ELEC10034

Analyze the architecture, functions and components of the OSI and TCP/IP layered network models. Learn to implement network topologies and IP addressing schemes, and configure and maintain local area networks. Lab Kit will be required (extra cost). Prerequisite: ELEC10118.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32489	TU/TH	Sep18	Dec6	6:30-9:30	24	Classroom (FF)	\$554.80

**Sage 300**

See page 33 for information on this program.

**Server and Network Support Certificate (183)****MOHAWK COLLEGE CERTIFICATE**

Graduation Requirement: 5 courses

[ce.mohawkcollege.ca/servernetworksupport](http://ce.mohawkcollege.ca/servernetworksupport)

Understand a Local Area Network environment including how a network handles data, and shares hardware and software resources. Focus on data communications and networking essentials, TCP/IP and networking, network operating systems for network applications, computer and server hardware, and internet programming. Provides preparatory studies for the Network Specialist Certificate, and to write COMPTIA A+, Server+, iNet+, Linux+ and Microsoft Certification examinations.

**Admission Requirements**

- Ontario Secondary School Diploma (OSSD) or equivalent (Mohawk Academic Upgrading, GED).
- COMPCO001 - Generic Computer Training.
- MATH10042 - Mathematics for Computer Studies or equivalent.

**PROGRAM OF STUDIES**

Mandatory Courses:		Hours
ELEC10034	Network Fundamentals	70
ELEC10049	Server Administration	70
ELEC10050	Internet Technologies	56
ELEC10102	Advanced Server Technologies	70
ELEC10118	Computer Hardware and Software	56

**Computer Hardware and Software**

ELEC10118

Focus on basic hardware components and operating system software for Wintel-compatible computers, as outlined in the CISCO Networking Academy Program - IT Essentials 1 course. Develop the foundations for COMPTIA's A+ certification exams.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32164	WE	Sep19	Dec19	6:00-10:00	12	Classroom (FF)	\$456.80

**Internet Technologies**

ELEC10050

Build, analyze, and test dynamic interactive web applications using client- and server-side scripting languages and environments such as JavaScript, VBScript, PHP and Active Server Pages. Prerequisite: ELEC10118.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32851	MO/WE	Sep17	Nov26	6:30-9:30	19	Classroom (FF)	\$456.80

**Network Fundamentals**

ELEC10034

Analyze the architecture, functions and components of the OSI and TCP/IP layered network models. Learn to implement network topologies and IP addressing schemes, and configure and maintain local area networks. Lab Kit will be required (extra cost). Prerequisite: ELEC10118.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32489	TU/TH	Sep18	Dec6	6:30-9:30	24	Classroom (FF)	\$554.80

## Do you have an idea for a new course or program?

Let us know at [ce.mohawkcollege.ca/ideas](http://ce.mohawkcollege.ca/ideas)



## Technical Support Analyst

### ACKNOWLEDGEMENT OF COMPLETION

Completion Requirement: 8 courses



[ce.mohawkcollege.ca/technicalsupportanalyst](http://ce.mohawkcollege.ca/technicalsupportanalyst)

Attain the technical skills and knowledge needed to support organizations through the delivery of quick, informed solutions to desktop-related problems in this series of online courses. Gain an understanding of standard application development and project implementation.

#### Admission Requirements

- To be successful, students should have well developed Microsoft Office skills including Word, Excel and PowerPoint.

### PROGRAM OF STUDIES

Mandatory Courses:	Hours
COMP10108 A+ Essentials-Hardware	56
COMP10121 A+ Essentials - Operating Systems	52
COMP10215 Network+	42
HRES10013 Introduction to Project Management	45
INFO10273 Security+ Certification Preparation	56
EDUC10115 Training for Technical Support Analysts	42
COMM10190 Technical Communications	48
INFO10215 Windows 10	42

#### A+ Essentials-Hardware

COMP10108

Develop understanding of typical PC components and their relationship to the computer's operating system and peripherals. Gain experience in diagnosis and troubleshooting, and prepare for the A+ hardware certification exam.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31813	Sep11	Dec18				OntarioLearn	\$551.65

#### Introduction to Project Management

HRES10013

Learn project management fundamentals and techniques based on the typical project lifecycle. Includes project initiating, project definition, work breakdown structure, estimating effort, budgeting, scheduling, risk management, controlling resources, quality assurance, auditing and closing. Equivalent to: BUSNBE305 (Project Management).

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32438	Sep11	Dec18				OntarioLearn	\$474.65
32613	Oct1	Jan7				OntarioLearn	\$474.65
32626	Nov1	Feb7				OntarioLearn	\$474.65

#### Network+

COMP10215

Prepare to work in a network environment and gain knowledge in networking technologies, key concepts and TCP/IP. Helps you to prepare for the Network+ Certification exam offered through CompTIA.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31825	Sep11	Dec18				OntarioLearn	\$449.54

#### Security+ Certification Preparation

INFO10273

**NEW!** Prepare to challenge the current Security+ exam. The CompTIA Security+ certification tests for security knowledge mastery of an individual with two years on-the-job networking experience with emphasis on security. Exam topics include: communication security, infrastructure/device security, cryptography, access control, wireless, mobile, authentication, external attacks, vulnerability/risk management and organization security.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32684	Sep11	Dec18				OntarioLearn	\$551.65

#### Technical Communications

COMM10190

**NEW!** Develop practical solutions for technical writing problems. Focus on analysis and planning skills, and use of the computer for research, and formatting of text and graphics to industry standards.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32659		Sep11	Dec18			OntarioLearn	\$495.65

#### Training for Technical Support Analysts

EDUC10115

**NEW!** Apply the four key theoretical concepts of technical support - needs analysis, developing learning objectives, program design/development, and costing and evaluation, to a real organization using the case method. Analyze the training needs of the organization; set objectives, design a training plan, and evaluate training within the company.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32773		Sep11	Dec18			OntarioLearn	\$449.54

#### Windows 10

INFO10215

Learn to use Microsoft Windows 10 to properly operate, secure and customize your computer, manage files, and more. Windows 10 uses a graphical/visual approach to performing operating system tasks.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32548		Sep11	Dec18			OntarioLearn	\$449.54

## Web Design and Development Certificate (971)

### MOHAWK COLLEGE CERTIFICATE

Graduation Requirement: 6 courses

[ce.mohawkcollege.ca/webdesign](http://ce.mohawkcollege.ca/webdesign)

Creation, organization and maintenance of personal and business web pages requires knowledge of general design principles, image editing, and programming techniques. Courses are either offered through a 3 week blended delivery of online learning during the week with classroom instruction on Saturday or delivered completely online. Some courses feature support through online face-to-face live video conferencing.

#### Admission Requirements

- Understanding of Windows.
- Working knowledge of Internet resources.
- If you are unfamiliar with computers or the internet, completion of Introduction to Computers 1 (COMP10136) is recommended.

### PROGRAM OF STUDIES

Mandatory Courses:	Hours
INFO10241 HTML 1	36
INFO10242 HTML 2	36
INFO10149 Photoshop Adobe	36
INFO10112 Web Scripting with PHP	36
INFO10186 JavaScript for the Web	36
INFO10202 WordPress 1	36

#### HTML 1

INFO10241

**ACCELERATED!** Learn the basics of Web Page Design including: XHTML, the fundamentals of style sheets, how to make images download quickly and look great, and how to get your completed site online. **Classes begin online (via eLearn) on September 17. You MUST login prior to the classroom sessions.** In class dates: Sep 22, Sep 29, Oct 6. Equivalent to: INFO10144 (Web Design Basics).

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31689 SA		Sep17	Oct6	8:00-4:30	3	Classroom (FF)	\$303.84

**HTML 2 INFO10242**

**ACCELERATED!** Create web pages suitable for business or personal use, using Hyper Text Markup Language (HTML), in a windows environment. **Classes begin online (via eLearn) on October 9. You MUST login prior to the classroom sessions.** In class dates: Oct 13, Oct 20, Oct 27. Prerequisite: INFO10241 or INFO10144. Equivalent to: INFO10110 (Web Page Design).

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31690	SA	Oct9	Oct27	8:00-4:30	3	Classroom (FF)	\$303.84

**Photoshop Adobe INFO10149**

**ACCELERATED!** Learn to edit and enhance images. Focus on selection tools, layers, masks and channels, text, vector drawing, colour adjustments, compositing, preparing files for the web. **Classes begin online (via eLearn) on October 29. You MUST login prior to the classroom sessions.** In class dates: Nov 3, Nov 10, Nov 17.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31691	SA	Oct29	Nov17	8:00-4:30	3	Classroom (FF)	\$303.84

**Web Scripting with PHP INFO10112**

**ACCELERATED!** Explore fundamental programming and scripting concepts, beginning with basic techniques and working towards complete web projects. **Classes begin online (via eLearn) on November 19. You MUST login prior to the classroom sessions.** In class dates: Nov 24, Dec 1, Dec 8. Prerequisite: INFO10110 or INFO10242.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31706	SA	Nov19	Dec8	8:00-4:30	3	Classroom (FF)	\$303.84

**WordPress 1 INFO10202**

Learn to build and maintain a self-hosted website using the WordPress hosted service. Includes: layout, themes, plugins and widgets. Gain the ability to expand and edit your own work after completion. Foundational knowledge of coding required. Cpanel license and hosting fees included.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32360		Sep11	Dec18			OntarioLearn	\$414.12

**OTHER COURSES****Certified Information Systems Security Professional (CISSP)**

[ce.mohawkcollege.ca/cissp](http://ce.mohawkcollege.ca/cissp)

**CISSP 2015 Certification Series INFO10267**

Covers all 8 domains making up the CISSP Common Body of Knowledge (CBK). Includes: Security and Risk Management, Asset Security, Security Engineering, Communication and Network Security, Identity and Access Management, Security Assessment and Testing, Security Operations, and Software Development Security. Course must be completed by scheduled end date; run time is approximately 25 hrs. You will receive information at your Mohawk email address on accessing your course.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31970		Sep19	Dec5			Online	\$1659.42

**CISSP Asset Security 2015 INFO10261**

One of 8 domains making up the CISSP Common Body of Knowledge (CBK). Covers ownership, data security controls, handling, and more. Gain the knowledge required to challenge the CISSP exam. Course must be completed by scheduled end date; run time is approximately 2 hrs. You will receive information at your Mohawk email address on accessing your course.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31964		Sep19	Oct10			Online	\$160.48
31978		Oct17	Nov7			Online	\$160.48
31991		Nov14	Dec5			Online	\$160.48

**CISSP Communication and Network Security 2015 INFO10264**

One of 8 domains making up the CISSP Common Body of Knowledge (CBK). Covers secure network architecture design, network attacks, secure network components, and secure communication channels. Gain the knowledge required to challenge the CISSP exam. Course must be completed by scheduled end date; run time is approximately 3 hrs. You will receive information at your Mohawk email address on accessing your course.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31967		Sep19	Oct10			Online	\$161.85
31981		Oct17	Nov7			Online	\$161.85
31994		Nov14	Dec5			Online	\$161.85

**CISSP Identity and Access Management 2015 INFO10259**

One of 8 domains making up the CISSP Common Body of Knowledge (CBK). Covers third-party identity services, assets control, access control attacks and more. Gain the knowledge required to challenge the CISSP exam. Course must be completed by scheduled end date; run time is approximately 2 hrs. You will receive information at your Mohawk email address on accessing your course.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31962		Sep19	Oct10			Online	\$160.48
31976		Oct17	Nov7			Online	\$160.48
31989		Nov14	Dec5			Online	\$160.48

**CISSP Security and Risk Management 2015 INFO10262**

One of 8 domains making up the CISSP Common Body of Knowledge (CBK). Covers confidentiality, security governance principles, professional ethics and more. Gain the knowledge required to challenge the CISSP exam. Course must be completed by scheduled end date; run time is approximately 5 hrs. You will receive information at your Mohawk email address on accessing your course.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31965		Sep19	Oct10			Online	\$309.58
31979		Oct17	Nov7			Online	\$309.58
31992		Nov14	Dec5			Online	\$309.58

**CISSP Security Assessment and Testing 2015 INFO10265**

One of 8 domains making up the CISSP Common Body of Knowledge (CBK). Covers management/operational controls, security control testing, security architectures and more. Gain the knowledge required to challenge the CISSP exam. Course must be completed by scheduled end date; run time is approximately 2 hrs. You will receive information at your Mohawk email address on accessing your course.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31968		Sep19	Oct10			Online	\$160.48
31982		Oct17	Nov7			Online	\$160.48
31995		Nov14	Dec5			Online	\$160.48

**CISSP Security Engineering 2015 INFO10266**

One of 8 domains making up the CISSP Common Body of Knowledge (CBK). Covers secure design principles, security evaluation models, cryptography and more. Gain the knowledge required to challenge the CISSP exam. Course must be completed by scheduled end date; run time is approximately 4 hrs. You will receive information at your Mohawk email address on accessing your course.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31969		Sep19	Oct10			Online	\$308.21
31983		Oct17	Nov7			Online	\$308.21
31996		Nov14	Dec5			Online	\$308.21

**CISSP Security Operations 2015**

INFO10260

One of 8 domains making up the CISSP Common Body of Knowledge (CBK). Covers security administration, intrusion detection, auditing, threats and countermeasures. Gain the knowledge required to challenge the CISSP exam. Course must be completed by scheduled end date; run time is approximately 4 hrs. You will receive information at your Mohawk email address on how to access your course.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31963		Sep19	Oct10			Online	\$307.76
31977		Oct17	Nov7			Online	\$307.76
31990		Nov14	Dec5			Online	\$307.76

**CISSP Software Development Security 2015**

INFO10263

One of 8 domains making up the CISSP Common Body of Knowledge (CBK). Covers software development, databases, data storage, and common attacks that must be protected against. Gain the knowledge required to challenge the CISSP exam. Course must be completed by scheduled end date; run time is approximately 3 hrs. You will receive information at your Mohawk email address on accessing your course.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31966		Sep19	Oct10			Online	\$161.85
31980		Oct17	Nov7			Online	\$161.85
31993		Nov14	Dec5			Online	\$161.85

**Cisco Certified Network Associate**
[ce.mohawkcollege.ca/cisco](http://ce.mohawkcollege.ca/cisco)
**Connecting Networks**

COMP10210

Focus on Advanced IP address techniques, WAN technology and terminology such as PPP, ISDN, DDR, Frame Relay, Network Management and an introduction to optical networking. Network design and implementation will be discussed with an emphasis on network security and reliability. Includes extensive hands-on exercises. Equivalent to: COMP10118. 70 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31741		Sep11	Dec18			OntarioLearn	\$649.65

**Introduction to Networks**

INFO10243

Focus on networking terminology and protocols, local-area networks (LANs), wide-area networks (WANs), Open System Interconnection (OSI) models, cabling and cabling tools, Ethernet, Internet Protocol (IP) addressing and network standards. Equivalent to: INFO10057. 70 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31738		Sep11	Dec18			OntarioLearn	\$649.65

**Routing and Switching Essentials**

COMP10208

Focus on initial router configuration, IOS Software management, routing protocol configuration, TCP/IP and access control lists (ACLs). Develop skills on configuring a router, managing IOS software, configuring routing protocols, and setting access control lists to control data flow on a network. Equivalent to: COMP10055. 70 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31739		Sep11	Dec18			OntarioLearn	\$649.65

**Scaling Networks**

COMP10209

Focus on Advanced IP address techniques, Variable Length Subnet masking, intermediate routing protocols, command line interface configuration of switches, Ethernet switching, Virtual Local Area Network, Spanning Tree Protocol and VLAN Trunking Protocol. Learn to design and configure networks using switches and VLANs, and discover more advanced filtering skills will be taught. Equivalent to: COMP10117. 70 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31740		Sep11	Dec18			OntarioLearn	\$649.65

**Computer Sciences**
[ce.mohawkcollege.ca/computersciences](http://ce.mohawkcollege.ca/computersciences)
**A+ Certification**

COMP10217

Includes the nine domains that are covered in the exams including: Hardware, Networking, Mobile Devices, Troubleshooting, Windows and Other Operating Systems & Technologies, Security, and more. Course must be completed by scheduled end date; run time is approximately 31 hrs. You will receive information at your Mohawk email address on accessing your course.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31957		Sep19	Oct10			Online	\$1078.12
31971		Oct17	Nov7			Online	\$1078.12
31984		Nov14	Dec5			Online	\$1078.12

**Advanced Security Practitioner Certification**

COMP10218

Learn concepts related to advanced security practices such as securing network systems and authentication. Prepare for the CompTIA exam CAS-002. Course must be completed by scheduled end date; run time is approximately 18 hrs. You will receive information at your Mohawk email address on accessing your course.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31958		Sep19	Oct10			Online	\$1092.17
31972		Oct17	Nov7			Online	\$1092.17
31985		Nov14	Dec5			Online	\$1092.17

**Certified Java Associate**

COMP10220

Designed to enable students with little or no programming experience to begin to learn programming using the Java programming language and to prepare for the Oracle CX-310-019 exam. Course must be completed by scheduled end date; run time is approximately 8 hrs. You will receive information at your Mohawk email address on accessing your course.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31960		Sep19	Oct10			Online	\$465.05
31974		Oct17	Nov7			Online	\$465.05
31987		Nov14	Dec5			Online	\$465.05

**Computer Forensics and Electronic Discovery**

COMP10219

Designed to train cyber crime investigators to furnish irrefutable burden of proof from a digital artifact. Prepare for the CDFE certification provided by Mile2. Course must be completed by scheduled end date; run time is approximately 17 hrs. You will receive information at your Mohawk email address on accessing your course.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31959		Sep19	Oct10			Online	\$1066.90
31973		Oct17	Nov7			Online	\$1066.90
31986		Nov14	Dec5			Online	\$1066.90

**Developing Web Applications with ASP.NET and C#**

COMP10216

Introduces web application development and database connectivity and builds on the fundamentals of C# programming. Emphasizes creating basic, dynamic, and advanced ASP.NET pages in Microsoft's new C# programming language, and how to interact with the database using ADO.NET. 42 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32091		Sep11	Dec18			OntarioLearn	\$449.54



**Internet Information Server****COMP10174**

Understand the principles involved in installing and managing an Internet Information Server (IIS) for in-house Intranet or public Internet access. Learn to configure a server to allow for active content and how to create and access databases. 42 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31815	Sep11	Dec18				OntarioLearn	\$449.54

**Introduction to C# Programming****COMP10116**

Explore C# object-oriented programming concepts including data abstraction, inheritance and polymorphism. Learn to design, code and document business-oriented programs, using .NET and C#. 42 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31814	Sep11	Dec18				OntarioLearn	\$449.54

**Programming for Absolute Beginners****COMP10189**

Gain a general understanding of computer programming. Learn to store information in the computer, how to determine what the computer does next and how to get information in and out of the computer. Access to C compiler is required. 30 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31816	Sep11	Dec18				OntarioLearn	\$349.10

**Programming in C****COMP10122**

Build knowledge of structured programming and problem solving using C as the foundation for further programming study. Consider operations; flow control; input/output; arrays; pointers; strings; and structures. Access to a C compiler required. 45 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31837	Sep11	Dec18				OntarioLearn	\$474.65

**Programming in C Sharp****COMP10221**

Designed for those who have some programming experience and want to improve their employability prospects for jobs requiring intermediate C# knowledge. Covers managing program flow, debugging applications, implementing security, & more. Course must be completed by scheduled end date; run time is approximately 8 hrs. You will receive information at your Mohawk email address on accessing your course.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31961	Sep19	Oct10				Online	\$457.08
31975	Oct17	Nov7				Online	\$457.08
31988	Nov14	Dec5				Online	\$457.08

**Software Testing****COMP10173**

Review various levels of software testing such as black box, white box, regression, static, dynamic or automated and learn to create test cases and a test plan. Helpful preparation for the ISTQB International Standard Testing Certified Qualification Board, Certified Tester Foundation Level exam. 21 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32087	Sep11	Oct30				OntarioLearn	\$251.77

**Computer Workshops**

[ce.mohawkcollege.ca/workshops](http://ce.mohawkcollege.ca/workshops)



Want some quick computer training? Look here for some hands-on, half day or full day workshops to learn the skills you need now!

**Build and Launch Your Website in 1 Day****COMP10211**

Delivered by industry leading faculty. Non-experts will gain the necessary skills required to setup a website for their small business needs. Includes setting up a shared hosting account, installing WordPress, and building a fully featured website using various plugins and themes. NOTE: You must register for a domain and shared hosting account. The approximate cost is \$25. You will be walked through the process in class. Please bring a valid credit card.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31697	SA	Sep29	Sep29	9:00-3:00	1	Classroom (FF)	\$75.59
31698	SA	Dec1	Dec1	9:00-3:00	1	Classroom (FF)	\$75.59

**Git workshop****INFO10270**

**NEW!** Git is a technology used to manage the assets of your web design & development projects. It is used by companies around the world to keep track of files, images, and processes, and also enables multiple developers to collaborate efficiently. Review the importance of Git, how it is used, and example scenarios seen in any given work day, including collaborating with others through GitHub.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32044	SA	Oct6	Oct6	9:00-1:00	1	Classroom (FF)	\$99.00

**Introduction to Excel****INFO10193**

Always wanted to know what Excel is all about? Discover the world of spreadsheets with Excel 2016.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31700	SA	Sep15	Sep15	9:00-12:00	1	Classroom (FF)	\$55.16

**Excel Working with Charts****INFO10190**

Learn to create a graphical view of worksheet data using Excel's Chart feature. Using Excel 2016.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31701	SA	Sep22	Sep22	9:00-12:00	1	Classroom (FF)	\$55.16

**Excel Linking Multiple Worksheets & Workbooks****INFO10191**

Introduces the user to advanced features such as working with multiple worksheets and workbooks. Creating/deleting worksheets, creating a formula that links more than one worksheet and or workbook. Using Excel 2016.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31702	SA	Sep29	Sep29	9:00-12:00	1	Classroom (FF)	\$55.16

**Excel Working with Formulas****INFO10192**

Automate your worksheets through the use of absolute referencing, formulas, and built in functions: such as average, minimum, maximum, count date, if scenarios. Using Excel 2016.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31703	SA	Oct6	Oct6	9:00-12:00	1	Classroom (FF)	\$55.16

**Excel Pivotables and Outlines****INFO10187**

PivotTables interactively rearrange large amounts of data into different views in order to make sense of the information that you have. Use Outlines to easily group data and create totals. Using Excel 2016.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31704	SA	Oct13	Oct13	9:00-12:00	1	Classroom (FF)	\$55.16

**Excel Productivity with Macros****INFO10217**

Learn to automate repetitive tasks using Microsoft Excel macros feature. Reduce the number of keystrokes by using macros to speed up your production and reduce time spent on spreadsheets. Using Excel 2016.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32051	SA	Oct27	Oct27	9:00-12:00	1	Classroom (FF)	\$55.16

## Desktop Applications

[ce.mohawkcollege.ca/desktop](http://ce.mohawkcollege.ca/desktop)



Turn to  
page 2 for  
contacts

### Access Core

**INFO10081**

Learn to insert, delete and change data in a Microsoft Access 2013 or 2016 database table. Discover ways to design, create and use forms, queries, and reports. 42 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32552	Sep11	Dec18				OntarioLearn	\$449.54

### Access-Expert

**INFO10214**

Discover the advanced features of MSAccess for Windows. Gain skills in enhancing tables to create lookups, creating advanced queries and forms, creating relationships between tables to ensure data accuracy, working with form controls. Create, run and test macros and switchboard forms, set defaults and apply start up options. Equivalent to: INFO10177. 30 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32540	Sep11	Dec18				OntarioLearn	\$349.10

### Access Specialist

**INFO10269**

Access is a relational database management system with a user-friendly environment. Learn to use MS Access for Windows including the skills necessary to create a new database, construct data tables, design forms and reports, and create queries. 30 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32644	Sep11	Dec18				OntarioLearn	\$349.10

### Excel Core

**INFO10078**

Learn to create and modify Microsoft Excel 2013 or 2016 worksheets and charts using basic, date and logical functions and formatting. 42 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32546	Sep11	Dec18				OntarioLearn	\$449.54

## On-Demand Microsoft Office Training



Train from anywhere and at any time! Prepare for an upcoming project or job interview with this new online on-demand training. Provides a guided practice on how to perform a function with voice-over and on-screen instruction. Train as much as you want during your subscription. Introductory to advanced training in Excel, Access, Outlook, and Word. After registering you will receive information on how to access your course.

Visit [ce.mohawkcollege.ca/workshops](http://ce.mohawkcollege.ca/workshops) for scheduling information and to register.

### Excel Expert

**INFO10079**

Learn to manage your Microsoft Excel 2013 or 2016 data with outlines, functions, filters, pivot tables, drawing tools, images and more. Prerequisite: INFO10078. 42 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32547	Sep11	Dec18				OntarioLearn	\$449.54

### Generic Computer Training

**COMPC001**

Gain an overview of the Windows operating system, and Microsoft Office, Word and Excel fundamentals. Topics include managing files and folders, formatting a Word document and creating and manipulating data, formulas and charts in Excel. 28 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31951	Sep18	Dec11				eLearn	\$234.36

### Introduction to Computers 1

**COMP10136**

Learn to use the Windows operating system, identify and guard against security risks, and format documents and spreadsheets using Microsoft Word and Excel. Equivalent to: INFO10156. 42 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32543	Sep11	Dec18				OntarioLearn	\$449.54
32618	Oct1	Jan7				OntarioLearn	\$449.54

### Introduction to Computers 2

**COMP10195**

Learn more advanced and related skills in constructing spreadsheets using Microsoft Excel, developing presentations using Microsoft PowerPoint and creating, maintaining and publishing a database using Microsoft Access. 42 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32544	Sep11	Dec18				OntarioLearn	\$449.54

### Microsoft Office 2013

**COMP10166**

Become familiar with the applications contained in the Microsoft Office Professional or Academic or University Edition of Microsoft Office 2013 covering Word, Excel, PowerPoint, Access and Outlook. Students will not be able to complete all parts of this course using a MAC. 42 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32545	Sep11	Dec18				OntarioLearn	\$449.54

### Microsoft Office 2016

**COMP10191**

Become familiar with the applications contained in the Microsoft Office Professional or Academic or University Edition of Microsoft Office 2016 covering Word, Excel, PowerPoint, Access and Outlook. 42 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32549	Sep11	Dec18				OntarioLearn	\$449.54

### MS Office 2010

**INFO10095**

Study the diverse applications available within Microsoft Office (Professional, Academic or University Edition) including Word, Excel, PowerPoint, Access and Outlook. Home and Student Software is inadequate for this course. MAC users not supported. Equivalent to: Computer Applications for Business (INFO10048). 42 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32542	Sep11	Dec18				OntarioLearn	\$449.54

### PowerPoint 101

**COMP10197**

Learn to use MS PowerPoint for Windows including pull-down menus, toolbars and dialogue boxes. Create colourful graphics and text slides, along with reports, for your projects and presentations. Equivalent to: INFO10082. 30 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32539	Sep11	Dec18				OntarioLearn	\$349.10

**QuickBooks-Desktop**

INFO10159

Discover QuickBooks for your small to mid-size business needs. Includes vendors, customers, employees, reports and various transactions. Software is included with the text. Software is NOT compatible with a Mac computer. Prerequisite: Knowledge of basic accounting and Windows.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32652	Sep19	Dec12				eLearn	\$351.54

**QuickBooks Online**

INFO10218

QuickBooks Online (QBO) is a cloud-based accounting software program. Learn the difference between QuickBooks Pro and QBO before utilizing program features. Explore and apply key features, including: tracking and communicating customers, invoicing, supplier management, profitability analysis, payroll, HST management and reporting. 3rd party application integration will be explored. Prerequisite: Knowledge of basic accounting and Windows.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32363	Sep11	Dec18				OntarioLearn	\$405.54
32365	Nov1	Feb7				OntarioLearn	\$405.54

**Windows 10**

INFO10215

Learn to use Microsoft Windows 10 to properly operate, secure and customize your computer, manage files, and more. Windows 10 uses a graphical/visual approach to performing operating system tasks. 42 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32548	Sep11	Dec18				OntarioLearn	\$449.54

**Word Core**

INFO10077

Learn basic features of Microsoft Word 2016 including: creating, editing, formatting, printing and saving letters, memos and long documents. 42 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32550	Sep11	Dec18				OntarioLearn	\$449.54

**Word Expert**

INFO10080

Master advanced features of Microsoft Word 2016. Learn to add columns, tables, styles, forms, images, text boxes, indexes and table of contents to documents, templates and mail merges. Prerequisite: INFO10077. 42 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32551	Sep11	Dec18				OntarioLearn	\$449.54

**Workshop For Windows**

INFOBW001

Explore the Windows environment. Learn basic skills including: managing the desktop, files and folders, Internet Explorer and more. Textbook required. Non-credit for the novice computer user.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31707 WE	Sep19	Oct24	6:30-9:30	6		Classroom (FF)	\$151.92

**Graphic and Web Design**
[ce.mohawkcollege.ca/graphic](http://ce.mohawkcollege.ca/graphic)
**Adobe InDesign Basics**

COMP10120

Learn to use this popular desktop publishing and design software. Create single and multiple page documents with columns, integrate text and graphics and use other features for pamphlets, newsletters, flyers, etc. Access to Adobe InDesign CS6 or CC required. 42 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32541	Sep11	Dec18				OntarioLearn	\$449.54

**Dreamweaver (Webpage Authoring)**

COMP10138

Explore Dreamweaver. Learn to customize the DW working environment, create and manage sites and work with typography, images, tables, layers, frames and forms. Knowledge of HTML is recommended. 30 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32538	Sep11	Dec18				OntarioLearn	\$349.10

**HTML Introduction**

COMP10106

Focus on HTML essentials including creating Web pages, page layouts, cascading style sheets, integrating pre-written JavaScript, and developing multimedia Web pages and forms. Equivalent to: HTML 1 (INFO10241). 42 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32462	Sep11	Dec18				OntarioLearn	\$449.54

**JavaScript**

COMP10137

Learn the essentials which comprise most modern programming languages using JavaScript. Move from writing simple programs that interact with the elements in a web page. Prerequisite: HTML Introduction (COMP10106) or HTML 1 (INFO10241). 56 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32463	Sep11	Dec18				OntarioLearn	\$551.65

**WordPress for Business (Non-Coding)**

INFO10219

Content management systems (CMS) provide structured content management features such as the ability to store news documents, images, video and any other online content type imaginable. WordPress is an industry-leading CMS and is used by businesses of all sizes. Learn to build and maintain a self-hosted website using the WordPress hosted service. Topics: layout, themes, plugins and widgets. You will be able to expand and edit your own work after completion. 42 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32367	Sep11	Dec18				OntarioLearn	\$405.54

**Prepare for college at college, for free!****Program includes:**

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**Location:**

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**Contact:**

Call: 905-575-2029  
Email: [upgrading@mohawkcollege.ca](mailto:upgrading@mohawkcollege.ca)

Read more:  
[mohawkcollege.ca/AU](http://mohawkcollege.ca/AU)

This **Employment Ontario** program is funded in part by the Government of Canada and the Government of Ontario and through the Canada-Ontario Job Fund Agreement.



# Health and Nursing

ce.mohawkcollege.ca/health



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## CREDENTIALLED PROGRAMS

 **Breastfeeding Program**
**ACKNOWLEDGEMENT OF COMPLETION****Completion Requirement: 3 courses**

- Letter of Recognition outlining courses, course hours and LEAARC approval
- An additional letter will be issued upon completion of CLIN10026

**ce.mohawkcollege.ca/breastfeeding**

Gain up-to-date knowledge and skills in breastfeeding support and awareness of current issues in lactation. Emphasis is on physiology, critical appraisal, evidence based practice and research.

Designed to meet the IBLCE curriculum standards required for eligibility to write the IBLCE examination. Approved by the International Lactation Education Accreditation and Approval Committee (LEAARC).

**Admission Requirements**

- Health professional currently working with or planning to work with the breastfeeding dyad in near future.

**PROGRAM OF STUDIES**

Mandatory Courses:		Hours
NRSG10073	Level 1: Breastfeeding Basics	42
NRSG10074	Level 2: Breastfeeding Management	42
NRSG10075	Level 3: Advanced Breastfeeding Practice	42
Optional Clinical:		
CLIN10026	Breastfeeding Clinical Experience	24

**Level 1: Breastfeeding Basics** **NRSG10073**

Examine the anatomy and physiology of human lactation, and ways to normalize breastfeeding and infant behaviour. Consider global strategies encouraging breastfeeding and develop skills you need to support successful breastfeeding.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32855	Sep12	Dec19				eLearn	\$351.54
32856	Sep12	Dec19				eLearn	\$351.54

**Level 2: Breastfeeding Management** **NRSG10074**

Examine nutrition and the biochemistry of breast milk focusing on maternal and infant nutritional needs. Major topics examined are: observation, assessment and management of difficulties related to infant suck and milk transfer and tools and techniques to alleviate minor and major maternal/infant breastfeeding problems. Other foci are breastfeeding research utilization and best practice guidelines. Prerequisite: NRSG10073.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32857	Sep12	Dec19				eLearn	\$351.54

**Level 3: Advanced Breastfeeding Practice** **NRSG10075**

Examine infant and maternal breastfeeding issues, and ethical / legal issues such as informed consent and protection of vulnerable and at risk populations. Prerequisite: NRSG10074.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32858	Sep12	Dec19				eLearn	\$351.54

**Breastfeeding Clinical Experience** **CLIN10026**

Integrate breastfeeding knowledge and skills in a hospital or community based setting in this 24 hour clinical placement. Prerequisite: NRSG10075. **YOU MUST register for HLTH10223 to complete required health clearances prior to registration, see page 97.**

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32859	Sep4	Aug2				FieldWork	\$202.56

 **Bridging for Medical Laboratory Technology Diploma (170)**
**ONTARIO COLLEGE DIPLOMA****Graduation Requirement: 28 courses****ce.mohawkcollege.ca/bridgingmedlab**

Designed for Internationally Educated Technologists who wish to meet CSMLS refresher requirements or prepare for the CSMLS exam.

**Admission Requirements**

- Prior Learning Assessment (PLA) from the CSMLS
- Canadian Language Benchmark of 7
- Proof of Canadian Citizenship, Permanent Residency or Refugee Status

**PROGRAM OF STUDIES**

Mandatory Courses:	Hours
MLSCMLS02 Standards of Practice	15
SAFEMLS03 Safe Work Practices	15
MLSC10022 Specimen Procurement for BMLT	36
MLSC10019 Instrumentation Theory for BMLT	30
MLSC10020 Instrumentation Lab for BMLT	20
MLSC10023 Laboratory Techniques for BMLT	30
MLSC10024 Chemistry for BMLT	40
MLSC10025 Chemistry Lab for BMLT	20
MLSC10026 Hematology for BMLT	40
MLSC10027 Hematology Lab for BMLT	20
MLSC10034 Transfusion Science for BMLT	40
MLSC10035 Transfusion Science Lab for BMLT	20
MLSC10036 Microbiology for BMLT	40
MLSC10037 Microbiology Lab for BMLT	20
MLSC10038 Histotechnology for BMLT	40
MLSC10039 Histotechnology Lab for BMLT	20
MLSC10030 BMLT Communications	42
MLSC10032 BMLT Career Ready	42
MLSC10021 Molecular Techniques for BMLT	32
MLSC10028 Assessment and Interpretation of Results for BMLT	45
MLSC10033 Quality Control and Management	45
MLSC10031 Case Studies for BMLT	30
MLSC10029 Exam Preparation for BMLT	15
CLIN10081 Clinical: Chemistry for BMLT	150
CLIN10082 Clinical: Transfusion Science for BMLT	150
CLIN10083 Clinical: Hematology for BMLT	150
CLIN10084 Clinical: Microbiology for BMLT	150
CLIN10085 Clinical: Histotechnology for BMLT	150

Visit the website for application details, registration processes and additional information.

**Ontario Bridging Participant Assistance Program**

Funding may be available to students in the Bridging for Medical Laboratory Technology Diploma!  
**mohawkcollege.ca/obpap**

## Diabetes Education Certificate (928)

### ONTARIO COLLEGE GRADUATE CERTIFICATE

Graduation Requirement: 5 courses

[ce.mohawkcollege.ca/diabeteseducation](http://ce.mohawkcollege.ca/diabeteseducation)

Develop a firm foundation in current clinical approaches to diabetes education. An excellent step towards certification as a Certified Diabetes Educator (CDE).

#### Admission Requirements

- Must be a practicing RN, RPN, Registered Dietician, Pharmacist, Chiroprapist, RMT, Physician or another health related professional.



#### PROGRAM OF STUDIES

Mandatory Courses:		Hours
HLTH10236	Diabetes: The Basics	42
HLTH10233	Diabetes Education: Approaches in Practice	42
HLTH10234	Living with Diabetes	42
HLTH10235	Diabetes: Throughout the Lifespan	42
WORK10146	Diabetes Field Placement	60

#### Diabetes: The Basics

HLTH10236 (SA)

Address the disease process, management and control of diabetes to reduce the risk of complications. Examine essential elements of diabetes control including balance of food, physical activity and medication. Equivalent to: HSCIDW001.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32892	Sep11	Dec18				OntarioLearn	\$449.54
32896	Nov1	Feb7				OntarioLearn	\$449.54

#### Diabetes Education: Approaches in Practice

HLTH10233

Explore learning styles and readiness to learn in patients with diabetes. Examine the adult educator's role and effective teaching strategies, and learn to design lesson plans and evaluation techniques. Equivalent to: HSCI10052. Prerequisite: HLTH10236.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32893	Sep11	Dec18				OntarioLearn	\$449.54
32897	Nov1	Feb7				OntarioLearn	\$449.54

#### Living with Diabetes

HLTH10234

Examine hypoglycemia and hyperglycemia and their impact on diabetes management. Practice teaching strategies for use with clients with learning disabilities, visual or language impairments and other special needs. Consider cultural issues, especially among First Nations People. Equivalent to: HLTH10028. Prerequisite: HSCI10052 or HLTH10233.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32894	Sep11	Dec18				OntarioLearn	\$449.54
32898	Nov1	Feb7				OntarioLearn	\$449.54

#### Diabetes: Throughout the Lifespan

HLTH10235

Examine special issues related to diabetes and long-term complications. Consider diabetic pregnancy, gestational diabetes, and diabetes in children, adolescents and the elderly. Explore the design and evaluation of Diabetes education programs. Equivalent to: HLTH10046. Prerequisite: HLTH10028 or HLTH10234.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32895	Sep11	Dec18				OntarioLearn	\$449.54
32899	Nov1	Feb7				OntarioLearn	\$449.54

#### Diabetes Field Placement

WORK10146

Learn about basic diabetes education and techniques of adult education. Design and deliver lessons to clients and evaluate both teaching and learning. All theory courses must be completed prior to field placement. Equivalent to: HLTH10057. **YOU MUST register for HLTH10223 to complete required health clearances prior to registration, see page 97.**

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32900	Sep4	Aug2				FieldWork	\$484.80

## Food Services Certificate (816)

### ONTARIO COLLEGE CERTIFICATE

Graduation Requirement: 7 courses

[ce.mohawkcollege.ca/foodservices](http://ce.mohawkcollege.ca/foodservices)

Enhance your food service skills for employment in Long Term Care & Health Care facilities. Focus on the role of the Food Service Worker and the importance of issues such as safety, sanitation and nutrition.

#### Admission Requirements

- Individuals for whom English is a second language will be required to provide proof of a Canadian Language Benchmark of 6.



#### PROGRAM OF STUDIES

Mandatory Courses:		Hours
CULI10082	Communication and the Food Service Worker	42
CULI10083	Quantity Food Preparation	42
SAFE10096	Sanitation And Safety	42
SAFE10097	Institutional Food Service	42
HLTH10232	Nutrition - Introduction	42
HLTH10268	Nutrition in Food Services	42
WORKHCF02	Food Services Fieldwork Requirement	60

#### Communication and the Food Service Worker

CULI10082

Focus on the communication skills required by the Food Service Worker in health care. General principles of human communication such as verbal communication and listening are explored. Learn effective communication skills with patients, residents, co-workers and supervisors and develop writing and presentation skills. Equivalent to: CULI10076 and CULIHCF10.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32901	Sep11	Dec18				OntarioLearn	\$449.54

#### Quantity Food Preparation

CULI10083

Focus on cooking principles and methods for preparing food in large quantities. Review the nutritional components and values of various foods and methods for maintaining nutrition throughout food preparation and service. Food types will be examined and major cooking equipment will be discussed. Equivalent to: CULI10075 or CULIHCF20.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32902	Sep11	Dec18				OntarioLearn	\$449.54

#### Sanitation and Safety

SAFE10096

Focus on preventing food-borne illness in health care institutions with emphasis on legal requirements, food handling, contamination control, quality assurance, fire safety, injury prevention, and basic first aid. Equivalent to: SAFEHCF30 or HSCI10183.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32905	Sep11	Dec18				OntarioLearn	\$449.54

#### Institutional Food Service

SAFE10097

Focus on menu planning for an institutional kitchen. Learn to interpret menus, decide if menu items are within the capability of the institution, and identify appropriate cooking methods. Covers adapting recipes to specific quantities and portioning food according to the specifications of the institution. Learn to maintain appropriate inventories of foods and calculating food costs. Equivalent to: SAFEHCF40 or HSCI10064.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32906	Sep11	Dec18				OntarioLearn	\$449.54

**Nutrition - Introduction****HLTH10232**

Introduces the basic principles of nutrition and the role of nutrition in the health care environment. Current nutrition recommendations for fat, fibre, vitamins, minerals and weight control will be discussed. Explore special considerations for nutrition throughout the life cycle. Equivalent to: HLTH10065 or CULIHCF50.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32903	Sep11	Dec18				OntarioLearn	\$449.54

**Nutrition in Food Services****HLTH10268**



Focus on the basic principles of diet therapy. Several therapeutic diets are discussed, as well as tube feedings and commercial preparations. Equivalent to: HLTH10224 or CULIHCF60.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32904	Sep11	Dec18				OntarioLearn	\$449.54

**Food Services Fieldwork Requirement****WORKHCF02**

Required for students who are not currently working in a Health Care Facility. All theory courses must be completed prior to fieldwork. **YOU MUST register for HLTH10223 to complete required health clearances prior to registration, see page 97.**

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32907	Sep4	Aug2				FieldWork	\$484.80



**Gerontology - Multidiscipline Certificate (037)**
**ONTARIO COLLEGE GRADUATE CERTIFICATE****Graduation Requirement: 10 courses**[ce.mohawkcollege.ca/gerontology](http://ce.mohawkcollege.ca/gerontology)

Gain an enhanced understanding of the complexities associated with aging today in Canada. Participants will develop their work and life experience with older adults and their families with advanced knowledge specific to the biological, physiological, social, psychological, spiritual, legal, ethical, mental health and communication aspects of aging from an evidenced based best practice approach.

**Admission Requirements**

- Diploma or Degree in Health Sciences or Human Services within Canada

**PROGRAM OF STUDIES**

Mandatory Courses:		Hours
HSCI10222	Gerontology	36
HSCI10228	Physiology Of Aging	36
HSCI10229	Assessment And Planning	36
HSCI10230	Mental Health Aspects Of Aging	36
HSCI10231	Legal And Ethical Issues Related To Aging	36
HMNSGER60	Individual Study	45
WORKGER71	Community-Based Field Experience	30
WORKGER81	Institutional-Based Field Experience	30
Option Group 1 - Choose 1:		
COMM10335	Communication and Interpersonal Skills in Dementia Care	24
COMM10336	Exploring Dementia Care	24
HSCI10223	Creating a Dementia Care Skill Kit	24
Option Group 2 - Choose 1:		
HSCIIZA69	Palliative Care-Introduction	42
HSCI10212	Restorative Care in a Long Term Care Setting	42

**Gerontology****HSCI10222**

Outlines the normal aging processes including the physical, cognitive, sensory, communication and psychological needs of older adults. Highlights common pathological problems and specialized needs in aging. Emphasis is placed on developmental disabilities and Alzheimer's Disease. Knowledge of community resources and understanding the role of the service provider in promoting health and well being among older adults is discussed. Equivalent to: HSCIGER10.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32908	Sep11	Dec18				OntarioLearn	\$399.32

**Physiology of Aging****HSCI10228**

Examine the physiology of human growth, development and aging with special reference to the influence of diet, environment, exercise and disease on the normal processes. Explore, in depth, selected topics of interest and relevance to the physiology of aging. Includes physiological systems, nutrition, adaptation, sexuality, menopause, arthritis, Parkinson's, Alzheimer's disease, and more. Equivalent to: HSCIGER20.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
33035	Sep11	Dec18				OntarioLearn	\$355.32

**Assessment and Planning****HSCI10229**

Provides further development of skills of Assessment and Program Planning for the aging adult. Includes interviewing skills, communication with aging adults and those with special needs, losses that occur with lifestyle changes, observations skills, recording and introduction to planning, intervention and evaluation. Equivalent to: HSCIGER30.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
33034	Sep11	Dec18				OntarioLearn	\$355.32

**Legal and Ethical Issues Related to Aging****HSCI10231**

Explore current ethical issues in community based services and long term care institutions such as euthanasia, living wills, ageism, use of restraints, and competence in decision making. Discussions on legal issues focus on advocacy substitute decision making, power of attorney, guardianship and residents rights. Theory will be applied to case studies. Equivalent to: LAWSGER51.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
33036	Sep11	Dec18				OntarioLearn	\$355.32

**Restorative Care in a Long Term Care Setting****HSCI10212**

Understand the fundamentals of restorative care in a long-term setting, including its design, implementation and evaluation. Examine approaches to aid in the development, implementation and/or supervision of a restorative care program. 42 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32910	Sep11	Dec18				OntarioLearn	\$449.54

**Update your skills in the nursing field**

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Visit our website or email [bien@mohawkcollege.ca](mailto:bien@mohawkcollege.ca) for details.

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**Registered Nurse Refresher**

Visit [mohawkcollege.ca/069](http://mohawkcollege.ca/069)

**Registered Practical Nurse Refresher**

Visit [mohawkcollege.ca/884](http://mohawkcollege.ca/884)



## Health Care Management

### ACKNOWLEDGEMENT OF COMPLETION

Completion Requirement: 5 courses

[ce.mohawkcollege.ca/healthcare](http://ce.mohawkcollege.ca/healthcare)

Provides you with knowledge to confidently lead and manage Health Care Professionals. Obtain skills in planning, ethics, policies, operations and more. An excellent enhancement to a current managerial position or as an introduction to the responsibilities associated with managing professionals within the Health Care field.



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### PROGRAM OF STUDIES

Mandatory Courses:	Hours
MGMT10145 Leadership in Health Care Administration	45
HLTH10239 Health Care Policy	45
HLTH10237 Law and Health Care Administration	45
<b>Option Group 1 - Choose 1:</b>	
HLTH10241 Financial Practices for Health Care Organizations	42
HLTH10240 Statistics for Health Care Professionals	42
<b>Option Group 2 - Choose 1:</b>	
HLTH10251 Health Care Planning	45
HMNS10138 Management of Human Resources in Health Care	45
HLTH10238 Health Care Operations	45
HSCI10211 Hospital Procedures	45

### Leadership in Health Care Administration MGMT10145

Introduces the theories and practices of effective health care leadership. Apply theory and research skills to explore and resolve organizational challenges and support strategic goals. Explore the impact of leadership on decision-making, ethics, human relations, and organizational culture.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32850	Sep11	Dec18				OntarioLearn	\$474.65

### Health Care Policy HLTH10239

Provides an overview of the current federal and provincial policy impacting the operation and service delivery of health care in Ontario. Become familiar with the internal and external factors impacting policy decision-making and implementation.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32848	Sep11	Dec18				OntarioLearn	\$474.65

### Health Care Operations HLTH10238

Explore the impact of managerial decision-making on operational effectiveness. Learn typical challenges faced by line managers including operational planning, quality management and process redesign. Become familiar with the environmental factors that affect health care operations and determine the impact on organizational resources. Critical thinking and decision making processes are examined and applied to management and leadership problems in health care.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32849	Sep11	Dec18				OntarioLearn	\$474.65

## Holistic Studies - Introduction

See page 60 for information on this program.

## Long Term Care Management

### ACKNOWLEDGEMENT OF COMPLETION

Completion Requirement: 7 courses

[ce.mohawkcollege.ca/longterm](http://ce.mohawkcollege.ca/longterm)

Due to the aging population and the commitment from the Ministry of Health and Long-term Care to provide long term care beds in Ontario, there is an increasing demand for qualified Administrators and General Managers. This demanding career is accountable for the administration and management of the facility operations and this program allows students to have an understanding of the long-term care industry.



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### Admission Requirements

- A degree, diploma or certificate in a relevant field.

### PROGRAM OF STUDIES

Mandatory Courses:	Hours
HLTH10110 Operational Overview in Long-term Care	42
BUSN10093 Sales and Marketing in Long Term Care Management	42
FINC10008 Financial Management (Retirement Communities/ Long Term Care)	42
HLTH10108 Resident Centred Care	42
HLTH10109 Food Nutrition & Hospitality Management for Retirement	42
HRES10020 HR and Labour Relations in Retirement Communities Management	42
HLTH10220 Healthy Adult Aging	42

### Operational Overview in Long-term Care HLTH10110

Examine client-centered care, with emphasis on the role of governments, and funding in health services, legal responsibilities in meeting standards, and strategic use of information technology.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32863	Sep11	Dec18				OntarioLearn	\$449.54

### Sales and Marketing in Long Term Care Management BUSN10093

Explore consumer-based services marketing and sales in the Long Term Care and Retirement Communities industry. Focus on consumer behavior, marketing plan, market segmentation, the marketing mix, and sales principles. Prerequisite: HLTH10110.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32860	Sep11	Dec18				OntarioLearn	\$449.54

### Financial Management (Retirement Communities/Long Term Care) FINC10008

Learn to use financial management and budgeting tools common to the private and not for profit sectors. Canadian financial infrastructure, funding and health care system also receive emphasis. Prerequisite: HLTH10110.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32861	Sep11	Dec18				OntarioLearn	\$449.54

### Resident Centred Care HLTH10108

Analyze various issues in resident centered care, including current changes in health delivery, organizational structures and operational management and implications for nursing practice. Prerequisite: HLTH10110.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32862	Sep11	Dec18				OntarioLearn	\$449.54



## HR and Labour Relations in Retirement Communities Management HRES10020

Examine the human resources framework with emphasis on obtaining and retaining competent employees. Includes: compensation and benefits, the Human Rights Code and other relevant legislation, and collective agreements. Prerequisite: HLTH10110.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32865	Sep11	Dec18				OntarioLearn	\$449.54

## Healthy Adult Aging HLTH10220

Examine the normal physiological, psychological, social and spiritual changes affecting aging adults using the Holistic Approach to wellness. Additional topics include spirituality, changing requirements for physical activity, and health promotion measures. Prerequisite: HLTH10110.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32864	Sep11	Dec18				OntarioLearn	\$449.54

## Medical Clerk Certificate (991)

See page 29 for information on this program.

## Medical Device Reprocessing Certificate (MDR) (927)

**ONTARIO COLLEGE CERTIFICATE**  
Graduation Requirement: 6 courses

[ce.mohawkcollege.ca/mdr](http://ce.mohawkcollege.ca/mdr)



Acquire the practical and theoretical knowledge necessary to ensure healthcare environments apply proper infection prevention tactics to provide patients and employees with a safe setting. Concepts explored include medical terminology, sterilization processes and patient interventions.

### Admission Requirements

- Ontario Secondary School Diploma or equivalent

### PROGRAM OF STUDIES

Mandatory Courses:		Hours
HSCI10121	Medical Device Reprocessing - Introductory	35
HSCI10123	MDR Principles and Practices 1	35
HSCI10124	MDR Principles and Practices 2	35
HSCI10122	MDR Laboratory Experience	40
HSCI10125	MDR Principles and Practices 3	35
CLIN10059	Clinical Experience MDR	150

## Medical Device Reprocessing-Introductory HSCI10121

Provides the theoretical foundation of sterile processing. Discuss the standards, the environment and the different areas of an MDR department. **Students must register for HLTH10223 concurrently with this course to ensure clearances are complete in time for the MDR Lab Experience, see page 97.**

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32919	WE	Sep12	Oct24	5:30-9:30	7	Classroom (IH)	\$295.40

## MDR Principles and Practices 1 HSCI10123

Provides knowledge and technique necessary to assume responsibilities for decontamination and disinfection. Microbiology and infection control are frequently discussed. Prerequisite: HSCI10121.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32920	WE	Oct31	Dec12	5:30-9:30	7	Classroom (IH)	\$295.40

## Clinical Experience Medical Device Reprocessing CLIN10059

Apply MDR theory in a full-time preceptored experience in a hospital setting. Lab fee included. **YOU MUST register for HLTH10223 to complete required health clearances prior to registration, see page 97.**

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32921		Sep4	Aug2			FieldWork	\$820.63

## Medical Laboratory Technician Certificate (047)

**SPECIAL JOINT MOHAWK/MICHENER INSTITUTE CERTIFICATE**

Graduation Requirement: 13 courses

[ce.mohawkcollege.ca/medlabassistant](http://ce.mohawkcollege.ca/medlabassistant)



Offered in conjunction with the Michener Institute (Toronto) and approved by the National Certification Body CSMLS, the Provincial Body OSMT and the National Canadian Medical Association (CMA). Complete the 8 online courses and Lab Basics Workshop at Mohawk College. You must satisfy admission requirements of both institutions. Upon successful completion, you will be eligible to write the CSMLS and OSMT certification exams.

### Admission Requirements

- Grade 12 English and Math AND
- Grade 11 Chemistry
- Submit your application online by November 30, 2018 on the Program webpage for the January 2019 intake.

### PROGRAM OF STUDIES

Mandatory Courses:		Hours
MLSC10012	Medical Laboratory Assistant	42
MLSC10013	Basic Laboratory Techniques for MLA	42
MLSC10014	Lab Basics Workshop for MLA	23
BIOL10041	Anatomy and Physiology for MLA	56
MLSC10042	Hematology for MLA	42
MLSC10041	Chemistry for MLA	42
MLSC10043	Microbiology for MLA	42
MLSC10044	Histology/Cytology for MLA	42
MLSC10045	Transfusion Medicine for MLA	42
MLSCMLA42	Clinical Behavioural Science	36
MLSCMLA58	Clinical Skills	56
CLIN10034	Clinical Experience 1	96
CLIN10035	Clinical Experience 2	160

## Medical Laboratory Assistant MLSC10012

Focus on delegation ethics, standards of practice, patient rights, and safety within this overview course. Specimen collection, handling, reception, processing and associated clerical duties are also covered. Equivalent to: MLSCMLA50.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32922		Sep12	Dec19			eLearn	\$351.54

## Basic Laboratory Techniques for MLA MLSC10013

Basic Medical Laboratory Mathematics, Chemistry, applicable physics and Laboratory terminology will be reviewed. The care and use of basic laboratory instruments, as well as the care, uses standards and properties of glass and plastic ware will be studied. How to prepare simple reagents and solutions using the proper lab ware will be presented. Equivalent to: MLSCMLA51.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32923		Sep12	Dec19			eLearn	\$351.54

**Lab Basics Workshop for MLA****MLSC10014**

Gain practical skills in basic laboratory techniques, and use of basic laboratory instrumentation. Become familiar with the use of glassware in standard and reagent preparation, use of the fumehood, safe operation of the centrifuge and Kohler Illumination. Equivalent to: MLSC10003.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32924	FR	Oct12	Oct14	5:00-9:00	3	Classroom (FF)	\$194.12
	SA/SU			9:00-5:00			
32925	FR	Nov23	Nov25	5:00-9:00	3	Classroom (FF)	\$194.12
	SA/SU			9:00-5:00			

**Anatomy and Physiology for MLA****BIOL10041**

Examine the anatomy and physiology of the human body in relation to the role of a Medical Laboratory Assistant while analyzing the structure of the cell and human body systems. Equivalent to: BIOL10006.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32929		Sep12	Dec19			eLearn	\$453.65

**Hematology for MLA****MLSC10042**

At the lab assistant level, collection and handling of routine hematological specimens, preparation and staining of blood films, setting up for processing, using automated equipment of hemoglobin and blood cell counts will be studied. Methodology involved for microhematocrits, erythrocyte sedimentation rates, basic coagulation studies and serological tests will be reviewed, as well as associated clerical duties. Equivalent to: MLSC10015.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32927		Sep12	Dec19			eLearn	\$351.54

**Chemistry for MLA****MLSC10041**

At the lab assistant level, basic procedures used in the collection, handling, processing and examining of specimens for chemical analysis will be studied. Urinalysis, blood glucose, and faecal occult blood testing techniques will be examined as well as any relevant automation set up and maintenance. Equivalent to: CHEM10053.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32926		Sep12	Dec19			eLearn	\$351.54

**Microbiology for MLA****MLSC10043**

At lab assistant level, basic procedures used in the microbiology lab such as specimen collection and handling, plating, media preparation and routine staining will be reviewed. Preparation of stains and reagents will be studied as well as pertinent clerical duties. Equivalent to: MLSC10016.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32928		Sep12	Dec19			eLearn	\$351.54



222 St. Patrick Street  
Toronto, ON M5T1V4  
416-596-3117 or 1-800-387-9066  
ce@michener.ca

- Completion of MLSC10012 - MLSC10018, BIOL10041 and CHEM10053 are required prior to registering at Michener.
- MLSCMLA42 (PD807) Clinical Behavioural Science is an online Michener course.
- MLSCMLA58 (CLLT140) Clinical Skills, and CLIN10034 (CLLT151) Clinical Experience 1 are offered onsite at the Michener Institute. CLLT140 and CLLT151 will be offered on 4 weekends at least once per year. Enrollment in these courses is limited.
- Visit [michener.ca/continuing-education/ce-courses](http://michener.ca/continuing-education/ce-courses) to register for the Michener courses associated with this certificate.

**Histology/Cytology for MLA****MLSC10044**

Collection, handling, processing and preparation of histological and cytological specimens at the lab assistant level will be studied. The care, organization and maintenance of equipment, preparation of simple solution and reagents, routine staining of sections and smears as well as appropriate clerical duties will be reviewed. Equivalent to: MLSC10017.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32930		Sep12	Dec19			eLearn	\$351.54

**Transfusion Medicine for MLA****MLSC10045**

Provides the student with a basic knowledge of blood groups and blood products. Storage requirements and the effects of storage will be examined in relation to blood and blood products. Examines the tests routinely performed in transfusion medicine. Equivalent to: MLSC10018.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32931		Sep12	Dec19			eLearn	\$351.54

**Clinical Experience 2****CLIN10035**

4-week clinical placement to be taken when all courses at Mohawk College and the Michener Institute have been successfully completed. Clinical fees included. **YOU MUST register for HLTH10223 to complete required health clearances prior to registration, see page 97.**

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32932		Sep4	Aug2			FieldWork	\$1385.63

**Medical Terminology**

See page 30 for information on this program.

**Nephrology Nursing Certificate (951)****MOHAWK COLLEGE CERTIFICATE**

Completion Requirement: 7 courses

[ce.mohawkcollege.ca/nephrology](http://ce.mohawkcollege.ca/nephrology)



The number of Canadians at risk for or living with chronic kidney disease (CKD) is on the rise, due in part to the aging of the population and the prevalence of diabetes and hypertension. This program prepares nurses to deliver kidney care to affected patients across all stages of the kidney care journey, from early detection through dialysis, palliative care and transplant. Nurses will gain knowledge they require to promote and deliver competent, safe and ethical care to those at risk for developing or affected by real disease and/or insufficiency.

**Admission Requirements**

- Proof of current RN/RPN registration with the College of Nurses of Ontario

**PROGRAM OF STUDIES**

Mandatory Courses:	Hours
NRSG10116 Normal and Abnormal Kidney Function	42
NRSG10120 Living with Chronic Kidney Disease	42
NRSG10119 Nursing Care Across the Kidney Disease Trajectory	42
NRSG10108 Renal Replacement Therapies - Nursing Care of the Peritoneal Dialysis Patient	42
NRSG10115 Renal Replacement Therapies - Nursing Care of the Hemodialysis Patient	42
NRSG10117 Renal Replacement Therapies - Nursing Care of the Transplant Patient	42
NRSG10118 Mentored Knowledge Integration Project	60

**Normal and Abnormal Kidney Function NRS10116**

Understand the normal anatomical and structures and physiological functions of the renal system. Introduces the experienced nurse to etiology and pathophysiology related to acute and chronic kidney conditions, their diagnoses, typical progression and common implications for individuals at risk for developing or affected by kidney disease and their families.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32868	Sep11	Dec18				OntarioLearn	\$449.54

**Living with Chronic Kidney Disease NRS10120**

Understand the complexities related to the lived experience of individuals living with and families affected by kidney disease. Person-centred chronic disease management models are used to analyze the appropriateness and comprehensiveness of design and delivery aspects of systems, services and supports for individuals, communities and populations at risk for or living with kidney disease. Prerequisite: NRS10116.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32871	Sep11	Dec18				OntarioLearn	\$449.54

**Nursing Care Across the Kidney Disease Trajectory NRS10119**

Understand authentic therapeutic relationships within the context of caring for the person with kidney disease through health promotion, disease prevention and management and palliative/end-of-life care. A person-and family-centered approach is emphasized as foundational to developing and implementing an individual plan of care in collaboration with the inter-professional team. Prerequisite: NRS10116.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32870	Sep11	Dec18				OntarioLearn	\$449.54

**Renal Replacement Therapies - Nursing Care of the Peritoneal Dialysis Patient NRS10108**

Examine professional nursing practice in the context of caring for individuals undergoing peritoneal dialysis. Emphasis is placed on the delivery of competent, safe & ethical care for this patient population, as guided by the nursing process, evidence-based practices & a person-centered approach to care. Methods & tools that support clinical decision-making & comprehensive approaches to care are emphasized. Prerequisite: NRS10116.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32866	Sep11	Dec18				OntarioLearn	\$405.54

**Renal Replacement Therapies - Nursing Care of the Hemodialysis Patient NRS10115**

Hemodialysis is a common renal replacement therapy offered in hospital-based units & increasingly in community-based settings including the home. Gain the requisite knowledge for providing competent safe & ethical care to the hemodialysis patient as guided by the nursing process, evidence-based practices and a person-centered approach to care. Emphasizes methods & tools that support clinical decision-making & comprehensive approaches to care. Prerequisite: NRS10116.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32867	Sep11	Dec18				OntarioLearn	\$405.54

**Renal Replacement Therapies - Nursing Care of the Transplant Patient NRS10117**

Examine professional nursing practice in the context of caring for individuals in need of kidney transplantation. Emphasis is placed on the delivery of competent, safe and ethical care for this patient population, as guided by the nursing process, evidence-based practices and a person-centred approach to care. Methods and tools that support clinical decision-making and comprehensive approaches to care are emphasized. Prerequisite: NRS10116.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32869	Sep11	Dec18				OntarioLearn	\$449.54

**Oncology Nursing Certificate (883)****ONTARIO COLLEGE GRADUATE CERTIFICATE**

Graduation Requirement: 7 courses



[ce.mohawkcollege.ca/oncologynursing](http://ce.mohawkcollege.ca/oncologynursing)

Gain advanced knowledge and nursing skills for caring for patients and families living with cancer. RNs can use this program of study as preparation for the CNA oncology certification exam.

**Admission Requirements**

- Proof of current RN/RPN registration with the College of Nurses of Ontario.

**PROGRAM OF STUDIES**

Mandatory Courses:	Hours
NRS10116 Oncology Nursing - Introductory	35
HSC10119 Communications And Psychosocial Issues	42
HSC10219 Oncology 2	42
HSC10220 Oncology 3	42
HSC10221 Oncology 4	42
HSC10151 Health Assessment	42
CLIN1006 Oncology Clinical Experience	48

**Oncology Nursing-Introductory NRS10116**

Explore Oncology Nursing. Includes: pathophysiology, epidemiology, prevention, screening and detection, treatment modalities and clinical trials. Prerequisite: Certification of registration from CNO as RN or RPN.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32913	Sep12	Dec19				eLearn	\$292.95

**Oncology Nursing 2 HSC10219**

Topics include nursing management of cancer of the brain and CNS, breast, colon, rectum, gastrointestinal, genitourinary, gynecologic, head & neck, leukemia, lung, lymphoma, metastatic multiple myeloma, skin cancer, and pediatric cancers. Equivalent to: HSC10119.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32915	Sep11	Dec18				OntarioLearn	\$449.54

## Earn your Nephrology Nursing Certificate

Online, part-time

This program prepares nurses to deliver kidney care to affected patients across all stages of their journey, from early detection through dialysis, palliative care and transplant.



[ce.mohawkcollege.ca/nephrology](http://ce.mohawkcollege.ca/nephrology)

**Oncology Nursing 3**

HSC10220

Includes discussions on oncologic complications, cancer treatment modalities of surgery, chemotherapy, radiation, biotherapy, bone marrow transplant, and cancer clinical trials. Equivalent to: HSCINSCC4.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32916	Sep11	Dec18				OntarioLearn	\$449.54

**Oncology Nursing 4**

HSC10221

Discusses cancer supportive therapies and symptom management in the care of the cancer patient. Equivalent to: HSCINSCC5.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32917	Sep11	Dec18				OntarioLearn	\$449.54

**Health Assessment**

HSC10151

Develop skill in conducting a complete physical examination and health assessment for adults facing health challenges and life transitions. Focus on history taking, examination skills, health promotion techniques and clinical decision making. Final project requires a video to be submitted by WebCast, YouTube or DVD. Online resource fee included. Equivalent to: NRS10084 or NRS10215.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32914	Sep11	Dec18				OntarioLearn	\$523.54

**Oncology Clinical Experience**

CLINNSCC6

Integrate the knowledge and skills learned in the theory modules in a clinical setting. Hospital and/or community settings may be selected. All theory courses must be completed prior to placement. **YOU MUST register for HLTH10223 to complete required health clearances prior to registration, see page 97.**

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32918	Sep4	Aug2				FieldWork	\$400.80

**Operating Room Attendant****ACKNOWLEDGEMENT OF COMPLETION**

Completion Requirement: 2 courses

[ce.mohawkcollege.ca/orattendant](http://ce.mohawkcollege.ca/orattendant)

Expand your knowledge and skills in the operating room environment. The Operating Room Attendant is an integral part of the O.R. team who is responsible for ensuring a safe, clean environment for patients, staff and visitors. This program is best suited for individuals who do not have a nursing background.



Turn to page 2 for contacts

**PROGRAM OF STUDIES**

Mandatory Courses:	Hours
NRS10084 Operating Room Attendant	35
HSC10151 Operating Room Attendant Laboratory Experience	30

**Operating Room Attendant**

NRS10084

Introduces the operating room environment and the role of the OR attendant. Includes: the OR team, communication skills, infection control, basic microbiology concepts, asepsis, positioning of patients and environmental cleaning practices.

**Students must register for HLTH10223 concurrently with this course to ensure clearances are complete in time for the ORA Lab Experience, see page 97.**

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32873	Sep12	Oct31				eLearn	\$292.95

**Operating Room Attendant Laboratory Experience**

HSC10151

Utilize OR Attendant theory and skills in a hospital laboratory experience. Blended delivery: In class dates Dec 1, 2, remainder online. Lab will be held at West Lincoln Memorial Hospital, lab fee included. Prerequisite: NRS10084. **YOU MUST register for HLTH10223 to complete health clearances prior to registration, see page 97.**

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32874	SA/SU	Dec1	Dec2	9:00a-9:00p	2	FieldWork	\$303.20

**Palliative Care - Multidiscipline Certificate (017)****ONTARIO COLLEGE CERTIFICATE**

Graduation Requirement: 7 courses

[ce.mohawkcollege.ca/palliativecare](http://ce.mohawkcollege.ca/palliativecare)



Turn to page 2 for contacts

Hospice Palliative Care seeks to improve the quality of living and dying for patients, and their families, who are diagnosed with progressive, life threatening illness. Learn how early identification of physical, psychological, social, spiritual and practical issues can affect the illness and bereavement experience. Outcomes of care depend on prevention and relief of suffering, high quality symptom assessment, evidence informed interventions, team collaboration, and compassion. Assists the health professional with their understanding of values, communication, decision-making, and responsibilities within practice situations. The curriculum is based on standards of Canadian Hospice Palliative Care Association and the Canadian Nurses Association.

**Admission Requirements**

- Must be a regulated/certified health care professional (e.g. RN, RPN, OT/PT, Social Worker, Dietician, Physician, etc.).

**PROGRAM OF STUDIES**

Mandatory Courses:	Hours
HSC10220 Palliative Care-Introduction	42
COMM10084 Communication And Informed Decision Making	42
HMNS10016 Loss, Grief & End Of Life Issues	42
HMNS10017 Professional Issues and Advocacy	42
HSC10082 Pain Management	42
HSC10083 Symptom Management	42
CLIN10033 Field Practicum	30

**Palliative Care-Introduction**

HSC10220

Palliative care is aimed at relieving suffering and improving the quality of life for persons who are living with, or dying from, advanced illness or are bereaved. Palliative care is a special kind of health care for individuals & families who are living with a life-limiting illness that is usually at an advanced stage. The goal of palliative care is to provide comfort and dignity for the person living with the illness as well as the best quality of life for both this person and his/her family.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32933	Sep12	Dec19				eLearn	\$351.54

**Communication And Informed Decision Making**

COMM10084

Examine the dynamics of palliative and end of life care. Focus on the health care professional's relationship with patient and family and communication and counselling skills necessary for facilitating informed decision-making. Prerequisite: HSC10220.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32934	Sep12	Dec19				eLearn	\$351.54

**Pain Management**

HSC10082

Focus on the complexity of pain, its physiology, assessment and management. Discuss interdisciplinary collaboration, communication and education in the management of pain. Prerequisite: HSC10220.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32935	Sep12	Dec19				eLearn	\$351.54



**Symptom Management**

HSCI10083

Learn to assess and manage symptoms experienced by the palliative care patient. Communication, education and collaboration are integrating threads. Prerequisite: HSCIHA69.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32936		Sep12	Dec19			eLearn	\$351.54

**Field Practicum**

CLIN10033

Benefit from the opportunity to practice in a hospice palliative care setting tailored to your identified learning needs. All theory courses must be completed prior to placement. **YOU MUST register for HLTH10223 to complete required health clearances prior to registration, see page 97.**

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
33033		Sep4	Aug2			FieldWork	\$253.20

**A Patient Navigator****ACKNOWLEDGEMENT OF COMPLETION**

Graduation Requirement: 6 courses

[ce.mohawkcollege.ca/patient-navigator](http://ce.mohawkcollege.ca/patient-navigator)

The health care system can be multifaceted, confusing and overwhelming to patients who are experiencing acute and chronic diseases. As a Patient Navigator you are situated in medical settings, including hospitals and clinics, to advocate on behalf of a patient and act as their primary communication liaison between medical, legal, financial and administrative staff. You are a personal guide to those experiencing health hardship and your efforts positively translate to the ease of challenges, impacts on family members and the overall medical experience in cancer, cardiac, long term, nursing and home care specializations.

**PROGRAM OF STUDIES**

Mandatory Courses:		Hours
HLTH10242	Patient Navigator: Fundamentals	45
HSCI10210	Patient Navigator: Professional Conduct	45
HSCI10216	Patient Navigator: Health Promotion	45
HSCI10215	Patient Navigator: Interpersonal Collaboration and Communication	45
HSCI10217	Patient Navigator: Navigating the System	45
HSCI10218	Patient Navigator: Specialization and Applied Project	60

**Patient Navigator: Fundamentals**

HLTH10242

Investigate the fundamental principles of patient navigation, role, responsibilities and historical context. Focus on supporting patients with information and resources for basic needs to assist them in identifying their healing goals and moving positively toward them. Theoretical models are highlighted to enhance understanding of the comprehensive needs of patients and their adjustment to their personal health situation. 45 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32872		Sep11	Dec18			OntarioLearn	\$474.65

**Allied Health Professionals**

May be eligible for up to \$1500 in tuition reimbursements!

[ahpdf.ca](http://ahpdf.ca)**Pediatric Nursing Certificate (950)****MOHAWK COLLEGE CERTIFICATE**

Completion Requirement: 7 courses

[ce.mohawkcollege.ca/pediatric-nursing](http://ce.mohawkcollege.ca/pediatric-nursing)

Expand your knowledge and skills in Pediatric Nursing. Provides an in-depth study of content essential to the provision of effective nursing care for the pediatric population (infancy to adolescence) and their families.

**Admission Requirements**

- Proof of current RN/RPN registration with the College of Nurses of Ontario

**PROGRAM OF STUDIES**

Mandatory Courses:		Hours
NRS10057	Pediatric Nursing - Introductory	42
NRS10066	Nursing Care of Children with Cardio/Respiratory Disorders	42
NRS10067	Nursing Care of Children with GI & Metabolic Disorders	42
NRS10068	Nursing Care of Children with Altered Musculoskeletal, Neurological and Sensory Function	42
NRS10069	Nursing Care of Children with Hematological, Oncological & Palliative Care Needs	42
NRS10121	Pediatric Mental Health	42
CLIN10056	Nursing Clinical Practicum	30

**Pediatric Nursing-Introductory**

NRS10057

Explores the growth and development of pediatric clients from infancy to adolescence reviewing the normal physical, cognitive, social, and psychological developmental changes of each group. Designed for RNs and RPNs interested in caring for pediatric clients in the community and acute care settings, and provides key insights into supporting optimal development of pediatric clients in each age group.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
33037		Sep12	Dec19			eLearn	\$351.54

**Nursing Care of Children with GI & Metabolic Disorders**

NRS10067

Examine the pediatric population with gastrointestinal and metabolic disorders in a community context. Focus on pathophysiology, assessment, medical and nursing management. Consider client and family communications, education, cultural and spiritual influences. Prerequisite: NRS10057.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32875		Sep12	Dec19			eLearn	\$351.54

**Nursing Care of Children with Altered Musculoskeletal, Neurological and Sensory Function**

NRS10068

Examine the pediatric population with neurological, sensory and musculoskeletal problems. Focus on pathophysiology, assessment, medical and nursing management. Factors considered are client and family communication, education, cultural and spiritual influences. The community as a clinical setting is a major focus. Prerequisite: NRS10057.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32877		Sep12	Dec19			eLearn	\$351.54

**Pediatric Nursing Clinical Practicum**

CLIN10056

Apply knowledge and skills of pediatric nursing acquired from prior pediatric nursing modules in a preceptored clinical placement. Focus will be on provision of care to pediatric patients and their families in a community setting. All theory courses must be completed prior to clinical placement. **YOU MUST register for HLTH10223 to complete required health clearances prior to registration, see page 97.**

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32971		Sep4	Aug2			FieldWork	\$253.20

## Perioperative Nursing Certificate (943)

### ONTARIO COLLEGE GRADUATE CERTIFICATE

Graduation Requirement: 8 courses

[ce.mohawkcollege.ca/perioperative](http://ce.mohawkcollege.ca/perioperative)

Develop the specialized perioperative nursing skills to function effectively in the Operating Room Suite in accordance with the standards of Perioperative Nursing Association of Canada. Please visit the website to view suggested program/course progression.

#### Admission Requirements

- Proof of current RN/RPN registration with the College of Nurses of Ontario.



PROGRAM OF STUDIES		
Mandatory Courses:		Hours
NRSG10058	Operating Room Nursing - Introductory	48
HSCINSC87	Anaesthesia, Assessment & Critical Care	42
HSCI10156	O.R. Laboratory Experience A	45
NRSG10032	Operating Room Principles and Practices 1 Theory	38
NRSG10033	Operating Room Principles and Practices 2 Theory	40
HSCI10158	OR Laboratory Experience B	40
HSCI10184	Operating Room Lab Experience C	12
CLIN10060	R.N. Operating Room Clinical	150

### Operating Room Nursing-Introductory NRSG10058

Introduces perioperative nursing principles and practices of aseptic technique, basic microbiology, sterilization, instrumentation and patient safety. **You must register for HLTH10223 concurrently with this course to ensure clearances are complete in time for the OR Lab Experience A, see page 97.**

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32937	Sep12	Dec19				eLearn	\$397.65

### Anaesthesia, Assessment & Critical Care HSCINSC87

Focus on the perioperative nursing management of anesthesia assessment and critical care for the circulating role.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32938	Sep12	Dec18				eLearn	\$351.54

### O.R. Laboratory Experience A HSCI10156

Practice skills for the scrub and circulating nurse roles in an operating room environment. Consists of lab and online. Lab fee included. CRN 32939 has no class Nov 10, all other dates are sequential. **YOU MUST register for HLTH10223 to complete required health clearances prior to registration, see page 97.**

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32939	SA	Oct20	Dec1	7:30-3:00	6	FieldWork	\$404.80
32940	SA	Nov3	Dec8	7:30-3:00	6	FieldWork	\$404.80
32941	SU	Nov4	Dec9	7:30-3:00	6	FieldWork	\$404.80

### R.N. Operating Room Clinical CLIN10060

Apply perioperative nursing theory and skills in this full-time preceptored Operating Room Suite. All theory and lab courses must be taken prior to placement. **YOU MUST register for HLTH10223 to complete required health clearances prior to registration, see page 97.**

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32942	Sep4	Aug2				FieldWork	\$746.29

## Psychosocial Rehabilitation Certificate (016)

### ONTARIO COLLEGE GRADUATE CERTIFICATE

Graduation Requirement: 6 courses

[ce.mohawkcollege.ca/psychosocialrehab](http://ce.mohawkcollege.ca/psychosocialrehab)

Psychosocial Rehabilitation (PSR) is an approach to service delivery that supports the recovery of people living with mental health challenges. Gain an understanding of the foundations of the approach as well as core knowledge of, and experience with, skills related to incorporating the approach within mental health practices and programs. Many graduates pursue and successfully achieve a CPRP (Certified Psychiatric Rehabilitation Practitioner) through [www.uspra.org](http://www.uspra.org).

#### Admission Requirements

- Degree, diploma or certificate in a relevant field.
- If you do not have related knowledge and experience in mental health, HLTH10016 (Mental Health Introduction) is a recommended starting point.

PROGRAM OF STUDIES		
Mandatory Courses:		Hours
HSCIPSR01	Psychosocial Rehabilitation Foundations	45
HSCIPSR02	Mental Health Services	45
HSCIPSR03	Psychiatric Rehabilitation Process	45
HSCI10092	Mental Health Practitioner Competencies	45
HSCIPSR05	Current Trends In Mental Health	45
HSCIPSR06	Independent Study In Psychosocial Rehabilitation	60

### Psychosocial Rehabilitation Foundations HSCIPSR01 (SA)

The Psychosocial Rehabilitation (PSR) approach enhances mental health recovery by supporting people who are recovering their mental health and well-being. Examine the vision, intention, philosophy, interventions and application of the PSR approach.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32943	Sep11	Dec18				OntarioLearn	\$430.65

### Independent Study In Psychosocial Rehabilitation HSCIPSR06

Consolidate your learning of the PSR approach with the design of a strategy to address an identified need and/or gap in a mental health service. Involvement of people recovering their mental health and well being is emphasized. Liaison with a site contact and the course instructor is imperative. All theory courses must be completed prior to your independent study.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32946	Sep11	Dec18				OntarioLearn	\$535.65

### Mental Health Practitioner Competencies HSCI10092

Key practitioner roles in mental health are presented, including: community support, peer support, vocational rehabilitation and housing support. Examine how the recovery and psychosocial rehabilitation approaches are integrated in mental health practitioner roles and determine the specific competencies integral to each of the roles. Prerequisite: HSCIPSR01.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32945	Sep11	Dec18				OntarioLearn	\$430.65

### Psychiatric Rehabilitation Process HSCIPSR03

Learn and practice components of the three phases of the psychiatric rehabilitation process: diagnosing, planning, and implementation. Developing strategies for engaging individuals in, and supporting them through, the process will be emphasized. Prerequisite: HSCIPSR01.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32944	Sep11	Dec18				OntarioLearn	\$430.65

## Registered Nurse - Critical Care Nursing Certificate (871)

### ONTARIO COLLEGE GRADUATE CERTIFICATE

Graduation Requirement: 10 courses

[ce.mohawkcollege.ca/criticalcarenursing](http://ce.mohawkcollege.ca/criticalcarenursing)

Obtain knowledge and skills necessary to work in Critical Care areas. Designed for nurses currently working in a critical care setting or those who want to prepare for critical care nursing.

#### Admission Requirements

- Proof of current RN registration with the College of Nurses of Ontario.



### PROGRAM OF STUDIES

Mandatory Courses:	Hours
NRSG10099 Critical Care Introduction	45
NRSG10100 Critical Care Respiratory	45
NRSG10002 Critical Care Cardiovascular	45
NRSG10101 Special Populations in Critical Care	45
NRSG10003 Critical Care Neuroscience	45
NRSG10004 Critical Care GI/GU	45
CLIN10004 Critical Care Respiratory Clinical	24
CLIN10005 Critical Care Cardiovascular Clinical	24
CLIN10006 Critical Care Neurosciences Clinical	24
CLIN10007 Critical Care GI/GU Clinical	8

#### Critical Care Introduction NRSG10099

Develop prerequisite skills for acquiring knowledge related to critical care issues from biologic, behaviour, social and nursing domains.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32952	Sep12	Dec19				eLearn	\$376.65
32953	Oct1	Jan7				eLearn	\$376.65

#### Critical Care Respiratory NRSG10100

Learn to assess, plan, implement and evaluate nursing care in critical care settings for patients with respiratory, using enhanced knowledge of pathophysiological processes. Prerequisite: NRSG10099.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32954	Sep12	Dec19				eLearn	\$376.65

#### Critical Care Respiratory Clinical CLIN10004

Take this opportunity to utilize knowledge and skills learned in the Respiratory module and apply them within this preceptored clinical experience. The preceptor will retain responsibility for care of the patient. Clinical paperwork, information and assessments are housed on eLearn. Prerequisite: NRSG10100. **YOU MUST register for HLTH10223 to complete required health clearances prior to registration, see page 97.**

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32948	Sep4	Aug2				FieldWork	\$202.56

#### Critical Care Cardiovascular NRSG10002

Develop specialized knowledge and skill in implementing nursing care in a critical care setting for patients with cardiovascular problems. If you are unfamiliar with the complexity of ECG Interpretation, it is suggested that you register in the Arrhythmia Interpretation course (HLTH10229). Prerequisite: NRSG10099.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32955	Sep12	Dec19				eLearn	\$376.65

#### Critical Care Cardiovascular Clinical CLIN10005

Take this opportunity to utilize knowledge and skills learned in the Cardiovascular module and apply them within this preceptored clinical experience. The preceptor will retain responsibility for care of the patient. Clinical paperwork, information and assessments are housed on eLearn. Prerequisite: NRSG10002. **YOU MUST register for HLTH10223 to complete required health clearances prior to registration, see page 97.**

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32949	Sep4	Aug2				FieldWork	\$202.56

#### Critical Care Neuroscience NRSG10003

Examine the major neuromuscular problems that result in admission to a critical care setting and the implementation of nursing processes for them. Prerequisite: NRSG10099.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32956	Sep12	Dec19				eLearn	\$376.65

#### Critical Care Neuroscience Clinical CLIN10006

Take this opportunity to utilize knowledge and skills learned in the Neuroscience module and apply them within this preceptored clinical experience. The preceptor will retain responsibility for care of the patient. Clinical paperwork, information and assessments are housed on eLearn. Prerequisite: NRSG10003. **YOU MUST register for HLTH10223 to complete required health clearances prior to registration, see page 97.**

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32950	Sep4	Aug2				FieldWork	\$202.56

#### Special Populations in Critical Care NRSG10101

Learn to understand and support special needs populations (e.g. pediatric, geriatric, psychiatric and transplant) in the critical care setting. Develop skill in critically appraising research that supports nursing practice. Prerequisite: NRSG10099.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32958	Sep12	Dec19				eLearn	\$376.65

#### Critical Care GI/GU NRSG10004

Learn to care for patients with gastrointestinal and urinary problems requiring critical care including fluid and electrolyte balance. Prerequisite: NRSG10099.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32957	Sep12	Dec19				eLearn	\$376.65

#### Critical Care GI/GU Clinical CLIN10007

Take this opportunity to utilize knowledge and skills learned in the GI/GU module and apply them within this preceptored clinical experience. The preceptor will retain responsibility for care of the patient. Clinical paperwork, information and assessments are housed on eLearn. Prerequisite: NRSG10004. **YOU MUST register for HLTH10223 to complete required health clearances prior to registration, see page 97.**

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32951	Sep4	Aug2				FieldWork	\$67.52

## Get Started in eLearn

Information on accessing your eLearn course is available at [ce.mohawkcollege.ca/elearn](http://ce.mohawkcollege.ca/elearn)

## Registered Nurse - First Assistant Certificate (921)

### ONTARIO COLLEGE GRADUATE CERTIFICATE

Graduation Requirement: 5 courses

[ce.mohawkcollege.ca/rnfa](http://ce.mohawkcollege.ca/rnfa)

The RNFA Program is comprised of a facilitated part-time independent study, through online learning activities with computer-based modules, and two full time clinical internships. The laboratory practice component will be held in Hamilton. Accommodations will be your responsibility.

#### Admission Requirements

- Visit the website for admission requirements.



PROGRAM OF STUDIES		
Mandatory Courses:		Hours
NRSG10039	RNFA Theory 1	49
NRSG10040	RNFA Theory 2	49
NRSG10041	RNFA Laboratory Practice	60
CLIN10046	RNFA Independent Internship	50
CLIN10042	RNFA Surgeon Mentored Internship	175

#### RNFA Theory 1

**NRSG10039**

Explore the theoretical concepts to prepare the student for study in the RNFA Program by exploring the evolution of the role in Canada and the US. The role diversity of the RNFA is explored in its interdependent relationship as the nurse works with the physician and nurses and for the benefit of the patient. The nursing diagnosis is used as the defining guide in planning and implementing patient care. The course delivery is part time, independent studies through online learning activities.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32947	Sep12	Dec19			eLearn		\$404.65

## Registered Nurse - Occupational Health Nursing Certificate (875)

### ONTARIO COLLEGE GRADUATE CERTIFICATE

Graduation Requirement: 8 courses

[ce.mohawkcollege.ca/occupationalhealthnursing](http://ce.mohawkcollege.ca/occupationalhealthnursing)

Prepare for practice as an Occupational Health Nurse in various employment settings. The courses will enhance the knowledge and skills of experienced Occupational Health Nurses and will assist with meeting the application qualifications for the Canadian Nurses Association Specialty Certificate Examination (COHN-C).

#### Admission Requirements

- Proof of current RN registration with the College of Nurses of Ontario.



PROGRAM OF STUDIES		
Mandatory Courses:		Hours
NRSGOHN01	Occupational Health Nursing Intro	42
HLTH10030	Health in the Workplace	42
HSCI10151	Health Assessment	42
HSCIOHN02	Occupational Health and Surveillance	42
HSCIOHN03	Health and Safety Legislation	42
HSCIOHN04	Health and Safety Management	42
MGMT10020	Ergonomics and Disability Management for Occupational Health Nursing	42
WORKOHN05	Occupational Health Nursing Project	42

## Occupational Health Nursing Introduction **NRSGOHN01**

Discover the practice of occupational health nursing and the ethical, professional and legal issues and guidelines which form the basis of occupational health nursing practice. Acquire basic skills in the identification of health and safety hazards in the workplace as well as activities which promote employee health and safety.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32959		Sep11	Dec18			OntarioLearn	\$405.54

## Health in the Workplace **HLTH10030**

Learn to develop, implement and evaluate health promotion and disease prevention programs and strategies in the workplace.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32960		Sep11	Dec18			OntarioLearn	\$405.54

## Health Assessment **HSCI10151**

Develop skill in conducting a complete physical examination and health assessment for adults facing health challenges and life transitions. Focus on history taking, examination skills, health promotion techniques and clinical decision making. Final project requires a video to be submitted by WebCast, YouTube or DVD. Online resource fee included. Equivalent to: NRSG10084 or NRSGHZ215.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32914		Sep11	Dec18			OntarioLearn	\$523.54

## Health and Safety Legislation **HSCIOHN03**

Introduces various health and safety legislation to assist you in the design and implementation of a health and safety program. Prerequisite: NRSGOHN01.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32961		Sep11	Dec18			OntarioLearn	\$405.54

## Health and Safety Management **HSCIOHN04**

Learn to design, implement and evaluate an effective occupational health service and health and safety program incorporating evidence-based practice. Acquire or enhance professional writing skills and obtain and critique a research report. Prerequisite: NRSGOHN01.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32962		Sep11	Dec18			OntarioLearn	\$405.54

## Ergonomics and Disability Management for Occupational Health Nursing **MGMT10020**

Acquire an understanding of biomechanical & ergonomic principles & relate these to pathophysiology of work-related musculoskeletal disorders. Perform physical demands analyses, identify ergonomic risk factors & recommend workstation and/or task modification to prevent work-related injuries. Identify barriers to return to work and design an effective disability management program. Recommended prerequisite: NRSGOHN01.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32963		Sep11	Dec18			OntarioLearn	\$405.54

## Occupational Health Nursing Project **WORKOHN05**

Apply the content of prior occupational health nursing courses in the development of a relevant project. Submit a written report on an activity or function which requires research, development, training education, revision or improvement in the field of occupational health nursing. Prerequisites: All theory courses must be completed prior to the nursing project.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32964		Sep11	Dec18			OntarioLearn	\$405.54



## Registered Nurse - Perinatal Nursing Certificate - High Risk Obstetrics (877) or Neonatal (876)

### ONTARIO COLLEGE GRADUATE CERTIFICATE

Graduation Requirement: 7 courses for Obstetrics

Graduation Requirement: 7 courses for Neonatal

- On successful completion of each program you must apply for the Certificate in Perinatal Nursing and the Acknowledgement of Completion for the specific specialty.

[ce.mohawkcollege.ca/highrisk](http://ce.mohawkcollege.ca/highrisk)  
[ce.mohawkcollege.ca/neonatal](http://ce.mohawkcollege.ca/neonatal)

Expand your knowledge and skills in Perinatal Nursing with an in-depth study of obstetrical/neonatal nursing of mother, fetus/newborn and family from conception to six weeks postpartum. Emphasis is on physiology, evidenced-based practice, research and nursing management. The Perinatal Obstetrical Certificate Program prepares RNs for the Canadian Nurses Association Perinatal Nursing Certification examination.

#### Admission Requirements

- Proof of current RN registration with the College of Nurses of Ontario.

### PROGRAM OF STUDIES

#### High Risk Obstetrics

Mandatory Courses:	Hours
NRSG10102 Perinatal Nursing: Reproductive Health & Pregnancy	42
NRSG10103 Perinatal Nursing: Labour, Delivery and Newborn Care	42
HSCI10163 Neonatal Resuscitation-Provider Certification	10
NRSG10106 Obstetrics 1: Antepartum, Intrapartum and Postpartum Complications in Pregnancy	42
NRSG10107 Obstetrics 2: Management of High Risk Patients in Emergencies	42
CLIN10002 Obstetrical Nursing 1 Clinical Experience	72
CLIN10003 Obstetrical Nursing 2 Clinical Experience	72

### PROGRAM OF STUDIES

#### Neonatal

Mandatory Courses:	Hours
NRSG10102 Perinatal Nursing: Reproductive Health & Pregnancy	42
NRSG10103 Perinatal Nursing: Labour, Delivery and Newborn Care	42
HSCI10163 Neonatal Resuscitation-Provider Certification	10
NRSG10104 Neonatal 1: Advanced Nursing Care of Term and Preterm Neonates	42
NRSG10105 Neonatal 2: Advanced Nursing Care of Critically Ill Neonates	42
CLINNSCF2 Advanced Neonatal Nursing 1 Clinical Experience	72
CLINNSCF4 Advanced Neonatal Nursing 2 Clinical Experience	72

#### Perinatal Nursing: Reproductive Health & Pregnancy

NRSG10102

**ACCELERATED CRNI!** Enhance your knowledge and nursing skills in the field of perinatal nursing. In this beginning course, you will start the study of the process of pregnancy from conception through the antenatal period through the process of labour & delivery. Equivalent to: NRSG10055.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32981	Sep12	Oct24				eLearn	\$351.54
32980	Sep12	Dec19				eLearn	\$351.54
32979	Oct31	Dec12				eLearn	\$351.54

#### Perinatal Nursing: Labour, Delivery and Newborn Care

NRSG10103

**ACCELERATED CRNI!** Continue your in depth study of perinatal nursing from the end of the labour process through the intra partum and postpartum periods, examining the care of the mother, newborn and family. Equivalent to: NRSG10056. Prerequisite: NRSG10102..

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32983	Sep12	Oct24				eLearn	\$351.54
32984	Sep12	Dec19				eLearn	\$351.54
32982	Oct31	Dec12				eLearn	\$351.54

#### Neonatal Resuscitation-Provider Certification

HSCI10163

Gain hands-on experience in individual skill practice and integrated simulations of mega codes and newborn scenarios. Bring proof of successful completion of online NRP exam (dated within 1 month of start date) to first class. Visit [www.cps.ca/en/nrp-prn/online-examination](http://www.cps.ca/en/nrp-prn/online-examination) for details. Exam requires self-study. Textbook required.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32987	FR	Sep14	Sep14	9:00-5:00	1	Classroom (IH)	\$217.49
32988	TH	Oct11	Oct11	9:00-5:00	1	Classroom (IH)	\$217.49
32989	TU	Nov6	Nov6	9:00-5:00	1	Classroom (IH)	\$217.49

#### Obstetrics 1: Antepartum, Intrapartum and Postpartum Complications in Pregnancy

NRSG10106

Explore common obstetrical interventions and complications including genetic screening, fetal assessment, fetal monitoring abnormal labour, and perinatal bereavement. Equivalent to: NRSG10049. Prerequisite: NRSG10103.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32995	Sep12	Dec19				eLearn	\$351.54
32996	Sep12	Dec19				eLearn	\$351.54

#### Obstetrics 2: Management of High Risk Patients in Emergencies

NRSG10107

Focus on obstetrical complications such as hypertensive disorders, diabetes, bleeding, infections, cardiac disease, and obstetrical emergency situations. Specific to the management of high risk patients. Equivalent to: NRSG10051. Prerequisite: NRSG10106.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32997	Sep12	Dec19				eLearn	\$351.54

#### Obstetrical Nursing 1 Clinical Experience

CLIN10002

Integrate the knowledge and skills learned in Advanced Obstetrical Nursing 1. Clinical experience will occur in a Level 2 perinatal nursing setting (L&D, antepartum clinic, antenatal diagnostic unit, etc.). Prerequisites: HSCI10163 and NRSG10106. **YOU MUST register for HLTH10223 to complete required health clearances prior to registration, see page 97.**

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32998	Sep4	Aug2				FieldWork	\$568.80

#### Obstetrical Nursing 2 Clinical Experience

CLIN10003

Integrate knowledge and skills learned in the Advanced Obstetrical Nursing 1 & 2 courses in a Level 3 (or Level 2+/equivalent) perinatal clinical setting. Prerequisites: NRSG10107 and HSCI10163. **YOU MUST register for HLTH10223 to complete required health clearances prior to registration, see page 97.**

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32999	Sep4	Aug2				FieldWork	\$568.80

#### Neonatal 1: Advanced Nursing Care of Term and Preterm Neonates

NRSG10104

Examine the nursing assessment and care of the moderately ill and/or preterm neonate. Topics include preterm birth from the neonatal perspective, assessment of the "at risk" infant, thermoregulation, nutrition, stabilization and transport, developmental and family centred care, infection and respiratory conditions. Equivalent to: NRSG10045. Prerequisite: NRSG10103.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32990	Sep12	Dec19				eLearn	\$351.54
32991	Sep12	Dec19				eLearn	\$351.54

### Neonatal 2: Advanced Nursing Care of Critically Ill Neonates

NRSRG10105

Examines the assessment and care of high risk and critically ill neonates. Topics include cardiac disorders, congenital abnormalities, acid-base balance, neurological concerns, respiratory disorders, assisted ventilation, gastrointestinal disorders, neonatal surgery, and ethics and end of life care. Equivalent to: NRSRG10043. Prerequisite: NRSRG10104.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32992	Sep12	Dec19				eLearn	\$351.54

### Advanced Neonatal Nursing 1 Clinical Experience CLINNSCF2

Integrate the knowledge and skills learned in Advanced Neonatal Nursing 1 in a clinical setting. Clinical experience takes place in Level 2 perinatal nursing setting. Prerequisites: NRSRG10104 and HSCI10163. **YOU MUST register for HLTH10223 to complete required health clearances prior to registration, see page 97.**

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32993	Sep4	Aug2				FieldWork	\$568.80

### Advanced Neonatal Nursing 2 Clinical Experience CLINNSCF4

Integrate the knowledge and skills learned in Neonatal Nursing 2 (Advanced) in a Level 3 neonatal intensive care setting (NICU). Mohawk College Medical Clearance and current NRP are required. Prerequisite: CLINNSCF2. **YOU MUST register for HLTH10223 to complete required health clearances prior to registration, see page 97.**

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32994	Sep4	Aug2				FieldWork	\$568.80



## Registered Nurse/Registered Practical Nurse Mental Health Certificate (930)

### ONTARIO COLLEGE GRADUATE CERTIFICATE

Graduation Requirement: 6 courses

[ce.mohawkcollege.ca/mentalhealthnursing](http://ce.mohawkcollege.ca/mentalhealthnursing)

Expertly designed for RNs and RPNs by Mental Health Nurses working in hospitals, education and communities, in alignment with the CFMHN Standards of Practice in Mental Health Nursing and based on Best Practices. Explore concepts and trends necessary for functioning as a dynamic and innovative member of the Mental Healthcare Team

#### Admission Requirements

- Proof of current RN/RPN registration with the College of Nurses of Ontario.

#### PROGRAM OF STUDIES

Mandatory Courses:	Hours
HSCI10145 Advancements in the Mental Health System	42
HSCI10147 Introspective Practice	42
HSCI10148 Health Challenges	42
HSCI10149 Whole Person Assessment	42
HSCI10150 Interventions Supporting Recovery	42
CLIN10070 Clinical for Mental Health	40

### Advancements in the Mental Health System HSCI10145

Integrate an appreciation of mental illness, knowledge of past, present and future trends, and an awareness of the legal aspect of mental health reform to shape your interactions with clients, families and the system. Explore the lived experiences of clients and challenge your awareness of cultural competence and the impact of stigma.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32965	Sep12	Dec19				eLearn	\$351.54
32966	Oct1	Jan7				eLearn	\$351.54

### Health Challenges

HSCI10148

Investigate major mental illnesses and adapt your nursing practice to incorporate clients' mental illness as well as the effect of physical and social challenges on their health and recovery. Analyze the interplay between addiction, trauma and mental health. Prerequisite: HSCI10147.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32967	Sep12	Dec19				eLearn	\$351.54

### Whole Person Assessment

HSCI10149

Investigate major mental illnesses and addictions while adapting your nursing practice to incorporate clients' mental health, as well as the effect of physical and social challenges, on their health and recovery. Analyze the interplay between addiction, trauma and mental health. Prerequisite: HSCI10147.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32968	Sep12	Dec19				eLearn	\$351.54

### Interventions Supporting Recovery

HSCI10150

Integrate knowledge of psychopharmacology and other treatment modalities/alternatives with evidence based practices to support shared decision making and health maintenance processes with clients. Prerequisite: HSCI10147.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32969	Sep12	Dec19				eLearn	\$351.54

### Clinical for Mental Health

CLIN10070

Gain real world experience in the application of theory from previous courses. Demonstrate a broad scope of interventions used in mental health nursing in various community or hospital environments. A preceptored clinical experience. Clinical paperwork, information and assessments are housed on eLearn. Prerequisites: All theory courses must be completed prior to clinical placement. **YOU MUST register for HLTH10223 to complete required health clearances prior to registration, see page 97.**

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32970	Sep4	Aug2				FieldWork	\$337.60



## Registered Practical Nurse - Maternal Newborn Nursing Certificate (040)

### ONTARIO COLLEGE GRADUATE CERTIFICATE

Graduation Requirement: 6 courses

[ce.mohawkcollege.ca/maternalnewbornnursing](http://ce.mohawkcollege.ca/maternalnewbornnursing)

Perinatal nurses must be able to identify, assess, select and implement appropriate evidence based nursing care to women, newborns, and their families. Develop knowledge and skills in perinatal nursing within the scope of practice of RPN.

#### Admission Requirements

- Proof of current RPN registration with College of Nurses of Ontario.

#### PROGRAM OF STUDIES

Mandatory Courses:	Hours
NRSRG10102 Perinatal Nursing: Reproductive Health & Pregnancy	42
NRSRG10103 Perinatal Nursing: Labour, Delivery and Newborn Care	42
HSCI10163 Neonatal Resuscitation-Provider Certification	10
NRSRG10122 Perinatal RPN Maternal Care	42
NRSRG10123 Perinatal Newborn And Family Care (RPN)	42
CLIN10073 RPN Maternal, Newborn and Family Care Clinical Experience	84

## Perinatal Nursing: Reproductive Health & Pregnancy

NRS10102

**ACCELERATED CRNI!** Enhance your knowledge and nursing skills in the field of perinatal nursing. In this beginning course, you will start the study of the process of pregnancy from conception through the antenatal period through the process of labour & delivery. Equivalent to: NRS10055.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32981	Sep12	Oct24				eLearn	\$351.54
32980	Sep12	Dec19				eLearn	\$351.54
32979	Oct31	Dec12				eLearn	\$351.54

## Perinatal Nursing: Labour, Delivery and Newborn Care

NRS10103

**ACCELERATED CRNI!** Continue your in depth study of perinatal nursing from the end of the labour process through the intra partum and postpartum periods, examining the care of the mother, newborn and family. Equivalent to: NRS10056. Prerequisite: NRS10102..

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32983	Sep12	Oct24				eLearn	\$351.54
32984	Sep12	Dec19				eLearn	\$351.54
32982	Oct31	Dec12				eLearn	\$351.54

## Neonatal Resuscitation-Provider Certification

HSC10163

Gain hands-on experience in individual skill practice and integrated simulations of mega codes and newborn scenarios. Bring proof of successful completion of online NRP exam (dated within 1 month of start date) to first class. Visit [www.cps.ca/en/nrp-prm/online-examination](http://www.cps.ca/en/nrp-prm/online-examination) for details. Exam requires self-study. Textbook required.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32987	FR	Sep14	Sep14	9:00-5:00	1	Classroom (IH)	\$217.49
32988	TH	Oct11	Oct11	9:00-5:00	1	Classroom (IH)	\$217.49
32989	TU	Nov6	Nov6	9:00-5:00	1	Classroom (IH)	\$217.49

## Perinatal RPN Maternal Care

NRS10122

Enhance the knowledge and skills acquired in Introduction to Perinatal Nursing Part 1 & 2. Focus on the care of women experiencing healthy and at risk childbearing, with emphasis on the RPN's role in obstetrics, fetal assessment, antepartum concerns, birth process, perinatal bereavement, post-partum assessment and complications. Equivalent to: NRS10103. Prerequisite: NRS10103.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32985	Sep12	Dec19				eLearn	\$351.54

## RPN Maternal, Newborn and Family Care Clinical Experience

CLIN10073

Integrate knowledge and skills learned in RPN Maternal, Newborn and Family Care theory courses in a Level 1 or 2 perinatal clinical setting (antenatal clinic, maternal child unit, nursery, L&D-observation only). Prerequisites: NRS10103 and HSC10163. **YOU MUST register for HLTH10223 to complete required health clearances prior to registration, see page 97.**

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32986	Sep4	Aug2				FieldWork	\$652.80

## Nursing Education Initiative

Continuing Education tuition grants may be available for RNs and RPNs!

[www.rpnao.org](http://www.rpnao.org)

## Skin, Wound and Footcare Management

### ACKNOWLEDGEMENT OF COMPLETION

Completion Requirement: 3 courses

[ce.mohawkcollege.ca/foot-care-program](http://ce.mohawkcollege.ca/foot-care-program)

Update and expand knowledge and skills related to footcare within scope of practice. Specialization increases potential to find employment working as footcare nurse or independently in a footcare business.

### Admission Requirements

- Proof of current RN/RPN registration with College of Nurses of Ontario.



### PROGRAM OF STUDIES

Footcare Completion Letter	Hours
NRS10059 Basic Footcare for RNs and RPNs	13
NRS10059 Advanced Footcare for RNs and RPNs	18
Footcare Acknowledgement	
Completion of the 2 courses above plus:	
CLIN10058 Footcare Field Practicum	7
Skin and Wound Care Completion Letter	
HSC10127 The Management of Wounds	30

### Basic Footcare for RNs and RPNs

NRS10059

Focus on basic principles and skills in footcare. Purchase and complete the independent learning activities at least 3 weeks prior to workshop date. Text & course manual available from Titles Bookstore at McMaster Hospital Room 1G. Do NOT cut toenails prior to the workshop. Must bring proof of CNO Registration to the workshop.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32972	TH	Sep13	Sep15	6:30-9:30	2	Classroom (IH)	\$109.72
	SA			9:00-4:30			
32973	TH	Nov8	Nov10	6:30-9:30	2	Classroom (IH)	\$109.72
	SA			9:00-4:30			

### Advanced Footcare for RNs and RPNs

NRS10059

Assessment and nursing care of high risk feet, pathological conditions and infection control are discussed. Padding and strapping are practised. Must have completed Basic Footcare course from a community college within the past 2 years. Dates: CRN 32974 Oct 4, 6, 11, 13 & CRN 32975 Nov 22, 24, 29, Dec 1. Prerequisite: NRS10059.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32974	TH	Oct4	Oct13	6:30-9:30	4	Classroom (IH)	\$148.32
	SA			8:30-4:00			
32975	TH	Nov22	Dec1	6:30-9:30	4	Classroom (IH)	\$148.32
	SA			8:30-4:00			

### The Management Of Wounds

HSC10127

Enhance theoretical knowledge and practical skills in caring for complex wounds, including leg ulcers. In class dates: Sept 29, Oct 27 & Nov 24, remainder on eLearn. Text & course manual available from Titles Bookstore at McMaster Hospital Room 1G. Must bring proof of CNO registration and textbook to first class.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32976	SA	Sep29	Nov24	9:00-5:00	3	Blended (IH)	\$253.20

### Footcare Field Practicum

CLIN10058

Observe and implement footcare within scope of practice supervised by an experienced footcare nurse in a 7 hour clinical experience. Held at Idlewyld Manor in Hamilton. All footcare materials included. **YOU MUST register for HLTH10223 to complete required health clearances prior to registration, see page 97.**

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32977	SA	Oct20	Oct20	9:00-5:30	1	FieldWork	\$194.94
32978	SA	Dec8	Dec8	9:00-5:30	1	FieldWork	\$194.94

## Victimology

### ACKNOWLEDGEMENT OF COMPLETION

Completion Requirement: 5 courses

[ce.mohawkcollege.ca/victimology](http://ce.mohawkcollege.ca/victimology)

Gain an understanding of victim rights, the roles of victim services, and the history of victimization from a victim centred focus.

#### Admission Requirements

- A degree, diploma or certificate in a relevant field.



### PROGRAM OF STUDIES

Mandatory Courses:	Hours
LAWS10187 Victimology: Theoretical Perspectives	45
LAWS10188 Victims of Crime	45
LAWS10189 Victimization and The Law	45
<b>Option Group 1 - Choose 1:</b>	
LAWS10190 Violence Against Women	45
INDS10016 Aboriginal Peoples: Understanding and Reducing Victimization	30
LAWS10191 Victims and the Media	30
LAWS10192 Men as Victims	30
HSCI10203 Childhood Victimization	45
<b>Option Group 2 - Choose 1:</b>	
HSCI10204 Diversity and Victim Assistance	30
HSCI10205 Compassion Fatigue, Self-Care and Professional Practice	30
HSCI10206 Victimology: Assessment and Intervention	45
HSCI10207 Victim Assistance Services	45

### Aboriginal Peoples: Understanding and Reducing Victimization

INDS10016

Aboriginal people are overrepresented both as victims and offenders. Explore the impact of the residential schools, effects of colonialism on traditional values and culture, and structural victimization. Critically examine and assess Canada's principal approaches to addressing victimization and offending by and against Aboriginal peoples.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32884	Sep11	Dec18				OntarioLearn	\$349.10

### Childhood Victimization

HSCI10203

Childhood victimization can have long-term negative impacts and shape the way a person views the world and those surrounding them. Examine short and long-term effects of childhood victimization and gender related issues. Common myths are explored regarding children's symptoms and the effects of childhood victimization. Gain an understanding of criminal and child welfare investigations.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32878	Sep11	Dec18				OntarioLearn	\$474.65

### Compassion Fatigue, Self-Care and Professional Practice

HSCI10205

Working with victims of crime is a demanding profession. Learn the principles of debriefing, self-care and stress management. Reflective activities enable an understanding of personal strengths and limitations and develop and critique personal strategies for managing occupational stress. Special attention is given to working within professional guidelines and to the creation of individual plans for professional development.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32881	Sep11	Dec18				OntarioLearn	\$349.10

### Diversity and Victim Assistance

HSCI10204

Develop the knowledge and skills required to provide culturally competent services to victims. Explore the dynamics of difference from a personal and professional perspective. Emphasis is given to marginalized and minoritized populations.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32882	Sep11	Dec18				OntarioLearn	\$349.10

### Men as Victims

LAWS10192

Men are more likely to be victims of stranger assaults. Explore the unique issues of men's experiences when victimized by crime. Masculinity theory is discussed and the victim offender continuum is examined. Response to and reporting of crimes is analyzed. Through discussions, examination of case studies and lectures, demonstrate an understanding of the victimization of men.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32891	Sep11	Dec18				OntarioLearn	\$349.10

### Victim Assistance Services

HSCI10207

Victim service professionals are required to collaborate with service agencies to plan, deliver and evaluate victim service programs and initiatives. Research and identify the vast array of community, provincial and national services, including financial remedies, counselling, mental health, medical and addiction services. Learn to facilitate interagency communication and multidisciplinary case management.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32883	Sep11	Dec18				OntarioLearn	\$474.65

### Victimization and the Law

LAWS10189

Being a victim of crime thrusts a person into a number of legal systems. Critically examine legal systems from a victims' perspective. Focus on the criminal and family law systems and how they intersect. Relevant legislation and recommendations from inquests and inquiries are examined. Restorative justice and victim rights are explored through discussion and case studies.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32888	Sep11	Dec18				OntarioLearn	\$474.65

### Victimology: Assessment and Intervention

HSCI10206

Victim assistance workers must be able to plan and implement skills and techniques aimed at the prevention of crime and healing of victims. Understand the theoretical basis and practice of victim service interventions. Through lectures, class discussions and role play, learn to conduct threat assessments, triage, facilitation, mediation, negotiation, and non-violent crisis intervention.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32885	Sep11	Dec18				OntarioLearn	\$474.65

### Victimology: Theoretical Perspectives

LAWS10187

The majority of Canadians experience criminal victimization at some point in their lifetime. Explore the meaning of the concept "victim" through theoretical perspectives and case studies. Conduct critical analyses and examine research methods in the field of victimology. Examine victim classifications, communities as victims, the link between victimization and offending, and violence prevention strategies.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32886	Sep11	Dec18				OntarioLearn	\$474.65

### Victims and the Media

LAWS10191

Crime is frequently reported and sensationalized in the media. Through a review of current events, evaluate the role, and become sensitized to the impact, of the media in the lives of victims, paying particular attention to privacy issues. Develop media research, communication and public relations skills to effectively advocate for victims' issues in the media.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32890	Sep11	Dec18				OntarioLearn	\$349.10

### Victims of Crime

LAWS10188

Discover ways of ensuring that victims of crime are not further traumatized by the interventions designed to assist them. Examine the impact of types of victimization including cybercrime, homicide, sexual assault, elder abuse, drunk driving, assault, intimate partner violence, globalization, human trafficking and fraud. Explore issues of grief, loss, trauma response and the costs associated with victimization.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32887	Sep11	Dec18				OntarioLearn	\$474.65



**Violence Against Women****LAWS10190**

Learn theory and practical skills essential to assist women who are victims of violence. Examine historical and social perspectives of violence against women; issues of power and authority within a feminist theoretical framework; different forms of violence against women, such as sexual violence and femicide; and women's varied experiences of violence (as impacted by race, class, sexual orientation, ability and age).

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32889	Sep11	Dec18				OntarioLearn	\$474.65

## Working with Dementia Clients - Multidiscipline Certificate (138)

**ONTARIO COLLEGE GRADUATE CERTIFICATE****Graduation Requirement: 6 courses**[ce.mohawkcollege.ca/dementia](http://ce.mohawkcollege.ca/dementia)

Develop the knowledge and skills to work with clients who have dementia, with emphasis on a holistic approach to care.

**Admission Requirements**

- Approved certificate in Health Science or Human Services within Canada.

**PROGRAM OF STUDIES**

Mandatory Courses:	Hours
COMM10336 Exploring Dementia Care	24
COMM10335 Communication and Interpersonal Skills in Dementia Care	24
HSCI10223 Creating a Dementia Care Skill Kit	24
HSCI10231 Legal and Ethical Issues Related to Aging	36
CLINDEM05 Clinical Field Placement With Clients	60
<b>Options - Choose 1:</b>	
HSCI10222 Gerontology	36
HSCI10228 Physiology of Aging	36
HSCI10229 Assessment and Planning	36
HSCI10230 Mental Health Aspects of Aging	36
HSCIHZA69 Palliative Care-Introduction	42

**Gerontology****HSCI10222**

Outlines the normal aging processes including the physical, cognitive, sensory, communication and psychological needs of older adults. Highlights common pathological problems and specialized needs in aging. Emphasis is placed on developmental disabilities and Alzheimer's Disease. Knowledge of community resources and understanding the role of the service provider in promoting health and well being among older adults is discussed. Equivalent to: HSCIGER10.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32908	Sep11	Dec18				OntarioLearn	\$399.32

**Physiology of Aging****HSCI10228**

Examine the physiology of human growth, development and aging with special reference to the influence of diet, environment, exercise and disease on the normal processes. Explore, in depth, selected topics of interest and relevance to the physiology of aging. Includes physiological systems, nutrition, adaptation, sexuality, menopause, arthritis, Parkinson's, Alzheimer's disease, and more. Equivalent to: HSCIGER20.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
33035	Sep11	Dec18				OntarioLearn	\$355.32

**Assessment and Planning****HSCI10229**

Provides further development of skills of Assessment and Program Planning for the aging adult. Includes interviewing skills, communication with aging adults and those with special needs, losses that occur with lifestyle changes, observations skills, recording and introduction to planning, intervention and evaluation. Equivalent to: HSCIGER30.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
33034	Sep11	Dec18				OntarioLearn	\$355.32

**Legal and Ethical Issues Related to Aging****HSCI10231**

Explore current ethical issues in community based services and long term care institutions such as euthanasia, living wills, ageism, use of restraints, and competence in decision making. Discussions on legal issues focus on advocacy substitute decision making, power of attorney, guardianship and residents rights. Theory will be applied to case studies. Equivalent to: LAWSGER51.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
33036	Sep11	Dec18				OntarioLearn	\$355.32

## Preclinical and Clinical Information for Health and Nursing Students

**Preclinical Requirements**

Continuing Education Health and Nursing students wishing to complete clinical courses must successfully complete a number of preclinical requirements in the term prior to registering for a clinical course. You will register for the appropriate preclinical course and then login to eLearn to access PrePlacement clearance. There you will find all the information needed to complete the Preclinical requirements.

**Preplacement/Clinical Service****HLTH10223**

To meet all the requirements for placement and clinical.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
21448	Jul1	Nov30				eLearn	\$101.00
32833	Oct1	Mar31				eLearn	\$101.00

**Clinical Requirements**

Each clinical placement will have a variety of requirements that must be met prior to the student attending the clinical site. These will include:

- successful completion of all theory courses
- completion of Preplacement/Clinical Service course (HLTH10223)

**NOTES:**

- You must complete and submit your clinical application prior to the term in which you plan on completing the clinical.
- At times, due to excessive placement demands on agencies, placements may not be achievable in the term requested.
- Failure to attend clinical placement after confirmation will result in a fee of \$150.**
- Exclusion from clinical may be approved via the PLAR process. Contact the PLAR Office at [plar@mohawkcollege.ca](mailto:plar@mohawkcollege.ca) or 905-575-2395.

Visit your program webpage for more information  
or contact us by email [cehealth@mohawkcollege.ca](mailto:cehealth@mohawkcollege.ca)

## OTHER COURSES

## CPR and First Aid Certification

[ce.mohawkcollege.ca/cpr-first-aid](http://ce.mohawkcollege.ca/cpr-first-aid)

Additional courses requested by special interest groups can be accommodated.



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## C.P.R.'C'/AED - Health Care Provider Level

HSC10086

Skills needed to recognize and respond to cardiovascular emergencies. This Red Cross training includes using an automated external defibrillator. No refunds or transfers after course end date. CPR book, certification card fee and pocket mask included.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
33021	TH	Sep13	Sep13	5:00-10:30	1	Classroom (FF)	\$98.62
33017	TU	Sep25	Sep25	5:00-10:30	1	Classroom (IH)	\$98.62
33022	TH	Oct11	Oct11	5:00-10:30	1	Classroom (FF)	\$98.62
33018	TU	Oct23	Oct23	5:00-10:30	1	Classroom (IH)	\$98.62
33023	TH	Nov8	Nov8	5:00-10:30	1	Classroom (FF)	\$98.62
33019	TU	Nov20	Nov20	5:00-10:30	1	Classroom (IH)	\$98.62
33024	TH	Dec6	Dec6	5:00-10:30	1	Classroom (FF)	\$98.62
33020	TU	Dec18	Dec18	5:00-10:30	1	Classroom (IH)	\$98.62

## C.P.R. 'C'/AED Recertification - Health Care Provider Level

HSC10087

Skills needed to recognize and respond to cardiovascular emergencies. This Red Cross training includes using an automated external defibrillator. Designed for Health Professionals who have a previous CPR Level 'C' certification, within the last 12 months. No refunds or transfers after course end date. CPR book, certification card fee and pocket mask included.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
33025	TU	Sep4	Sep4	5:00-9:00	1	Classroom (FF)	\$62.74
33029	TH	Sep20	Sep20	5:00-9:00	1	Classroom (IH)	\$62.74
33026	TU	Oct2	Oct2	5:00-9:00	1	Classroom (FF)	\$62.74
33030	TH	Oct18	Oct18	5:00-9:00	1	Classroom (IH)	\$62.74
33027	TU	Oct30	Oct30	5:00-9:00	1	Classroom (FF)	\$62.74
33031	TH	Nov15	Nov15	5:00-9:00	1	Classroom (IH)	\$62.74
33028	TU	Nov27	Nov27	5:00-9:00	1	Classroom (FF)	\$62.74
33032	TH	Dec13	Dec13	5:00-9:00	1	Classroom (IH)	\$62.74

## Emergency First Aid &amp; CPR

HSC10227

Basic lifesaving first aid and cardiopulmonary resuscitation (CPR) skills for the workplace or home. Course meets legislation requirements for provincial/territorial worker safety and insurance boards and includes the latest first aid and CPR guidelines. Defibrillator training is included. Certification is valid for 3 years in Emergency First Aid and CPR Level A or C. CPR book, certification card fee and pocket mask included.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
33000	SU	Oct28	Oct28	9:00-3:30	1	Classroom (FF)	\$118.33

## Standard First Aid, C.P.R. 'C'/AED

HSC10088

Health Care Provider Level. Complete intensive training, according to Red Cross Standards, WSIB (ON) approved. Designed to meet training requirements of community or industry personnel. A prerequisite for many college entry programs (e.g. MedRadSciences, CVT, DCS, OTA/PTA, PSW, ECE, CYC, ES, Fire Fighters, etc.). First Aid Valid for 3 years. CPR valid for 1 year. No refunds or transfers after course start date. CPR book, certification card fee and pocket mask included.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
33001	SA/SU	Sep8	Sep9	9:00-5:00	2	Classroom (FF)	\$135.00
33009	SA/SU	Sep8	Sep9	9:00-5:00	2	Classroom (IH)	\$135.00
33002	SA/SU	Sep22	Sep23	9:00-5:00	2	Classroom (FF)	\$135.00
33010	SA/SU	Sep22	Sep23	9:00-5:00	2	Classroom (IH)	\$135.00
33003	SA/SU	Oct13	Oct14	9:00-5:00	2	Classroom (FF)	\$135.00
33011	SA/SU	Oct13	Oct14	9:00-5:00	2	Classroom (IH)	\$135.00
33004	WE/TH	Oct24	Oct25	9:00-5:00	2	Classroom (FF)	\$135.00
33012	WE/TH	Oct24	Oct25	9:00-5:00	2	Classroom (IH)	\$135.00
33005	SA/SU	Nov10	Nov11	9:00-5:00	2	Classroom (FF)	\$135.00
33013	SA/SU	Nov10	Nov11	9:00-5:00	2	Classroom (IH)	\$135.00
33006	SA/SU	Nov24	Nov25	9:00-5:00	2	Classroom (FF)	\$135.00
33014	SA/SU	Nov24	Nov25	9:00-5:00	2	Classroom (IH)	\$135.00
33007	SA/SU	Dec1	Dec2	9:00-5:00	2	Classroom (FF)	\$135.00
33015	SA/SU	Dec1	Dec2	9:00-5:00	2	Classroom (IH)	\$135.00
33008	SA/SU	Dec15	Dec16	9:00-5:00	2	Classroom (FF)	\$135.00
33016	SA/SU	Dec15	Dec16	9:00-5:00	2	Classroom (IH)	\$135.00

## Health

[ce.mohawkcollege.ca/health-nursing](http://ce.mohawkcollege.ca/health-nursing)



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## Health Assessment

HSC10151

Develop skill in conducting a complete physical examination and health assessment for adults facing health challenges and life transitions. Focus on history taking, examination skills, health promotion techniques and clinical decision making. Final project requires a video to be submitted by WebCast, YouTube or DVD. Online resource fee included. Equivalent to: NRS10084 or NRS10215.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32914		Sep11	Dec18			OntarioLearn	\$523.54

## Human Anatomy and Physiology

HSC10027

Offers a comprehensive study of anatomy and physiology in a condensed timeline. Topics covered range from anatomical terminology, chemistry, cell structure and function, tissues, and the integration, organization, and control of the human body systems. This diploma-level study is suitable for admission to Health Care programs and may be considered for advanced standing. Equivalent to: Health Sciences II (HSCIPNB11). Prerequisite: Grade 11 U or C biology or equivalent. 60 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32845		Sep11	Dec18			OntarioLearn	\$535.65

## Introduction to Health

HSC10209

Designed to introduce health care concepts by examining the interrelationships between individual, community and international health care, the role stress plays in health, the impact of lifestyle and the environment on health, and alternative and complementary health care. 45 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32846		Sep11	Dec18			OntarioLearn	\$474.65

## Mental Health Introduction

HLTH10016

Develop a basic understanding of psychiatric diagnoses and treatments for adults experiencing major mental illness. Consider related mental health issues and current legislation. 45 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32843		Sep11	Dec18			OntarioLearn	\$430.65

**Nutrition for Fitness and Health Promotion** HLTH10252

Introduces human nutrition. Review basic dietary recommendations and needs. Includes the impact of age, illness, physical activity and social attitudes on food and eating behaviours. Issues including food supply, safety and counselling are discussed. 42 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32844	Sep11	Dec18				OntarioLearn	\$449.54

**Phlebotomy Training** MLSC10040

Introduces the theory and techniques required for safe practice in Phlebotomy, when collecting both venous and capillary blood samples. In class dates: Sun, Sep 16 and Sat, Sep 29. Online class on Sep 22. 22 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32841	SU	Sep16	Sep29	9:00-5:00	3	Blended (IH)	\$185.68

**Preparatory Biology** BIOL10006

Discover human biology by examining body systems, cell structure & functions. Understand the organization of the human body from cell to organism, identify the major components and functions of the 11 body systems. 56 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32842	Sep11	Dec18				OntarioLearn	\$507.65

**Restorative Care in a Long Term Care Setting** HSC110212

Understand the fundamentals of restorative care in a long-term setting, including its design, implementation and evaluation. Examine approaches to aid in the development, implementation and/or supervision of a restorative care program. 42 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32910	Sep11	Dec18				OntarioLearn	\$449.54

**Nursing**

[ce.mohawkcollege.ca/health-nursing](http://ce.mohawkcollege.ca/health-nursing)

**Arrhythmia Interpretation**

HLTH10229

Review cardiac mechanical anatomy and electrical structures. Using a systematic approach, learn to recognize and interpret cardiac arrhythmias, understand their causes, clinical manifestations and management. Prerequisite: Must be a Health Care Professional (RN, RPN, Paramedic, Pharmacy Tech, nursing student, etc.). Equivalent to: NRSRG10060. 30 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32840	Sep11	Dec18				OntarioLearn	\$349.10

**Intravenous Therapy - RN/RPN**

NRSNGNSC90

Intended for RNs/RPNs who work with individuals who are receiving IV therapy. Covers anatomy and physiology, types of IV solutions, variety of equipment used, initiating IV therapy (venipuncture) and appropriate nursing care. Understand generally accepted practices for IV therapy. Certification for the skill remains the responsibility of the employing agency. In class dates: Nov 24, 25, Dec 8, 9. Online: Nov 17, Dec 1. Proof of current RN/RPN registration with the CNO required. 39 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32837	SA	Nov17	Dec9	9:00-5:00	6	Blended (IH)	\$329.16

**Pharmacology Theory Review for Nurses**

NRSRG10096

Review and update the skills and knowledge of the RN/RPN in the area of pharmacology and medication administration. Emphasis is placed on the knowledge of drug groups, both traditional and non-traditional such as natural herbs, in terms of actions, uses, adverse reactions, special considerations, and application of the nursing process. 36 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32839	Sep11	Dec18				OntarioLearn	\$399.32

## Fully customized training to suit your organization's needs

Mohawk College Enterprise is ready to serve clients in all sectors.

We will come to you, too! We deliver training at any location of your choice across Ontario.

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MOHAWK COLLEGE ENTERPRISE



# Hospitality, Home and Garden

ce.mohawkcollege.ca/hhg



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Nutritional Kitchen Lab - Room C131



## CREDENTIALLED PROGRAMS

 **Cake Decorating**
**ACKNOWLEDGEMENT OF COMPLETION**

Completion Requirement: 4 courses

[ce.mohawkcollege.ca/cake-decorating](http://ce.mohawkcollege.ca/cake-decorating)

Enhance or develop your skills in cake decorating. Focus on fundamentals of decorating as well as using different decorating techniques and materials.

**Admission Requirements**

- Some manual dexterity is required for the use of sharp tools.

**PROGRAM OF STUDIES**

Mandatory Courses:		Hours
CULIGI737	Cake Decorating 1	15
CULIGI738	Cake Decorating 2	15
CULIGI739	Cake Decorating 3	15
CULI10081	Cake Decorating 4	15

**Cake Decorating 1****CULIGI737**

Learn the fundamentals of decorating cakes and cupcakes. Receive hands-on instruction in levelling, filling, smoothing and combing cakes. Learn and practice the essential skills for decorating - piping techniques, flowers and much more. List of supplies will be covered in the first class. Supply costs of approx. \$95 are the responsibility of the participant. Some supplies included.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32224	TH	Sep27	Oct25	6:30-9:30	5	Classroom (FF)	\$141.60

**Cake Decorating 2****CULIGI738**

Create beautiful royal icing flowers, lily nail flowers, flood work, basket weave design and more. Supply costs of approx. \$40 are the responsibility of the participant. Some supplies included. Prerequisite: CULIGI737.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32226	TH	Nov1	Nov29	6:30-9:30	5	Classroom (FF)	\$141.60

**Cake Decorating 3****CULIGI739**

Introduces the wonderful world of decorating with fondant. Use fondant for covering cakes as well as modelling flowers, bows and other adornments to be used on cakes, cupcakes and cookies. Stacking and tiering of cakes will also be covered. Supply costs of approx. \$50 are the responsibility of the participant. Some supplies included. Prerequisite: CULIGI738.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32227	MO	Oct1	Nov5	6:30-9:30	5	Classroom (FF)	\$141.60
32776	TH	Dec6	Jan3	6:30-9:30	5	Classroom (FF)	\$141.60

**Cake Decorating 4****CULI10081**

Discover the versatility of using ready-made gum paste to create figures and realistic to nature flowers quite often seen on designer wedding cakes. Create an assortment of wired flowers including roses, lilies, hydrangea, orchids, leaves, etc. and learn to apply the flowers to cakes. Supply costs of approx. \$65 are the responsibility of the participant. Some supplies included. Prerequisite: CULIGI739.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32228	MO	Nov12	Dec10	6:30-9:30	5	Classroom (FF)	\$141.60

 **Culinary Skills - Introduction**
**ACKNOWLEDGEMENT OF COMPLETION**

Completion Requirement: 4 courses

[ce.mohawkcollege.ca/culinary](http://ce.mohawkcollege.ca/culinary)

Every great chef has a repertoire of knowledge from which to draw - this is your chance to learn from a pro! Whether you're just beginning to cook, or looking for a thorough refresher of the basics, these hands-on courses will have you cooking comfortably in no time and have been designed to build up your kitchen repertoire so you become a great home chef. Your journey starts with the fundamentals and continues to more advanced techniques which lead to creating spectacular dishes with a gourmet touch. Topics include knife skills, a wide range of cooking techniques, food safety and handling, plating and presentation techniques.

**Admission Requirements**

- Some manual dexterity is required for the use of sharp tools.

**PROGRAM OF STUDIES**

Mandatory Courses:		Hours
CULI10069	Cooking Fundamentals	24
CULI10070	Cooking Fundamentals - The Next Step	24
Option Group 1 - Choose 2:		
CULI10079	Fast Family Food at Home	24
CULI10071	Fundamentals of Gourmet Dining	24
CULI10078	Weekend Cooking Family Favourites	24
CULI10080	A Dip In The Mediterranean	24

Bring a sharp "chef's" knife, hand towel, containers and apron to all courses.

**Cooking Fundamentals****CULI10069**

Join an expert chef and start your culinary journey by learning basic cooking skills. Instruction will be given on proper knife skills and handling, various cooking techniques and food presentation. Gain a new perspective on how to look at recipes to create savoury dishes that will impress family and friends. Food costs included.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32221	TU	Sep11	Oct16	6:00-10:00	6	Classroom (FF)	\$262.56
32222	WE	Oct24	Nov28	6:00-10:00	6	Classroom (FF)	\$262.56

## NEW! Courses for Kids and Teens

Mohawk College Continuing Education now offers courses for children and teens aged 6 -16 years old.

Courses offered in:

- Culinary
- Photography
- Drama

All courses take place at the Fennell Campus.



To learn more or to register visit  
[ce.mohawkcollege.ca/kids-teens](http://ce.mohawkcollege.ca/kids-teens)

**Cooking Fundamentals - The Next Step**

CUL110070

Learn from a professional chef! Discover advanced methods (classic and modern) of food preparation and presentation. Covers simple to complicated dishes and creative plating methods. Become a food enthusiast and confidently make existing recipes into your own "signature dish" without relying on written recipes. Food costs included. Prerequisite: CUL110069 or equivalent.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32223	TU	Oct23	Nov27	6:00-10:00	6	Classroom (FF)	\$262.56

**Floral Techniques - Basic Certificate (805)****MOHAWK COLLEGE CERTIFICATE**

Graduation Requirement: 7 courses

ce.mohawkcollege.ca/floral

Explore the principles and practices of floral design including form, technique, composition, colour, plant identification and care and handling. Learn to create floral arrangements for any occasion with creative expression and originality.

**Admission Requirements**

- Successful completion of Senior Secondary School English or equivalent.
- Some manual dexterity is required for the use of sharp tools.

PROGRAM OF STUDIES		
Mandatory Courses:		Hours
FLORFC001	Techniques And Color Harmonies Basic	30
FLORFC004	Materials For Designs	30
FLORFC005	Designing With Exotics	30
FLORFC002	Wedding Work And Special Occasion	36
FLORFC003	Special Floral Tributes	30
FLORFC205	Style Trends In Design	30
FLORFC006	Special Design Workshop	30

Cost of materials is your responsibility.

**Techniques And Color Harmonies Basic**

FLORFC001

Study the care and handling of flowers, elements and principles of design, and colour harmonies. Complete flower arrangements in fresh and artificial material. Supplies will be discussed at the first class. A kit including equipment and supplies is available for purchase (approx. \$60). Does not include fresh/artificial product.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32308	MO	Sep10	Nov19	6:30-9:30	10	Classroom (FF)	\$253.20

**Materials For Designs**

FLORFC004

Explore various materials used effectively in creating floral arrangements. Introduces different holding mediums used in creating designs relating to 4 major historical time periods. Cover fresh garlands, miniatures, wreaths and display work. Kit available. Prerequisite: FLORFC001.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32312	FR	Sep14	Nov16	6:30-9:30	10	Classroom (FF)	\$253.20

**Wedding Work And Special Occasion**

FLORFC002

Focus on bridal bouquets, corsages, boutonnieres, church and reception pieces. Fresh and artificial floral materials will be used. Kit available. Prerequisite: FLORFC004.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32835	TH	Sep13	Nov29	6:30-9:30	12	Classroom (FF)	\$303.84

**Style Trends in Design**

FLORFC205

Explore the latest trends in floral design, with emphasis on advanced and innovative design styles that combine line, form, texture and colour. Kit available. Prerequisites: FLORFC002, FLORFC003, FLORFC005.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32322	TU	Sep11	Nov13	6:30-9:30	10	Classroom (FF)	\$253.20

**Home Renovation For Women (Men Welcome)****ACKNOWLEDGEMENT OF COMPLETION**

Completion Requirement: 5 courses

ce.mohawkcollege.ca/homerenov

Join us in these courses which are of interest to home renovators, apartment superintendents and townhouse maintenance committees. Emphasis on what you can do and when to call in the experts.



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PROGRAM OF STUDIES		
Options - Choose 5:		Hours
BLDG10075	Tools and How to Use Them	12
BLDG10072	Basic Plumbing	12
ELEC10123	Basic Electrical	12
BLDG10073	Basic Maintenance	12
BLDG10074	Kitchens	12
BLDG10109	Improve or Move	12
BLDG10086	Flooring And Mouldings	12
CREA10135	Painting and Decorating	12
BLDG10121	Bathrooms	12
BLDG10087	Furniture Refinishing	12

Complete an additional 5 courses and earn a second Acknowledgement of Completion.

**Basic Electrical**

ELEC10123

Join an expert electrician to learn how to plan a rewiring, upgrading, and add-ons, according to code. Learn when an electrician and an inspection is a MUST. Materials included.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32250	SA	Nov10	Nov24	9:00-1:00	3	Classroom (SC)	\$121.28

**Basic Maintenance**

BLDG10073

Practical hands-on instruction for basic property maintenance. From changing your flooring, installing a doorbell, installing light fixtures to window coverings, let us show you step by step how to get the job done.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32181	WE	Nov21	Dec12	6:30-9:30	4	Classroom (SC)	\$101.28

**Basic Plumbing**

BLDG10072

Learn how to maintain and improve all your basic plumbing! We will show you how to save \$\$\$ by knowing what to look for. Step-by-step instructions from fixing a leaky faucet to installing a toilet and everything in between. Bring a tape measure, and CSA approved safety glasses and safety boots.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32174	SA/SU	Oct13	Oct14	8:30-2:30	2	Classroom (SC)	\$101.28

**Painting and Decorating**

CREA10135

Hands-on instruction on painting like a professional! Learn a variety of finishes and techniques. Discover wallpapering, staining wood and the tools that will make your project faster and easier. Materials included.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32211	TU	Oct16	Nov6	6:30-9:30	4	Classroom (SC)	\$121.28

**Tools and How to Use Them**

BLDG10075

Hands-on use of a variety of hand, power, cordless and air tools. Make home improvement and maintenance faster and easier. From screwdriver to table saw, measuring tape to jigsaw. Covers tool maintenance and safety.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32191	WE	Oct24	Nov13	6:30-9:30	4	Classroom (SC)	\$101.28

## Horticulture - Plant Identification Certificate (846)

### MOHAWK COLLEGE CERTIFICATE

Graduation Requirement: 6 courses

[ce.mohawkcollege.ca/horticulture](http://ce.mohawkcollege.ca/horticulture)



Prepare for a career change, or enhance your interest in plant materials used in the nursery, commercial, and residential landscape. Study the features and cultural requirements of a broad range of plant materials.

#### Admission Requirements

- Successful completion of senior secondary school English or equivalent.
- Fundamentals of Horticulture (HORTHOR01) should be taken first.

PROGRAM OF STUDIES		
Mandatory Courses:		Hours
HORTHOR01	Fundamentals Of Horticulture	36
HORTHOR02	Deciduous Trees	36
HORTHOR03	Conifers (Evergreens)	36
HORTHOR04	Deciduous Shrubs	36
HORTHOR05	Broadleaf Evergreens, Climbers And Vines	36
HORTHOR06	Annuals, Perennials, Bulbs	36

Extra costs for field trips may be incurred depending on their location.

#### Broadleaf Evergreens, Climbers And Vines HORTHOR05

Examine a wide range of broadleaf evergreens, deciduous and evergreen vines and ground covers with emphasis on identification and cultural requirements.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32278	WE	Sep19	Dec5	6:30-9:30	12	Classroom (SC)	\$303.84

#### Deciduous Trees HORTHOR02

Explore and learn about a broad range of deciduous trees suitable for the modern landscape with emphasis on landscape use, cultural requirements and their ornamental value. Field trips included.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32253	WE	Sep19	Dec5	6:30-9:30	12	Classroom (SC)	\$303.84

#### Fundamentals Of Horticulture HORTHOR01

Examine and investigate horticulture through a practical overview that ties together various fields by illustrating common background, principals and nomenclature. Supply fee included.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32252	TH	Sep20	Dec6	6:30-9:30	12	Classroom (SC)	\$313.84



## Interior Decorating Certificate (178)

### MOHAWK COLLEGE CERTIFICATE

Graduation Requirement: 13 courses

[ce.mohawkcollege.ca/interiordecorating](http://ce.mohawkcollege.ca/interiordecorating)



Develop or enhance your skills in residential decorating. Study with professional consultants to develop your creative skills and practical knowledge.

#### Admission Requirements

- Successful completion of Senior Secondary School English or equivalent.

PROGRAM OF STUDIES		
Mandatory Courses:		Hours
CREAHF215	Colour Principles	30
CREAHF205	Design Principles	30
TDRWHF203	Basic Drafting	30
METRHF230	Estimating	30
TEXT10029	Fabric For Interiors	30
CREA10029	Residential Lighting	30
CREA10034	Understanding Floors and Furniture	30
CREA10030	Soft Furnishings and Window Treatments	30
CREA10031	Accessorizing the Home	30
CREA10033	Creative Design Presentations	30
CREAHF240	Interior Design Studio	30
Options - Choose 2:		
CREA10036	Creative Paint Techniques	30
CADM10014	3D Computer Drafting	30
CREA10035	Kitchen and Bathroom Concepts	30
SBMG10001	Business Strategies for Interior Decorators	30
CREA10179	Hand Rendering for Interior Design	30

#### Basic Drafting

**TDRWHF203**

Master basic drafting techniques to create floor plans, working drawings and elevations. Supplies extra (approx.\$90). Prerequisites: CREAHF215 and CREAHF205.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32218	WE	Sep12	Nov14	6:30-9:30	10	Classroom (FF)	\$253.20

#### Design Principles

**CREAHF205**

A perfect room requires skillful planning, careful composition and the right accessories and lighting. Learn professional strategies for selecting and placing furniture and transforming decorating dreams into stunning interiors.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32217	MO	Sep10	Nov19	6:30-9:30	10	Classroom (FF)	\$253.20

#### Estimating

**METRHF230**

Learn to estimate and measure for flooring, fabrics and finishes used in today's interiors. Prerequisite: CREAHF215 and CREAHF205 and TDRWHF203.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32219	TU	Sep11	Nov27	6:30-9:30	10	Classroom (FF)	\$253.20

**Hand Rendering for Interior Design****CREA10179**

Discover the ability to become skilled in the techniques of hand rendering as another way to convey your ideas. Demonstrate the importance of using visuals to communicate design solutions while providing an opportunity to present ideas and concepts in a creative manner. Enhance your sample board presentation by assisting the client to better visualize and understand the design concept being presented.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32220	TH	Sep13	Nov15	6:30-9:30	10	Classroom (FF)	\$253.20

**Kitchen and Bathroom Concepts****CREA10035**

Explore function, space planning and current trends for that perfect dream kitchen or bathroom spa. Prerequisite: TDRWHF203.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32216	TH	Sep13	Nov15	6:30-9:30	10	Classroom (FF)	\$253.20

**Landscape Design Certificate (080)****MOHAWK COLLEGE CERTIFICATE****Graduation Requirement: 7 courses**

[ce.mohawkcollege.ca/landscapedesign](http://ce.mohawkcollege.ca/landscapedesign)

Enhance your career potential or learn to landscape your own property. Combine creative flair with scientific study and drafting and design skills.

**Admission Requirements**

- Successful completion of senior secondary school English or equivalent.
- Fundamentals of Horticulture (HORTHOR01) should be taken first.



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**PROGRAM OF STUDIES**

Mandatory Courses:		Hours
HORTHOR01	Fundamentals Of Horticulture	36
HORTLA010	General Plant Identification	36
HORTLA009	Botany For Horticulture	36
HORTLA001	Landscape Design 1	36
HORTLA007	Landscape Design II	36
HORTLA008	Landscape Design III	36
<b>Options - Choose 1:</b>		
CADMCAD06	AutoCAD - Introduction	45
HORTHOR02	Deciduous Trees	36
HORTHOR03	Conifers (Evergreens)	36
HORTHOR04	Deciduous Shrubs	36
HORTHOR05	Broadleaf Evergreens, Climbers And Vines	30
HORTHOR06	Annuals, Perennials, Bulbs	36
HORT10047	Integrated Pest Management and Plant Health Care	36
BLDG10069	Principles of Landscape Construction	42

**NOTES:**

- General Plant ID or several of the Plant ID courses should be taken prior to Landscape Design 2 or 3.
- If you are planning to use the Horticulture Certificate instead of taking HORTLA010 (General Plant ID), you must apply for an exemption for HORTLA010 before applying for the Landscape Design Certificate.

Some courses are offered under other programs. Refer to the index.

**Fundamentals Of Horticulture****HORTHOR01**

Examine and investigate horticulture through a practical overview that ties together various fields by illustrating common background, principals and nomenclature. Supply fee included.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32252	TH	Sep20	Dec6	6:30-9:30	12	Classroom (SC)	\$313.84

**General Plant Identification****HORTLA010**

Study identification and cultural requirements of deciduous trees, shrubs, conifers, ground covers, broadleaf evergreens, annuals, perennials and grasses. Field trips included.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32298	TU	Sep18	Dec4	6:30-9:30	12	Classroom (SC)	\$303.84

**Landscape Design 1****HORTLA001**

Focus on the basics of professional landscape design and construction, and selection, care and maintenance of plant materials. Purchase of supplies is required at approx \$150.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32293	TU	Sep18	Dec4	6:30-9:30	12	Classroom (FF)	\$303.84

**Landscape Design III****HORTLA008**

Create landscapes using DYNASCAPE Computer Software using advanced knowledge gained in previous courses. Prerequisites: HORTLA001 and HORTLA007.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32500	TH	Sep20	Dec6	6:30-9:30	12	Classroom (FF)	\$303.84

**Professional Bartending****ACKNOWLEDGEMENT OF COMPLETION****Completion Requirement: 5 courses**

[ce.mohawkcollege.ca/bartending](http://ce.mohawkcollege.ca/bartending)



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Develop new skills or enhance those you already have for employment as a professional bartender. With experience, graduates may advance to positions as bar supervisors and managers.

**Admission Requirements**

- You must be 19 years of age or older.

**PROGRAM OF STUDIES**

Mandatory Courses:		Hours
HOSPFB107	Mixology	36
HOSP10010	Be A Professional Server	18
HOSPFB008	Smart Serve Certification Course	4
HOSPFB004	Wine Appreciation 1	30
HOSPFB005	Wine Appreciation 2	30

Smart Serve Certification is mandatory for alcohol servers in Ontario.

**Smart Serve Certification Course****HOSPFB008**

Gain a competitive edge for employment in the hospitality sector. Mandatory for all working in an establishment that serves alcohol in Ontario. On successful completion of a written exam, you will receive a wallet-sized card verifying certification. (Processing time 3-4 weeks). Manual cost included.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32801	SA	Sep22	Sep22	9:30-1:30	1	Classroom (FF)	\$65.80
32802	TU	Oct23	Oct23	6:00-10:00	1	Classroom (FF)	\$65.80
32803	SA	Nov10	Nov10	9:30-1:30	1	Classroom (FF)	\$65.80
32804	SA	Dec1	Dec1	9:30-1:30	1	Classroom (FF)	\$65.80
32805	TU	Dec11	Dec11	6:00-10:00	1	Classroom (FF)	\$65.80



## Sustainable Local Foods Certificate (937)

### MOHAWK COLLEGE CERTIFICATE

Graduation Requirement: 6 courses

[ce.mohawkcollege.ca/sustainable](http://ce.mohawkcollege.ca/sustainable)

Learn about the need for sustainable local foods in this online program. Understand the production, processing, preparation, procurement and distribution of sustainable local foods.



#### PROGRAM OF STUDIES

Mandatory Courses:		Hours
CULI10085	Food Security & Food Justice in Canada	45
CULI10086	Between Farm & Table:Local Food Business & Cooperatives	45
HLTH10262	Urban Agriculture, Community Gardens, Food Secure Cities	45
HLTH10263	Understanding Sustainable Farming: Principles & Practices	45
HLTH10264	Food Systems Trends & Policy in Canada Today	45
HORT10021	Field to Fork:Introduction to Local and Global Food Systems	45

#### Field to Fork:Introduction to Local and Global Food Systems

**HORT10021 (E)**

Consider opportunities and challenges for making food system changes at the local and global political, economic and ecological levels. Examine biotechnology, organic farming, climate change, peak oil, water scarcity, and other global issues.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31885	Sep11	Dec18				OntarioLearn	\$474.65

#### Food Security & Food Justice in Canada

**CULI10085**

Study causes and consequences of urban and rural food insecurity across Canada. Struggle with the tensions between short-term stop gaps and long-term food justice solutions. Bring these realities to life by doing research or field work for a food security organization in your region.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31886	Sep11	Dec18				OntarioLearn	\$474.65

#### Understanding Sustainable Farming:Principles & Practices

**HLTH10263**

**NEW!** This is not a training course for farmers, but a course for those who want an overview of sustainable agriculture and how it is practiced across the country. Students have opportunities to direct the course for their own learning. Choose readings and assignments to reflect your own interests and knowledge/skill areas you would like to develop.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31887	Sep11	Dec18				OntarioLearn	\$474.65

#### Urban Agriculture, Community Gardens, Food Secure Cities

**HLTH10262**

Study the exciting urban agriculture projects and policies that are currently transforming the landscape, building community, and creating food security in Canadian cities. From schoolyard and rooftop gardens to urban CSA (community supported agriculture) farms and greenhouse.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31888	Sep11	Dec18				OntarioLearn	\$474.65

## Tea Sommelier

### ACKNOWLEDGEMENT OF COMPLETION

Completion Requirement: 8 courses

[ce.mohawkcollege.ca/tea](http://ce.mohawkcollege.ca/tea)



In collaboration with the Tea and Herbal Association of Canada, these courses have been designed for individuals wishing to enter the distinguished world of a Tea Sommelier or for those who simply want to enhance their enjoyment of tea. Students become familiar with a variety of different teas and regions and begin to identify their distinct aroma and flavour. Cupping procedures, tasting methodology, grading standards, industry terminology are introduced through the hands-on



Tea and Herbal Association of Canada  
L'Association du thé et des tisanes du Canada

tasting component of the courses. Developing tea menus for retail and food service settings, from retail to service industries will be covered.

Upon completion of the courses, students will have the opportunity to write the competency exam through the Tea and Herbal Association of Canada for certification as a Tea Sommelier.

#### PROGRAM OF STUDIES

Mandatory Courses:		Hours
HOSP10019	Introduction to Tea - Tea 101	12
HOSP10020	Regions of the World - Tea 102	18
HOSP10021	Tea Sensory Development - Tea 103	18
HOSP10022	Tea Types - Tea 104	18
HOSP10023	From Bush to Cup - Tea 105	18
HOSP10024	Preparation, Consumption & Health - Tea 106	18
HOSP10025	Menu Design and Food Pairing - Tea 107	18
HOSP10026	The Business of Tea - Tea 108	18

#### Introduction to Tea - Tea 101

**HOSP10019**

Discover the history and origin of tea. Differentiate types of tea as well as tea grading standards used in the industry. Designed for the novice tea enthusiast seeking a career in the hospitality industry or to enhance your enjoyment of tea. The basics of tea terminology and proper cupping techniques will be covered. Product costs included.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32229	FR	Sep14	Oct5	6:30-9:30	4	Classroom (FF)	\$141.28

#### Regions of the World - Tea 102

**HOSP10020**

In the world, millions of people enjoy drinking tea. Examine in detail the principal tea-growing regions of the world. Develop a fundamental understanding of tea - its evolution and its influence on culture and world events. Taste and evaluate teas that are representative of each region. Product costs included. Prerequisite: HOSP10019.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32230	FR	Oct19	Nov23	6:30-9:30	6	Classroom (FF)	\$191.92

#### Tea Types - Tea 104

**HOSP10022**

While there are more than 1500 varieties of tea available worldwide, all teas can be divided into three types - black, green and oolong. Learn the types of teas produced in the wide range of regions/countries in the world. Tasting and style comparisons will be a major component of the courses. Product costs included. Prerequisite: HOSP10019.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32232	TU	Sep11	Oct16	6:30-9:30	6	Classroom (FF)	\$191.92

**From Bush to Cup - Tea 105****HOSP10023**

Introduces the advanced cultivation and processing practices used in the production of tea. Emphasis given to the importance and impact of various processing decisions and practices on the produced tea. This provides an essential perspective on modern tea garden management practices which are utilized in various regions currently used in world production. Product costs included. Prerequisite: HOSP10019.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32779	MO	Sep10	Oct22	6:30-9:30	6	Classroom (FF)	\$191.92

**Preparation, Consumption & Health - Tea 106****HOSP10024**

Many nations are expanding their tea producing acreage to meet the rising world demand for tea - the world's most consumed beverage next to water. Discuss the health benefits of tea - myths and facts. Taste and evaluate teas that are representative of each region and utilize the skills gained to prepare the perfect cup of tea. Product costs included. Prerequisite: HOSP10019.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32780	MO	Oct29	Dec3	6:30-9:30	6	Classroom (FF)	\$191.92

**OTHER COURSES****Floral Workshops**

[ce.mohawkcollege.ca/workshops](http://ce.mohawkcollege.ca/workshops)

**Modern Flair For Wedding Designs****FLORFC201**

**NEW!** Concentrate on contemporary techniques, high style designs and the European influence for bridal bouquets, corsages, boutonnieres, church and reception pieces. Prerequisite: FLORFC006.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32836	WE	Sep12	Nov14	6:30-9:30	10	Classroom (FF)	\$253.20

**Centrepiece for Thanksgiving****FLOR10000**

Create a colourful and stunning table piece using the rich tones of fall. Use a variety of fresh flowers and finish the arrangement with additional touches of fruits and accessories. Materials included. You MUST register by September 22.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32798	SA	Sep29	Sep29	9:30-12:30	1	Classroom (FF)	\$114.69

**HOLIDAY HAPPY WORKSHOPS**

Continuing Education offers seasonal workshops and courses to help you de-stress, relax and prepare for the holidays.

To learn more or to register visit  
[ce.mohawkcollege.ca/holiday](http://ce.mohawkcollege.ca/holiday)

**Christmas Centrepiece-Fresh Flowers****FLORGI545**

Create an eye-catching arrangement for your holiday celebrations using a selection of fresh flowers and fragrant evergreens. Add interesting accents for that special touch. Materials included. You MUST register by December 6.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32800	TH	Dec13	Dec13	6:30-9:30	1	Classroom (FF)	\$114.69

**Traditional Christmas Urn****FLOR10020**

Create a stunning effect with this seasonal urn insert that can be used indoors or out. This eye-catching piece combines greens, branches, berries and more. Put your own twist on it to enhance your decorating for the holiday season. Materials included. You MUST register by November 18.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32799	FR	Nov30	Nov30	6:30-9:30	1	Classroom (FF)	\$114.69

**Food and Drink**

[ce.mohawkcollege.ca/fooddrink](http://ce.mohawkcollege.ca/fooddrink)

**Food Fusion and Fun****CULI10096**

**NEW!** Cooking should not be a chore, it should at the very least be a means of healthy sustenance and at its best a means of entertaining family and friends. Our Local Chef will introduce you to food related fun in this hands-on international culinary mash-up. You will be encouraged to play with your food mixing and mashing dishes together from all over the world.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32832	WE	Sep12	Sep26	6:00-10:00	4	Classroom (FF)	\$161.28

**Old World Favourites****CULI10097**

**NEW!** Join our Chef for a culinary tour of England, Scotland and Northern Europe, for this hands-on cooking adventure, discover the how to and the why of your favorite old-world recipes, comfort food that you remember and new skills that you can use at home to create new family memories.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32834	WE	Oct3	Oct17	6:00-10:00	4	Classroom (FF)	\$161.28

**Holiday Hors D'oeuvres****CULI10034**

Learn to create a light meal with loads of variety or start a meal off with elegance and flair! Discover simple yet elegant ways to create and cook a full Tapas platter. Learn to produce stunning hot and cold hors d'oeuvres that will impress your guests. Bring a sharp knife and towel. Food costs included.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32788	SA	Sep29	Sep29	10:00-4:00	1	Classroom (FF)	\$126.92
32790	SA	Dec8	Dec8	10:00-4:00	1	Classroom (FF)	\$126.92

**Knife Skills: Deboning****CULI10094**

**NEW!** Butchery is becoming a skill that more people want to learn, and this is your chance to learn from a pro! Designed to increase your repertoire of basic butchery skills through hands on work and theory. Learn how to break down a carcass, make stock and create a dish. Develop knife skills, techniques and safe food handling through a blend of cooking and butchering. Take home all the products made in class! Food costs included.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32793	SA	Nov17	Nov17	9:00-12:00	1	Classroom (FF)	\$79.69
32795	SA	Nov17	Nov17	1:00-4:00	1	Classroom (FF)	\$79.69
32796	SA	Nov24	Nov24	9:00-12:00	1	Classroom (FF)	\$79.69
32797	SA	Nov24	Nov24	1:00-4:00	1	Classroom (FF)	\$79.69

**Local Food Procurement****CULI10095**

**NEW!** Explore opportunities to bring more local food to foodservices in colleges, universities and healthcare facilities. Learn the skills you need to develop local food purchasing programs. Designed by leading industry experts.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32838		Sep11	Dec18			eLearn	\$100.00

## Gardening

[ce.mohawkcollege.ca/gardening](http://ce.mohawkcollege.ca/gardening)



### Art of Bonsai

**HORT10055**

Introduces the living art of Bonsai and presents the history, development, styling and care of Bonsai, for indoor/outdoor garden pots and for in-ground trees and shrubbery. You will pot your own bonsai. Some materials included.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32251	TH	Oct11	Nov15	6:30-9:30	6	Classroom (SC)	\$211.92

### Fall Lawn And Garden Care

**HORTHOR15**

Make your landscape a year round winner! Explore lawn and garden maintenance, summer and spring bulbs, container gardening and adding fall and winter interest.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32147	SA	Sep29	Sep29	9:00-12:00	1	Classroom (SC)	\$49.27

### Hydroponics and Gardening Without Soil

**HORT10011**

Learn about hydroponics and the art of growing plants without soil in this one day workshop. Discover the basic types of hydroponic systems, the types of growing media that are used and the plants best suited to growing in hydroponics. Hands on experience is provided. Materials included.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32146	SA	Oct27	Oct27	10:00-4:00	1	Classroom (FF)	\$113.55

### Pruning and Maintenance Of Shrubs And Trees

**HORTHOR36**

Demonstrations with live plants and illustrated presentations by a Certified Arborist are used to give you the confidence to prune your shrubs and garden plants successfully.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32148	SA	Oct13	Oct13	10:00-4:00	1	Classroom (SC)	\$98.55

## Home Renovation

[ce.mohawkcollege.ca/homerenovation](http://ce.mohawkcollege.ca/homerenovation)



For additional courses, see Home Renovation for Women (Men Welcome) page 102, and Woodworking page 142.

### Barn Door Workshop

**BLDG10124**

Learn how to build, finish and discuss the installation of your own designer-trend barn door. Cut and assemble your door and learn how to obtain a weathered finish. Materials for a standard 40x80" pine barn door are included. Hardware not provided, however options will be discussed. You must bring CSA approved safety shoes and safety glasses and make arrangements to take your project home at the end of the session.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32139	SA	Sep29	Sep29	8:30-2:30	1	Classroom (SC)	\$175.26

### Barn Furniture - Headboard

**BLDG10715**

Build your own headboard made of barn wood. Materials included for a standard head board made of rough cut pine. You must bring CSA approved safety shoes and safety glasses and make arrangements to take your project home at the end of the session.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32140	SA	Nov24	Nov24	8:30-2:30	1	Classroom (SC)	\$220.34

### Learn to Tile Successfully

**BLDG10105**

Learn the basic steps of tiling by starting with a simple project. Hands-on instruction will be given from selecting tiles to the actual installation and completion of a project. A good stepping stone to have the confidence to undertake a backsplash or similar project.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32208	SA	Nov3	Nov10	9:00-2:00	2	Classroom (SC)	\$84.40

## Interior Decorating and Design

[ce.mohawkcollege.ca/decorating](http://ce.mohawkcollege.ca/decorating)



### Fundamentals of CAD

**CADM10060**

Explore the fundamentals of AutoCAD for Windows by examining industry standards of interior design to produce a partial set of drawings of floor plans and elevations. Study the differences between drawings for client presentations and contractor installations. Through online content, interactive follow-along videos, and practical exercises, students draw, manage, modify, annotate, and export drawings of floor plans and elevations. 42 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31879		Sep11	Dec18			OntarioLearn	\$449.54

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[mymohawk.mohawkcollege.ca](http://mymohawk.mohawkcollege.ca)

# Mathematics

## MATH LEARNING CENTRE - INDEPENDENT STUDY

### Steps for completing a course through the Math Learning Centre (MLC) at Fennell Campus



#### Register

- Select the date you wish to begin your studies. Make sure you can attend the in-person orientation session on the date you've chosen.
- Follow the appropriate column down to the course you require.
- Make note of the corresponding CRN.
- Use this CRN on your in-person registration form or when registering online.

#### Get Started

- Attend the mandatory orientation session on the start date you selected. You cannot begin your studies without attending the orientation.
- The orientation runs from 6:00-7:00 pm at the Fennell Campus. You must arrive on time.

#### Complete your course

- Math Learning Centre courses are delivered through eLearn in a windows based environment.
- You will work through modules independently, however, personal one on one support is available in the Math Learning Centre from 8:30 am to 9:00 pm Monday to Thursday and Friday until 4:00 pm.
- Testing takes place in-person at the Fennell Campus in Hamilton.
- You must complete your course by the end date.

Full details are available on our website [ce.mohawkcollege.ca/math](http://ce.mohawkcollege.ca/math)

	Start/ Orientation Date	Sep 4	Sep 12	Sep 27	Oct 15	Nov 13		
	End Date	Jan 4	Jan 11	Jan 25	Feb 15	Mar 15		
COURSE NAME	COURSE NUMBER	CRN	CRN	CRN	CRN	CRN	FEE	PREREQUISITE
Differential Calculus	MATHMA383	31010	31034	31058	31082	31106	\$354.48	MATH10029
Engineering Mathematics 1	MATHMA179	31017	31041	31065	31089	31113	\$456.80	Grade 12 Math (C or U)
Math	MATHMA018	31008	31032	31056	31080	31104	\$354.48	MATHMA006
Mathematics	MATH10020	31002	31026	31050	31074	31098	\$354.48	MATH10012
Mathematics	MATH10024	31003	31027	31051	31075	31099	\$354.48	MATHMS173
Mathematics	MATHMA101	31009	31033	31057	31081	31105	\$354.48	Grade 11 (C or U) Math or Grade 12 Math (C)
Mathematics	MATHMS122	31018	31042	31066	31090	31114	\$456.80	Grade 10 Math (applied or academic)
Mathematics	MATHMS171	31020	31044	31068	31092	31116	\$456.80	Grade 12 Math (C or U)
Mathematics	MATHMS173	31021	31045	31069	31093	31117	\$456.80	Grade 12 Math (C or U)
Mathematics	MATHMS248	31022	31046	31070	31094	31118	\$456.80	MATHMS171
Mathematics	MATHMS377	31013	31037	31061	31085	31109	\$354.48	MATHMS271
Mathematics 1	MATH10011	31000	31024	31048	31072	31096	\$354.48	Grade 12 (C or U) or MATHMA002 or equivalent
Mathematics 1	MATH10012	31001	31025	31049	31073	31097	\$354.48	Grade 12 Math (C or U)
Mathematics 1 - General Arts and Science	MATHMA006	31007	31031	31055	31079	31103	\$354.48	Grade 10 Math (applied or academic)
Mathematics 2	MATH10053	31005	31029	31053	31077	31101	\$354.48	MATH10011 or equivalent
Mathematics 2 for Construction Technician	MATHMS244	31012	31036	31060	31084	31108	\$354.48	MATHMS144
Mathematics for Computer Studies	MATH10042	31016	31040	31064	31088	31112	\$456.80	Grade 12 Math (C or U)
Mathematics for Construction Technician	MATHMS144	31011	31035	31059	31083	31107	\$354.48	Grade 12 Math (C or U)
Mechanical Basic Algebra	MATHMS165	31019	31043	31067	31091	31115	\$456.80	Grade 12 Math (C or U)
Mechanical Intermediate Algebra	MATH10029	31004	31028	31052	31076	31100	\$354.48	MATHMS165 or equivalent
NDE Mathematics	MATH10059	31006	31030	31054	31078	31102	\$354.48	Grade 12 Math (C or U)
Preparatory Apprenticeship - Math	MATHMA001	31014	31038	31062	31086	31110	\$400.80	Grade 10 Math (applied or academic)
Preparatory Mathematics (Business)	MATHMA003	31015	31039	31063	31087	31111	\$400.80	Grade 11 Math (C or U)
Preparatory Mathematics (Technology)	MATHMA002**	31023	31047	31071	31095	31119	\$568.80	Grade 11 Math (C or U)

\*\* CRN End Dates for MATHMA002 are Mar 15, Mar 22, Apr 5, Apr 26 and May 24, 2019



## Mathematics Courses

ce.mohawkcollege.ca/math



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### Business Mathematics Of Finance

MATH10037

Develop an understanding of simple and compound interest, annuities, perpetuities, amortization mortgage loans, bonds and sinking funds. Prerequisite: MATHMA101 (Mathematics) or MATH10067 (Business Mathematics). 42 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32047	Sep18	Dec18				eLearn	\$351.54

### Engineering Mathematics 2

MATH10021

Introduces Functions, Graphs, Straight Line, Quadratic Equations, Analytic Trigonometry, Empirical Equations, Differential and Integral Calculus. Prerequisite: MATHMA179 or equivalent.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32490	WE	Sep19	Dec19	6:30-9:30	14	Classroom (FF)	\$354.48

### Fundamental Mathematics

MATH10031

Build your skills and understanding of basic arithmetic concepts and the metric system. Focus on operations with whole numbers, fractions and decimals, operations with percents and solving applied problems involving percents. Know and perform conversion between SI units, conversion between SI units and British or US units of measurement. Equivalent to: MATHMA001. 45 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32074	Sep11	Dec18				OntarioLearn	\$474.65

### Math for PreHealth I

MATH10076

**NEW!** Evaluate a variety of arithmetic and algebraic expressions and apply these principles to typical problems that arise in the health care fields. Concepts studied include numeracy fundamentals; systems of measurement and dimensional analysis; algebra; and evaluating systems of linear equations. Develop essential critical thinking and problem-solving skills through exposure to application problems. Use numerical methods along with graphs to describe the relationship between quantities. 45 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32664	Sep11	Dec18				OntarioLearn	\$474.65

### Mathematics for PreHealth Sciences II

MATH10077

**NEW!** Develop essential critical thinking and problem-solving skills through exposure to application problems, including dosage calculations, solution dilutions, concentrations, and pH. Use numerical methods along with graphs, charts, and tables to effectively describe data, calculate the empirical and theoretical probability of simple events using key rules of probability, and apply descriptive and inferential statistics to applications from the health care fields. 45 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32665	Sep11	Dec18				OntarioLearn	\$474.65

### Statistics

MATHMA570

Covers organization & graphing of data, measures of location & variation, probability & sampling distributions, confidence intervals, hypothesis testing, statistical process control, Chi-square distribution, regression & correlation. Minitab statistical software will not operate on a MAC computer. Students wishing MATHMS474 or MATH10060 may take MATHMA570. Prerequisite: Introductory College level math course. 56 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32105	Sep11	Dec18				OntarioLearn	\$507.65

### Statistics

MATHMS474

Covers organization and description of data, probability, binomial, poisson and normal distributions, confidence interval and MINITAB. Equivalent to: MATHMA482 or MATHMA570. Prerequisite: MATHMS173 or equivalent.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32492	TU	Sep18	Dec18	6:30-9:30	14	Classroom (FF)	\$354.48

### Technical Calculus I

MATH10052

Examine basic differentiation and integration and applications. Topics include differentiation of algebraic and transcendental functions, indefinite and definite integrals and methods of integration, and applications of derivatives and integrals. Equivalent to: MATH10016. Prerequisite: MATH10024 or MATHMS273. 60 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32076	Sep11	Dec18				OntarioLearn	\$579.65

### Technical Calculus II

MATH10054

Examine applications of differentiation and integration in electronics. Focus on Maclaurin, Taylor and Fourier series, linear differential equations, double integrals, Laplace and Fourier transforms. Equivalent to: Engineering Mathematics 3 (MATH10014). Prerequisite: MATH10052 or Engineering Mathematics 2 (MATH10021). 45 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32077	Sep11	Dec18				OntarioLearn	\$474.65



Learning Support Centre - Room C122

# Media and Creative Arts

[ce.mohawkcollege.ca/creative](http://ce.mohawkcollege.ca/creative)



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### Aesthetics, Nail Technician and Applied Cosmetics Certificates

These certificates are offered as day-time, three term programs.

On successful completion you will receive three certificates.

You require approval from the Program Specialist before registering.

For information, application or appointment email [cecreative@mohawkcollege.ca](mailto:cecreative@mohawkcollege.ca)



## CREDENTIALLED PROGRAMS

### Aesthetics Certificate (026)

#### MOHAWK COLLEGE CERTIFICATE

Graduation Requirement: 13 courses

[ce.mohawkcollege.ca/aesthetics](http://ce.mohawkcollege.ca/aesthetics)

Prepare for a career in the growing field of aesthetics. Develop knowledge and practical skills including skin care and treatments, product knowledge, waxing, manicuring, salon management and customer relations.

#### Admission Requirements

- Successful completion of Senior Secondary School English or equivalent.



#### PROGRAM OF STUDIES

Mandatory Courses:	Hours
ASTHAES02 Aesthetics Skin Care I	39
ASTHAES03 Aesthetics Skin Care II	39
ASTHAES04 Aesthetics Skin Care III	39
ASTHAES05 Aesthetics Body Massage and Treatments	39
ASTHWS144 MakeUp Artistry	39
ASTH10006 Manicure Pedicure care and Techniques	39
ASTHWS306 Waxing	39
BIOLHZA34 Biology Preparatory	39
FASHWS013 Colour Theory For Fashion And MakeUp CoOrdination	39
MRKT10043 Business and Marketing for the Cosmetic Industry	39
MRKT10044 Professional Selling in Cosmetics	39
WORKWS034 Work Experience Option	30
<b>Options - Choose 1:</b>	
ASTHWS031 Make Up Paramedical and Camouflage Therapy	39
ASTHWS244 MakeUp Artistry II	39
ASTH10007 Spa Manicure and Pedicure Applications	39
ASTHWS905 Gel and Acrygel Applications	39
ASTH10005 MakeUp Bridal Black and White and Creative	39

#### Aesthetics Skin Care I

#### ASTHAES02

Advance your knowledge of the skin, study product formulation and make choices based on in-depth skin analysis. Materials included.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32820	WE	Sep12	Dec5	9:30-12:30	13	Classroom (FF)	\$650.16

#### Manicure Pedicure care and Techniques

#### ASTH10006

Learn to recognize healthy nails and understand their growth, diseases and care. Develop manicure and pedicure techniques, using appropriate equipment. You must provide models for practical applications and evaluations. Materials and book included.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32156	MO	Sep10	Dec10	6:30-9:30	13	Classroom (FF)	\$804.16
32155	TU	Sep11	Dec4	1:00-4:00	13	Classroom (FF)	\$804.16

#### Spa Manicure and Pedicure Applications

#### ASTH10007

Enhance skill development with emphasis on Paraffin Wax, Conditioning Manicures, French Manicures, gel procedures and hand and foot massage. You MUST supply your own models. Supplies included. Prerequisite: ASTH10006.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32157	TU	Sep11	Dec4	6:30-9:30	13	Classroom (FF)	\$579.16

#### Waxing

#### ASTHWS306

Learn application procedures for hair removal including sanitation and business requirements. You are responsible for providing models for practical sessions. Supplies included.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32178	WE	Sep12	Dec5	1:00-4:00	13	Classroom (FF)	\$509.16
32180	TH	Sep13	Dec6	6:30-9:30	13	Classroom (FF)	\$509.16

### Applied Cosmetics Certificate (830)

#### MOHAWK COLLEGE CERTIFICATE

Graduation Requirement: 6 courses

[ce.mohawkcollege.ca/cosmetics](http://ce.mohawkcollege.ca/cosmetics)



Are you interested in a career in retail cosmetics, or looking for personal development? Develop practical training and knowledge in skin analysis and care, colour theory, make up applications and theory, corrective techniques, merchandising and sales.

#### Admission Requirements

- Successful Completion of Senior Secondary School English or equivalent.

#### PROGRAM OF STUDIES

Mandatory Courses:	Hours
ASTHWS144 MakeUp Artistry	39
ASTHWS244 MakeUp Artistry II	39
FASHWS013 Colour Theory For Fashion And MakeUp CoOrdination	39
MARKT10044 Professional Selling in Cosmetics	39
<b>Option Group 1 - Choose 1:</b>	
ASTHWS101 Cosmetology 1	39
ASTHAES02 Aesthetics Skin Care I	39
<b>Option Group 2 - Choose 1:</b>	
ASTH10006 Manicure Pedicure care and Techniques	39
ASTHWS306 Waxing	39
MRKT10043 Business and Marketing for the Cosmetic Industry	39
ASTHWS344 MakeUp Portfolio Development	39
ASTH10005 MakeUp Bridal Black and White and Creative	39
WORKWS034 Work Experience Option	30

#### Colour Theory For Fashion And MakeUp CoOrdination

#### FASHWS013

Study colour theory, style analysis, figure analysis, and image profile to develop a well accessorized wardrobe with co-ordinated makeup shades. Supplies included.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32183	TU	Sep11	Dec4	9:30-12:30	13	Classroom (FF)	\$409.16

#### Cosmetology 1

#### ASTHWS101

Develop your knowledge of skin care, with emphasis on analysis of skin types, product knowledge, hygiene and nutrition. Equivalent: ASTHAES02.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32165	TU	Sep11	Dec4	6:30-9:30	13	Classroom (FF)	\$339.16

#### MakeUp Artistry

#### ASTHWS144

Explore makeup fundamentals for various applications through practical demonstration and applications. Materials included.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32170	MO	Sep10	Dec10	1:00-4:00	13	Classroom (FF)	\$689.16
32176	MO	Sep10	Dec10	6:30-9:30	13	Classroom (FF)	\$689.16



**MakeUp Artistry II****ASTHWS244**

Develop skills in make-up applications for Black and White and Colour photography, television and specialized looks for daytime and evening. Students are responsible for their own models. Photo development included. Prerequisite: ASTHWS144 or equivalent.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32719	MO	Sep10	Dec10	6:30-9:30	13	Classroom (FF)	\$339.16

**Professional Selling in Cosmetics****MRKT10044**

Develop selling skills and techniques you need to improve cosmetic sales. Topics also include resume writing and interview skills to "get the job". Some materials included.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32186	MO	Sep10	Dec10	9:30-12:30	13	Classroom (FF)	\$339.16

**Ceramics Certificate (936)****MOHAWK COLLEGE CERTIFICATE****Graduation Requirement: 10 courses**[ce.mohawkcollege.ca/ceramics](http://ce.mohawkcollege.ca/ceramics)

Discover the art of making ceramics! This hands on program is intended for all levels of students to create and explore the art of ceramics.

**PROGRAM OF STUDIES**

Mandatory Courses:		Hours
CERAPC201	Ceramics - Foundation 1	30
CERAPC202	Ceramics - Foundation 2	30
CERAPC203	Ceramics - Foundation 3	30
CERAPC204	Ceramics - Foundation 4	30
CERAPC301	Ceramics - Intermediate 1	30
CERAPC302	Ceramics - Intermediate 2	30
CERAPC303	Ceramics - Intermediate 3	30
CERAPC304	Ceramics - Intermediate 4	30
CERAPC311	Ceramics Glaze Theory	30
CERA10005	Ceramics Master Class	30

Some ceramics courses have field trips.

**Ceramics - Foundation 1****CERAPC201**

Explore practical work, including preparing clay; forming coil, pinch and slab pots; throwing cylinder forms on the wheel; glazing finished work. Glaze fees included. Materials and supplies extra.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32670	MO	Sep17	Nov26	6:30-9:30	10	Classroom (SC)	\$288.20
32700	TU	Sep18	Nov20	1:00-4:00	10	Classroom (SC)	\$288.20
32716	TU	Sep18	Nov20	6:30-9:30	10	Classroom (SC)	\$288.20
32685	WE	Sep19	Nov21	1:00-4:00	10	Classroom (SC)	\$288.20
32736	WE	Sep19	Nov21	6:30-9:30	10	Classroom (SC)	\$288.20
32754	TH	Sep20	Nov22	6:30-9:30	10	Classroom (SC)	\$288.20

**Ceramics - Foundation 2****CERAPC202**

Learn to construct hard-edged slab pots, throw bowl forms on the wheel and slip decoration techniques. Glaze fees included. Prerequisite: CERAPC201.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32671	MO	Sep17	Nov26	6:30-9:30	10	Classroom (SC)	\$288.20
32701	TU	Sep18	Nov20	1:00-4:00	10	Classroom (SC)	\$288.20
32717	TU	Sep18	Nov20	6:30-9:30	10	Classroom (SC)	\$288.20
32686	WE	Sep19	Nov21	1:00-4:00	10	Classroom (SC)	\$288.20
32737	WE	Sep19	Nov21	6:30-9:30	10	Classroom (SC)	\$288.20
32755	TH	Sep20	Nov22	6:30-9:30	10	Classroom (SC)	\$288.20

**Ceramics - Foundation 3****CERAPC203**

Combine slab and coil methods; throw cylinder and bowl forms with ease and consistency; explore finishing techniques. Glaze fees included. Prerequisite: CERAPC202.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32672	MO	Sep17	Nov26	6:30-9:30	10	Classroom (SC)	\$288.20
32702	TU	Sep18	Nov20	1:00-4:00	10	Classroom (SC)	\$288.20
32718	TU	Sep18	Nov20	6:30-9:30	10	Classroom (SC)	\$288.20
32687	WE	Sep19	Nov21	1:00-4:00	10	Classroom (SC)	\$288.20
32738	WE	Sep19	Nov21	6:30-9:30	10	Classroom (SC)	\$288.20
32756	TH	Sep20	Nov22	6:30-9:30	10	Classroom (SC)	\$288.20

**Ceramics - Foundation 4****CERAPC204**

Refine technical and design skills. Construct handles, sets of wheel-thrown mugs, jugs and clay objects by combining hand building and throwing techniques. Glaze fees included. Prerequisite: CERAPC203.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32673	MO	Sep17	Nov26	6:30-9:30	10	Classroom (SC)	\$288.20
32703	TU	Sep18	Nov20	1:00-4:00	10	Classroom (SC)	\$288.20
32729	TU	Sep18	Nov20	6:30-9:30	10	Classroom (SC)	\$288.20
32688	WE	Sep19	Nov21	1:00-4:00	10	Classroom (SC)	\$288.20
32739	WE	Sep19	Nov21	6:30-9:30	10	Classroom (SC)	\$288.20
32757	TH	Sep20	Nov22	6:30-9:30	10	Classroom (SC)	\$288.20

**Ceramics - Intermediate 1****CERAPC301**

Throw bottle forms in various shapes and use slips, oxides, glazing and texturing techniques. Glaze fees included. Prerequisite: CERAPC204.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32674	MO	Sep17	Nov26	6:30-9:30	10	Classroom (SC)	\$288.20
32704	TU	Sep18	Nov20	1:00-4:00	10	Classroom (SC)	\$288.20
32720	TU	Sep18	Nov20	6:30-9:30	10	Classroom (SC)	\$288.20
32689	WE	Sep19	Nov21	1:00-4:00	10	Classroom (SC)	\$288.20
32740	WE	Sep19	Nov21	6:30-9:30	10	Classroom (SC)	\$288.20
32758	TH	Sep20	Nov22	6:30-9:30	10	Classroom (SC)	\$288.20

**Ceramics - Intermediate 2****CERAPC302**

Design and construct covered jars with varying shapes and lids. Design and throw a canister set with consistency in lids and lid fittings. Glaze fees included. Prerequisite: CERAPC301.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32675	MO	Sep17	Nov26	6:30-9:30	10	Classroom (SC)	\$288.20
32705	TU	Sep18	Nov20	1:00-4:00	10	Classroom (SC)	\$288.20
32721	TU	Sep18	Nov20	6:30-9:30	10	Classroom (SC)	\$288.20
32690	WE	Sep19	Nov21	1:00-4:00	10	Classroom (SC)	\$288.20
32741	WE	Sep19	Nov21	6:30-9:30	10	Classroom (SC)	\$288.20
32759	TH	Sep20	Nov22	6:30-9:30	10	Classroom (SC)	\$288.20

**Ceramics - Intermediate 3****CERAPC303**

Create teapots and casseroles in series with careful attention to body forms, handles, lid fit. Hand build wall tiles, plaques and murals. Glaze fees included. Prerequisite: CERAPC302.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32676	MO	Sep17	Nov26	6:30-9:30	10	Classroom (SC)	\$288.20
32706	TU	Sep18	Nov20	1:00-4:00	10	Classroom (SC)	\$288.20
32722	TU	Sep18	Nov20	6:30-9:30	10	Classroom (SC)	\$288.20
32691	WE	Sep19	Nov21	1:00-4:00	10	Classroom (SC)	\$288.20
32742	WE	Sep19	Nov21	6:30-9:30	10	Classroom (SC)	\$288.20
32760	TH	Sep20	Nov22	6:30-9:30	10	Classroom (SC)	\$288.20



**Ceramics - Intermediate 4****CERAPC304**

Design and construct four individual place settings of dinnerware, with emphasis on consistent design and decoration. Glaze fees included. Prerequisite: CERAPC303.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32677	MO	Sep17	Nov26	6:30-9:30	10	Classroom (SC)	\$288.20
32707	TU	Sep18	Nov20	1:00-4:00	10	Classroom (SC)	\$288.20
32723	TU	Sep18	Nov20	6:30-9:30	10	Classroom (SC)	\$288.20
32692	WE	Sep19	Nov21	1:00-4:00	10	Classroom (SC)	\$288.20
32743	WE	Sep19	Nov21	6:30-9:30	10	Classroom (SC)	\$288.20
32761	TH	Sep20	Nov22	6:30-9:30	10	Classroom (SC)	\$288.20

**Ceramics Glaze Theory****CERAPC311**

Focus on glaze development through hands-on experimentation with ceramic materials, observation and testing with minimal glaze calculation. Work independently under guidance of instructor. Glaze fee included. Prerequisite: CERAPC204.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32775		Sep17	Nov26			Classroom (SC)	\$288.20

**Ceramics - Advanced****ACKNOWLEDGEMENT OF COMPLETION**

Completion Requirement: 4 courses

[ce.mohawkcollege.ca/ceramics-advanced](http://ce.mohawkcollege.ca/ceramics-advanced)

Refine your skills as a ceramic artist with more advanced techniques and practices.



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**PROGRAM OF STUDIES**

Mandatory Courses:	Hours
CERAPC401 Ceramics - Advanced 1	30
CERAPC402 Ceramics - Advanced 2	30
CERAPC403 Ceramics - Advanced 3	30
CERAPC404 Ceramics - Advanced 4	30

**Ceramics - Advanced 1****CERAPC401**

Glaze fees included. Prerequisite: CERAPC304 and CERAPC311.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32678	MO	Sep17	Nov26	6:30-9:30	10	Classroom (SC)	\$288.20
32708	TU	Sep18	Nov20	1:00-4:00	10	Classroom (SC)	\$288.20
32724	TU	Sep18	Nov20	6:30-9:30	10	Classroom (SC)	\$288.20
32693	WE	Sep19	Nov21	1:00-4:00	10	Classroom (SC)	\$288.20
32744	WE	Sep19	Nov21	6:30-9:30	10	Classroom (SC)	\$288.20
32762	TH	Sep20	Nov22	6:30-9:30	10	Classroom (SC)	\$288.20

**Ceramics - Advanced 2****CERAPC402**

Glaze fees included. Prerequisite: CERAPC401.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32679	MO	Sep17	Nov26	6:30-9:30	10	Classroom (SC)	\$288.20
32709	TU	Sep18	Nov20	1:00-4:00	10	Classroom (SC)	\$288.20
32725	TU	Sep18	Nov20	6:30-9:30	10	Classroom (SC)	\$288.20
32694	WE	Sep19	Nov21	1:00-4:00	10	Classroom (SC)	\$288.20
32745	WE	Sep19	Nov21	6:30-9:30	10	Classroom (SC)	\$288.20
32763	TH	Sep20	Nov22	6:30-9:30	10	Classroom (SC)	\$288.20

**Ceramics - Advanced 3****CERAPC403**

Glaze fees included. Prerequisite: CERAPC402.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32680	MO	Sep17	Nov26	6:30-9:30	10	Classroom (SC)	\$288.20
32710	TU	Sep18	Nov20	1:00-4:00	10	Classroom (SC)	\$288.20
32726	TU	Sep18	Nov20	6:30-9:30	10	Classroom (SC)	\$288.20
32695	WE	Sep19	Nov21	1:00-4:00	10	Classroom (SC)	\$288.20
32746	WE	Sep19	Nov21	6:30-9:30	10	Classroom (SC)	\$288.20
32764	TH	Sep20	Nov22	6:30-9:30	10	Classroom (SC)	\$288.20

**Ceramics - Advanced 4****CERAPC404**

Glaze fees included. Prerequisite: CERAPC403.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32681	MO	Sep17	Nov26	6:30-9:30	10	Classroom (SC)	\$288.20
32711	TU	Sep18	Nov20	1:00-4:00	10	Classroom (SC)	\$288.20
32727	TU	Sep18	Nov20	6:30-9:30	10	Classroom (SC)	\$288.20
32696	WE	Sep19	Nov21	1:00-4:00	10	Classroom (SC)	\$288.20
32747	WE	Sep19	Nov21	6:30-9:30	10	Classroom (SC)	\$288.20
32765	TH	Sep20	Nov22	6:30-9:30	10	Classroom (SC)	\$288.20

**Dressmaking Certificate (819)****MOHAWK COLLEGE CERTIFICATE**

Graduation Requirement: 8 courses

[ce.mohawkcollege.ca/dressmaking](http://ce.mohawkcollege.ca/dressmaking)

Focus on basic sewing skills and dressmaking principles for a professional standard. Develop expertise with different fabrics and textures and construct garments with creative expression. Each course skillfully combines theory and practice.

**Admission Requirements**

- Successful completion of Senior Secondary School English or equivalent.

**PROGRAM OF STUDIES**

Mandatory Courses:	Hours
FASHDM110 Dressmaking 1: Skirts	30
FASHDM115 Dressmaking 2: Basic Blouse	30
FASHDM120 Dressmaking 3: Detailed Dress or Blouse	30
FASHDM125 Dressmaking 4: Pants	30
FASHDM130 Dressmaking 5: Dressmakers Jacket	30
FASHDM135 Dressmaking 6: Evening Wear	30
FASHDM140 Tailoring 1	42
FASHDM145 Tailoring 2	42

Cost of materials is your responsibility.

**Dressmaking 1: Skirts****FASHDM110**

Concentrate on the essentials of dressmaking, including basic sewing skills, pattern and materials selection, layout and cutting. Construction of a basic skirt style will be completed. Materials will be discussed at the first class. Some materials included. Real beginner should consider taking Sewing-Introduction (TEXTHC027) first.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32235	TU	Sep18	Nov20	6:30-9:30	10	Classroom (FF)	\$263.20

**Dressmaking 2: Basic Blouse****FASHDM115**

Make a basic blouse with set in sleeves. Learn professional techniques for simple collars, short sleeve styling, buttonholes and more. Prerequisite: FASHDM110 or equivalent.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32236	TU	Sep11	Nov13	6:30-9:30	10	Classroom (FF)	\$263.20

**Dressmaking 3: Detailed Dress or Blouse****FASHDM120**

Discover special techniques to eliminate the "homemade look" in all of your sewing. Complete a detailed blouse or dress. Some materials included. Prerequisite: FASHDM110 and FASHDM115 or equivalent.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32239	TH	Sep13	Nov15	6:30-9:30	10	Classroom (FF)	\$263.20

**Dressmaking 4: Pants****FASHDM125**

Enhance your skills with particular attention to professional fit and finishing details for pants. Complete pants fitted in muslin in your choice of pant styling. Prerequisite: FASHDM120 or equivalent.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32241	WE	Sep12	Nov14	6:30-9:30	10	Classroom (FF)	\$263.20

**Tailoring 1****FASHDM140**

Examine details of cutting, fitting and sewing a tailored garment, in wool or another natural fibre. Complete a ladies tailored jacket. Prerequisite: FASHDM135 or equivalent.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32244	MO	Sep17	Jan28	6:30-9:30	14	Classroom (FF)	\$364.48

**Fashion Design Certificate (804)****MOHAWK COLLEGE CERTIFICATE****Graduation Requirement: 8 courses**[ce.mohawkcollege.ca/fashiondesign](http://ce.mohawkcollege.ca/fashiondesign)

Intended for experienced dressmakers, fashion teachers, and others interested in fashion and design. Develop technical skills in pattern design and drafting, and the creation of individualized designs. Explore drawing, colour and figure theory, textile and costume awareness.

**Admission Requirements**

- Successful completion of Senior Secondary School English or equivalent.
- A sound knowledge of dressmaking skills is required for the pattern making courses.



Turn to page 2 for contacts

**PROGRAM OF STUDIES**

Mandatory Courses:			Hours
FASHFA200	Pattern Design and Drafting 1		36
FASHFA210	Pattern Design and Drafting 2		36
FASH10032	Pattern Design and Drafting 3		36
FASH10033	Pattern Design and Drafting 4		36
FASHFA235	Designing Workshop		36
FASHFA201	Fashion Drawing		30
FASH10031	Elements of Fashion Design		36
Options - Choose 1:			
FASHFA240	Costume Influencing		36
TEXTFA910	Fabric Awareness		30
SBMGMD249	How to Start a Small Business		30

**Cost of materials is your responsibility.****Fabric Awareness****TEXTFA910**

Explore fabric basics with emphasis on natural and man-made fibres, yarns, fabric construction, finishes. Become knowledgeable about the selection and care of fabrics available on the market. Some materials included.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32247	TH	Sep13	Nov15	6:30-9:30	10	Classroom (FF)	\$263.20

**Pattern Design and Drafting 4****FASH10033**

Develop accurate drafting techniques for professional design and fit of pants, coats and other outerwear. Materials extra. Equivalent to: FASH10029. Prerequisites: TEXTFA220 or FASH10032.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32246	MO	Sep10	Dec17	6:30-9:30	12	Classroom (FF)	\$313.84

**Make-Up Artistry Certificate (056)****MOHAWK COLLEGE CERTIFICATE****Graduation Requirement: 11 courses**[ce.mohawkcollege.ca/makeupartistry](http://ce.mohawkcollege.ca/makeupartistry)

Turn to page 2 for contacts

Benefit from professional training in make-up artistry and related service areas, including make-up techniques for theatre, photography, paramedical, film, television and fashion applications. Ideal skills enhancer for aestheticians, hairdressers, cosmetic retailers.

**Admission Requirements**

- Successful completion of Senior Secondary School English or equivalent.

**PROGRAM OF STUDIES**

Mandatory Courses:			Hours
ASTHWS029	MakeUp Theatrical and Special Effects		39
ASTHWS031	Make Up Paramedical and Camouflage Therapy		39
ASTHWS144	MakeUp Artistry		39
ASTHWS244	MakeUp Artistry II		39
FASHWS013	Colour Theory For Fashion And MakeUp CoOrdination		39
MRKT10043	Business and Marketing for the Cosmetic Industry		39
ASTH10005	MakeUp Bridal Black and White and Creative		39
HRSY10010	Hairstyling for the Makeup Artist		24
Option Group 1 - Choose 1:			
ASTHWS101	Cosmetology 1		39
ASTHAES02	Aesthetics Skin Care I		39
Option Group 2 - Choose 2:			
ASTHWS032	MakeUp Theatrical and Special Effects II		33
ASTHWS344	MakeUp Portfolio Development		39
WORKWS034	Work Experience Option		30

**ASTHWS101 is offered on page 111. ASTHAES02 is offered on page 111.****Colour Theory For Fashion And MakeUp CoOrdination****FASHWS013**

Study colour theory, style analysis, figure analysis, and image profile to develop a well accessorized wardrobe with co-ordinated makeup shades. Supplies included.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32183	TU	Sep11	Dec4	9:30-12:30	13	Classroom (FF)	\$409.16

**MakeUp Artistry****ASTHWS144**

Explore makeup fundamentals for various applications through practical demonstration and applications. Materials included.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32170	MO	Sep10	Dec10	1:00-4:00	13	Classroom (FF)	\$689.16
32176	MO	Sep10	Dec10	6:30-9:30	13	Classroom (FF)	\$689.16

**MakeUp Artistry II****ASTHWS244**

Develop skills in make-up applications for Black and White and Colour photography, television and specialized looks for daytime and evening. Students are responsible for their own models. Photo development included. Prerequisite: ASTHWS144 or equivalent.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32719	MO	Sep10	Dec10	6:30-9:30	13	Classroom (FF)	\$339.16

**MakeUp Theatrical and Special Effects****ASTHWS029**

Develop your skills in makeup artistry, with emphasis on theatrical and special effects makeup and prosthetics. Supplies included.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32163	WE	Sep12	Dec5	6:30-9:30	13	Classroom (FF)	\$414.16

## Music Certificate (809)

### MOHAWK COLLEGE CERTIFICATE

Graduation Requirement: 8 courses

[ce.mohawkcollege.ca/music](http://ce.mohawkcollege.ca/music)

Explore new musical horizons through a basic study of music and develop a sound foundation for more advanced studies such as arranging and composition. On successful completion of the program you will have developed your theoretical musical ability to the entrance level of the Mohawk College Applied Music Diploma.

#### Admission Requirements

- Open to absolute beginners or individuals at any stage.
- You may qualify for credit for previous musical experience.
- Level 1 instruments and vocals require no previous experience.
- You must supply your own instruments where applicable and pay for texts.
- Successful completion of senior secondary school English or equivalent.

#### PROGRAM OF STUDIES

Mandatory Courses:		Hours
MUSC10075	Piano Beginners Part A	22
MUSC10076	Piano Beginners Part B	22
MUSCMU020	Theory - Preliminary	28
MUSCMU123	Theory 1	28
MUSCMU140	Ear Training 1 Solfege	28
MUSCMU223	Theory 2	28
MUSCPA160	Vocal 1	12
Options - Choose 1:		
MUSC10071	Vocal Advanced	22
MUSC10072	Guitar 1	22
MUSC10103	Piano Continued Explorations	28
MUSCMU182	Harmony 1	28

#### Guitar 1

MUSC10072

Learn a variety of traditional and contemporary songs to develop left and right hand co-ordination and general musicianship. NOTE: 1 hour of independent study is required.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32017	TH	Sep13	Dec13	6:30-8:00	14	Classroom (FF)	\$185.68

#### Harmony 1

MUSCMU182

Build skills needed to write music in four part harmony. Course content will closely follow the requirements set for the R.C.M. Grade 3 Harmony exam. Credit in the Applied Music Program. Prerequisite: MUSCMU223.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32034	TU	Sep11	Dec11	6:00-8:00	14	Classroom (FF)	\$236.32

#### Piano Beginners Part A

MUSC10075

Fulfill your dream to learn to play the piano. Learn to read music, develop good rhythm, strong technique and basic theory knowledge as we apply these learned skills to Folk, Classical and Popular styles. Access to a piano required. Textbook required.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32020	TH	Sep13	Dec13	6:30-8:00	14	Classroom (FF)	\$185.68

#### Piano Beginners Part B

MUSC10076

Enhance playing and sight reading techniques by exploring intervals, major scales and basic chording. Classical, popular tunes and duets may also be played. Recommended prerequisite: MUSC10075 or 1 year playing and sight reading experience. NOTE: 1 hour independent study is required. Same textbook used in Piano Part A and B.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32022	TH	Sep13	Dec13	8:00-9:30	14	Classroom (FF)	\$185.68

#### Piano Continued Explorations

MUSC10103

Enhance piano techniques initiated in Piano Beginners Part A and B levels. Further develop left and right hand co-ordination through fun melodic and harmonic studies. Textbook required.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32028	WE	Sep12	Dec12	8:00-10:00	14	Classroom (FF)	\$236.32

#### Theory - Preliminary

MUSCMU020

Focus on the musical aspects of notation, scales, melody, harmony, time and transposition. NOTE: Due to the Thanksgiving Holiday Monday, a make-up class will be discussed.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32032	MO	Sep10	Dec17	6:00-8:00	14	Classroom (FF)	\$236.32

## Nail Technician Certificate (027)

### MOHAWK COLLEGE CERTIFICATE

Graduation Requirement: 6 courses

[ce.mohawkcollege.ca/nailtechnician](http://ce.mohawkcollege.ca/nailtechnician)

Enhance your knowledge and skills, as preparation for employment or your own business. Focus on sanitation and hygiene, diseases and disorders, massage techniques, artificial applications, nail art, client care and business procedures.

#### Admission Requirements

- Successful completion of Senior Secondary School English or equivalent.

#### PROGRAM OF STUDIES

Mandatory Courses:		Hours
ASTH10006	Manicure Pedicure care and Techniques	39
ASTH10007	Spa Manicure and Pedicure Applications	39
ASTHWS905	Gel and Acrygel Applications	39
ASTH10008	Sculpted Nail Enhancements	39
MRKT10043	Business and Marketing for the Cosmetic Industry	39
Options - Choose 1:		
ASTHWS101	Cosmetology 1	39
ASTHAES02	Aesthetics Skin Care I	39

#### Manicure Pedicure care and Techniques

ASTH10006

Learn to recognize healthy nails and understand their growth, diseases and care. Develop manicure and pedicure techniques, using appropriate equipment. You must provide models for practical applications and evaluations. Materials and book included.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32156	MO	Sep10	Dec10	6:30-9:30	13	Classroom (FF)	\$804.16
32155	TU	Sep11	Dec4	1:00-4:00	13	Classroom (FF)	\$804.16

**Spa Manicure and Pedicure Applications** ASTH10007

Enhance skill development with emphasis on Paraffin Wax, Conditioning Manicures, French Manicures, gel procedures and hand and foot massage. You MUST supply your own models. Supplies included. Prerequisite: ASTH10006.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32157	TU	Sep11	Dec4	6:30-9:30	13	Classroom (FF)	\$579.16

**Cosmetology 1** ASTHWS101

Develop your knowledge of skin care, with emphasis on analysis of skin types, product knowledge, hygiene and nutrition. Equivalent: ASTHAES02.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32165	TU	Sep11	Dec4	6:30-9:30	13	Classroom (FF)	\$339.16

**Aesthetics Skin Care I** ASTHAES02

Advance your knowledge of the skin, study product formulation and make choices based on in-depth skin analysis. Materials included.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32820	WE	Sep12	Dec5	9:30-12:30	13	Classroom (FF)	\$650.16

**Performing Arts Certificate (929)****MOHAWK COLLEGE CERTIFICATE**

Graduation Requirement: 8 courses

[ce.mohawkcollege.ca/performingarts](http://ce.mohawkcollege.ca/performingarts)

Develop the fundamentals needed to pursue a career in theatre arts and gain the skills to go forward in the acting industry with a hands-on perspective of the various roles in performing arts. Of interest to Media Studies students, and those wishing to increase their communication skills, spontaneity and showmanship, with a view to applying these skills to your present/future careers inside/outside of the acting industry.



**THEATRE AQUARIUS**  
RON ULRICH Artistic Director

**Acting for Adults with  
Theatre Aquarius**

Learn from theatre professionals  
in a fun and  
interactive environment.

[ce.mohawkcollege.ca/adultacting](http://ce.mohawkcollege.ca/adultacting)

Visit page 121 for more information

PROGRAM OF STUDIES		
Mandatory Courses:		Hours
CREA10072	Acting for Beginners	30
CREA10071	Acting Two	30
CREA10079	Acting Three The Feedback Show	30
CREA10085	The Career Class	30
Options - Choose 4:		
CREA10087	Acting for Film and TV	36
CREA10136	The Master Class	30
CREA10090	An Actor's Director	30
CREA10091	Whose laugh is it anyway?	30
ASTHWS029	MakeUp Theatrical and Special Effects	39
CREA10092	The Monologue Class	30
COMM10268	Writing for Stage	30
WORK10114	Work Experience	30

**Acting Two**

CREA10071

An intense look inside the performer's internal approach to the character's conception. Examine human behaviour to re-create the substance that produces the truthful "moments" within the work. Designed like a rehearsal class for students seriously interested in pursuing a career & intent on performing their final work in Acting Three. Prerequisite: CREA10072.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32212	TU	Sep11	Nov13	6:30-9:30	10	Classroom (FF)	\$253.20

**Photography Certificates - Applied (031) and Art (032)****MOHAWK COLLEGE CERTIFICATE**

Graduation Requirement: 8 courses

[ce.mohawkcollege.ca/photography-applied](http://ce.mohawkcollege.ca/photography-applied)  
[ce.mohawkcollege.ca/photography-art](http://ce.mohawkcollege.ca/photography-art)

Develop and enhance your professional skills and photographic techniques in Art and/or Applied Photography in a convenient part-time schedule. Become familiar with a wide range of photographic equipment, business and design practices, and studio work.

PROGRAM OF STUDIES		
Mandatory Courses:		Hours
PHTOPY109	History of Photography	30
PHTOPY225	Studio Lighting	30
PHTOPY101	Digital Photography 1	30
PHTOPY300	Digital Photography 2	30
Option Group 1 - Choose 1:		
PHTOPY110	Introduction To Digital Imaging/Photoshop	30
PHTO10054	Lightroom	30
Option Group 2 - Choose 3 per certificate:		
Refer to the website for a complete list of courses.		

**Camera Requirements:**

- DSLR with aperture priority mode, shutter priority mode, program mode and manual mode.



**Advanced Digital Imaging/Photoshop PHTOPY120**

Explore advanced techniques of digital imaging using Adobe Photoshop. Provide photographs and computer storage media. Prerequisite: PHTOPY110.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32049	WE	Sep12	Nov14	6:30-9:30	10	Classroom (FF)	\$253.20

**Architectural Photography PHTO10030**

Explore the principles and techniques associated with architectural photography while you learn to effectively capture exteriors and interiors through the use of composition, lighting, various lenses, digital processing. Two Saturday morning field trips. Prerequisite: PHTOPY101.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32038	TU	Sep11	Nov13	6:30-9:30	10	Classroom (FF)	\$253.20

**Commercial Photo Illustration PHTOPY230**

Create images suitable for advertising and editorial venues. Examine commercial photography of small products, architectural/industrial images, fashion. Model fee included. Prerequisites: PHTOPY300 and PHTOPY225.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32058	SA/SU	Nov10	Nov25	9:00-4:30	4	Classroom (FF)	\$253.20

**Digital Photography 1 PHTOPY101**

Achieve better results for your images and a clearer understanding of camera operation. You require a DSLR camera and the ability to provide images from CD/DVD or USB drive.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32048	MO	Sep10	Nov19	6:30-9:30	10	Classroom (FF)	\$253.20
32046	TH	Sep13	Nov15	6:30-9:30	10	Classroom (FF)	\$253.20

**Digital Photography 2 PHTOPY300**

Building on techniques covered in Digital Photo 1, learn and experiment with new creative and technical concepts. Prerequisite: PHTOPY101.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32059	TU	Sep11	Nov13	6:30-9:30	10	Classroom (FF)	\$253.20

**History of Photography PHTOPY109**

Focus on the technical development of photography, its recognition as an art form, and its communication role in the modern world.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32854		Sep11	Dec18			OntarioLearn	\$305.10

**Landscape Photography PHTOPY800**

Through discussion and field work, you engage in general examination of landscape photographers and specific investigations of your personal viewpoint. Prerequisite: PHTOPY101.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32056	WE	Sep12	Nov14	6:30-9:30	10	Classroom (FF)	\$253.20

**Studio Lighting PHTOPY225**

Learn to manipulate artificial light using studio strobes, light modifiers, and reflectors for portraits and products. You require camera, tripod and speed light (or strobes). Studio fees included. Prerequisite: PHTOPY101.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32057	MO	Sep10	Nov19	6:30-9:30	10	Classroom (FF)	\$308.20

**A Sewing (Basic)****ACKNOWLEDGEMENT OF COMPLETION**

Completion Requirement: 6 courses

[ce.mohawkcollege.ca/sewing](http://ce.mohawkcollege.ca/sewing)

Develop your sewing skills and construct basic garments for yourself and others. Gain skills in pattern reading, fitting and measuring.

**PROGRAM OF STUDIES**

Mandatory Courses:	Hours
TEXTHC027 Sewing - Introduction	10
TEXTHC177 Basic Sewing 1	10
TEXTHC203 Basic Sewing 2	10
TEXTHC322 Basic Sewing 3	13
TEXT10023 Basic Sewing 4	13
TEXT10024 Basic Sewing 5	13

The purchase of supplies is required. A materials list will be provided before the course starts. Please contact us for more information or to receive the materials list by email.

**Sewing - Introduction TEXTHC027**

Tackle a simple project and gain basic skills in operating a sewing machine. A great stepping stone for future participation in other sewing courses and the Dressmaking Certificate program. Some materials included.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32259	FR/SA	Sep21	Sep22	7:00-9:00 9:00-5:00	2	Classroom (FF)	\$94.40

**Basic Sewing 1 TEXTHC177**

Develop skills in pattern reading, preparing the fabric, measuring, marking, pressing and machine sewing as you make a pair of elasticized shorts or pants. Patterns and fabric suggested. Some materials included.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32261	FR/SA	Oct12	Oct13	7:00-9:00 9:00-5:00	2	Classroom (FF)	\$94.40

**NEW!  
Courses for  
Kids and Teens**

Mohawk College Continuing Education now offers courses for children and teens aged 6 -16 years old.

Courses offered in:

- Culinary
- Photography
- Drama

All courses take place at the Fennell Campus.



To learn more or to register visit  
[ce.mohawkcollege.ca/kids-teens](http://ce.mohawkcollege.ca/kids-teens)

**Basic Sewing 2****TEXTHC203**

Develop new skills in measuring, easy set in sleeves, facings, interfacings and finishing details by making a simple collarless shirt or top. Patterns and fabric suggested. Some materials included.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32270	FR/SA SA	Oct26	Oct27	7:00-9:00 9:00-5:00	2	Classroom (FF)	\$94.40

**Basic Sewing 3****TEXTHC322**

Continue to develop sewing skills by constructing a sleeveless or semi-fitted dress with set in sleeves and explore new techniques for zippers, easy fitting, hem and neck finishing. Patterns and fabric suggested.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32287	SA/SU	Nov10	Nov11	9:00-3:30	2	Classroom (FF)	\$119.72

**Basic Sewing 4****TEXT10023**

Make a semi-fitted jacket, with short cut-on or 3/4 length sleeves, with simple lines which will suit anyone. This project works up quickly and will enhance your skills in measuring, layout, cutting, top stitching and construction. Pattern and fabric suggested. Some sewing experience beneficial. Some materials included.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32291	SA/SU	Nov24	Nov25	9:00-3:30	2	Classroom (FF)	\$119.72

**Basic Sewing 5****TEXT10024**

Challenge yourself more with new sewing skills! Enhance your wardrobe with a casual and trendy "Hoodie" jacket with either a zippered or buttoned center front. Patterns will be suggested. Sewing skills needed. Some materials included.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32296	SA/SU	Dec8	Dec9	9:00-3:30	2	Classroom (FF)	\$119.72

**Visual Arts Certificates****VISUAL ARTS - FOUNDATION CERTIFICATE (041)****MOHAWK COLLEGE CERTIFICATE****Graduation Requirement: 7 courses**[ce.mohawkcollege.ca/visualarts-foundation](http://ce.mohawkcollege.ca/visualarts-foundation)**VISUAL ARTS - INTERMEDIATE CERTIFICATE (042)****MOHAWK COLLEGE CERTIFICATE****Graduation Requirement: 7 courses**[ce.mohawkcollege.ca/visualarts-intermediate](http://ce.mohawkcollege.ca/visualarts-intermediate)**Admission Requirement**

- Visual Arts - Foundation Certificate

**VISUAL ARTS - ADVANCED CERTIFICATE (043)****MOHAWK COLLEGE CERTIFICATE****Graduation Requirement: 7 courses**[ce.mohawkcollege.ca/visualarts-advanced](http://ce.mohawkcollege.ca/visualarts-advanced)**Admission Requirement**

- Visual Arts - Intermediate Certificate

**ACKNOWLEDGEMENT OF COMPLETION**

- Several Acknowledgements are available for a variety of course groupings. Contact us for details.

These programs provide a solid base of theory and practice which, with additional training and experience, could lead you to occupations such as advertising, design, textiles, teaching, recreation, gallery work or self-employment.

**PROGRAM OF STUDIES****Visual Arts - Foundation**

Mandatory Courses:		Hours
ARTTPG101	Design and Colour 1	30
ARTTPD201	Drawing 1	30
HISTPD024	History of Crafts	30

**Options - Choose 4:**

Studio/hands-on courses from Visual Arts Certificates. Refer to website.

**PROGRAM OF STUDIES****Visual Arts - Intermediate**

Mandatory Courses:		Hours
ARTTPG201	Design and Colour 2	30
ARTTPD301	Drawing 2	30
<b>Option Group 1 - Choose 1:</b>		
PHTOPY109	History of Photography	30
SSCI10054	Philosophy Of Art Concepts and Theories	42

**Option Group 2 - Choose 4:**

Studio/hands-on courses from Visual Arts or Photography Certificates. Refer to website.

**PROGRAM OF STUDIES****Visual Arts - Advanced**

Mandatory Courses:		Hours
ARTTPG301	Design and Colour 3	30
<b>Option Group 1 - Choose 2:</b>		
EDUCTAL03	Adult Learning	36
PSYC55156	Introduction to Psychology	42
WORKPW900	Work Experience Option	30
ARTT10052	Art Through the Ages	48

**Option Group 2 - Choose 4:**

Studio/hands-on courses from Visual Arts or Photography Certificates. Refer to website.

Option courses may be listed under other Programs. Refer to the index.

**Chinese Brush Painting****ARTTPD101**

Explore the styles, supplies and equipment used in Chinese brush painting to produce basic and simple strokes.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32730	SA	Sep22	Dec1	9:00-12:00	10	Classroom (FF)	\$253.20

**Chinese Brush Painting 2****ARTTPD102**

Focus on traditional techniques for painting flowers and birds with emphasis on classical fine line drawings using colour. Prerequisite: ARTTPD101.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32731	SA	Sep22	Dec1	9:00-12:00	10	Classroom (FF)	\$253.20

**Chinese Brush Painting 3****ARTTPD103**

Practice basic classical techniques used in painting landscapes. Prerequisite: ARTTPD102.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32732	SA	Sep22	Dec1	9:00-12:00	10	Classroom (FF)	\$253.20

**Chinese Brush Painting 4****ARTTPD104**

Experiment with Chinese painting techniques to render fish and animals in classical and contemporary styles. Prerequisite: ARTTPD103.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32733	SA	Sep22	Dec1	9:00-12:00	10	Classroom (FF)	\$253.20

**Chinese Brush Painting 5****ARTTPD105**

Through study of proportion and anatomy, learn to capture people of different ages in various poses. Prerequisite: ARTTPD104.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32734	SA	Sep22	Dec1	9:00-12:00	10	Classroom (FF)	\$253.20

**Chinese Brush Painting 6****ARTTPD106**

Experiment with a variety of compositions, materials and methods, while working with subjects of your choice. Prerequisite: ARTTPD105.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32735	SA	Sep22	Dec1	9:00-12:00	10	Classroom (FF)	\$253.20

**Design and Colour 1****ARTTPG101**

Through independent/self-directed learning/projects using textbook, online and faculty resources, you examine elements and principles of design that include colour, line, texture, space. You are expected to scan and send assignments electronically. Email cecreative@mohawkcollege.ca for information.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32697		Sep10	Nov19			Other	\$253.20

**Design and Colour 2****ARTTPG201**

Continue to experiment with the principles and elements of design, through self-directed learning, in consultation with the instructor. You are expected to scan and send assignments electronically. Prerequisite: ARTTPG101.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32698		Sep10	Nov19			Other	\$253.20

**Design and Colour 3****ARTTPG301**

Focus on personal expression and continued experimentation with colour and design through self-directed learning, with guidance from instructor. You are expected to scan and send assignments electronically. Prerequisite: ARTTPG201.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32699		Sep10	Nov19			Other	\$253.20

**Drawing for the Absolute Beginner****ARTTPD501**

Release artistic potential using right brain drawing. Ideal for beginners or those who feel they cannot draw at all. Bring coil bound sketchbook at least 14"x17" &amp; HB and 4b pencils to first class.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32715	WE	Sep12	Nov14	6:30-9:30	10	Classroom (FF)	\$253.20

**Drawing 1****ARTTPD201**

Enhance your ability to observe/record, using detailed studies and quick sketches. Explore form, space, line, texture, composition, gesture using charcoal and pencil. Email cecreative@mohawkcollege.ca for list of materials.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32712	WE	Sep12	Nov14	6:30-9:30	10	Classroom (FF)	\$253.20

**Drawing 2****ARTTPD301**

Focus on accuracy and the relationship of drawing skills to painting and printmaking for individual expression. Materials extra. Prerequisite: ARTTPD201.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32713	WE	Sep12	Nov14	6:30-9:30	10	Classroom (FF)	\$253.20

**Drawing 3****ARTTPD401**

Get creative with a variety of styles, techniques and materials. Explore mixed media and related art fields. Prerequisite: ARTTPD301.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32714	WE	Sep12	Nov14	6:30-9:30	10	Classroom (FF)	\$253.20

**History Of Crafts****HISTPD024**

Through independent/self-directed learning/projects with textbook, online and faculty resources, you examine the evolution of diverse approaches to craft in metal, wood, clay to understand the connection between mankind and Arts/Crafts. Instructor contact information provided prior to course start.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32774		Sep10	Nov19			Other	\$253.20

**Painting 1****ARTTPD211**

Explore painting basics, use of materials, oil and acrylic paints, composition, and colour. Model fee included. Email cecreative@mohawkcollege.ca for list of materials required.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32748	TU	Sep11	Nov13	6:30-9:30	10	Classroom (FF)	\$268.20

**Painting 2****ARTTPD311**

Examine historical developments in art and painting and experiment with various media and techniques. Model fee included. Prerequisite: ARTTPD211.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32749	TU	Sep11	Nov13	6:30-9:30	10	Classroom (FF)	\$268.20

**Painting 3****ARTTPD411**

Develop a personal style, incorporating techniques and approaches from previous courses. Model fee included. Prerequisite: ARTTPD311.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32750	TU	Sep11	Nov13	6:30-9:30	10	Classroom (FF)	\$268.20

**Painting 4****ARTTPD511**

Recognize and use the nuances of colour to create various effects. Model fee included. Prerequisite: ARTTPD411.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32751	TU	Sep11	Nov13	6:30-9:30	10	Classroom (FF)	\$268.20

**Painting 5****ARTTPD611**

Study various painting styles from the alla prima style of the Group of Seven to the broken colour of the Impressionists to the smooth, brushless quality of trompe l'oeil. Model fee included. Prerequisite: ARTTPD511.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32752	TU	Sep11	Nov13	6:30-9:30	10	Classroom (FF)	\$268.20

**Painting 6****ARTTPD711**

Explore personal imagery and possible commercial applications. Portfolio presentation is discussed. Model fee included. Prerequisite: ARTTPD611.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32753	TU	Sep11	Nov13	6:30-9:30	10	Classroom (FF)	\$268.20

**Watercolour Painting 1****ARTTPD231**

Work from sketches and still life to produce a finished painting showing shape and form, movement and perspective. Model fee included. Email cecreative@mohawkcollege.ca for list of materials.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32766	MO	Sep10	Nov19	6:30-9:30	10	Classroom (FF)	\$268.20

**Watercolour Painting 2****ARTTPD331**

Using various techniques, complete pieces highlighting landscapes or a subject of your choice. Model fee included. Prerequisite: ARTTPD231.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32767	MO	Sep10	Nov19	6:30-9:30	10	Classroom (FF)	\$268.20

**Watercolour Painting 3****ARTTPD431**

Concentrate on technical proficiency and composition, addressing your own objectives developed in consultation with your instructor. Model fee included. Prerequisite: ARTTPD331.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32768	MO	Sep10	Nov19	6:30-9:30	10	Classroom (FF)	\$268.20

**Watercolour Painting 4****ARTTPD531**

Strengthen your understanding of composition: unity, dominance, repetition and balance, while working from still life. Model fee included. Prerequisite: ARTTPD431.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32769	MO	Sep10	Nov19	6:30-9:30	10	Classroom (FF)	\$268.20

**Watercolour Painting 5****ARTTPD631**

Experiment with colour and colour temperature to produce four finished pieces demonstrating understanding of complimentary colour and triads. Model fee included. Prerequisite: ARTTPD531.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32770	MO	Sep10	Nov19	6:30-9:30	10	Classroom (FF)	\$268.20

**Watercolour Painting 6****ARTTPD731**

Study a Master watercolourist of your choice and learn to replicate their style. Model fee included. Prerequisite: ARTTPD631.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32771	MO	Sep10	Nov19	6:30-9:30	10	Classroom (FF)	\$268.20

**OTHER COURSES****Media Studies**

[ce.mohawkcollege.ca/media](http://ce.mohawkcollege.ca/media)

**Closed Captioning for Media: An Introduction****MCOM10241**

Discover closed captioning and the various software programs that are used to create the captions for live and pre-recorded video media content. Review the skill-sets needed to support the craft for the Accessibility for Ontarians with Disabilities Act (AODA).

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32066	SA	Oct13	Oct20	10:00-2:00	2	Classroom (FF)	\$84.40

**Disability Legislation for Media Professionals MCOM10230 (SA)**

**NEW!** Examine disability issues giving rise to disability legislation and disability activism, and critically analyse the AODA's Integrated Accessibility Standards Regulations (IASR) as it applies to media and content creation.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32304	SA	Sep8	Sep28	8:00-5:00	4	Blended (FF)	\$456.80

**Diversity Perspectives****MCOM10231 (SA)**

**NEW!** Investigate the experiences of people with disabilities; critically examine the assumptions, stereotypes and misconceptions that have shaped traditional media content and the responses of people with disabilities; challenge the viewpoint of disability from the perspective of difference rather than deficit.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32307	SA	Sep29	Oct20	8:00-5:00	4	Blended (FF)	\$456.80

**Graphic Design****GRAP10070**

Investigate and implement modern strategies to integrate text and images into successful design layouts using Adobe Creative software.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32075	TH	Sep13	Dec13	6:30-8:30	14	Classroom (FF)	\$236.32

**Graphic Novels Introduction****MCOM10225**

Experience hands on curriculum that will explore the elements of constructing a graphic novel including writing, layout, and artwork.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32062	MO	Sep10	Nov19	6:30-9:30	10	Classroom (FF)	\$253.20

**Growing Up Digital-Living and Working In Canada****INFO10158 (E)**

Examine the impact of the Internet and digital media in shaping recent history and influencing the way Canadian youth live, work and play. Gain analytical tools to anticipate and act on future developments. 42 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31757		Sep11	Dec18			OntarioLearn	\$449.54

**Introduction to Journalism****MCOM10016**

Investigates the working environment of the journalist and the conflicts raised in story development, research and reporting. Examines the strengths and weaknesses of the news media, and exposes the student to key newsgathering skills.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32068	MO	Sep10	Oct29	6:30-9:30	7	Classroom (FF)	\$177.24

**Media and Society****MCOM10195**

Understand the complex relationship between the mass media and society. Using contemporary examples, analyze the media's role in connecting individuals and cultures. Special attention will be given to the Canadian experience.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32070	WE	Sep12	Nov24	6:30-9:30	7	Classroom (FF)	\$118.16

**Media Discovered****MCOM10209**

Explore the production and response to media arts and entertainment from the viewpoint of society and the different sectors of the industry, including television, radio, broadcast and print journalism, newspapers and magazines in order to discover how these diverse forms have shaped our lives. Advertising and public relations will be explained in terms of their impact on society.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32072	TU	Sep11	Dec11	6:00-10:00	14	Classroom (FF)	\$456.80

**Music**

[ce.mohawkcollege.ca/music-courses](http://ce.mohawkcollege.ca/music-courses)

**Admission Requirements**

- Open to individuals with a previous musical background.
- You must provide your own instrument where applicable.

**Ear Training 2****MUSC10077**

Learn to recognize all simple intervals; sing and notate major diatonic melodies with basic rhythms as applied to the Tonic Sol-Fa system (moveable do), using conducting patterns in simple time.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32789	TH	Sep13	Dec13	6:00-8:00	14	Classroom (FF)	\$236.32

**Guitar Song Book****MUSC10078**

Learn to play a variety of popular and contemporary songs just like they sound on the recordings. You are encouraged to submit your favourite songs to be learned in the group lesson. Prerequisite: Ability to alternate standard open position chords with some bar chords. NOTE: 1 hour independent study is required.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32030	TH	Sep13	Dec13	8:30-10:00	14	Classroom (FF)	\$185.68



**Jazz Harmony 3 (Option)**

MUSCMU381

**NEW!** Form a basic theoretical knowledge of jazz harmonies, melodies and rhythms as applied to improvisation, arranging and composition. Develop the ear (recognizing intervals, scales, and chords).

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32036	WE	Sep12	Dec12	8:00-10:00	14	Classroom (FF)	\$236.32

**Performing Arts**
[ce.mohawkcollege.ca/adultacting](http://ce.mohawkcollege.ca/adultacting)
**Acting for Adults**

CREA10194

**NEW!** In partnership with Theatre Aquarius, build performance and presentation skills in this active, fun course led by theatre professionals. Engage in acting techniques to gain experience in voice and body awareness, text analysis, character development, ensemble building, stage presence, theatre and rehearsal practice. Theatre skills are life skills; creative problem solving, teamwork, empathy, and awareness are essential to life and art. Location: Theatre Aquarius Hamilton.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32831	SA	Sep29	Nov17	1:30-4:30	8	Other	\$202.56

**Photography**
[ce.mohawkcollege.ca/photography-courses](http://ce.mohawkcollege.ca/photography-courses)

Enhance your photography skills!

**Event Photography**

PHTO10083

**NEW!** Focus on all the aspects of photographing an event, be it a fundraiser, community event, golf tournament, bridal shower or family function. Focus on the importance of the personality and interactions of the photographer with those in attendance at the event as well as the photographer's required skills and preparation in order to successfully capture beautiful images while photographing the event.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32794	TH	Nov15	Dec6	6:30-9:30	4	Classroom (FF)	\$151.28

**Senior Photography**

PHTO10104

**NEW!** Focus on how to photograph seniors to best reflect their individuality and unique qualities by promoting positive images of aging. Through photography we will focus on how to showcase the abilities and unique attributes of each senior through photography.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32792	TH	Oct11	Nov1	6:30-9:30	4	Classroom (FF)	\$151.28

**Auto Bone Yard**

PHTO10094

Photograph acres of old cars and buses from past eras in an outdoor setting near Rockton. Class will meet at Fennell campus for course instructions and then travel to location.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32778	SA	Oct13	Oct13	9:00-3:00	1	Classroom (FF)	\$118.25

**Digital Cameras-How To Use Yours Effectively**

PHTOCR527

Explore camera controls, resolution, exposure, automatic flash, creativity and composition. Supply your own digital camera.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32777	SA	Nov3	Nov3	9:30-4:30	1	Classroom (FF)	\$118.25

**Sewing and Needlework**
[ce.mohawkcollege.ca/sewing-needlework](http://ce.mohawkcollege.ca/sewing-needlework)
**Discover Machine Quilting**

TEXT10061

**NEW!** Explore the basics of quilting including tools, colours, fabric selection and rotary cutting. Develop your skills by sewing different pattern blocks leading to a finished lap quilt. Bring your own sewing machine. Other supplies will be outlined during the first class.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32782	WE	Sep12	Nov14	6:30-9:30	10	Classroom (FF)	\$263.20

**Quilting - Basic Introduction**

TEXTHC319

Discover how easy machine quilting is! Learn fabric and colour selection, rotary cutting, battings and finishing tips. Excellent for the novice or as a refresher before tackling a project. Complete samples. Basic sewing knowledge required. Kit included. Bring your own sewing machine.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32781	SA/SU	Sep22	Sep23	12:30-4:00	2	Classroom (FF)	\$143.08

**Crochet and Knitting for Beginners**

CREA10193

**NEW!** Learn crochet and knitting basics. Take home a yarn project at the end of each class. Kit included.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32783	SA	Nov3	Nov24	9:30-11:30	4	Classroom (FF)	\$173.42

**Social Media Essentials**
[ce.mohawkcollege.ca/socialmedia](http://ce.mohawkcollege.ca/socialmedia)
**Introduction to Social Media**

MCOM10228

**ACCELERATED!** Explore the fundamentals of social media including emerging technologies and tools, current trends and future directions, benefits, values and risks. Analyze case studies to assess how social media impacts and influences fields such as communication and marketing and how it informs future trends and developments. 45 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31746		Sep11	Nov6			OntarioLearn	\$474.65

**Visual Arts**
[ce.mohawkcollege.ca/visualarts-courses](http://ce.mohawkcollege.ca/visualarts-courses)
**Pottery Workshop**

CERA10013

Introduces creating pottery including throwing clay and using the pottery wheel. Glaze fee included.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31912	FR	Sep14	Sep14	6:30-9:30	1	Classroom (SC)	\$64.69

**Weekend Boot Camp-Wheel Throwing**

CERA10003

Throw faster, larger, more consistently. Come throw for a whole weekend and hone your skills before the start of the term. Bring your own clay or buy from the studio. Work will not be kept/fired at Mohawk.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32879	SA/SU	Sep15	Sep16	9:30-4:30	2	Classroom (SC)	\$136.28

# Technology and Skills Development

ce.mohawkcollege.ca/tech








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## CREDENTIALLED PROGRAMS

## Additive Manufacturing and 3D Printing

**ACKNOWLEDGEMENT OF COMPLETION****Completion Requirement: 5 Courses**[ce.mohawkcollege.ca/3dprinting](http://ce.mohawkcollege.ca/3dprinting)

Explore the amazing world of Additive Manufacturing and 3D Printing! Designed for industry professionals and makers alike, this Acknowledgment of Completion will provide hands-on instruction including solid modelling, additive manufacturing, 3D printing, design optimization, and features additional courses on safety and post-processing.

**PROGRAM OF STUDIES**

Mandatory Courses:		Hours
MANU10051	Solid Modelling for Additive Manufacturing	42
MANU10052	Additive Manufacturing & 3D Printing	42
MANU10053	Design Optimization & Generation of Form	42
MANU10054	Additive Manufacturing Safety Considerations	21
MANU10055	Additive Manufacturing Post-Processing	21

**Additive Manufacturing and 3D Printing****MANU10052**

Examine additive manufacturing and 3D printing. Discuss the fundamental processes, applications and technologies. Apply additive manufacturing principles to design supported by observation and hands-on application. Materials included. Prerequisite: solid modelling experience is required.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32112	TH	Sep20	Dec20	6:30-9:30	14	Classroom (FF)	\$404.48

## Advanced AutoCAD

**ACKNOWLEDGEMENT OF COMPLETION****Completion Requirement: 4 courses**[ce.mohawkcollege.ca/advanced-autocad](http://ce.mohawkcollege.ca/advanced-autocad)

Take advantage of these advanced AutoCAD courses designed for professionals who are interested in skill enhancement and career development.

**Admission Requirements**

- Completion of some basic AutoCAD courses or previous AutoCAD experience is recommended.

**PROGRAM OF STUDIES**

Mandatory Courses:		Hours
CADM10040	AutoDESK REVIT - Advanced	45
CADM10041	SolidWorks Advanced	45
CADM10051	AutoDESK 3DS MAX	45
CADMCAD12	AutoCAD - Customization	45

**AutoDESK REVIT - Advanced****CADM10040**

REVIT Architecture is a powerful 3D Building Information Model (BIM) program. Expect to learn advanced collaboration, design development and construction documentation tools using architectural examples. Prerequisite: CADM10028.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32129	WE	Sep12	Dec19	6:30-9:30	15	Classroom (FF)	\$379.80

**Air Brake Training**[ce.mohawkcollege.ca/airbrake](http://ce.mohawkcollege.ca/airbrake)

This mandatory training is required for individuals seeking their air brake (Z) endorsement through the Ontario Ministry of Transportation. Anyone who drives a vehicle fitted with an air brake system or an air-over-hydraulic brake system is required to have a Z endorsement on their drivers license.

**Admission Requirements**

- Minimum requirement is full class "G" license (Ontario).

**Air Brake Training****MOTPSAM70**

Learn the airbrake system and components. Earn your 'Z' Air Brake Endorsement on your Ontario License, as required by The Ontario Ministry of Transportation. Test & Booklet included. When you have successfully completed the endorsement course, you need to report to a DriveTest Centre within 6 months to add the Z endorsement to your licence.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32150	SA/SU	Sep22	Sep23	8:00-4:00	2	Classroom (SC)	\$341.44
32151	SA/SU	Oct20	Oct21	8:00-4:00	2	Classroom (SC)	\$341.44
32152	SA/SU	Nov17	Nov18	8:00-4:00	2	Classroom (SC)	\$341.44
32153	SA/SU	Dec15	Dec16	8:00-4:00	2	Classroom (SC)	\$341.44

## AutoCAD Design Certificate (191)

**MOHAWK COLLEGE CERTIFICATE****Graduation Requirement: 6 courses**[ce.mohawkcollege.ca/autocad](http://ce.mohawkcollege.ca/autocad)

Introduce CAD to your workplace. Using current software, learn to create two dimensional drawings and three dimensional models, lisp routines and customized CAD environments.

**Admission Requirements**

- Drafting knowledge is strongly recommended.
- If you have no previous computer knowledge or knowledge of Windows you should take Generic Computer Training (COMPC0001) before starting this program.

**PROGRAM OF STUDIES**

Mandatory Courses:		Hours
CADMCAD06	AutoCAD - Introduction	45
CADMCAD15	AutoCAD - Advanced	45
CADMCAD11	AutoCAD - 3D Modeling	45
<b>Options - Choose 3:</b>		
CADM10028	AutoDESK - REVIT	45
CADM10040	AutoDesk REVIT - Advanced	45
CADMCAD12	AutoCAD - Customization	45
CADMRE066	SolidWorks Basic	45
CADM10041	SolidWorks Advanced	45
INFO10236	AutoDESK Fusion	45
INFOCAD29	AutoDESK Inventor	45
INFO10237	AutoDESK Inventor Advanced	45

**AutoCAD - 3D Modeling****CADMCAD11**

Introduces concepts and methods of 3D modeling. Gain a thorough grounding in the fundamentals of 3D and explore the main features of the advanced 3D Modeling workspace within the AutoCAD Software. Prerequisite: CADMCAD15.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32113	WE	Sep12	Dec19	6:30-9:30	15	Classroom (FF)	\$379.80

**AutoCAD - Advanced****CADMCAD15**

Learn advanced techniques for proficiency in the use of AutoCAD. Recognize the best tool for the task, the best use of that tool, and how to create new tools for efficiency. Prerequisite: CADMCAD06.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32108		Sep19	Dec19			eLearn	\$376.65

**AutoCAD - Introduction****CADMCAD06**

Examine and use Computer Aided Design software known as AutoCAD. Investigate and apply entity creation, dimensioning, layers and line types, and text creation.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32161	TH	Sep13	Dec20	6:30-9:30	15	Classroom (FF)	\$379.80
32109		Sep19	Dec19			eLearn	\$376.65

**AutoDESK Inventor****INFOCAD29**

Develop skill in producing solid models, detailed drawings and assemblies. Examine Solid Modeling and Parametric Modeling. Intended for mechanical designers.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32128	TU	Sep11	Dec18	6:30-9:30	15	Classroom (FF)	\$379.80

**AutoDESK REVIT - Advanced****CADM10040**

REVIT Architecture is a powerful 3D Building Information Model (BIM) program. Expect to learn advanced collaboration, design development and construction documentation tools using architectural examples. Prerequisite: CADM10028.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32129	WE	Sep12	Dec19	6:30-9:30	15	Classroom (FF)	\$379.80

**SolidWorks Basic****CADMRE066**

Sketch out ideas, experiment with features and dimensions, and produce models and detailed drawings using SolidWorks graphical interface. Licence included.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32135	TH	Sep13	Dec20	6:30-9:30	15	Classroom (FF)	\$399.80

## Ministry of Advanced Education and Skills Development Pre-Apprenticeship Training Programs

Interested in securing an apprenticeship? Check out our Pre-Apprenticeship Training Programs at [mohawkcollege.ca/pre-apprenticeship](http://mohawkcollege.ca/pre-apprenticeship).

(This website is updated as information becomes available.) Trade offerings are based on labour market demand and industry support. Program offerings are funded by and subject to MAESD approval.

These full time in-school Pre-Apprenticeship Training programs offered at the Stoney Creek campus include: Pre-Trades Theory & Workplace Safety / Basic Level 1 Apprenticeship Training Standard, Health & Safety Certifications / Employment Preparation & Employer Wage Subsidy Incentives.

The Ministry covers the cost of tuition and textbooks. Participants are responsible for their own cost of living expenses. Programs have a limited number of program seats. The recruitment and selection process is quite competitive.

Recruitment for these programs traditionally start in the Fall/Winter with training commencing in the Spring/Summer each year.

**Contact Debbie DeDauw**

Email: [debbie.dedauw@mohawkcollege.ca](mailto:debbie.dedauw@mohawkcollege.ca) Call: 905-575-2301



Ontario This program is funded by the Government of Ontario.



## Building Environmental Systems - BES™ Operator Class II Certificate (990)

**MOHAWK COLLEGE CERTIFICATE**

Graduation Requirement: 7 courses

[ce.mohawkcollege.ca/bes2](http://ce.mohawkcollege.ca/bes2)



One of the most highly recognized certifications for building operations in Canada, the Building Environmental Systems - BES™ program is designed to provide education for the efficient and safe operation and maintenance of today's complex buildings. It is recommended that applicants be employed in building operations.

The BES™ program adheres to the fundamental premise that "the building is a system" in which heating, air conditioning, refrigeration, ventilation, electrical power, lighting, water and air supply are not separate isolated systems but are connected and interdependent. Focus on the knowledge required to understand the functioning of all systems in commercial, office, institutional and residential buildings. There is also a focus on sustainability. The programs look at how buildings can be operated and maintained more efficiently.

Two certificates are offered: Building Environmental Systems - BES™ Operator Class II and Building Environmental Systems - BES™ Operator Class I.

This certificate replaces Building Environmental Systems (090).

**Admission Requirements**

- Practical work experience or equivalent.

**PROGRAM OF STUDIES**

Mandatory Courses:		Hours
BLDG10700	Building Systems-A Practical Overview	45
HRAPBES01	Heating	45
HRAPBES02	Air Conditioning And Refrigeration	45
BLDGBES03	Air Handling & Preventive Maintenance	45
BLDGBES04	Electrical	45
STENBES05	Controls	45
STENBES06	Water Treatment	45

**Building Systems-A Practical Overview****BLDG10700**

Explore building systems in a holistic way that recognizes the interactions between the various mechanical systems and encourages building operators to be conscious of overall operations including system, safety, environmental considerations and energy efficiency. Key concepts include considering buildings as a system and the components of the building envelope.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32347	WE	Sep12	Dec19	6:30-9:30	15	Classroom (SC)	\$379.80

**Controls****STENBES05**

Focus on the fundamentals of automatic controls, how they work, and how they are applied and interconnected.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32507	TH	Sep13	Dec20	6:30-9:30	15	Classroom (SC)	\$379.80

**Electrical****BLDGBES04**

Learn the basics of electricity and building electrical services, motor control and wiring diagrams, and calculation of loads and charges. Designed for building operators.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32357	TU	Sep11	Dec18	6:00-9:30	15	Classroom (SC)	\$379.80



## Building Environmental Systems - BES™ Operator Class I Certificate (989)

### MOHAWK COLLEGE CERTIFICATE

Graduation Requirement: 9 courses

[ce.mohawkcollege.ca/bes1](http://ce.mohawkcollege.ca/bes1)

Building on the operations and maintenance foundations of BES™ Operator Class II, the BES™ Operator Class I Certificate explores the unique nature of hospital systems and covers in detail energy efficiency in large buildings.

#### Admission Requirements

- Practical work experience or equivalent.



#### PROGRAM OF STUDIES

Mandatory Courses:		Hours
BLDG10700	Building Systems-A Practical Overview	45
HRAPBES01	Heating	45
HRAPBES02	Air Conditioning And Refrigeration	45
BLDGBES03	Air Handling & Preventive Maintenance	45
BLDGBES04	Electrical	45
STENBES05	Controls	45
STENBES06	Water Treatment	45
BLDG10709	Hospital Building Systems	45
BLDG10710	Energy Efficiency in Large Buildings	45

You must complete the first seven courses before taking BLDG10709 and BLDG10710.

BLDG10070, STENBES05 and BLDGBES04 are offered on page 124.

## Certificate of Qualification Examination Preparation

[ce.mohawkcollege.ca/cofq](http://ce.mohawkcollege.ca/cofq)

Prepare for the Certificate of Qualification exam, stipulated by the Ontario Apprenticeship Tradesmen's Qualification Act, by reviewing various relevant theory for a specific trade.



#### Admission Requirements

- Before registering in a Certificate of Qualification course, contact the Apprenticeship Branch Office at 1-800-668-4479.
- Confirm your Trade Identification Number for the appropriate exam and determine your eligibility to write the exam.
- Ask your Apprenticeship contact if any Ministry-funded deliveries are available prior to registering.

### C of Q Instrumentation 447A

INST10006

Designed to help prepare experienced trades persons who have, or will soon have, permission to write the C of Q exam in the Instrumentation 447A trade area. Special emphasis will be placed on theory review and practice answering sample questions. 30 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32852	Sep19	Dec19				eLearn	\$251.10

### C of Q Prep Millwright 433A

MECHHEQ02

Prepare for the Examination in the Industrial Mechanic (Millwright) 433A Trade area under the Ontario Apprenticeship Tradesmen's Qualification Act.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32501	TU/TH	Sep18	Dec6	6:30-9:30	24	Classroom (SC)	\$568.80

## CFC/ODP Training

[ce.mohawkcollege.ca/cfc-odp](http://ce.mohawkcollege.ca/cfc-odp)



Required by individuals who do not have an ODP card or for those whose ODP card has expired. Under Ontario regulations, individuals who handle refrigerants must successfully complete training and an exam as part of the Ozone Depleting Substances Awareness



Program. Those who successfully complete the full one-day course will receive a renewable Ontario Ozone Depletion Card and a nationally registered number for refrigerant purchase.

### Ozone Layer Protection Awareness Program

ENVR10065

Formerly known as CFC/HCFC/HFC Control Training Program (ENVR RE904). Examine environmentally correct equipment design, and handling procedures for CFC/HCFC/HFC refrigerants. Intended for those who wish to maintain an ODP card or whose card has expired. Course manual included.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32141	SA	Sep29	Sep29	8:30-2:30	1	Classroom (SC)	\$198.94
32142	SA	Oct20	Oct20	8:30-2:30	1	Classroom (SC)	\$198.94
32143	SA	Nov24	Nov24	8:30-2:30	1	Classroom (SC)	\$198.94
32144	SA	Dec15	Dec15	8:30-2:30	1	Classroom (SC)	\$198.94



## CNC Operator

### ACKNOWLEDGEMENT OF COMPLETION

Completion Requirement: 3 courses



[ce.mohawkcollege.ca/cncoperator](http://ce.mohawkcollege.ca/cncoperator)

CNC Operators produce machined parts by interpreting programs to set up and operate a computer numerical control (CNC) machine with a focus on maintaining quality and safety standards, keeping records and maintaining equipment and supplies. Benefit from hands-on practical training in safety procedures, setup and operation of HAAS Lathe and Milling CNC machines. Learn to create quality products and make the most of innovative technology.

#### Admission Requirements

- Grade 12 math.
- Experience in machining is beneficial.

#### PROGRAM OF STUDIES

Mandatory Courses:		Hours
MACH10071	CNC Operator - Lathe	39
MACH10072	CNC Operator - Milling	39
TDRWRE152	Blueprint Reading Mechanical	36

#### PATHWAYS

After completing CNC Operator, you may be interested in the following programs:

- Machine Tool Operator Certificate (848) for basic skills.
- CNC Programming Certificate (070) for programming skills.

### CNC Operator - Lathe

MACH10071

**NEW!** Examine the fundamentals of CNC lathes and turning centres. Enact and practice safety procedures, setup, and operate HAAS lathes. Cultivate an understanding of CNC turning as you gain hands-on experience using tools and equipment to create quality turned parts for a practical project, a Stirling engine. Milled components produced in MACH10072 CNC Operator-Milling. Materials included. You must bring CSA approved safety shoes and safety glasses to every class.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32573	FR	Sep21	Dec14	6:30-9:30	13	Classroom (SC)	\$359.16

## CNC Programming Certificate (070)

### MOHAWK COLLEGE CERTIFICATE

Graduation Requirement: 5 courses

[ce.mohawkcollege.ca/cncprogramming](http://ce.mohawkcollege.ca/cncprogramming)

Develop skills in basic microcomputer operation, manual CNC programming and CAD/CAM programming, using PC-based MasterCAM. Some review of geometry and trigonometry included. Intended for individuals with experience in machining.

#### Admission Requirements

- CNC courses require you to function at a Grade 12 level in Mathematics and interpret engineering drawings.
- Since basic machining parameters are not covered, industrial experience in operating conventional machine tools such as turning or milling machines is recommended.
- See Machine Tool Operator Certificate for basic skills.
- See CNC Operator Acknowledgment of Completion for CNC Operator Skills.



#### PROGRAM OF STUDIES

Mandatory Courses:		Hours
MACHRE810	CNC Programming - Basic	60
MACHRE811	CNC Programming - Intermediate	60
CADMRE455	CAD/CAM (MasterCAM) 2D	60
CADMRE456	CAD/CAM (MasterCAM) 3D	52
TDRWRE152	Blueprint Reading Mechanical	36

Some components of this program require approved safety glasses and footwear.

#### CAD/CAM (MasterCAM) 3D CADMRE456

Generate 3 dimensional wire frame models and multi-surface tool paths for pattern and mould making or die sinking. Prerequisite: CADMRE455.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32394	TU/TH	Sep18	Nov13	6:30-9:30	17	Classroom (SC)	\$428.80

#### CNC Programming - Basic MACHRE810

Includes related mathematics, standard code, and machine tool input for 3 axes CNC milling and 2 axes CNC turning. CSA approved safety eye-wear and footwear may be required for some classes and are the responsibility of the student.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32418	TU/TH	Sep18	Nov22	6:30-9:30	20	Classroom (SC)	\$484.80

## Construction Estimating Certificate (867)

### MOHAWK COLLEGE CERTIFICATE

Graduation Requirement: 5 courses

[ce.mohawkcollege.ca/constructionestimating](http://ce.mohawkcollege.ca/constructionestimating)

Accurate estimating and careful monitoring of costs are essential for ensuring a profit in any construction firm. Upgrade your estimating skills using computer software.



#### PROGRAM OF STUDIES

Mandatory Courses:		Hours
BLDGEA202	Estimating 1	42
BLDG10010	Estimating 2	56
BLDG10101	Construction Planning & Scheduling	36
MGMTCN340	Construction Management A	56
MGMTCN440	Construction Management B	56

## Construction Management A

MGMTCN340

Examine the principles of critical-path scheduling, as well as relevant provincial and municipal acts, regulations, and permit processes.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32504	TH	Sep20	Dec20	6:00-10:00	14	Classroom (FF)	\$456.80

## Construction Planning and Scheduling

BLDG10101

Learn the concept of construction scheduling and planning by exploring applications of effective project planning and analysis. Topics include Gantt schedule, CPM, Critic Path Planning, Resource allocation, Cash Flow Planning, Schedule Monitoring and Productivity Factors. Complete a detailed schedule for a small commercial project.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31717		Sep11	Dec18			OntarioLearn	\$399.32

## Introduction To Cost Estimating

BLDG10012

Examine the construction estimating process used in general contracting and the role of the estimator in construction management. Complete simple residential and commercial exercises to develop skills with "Taking-Off" methods. Students should have blueprint reading skills. Equivalent to: BLDGEA202. 39 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31712		Sep11	Dec18			OntarioLearn	\$424.43

## Electrical Fundamentals Certificate (063)

### MOHAWK COLLEGE CERTIFICATE

Graduation Requirement: 3 courses

[ce.mohawkcollege.ca/electricalfundamentals](http://ce.mohawkcollege.ca/electricalfundamentals)



Benefit from a thorough grounding in the electrical fundamentals required in various maintenance occupations.

#### Admission Requirements

- A minimum of Grade 11 mathematics and physics, or equivalent.

#### PROGRAM OF STUDIES

Mandatory Courses:		Hours
ELECHV107	Electricity 1 - Residential	72
ELECHV200	Electricity 2-Commercial/Light Industrial	72
MATHMA002	Preparatory Mathematics(Technology)	72

MATHMA002 is offered on page 108.

CSA approved safety shoes/boots and safety glasses/eyewear with side shields are mandatory for admittance to all shops and are the responsibility of the student.

#### Electricity 1 - Residential

ELECHV107

Explore theory, wiring diagrams, controls, electric motors, troubleshooting, and use of electric test meters. CSA approved safety eye-wear and footwear may be required for some classes and are the responsibility of the student.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32396	TU/TH	Sep18	Dec6	6:30-9:30	24	Classroom (SC)	\$568.80

## Tuition Assistance

A variety of options are available.  
Obtain full details and apply online!  
[mohawkcollege.ca/cefinancialassistance](http://mohawkcollege.ca/cefinancialassistance)

## Electronic Fundamentals Certificate (886)

### MOHAWK COLLEGE CERTIFICATE

Graduation Requirement: 4 courses

[ce.mohawkcollege.ca/electronicfundamentals](http://ce.mohawkcollege.ca/electronicfundamentals)

Electronics are a key element of modern industrial equipment and consumer projects. Explore all areas of modern electronics, including passive components, circuits, semiconductor components, and digital logic.

#### Admission Requirements

- Grade 12 Mathematics or equivalent.



#### PROGRAM OF STUDIES

Mandatory Courses:			Hours
ELECER001	DC Electrical/Electronic Theory		56
ELECER002	AC Electrical/Electronic Theory		56
ELECER003	Electronics I (Semiconductors)		56
ELECER011	Digital Electronics 1		60

CSA approved safety shoes/boots and safety glasses/eyewear with side shields are mandatory for admittance to all shops and are the responsibility of the student.

### Electronics I (Semiconductors) ELECER003

Concepts and testing procedures associated with semiconductor diodes, zener diodes, light emitting diodes, rectifications, filtering, bipolar transistors, transistor configurations and characteristics, field effect and unijunction transistors, thyristor diodes, gate triggering and switching circuits. Prerequisite: ELECER002.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32682	TU/TH	Sep18	Nov20	6:30-9:30	19	Classroom (FF)	\$456.80

## Environmental Engineering Certificate (083)

### MOHAWK COLLEGE CERTIFICATE

Graduation Requirement: 7 courses

[ce.mohawkcollege.ca/environmentalengineering](http://ce.mohawkcollege.ca/environmentalengineering)

Learn to evaluate and implement programs to control environmental stresses. Examine environmental and waste audits, compliance assessment, program implementation, solid and liquid waste, air quality assessment, best management practices, and emergency planning. Ideal for those working in the industrial or municipal sectors who require broader knowledge of technical aspects and environmental legislation.

#### Admission Requirements

- Prep Chemistry (GSC1PE053) or equivalent.



#### PROGRAM OF STUDIES

Mandatory Courses:			Hours
CHEMOH701	Principles Of Environmental Chemistry		42
ENVROH702	Environmental Science		42
ENVROH704	Air Pollution And Monitoring		42
ENVR10043	Environment Project Management		42
LAWSOH703	Environmental Legislation And Audit		42
WASTOH705	Water And Wastewater Treatment		42
WASTOH706	Solid And Hazardous Waste Management		42

### Environmental Laws and Regulations

ENVR10059

Gain the skills and practical knowledge needed to apply various environmental laws and regulations such as the Environment Protection Act, the Ontario Water Resources Act, Ont. Reg. 419 (and former Reg. 346) Ont. Reg. 347 and other related environmental legislation. Equivalent to: LAWSOH703.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31902		Sep11	Dec18			OntarioLearn	\$449.54

### Environmental Management Systems and Audits ENVR10069

Examine environmental management systems in compliance with the environmental laws and regulations. Introduces the concept of environmental management systems in reducing overall environmental impacts within industry and business operations. Provides an overview of the purpose of an EMS model, how companies adopt/implement them and overall framework of EMS models. Focus on specific EMS models, including the ISO 14001 systems and the Auditing process. Equivalent to: ENVR10043.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31909		Sep11	Dec18			OntarioLearn	\$474.65



## Environmental Management

### ACKNOWLEDGMENT OF COMPLETION

Completion Requirement: 6 courses

[ce.mohawkcollege.ca/environmentalmanagement](http://ce.mohawkcollege.ca/environmentalmanagement)



Explore unique environmental problems from a global perspective in this series of online courses. Includes systems, tools and strategies, risk management techniques and legal requirements for the assessment and management of air, water, land and waste with an interdisciplinary approach. The focus is on the need for sustainable development and market-driven solutions. Theory and practice are incorporated allowing students to gain an appreciation of the complexity of designing environmental strategies in the presence of diverse and competing stakeholder interests.

#### Admission Requirements

- Ontario High School Diploma or Equivalent.
- May be of interest to individuals with college Technician/Technologist diplomas or university degrees seeking to expand their environmental management expertise.

#### PROGRAM OF STUDIES

Mandatory Courses:			Hours
ENVR10024	Environmental Management, An Introduction		45
ENVR10059	Environmental Laws and Regulations		42
ENVR10026	Introduction to Sustainable Development		45
ENVR10025	Energy Resources		45
ENVR10074	Environmental Site Assessment and Reporting		42
ENVR10069	Environmental Management Systems and Audits		45

### Energy Resources

ENVR10025

Examine current traditional and non-renewable energy resources and technologies and their limitations. Explore renewable energy sources including hydroelectricity, solar, ocean, geothermal and wind energy and their future potential.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31898		Sep11	Dec18			OntarioLearn	\$474.65

### Environment Management, An Introduction ENVR10024

Enhance your abilities to understand and analyze complex environmental policies, legislative procedures, and the implications and effects of environmental management strategies.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31897		Sep11	Dec18			OntarioLearn	\$474.65

**Environmental Laws and Regulations ENVR10059**

Gain the skills and practical knowledge needed to apply various environmental laws and regulations such as the Environment Protection Act, the Ontario Water Resources Act, Ont. Reg. 419 (and former Reg. 346) Ont. Reg. 347 and other related environmental legislation. Equivalent to: LAWSOH703.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31902	Sep11	Dec18				OntarioLearn	\$449.54

**Environmental Management Systems and Audits ENVR10069**

Examine environmental management systems in compliance with the environmental laws and regulations. Introduces the concept of environmental management systems in reducing overall environmental impacts within industry and business operations. Provides an overview of the purpose of an EMS model, how companies adopt/implement them and overall framework of EMS models. Focus on specific EMS models, including the ISO 14001 systems and the Auditing process. Equivalent to: ENVR10043.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31909	Sep11	Dec18				OntarioLearn	\$474.65

**Environmental Site Assessment and Reporting ENVR10074**

Understand the theory and practice of Environmental Assessment approaches that are the principal means of integrating environmental considerations into governmental decision-making.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32011	Sep11	Dec18				OntarioLearn	\$449.54

**Introduction to Sustainable Development ENVR10026 (E)**

Discuss environmental, economic and social issue that impact the sustainability of our communities. Examine the effects of human populations on ecosystems and consider individual responsibility to promote sustainability through lifestyle change.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32662	Sep11	Dec18				OntarioLearn	\$474.65

**Fire Safety Certificate (853)****MOHAWK COLLEGE CERTIFICATE**

Graduation Requirement: 5 courses

[ce.mohawkcollege.ca/firesafety](http://ce.mohawkcollege.ca/firesafety)

Involved in building construction or maintenance, or work as an inspector, fire prevention officer, insurance adjuster, or are responsible for fire safety in commercial or industrial institutions? You should benefit from this program.

**PROGRAM OF STUDIES**

Mandatory Courses:		Hours
SAFE10132	Fire Safety - Extinguishing Systems	42
SAFE10133	Fire Code and Inspections	42
SAFEFT100	Basic Principles Of Fire Safety	42
SAFEFT103	Fire Safety 3-Fire Alarms	42
SAFEFT106	Fire Safety 6 Processes and Protection	42

**Basic Principles Of Fire Safety SAFEFT100**

Focus on the chemistry and physics of fire, methods of extinguishment, fire protection and life safety.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32130	TU	Sep18	Dec18	6:30-9:30	14	Classroom (FF)	\$354.48

**Fire Protection SAFE10071**

Develop understanding of fire and life safety issues, with emphasis on fire chemistry and physics, building design, and applicable legislation. Equivalent to: SAFEFT100.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32082	Sep11	Dec18				OntarioLearn	\$495.65

**Fire Safety 3-Fire Alarms****SAFEFT103**

Examine initiating and indicating devices with attention to circuitry, code requirements, design and installation. Prerequisite: SAFEFT100.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32132	WE	Sep19	Dec19	6:30-9:30	14	Classroom (FF)	\$354.48

**Fluid Power Certificate (847)****MOHAWK COLLEGE CERTIFICATE**

Graduation Requirement: 6 courses

[ce.mohawkcollege.ca/fluidpower](http://ce.mohawkcollege.ca/fluidpower)

Benefit from hands-on training in hydraulics/pneumatics, components/systems, troubleshooting methods and electronic/electrical control for fluid power. Designed for individuals in fluid power related occupations who work with systems from a practical standpoint, but who have little or no formal training in fluid power.

**Admission Requirements**

- Basic knowledge of, or experience with, fluid power systems.

**PROGRAM OF STUDIES**

Mandatory Courses:		Hours
STENMF201	Introductory Hydraulics	56
STENMF254	Hydraulics 1	70
STEN10009	System Studies	28
STENMF202	Introductory Pneumatics	42
STENMF354	Hydraulics 2	56
STENMF352	Pneumatics 2	49

Some components of this program require approved safety glasses and footwear.

**Introductory Hydraulics****STENMF201**

Understand the principles of fluid power as related to hydraulics building on fundamentals presented in introductory pneumatics Learning applications for hydraulic actuators, pumps, controls and fluid conditioning and application in industry. Equivalent to: STENMF100.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32574	TH	Sep20	Dec20	6:00-10:00	14	Classroom (SC)	\$456.80

**Introductory Pneumatics****STENMF202**

Learn the concepts and principles of fluid power specifically related to pneumatic systems, pneumatic actuators, valves, compressors and associated controls. Apply the use of pneumatics in industry and its evolution with changing technology. Upon completion the student should be able to design and specify components for a simple pneumatic system. Equivalent to: STENMF103. Prerequisite: STENMF201.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32575	WE	Sep19	Dec19	6:30-9:30	14	Classroom (SC)	\$354.48





## Fuel Certification Challenge Examinations

Challenge Examinations for all Gas and Oil Burner Technician Certifications may be written at the Technical Standards and Safety Authority (TSSA) 1-877-682-8772 [www.tssa.org](http://www.tssa.org).



After successful completion of the written challenge examination (minimum pass 75%), you must submit to a Practical Assessment. The TSSA will conduct the practical assessments at a location of their choice. Scheduling appointments and costs to be determined at the time of calling the TSSA.

Theoretical challenge examinations for the Oil or Gas Technician will interest those with Gas or Oil Burner Technician experience who are not certified in any category or have never possessed any Certificate of Qualification as a Gas or Oil Burner Technician. Reinstatement and higher category challenge examinations will have to be arranged and written at the TSSA.

If you wish to challenge the Gas or Oil Burner Technician II exam or the Gas and Oil Burner Technician I exam you must provide proof of the following to the TSSA:

- A valid Gas or Oil Burner Technician III or II license, depending on the exam you are challenging.
- Documentation of the hours related to the work experience for the license that you are challenging, types of equipment, etc. This would include letters or affidavits from employers detailing work experience related to the certification sought and the name and certificate number of the supervising certificate holder(s).

## Fuel Technician Certification

[ce.mohawkcollege.ca/fueltechnician](http://ce.mohawkcollege.ca/fueltechnician)



Gas Technician and Oil Burner Technician courses, designed to train participants for Ontario certification, are accredited by the Technical Standards and Safety Authority. Successful completion for certification requires at least 80% attendance and a minimum grade of 75% in both theory and practical for each course section.

All Fuel Certification courses/programs are endorsed and supported by Ontario Regulation 215. You must write an examination within one year of accredited course/program completion. Failure to meet the requirements within one year of completion will necessitate retraining.

### Rewrites & Re-examination:

- Candidates will be permitted to attempt the theoretical and practical exams a maximum of three times.
- A candidate who is unsuccessful in their third attempt must attend a full training program again.
- As per the TSS Act, OREG 215, and policies and procedures, a candidate may apply to the TSSA, Director, Fuel Safety Division providing exceptional reasons for a fourth attempt.
- One is able to rewrite after thirty days of an unsuccessful attempt.
- Mohawk College will advertise a rewrite schedule in the Continuing Education catalogue and on our website.

No one should fill out an application for a higher certification level until successfully completing a lower level certification.

Upon completion of all four parts of Gas Technician 2, the student will be permitted to book the final TSSA examination.

**NOTE:** Participants are required to pay an Examination Fee of \$230.00 for each level (GT-3, GT-2, GT-1) of certification and each attempt.

For Fuel Technician information, access the TSSA link via [ce.mohawkcollege.ca/fueltechnician](http://ce.mohawkcollege.ca/fueltechnician)

### Admission Requirements

- Applicants with Grade 12, especially Mathematics & English are best equipped to handle the curriculum.
- Experience working with gas and/or oil fueled equipment is a definite advantage.

### OIL BURNER TECHNICIAN

You must successfully complete Modules 1 - 13 for certification as an Oil Burner Technician 3 (OBT-3). The OBT-3 is a prerequisite for OBT-2 courses. NOTE: The Oil Burner Technician 3 & 2 training is offered through day school training at this time.

### GAS TECHNICIAN

You must successfully complete Modules 1 - 9 to earn a Gas Technician 3 (GT-3) Certificate. The GT-3 certificate is a prerequisite for GT-2 courses. You must successfully complete modules 10 - 24 to qualify as a certified Gas Technician 2 (GT-2). Each GT-part includes four 120-hour courses which must be taken. You must successfully complete modules 25-31 to obtain the GT-1. (GT-2 is a prerequisite.)

**The purchase of books will be required; instructors will advise.**

**Payment for Gas Technician 3/2 Rewrite Exams will be required the first night of the review class.**

### Gas Technician 2 - Part 1

**GOPTRE050**

Complete a 4 part course curriculum for certification as a Gas Technician 2 (GT-2) in Ontario. Focus on electrical, mechanical and electronic controls used in natural/propane gas heating. Prerequisite: Gas Technician 3 certification. NOTE: Gas Technician 2, part 2 may be taken before part 1. You must successfully complete parts 1 and 2 before enrolling in parts 3 and 4.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32403	TU/TH	Sep11	Feb7	6:30-9:30	40	Classroom (SC)	\$904.80

### Gas Technician 2 - Part 2

**GOPTRE051**

Train for certification as a Gas Technician 2 (GT-2) in Ontario. Includes natural/propane gas handling, pressure regulation, piping and tubing systems, venting, and conversion burners. Prerequisite: Gas Technician 3. NOTE: Gas Technician 2, part 2 may be taken before part 1. You must have successfully completed parts 1 and 2 before enrolling in parts 3 and 4.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32405	MO/WE	Sep10	Feb11	6:30-9:30	40	Classroom (SC)	\$904.80

### Gas Technician 2 - Part 3

**GOPTRE052**

Continue training for certification as a Gas Technician 2 (GT-2) in Ontario. Examine air handling principles, natural/propane gas forced warm air heating systems and add on devices. Prerequisite: GOPTRE050 and GOPTRE051. NOTE: Gas Technician 2, part 4 may be taken before part 3.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32404	MO/WE	Sep10	Feb11	6:30-9:30	40	Classroom (SC)	\$904.80

### Gas Technician 2 - Part 4

**GOPTRE053**

Complete the fourth component of training for certification as a Gas Technician 2 (GT-2) in Ontario, with study of natural/propane gas forced air systems, hydronic heating and combo systems. Prerequisite: GOPTRE050 and GOPTRE051. NOTE: Gas Technician 2, part 4 may be taken before part 3. Examination/certification fee of \$230.00 is extra after all 4 parts are completed.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32406	TU/TH	Sep11	Feb7	6:30-9:30	40	Classroom (SC)	\$904.80

### Gas Technician 2 Review

**GOPT10002**

Benefit from this optional refresher. Intended to help Mohawk CE or Day students ONLY who have completed the mandatory training to write the TSSA exam. Will assist those who either missed the exam or had an unsuccessful attempt. Not intended for those wishing to Challenge the TSSA exam. Bring B149.1 and B149.2 Code Books to class. Prerequisites: GOPTRE050, GOPTRE051, GOPTRE052, GOPTRE053. TESTING ON Oct 31 Payment Due Oct 3rd.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32400	WE	Oct3	Oct24	6:00-9:00	4	Classroom (SC)	\$101.28

### Gas Technician 3

**GOPTRE244**

Complete this mandatory study to obtain the Gas Technician 3 certificate (GT-3). Cover the 9 modules of required training. An additional examination fee of \$230.00 will be charged for TSSA certification.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32413	MO/WE	Sep10	Mar13	6:30-9:30	48	Classroom (SC)	\$1072.80
32414	MO/WE	Sep10	Mar13	6:30-9:30	48	Classroom (SC)	\$1072.80

**Gas Technician 3 Review****GOPT10003**

Benefit from an optional refresher. Intended to help Mohawk CE or Day students ONLY who have completed the mandatory training to write the TSSA exam. Assists those who missed the exam or had an unsuccessful attempt. Not intended for those wishing to challenge the TSSA exam. TESTING ON Dec 5. Payment due Nov 7. Prerequisites: GOPTRE244 or MOTPST208 and STENST211.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32402	WE	Nov7	Nov28	6:00-9:00	4	Classroom (SC)	\$101.28



## Geographic Information Systems Certificate (079)

**MOHAWK COLLEGE CERTIFICATE****Graduation Requirement: 8 courses**[ce.mohawkcollege.ca/gis](http://ce.mohawkcollege.ca/gis)

GIS, a popular and affordable technology, provides the ability to automate map production and integrate earth imagery with other data to solve geographic problems. Develop or enhance your skills and knowledge in effective use and management of GIS. Designed for managers, technical professionals, and support staff responsible for managing and using GIS, Urban Planners, Civil and Transportation engineers and individuals in resources management and business.



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**PROGRAM OF STUDIES**

Mandatory Courses:	Hours
INFO10233 Intro to Geographic Information Systems	42
INFO10234 Relational Database Management Systems	42
INFO10235 Spatial Database Management and Integration	42
INFOCV630 GPS - Global Positioning Systems	42
INFOCVA37 Remote Sensing	42
INFOCVA36 GIS Software	42
INFOCVA08 Internet Mapping	42
INFOCVA14 Designing, Managing/Implementing A GIS	42

**Designing, Managing/Implementing a GIS****INFOCVA14**

Develop a foundation for designing and maintaining a geographic information system and become familiar with existing databases, standards, and industry practices for data management. Prerequisites: INFOCVA03 or INFO10233 and INFO10177 or INFO10214 or INFO10235.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32094	Sep11	Dec18				OntarioLearn	\$405.54

**GIS Software****INFOCVA36**

Learn to create and manipulate data in ArcView, geocode addresses, perform spatial analyses, and produce map outputs and charts. Included with the book is a fully functioning 180-day trial version of ArcView software that can be downloaded from the internet, along with data for the book's exercises. A Windows OS is required to install the software. Prerequisite: INFOCVA03 or INFO10233.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32095	Sep11	Dec18				OntarioLearn	\$405.54

**GPS - Global Positioning Systems****INFOCV630**

Examine GPS applications, with emphasis on operating fundamentals, absolute and differential techniques, types of signals, considerations related to GPS data, satellite systems (GNSS) and future trends. GPS receiver NOT required. Prerequisite: INFOCVA03 or INFO10233.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32096	Sep11	Dec18				OntarioLearn	\$405.54

**Internet Mapping****INFOCVA08**

Examine various types of Internet Mapping. Examine strategies for managing data for Internet Map Project. Demonstrate the understanding of the topics; Geographic Markup Language, Web Map Service Standards, Open-source and commercial solutions to serving geographical data and common tasks, and issues involved in creating maps. Prerequisite: INFOCVA03 or INFO10233.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32097	Sep11	Dec18				OntarioLearn	\$405.54

**Intro to Geographic Information Systems****INFO10233**

Examine GIS fundamental applications used in business, government, and natural resources. Examine the collection, management, analysis and presentation of spatial data, database system concepts, data modeling, and digital mapping. Computer software required: Open Source Software Quantum QGIS (works on Windows, Macs, and Linux). Equivalent to: INFOCVA03.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32098	Sep11	Dec18				OntarioLearn	\$405.54

**Relational Database Management Systems****INFO10234**

Explore building data models, normalization, and querying a database to benefit GIS. Work with spatial data that is stored in a relational database management system and build on storage techniques using relational databases (non-spatial) and spatially enabled databases (Geodatabases). Navigate security, administration, and the beginnings of enterprise driven data management.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32102	Sep11	Dec18				OntarioLearn	\$405.54

**Remote Sensing****INFOCVA37**

Explore fundamental principles and applications of remote sensing, the science which looks at the Earth from above. Remote sensing is used in planning, environmental science, real estate, and agriculture, and other areas. Software not included. Prerequisite: INFOCVA03 or INFO10233.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32103	Sep11	Dec18				OntarioLearn	\$405.54

**Spatial Database Management and Integration****INFO10235**

Expand on skills learned in Relational Database Management Systems (RDBMS) to understand large scale enterprise integration of spatially enabled databases to secure administer, and set rules for data that has a spatial component. Use spatial measurements, functions, and indexes to process points, lines, and polygons. Develop and integrate a Spatial Database Management System (SDBMS) and deploy the database for multiple user access and editing.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32104	Sep11	Dec18				OntarioLearn	\$405.54



905-387-1655  
registrations@cinde.ca  
or www.cinde.ca

The Canadian Institute for Non-destructive Evaluation (CINDE), Canada's National NDT Society, offers intensive day school courses in non-destructive testing (NDT) disciplines and applications. The NDT discipline courses meet CAN/CGSB-48.9712-2014/ISO 9712:2012 requirements to Levels 1, 2, and 3.

Course fees include course manual and CINDE membership. CINDE offers the following courses:

- Liquid Penetrant
- Magnetic Particle
- Eddy Current
- Ultrasonics
- Radiography
- Film Interpretation
- Radiation Safety
- Weld Inspection & Quality Control
- Principles and Applications of NDT
- Engineering Materials and Components (EMC)
- Level 3 Preparatory Courses
- Phased Array UT Inspection

For a complete list of prerequisites  
visit [cinde.ca/courses/prerequisites.phtml](http://cinde.ca/courses/prerequisites.phtml)

## Home Inspection Certificate (171)

### MOHAWK COLLEGE CERTIFICATE

Graduation Requirement: 10 courses

[ce.mohawkcollege.ca/homeinspection](http://ce.mohawkcollege.ca/homeinspection)



Learn to help homebuyers make informed decisions about their prospective new home. This program, approved by the Association of Home Inspectors, incorporates the Standards of Practice of ASHI/CAHPI (American Society of Home Inspectors/Canadian Association Home and Property Inspectors).

#### Admission Requirements

- Ontario Secondary School Diploma (OSSD) or equivalent (Mohawk Academic Upgrading, GED) including Mathematics and senior level English.
- Experience in the construction industry is an asset.

#### PROGRAM OF STUDIES

Mandatory Courses:	Hours
BLDGHI001 Interior/Insulation Inspection	42
BLDGHI002 Exterior Inspection	42
HRAPHI003 Heating Inspection I	42
HRAPHI004 Heating Inspection II	42
HRAPHI005 Plumbing Inspection	42
HRAPHI006 Air Conditioning and Heat Pumps Inspection	42
ELECHI007 Electrical Inspection	42
BLDGHI008 Structural Inspection	42
BLDGHI009 Roofing Inspection	42
COMMHI010 Communication/Professional Practices	42

Successful completion of this program fulfills the academic entrance requirements of the Ontario Association of Home Inspectors (OAH) provided that 70% or higher is maintained in each of the subjects being submitted to OAH for consideration. Students must still complete the Defect Recognition and Reporting Subject, which must be taken through the OAH directly, and the Ontario Building Code Subjects: Part Nine - Building Envelope; Part Nine - Health and Safety.

Please contact the OAH regarding Professional Liability (Errors and Omissions) Insurance at 416-256-0960 or 1-888-RHI-OAH or [www.oahi.com](http://www.oahi.com).

#### Textbook Information

Textbooks must be purchased directly from the Carson Dunlop online store. Visit <https://store.carsondunlop.com/schools/mohawk-college>.

#### Air Conditioning and Heat Pumps Inspection HRAPHI006

Learn to identify typical defects and apply correct inspection techniques for cooling systems and heat pumps.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31724	Sep11	Dec18				OntarioLearn	\$449.54

#### Communication/Professional Practices COMMHI010

Develop your professional communication skills with particular emphasis on reporting requirements, communicating inspection findings to the client, and professional conduct required of industry professionals.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31729	Sep11	Dec18				OntarioLearn	\$449.54

#### Electrical Inspection

ELECHI007

Learn to inspect the performance of residential electrical systems, with emphasis on service drops, grounding systems, service panels, wiring systems, devices, and fixtures.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31730	Sep11	Dec18				OntarioLearn	\$449.54

#### Exterior Inspection

BLDGHI002

Learn to conduct an exterior inspection, with emphasis on exterior wall coverings and retaining walls, grounds, window wells, lot grading, driveways, patios, walkways, decks, balconies, porches, railings, wall cladding, flashing trim, eaves, soffits, fascia, and exterior doors and windows.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31726	Sep11	Dec18				OntarioLearn	\$449.54

#### Heating Inspection I

HRAPHI003

Learn to inspect installed heating systems (gas and oil furnaces and hot water boilers). Emphasis on identifying the energy source, type, material, condition, and safety concerns as well as inspecting the heating equipment.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31721	Sep11	Dec18				OntarioLearn	\$449.54

#### Heating Inspection II

HRAPHI004

Learn to inspect vent systems, flues and chimneys, as well as fireplaces, other wood heating appliances, steam and electric heating systems. Prerequisite: HRAPHI003.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31722	Sep11	Dec18				OntarioLearn	\$449.54

#### Interior/Insulation Inspection

BLDGHI001

Learn the fundamentals of inspecting thermal insulation, vapour retarders and ventilation systems. Focus on the inspection of walls, ceilings, floors, basements, doors, windows, and other residential fittings.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31725	Sep11	Dec18				OntarioLearn	\$449.54

#### Plumbing Inspection

HRAPHI005

Focus on residential plumbing systems, with emphasis on interior water supply and distribution systems, water heating equipment, drain/vent/waste systems and related fixtures.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31723	Sep11	Dec18				OntarioLearn	\$449.54

#### Roofing Inspection

BLDGHI009

Learn to identify typical defects in roof coverings, drainage systems, flashings, skylights, chimneys and other roof penetrations. System performance, safety concerns, and compliance with existing codes and standards receive particular attention.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31728	Sep11	Dec18				OntarioLearn	\$449.54

#### Structural Inspection

BLDGHI008

Learn to inspect foundations and footings, floors, walls and roof/ceiling structures, with emphasis on system performance, safety concerns, and compliance with good construction practices.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31727	Sep11	Dec18				OntarioLearn	\$449.54

## Ready to Graduate?

Visit [www.mohawkcollege.ca/ConvocationPrep](http://www.mohawkcollege.ca/ConvocationPrep) for information and instructions.

## Human Machine Interfacing Certificate (182)

### MOHAWK COLLEGE CERTIFICATE

Graduation Requirement: 5 courses

[ce.mohawkcollege.ca/hmi](http://ce.mohawkcollege.ca/hmi)



Human-Machine Interfacing (HMI) is the essential component of any modern automation system. Develop the skills to implement an effective HMI interface on an automation system. Work with a variety of HMI software packages such as Wonderware InTouch, Rockwell RSView and Trihedral Visual Tag System (VTS). Allen-Bradley PLCs will be utilized for all logic and field interfacing. Significant time will be spent on "hands-on" exercises.

#### Admission Requirements

- For those who have completed at least the first course in the Programmable Logic Controller (PLC) certificate and want to move on to the simultaneous Science and Art of Human-Machine Interfacing.

#### PROGRAM OF STUDIES

Mandatory Courses:		Hours
ASYS10018	PLC Programming 4	42
ASYS10020	HMI Programming 1	42
ASYS10021	HMI Programming 2	42
ASYS10022	HMI Programming 3	42
ASYS10023	HMI Programming 4	42

WATCH FOR COURSES NEXT TERM.

## Industrial Drives Certificate (202)

### MOHAWK COLLEGE CERTIFICATE

Graduation Requirement: 5 courses

[ce.mohawkcollege.ca/industrialdrives](http://ce.mohawkcollege.ca/industrialdrives)



Industrial drives are essential components in conveyor systems, fans, pumps, and manufacturing systems requiring precise control of motor speed and torque. These workhorses of manufacturing require unique skills to install, maintain, and troubleshoot.

#### PROGRAM OF STUDIES

Mandatory Courses:		Hours
ASYS10001	Industrial Drives 1	52
ASYS10002	Industrial Drives 2	52
ASYS10003	Industrial Drives 3	52
ELECER001	DC Electrical/Electronic Theory	56
ELECER002	AC Electrical/Electronic Theory	48

WATCH FOR COURSES NEXT TERM.

## Industrial Engineering - Level 1 Certificate (868)

Students who are currently in progress should email [cetechnology@mohawkcollege.ca](mailto:cetechnology@mohawkcollege.ca) for information on completing the program.

## Industrial Lubrication Certificate (064)

### MOHAWK COLLEGE CERTIFICATE

Graduation Requirement: 5 courses

[ce.mohawkcollege.ca/industriallubrication](http://ce.mohawkcollege.ca/industriallubrication)



Enhance your knowledge of industrial lubrication practices. Offered in cooperation with the Hamilton section of the Society of Tribologists and Lubrication Engineers (STLE).

Applicants who complete the program should be prepared to write the STLE Lubrication Specialist Certification Examination.

#### Admission Requirements

- Employment responsibilities involving lubrication.
- Several years related experience.
- Secondary school background with chemistry, physics and mathematics is an asset.

#### PROGRAM OF STUDIES

Mandatory Courses:		Hours
MATLLUB00	Lubrication Fundamentals	45
MATLLUB04	Lubrication Systems, Storage and Handling	45
STENMF201	Introductory Hydraulics	56
MATLLUB06	Lubrication T.A.P. (Transportation/Application/Programs)	45
MECH10048	Power Transmission Components	56

STENMF201 is offered on page 128.

#### Lubrication Fundamentals

#### MATLLUB00

Focus on tribology/lubrication principles, systems, classification, environmental considerations, installation layout and system operation and troubleshooting.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32425	MO	Sep10	Dec17	6:30-9:30	15	Classroom (SC)	\$379.80

## Internet of Things Workshop Series

### ACKNOWLEDGEMENT OF COMPLETION

Completion Requirement: 3 courses

[ce.mohawkcollege.ca/internetofthings](http://ce.mohawkcollege.ca/internetofthings)



The Internet of Things (IoT) is about connecting real world objects and events to each other using the Internet. Have you ever wondered how smart (connected) LED light bulbs, thermostats, locks, and switches work? Designed for hobbyists and makers who are curious about electronics and microcontrollers. Discover how tiny computers, sensors, networks, and software are used to create IoT devices.

#### PROGRAM OF STUDIES

Mandatory Courses:		Hours
ELEC10164	Internet of Things 1 - Electronics and Microcontrollers	12
ELEC10165	Internet of Things 2 - Controls and Sensors	12
ELEC10166	Internet of Things 3 - IoT Devices	12

#### Internet of Things 1 - Electronics and Microcontrollers

#### ELEC10164

Gain a basic understanding of microcontrollers, electronics, Arduino programming (C/C++), circuit design/construction, and digital logic. Practical and guided projects reinforce the theoretical concepts learned. Apply the concepts and skills learned to future projects presented in the second and third Internet of Things courses.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32117	WE	Sep19	Oct10	6:30-9:30	4	Classroom (FF)	\$299.78



**Internet of Things 2 - Controls and Sensors** **ELEC10165**

Use more advanced Arduino programming (C/C++) and circuit design/construction techniques to create datalogging systems. Analog to digital conversion, and serial (SPI, I2C) interfacing techniques will be used. Practical and guided projects reinforce the theoretical concepts learned. Apply the concepts and skills learned to future projects presented in the third Internet of Things course. Prerequisite: ELEC10164.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32118	WE	Oct17	Nov7	6:30-9:30	4	Classroom (FF)	\$299.78

**Internet of Things 3 - IoT Devices** **ELEC10166**

Learn about wireless networking and connecting a microcontroller to the Internet for remote monitoring and control applications. Explore the use of IoT dashboards and embedded web servers. Apply the concepts and skills learned in this and the previous workshops to create a complete IoT environmental monitoring system. Prerequisite: ELEC10065.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32119	WE	Nov14	Dec5	6:30-9:30	4	Classroom (FF)	\$299.78

**Lean Six Sigma****ACKNOWLEDGEMENT OF COMPLETION**

Completion Requirement: 5 courses

[ce.mohawkcollege.ca/leansixsigma](http://ce.mohawkcollege.ca/leansixsigma)

Lean Six Sigma is a methodology that relies on a collaborative team effort to improve performance by systematically removing waste and reducing variation. It combines lean manufacturing/lean enterprise and Six Sigma to eliminate the eight kinds of waste. In partnership with CI360, Mohawk offers three levels - Yellow Belt, Green Belt, and Black Belt. All levels are taught by certified and experienced

Master Black Belts in service and manufacturing sectors. The theory and certification courses are in alignment with American Society of Quality (ASQ) Body of Knowledge and International Standards Organization (ISO) 18404 requirements.



**Continuous  
Improvement  
Consulting 360**



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**PROGRAM OF STUDIES**

Mandatory Courses:		Hours
QUAL10024	Lean Six Sigma Yellow Belt	42
QUAL10025	Lean Six Sigma Green Belt Theory	56
QUAL10026	Lean Six Sigma Green Belt Certification	105
QUAL10027	Lean Six Sigma Black Belt Theory	56
QUAL10028	Lean Six Sigma Black Belt Certification	105

**Lean Six Sigma Black Belt Theory** **QUAL10027**

Build on the experience of the Green Belt in this pre-requisite for the Black Belt Certification. Apply the phases of Lean Six Sigma DMAIC problem solving to business problems at a Black Belt level involving multiple processes and/or multiple departments. Advanced statistical concepts are coupled with Minitab/Excel instruction to facilitate data-driven decision making. Passing Grade-70%. 28 hours in class, 28 hours online.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32257	TH	Sep20	Nov1	6:00-10:00	7	Blended (FF)	\$1037.03
32265	TH	Nov8	Dec20	6:00-10:00	7	Blended (FF)	\$1037.03

**Lean Six Sigma Green Belt Certification** **QUAL10026**

Lean Six Sigma Green Belt Certification is a capstone course where participants apply Green Belt theory in an actual project, defined as an improvement initiative within one process or department, resulting in Green Belt Certification. Project guidance and weekly coaching sessions are led by a certified, experienced Master Black Belt. Students must submit a project report for assessment and achieve a minimum of 70% to achieve Green Belt Certification. 20% in class, 80% project.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32256	MO	Sep10	Dec17	6:30-8:30	14	Blended (FF)	\$793.97

**Lean Six Sigma Green Belt Theory** **QUAL10025**

Focus on the facilitation of Lean Six Sigma Kaizen events as a prerequisite for Green Belt Certification. Learn about the history and principles of Lean and Six Sigma through practical application of theory, methods and tools, and applying the phases of Lean Six Sigma DMAIC problem solving to business problems. Introductory statistical concepts are coupled with Minitab/Excel instruction for data-driven decision making. Passing Grade-70%. 28 hours in class, 28 hours online.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32255	TU	Sep18	Oct30	6:00-10:00	7	Blended (FF)	\$1037.03
32260	TU	Nov6	Dec18	6:00-10:00	7	Blended (FF)	\$1037.03

**Lean Six Sigma Yellow Belt** **QUAL10024**

Introduces Lean Six Sigma principles, methods and tools. Designed for individuals looking to increase their knowledge of Lean Six Sigma but not yet ready for certification. Learn about the history and principles of Lean and Six Sigma and basic statistical concepts that apply to solving business problems. 21 hours in class, 21 hours online.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32254	WE	Sep19	Oct31	6:30-9:30	7	Blended (FF)	\$789.65
32258	WE	Nov7	Dec19	6:30-9:30	7	Blended (FF)	\$789.65

**Machine Tool Operator Certificate (848)****MOHAWK COLLEGE CERTIFICATE**

Graduation Requirement: 5 courses

[ce.mohawkcollege.ca/machinetooloperator](http://ce.mohawkcollege.ca/machinetooloperator)

Enhance your knowledge of general machine shop practice and improve practical skills using specific, conventional machine tools. Machine Tool Operators may operate lathes, drilling machines, milling machines, grinders, or special purpose machines to machine a work piece on a production basis. Work tasks performed include lifting, positioning and securing work piece and work holding devices, interpreting mechanical drawings, inspecting work pieces to ensure conformance to specifications, and changing and sharpening worn or defective cutting tools.

**Admission Requirements**

- Grade 12 Mathematics.
- Strong mechanical aptitude.



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**PROGRAM OF STUDIES**

Mandatory Courses:		Hours
MACHRE165	Machine Shop 1	39
MACHRE265	Machine Shop 2	39
MACHRE465	Machine Shop 3	39
MACHRE543	Machine Shop Theory	76
TDRWRE152	Blueprint Reading Mechanical	36

**Some components of this program require approved safety glasses and footwear.**

**PATHWAYS**

Students in this program may also be interested in:

- CNC Operator Acknowledgement of Completion.
- CNC Programming Certificate.

**Machine Shop 1****MACHRE165**

Study engine lathe operation with attention to safety, measuring, layout tools, set-up with 3 and 4 jaw chucks, speed/feed calculation, drilling, tapping, reaming, and external thread cutting. Material fee included.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32306	SA	Sep22	Dec15	9:00-12:00	13	Classroom (SC)	\$359.16

**Machine Shop 2****MACHRE265**

Focus on safety procedures, operational formulae, intermediate engine lathe operation, eccentric turning, internal and external thread cutting, basic drilling, milling and surface grinding operations. Material fee included. Prerequisite: MACHRE165.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32309	SA	Sep22	Dec15	9:00-12:00	13	Classroom (SC)	\$359.16

**Machine Shop 3****MACHRE465**

Study safety procedures, advanced turning operations, advanced milling applications and operational calculations. Material fee included. Prerequisite: MACHRE265.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32310	SA	Sep22	Dec15	9:00-12:00	13	Classroom (SC)	\$359.16

**Machine Shop Theory****MACHRE543**

Develop skills and knowledge in safety, blueprint reading, tool use, engine lathe set-up and operation, and drilling, milling, and surface grinding operations.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32417	TH	Sep20	Mar14	6:30-9:30	25	Classroom (SC)	\$596.80

**Maintenance Management Professional****ACKNOWLEDGEMENT OF COMPLETION****Completion Requirement: 8 courses**[ce.mohawkcollege.ca/mmp](http://ce.mohawkcollege.ca/mmp)

Developed and authorized by the Plant Engineering and Maintenance Association of Canada (PEMAC), the Maintenance Management Professional (MMP) program consists of eight modules that are structured to progressively help



participants understand and embrace the various concepts necessary to be effective as a maintenance and physical asset management professional. The MMP program is designed for those aspiring to or already in maintenance management or supervisory positions. For those wishing to achieve additional MMP Certification from PEMAC, visit [www.pemac.org](http://www.pemac.org).



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**PROGRAM OF STUDIES**

Mandatory Courses:	Hours
MGMT10157 Module 1: Integrated Strategy for Maintenance Management	15
MGMT10158 Module 2: Production and Operations Management for the Maintenance Manager	30
HRES10043 Module 3: Human Resources Management for the Maintenance Manager	30
FINC10049 Module 4: Financial Management for the Maintenance Manager	30
MGMT10159 Module 5: Developing and Implementing Maintenance Tactics	30
MGMT10160 Module 6: Maintenance Work Management	30
INFO10251 Module 7: Computerized Maintenance Management Systems	30
MGMT10161 Module 8: MMP Capstone Course	30

This program was previously offered through Mohawk College Enterprise (MCE). Please contact us if you have any questions.

**Module 1: Integrated Strategy for Maintenance Management****MGMT10157**

Introduces basic concepts and the latest developments in cost effective maintenance and physical asset management.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32577	TU	Sep18	Oct16	6:30-9:30	5	Blended (SC)	\$450.00
32579	SA	Oct20	Nov3	9:00-2:00	3	Classroom (SC)	\$450.00

**Module 2: Production and Operations Management for the Maintenance Manager****MGMT10158**

Link maintenance strategies with those of production and operations. Prerequisite: MGMT10157 or MGMTMMP01.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32581	SA	Nov17	Dec15	9:00-3:00	5	Classroom (SC)	\$690.00

**Module 3: Human Resources Management for the Maintenance Manager****HRES10043**

Understand how human resources practices relate to the maintenance environment. Covers the role of human resources in maintenance management, meeting legal requirements, training and development, union management interface, managing change and managing safety. Prerequisite: MGMT10157 or MGMTMMP01.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32582	WE	Oct17	Dec19	6:30-9:30	10	Classroom (SC)	\$690.00

**Module 8: MMP Capstone Course****MGMT10161**

Through the application of the key learning elements from the previous seven MMP modules participants apply the principles, latest concepts, and techniques to a final project. Prerequisites: Modules 1-7.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32587	MO	Sep17	Nov26	6:30-9:30	10	Classroom (SC)	\$690.00

**Mechanical Design****ACKNOWLEDGEMENT OF COMPLETION****Completion Requirement: 7 courses**[ce.mohawkcollege.ca/mechanicaldesign](http://ce.mohawkcollege.ca/mechanicaldesign)

Discover the foundational concepts of Mechanical Design including modelling, applied mechanics, and basic engineering design.

**PROGRAM OF STUDIES**

Mandatory Courses:	Hours
TDRWRE152 Blueprint Reading Mechanical	36
CADMRE066 SolidWorks Basic	45
MATHMS171 Mathematics	56
MECHBDA55 Geometric Dimensioning & Tolerancing	36
CADM10041 SolidWorks Advanced	45
PHYSEA201 Applied Mechanics	56
MECH10068 Engineering Design & Layout	56

MATHMS171 is offered on page 108.

**SolidWorks Basic****CADMRE066**

Sketch out ideas, experiment with features and dimensions, and produce models and detailed drawings using SolidWorks graphical interface. Licence included.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32135	TH	Sep13	Dec20	6:30-9:30	15	Classroom (FF)	\$399.80



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## Metal Fabrication Introduction

### ACKNOWLEDGEMENT OF COMPLETION

Completion Requirement: 4 courses

[ce.mohawkcollege.ca/metalfabrication](http://ce.mohawkcollege.ca/metalfabrication)

Metal Fabrication is the process of building metal objects using cutting, welding, bending and assembling techniques. In this series of courses designed for those seeking to develop skills as a hobbyist or to explore a new career, students will learn a basic introduction to the types and applications of metal fabrication including safety, measuring and layout, blueprint reading, tools and equipment as well as hands on production of projects using various techniques.

#### Admission Requirements

- Students are required to have at a minimum basic welding skills that will be verified by the instructor during the first class. For basic welding skills, see Basic Welding WELD10073 or WELD10197.



PROGRAM OF STUDIES		
Mandatory Courses:		Hours
TDRWRE152	Blueprint Reading Mechanical	36
MANU10056	Metal Fabrication Intro Level 1	36
MANU10058	Metal Fabrication Intro Level 2	36
MANU10059	Metal Fabrication Intro Level 3	36

CSA approved safety boots, safety glasses and welding gloves are mandatory and are the responsibility of the student.

### Metal Fabrication Intro Level 1 MANU10056

**NEW!** Designed for beginner fabricators or hobbyists who have welding experience (will be evaluated by instructor on first night of class). Develop skills and read shop drawings by building small steel projects using a variety of techniques and equipment. Gain experience using the oxy-acetylene torch, plasma cutter, shear, iron worker and other supplied tools. Materials included. Students must bring CSA approved safety glasses & safety boots, welding gloves, and a tape measure (metric and imperial).

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32421	SA	Sep22	Nov22	1:00-4:00	12	Classroom (SC)	\$353.84

## MicroStation

### ACKNOWLEDGEMENT OF COMPLETION

Completion Requirement: 3 courses

[ce.mohawkcollege.ca/microstation](http://ce.mohawkcollege.ca/microstation)

Students may work with MicroStation 10 Connect, V8i, or V8. Free software is available.



PROGRAM OF STUDIES		
Mandatory Courses:		Hours
CADMMSN01	MicroStation 2D - Level 1	24
CADMMSN02	MicroStation 2D - Level 2	24
CADM10009	MicroStation 3D Level 3	24

### MicroStation 2D - Level 1 CADMMSN01

MicroStation is a powerful computer aided drafting (CAD) program that allows users to produce sophisticated 2D and 3D designs. The new user needs clear, basic, step-by-step instruction with related drawing practice to become an effective operator. Purchase the textbook from [peter.mann@mohawkcollege.ca](mailto:peter.mann@mohawkcollege.ca).

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32121	Sep11	Dec18				OntarioLearn	\$404.52

### MicroStation 2D - Level 2 CADMMSN02

Build on the basic techniques covered in Level 1 while learning the higher level, more complex, but equally important functions of MicroStation. Purchase the textbook from [peter.mann@mohawkcollege.ca](mailto:peter.mann@mohawkcollege.ca). Prerequisite: CADMMSN01.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32122	Sep11	Dec18				OntarioLearn	\$404.52

### MicroStation 3D Level 3 CADM10009

Build on techniques covered in Levels 1 and 2 with a focus on the 3D functions of MicroStation. Benefit from clear, step-by-step instructions and exercises. Prerequisite: CADMMSN02.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32120	Sep11	Dec18				OntarioLearn	\$404.52

## Occupational Health and Safety Management Certificate (060)

### MOHAWK COLLEGE CERTIFICATE

Graduation Requirement: 8 courses

[ce.mohawkcollege.ca/ohs](http://ce.mohawkcollege.ca/ohs)



Under the Occupational Health and Safety Act workplaces must prepare and review, at least annually, a written occupational health and safety policy and maintain a program to implement that policy. Benefit from guidelines and assistance in defining health and safety objectives and developing policies and procedures. For supervisors, safety coordinators, occupational health nurses, Joint Health and Safety Committees members, and others who require broader legal and technical knowledge to function effectively in their occupation.

#### Admission Requirements

- Knowledge of chemistry, physics and mathematics is an asset.

PROGRAM OF STUDIES		
Mandatory Courses:		Hours
ENVROH101	Occupational Hygiene-Introduction	39
ENVROH105	Occupational Toxicology and Disease	36
ENVROH304	Ergonomics	36
LAWSOH301	OH&S Fundamentals	39
SAFE10072	Hazard Assessment and Control	39
SAFEFT100	Basic Principles Of Fire Safety	42
SAFEOH308	H & S Program Development & Coordination	45
SAFEOH309	Workplace Safety And Insurance Act	42

### Fire Protection SAFE10071

Develop understanding of fire and life safety issues, with emphasis on fire chemistry and physics, building design, and applicable legislation. Equivalent to: SAFEFT100.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32082	Sep11	Dec18				OntarioLearn	\$495.65

### H & S Program Development & Coordination SAFEOH308

Study accident prevention, hazards assessment, emergency procedures, criteria for implementing and managing an effective health and safety program, and the role of the safety professional.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32110	Sep19	Dec19				eLearn	\$376.65

### Hazard Assessment and Control SAFE10072

Study practical aspects of recognizing, assessing and controlling workplace hazards. Includes: legal responsibilities, inspection techniques, control strategies and training programs.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32111	Sep19	Dec19				eLearn	\$326.43

**Industrial Hygiene****SAFE10078**

Learn to anticipate, recognize, evaluate, and control chemical, physical and biological hazards arising in or from the workplace. Emphasis on WHMIS and other relevant legislation. Equivalent to: ENVROH101.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32083	Sep11	Dec18				OntarioLearn	\$474.65

**Introduction to Ergonomics****SAFE10045**

An overview of ergonomic principles will highlight basic worksite investigation and familiarization with basic principles relating to anatomy, biomechanics, physiology, manual material handling, cumulative trauma disorders and office ergonomics. Equivalent to: ENVROH304 and Changing the Workplace Through Hands-On Ergonomics (LABR10000).

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32081	Sep11	Dec18				OntarioLearn	\$449.54

**OH&S Fundamentals****LAWSOH301**

Examine the OSHA with attention to administration, joint committees, enforcement, safety policy, WHMIS, certification, and regulations concerning biological and chemical agents and designated substances.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32099	Sep11	Dec18				OntarioLearn	\$380.43

**Workplace Safety And Insurance Act****SAFEOH309**

Demonstrate a working knowledge of the Workplace Safety and Insurance Act in Ontario with a special focus on accident prevention. Review practical skills, techniques and strategies that are immediately applicable to the workplace. Examine and apply the fundamental issues of work-related disability management, employer and worker obligations, health and safety, and injury prevention as it relates to the Workplace Safety and Insurance Act.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32106	Sep11	Dec18				OntarioLearn	\$405.54



## Programmable Logic Controllers Certificate (092)

**MOHAWK COLLEGE CERTIFICATE****Graduation Requirement: 5 courses**[ce.mohawkcollege.ca/plc](http://ce.mohawkcollege.ca/plc)

For those in the manufacturing sector working with PLC systems. The PLC has evolved to be the central component in all automation systems. To remain competitive in world markets, manufacturers continue to deploy more automated equipment controlled by PLCs. Develop the skills needed to design, program and maintain PLC-based automation installations. Significant time will be spent on hands-on exercises via the RSLogix 5000 platform.

**Admission Requirements**

- Basic understanding of computer programming, electrical circuitry, particularly control circuits.
- One of the following electrical/electronic programs: Apprenticeship Certificate, Journeyman Licence, Technical Diploma, Degree, or equivalent hands-on technical experience.

**PROGRAM COMPLETION INFORMATION:**

This program has been updated for the Fall 2018 intake.

For students who were in the original 4 course Program of Studies, and have taken ASYSPLC12 (PLC Programming 2) or ASYSPLC13 (PLC Programming 3) as of Spring 2018, your completion plan is as follows:

- Fall 2018 - ASYSPLC13 - PLC Programming 3 or ASYSPLC14 - PLC Programming 4.
- Winter 2019 - ASYSPLC14 - PLC Programming 4.

For students who have taken ASYSPLC11 - PLC Programming 1 as of Spring 2018, we will be offering ASYS10016, PLC Programming 2 in Winter 2019.



PROGRAM OF STUDIES		
Mandatory Courses:		Hours
ASYS10015	PLC Programming 1	42
ASYS10016	PLC Programming 2	42
ASYS10017	PLC Programming 3	42
ASYS10018	PLC Programming 4	42
ASYS10019	PLC Programming 5	42

**Programmable Logic Controllers Programming 1 ASYS10015**

Explore the fundamentals of a PLC system, including relay logic, components, ladder logic fundamentals and basic programming, using the RSLogix 5000 software.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32809	TU	Sep18	Dec18	6:30-9:30	14	Classroom (FF)	\$354.48

**PLC Programming 3****ASYSPLC13**

Introduces Communications Logic instructions. Includes Tag Databases, multiple programs. EtherNet, ControlNet, DeviceNet and Function Block Programming. Work on an Allen-Bradley ControlLogix 5000 processor via a personal computer using Rockwell's RSLogix5000 programming software. Extensive lab work will ensure that as much hands-on experience as possible is gained. Prerequisite: ASYSPLC12.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32159	TH	Sep13	Dec6	6:00-10:00	13	Classroom (FF)	\$428.80

**PLC Programming 4****ASYSPLC14**

Introduces advanced instruction in Analog I/O, PID, Drives and Structure Text programming techniques. Become involved in development projects including implementation, testing and demonstration using PLC's software. Prerequisite: ASYSPLC13.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32160	SA	Sep15	Dec8	8:30-12:30	13	Classroom (FF)	\$428.80



## Quality Assurance - Level 1 Certificate (858)

**MOHAWK COLLEGE CERTIFICATE****Graduation Requirement: 6 courses**[ce.mohawkcollege.ca/qualityassurance](http://ce.mohawkcollege.ca/qualityassurance)

Targeted towards ASQ Certified Quality Technician (CQT) Certification. Useful to individuals in business, service industries, and manufacturing who are interested in quality. Offered in co-operation with the Hamilton Section of the American Society for Quality (ASQ). Certification Exams in March and October each year. See details on ASQ website [www.asq.org](http://www.asq.org).



PROGRAM OF STUDIES		
Mandatory Courses:		Hours
QUALQC101	Quality Concepts, Techniques and Motivation	39
MATHQC102	Statistical Process Control 1	39
MATHQC103	Statistical Process Control 2	39
QUALQC104	Availability, Reliability & Maintainability	42
METRQC105	Principles of Metrology	39
QUALQC106	Inspection And Testing	42

**Quality Concepts, Techniques and Motivation****QUALQC101**

Study principles, methods and relationships associated with quality systems and quality management in business, service industries and manufacturing.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32133	TU	Sep18	Dec11	6:30-9:30	13	Classroom (FF)	\$329.16



**Statistical Process Control 1****MATHQC102**

Examine statistical methods and applications utilized for process product system evaluation. Content includes presentation and description of data, probability, sampling distribution, statistical inference, and objectives.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32167	TU	Sep18	Dec11	6:00-9:00	13	Classroom (FF)	\$329.16


**Quality Control Inspection**
**ACKNOWLEDGEMENT OF COMPLETION****Completion Requirement: 5 Courses**[ce.mohawkcollege.ca/qcinspection](http://ce.mohawkcollege.ca/qcinspection)

Explore the activities involved in Quality Control Inspection including measuring, examining, and testing one or more features of a product, and comparing the results with specifications.

**PROGRAM OF STUDIES**

Mandatory Courses:	Hours
TDRWRE152 Blueprint Reading Mechanical	36
METRQC105 Principles of Metrology	39
MECHBDA55 Geometric Dimensioning & Tolerancing	36
MECH10024 Co-ordinate Measuring Machines	35
MATL10110 Lecture	28

**Properties of Materials Lecture****MATL10110**

Learn to relate the structures that characterise the three families of materials (metals, polymers and ceramics) to the physical properties of these materials. Develop an understanding of the physical and structural properties of materials and be better able to select from the various materials those most suitable for use in a product or a given application.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32168	WE	Sep19	Nov21	6:30-9:30	10	Classroom (FF)	\$236.32


**Residential Design and Construction Certificate (849)**
**MOHAWK COLLEGE CERTIFICATE****Graduation Requirement: 6 courses**[ce.mohawkcollege.ca/residentialdesign](http://ce.mohawkcollege.ca/residentialdesign)

Practical, detailed information on the design and construction of residential buildings. Focus on current building, framing, drafting, and energy efficient construction methods.

**PROGRAM OF STUDIES**

Mandatory Courses:	Hours
BLDGRE027 Construction Practice-Basic	39
BLDGRE028 Framing Techniques	36
TDRWRE030 Residential Drafting	36
BLDG10091 Residential Plumbing Basics	24
BLDG10092 Residential Electrical Basics	24
<b>Options - Choose 1:</b>	
BLDGRE032 Trim Finishing and Cabinetry	36
BLDGRE031 Energy Efficient Home Design	36

**Construction Practice-Basic****BLDGRE027**

Explore structural elements of residential buildings, with emphasis on codes, construction process, and structural systems in wood, concrete, and masonry.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32361	TH	Sep20	Dec13	6:30-9:30	13	Classroom (SC)	\$329.16

**Framing Techniques****BLDGRE028**

Study framing systems used for residential construction, including foundations, floors, walls, roofs, window and door installation and stair framing. Participate in typical layout procedures. Safety footwear, CSA approved glasses are required.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32376	MO	Sep17	Dec10	6:30-9:30	12	Classroom (SC)	\$303.84

**Residential Electrical Basics****BLDG10092**

Guides participants through the installation and safety practices of common electrical wiring systems. Study the installation of typical electrical circuits, protective devices, the Ontario Electrical Code, Building Permits, maintenance of electrical systems and associated electrical equipment.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32340	TH	Sep20	Nov8	6:30-9:30	8	Classroom (SC)	\$202.56

**Residential Plumbing Basics****BLDG10091**

Examine how the plumbing system works in the home, including basic code requirements, as well as plumbing tools, soldering, and faucet repairs. Explore dishwasher and refrigerator installations, as well as bathroom renovations, including how to install a bathroom in a basement. Some practical work will be included; students do not need to bring tools.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32198	TU	Sep25	Nov13	6:30-9:30	8	Classroom (SC)	\$202.56

**Trim Finishing and Cabinetry****BLDGRE032**

Practice methods of choosing, setting-up, and installing finish trim carpentry to doors, windows, bases, stairs, cabinets, and more.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32379	WE	Sep19	Dec5	6:30-9:30	12	Classroom (SC)	\$303.84


**Welder Operator Certificate (860)**
**MOHAWK COLLEGE CERTIFICATE****Graduation Requirement: 5 courses**[ce.mohawkcollege.ca/welderoperator](http://ce.mohawkcollege.ca/welderoperator)

Provides skill development for individuals currently employed in the welding field or for those interested in welding and mechanical occupations.

**Admission Requirements**

- Average mechanical aptitude required.
- Assessment takes place during the first course (WELDRE234) to determine which level is appropriate for each student.
- Everyone must register in Shielded Metal Arc Welding 1.

**PROGRAM OF STUDIES**

Mandatory Courses:	Hours
WELDRE234 Shielded Metal Arc Welding 1	78
WELDRE235 Shielded Metal Arc Welding 2	78
WELDRE236 Shielded Metal Arc Welding 3	78
WELDRE237 Gas Metal Arc Welding	78
TDRWRE154 Blueprint Reading Welding	39

**WATCH FOR COURSES NEXT TERM**

## OTHER COURSES

## Automotive

[ce.mohawkcollege.ca/automotive](http://ce.mohawkcollege.ca/automotive)

**Automotive: Service Advisor I****MOTP10091**

Learn basic management techniques, delegating, team building, measuring performance, planning for safety, and work related legal aspects of the service industry. 30 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31732	Sep11	Dec18				OntarioLearn	\$349.10

**Automotive: Service Advisor II****MOTP10092**

Gain an overview of the role of an automotive service advisor. Learn to identify and maintain high standards of customer relations as well as study sales techniques, interpersonal skills, effective communication, provincial legislation governing auto repair, and the effective use of labour rate guides. 30 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31733	Sep11	Dec18				OntarioLearn	\$349.10

**Vehicle Maintenance****MOTP10088**

Introduces servicing, repair, and maintenance of vehicles through practical applications. Receive instructions from a licensed mechanic on all the major systems of the automobile. Apply the skills learned in class to demonstration vehicles provided in the fully equipped service bay.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32506	FR	Sep14	Dec14	6:30-9:30	14	Classroom (FF)	\$354.48

## Aviation and Transportation

[ce.mohawkcollege.ca/aviation](http://ce.mohawkcollege.ca/aviation)



Aircraft Maintenance Management courses are for graduates from aircraft maintenance diploma or degree programs; successful completion of an Aircraft Maintenance Engineer (AME) licence or equivalent is required. Five years of experience with technical responsibilities within the industry is recommended.

**Canadian Aviation Regulations and Human Factors AMEM10044**

Provides insight into the structure, purpose, and applications associated with the Canadian Aviation Regulations. The relevance of the CARs to the Aircraft Maintenance Engineer (AME), the Approved Maintenance Organization (AMO), and the privileges and responsibilities of each will be examined in detail. The philosophical, legal, and moral aspects of aircraft maintenance, aircraft maintenance management, and aircraft maintenance quality assurance systems will be studied. 40 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31737	Sep11	Dec18				OntarioLearn	\$432.80

**UAV Operator Compliance****AFTD10032**

Introduces the Transport Canada regulatory requirements of unmanned aerial vehicles, remotely piloted aerial systems, their safe operation and management. Study UAV operation and flight theory and engage and master comprehensive simulated, and hands-on, practical operation standards. 45 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31731	Sep11	Dec18				OntarioLearn	\$474.65
31734	Oct1	Jan7				OntarioLearn	\$474.65
31735	Nov1	Feb7				OntarioLearn	\$474.65
31736	Dec3	Mar11				OntarioLearn	\$474.65

## Building and Construction Sciences

[ce.mohawkcollege.ca/building](http://ce.mohawkcollege.ca/building)

**BCIN Preparation - General Legal****BLDG10111**

Gain basic knowledge of the Ontario Building Code and prepare to write the legal qualification exam offered by the Ministry of Municipal Affairs and Housing. Specifically legal processes for building officials and designers. Course manual is included. You MUST purchase the Ontario Building Code 2012 and bring it to every class.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32114	TU	Sep18	Dec18	6:00-9:00	14	Classroom (FF)	\$720.00

**BCIN Preparation - House 2012****BLDG10719**

Improve your competence in the practice of interpretation and implementation of the principles of the 2012 Ontario Building Code (OBC) with respect to Houses (Vol. 1 Division B Part 9). Make use of your previous understanding of the Ontario Building Code, training, education and on the job experience. Course manuals included. You MUST purchase the Ontario Building Code 2012 (2 volume set) and bring it to every class.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32115	TH	Sep20	Dec20	6:00-9:00	14	Classroom (FF)	\$720.00

**Commercial Construction Estimating****BLDG10114**

Introduces measuring techniques for items in a commercial construction project. Use Excel spreadsheets to interpret construction working drawings and specifications to measure items such as excavation, concrete, steel, etc. Emphasis is placed on accuracy of measurement, standard descriptions, logical sequence of take-off, and estimating principles. The parts of a detailed estimate will be identified. 48 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31718	Sep11	Dec18				OntarioLearn	\$495.65

**Commercial Construction Principles****BLDG10115**

Explore various building materials and construction methodologies used in commercial construction, including durability, availability, ease of construction, and aesthetic perspective. Includes a review of commercial construction drawings and specifications. Discover a variety of learning tools including standard building practices, commercial working drawings, and trade publication websites. 36 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31719	Sep11	Dec18				OntarioLearn	\$399.32

**Construction Blueprints and Methods****BLDG10011**

Focus on building/planning codes and statutes, blueprint reading, and residential/commercial construction practices. Prerequisite: Sound math and English. 39 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31711	Sep11	Dec18				OntarioLearn	\$424.43

**Construction Contract Bid Management****BLDG10089**

Gain an understanding of Tender Documents for all project types and knowledge of computerized estimating and unit price control. Your role in the estimating team and importance of bid management is also covered. Prerequisite: BLDG10085. 39 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31715	Sep11	Dec18				OntarioLearn	\$424.43

**Construction Contracts and Documents****BLDG10083**

Understand the principles of contract law as they relate to the construction industry. Builds upon the principles of contract law and introduces standard forms used in the construction industry issued by the Canadian Construction Documents Committee and the Canadian Construction Association. 32 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31713	Sep11	Dec18				OntarioLearn	\$365.84

**Construction Job Site Management****BLDG10090**

Develop skills in jobsite administration and documentation, layout, set up, surveying, supervision, and safety. Contract types and the Construction Lien Act will be discussed along with a review of the programs that are available to help in managing the jobsite. Prerequisite: BLDG10085. 39 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31716	Sep11	Dec18				OntarioLearn	\$424.43

**Drafting Fundamentals & Standards****TDRWEA106**

**NEW!** Recognize and apply basic principles of drafting in the fields of architectural, construction, civil, and transportation engineering. Perform basic drafting techniques including line work, lettering, dimensioning, sketching, and drawings assembly. Demonstrate the ability of interpreting and understanding blueprints.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32661	TU	Sep18	Dec18	6:30-9:30	14	Classroom (FF)	\$354.48

**Home Inspection & Real Estate Q&A****REAL10002**

Are you and your house ready for the real estate market? Discuss the aspects of buying or selling a home from the homeowner's perspective regarding home inspections and real estate transactions. Whether you are a first time home buyer or have owned a home for many years, this workshop taught by industry professionals will answer questions relevant to all.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32154	SA	Sep29	Sep29	9:00-3:00	1	Classroom (SC)	\$74.18

**Material Estimating and Methods****BLDG10085**

Discover a proven method of cost estimating. Learn to determine material quantities and unit cost for a complete project in a commercial environment. The build-up and calculations of unit costs for materials, labour and equipment will be the fundamental focus. Prerequisite: BLDG10012. 39 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31714	Sep11	Dec18				OntarioLearn	\$424.43

**Project Construction Management****BLDG10118**

Gain basic knowledge of the principles of planning, organizing, and controlling administrative aspects of a project in the commercial construction industry. Prepare for the day to-day administration, planning and monitoring of a small to mid-sized commercial project. 36 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31720	Sep11	Dec18				OntarioLearn	\$399.32

**Electrotechnology**[ce.mohawkcollege.ca/tech-skills](http://ce.mohawkcollege.ca/tech-skills)**Raspberry Pi Bootcamp****ELEC10163**

The Raspberry Pi (RPI) is a small single board computer originally developed to teach basic computer science in schools and developing countries. There are now more than 11 million of these in operation. Learn to setup and use the RPI and become familiar with basic commands and interfaces to all kinds of sensors.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32116	MO	Oct15	Nov12	6:30-9:30	5	Classroom (FF)	\$327.83

**Environmental**[ce.mohawkcollege.ca/environmental](http://ce.mohawkcollege.ca/environmental)**Foundations of Sustainability****ENVR10058**

Explore the general principles of sustainability, reflect on the implications it has in your life, and learn the importance of its inclusion within the curriculum. Hone your active critical-thinking, problem-solving and reflective skills and practices as you explore a variety of topics. 45 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31901	Sep11	Dec18				OntarioLearn	\$474.65

**Global Warming Concepts****ENVR10076**

Develop an awareness of current scientific certainties and evidence of global warming, adaptation to a changing global climate and current political issues at a global and national level.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32085	Sep11	Dec18				OntarioLearn	\$449.54
32086	Nov1	Feb7				OntarioLearn	\$449.54

**Restoration Ecology****ENVR10064**

Analyze the biological and physical aspects of restoration ecology with an emphasis on the role played by society in a successful restoration project. Provides guidance for the design of a natural ecosystem restoration project. Presents multiple case studies and introduces practical tools and techniques tested in the field of restoration ecology projects. 45 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31906	Sep11	Dec18				OntarioLearn	\$474.65

**Theories and Methods in Sustainability Education****ENVR10060**

Explore a variety of ways to include natural and cultural resources in your curricula. By examining environmental issues across a variety of subjects and delving into the psychology of teaching difficult topics, you learn to shape your curricula to include important underlying themes, such as sustainability education, without sacrificing content. 45 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31903	Sep11	Dec18				OntarioLearn	\$474.65

**Mechanical Engineering**[ce.mohawkcollege.ca/tech-skills](http://ce.mohawkcollege.ca/tech-skills)**Dynamics****MECHMC422**

Develop an understanding of motion (kinematics) of particles and rigid bodies and their kinetics and explore and apply the fundamentals of simple harmonic motion. Prerequisites: MATHMA383 and MECHMC322.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32495	WE	Sep19	Dec19	6:00-10:00	14	Classroom (FF)	\$456.80

**Strength of Materials****MECHMC364**

Learn to execute and interpret experimental work. Become familiar with techniques of stress analysis, synthesize solutions from analytical and experimental methods and develop reporting skills. Prerequisites: MATHMA383 and MECHMC322.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32493	FR	Sep14	Dec14	6:00-10:00	14	Classroom (FF)	\$456.80

**Thermodynamics****MECHMC491**

Gain an understanding of the basic thermodynamics, related terminology and practical applications including cycles found in power, compression and refrigeration systems. Prerequisite: MATHMA483.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32496	TU	Sep18	Dec18	6:00-10:00	14	Classroom (FF)	\$456.80

**Power Engineering**[ce.mohawkcollege.ca/tech-skills](http://ce.mohawkcollege.ca/tech-skills)**Heat Engines, Piping and Plant Documentation****HRAP10069**

**NEW!** Prepares candidates to challenge the 2nd Class Power Engineering exam 2B1. Study the theoretical principles, mechanical details, maintenance, lubrication and operation of various heat cycle engines including steam turbines, internal combustion engines, and gas turbines. Includes a high level study of piping installations. Learn to interpret and comprehend the various types of plant drawings encountered including orthographic, P&ID's and flow diagrams, and other related documentation. 60 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32666	Sep11	Dec18				OntarioLearn	\$579.65

**Plant Administration and Applied Mechanics** MECH10066

Prepare to challenge the 2nd Class Power Engineering exam 2A1. Study calculations of ASME vessel component thicknesses, reinforcement compensation of openings, firetube boiler components and stays, and Applied Mechanics calculations in areas of statics and dynamics. You must demonstrate a thorough knowledge of the Act and Regulations, and apply the knowledge to management principles for a typical plant including maintenance and safety administration. 60 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32078		Sep11	Dec18			OntarioLearn	\$579.65

**Quality Assurance**

[ce.mohawkcollege.ca/tech-skills](http://ce.mohawkcollege.ca/tech-skills)

**Fundamentals of Quality Assurance** QUAL10014

Introduces quality assurance and control programs within a business organization. Prerequisite: College level math. 39 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32080		Sep11	Dec18			OntarioLearn	\$424.43

**Metrology - Quality Assurance** QUAL10008

Examine the principles of dimensional metrology, applied precision measuring instruments relating to the geometric features, and complex measuring instruments. Focus on integration of measuring instruments within the manufacturing cell, and interface devices. Prerequisite: Grade 12 (General or Advanced) Math or equivalent. 39 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32079		Sep11	Dec18			OntarioLearn	\$424.43

**Technology and Skills**

[ce.mohawkcollege.ca/tech-skills](http://ce.mohawkcollege.ca/tech-skills)

**Electrical Circuit Analysis** ELEC10161

Most engineering fields require knowledge of the electrical systems that power our tools, instruments and processes. Examine how principles of electricity and network theorems apply to complex AC and DC circuits. Simulations and online activities help you develop safe work habits, interpret diagrams, analyze and build circuits, use test equipment, and apply mathematical formulas to predict electrical measurements. 45 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31861		Sep11	Dec18			OntarioLearn	\$474.65

**Instrumentation 1 For Tradesmen** INSTR047

Examine and apply basic concepts of industrial instrumentation and measurement techniques. Calculate input and output signals for many common pressure, level, temperature and flow measuring systems, and correctly select, calibrate and install pressure, level, temperature and flow measuring devices. 72 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32107		Sep11	Dec18			OntarioLearn	\$619.65

**Manufacturing Processes** MANU10057

**NEW!** Covers the processes used in manufacturing industries involving foundry methods, sheet metal forming, protective coating and surface finishes, forging, machining and welding methods, rubber products processing, and wood, leather and plastic processing. 45 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32667		Sep11	Dec18			OntarioLearn	\$474.65

**Water and Wastewater**

[ce.mohawkcollege.ca/water-wastewater](http://ce.mohawkcollege.ca/water-wastewater)

**Applied Hydraulics for Water and Wastewater Operations** ENVR10067

Learn basics of hydraulics for operation of water/wastewater systems. Covers flow, detention time, pressure, energy, head and power. The application of continuity and energy equation is illustrated by numerical problems from areas of water/wastewater. Gain a sound foundation in hydraulics concepts to understand and apply to operation of water/wastewater systems. Prepare for the hydraulic component of the Ontario Ministry of the Environment operator exams. 60 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31907		Sep11	Dec18			OntarioLearn	\$579.65

**Applied Math for Water and Wastewater Operations** ENVR10068

Gain a foundation in the math and chemistry required to understand and operate water and wastewater systems. Learn unit conversions, area, volume calculations, and density. Understand chemistry math for concentration, feed solutions, liquid chemicals, molarity, normality and organic loading. Prepare for the math component of the Ontario Ministry of the Environment operator exams. 60 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31908		Sep11	Dec18			OntarioLearn	\$579.65

**Drinking Water Operator-In-Training Certification** ENVR10044

Learn the basics of operation of water treatment and distribution systems. Includes: conversions, math, chemistry, hydraulics, electricity, support systems pertaining to pumps and motors and processes in water treatment and water distribution. Upon completion, you will be fully prepared to write the OIT certification examination (Ontario Ministry of Environment). 60 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31899		Sep11	Dec18			OntarioLearn	\$579.65

**Wastewater Collection Certification Level I & II** ENVR10073

Presents basic knowledge and practices, applications relevant to public health, wastewater flows and characteristics, basic treatment processes, system components, sewer mains, lift stations, pumps and pumping, manholes and wastewater collection operations. Related concepts in math, hydraulics, equipment, safety legislation are reinforced. Prerequisite: operator-in-training certification examination or equivalent. 60 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31938		Sep11	Dec18			OntarioLearn	\$579.65

**Wastewater Operator-in-training Certification Preparation** ENVR10045

Learn the basics of the operation of wastewater collection and treatment systems. Includes: conversions, math, chemistry, hydraulics, electricity, support systems pertaining to pumps and motors and processes in wastewater collection and wastewater treatment. On completion, you will be fully prepared to write the operator in training certification examination (Ontario Ministry of Environment). 60 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31900		Sep11	Dec18			OntarioLearn	\$579.65

**Wastewater Treatment Certificate Level I and II** ENVR10062

Introduces water treatment and presents basic knowledge and practices, theories, and application relevant to wastewater flows and characteristics, basic treatment processes, and plant operations. Related concepts in chemistry, math, hydraulics, equipment, safety legislation are reinforced. Prerequisite: ENVR10045 or successful completion of Ministry OIT certification exam. 60 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31905		Sep11	Dec18			OntarioLearn	\$579.65



**Wastewater Treatment Certification Level III & IV ENVR10071**

Presents advanced knowledge and practices, theories, and applications relevant to wastewater flows and characteristics, treatment processes, and plant operations. Topics covered in previous levels are discussed in more detail and depth. Prepare to write the higher level certification examinations. 60 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31936	Sep11	Dec18				OntarioLearn	\$579.65

**Water Distribution Certification Level I & II ENVR10070**

Gain basic understanding and knowledge of practices and applications relevant to sources of water supply, distribution system components, pipe network, pumping systems, water quality monitoring and water wells. Related concepts in hydraulics, equipment, safety and legislation are reinforced. 60 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31914	Sep11	Dec18				OntarioLearn	\$579.65

**Water Treatment Certificate Level I and II ENVR10061**

Review material related to basic sciences, math, hydraulics and support systems studied in earlier courses. After review, you are presented with knowledge, practices, theories and applications relevant to sources of water supply, treatment processes, quality parameters and plant operations. Prerequisite: ENVR10044 or successful completion of Ministry OIT certification exam. 60 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31904	Sep11	Dec18				OntarioLearn	\$579.65

**Water Treatment Level III & IV ENVR10072**

Presents advanced knowledge and practices, theories, and applications relevant to wastewater flows and characteristics, treatment processes, and plant operations. Topics covered in previous levels are discussed in more detail and depth. Prepare to write the higher level certification examinations. 60 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31937	Sep11	Dec18				OntarioLearn	\$579.65

**Welding Skills Practice Sessions**

**WELD10071**

\$85.63 per session.

Practice your welding in these 3-hour sessions. From stick welding to advanced pipe welding. Instructor is on-site, however, these are non-instructional practice sessions for experienced welders only. Students are responsible for all PPE, including safety boots, safety glasses and welding gloves.

Visit [ce.mohawkcollege.ca/welding](http://ce.mohawkcollege.ca/welding) for more information.



**Welding**

[ce.mohawkcollege.ca/welding](http://ce.mohawkcollege.ca/welding)



You must supply CSA approved safety boots, safety glasses, and welding gloves.

**Basic Welding**

**WELD10073**

Develop skills as a hobbyist or explore a new career with this introductory course for the beginner welder. Provides instruction on basic welding theory and hand-on practical welding skills. Helmets will be provided. Materials included. Students must supply their own safety glasses with side shields, safety boots and welding gloves.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32415	WE	Sep5	Oct24	6:30-9:30	8	Classroom (SC)	\$252.56
32407	SA	Sep8	Oct27	9:00-12:00	8	Classroom (SC)	\$252.56
32420	WE	Oct31	Dec19	6:30-9:30	8	Classroom (SC)	\$252.56
32410	SA	Nov3	Dec22	9:00-12:00	8	Classroom (SC)	\$252.56

**Canadian Welding Red Seal Self-Assessment**

**WELD10198**

This online practice exam is as an effective tool for individuals and companies to assess welding knowledge prior to challenging the red seal journeyman exam. Course must be completed by scheduled end date; run time is approximately 2 hours. You will receive information at your Mohawk College email address on how to access your course.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31812		Sep19	Oct10			Online	\$59.18
31848		Oct17	Nov7			Online	\$59.18
31882		Nov14	Dec5			Online	\$59.18

**Metal Fabrication Intro Level 1**

**MANU10056**

**NEW!** Designed for beginner fabricators or hobbyists who have welding experience (will be evaluated by instructor on first night of class). Develop skills and read shop drawings by building small steel projects using a variety of techniques and equipment. Gain experience using the oxy-acetylene torch, plasma cutter, shear, iron worker and other supplied tools. Materials included. Students must bring CSA approved safety glasses & safety boots, welding gloves, and a tape measure (metric and imperial).

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32421	SA	Sep22	Nov22	1:00-4:00	12	Classroom (SC)	\$353.84

**Welding Advanced**

**WELD10078**

Cover advanced Shielded Metal Arc Welding to C.W.B. standards; SMAW to TSSA standards; Gas Metal Arc Welding including Spray Arc; Short Arc and Flux-Core techniques. Develop skills in pipe welding. Gas Tungsten Arc Welding (TIG) on the 1st pass pipe welding. Materials included & helmets provided. You must supply safety glasses with side shields, safety boots & welding gloves. Prerequisite: WELD10066 or WELD10077.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32419	WE	Sep5	Oct24	6:30-9:30	8	Classroom (SC)	\$252.56
32409	SA	Sep8	Oct27	9:00-12:00	8	Classroom (SC)	\$252.56
32423	WE	Oct31	Dec19	6:30-9:30	8	Classroom (SC)	\$252.56
32412	SA	Nov3	Dec22	9:00-12:00	8	Classroom (SC)	\$252.56

**Welding for Women - Men Welcome**

**WELD10197**

Designed for beginner welders with minimal or no experience seeking to develop skills as a hobbyist or for those exploring a new career. Provides instruction in basic welding theory as well as hands on practical welding skills. Materials and helmets will be provided. Students must supply their own safety glasses with side shields, safety boots and welding gloves, and must bring them to the first class.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32514	TH	Sep20	Nov8	6:30-9:30	8	Classroom (SC)	\$252.56

Wednesday		Saturday	
Date	CRN	Date	CRN
Sep 12	32600	Sep 15	32589
Sep 26	32602	Sep 29	32591
Oct 10	32604	Oct 13	32593
Oct 24	32605	Oct 27	32594
Nov 7	32608	Nov 10	32596
Nov 21	32609	Nov 24	32597
Dec 5	32612	Dec 8	32598

**Welding Intermediate****WELD10077**

Oxy-Acetylene safety & setup, cutting, brazing and braze welding will be demonstrated. SMAW with the up hand and down hand technique for Gas & Oil Transmission lines. Arc Welding with accepted electrodes (E6011, E6013, E7018) in the flat position, butt, lap and fillet, using light gauge and 1/4 plate metal. Materials included & helmets provided. You must supply safety glasses with side shields, safety boots & welding gloves. Prerequisite: WELD10073, WELD10076 or WELD10197.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32416	WE	Sep5	Oct24	6:30-9:30	8	Classroom (SC)	\$252.56
32408	SA	Sep8	Oct27	9:00-12:00	8	Classroom (SC)	\$252.56
32422	WE	Oct31	Dec19	6:30-9:30	8	Classroom (SC)	\$252.56
32411	SA	Nov3	Dec22	9:00-12:00	8	Classroom (SC)	\$252.56

**Woodworking**

[ce.mohawkcollege.ca/woodworking](http://ce.mohawkcollege.ca/woodworking)



**CSA approved safety shoes/boots and safety glasses/eyewear with side shields are mandatory for admittance to all shops and are the responsibility of the student.**

**Barn Door Workshop****BLDG10124**

Learn how to build, finish and discuss the installation of your own designer-trend barn door. Cut and assemble your door and learn how to obtain a weathered finish. Materials for a standard 40x80" pine barn door are included. Hardware not provided, however options will be discussed. You must bring CSA approved safety shoes and safety glasses and make arrangements to take your project home at the end of the session.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32139	SA	Sep29	Sep29	8:30-2:30	1	Classroom (SC)	\$175.26

**Barn Furniture - Headboard****BLDG10715**

Build your own headboard made of barn wood. Materials included for a standard head board made of rough cut pine. You must bring CSA approved safety shoes and safety glasses and make arrangements to take your project home at the end of the session.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32140	SA	Nov24	Nov24	8:30-2:30	1	Classroom (SC)	\$220.34

**Barn Furniture - Headboard****Build Your Own Workbench****BLDG10716**

Build a traditional woodworker's trestle-leg work bench designed for woodworkers and carpenters alike. Basic woodworking skills required. Expert instruction and drawings provided by a master carpenter. Supplies included. Materials extra; a detailed materials list will be provided in advance. CSA approved safety shoes and glasses are required.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32350	TU	Sep18	Nov20	6:30-9:30	10	Classroom (SC)	\$273.20

**Guitar Building - Acoustic 1****BLDG10120**

Start to build your own acoustic guitar under the guidance of an experienced guitar maker. Jigs and specialty tools are provided. Materials extra; approximately \$400 - \$600. Students must have completed Woodworking Level 2 or be able to demonstrate equivalent prior woodworking experience. Project to be completed over two semesters. Safety glasses and CSA approved safety shoes are mandatory and are the responsibility of the student.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32344	WE	Sep19	Dec19	6:00-9:00	14	Classroom (SC)	\$384.48

**Guitar Building - Electric****BLDG10128**

Start to build your own T-style electric guitar under the guidance of an experienced guitar maker. Jigs and specialty tools are provided. Materials extra; approximately \$300 - \$600. Students must have completed Woodworking Level 2 or be able to demonstrate equivalent prior woodworking experience. Safety glasses and CSA approved safety shoes are mandatory and are the responsibility of the student.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32346	TU	Sep18	Dec18	6:00-9:00	14	Classroom (SC)	\$384.48

**Hand Tool Techniques****BLDGTZ030**

Practice various hand tool techniques with construction of a small piece of furniture. Hand cut joinery and drawer construction, hand planing, finishing, and repairs are covered. Tools supplied. Materials needed.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32389	MO	Sep17	Dec10	6:30-9:30	12	Classroom (SC)	\$318.84

**Woodworking for Women (Men Welcome)****BLDG10022**

Produce several small woodworking projects from solid lumber in order to develop basic machine competency skills on the radial arm saw, band saw, table saw, jointer, planer, drill press and hand router. Tools supplied. Materials included. Theory and practical tests included. Equivalent to: BLDGTZ070.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32172	MO	Sep17	Dec10	6:30-9:30	12	Classroom (SC)	\$353.84

**Woodworking Level 1****BLDGTZ070**

Produce several small woodworking projects from solid lumber in order to develop basic machine competency skills on the radial arm saw, band saw, table saw, jointer, planer, drill press and hand router. Tools supplied. Materials included. Theory and practical tests included. Equivalent to: BLDG10022. For Saturday sessions, no classes on October 6, and 2 other Saturdays in October (dates to be confirmed).

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32391	TH	Sep20	Dec6	6:30-9:30	12	Classroom (SC)	\$353.84
32390	SA	Sep22	Dec8	9:00-1:00	9	Classroom (SC)	\$353.84

**Woodworking Level 2****BLDGTZ071**

Further develop cabinet making skills by producing a fine hall or sofa table from solid lumber. Project may or may not be completed within the 12 weeks. Must supply your own materials. Prerequisite: BLDGTZ070 or BLDG10022 completed within one year.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32392	TU	Sep18	Dec4	6:30-9:30	12	Classroom (SC)	\$303.84

**Woodworking Level 3****BLDGTZ073**

Build a piece of furniture or cabinet with the guidance of a cabinet maker. Use techniques from Levels 1 and 2 to build your own custom project (size limitations). Supply own plan and materials. Prerequisite: BLDGTZ071.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32393	WE	Sep19	Dec19	6:30-9:30	12	Classroom (SC)	\$303.84

## Workplace Safety Certifications

[ce.mohawkcollege.ca/workplacesafety](http://ce.mohawkcollege.ca/workplacesafety)  
[ce.mohawkcollege.ca/workingatheights](http://ce.mohawkcollege.ca/workingatheights)



Additional training can be obtained through the Occupational Health and Safety Management Certificate (page 135).  
 C.P.R. Recertification can be found on page 98.

### C.P.R.'C'/AED - Health Care Provider Level HSC10086

Skills needed to recognize and respond to cardiovascular emergencies. This Red Cross training includes using an automated external defibrillator. No refunds or transfers after course end date. CPR book, certification card fee and pocket mask included.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
33021	TH	Sep13	Sep13	5:00-10:30	1	Classroom (FF)	\$98.62
33017	TU	Sep25	Sep25	5:00-10:30	1	Classroom (IH)	\$98.62
33022	TH	Oct11	Oct11	5:00-10:30	1	Classroom (FF)	\$98.62
33018	TU	Oct23	Oct23	5:00-10:30	1	Classroom (IH)	\$98.62
33023	TH	Nov8	Nov8	5:00-10:30	1	Classroom (FF)	\$98.62
33019	TU	Nov20	Nov20	5:00-10:30	1	Classroom (IH)	\$98.62
33024	TH	Dec6	Dec6	5:00-10:30	1	Classroom (FF)	\$98.62
33020	TU	Dec18	Dec18	5:00-10:30	1	Classroom (IH)	\$98.62

### Hazard Identification SAFE10100

Identify safety hazards which may be a source of injury to workers and discuss the elimination of these hazards. 36 hours.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32084		Sep11	Dec18			OntarioLearn	\$399.32

### Working at Heights - Recertification BLDG10726

Individuals who obtain their working at heights certification are required by law to recertify every 3 years. Did you receive your certification in 2015? If so, you will be required to recertify this year by taking a practical working at heights recertification course. Chief Prevention Officer approved, practical hands on assessment, certification card provided to those who are successful.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32127	SA	Sep22	Sep22	12:00-4:00	1	Classroom (SC)	\$99.00
32136	SA	Oct20	Oct20	12:00-4:00	1	Classroom (SC)	\$99.00
32137	SA	Nov17	Nov17	12:00-4:00	1	Classroom (SC)	\$99.00
32138	SA	Dec15	Dec15	12:00-4:00	1	Classroom (SC)	\$99.00

### Working at Heights Training BLDG10113

Employers in Ontario must ensure that workers on construction projects who may use certain methods of fall protection successfully complete 'working at heights' training that meets training program and provider standards established by the CPO. This mandatory training is for anyone on a construction site who works at heights (10 feet/3 m and above). Obtain the required theoretical and practical training to meet Ministry training requirements. Course manual included.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
32123	SA	Sep22	Sep22	8:00-4:00	1	Classroom (SC)	\$220.00
32124	SA	Oct20	Oct20	8:00-4:00	1	Classroom (SC)	\$220.00
32125	SA	Nov17	Nov17	8:00-4:00	1	Classroom (SC)	\$220.00
32126	SA	Dec15	Dec15	8:00-4:00	1	Classroom (SC)	\$220.00



## Workplace Safety Certifications



Take advantage of essential training and certification in workplace safety. All courses are delivered online.

Once registered you will receive instructions for accessing your course at your @mohawkcollege email address. You must complete your course by the scheduled end date.

A downloadable certificate of completion is available upon successful completion of each course.

Visit [ce.mohawkcollege.ca/workplacesafety](http://ce.mohawkcollege.ca/workplacesafety)

Courses are available online on the following dates: **Sep 19 - Oct 10**    **Oct 17 - Nov 7**    **Nov 14 - Dec 5**

COURSE NAME	COURSE NUMBER	COURSE DESCRIPTION	APPROX. RUN TIME	FEE
Aerial Lifts for Construction	SAFE10117	Introduces common hazards associated with aerial lifts and discusses safe work practices that should always be followed.	1 hour	\$75.89
Articulated Boom Truck I-CAB	SAFE10118	Training is needed to ensure safe operation and productivity for truck cranes of all sizes. Covers the anatomy of the crane and stresses the importance of inspecting it each day before it is put into service.	2 hours	\$115.68
Asbestos Awareness	SAFE10109	Recognize the dangers of working with materials that may contain asbestos.	1 hour	\$57.81
Basic Electrical Safety	SAFE10110	Understand the different types of electricity, such as low voltage, high voltage, and static electricity, to be more aware of electrical safety. This is for non-electricians.	1 hour	\$57.81

Turn the page for more Workplace Safety courses



COURSE NAME	COURSE NUMBER	COURSE DESCRIPTION	APPROX. RUN TIME	FEE
Basic Rigger & Signalman I-CAB	SAFE10119	I-CAB Recognized/OHSA compliant. Covers rigging, determining load weight, center of gravity, basic hitches, lifting hardware, below-the-hook-devices, verbal communication, hand signals and more.	3 hours	\$117.05
Bloodborne Pathogens: Safety in the Workplace	SAFE10111	Understand the basics of bloodborne pathogens, how to protect yourself, and what to do in the event of an exposure, including the decontamination process.	1 hour	\$57.81
Caught In or Between Hazards in Construction	SAFE10112	Understand how to recognize and avoid caught-in or -between hazards in construction.	1 hour	\$57.81
Confined Space Awareness for Entrants & Monitors	SAFE10113	Provides an overview of confined spaces and explains how to safely manage confined space entries. This awareness course follows the CSA 1006-10 Management of Work in Confined Spaces standard.	2 hours	\$81.78
Dump Truck Safety I-CAB	SAFE10130	OHS,CSA,I-CAB Recognized Dump Truck Operator training for Canada. Satisfies the requirements for the classroom part of operator safety training. Introduces the equipment, maintenance & inspections, hazards, safe operation & more.	2 hours	\$115.68
Electrical Safety Training Systems Electrical Workers (Canada)	SAFE10114	Understand arc flash, shock and application of the CSA Z462 Workplace Electrical Safety Standard.	6 hours	\$149.41
Excavator Safety Training I-CAB	SAFE10120	Helps employers and operators complete OSHA-compliant operator safety training and record it. Introduces the equipment, maintenance and inspections, hazards, safe operation, and more.	1 hour	\$114.31
Forklift Workshop for Construction	SAFE10121	Explains essential forklift safety practices and is intended for anyone who operates a forklift in a construction work site and helps meet the formal training requirements of OSHA's 29 CFR Section 1926.602(d).	1 hour	\$57.81
Front End Loader - Operation and Safety I-CAB	SAFE10122	CSA/OHS-Compliant/I-CAB Recognized. Satisfies Canada's requirements for the classroom portion of operator safety training. Introduces the equipment, maintenance and inspections, hazards, safe operation, and more.	2 hours	\$115.68
Ground Disturbance Awareness	SAFE10115	Understand the basics of and how to implement safely any kind of ground disturbance.	3 hours	\$60.55
Hydraulic Safety in Construction	SAFE10116	Reduce risk and eliminate hazards caused by hydraulic-operatic equipment for workers, equipment, companies, and the environment.	5 hours	\$119.79
Industrial Ergonomics	SAFE10103	Recognize ergonomic problems and their potential adverse effects, as well as pragmatic solutions which can be used to address these problems.	1 hour	\$57.81
Ladder Safety	SAFE10123	Covers important information about safe ladder use. Understand unsafe ladder use, the types of ladders, ladder safety and inspection, and proper ladder setup.	2 hours	\$42.29
Loader Backhoe Operation and Safety I-CAB	SAFE10124	Helps employers & operators complete OHS-compliant operator safety training and record it. Introduces the equipment, maintenance & inspections, hazards, safe operation, basic trenching and more.	1 hour	\$114.31
Lockout/Tagout: Putting a Lock on Hazardous Energy	SAFE10104	Raise your awareness about the importance of lockout/tagout and understand when and how to follow procedures every time they are needed.	1 hour	\$69.11
Overhead Crane Awareness I-CAB	SAFE10125	Covers types of cranes and lifting devices, how to inspect and safely operate them, and how to recognize the common hazards that surround their use.	2 hours	\$115.68
Rigging and Slings Safety	SAFE10105	Includes 5 modules covering practices and techniques to safely sling and rig loads according to the CSA Z150-98 regulation, which is applicable across Canada. It also adheres to ANSI and ASME standards.	6 hours	\$234.16
Scaffolding Safety	SAFE10126	Helps employers and operators complete OHS-compliant operator safety training and properly record it. Introduces the equipment, inspections, hazards, safe operation and more.	1 hour	\$114.31
Scissor Lifts in Industrial and Construction Environments	SAFE10127	Introduces workers to scissor lifts, makes them aware of the hazards associated with these lifts, and gives them the information they need to work safely using a scissor lift or working near one.	1 hour	\$91.71
Slips, Trips for Construction	SAFE10129	Recognize and avoid slip and trip hazards. Learn how to take the proper measures to ensure your safety and the safety of others on the jobsite.	1 hour	\$69.11
Slips, Trips, Falls	SAFE10106	Identify hazardous conditions and unsafe practices that can lead to slips, trips, and falls in the workplace.	1 hour	\$69.11
Traffic Control Persons for Construction I-CAB	SAFE10128	Explains the techniques, equipment, how to control traffic effectively in a variety of construction scenarios, safety and legal requirements for traffic control persons in a construction environment.	1 hour	\$69.11
Transportation of Dangerous Goods Canada	SAFE10107	Understand the basics of the Transportation of Dangerous Goods Canada regulations and how to recognize and handle dangerous goods.	1 hour	\$41.99
WHMIS 2015	SAFE10108	Educate everyone in the workplace, including workers, employers, and suppliers, on the new WHMIS 2015 revised standards for hazardous materials in Canada.	2 hours	\$36.58



# Important Information

## Credentials

### MOHAWK COLLEGE CERTIFICATE

Credential approved by Mohawk College and awarded for programs with 180 - 300 equivalent instructional hours.

### ONTARIO COLLEGE CERTIFICATE

Credential approved by Ministry of Training, Colleges and Universities (MTCU) and awarded for programs with 600-700 equivalent instructional hours.

### ONTARIO COLLEGE DIPLOMA

Credential approved by MTCU and awarded for programs with 1200-1400 equivalent instructional hours.

### ONTARIO COLLEGE ADVANCED DIPLOMA

Credential approved by MTCU and awarded for programs with 1800-2100 equivalent instructional hours.

### ONTARIO COLLEGE GRADUATE CERTIFICATE

Credential approved by MTCU and awarded for programs with 600-700 equivalent instructional hours where a previous post-secondary credential is required for admission.

### ACKNOWLEDGEMENT OF COMPLETION

Credential awarded for predetermined and approved courses that represent a significant amount of work and that do not lead to a certificate.

## Acknowledgement Form / Receipt / Student Card

You will receive an Acknowledgement form and student card immediately upon registering in person. Acknowledgements for registrations done online or sent by mail or fax will be mailed to you. This form includes your Mohawk ID and password for MyMohawk. Carry your student card for security purposes and bring your acknowledgement form to class as proof of registration.

## Corporate Policies & Procedures

[mohawkcollege.ca/policies](http://mohawkcollege.ca/policies)

## Course Cancellations

[ce.mohawkcollege.ca/cancellations](http://ce.mohawkcollege.ca/cancellations)

Mohawk College reserves the right to limit, cancel, adjust or relocate classes/courses without notice

## Fees

Fees are calculated based on the number of hours per course.

- Tuition @ \$7.00
- Academic Service Fee @ \$0.65 (max 45 hours)
- Access Copyright @ \$0.02 (max 45 hours)
- Capital Campaign Fee @ \$0.05 (max 45 hours)
- Recreation Fee @ \$0.05 (max 45 hours)
- Student Bursary Fee @ \$0.05 (max 45 hours)
- Student Experience and Activity Fee @ \$0.55 (max 45 hours)
- Technology Enhancement Fee @ \$0.07 (max 45 hours)
- OntarioLearn Fees will be charged where applicable.
- PrePlacement Screening Fees will be charged where applicable. For details visit [mohawkcollege.ca/fees](http://mohawkcollege.ca/fees).
- Fees for International students are \$910 per credit course. Some non-credit courses can be taken at a reduced rate. Read more at [mohawkcollege.ca/international](http://mohawkcollege.ca/international).

Course Fees do not include textbooks, and/or required learning materials. Some exceptions may apply.

Payment may be made by cash, certified cheque, money order, Visa, MasterCard, or debit.

HST is included where applicable. A full breakdown is available through your MyMohawk account.

## General Education Courses

[ce.mohawkcollege.ca/generaleducation](http://ce.mohawkcollege.ca/generaleducation)

An "(E)" designation for courses in the catalogue and the index indicates the course can be used to fulfill General Education requirements.

## Grading and Evaluation

[mohawkcollege.ca/grading](http://mohawkcollege.ca/grading)

## Graduation / Convocation

[mohawkcollege.ca/ConvocationPrep](http://mohawkcollege.ca/ConvocationPrep)

Continuing Education Convocation takes place in October of each year. Eligible students are responsible for applying to graduate by August 15. Residency requirements and course/program currency requirements must be met.

## MyMohawk

[mymohawk.mohawkcollege.ca](http://mymohawk.mohawkcollege.ca)

Our online portal, MyMohawk, and your [@mohawkcollege.ca](mailto:@mohawkcollege.ca) email address are the official avenues of communication used by Mohawk College.

Examples of information found in, or sent to these avenues are: your grades, income tax receipts, notices regarding College closures, etc. Login on a regular basis to keep your account active. Your Mohawk ID and password are on your Acknowledgement of Registration form.

## Prerequisites

It is your responsibility to ensure that you have met the prerequisites listed in each course description.

## Refunds

[ce.mohawkcollege.ca/refunds](http://ce.mohawkcollege.ca/refunds)

## Transfers

[ce.mohawkcollege.ca/transfer](http://ce.mohawkcollege.ca/transfer)

## Waitlists

[ce.mohawkcollege.ca/waitlist](http://ce.mohawkcollege.ca/waitlist)

## Withdrawals

[ce.mohawkcollege.ca/withdraw](http://ce.mohawkcollege.ca/withdraw)

## Parking

[mohawkcollege.ca/parking](http://mohawkcollege.ca/parking)  
[parking.mcmaster.ca](http://parking.mcmaster.ca)

Paid parking is in effect at all campus locations. Continuing Education students taking courses at Fennell Campus or Stoney Creek Campus will be required to purchase an evening CE Parking Pass online at [parking.mohawkcollege.ca](http://parking.mohawkcollege.ca), the Stoney Creek Campus Store, or the Parking Office.

Single day/evening parking is available at payment machines in designated lots.

Parking at IAHS is provided by McMaster University Security and Parking Services. Visit Parking Services at the E.T. Clarke Centre (Room 102) or [parking.mcmaster.ca](http://parking.mcmaster.ca) for more information.

### Accessible Parking

Individuals requiring long-term accessible parking arrangements can contact the Parking Office at Fennell Campus. Please provide a copy of a valid government issued accessible permit. For temporary accessible parking or for more information, please contact Accessible Learning Services at 905-575-2211.

Staff members who require accessible parking arrangements must contact the Parking Office and provide HR/Staffing Services with the appropriate documentation.

## Special Approval Courses (SA)

Registration for some courses is restricted to ensure all students meet admission and eligibility requirements. Unfortunately, registrations for these courses cannot be placed online. Refer to the inside of the back cover for information on other ways to register.

## Student Policies

[mohawkcollege.ca/studentpolicy](http://mohawkcollege.ca/studentpolicy)

All registered students must comply with college policies and procedures related to academic honesty, appeals of final grades, and other college expectations and practices.

# Services

Some contacts to get you started. For a full list of services at Mohawk visit [mohawkcollege.ca/services](http://mohawkcollege.ca/services)

## The Square

[mohawkcollege.ca/thesquare](http://mohawkcollege.ca/thesquare)

The Square provides a full range of services to all students.  
ask@mohawkcollege.ca

Fennell: Room C102 | 1-844-767-6871  
IAHS at McMaster: Room 121 | 905-575-1212 ext. 6352  
Stoney Creek: Room A111 | 905-575-1212 ext. 5000

## Financial Assistance

[mohawkcollege.ca/cefinancialassistance](http://mohawkcollege.ca/cefinancialassistance)

There are a variety of financial assistance options available for Continuing Education students.

Visit our website for full details and to apply!  
financialassistance@mohawkcollege.ca  
1-844-767-6871

## Accessible Learning Services

[mohawkcollege.ca/als](http://mohawkcollege.ca/als)

A full range of services are available for CE students who have, or suspect they have, a disability.

accessiblelearningservices@mohawkcollege.ca

For more information call: 905-575-2211

## Books @ IAHS

[campusstore.mcmaster.ca](http://campusstore.mcmaster.ca)

Books for courses offered at the Institute of Applied Health Sciences at McMaster campus may be purchased at the Health Sciences Bookstore in the McMaster University Medical Centre.

## Campus Stores

[mohawk.bookware3000.ca](http://mohawk.bookware3000.ca)

Stores are located at the Fennell (books in room C068, supplies and general merchandise in room C104) and Stoney Creek campuses with books, supplies, clothing, gifts, parking services and more. Load your ONE Card at either of our locations for your convenience. Visit the website for hours of operation, and to order your books online.

## Counselling Services

[mohawkcollege.ca/counselling](http://mohawkcollege.ca/counselling)

Mohawk's professional counsellors offer a broad range of support services to all CE students.

counselling@mohawkcollege.ca

Fennell: Room C102 | 905-575-2211

## David Braley Athletic and Recreation Centre

[mohawkcollege.ca/dbarc](http://mohawkcollege.ca/dbarc)

CE Student Memberships are available for \$60 per semester!

Visit our website for detailed information on our facilities, programming, hours and more.

dbarc@mohawkcollege.ca | 905-575-2744

## Dispute Resolution Services - Student Rights & Responsibilities Office (SRRO)

[mohawkcollege.ca/dispute-resolution](http://mohawkcollege.ca/dispute-resolution)

Student Rights and Responsibilities Office (SRRO) manages and supports the resolution of student concerns and complaints in order to create a safe, respectful and inclusive environment.

SRRO addresses academic, interpersonal, behavioral disputes and human rights complaints.

Services are available to all students, employees and community partners.

studentissues@mohawkcollege.ca  
Inquiries: 905-575-2181

## The Health Centre

[mohawkcollege.ca/health-centre](http://mohawkcollege.ca/health-centre)

The Health Centre provides confidential Health and Wellness for all students. Services include General Medicine, Physiotherapy, Registered Massage Therapy, Osteopathy, Acupuncture, Dental Hygiene, and Athletic Therapy. Most services are covered through OHIP and/or your extended health benefits.

healthcentre@mohawkcollege.ca

Fennell: Room C109 | 289-237-6358

## Indigenous Education & Student Services

[mohawkcollege.ca/indigenous](http://mohawkcollege.ca/indigenous)

aess@mohawkcollege.ca

Fennell: Room A114 | 905-575-1212 ext. 3428

## Library

[library.mohawkcollege.ca](http://library.mohawkcollege.ca)

Your campus library is the starting point for help with assignment resources, eLearn, MyMohawk and more! Visit the library website for more information about services, campus locations and hours.

## ONE Card

[mohawkcollege.ca/one-card](http://mohawkcollege.ca/one-card)

Though not mandatory for Continuing Education students, a Continuing Education ONE Card may be purchased for \$10.00. To be eligible for a CE ONE Card you must be registered for a course in the current semester.

Visit the website to discover all the features and benefits of a CE ONE Card!

onecard@mohawkcollege.ca

Fennell: Room i130 | 905-575-2121

IAHS at McMaster: The Square  
Stoney Creek: Campus Store

## Student Success Advisor

[mohawkcollege.ca/ssa](http://mohawkcollege.ca/ssa)

As part of our commitment to academic and career success, CE students have access to a Student Success Advisor. Your SSA can help you with academic and program advising, career coaching, student support services, and more!

For more information see page 63 or visit the website.

## Walk Smart

[mohawkcollege.ca/walksmart](http://mohawkcollege.ca/walksmart)

Are you on campus after dark? Walk Smart is a free service provided at the Fennell Campus for students, faculty and staff.

Fennell: Room 203, Student Life, David Braley Athletic & Recreation Centre

## Wellness4U@Mohawk

[mohawkcollege.ca/wellness4u](http://mohawkcollege.ca/wellness4u)

Wellness4U promotes health and wellness for all Mohawk Students. We are committed to achieving our vision for a healthy campus by raising awareness through prevention strategies and promoting ways to improve health.

wellness4U@mohawkcollege.ca

# Frequently Asked Questions

## What are the Admission Requirements?

For credit courses leading to a certificate or diploma, you require a secondary school diploma or equivalent (Mohawk Academic Upgrading, GED), or you must be 19 years of age or older on the day the course starts. The college reserves the right to restrict enrollment for most general education and non-credit continuing education courses to those 19 years of age and over. Some programs have specific admission requirements which are listed in the program description.

## How do I access MyMohawk?

Your Mohawk ID and password can be found on your Acknowledgement of Registration form. You need to sign in to MyMohawk on a regular basis to keep your account active. Visit our FAQ at [mohawkcollege.ca/mymohawk](http://mohawkcollege.ca/mymohawk) for more information.

## How do I update my address and phone number?

Sign in to MyMohawk and on the Home menu scroll down to Personal information. For assistance, drop in to the Student Services office at any campus or call 1-844-767-6871.

## How does online learning work?

Visit [ce.mohawkcollege.ca/online](http://ce.mohawkcollege.ca/online) for all the details. Information is also available on page 3 of this catalogue.

## Can I complete my course early?

Unfortunately you cannot. All courses have a start and end date and you cannot start late or finish early. However, we offer a variety of courses with late start dates and/or in an accelerated format. Check the course listings for details.

## How do I access my eLearn course?

Visit [ce.mohawkcollege.ca/elearn](http://ce.mohawkcollege.ca/elearn) for step-by-step instructions.

## How do I access my OntarioLearn course?

Visit [ce.mohawkcollege.ca/ontariolearn](http://ce.mohawkcollege.ca/ontariolearn) for step-by-step instructions.

## Can I audit a course?

Only under special circumstances. You must have approval from the Dean of Continuing Education prior to registering. You will not receive a grade/credit and regular fees will apply. Email [ce@mohawkcollege.ca](mailto:ce@mohawkcollege.ca) to seek approval.

## Where do I park?

Paid parking is in effect at all locations. More information is available at [mohawkcollege.ca/parking](http://mohawkcollege.ca/parking)

## I'm an International Student. How do I register for a Continuing Education course?

If you are not a permanent resident of Canada you may require permission from Citizenship and Immigration Canada to study at Mohawk College. Students living outside of Canada, who are registering for online courses, do not need approval but must register by fax or mail. International fees will apply in all cases. Visit [mohawkcollege.ca/international](http://mohawkcollege.ca/international) for more information.

## I'm a Senior Citizen. Is there a discount available?

Senior Citizens, 65 years of age or older, may register for most Continuing Education funded, credit courses for 50% of the seat fee, plus all other fees except the Academic Service Fee (ASF) and Student Activity Fee (SAF). Proof of age is required at registration.

## How do I view my final grades?

Sign in to MyMohawk. Choose Academics from the left-side menu. You will see My grades to the right. It may take two to six weeks after the end date of your course for grades to be available.

## I lost my Certificate/Diploma - can I get a replacement?

Visit [mohawkcollege.ca/convocationprep](http://mohawkcollege.ca/convocationprep) to obtain a request form. A fee will apply.

## How do I get my Income Tax Receipt (T2202A)?

In March of each year you will be able to access your T2202A Tuition and Education Amounts Certificate for the previous calendar year. In MyMohawk, choose Student Finances from the left-side menu. Tax receipts are available under Financial tools. Some courses may not qualify for a tuition or education tax deduction. Student Activity, CanCopy, Miscellaneous and Book fees do not qualify as a tax deduction. For assistance, drop in to the Student Services office at any campus, the MCACES office or call 1-844-767-6871.

## The weather is bad - is Mohawk College open?

Visit [mohawkcollege.ca/closure](http://mohawkcollege.ca/closure) or call 905-575-2444. You can sign up for weather and security related text message alerts by visiting [mohawkcollege.ca/sam](http://mohawkcollege.ca/sam)

## I took a similar course at another educational institution. Will Mohawk College recognize that learning?

You can apply for an exemption for course work completed at Mohawk College, or another educational institution, that is equivalent to learning required in a specific Mohawk course. Sign in to MyMohawk and choose Academics from the left-side menu. Scroll down to Course tools and click on Apply for a course exemption. For assistance, contact The Square at 1-844-767-6871 or [ask@mohawkcollege.ca](mailto:ask@mohawkcollege.ca).

## I have life/work experience relating to a specific course. Can I have that learning recognized?

You may be able to earn course credits through the Prior Learning Assessment and Recognition process. Your life/work experience will be assessed relative to specific course outcomes. The academic area will determine the appropriate method for assessing your experience. Visit [mohawkcollege.ca/plar](http://mohawkcollege.ca/plar) for more information.

## How do I register with Accessible Learning Services?

A full range of services are available for CE students who have, or suspect they have, a disability. Email [accessiblelearningservices@mohawkcollege.ca](mailto:accessiblelearningservices@mohawkcollege.ca) or visit The Square (Fennell), The Square (IAHS), Room A118 (Stoney Creek). We can be reached by phone at 905-575-2211 (Fennell), 905-575-1212 ext. 6107 (IAHS) or 905-575-1212 ext. 5401 (Stoney Creek).

Mohawk College, at its sole discretion, reserves the right to alter information, including but not limited to, modifying program availability, program length, campus locations, or curriculum, or to adjust fees, admission requirements, policies or procedures at any time. The College may make such changes to meet competencies in the job market and/or as prescribed by its governing Ministry, or for budgetary reasons or for other reasons it deems necessary. The College reserves the right to withdraw an offer of admission both prior to and after its acceptance by an applicant or student because of insufficient applications or registrations, over-acceptance of offers of admission, budgetary constraints, or for other such reasons. Prompt notice will be given to all affected applicants and students. The College shall not accept any liability for the consequences of these changes.

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# 4 ways to register

[ce.mohawkcollege.ca/register](http://ce.mohawkcollege.ca/register)

## Registration now open!

### 1. Online at [ce.mohawkcollege.ca](http://ce.mohawkcollege.ca)

Available to existing and new students – days, evenings and weekends.

*NOTE: Online registration cannot be used for Special Approval (SA) courses. Register using one of the methods below.*

#### Payment options



VISA OR MASTERCARD

### 2. Fax

#### Payment options



VISA OR MASTERCARD

Fax the completed Registration Form to:  
905-575-2348

### 3. Mail

#### Payment options



VISA, MASTERCARD, CERTIFIED  
CHEQUE, MONEY ORDER OR  
BANK DRAFT

Mail the completed Registration Form to:  
Mohawk College  
The Square  
135 Fennell Avenue West  
Hamilton Ontario  
L9C 0E5

### 4. In person

#### Payment options



VISA, MASTERCARD, DEBIT,  
CERTIFIED CHEQUE,  
MONEY ORDER,  
BANK DRAFT OR CASH

*NOTE: Registration by fax or mail does not guarantee a place in the course. Acknowledgement will be mailed to you within 10 days of processing.*



### How to read course details

Indicates Special Approval Required

Course Name → **AutoCAD - Introduction** → **CADMCAD06 (SA)** ← Course Code

Using AutoCAD/AutoCADLT2013 Fundamentals enables you to create basic 2D drawings. A sophisticated computer software application that can be challenging even at this fundamental level.

CRN	DAY(S)	START	END	TIMES	SESS	DELIVERY	FEE
31223	Sep11	Dec18				OntarioLearn	\$449.54
31136	TU/TH	Sep18	Nov1	6:30-9:30	14	Classroom (FF)	\$354.48

← Fee

↑ Start Date      ↑ Number of Sessions      ↑ Campus

**EXAMPLE ONLY**

Course details are not accurate and are shown as an example only.

Alternative formats available upon request  
Visit [mohawkcollege.ca/accessibility](http://mohawkcollege.ca/accessibility)

# Be **CareerReady**

## Attend our **FREE** sessions

### **SESSION 1 – October 31**

Resume Writing & Identifying your skill set

### **SESSION 2 – November 7**

Job Searching &  
Understanding the labour market

### **SESSION 3 – November 14**

Networking & Utilizing your online presence

### **SESSION 4 – November 21**

Interviewing & Articulating your abilities

### **SESSION 5 – November 28**

Accepting the job offer &  
Pursuing continuous success

Fennell Campus  
MCACES Lounge, Room F114

All sessions run from 12 pm – 1 pm  
See [mohawkcollege.ca/events](http://mohawkcollege.ca/events)  
for room details.

For additional Career support, email us  
at [mcaces@mohawkcollege.ca](mailto:mcaces@mohawkcollege.ca)  
or call **905-575-2176**



## Are you on campus after dark?

Walk Smart is a free service provided by MCACES at Fennell Campus for students, faculty and staff. Read more at [mcaces.ca/walksmart](http://mcaces.ca/walksmart)

# Student Services

Please keep this quick reference bookmark

The Square at each campus provides a full range of services and supports to new and returning students.



## Our Locations

### Fennell Campus (FF)

The Square, 135 Fennell Ave. W., Hamilton

Call: 1-844-767-6871

Monday to Thursday 8:30 am to 6:00 pm

Friday 8:30 am to 4:30 pm

#### Fall extended hours:

August 27 to September 21, 2018

Monday to Thursday 8:00 am to 6:00 pm

Friday 8:00 am to 5:00 pm



### Stoney Creek Campus (SC)

Room A111, 481 Barton Street, Stoney Creek

Call: 1-844-767-6871

Monday to Friday 8:45 am to 4:30 pm

#### Fall extended hours:

August 27 to September 21, 2018

Monday to Friday 8:00 am to 5:00 pm



### Institute for Applied Health Sciences at McMaster (IH)

1400 Main Street W., Hamilton

Call: 1-844-767-6871

Monday to Friday 8:30 am to 4:00 pm

#### Fall extended hours:

August 27 to September 21, 2018

Monday to Friday 8:00 am to 5:00 pm



## Quick and Helpful Links

### Financial Assistance

Visit [ce.mohawkcollege.ca/financial](http://ce.mohawkcollege.ca/financial) for information on Financial Assistance for CE Students.

### Learn more about Online Learning

What is online learning? Is online learning for you?

Read more at [ce.mohawkcollege.ca/online-learning](http://ce.mohawkcollege.ca/online-learning)

### Room Listings

Accessible online after 3 pm on the day the course starts.

Visit [ce.mohawkcollege.ca/roomlistings](http://ce.mohawkcollege.ca/roomlistings)



[ce.mohawkcollege.ca](http://ce.mohawkcollege.ca)

## FEATURED COURSES

Online or in-class, a full list of courses can be found on page 9



### Cloud Accounting

The cloud has revolutionized the field of accounting and many professionals are unsure where to start. This interactive, fully online course is designed for both working professionals and accounting/bookkeeping students.

[ce.mohawkcollege.ca/cloudaccounting](https://ce.mohawkcollege.ca/cloudaccounting)

**intuit.**



### Disney's Approach to Leadership Excellence

A leader is far more than a label – leadership is about taking actions to create sustained, positive transformations within an organization. The DeGroote School of Business in partnership with Mohawk College present *Disney Institute* and this one-day professional development program focusing on Disney's Approach to Leadership Excellence.

[degrooteschool.ca/disney](https://degrooteschool.ca/disney)

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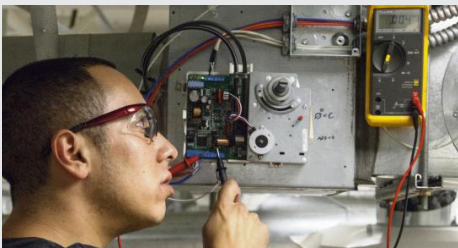
**MOHAWK**  
FUTURE READY

**DISNEY**  
INSTITUTE  
LEADERSHIP EXCELLENCE

As to Disney artwork/properties: © Disney

## FEATURED PROGRAMS

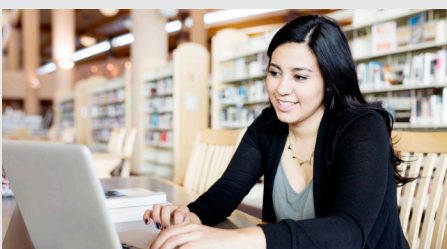
We offer over 150 programs, see the full list on page 4



### Building Environmental Systems (BES™) I & II Certificates

One of the most highly recognized certifications for building operations in Canada, the Building Environmental Systems – BES™ program is designed to provide education for the efficient and safe operation and maintenance of today's complex buildings.

[ce.mohawkcollege.ca/bes](https://ce.mohawkcollege.ca/bes)



### Library and Information Technician Diploma

Gain the knowledge and practical skills needed in today's evolving library environment! Prepare for employment in academic, public, school and special libraries and other information service settings. This program is now OSAP eligible!

[ce.mohawkcollege.ca/library](https://ce.mohawkcollege.ca/library)

Fall registration is now open  
[ce.mohawkcollege.ca/registration](https://ce.mohawkcollege.ca/registration)

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