

WAUBONSEE

FALL 2017-NONCREDIT

Live

PERSONAL ENRICHMENT

**PERSONALIZED FITNESS
CAN BE YOURS AT THE
TOTAL FITNESS CENTER**
See page 25.

**DISCOVER COMMUNITY
THEATRE CLOSE BY**
See page 23.



Work

PROFESSIONAL DEVELOPMENT

**ADVANCE YOUR SKILLS
IN MEDICAL CODING
OR PHLEBOTOMY**
See pages 8-9.

**PREPARE TO TAKE THE
PROFESSIONAL HUMAN
RESOURCES (PHR) EXAM**
See page 11.



WAUBONSEE
COMMUNITY COLLEGE

What's New!

The Advanced Manufacturing Principles Program

Build business acumen in your star employees today and transform them into your business leaders of tomorrow! Call the Corporate Training group in Workforce Development today at (630) 906-4152.

Online programs from the Center for Legal Studies

- Paralegal Certification or Legal Nurse Consultant
- Classes start August 21
- Visit www.legalstudies.com/vendor/waubonsee

Fire Officer Leadership Series

Prepare to move up the ladder in a new, one-week format. *See pages 7-8.*

Step out-of-the-box and discover your new favorite place. Our six new local excursions are sure to delight. *See page 27.*

Bring out your inner performer with our new Acting for Beginners and Improv for Beginners courses. *See page 22 and inside back cover.*

Get your tickets before they self-destruct! MISSION IMPROVable offers improv with a twist. *See inside back cover.*

Register today!

www.waubonsee.edu/noncredit



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Work

Live

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Work

PROFESSIONAL
DEVELOPMENT COURSES

Create Your Future!

Develop Your Potential

Enhance Your Skills

Take Charge of Your Career



INTRODUCTORY COMPUTER

WINDOWS LEVEL 1

Discover desktop elements; shortcut menus; minimizing and moving windows, scrollbars, menus, toolbars and dialog boxes; working with multiple windows; managing files-move, copy, delete, rename, find; plus folder creation. Prereq: Computer knowledge. Fee includes materials.

Class fee: \$185

MAJOR CODE: VS25

INT005.600 (11604)

6-8:45 p.m., Th
DWNTN257, Gerding

Bring your own device running on Windows 10.

Meets between: Aug. 24-Sept. 7

INT005.001 (11590)

8 a.m.-4:30 p.m., M
APC145A, Backes

Meets on: Nov. 20

NETWORK

WIOA CCNA SECURITY (VOUCHER INCLUDED)

Validate your skills for monitoring a secure network. Participants login via virtual machines to live infrastructure and practice on live environments. Fee includes:

Voucher for the Cisco Security 210-260 IINS exam.

Prereq: understanding of networking, a valid CCENT or CCNA Routing and Switching or any CCIE certification.

Class fee: \$1,295

NTK950.920 (11520)

Online, Staff

Enroll anytime between: Aug. 21-Dec. 8

WIOA CCNA: ROUTING AND SWITCHING (VOUCHER INCLUDED)

Gain knowledge of switched LAN Emulation networks made up of Cisco equipment and the skills and knowledge necessary to install, operate, and troubleshoot a small and medium branch office Enterprise network.

Prereq: 1-3 years experience working in a network environment.

Fee includes: materials and 200-125 CCNA certifying exam voucher.

Class fee: \$2,195

NTK934.920 (11518)

Online, Staff

Enroll anytime between: Aug. 21-Dec. 8

*For more information
on how to read this
schedule, see page 29.*



COMP TIA SECURITY+ CERTIFICATION TRAINING (VOUCHERS INCLUDED)

Covers the operating system, virtualization, mobile device management and hardware troubleshooting skills. Also includes the installation, maintenance and troubleshooting of common devices and how to setup and use client-side virtualization and Small Office Home Office (SOHO) networks. Fee includes: Materials and CompTIA 220-901 and 220-902 certification vouchers. Prereq: Computer hardware and operating systems knowledge. Class fee: \$1,995

NTK940.920 (11519)

Online, Staff

Enroll anytime between: Aug. 21-Dec. 8

OFFICE SUITES

INTRODUCTION TO MICROSOFT OFFICE

Learn basic skills in each of the applications: Access for database applications, Excel for spreadsheet usage, PowerPoint for presentations and Word for word processing tasks.

Prereq: Windows.

Class fee: \$425

OPS006.001 (11589)

9 a.m.-3:30 p.m., F
DWNTN243, Backes

Meets between: Oct. 27-Nov. 10

OPS006.820 (11600)

8:30 a.m.-12:15 p.m., Sa
PLANO121, Gerding

Class will not meet on Sept. 2. Class will dismiss at 11:30 am on Sept. 23.

Meets between: Aug. 19-Sept. 23

ADMINISTRATIVE ASSISTANT ESSENTIALS: A BUNDLED TRAINING OPTION

Explore all key skills needed to become an indispensable member of your team. Fee includes materials.

Prereq: Ability to type and a basic knowledge of Windows.

Class fee: \$525

WPS982.700 (11615)

The Administrative Assistant Fundamentals course will be taken at www.ed2go.com/wcc-pro. Refer to course OPS006 for dates and times for the class segment included.

Enroll anytime between: Aug. 21-Dec. 8

DATABASE

ACCESS LEVEL 1

Learn the basics of a database! Building tables using table wizards and design view, modifying a table's structure, navigating within a table, sorting on multiple fields using filters, using a form for data entry, creating and modifying basic select queries, and creating reports. Prereq: keyboarding and Windows. Fee includes: materials. Class fee: \$185 MAJOR CODE: VS25

DBS005.600 (11609)

6-9 p.m., T
DWNTN243, Bonn

Meets between: Sept. 12-Sept. 26

DBS005.001 (11583)

8 a.m.-4:30 p.m., F
DWNTN243, Backes

Meets on: Oct. 6

ACCESS LEVEL 2

Topics include managing tables and understanding table relationships; building/modifying forms and layout; query properties and using basic macros.

Prereq: Access Level 1 or equivalent experience. Fee includes: materials.

Class fee: \$185

DBS006.001 (11588)

8 a.m.-4:30 p.m., F
DWNTN243, Backes

Meets on: Oct. 13

USING ACCESS: ONE-TO-ONE CONSULTING

Need specialized training or guidance from an expert with your challenges using Access? Bring your own materials and project outcomes with you for this brief consulting session. Note: Two-hour appointments will need to be arranged. Class fee: \$145

DBS910.700 (11529)

After registration has been processed, identify 4 objectives, email: wfd@waubonsee.edu.

Enroll anytime between: Aug. 21-Dec. 8

DESKTOP PUBLISHING

USING PUBLISHER: ONE-TO-ONE CONSULTING

Need specialized training or guidance from an expert with your challenges using Publisher? Bring your own materials and project outcomes with you for this brief consulting session. Note: Two-hour appointments will need to be arranged.

Class fee: \$145

DSK910.700 (11535)

After your registration has been processed, identify 4 objectives, email: wfd@waubonsee.edu.

Enroll anytime between: Aug. 21-Dec. 8

USING ADOBE INDESIGN

Explore the InDesign workspace, preferences, panels and guides. Learn the essential page design layout skills used to create and publish everything from printed books and interactive online documents. Fee includes materials. Prereq: Windows and desktop publishing knowledge. Class fee: \$375

DSK913.600 (11608)

6-9 p.m., W
APC145C, Davis

Meets between: Sept. 20-Nov. 1

USING ADOBE PHOTOSHOP

Learn to enhance your photographs, Web app designs, 3D artwork, videos, and more. Fee includes materials.

Prereq: Windows and desktop publishing knowledge.
Class fee: \$375

DSK914.820 (11607)

9 a.m.-Noon, Sa
HCC107, Kelly

Class will be held in a MAC lab
Meets between: Oct. 7-Nov. 18

USING ADOBE ACROBAT: ONE-TO-ONE CONSULTING

Need specialized training or guidance from an expert with your challenges using Adobe Acrobat?

Bring your own materials and project outcomes with you for this brief consulting session. Note: Two-hour appointments will need to be arranged.
Class fee: \$145

DSK921.700 (11536)

After registration has been processed, identify 4 objectives, email wfd@waubonsee.edu.

Enroll anytime between:
Aug. 21-Dec. 8

USING ADOBE DESIGN APPLICATIONS: ONE-TO-ONE CONSULTING

Need specialized training or guidance from an expert with your challenges using one of the Adobe design applications? Bring your own materials and project outcomes with you for this brief consulting session. Note: Two-hour appointments will need to be arranged. InDesign, Photoshop, and Illustrator concepts can be to considered for a consult session.
Class fee: \$145

DSK923.700 (11549)

After registration has been processed, identify 4 objectives, email wfd@waubonsee.edu.

Enroll anytime between:
Aug. 21-Dec. 8

PRESENTATION SOFTWARE

USING POWERPOINT: ONE-TO-ONE CONSULTING

Need specialized training or guidance from an expert with your challenges using PowerPoint? Bring your own materials and project outcomes with you for this brief consulting session. Note: Two-hour appointments will need to be arranged. Class fee: \$145

MMC910.700 (11537)

After registration has been processed, identify 4 objectives, and email wfd@waubonsee.edu.

Enroll anytime between:
Aug. 21-Dec. 8

SPREADSHEET SOFTWARE

EXCEL LEVEL 1

Learn the basics of electronic spreadsheet creation, including: screen and toolbar identification; working with new and existing workbooks; text and value entry; using simple formulas; navigating throughout a worksheet; inserting and deleting columns, rows, cells and named ranges; relative and mixed cell references and font adjustments.

Prereq: Windows knowledge. Fee includes materials.
Class fee: \$185

SPR005.820 (11595)

9:15 a.m.-12:15 p.m., Sa
FOXVLY209, Bonn

Meets between: Aug. 19-Sept. 9

SPR005.001 (11551)

8 a.m.-4:30 p.m.,M
APC145A, Backes

Meets on: Sept. 11

SPR005.600 (11601)

6-8:45 p.m.,Th
APC145A

Gerding, Meets between:
Oct. 5-Oct. 19

EXCEL LEVEL 2

Covers: workbook data management, table usage techniques including references for using formulas and data analysis.

Learn how to automate tasks, enhance charts, share files and incorporate Web information. Fee includes materials.

Prereq: Excel Level 1 or equivalent.
Class fee: \$185

SPR006.001 (11553)

8 a.m.-4:30 p.m.,M
APC145A, Backes

Meets on: Sept. 18

SPR006.820 (11596)

9:15 a.m.-12:15 p.m., Sa
FOXVLY209, Bonn

Meets between: Sept. 30-Oct. 14

SPR006.600 (11602)

6-8:45 p.m.,Th
APC145A, Gerding

Meets between: Nov. 2-Nov. 16

EXCEL LEVEL 3

Includes working with lists; using basic analysis tools including scenarios and maps; working with pivot tables and database queries; and importing and exporting files. Fee includes materials.

Prereq: Excel Level 2 or equivalent.
Class fee: \$185

SPR007.001 (11577)

8 a.m.-4:30 p.m.,M
APC145A, Backes

Meets on: Sept. 25

SPR007.820 (11597)

9:15 a.m.-12:15 p.m., Sa
FOXVLY209, Bonn

Meets between: Oct. 28-Nov. 11

SPR902.600 (11603)

6-8:45 p.m.,Th
APC145A, Gerding

Meets between: Nov. 30-Dec. 14

CAPTURE THE POWER OF PIVOT TABLES: AN EXCEL REFRESHER

Find ways to make comparisons, detect patterns and discover trends in your data in this project-oriented workshop. Review data model concepts and take a look at the PowerPivot add-in.

Prereq: Excel Level 1 or equivalent experience, familiarity with Excel data lists and importing. Fee includes: all materials.

Class fee: \$49

SPR937.600 (11610)

6:15-8:45 p.m., T
DWNTN243, Bonn

Meets on: Oct. 17

USING EXCEL: ONE-TO-ONE CONSULTING

Need specialized training or guidance from an expert with your challenges using Excel? Bring your own materials and project outcomes with you for this brief consulting session.

Note: Two-hour appointments will need to be arranged.

Class fee: \$145

SPR936.700 (11541)

After your registration has been processed, identify 4 objectives and email wfd@waubonsee.edu.

Enroll anytime between:

Aug. 21-Dec. 8

ACCOUNTING SOFTWARE

USING QUICKBOOKS

Improve your accounting functionality by performing key tasks. Includes navigating menus, recording expenses, paying bills; invoicing customers, tracking receivables, generating reports, running payroll. Fee includes materials.

Prereq: Keyboarding, Windows navigational skills and accounting concepts.

Class fee: \$625

SPR904.600 (11612)

6:30-9 p.m., T
and 8:45 a.m.-1 p.m., Sa
APC145C, Dudkowski

An Accounting Fundamentals course is offered online. Please refer to the Ed2go Online Course Option (MIS905) in the schedule.

Meets between: Sept. 26-Oct. 31

USING QUICKBOOKS: ONE-TO-ONE CONSULTING

Need specialized training or guidance from an expert with your challenges using QuickBooks?

Bring your own materials and project outcomes with you for this brief consulting session. Note: Two-hour appointments will need to be arranged.

Class fee: \$145

SPR908.700 (11538)

After your registration has been processed, identify four objectives and email wfd@waubonsee.edu.

Enroll anytime between:

Aug. 21-Dec. 8

WORD PROCESSING

WORD LEVEL 1

Learn how to create and edit basic documents using all toolbar options.

Prereq: Keyboarding and Windows knowledge. Fee includes: materials. Class fee: \$185

WDP900.820 (11606)

8:30 a.m.-12:30 p.m., Sa
FOXVLY209, Gerding

Meets between: Dec. 2-Dec. 9

MASTERING MAIL MERGE: A WORD REFRESHER

Absorb key steps in creating a basic mail merge in this hands-on project-oriented workshop. Learn how to use the wizard and manipulate your records being merged.

Prereq: Word Level 1 or equivalent experience, knowledge of basic database structure is recommended. Fee includes all materials.

Class fee: \$49

WDP903.820 (11605)

9-11:30 a.m., Sa
DWNTN243, Gerding

Meets on: Nov. 18

USING WORD: ONE-TO-ONE CONSULTING

Need specialized training or guidance from an expert with your challenges using Word? Bring your own materials and project outcomes with you for this brief consulting session.

Note: Two-hour appointments will need to be arranged.

Class fee: \$145

WDP910.700 (11542)

After your registration has been processed, identify 4 objectives, and email wfd@waubonsee.edu.

Enroll anytime between:

Aug. 21-Dec. 8

CONSTRUCTION

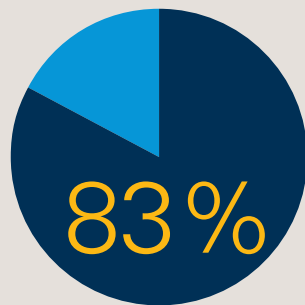
HOME INSPECTION

Prepare for the Illinois Home Inspector license exam and perform an inspection under the instructor's guidance. Note: register several weeks in advance in order to complete your online studies prior to the class dates. Class fee: \$1,995

CST901.001 (11476)

8 a.m.-6 p.m., MTWThF
APC158, Staff

Meets between: Aug. 28-Sept. 1



of high-performing companies think instructor-led classroom is the best method of training next gen leaders.

Training & Wilson Learning Worldwide



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- Management
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MANY ARE WIOA APPROVED!

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- PMI Project Management Professional
- Human Resources Professional
- Optician Certification

PROGRAM BENEFITS

- Learn in-demand job skills and prepare for industry recognized credentials.
- The facilitator assigned to you in the online program is available to use as a professional reference upon program completion.
- Many programs now include test vouchers for certification exams.
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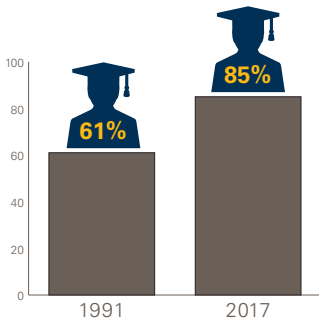
POPULAR SKILLS COURSES

- Accounting Fundamentals
- Grammar Refresher
- Introduction to Microsoft Excel 2013
- Medical Terminology:
A Word Association Approach
- Introduction to SQL
- Speed Spanish
- Project Management Fundamentals
- A to Z Grant Writing
- Beginning Writer's Workshop
- Explore a Career in Medical Coding

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JOBS REQUIRING EDUCATION BEYOND HIGH SCHOOL



U.S. Department of Labor Bureau of Labor Statistics

EDUCATORS

ACT WORKKEYS - NCRC

Individuals will be tested in a paper-pencil format for all three subject areas required for obtaining National Career Readiness Certificate (NCRC). Fee includes: ACT WorkKeys Skill Report. Note: All attendees must have a paid registration processed two days prior to the test date. Visit www.act.org/workkeys/assess/. Class fee: \$89

EDT950.001 (11507)
12:30-4:30 p.m., W
DWNTN257, Norris
Meets on: Nov. 1

EDT950.700 (11511)
Norris

Note: This test session will be online and scheduled at the Assessment Center. Contact Workforce Development
Enroll anytime between:
Aug. 21-Dec. 8

The Career Development Center at Waubonsee can help empower you as you conduct your job search. Visit www.waubonsee.edu/careerdevelopment

ACT WORKKEYS - APPLIED MATH ASSESSMENT

The WorkKeys Applied Math test measures the skills people use when they apply mathematical reasoning and problem-solving techniques to work-related problems. While individuals may use calculators and conversion tables to help with the problems, students will still need to use math skills to think the problems through. Fee includes: ACT WorkKeys Skill Report. Visit www.act.org/workkeys/assess/. Class fee: \$29

EDT951.001 (11508)
12:30-2 p.m., W
DWNTN257, Norris
Meets on: Nov. 1

ACT WORKKEYS - WORKPLACE DOCUMENTS

The WorkKeys Workplace Documents test measures the skills people use when they read and use written text in order to do a job. The written texts include: memos, letters, directions, signs, notices, bulletins, policies and regulations. Fee includes: ACT WorkKeys Skill Report. Visit www.act.org/workkeys/assess/. Class fee: \$29

EDT953.001 (11509)
2:15-3:15 p.m., W
DWNTN257, Norris
Meets on: Nov. 1

ACT WORKKEYS - GRAPHIC LITERACY

The Graphic Literacy test measures the skill people use when they work with workplace graphics, such as charts, graphs, tables, forms, flowcharts, diagrams, floor plans, maps, and instrument gauges. Fee includes: ACT WorkKeys Skill Report. Visit www.act.org/workkeys/assess/. Class fee: \$29

EDT954.001 (11510)
3:30-4:30 p.m., W
DWNTN257, Norris
This test session will be paper-based.
Meets on: Nov. 1

FIRE SCIENCE

Note: The Fire Officer II program is approved by the Office of the Illinois State Fire Marshal. The OSFM certification exam will be offered as the final exam for each course. Must register 30 days prior to taking the exam.

MANAGEMENT/ LEADERSHIP III

Part of the Fire Officer II program, this course covers human resources, finances for emergency services and personnel performance evaluation. Participants will learn about organization management, social services, capital resource management, public finance and budgeting, public relations and information management. Fee includes all materials. Class fee: \$345

FSC905.001 (11681)
8 a.m.-5 p.m., MTWRF
OFD1, Staff
Meets between: Aug. 21–Aug. 25

MANAGEMENT/ LEADERSHIP IV

Part of the Fire Officer II program, this course will explore various human resource management, communications and safety functions. Participants will learn about personnel management, health, safety and labor relations. Class fee: \$345

FSC906.001 (11682)
8 a.m.-5 p.m., MTWRF
OFD1, Staff
Meets between: Sept. 25–Sept. 29

INSTRUCTOR II

Part of the Fire Officer II program, this course provides techniques to instruct others. Participants will learn about human relations in the teaching-learning environment, methods of teaching and the proper method of writing a lesson plan. Students will learn to create behavioral objectives, lesson plans and evaluate instruments. Class fee: \$345

FSC907.001 (11683)
8 a.m.-5 p.m., MTWRF
OFD1, Staff
Meets between: Oct. 9–Oct. 13

TACTICS & STRATEGIES II

Part of the Fire Officer II program, this course will provide tactics and strategies for managing and coordinating emergency service delivery using an incident management system. Participants will learn about strategy, incident management, multi company operations, planning and stress. Class fee: \$345

FSC908.001 (11680)
8 a.m.-5 p.m.,MTWRF
OFD1, Staff

Meets between: Oct. 23–Oct. 27

FOOD SERVICE AND SANITATION

FOOD SERVICE SANITATION MANAGER CERTIFICATION EXAM PREP (1-DAY)

Provides key concepts in: controlling foodborne illness regulations, safe food storage and handling, pest control, sanitizing procedures, equipment design and facility construction. Finishes with the administration of the ServSafe exam. Fee includes: Exam. Class fee: \$179

FSS907.002 (11496)
8 a.m.-4:30 p.m.,M
DWNTN257, Brewster
Meets on: Sept. 11

FSS907.003 (11499)
8 a.m.-4:30 p.m.,M
DWNTN257, Brewster
Meets on: Oct. 16

FSS907.004 (11498)
8 a.m.-4:30 p.m.,M
DWNTN257, Brewster
Meets on: Nov. 13

FSS907.005 (11497)
8 a.m.-4:30 p.m.,M
FOXVLY217, Brewster
Meets on: Dec. 18

FOOD SERVICE SANITATION MANAGER CERTIFICATION EXAM PREP (ONLINE)

Provides key concepts in: controlling foodborne illness regulations, safe food storage and handling, pest control, sanitizing procedures, equipment design, and facility construction. Concludes with the administration of the ServSafe exam during one of the class room based sessions. Class fee: \$215

FSS906.920 (11512)
ONLINE

Enroll anytime between:
Aug. 21–Dec. 8

HEALTH: ALLIED HEALTH

WIOA MEDICAL BILLING AND CODING PROFESSIONAL

After obtaining the practical work experience, individuals who complete this course could be qualified to sit for national certification exams. Fee includes: materials. Class fee: \$1,899

HCP906.600 (11504)
5:30-8 p.m.,MW
FOXVLY221, Staff

Meets between: Aug. 21–Dec. 13

WIOA CBCS MEDICAL BILLING AND CODING (VOUCHER INCLUDED)

Gain the entry-level training necessary for this in-demand field. Includes a medical terminology unit and essential lessons to learn how to assign codes to diagnoses and procedures. Upon completion, participants will be prepared to take the National Healthcare Association certification exam. Fee includes: Materials and a CBCS Test Voucher. Class fee: \$2,195

HCP918.920 (11513)
Online, Staff

Enroll anytime between:
Aug. 21–Dec. 8

WIOA CPC MEDICAL BILLING AND CODING PROGRAM (VOUCHER INCLUDED)

Gain the entry-level training necessary for medical coding specialist, certified coder or medical billing associate. Includes a medical terminology unit and essential lessons to learn how to assign codes to diagnoses and procedures using code books. Upon completion, participants will be prepared to take the AAPC certification exam. Visit: www.careertraining.ed2go.com/waubonsee Fee includes: Materials and a CPC test voucher. Class fee: \$2,695

HCP924.920 (11514)
Online, Staff

Enroll anytime between:
Aug. 21–Dec. 8

CERTIFIED ELECTRONIC HEALTH RECORDS SPECIALIST

Build upon your health care experiences and knowledge of medical terminology and attain a nationally recognized certification from the National Healthcareer Association. Upon completion, you will be prepared to take the Electronic Health Record Specialist Certification (CEHRS) exam. Note: Visit: www.careertraining.ed2go.com/waubonsee

Prereq: Healthcare experience and knowledge of medical terms, keyboarding, word-processing and English grammar; high school diploma or equivalent. Fee includes: Materials and exam cost. Class fee: \$1,795

HCP951.920 (11515)
Online, Staff

Enroll anytime between:
Aug. 21–Dec. 8

For more information on how to read this schedule, see page 29.

MENTAL HEALTH FIRST AID

Participants learn to identify individuals who may need help for a mental illness, effectively communicate with them and guide them to appropriate professional help. Provided in partnership with Edward-Elmhurst Healthcare and provides 8.0 contact hours for CNE, LCSW, IAODAPCA, LMFT, LCPC and psychologist.
Class fee: \$79

ALT901.001 (11678)

8 a.m.-4:30 p.m., T
DWNTN257, Staff

Meets on: October 10

PHLEBOTOMY SIMPLIFIED FOR HEALTH CARE PRACTITIONERS

Provides a practice-oriented approach to blood collection procedures for use in diverse settings. Includes all the entry-level competencies healthcare practitioners need.

Prereq: Health care license or equivalent workplace experience.

Class fee: \$349 LAB FEE \$25
MAJOR CODE: VS15

PCT001.600 (11679)

5:30-9:30 p.m., T
FOXVLY217, Kemper

Meets between: Nov. 14-Dec. 12

EKG TECHNICIAN PROGRAM

Prepares you as an EKG Technician and to take the ASD30PT certification exam. Practice with equipment and perform hands-on labs. Fee includes: all class materials.
Class fee: \$999

PCT915.600 (11503)

6-9 p.m., MW
FOXVLY217, Saso

Meets between: Sept. 11-Nov. 8

PHLEBOTOMIST AND EKG TECHNICIAN TRAINING BUNDLE

This registration option includes three programs: EKG Technician, Phlebotomy Simplified for Healthcare Practitioners and Keys to Effective Communication – An Online Ed2go Course Option.

Note: Fee includes: Phlebotomy lab fee and materials, passcode for online course, EKG materials.

Prereq: Health care license or equivalent workplace experience

Class fee: \$1,475

PCT914.600 (11614)

Meets between: Sept. 11-Dec. 12

DENTAL ASSISTANT PROGRAM

Prepare for entry level positions in pre-clinical dental assisting. Covers both the administrative and clinical aspects. Fee includes: all class materials.

Class fee: \$1,200

PCT916.600 (11506)

6-9:30 p.m., TTh
DWNTN257, Staff

Meets between: Sept. 19-Nov. 16

PHARMACY TECHNICIAN PROGRAM

Prepare to enter the pharmacy field and to take the Pharmacy Technician Certification Board's PTCB exam. Fee includes all materials.
Class fee: \$1,299

PCT918.600 (11505)

6-9:30 p.m., TTh
APC158, Dang

Meets between: Sept. 19-Nov. 7

OPTICIAN CERTIFICATION TRAINING PROGRAM

Gain the skills and knowledge you need to obtain an entry-level job as an optician while you prepare yourself to achieve American Board of Opticianry (ABO) certification. Visit www.abo-ncle.org

Class fee: \$1,895

PCT922.920 (11522)

Online, Staff

Enroll anytime between: Aug. 21-Dec. 8

HEALTH: THERAPEUTIC RIDING INSTRUCTION

EQUINE STUDIES I

A required course for PATH Intl. certification, this course is beneficial to anyone who works in the equine industry. Note: Textbook available in class; cost: \$150.

Class fee: \$449

HCP931.100 (11500)

8:30-11:30 a.m., MW
PLANO209, Mason

Meets between: Aug. 21-Sept. 20

TEACHING METHODOLOGY FOR THERAPEUTIC RIDING INSTRUCTION I

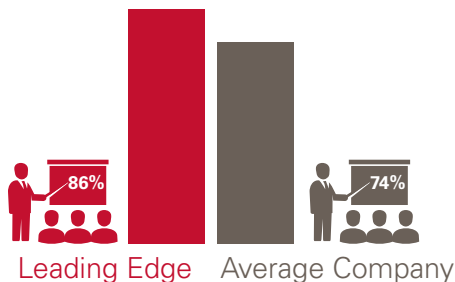
Learn how to safely and effectively instruct others in horseback riding in this required course for PATH Intl. certification. Preferred co-requisite: HCP931 Equine Studies I. Class fee: \$359

HCP932.001 (11684)

8:30-11:30 a.m., MW
PLANO209, Mason

Meets between: Sept. 25-Oct. 18

NUMBER OF EMPLOYEES TRAINED



Association for Talent Development

INTRODUCTION TO PSYCHOLOGY FOR THERAPEUTIC RIDING INSTRUCTION I

Learn the concepts of behavior and learning essential to effective horseback riding instruction with a focus on special needs clients. Examines different learning styles, their impact on instruction and behavior management techniques in the riding class environment. Preferred co-requisite: HCP931 – Equine Studies I.
Class fee: \$359

HCP933.001 (11685)

8:30-11:30 a.m., MW
PLANO209, Mason

Meets between: Oct. 23-Nov. 15

HEALTH: CPR/AED AND FIRST AID

The American Heart Association promotes knowledge and proficiency in BLS, ACLS and PALS and has developed instructional materials for this purpose. Use of these materials in an educational course does not represent course sponsorship by the American Heart Association. Any fees charged for such a course, except for a portion of fees needed for AHA course materials, do not represent income to the AHA. Questions? Email cpr@waubonsee.edu

HEARTSAVER FIRST AID WITH ADULT/CHILD CPR/AED

Learn basic CPR and relief of choking skills for adults and children and how to use an Automated External Defibrillator (AED). First Aid techniques are included, and successful participants will receive CPR/AED and First Aid certification that is valid for two years. Not intended for nursing students.
Class fee: \$89

AHA926.800 (11539)

8:30 a.m.-4 p.m., Sa
DWNTN346, Staff

Meets on: Aug. 26

AHA926.801 (11545)

8:30 a.m.-4 p.m., Sa
DWNTN346, Staff

Meets on: Sept. 23

AHA926.802 (11584)

8:30 a.m.-4 p.m., Sa
DWNTN346, Staff

Meets on: Oct. 21

AHA926.803 (11587)

8:30 a.m.-4 p.m., Sa
DWNTN346, Staff

Meets on: Nov. 11

AHA926.804 (11594)

8:30 a.m.-4 p.m., Sa
DWNTN346, Staff

Meets on: Dec. 9

HEARTSAVER FIRST AID

Learn the critical skills needed to respond to and manage an emergency in the first few minutes until emergency medical services arrives. Participants will learn how to handle first-aid emergencies, and successful completion of hands-on skills testing is required for certification. Note: Meets DCFS requirements for child care providers. Fee Includes: Student Manual and materials.
Class fee: \$59

AHA916.802 (11580)

8:30-11:30 a.m., Sa
DWNTN346, Staff

Meets on: Aug. 26

AHA916.801 (11581)

8:30-11:30 a.m., Sa
DWNTN346, Staff

Meets on: Sept. 23

AHA916.803 (11585)

8:30-11:30 a.m., Sa
DWNTN346, Staff

Meets on: Oct. 21

AHA916.804 (11591)

8:30-11:30 a.m., Sa
DWNTN346, Staff

Meets on: Nov. 11

AHA916.800 (11598)

8:30-11:30 a.m., Sa
DWNTN346, Staff

Meets on: Dec. 9

HEARTSAVER CPR/AED FOR ADULTS, CHILDREN, AND INFANTS

Gain the confidence and skills to respond to heart attacks using the American Heart Association's research-proven Practice-While-Watching. Successful completion of hands-on skills testing is required for certification. Note: Meets DCFS requirements for child care providers; Does NOT meet requirements for health care professionals or health care students. Fee Includes: Student Manual and materials
Class fee: \$59

AHA902.800 (11578)

Noon-4 p.m., Sa
DWNTN346, Staff

Meets on: Aug. 26

AHA902.801 (11579)

Noon-4 p.m., Sa
DWNTN346, Staff

Meets on: Sept. 23

AHA902.602 (11582)

5:30-9:30 p.m., W
APC158, Staff

Meets on: Oct. 18

AHA902.802 (11586)

Noon-4 p.m., Sa
DWNTN346, Staff

Meets on: Oct. 21

AHA902.803 (11592)

Noon-4 p.m., Sa
DWNTN346, Staff

Meets on: Nov. 11

AHA902.601 (11593)

5:30-9:30 p.m., W
FOXVLY217, Staff

Meets on: Nov. 29

AHA902.804 (11599)

Noon-4 p.m., Sa
DWNTN346, Staff

Meets on: Dec. 9

BLS PROVIDER CPR (INITIAL CERTIFICATION & RENEWAL)

This American Heart Association course provides you with confidence-building skills from instructors who can provide real-life experience. Learn both single-rescuer and team basic life support skills for application in both prehospital and in-facility environments, with a focus on high-quality CPR and team dynamics. Participate in simulated clinical scenarios and learning stations. Successful completion of hands-on skills testing and a written examination are required for certification.
Class fee: \$79

AHA920.600 (11548)

5:30-9:30 p.m., T
FOXVLY217, Staff
Meets on: Aug. 15

AHA920.601 (11550)

5:30-9:30 p.m., Th
FOXVLY217, Staff
Meets on: Aug. 17

AHA920.800 (11552)

8 a.m.-Noon, Sa
FOXVLY217, Staff
Meets on: Aug. 19

AHA920.801 (11554)

12:30-4:30 p.m., Sa
FOXVLY217, Staff
Meets on: Aug. 19

AHA920.602 (11555)

5:30-9:30 p.m., T
APC158, Staff
Meets on: Aug. 22

AHA920.603 (11556)

5:30-9:30 p.m., W
FOXVLY217, Staff
Meets on: Aug. 30

AHA920.802 (11557)

8 a.m.-Noon, Sa
FOXVLY217, Staff
Meets on: Sept. 9

AHA920.803 (11558)

12:30-4:30 p.m., Sa
FOXVLY217, Staff
Meets on: Sept. 9

AHA920.604 (11559)

5:30-9:30 p.m., T
FOXVLY217, Staff
Meets on: Sept. 12

AHA920.605 (11560)

5:30-9:30 p.m., W
APC158, Staff
Meets on: Sept. 20

AHA920.606 (11561)

5:30-9:30 p.m., Th
FOXVLY217, Staff
Meets on: Sept. 28

AHA920.804 (11562)

8 a.m.-Noon, Sa
FOXVLY217, Staff
Meets on: Oct. 7

AHA920.805 (11563)

12:30-4:30 p.m., Sa
FOXVLY217, Staff
Meets on: Oct. 7

AHA920.607 (11564)

5:30-9:30 p.m., T
FOXVLY217, Staff
Meets on: Oct. 10

AHA920.608 (11565)

5:30-9:30 p.m., M
APC158, Staff
Meets on: Oct. 16

AHA920.609 (11566)

5:30-9:30 p.m., Th
FOXVLY217, Staff
Meets on: Oct. 26

AHA920.806 (11567)

8 a.m.-Noon, Sa
FOXVLY217, Staff
Meets on: Nov. 4

AHA920.807 (11568)

12:30-4:30 p.m., Sa
FOXVLY217, Staff
Meets on: Nov. 4

AHA920.610 (11569)

5:30-9:30 p.m., Th
FOXVLY217, Staff
Meets on: Nov. 9

AHA920.611 (11570)

5:30-9:30 p.m., M
APC158, Staff
Meets on: Nov. 13

AHA920.612 (11571)

5:30-9:30 p.m., Th
FOXVLY217, Staff
Meets on: Nov. 30

AHA920.808 (11572)

8 a.m.-Noon, Sa
FOXVLY217, Staff
Meets on: Dec. 2

AHA920.809 (11573)

12:30-4:30 p.m., Sa
FOXVLY217, Staff
Meets on: Dec. 2

AHA920.613 (11574)

5:30-9:30 p.m., W
FOXVLY217, Staff
Meets on: Dec. 6

AHA920.614 (11575)

5:30-9:30 p.m., Th
APC158, Staff
Meets on: Dec. 14

AHA920.615 (11576)

5:30-9:30 p.m., T
FOXVLY217, Staff
Meets on: Dec. 19

HUMAN RESOURCES

HUMAN RESOURCES PROFESSIONAL PROGRAM

Master all the skills you need to gain an entry-level position in human resources and prepare yourself to take the Professional in Human Resources (PHR) certification exam. Be eligible to participate in an optional internship or externship that will help you gain immediate experience in the HR field. Visit www.hrci.org.
Class fee: \$1,795

HMR915.920 (11516)

Online, Staff

Enroll anytime between: Aug. 21-Dec. 8

For more information on how to read this schedule, see page 29.

Corporate Training and Professional Development

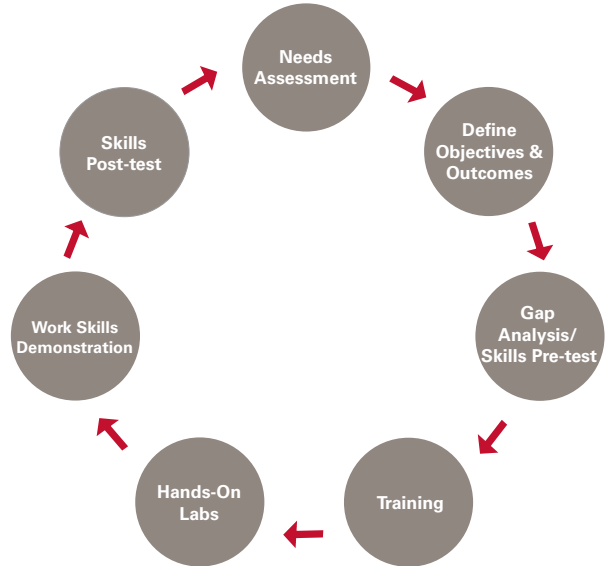
What You Get

- **Expertise** — Learn from experts with real-world experience and access to state-of-the-art facilities.
- **Return on Investment** — Your investment often pays off in the form of increased productivity for your company, along with lower turnover rates.
- **Efficiency** — Because our training is exclusive to you, it covers only relevant topics and skills. No time or money goes to waste.

Start solving your toughest business problems by partnering with us.

How We Deliver

- **Needs Assessment** — We'll talk about who you are and who you want to become in order to identify training solutions.
- **Define Objectives and Outcomes** — We'll collaborate to determine training outcomes which support your business.
- **Gap Analysis** — We'll establish where your baseline is and what training is needed from an outcomes standpoint.
- **Training** — We'll deliver customized training that addresses your skills gap.
- **Skills Post-Test** — We'll close the loop and determine how our training increased your employees' skills gap and met your objectives.



Contact us for a free consultation:

Workforce Development
www.waubonsee.edu/training
wfd@waubonsee.edu
(630) 906-4152



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www.waubonsee.edu/training

12 (630) 906-4152 | waubonsee.edu

MANUFACTURING: QUALITY

 **CERTIFIED SIX SIGMA:
GREEN BELT**

Acquire the knowledge needed to pass the American Society for Quality's (ASQ's) Six Sigma Green Belt certification exam and to apply key process improvement methods and concepts in various settings. Fee includes exam voucher.

Visit: <https://asq.org>.

Prereq: Basic skills in Algebra and Microsoft Excel.

Class fee: \$1,895

MFG998.920 (11517)

Online, Staff

Enroll anytime between: Aug. 21-
Dec. 8

HOW TO TRANSITION TO ISO 9001:2015

This course will introduce you to ISO standards, how to implement the associated Quality Management Systems. Differences between ISO 9001:2008 and ISO 2001:2015 will be identified. How to move your company to the revised standard is also covered.

Fee includes: All materials.

Class fee: \$150

QLT901.600 (11543)

6-9 p.m.,M

DWNTN257, Smith

Meets on: Sept. 18

PROFESSIONAL GROWTH

 **CERTIFICATION
OF COMPETENCY**

BUSINESS ANALYST (CCBA) CERTIFICATION TRAINING

Support your lifelong career progression in this multi-level, competency-based certification program. Prepares individuals to pass the Certification of Competency in Business Analysis exam. Fee includes: Materials. Visit <https://www.iiba.org>.

Prereq: read and understand business English, exam requirements

Class fee: \$495

QLT900.920 (11523)

Online, Staff

Enroll anytime between: Aug. 21-
Dec. 8

STUDENT SOUND OFF

Medical Billing and Coding

"This was an exceptional course! I'm looking forward to continuing my education in the medical coding field and beyond. This course exceeded my expectations and I highly recommend this course to those who are interested in expanding their knowledge in medical coding. The instructor and her assistant were very responsive to questions asked as well as anticipated the many questions that were of particular interest in the FAQ section. Thank you for opening up a new opportunity for me in the health industry."

- K Moore

May 2016 completion,
Medical Billing &
Coding

WORKPLACE READINESS

WORKPLACE SUCCESS CONCEPTS: A SINGLE COURSE OPTION

Do you need to develop a skill in order to be more successful on the job? Are you new to the workforce, and need to acquire an essential skill for success? Pick and choose a work-related skill you would like to sharpen. Options include: Communication and Collaboration, Creativity and Innovation, Critical Thinking and Problem Solving, Financial Literacy, Flexibility and Adaptability, Initiative and Self-Direction, Leadership and Responsibility, Productivity and Accountability, and Social and Cross-Cultural Skills. Each of these options provides a 13-hour class delivered in an online, self-paced format.

Prereq: Internet access, email address. Fee includes: materials. Class fee: \$49

WPS993.920 (11527)

Online, Staff

Enroll anytime between: Aug. 21-Dec. 8

PROJECT MANAGEMENT

WIOA MASTERING PROJECT MANAGEMENT WITH PMP PREP

Prepare for the Project Management Professional certification exam and increase your earning potential. Presents advanced project management tasks: how to select projects and develop strategies, how to create a complex schedule model, and how to identify and assess any risks. Visit: <http://www.pmi.org>. Prereq: Two years' experience managing projects. Class fee: \$1,295

ORE928.920 (11521)

Online, Staff

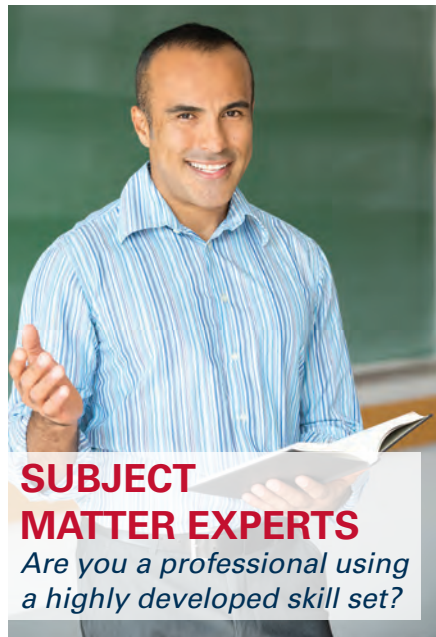
Enroll anytime between: Aug. 21-Dec. 8

Workforce training or upgrade equipment?

Training yields a total productivity gain that is 5.2% higher.



National Center on the Educational Quality of the Workforce



SUBJECT MATTER EXPERTS

Are you a professional using a highly developed skill set?

Workforce Development offers noncredit and custom training courses for career and professional development. These courses are delivered by experienced subject matter practitioners through practical application and classroom instruction.

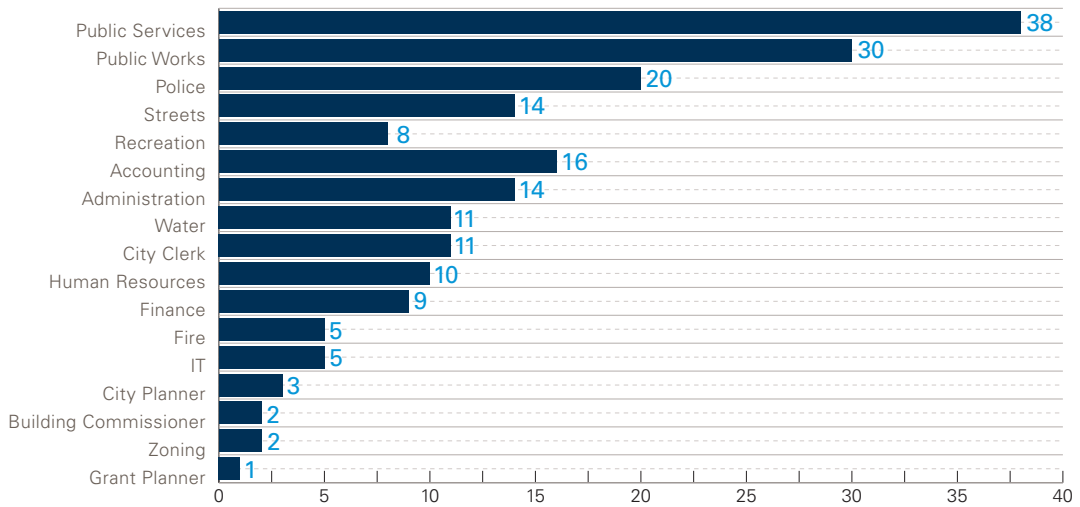
Workforce Development seeks to add to our list of subject matter experts in the areas of:

- Database Software
- Electrical Maintenance
- Healthcare
- Hydraulics
- Lean, Six Sigma
- Lubrication
- Leadership
- Mechanical Maintenance
- OSHA Safety
- Pneumatics
- Shop Math
- Time Management, Communications

If you are bilingual in any of these topic areas, we would like to talk to you. For more information on becoming a WFD instructor, contact the Workforce Training Manager at (630) 906-4152.

COMMUNITIES *of* EXCELLENCE

The “Communities of Excellence” (CoE) initiative provides leading-edge training on the skills and topics required for public sector employees to grow professionally, contribute to their organization and cope with change in the government.



 **OVER
195
PARTICIPANTS**

*Award
Winning
Program
2015*



**12
COMMUNITIES**

CoE is offered in the spring and fall each year. Participants may enter CoE at the beginning of any series.

Leading in Government Series

- Leading People
- Effective Decision Making
- Conflict Resolution
- Government and Governance
- Labor Law
- Communication Skills

Personal Strength Series

- Identify and Develop Strengths
- Customer Excellence
- Leading During Change
- Budgeting and Reporting
- Succession Planning
- Organizational Teamwork

Process Improvement Series

- Streamlining Processes
- Creating a Positive Culture
- Personal Action Plan
- Ethics and Accountability
- Working with Difficult People
- Excellence in Supervision

Working with People Series

- Transformative Conversations
- Generations in the Workplace
- Strategic Planning
- Time Management
- Public Sector Innovation
- Elected Officials, Powers and Functions

For additional information, call Workforce Development (630) 906-4152





UNEMPLOYED AND NEED FINANCIAL ASSISTANCE TO BEGIN A NEW CAREER?

WIOA-approved training programs offer a solution.

The Workforce Innovation and Opportunity Act (WIOA) provides financial assistance for the unemployed to receive training in high-demand occupations. Illinois WorkNet Centers can provide information on these programs and help you reach your career, training and employment goals.

STEP 1: Visit www.illinoisworknet.com for more information or stop by one of these locations:

 Illinois WorkNet Center–North Aurora
2 Smoketree Plaza
North Aurora, IL 60542
(630) 844-6640 or (630) 264-6593 TTY

 Illinois WorkNet Center–Kendall County
811 John Street
Yorkville, IL 60560
(630) 553-8303 or (800) 526-0844 TTY

STEP 2: If you have been approved for WIOA funds, please contact Workforce Development at (630) 906-4152 for registration instructions. Look for the WIOA symbol throughout this schedule marking approved programs.

WORKFORCE SOLUTIONS SCHOLARSHIPS:

Have you applied?

Workforce Solutions Scholarships provide a limited number of scholarships to qualified applicants taking career training programs from Workforce Development.

Visit the [Workforce Solutions Scholarships page:](http://www.waubonsee.edu/wfdsolutions)
www.waubonsee.edu/wfdsolutions for more information.

Live

PERSONAL ENRICHMENT

*Unique Things
to See, Learn
and Experience*



ASTRONOMY

HOW WE WENT TO THE MOON

Learn about the great gains, great losses, audacious risks and remarkable rewards of the epic Apollo 11 flight that landed the first humans on the moon.

Class fee: \$19

SKY854.800 (11639)

7-9 p.m., F
APC160, Davy

Meets on: Sept. 22

NASA MISSION UPDATE

Learn about NASA's exploratory missions into our solar system, starting with current missions underway to our sun, moon and planets.

Class fee: \$19

SKY849.800 (11640)

7-9 p.m., F
APC170, Davy

Meets on: Oct. 27

COMPUTERS AND TECHNOLOGY

Please come to class prepared with your X-number and password.

COMPUTERS 101

New to computers? Take part in this relaxed, hands-on class using the Windows 7 operating system and learn keyboard and mouse skills.

Class fee: \$69

INT804.600 (11622)

6:30-8:30 p.m., W
HCC101, Swift

Meets between: Sept. 6-Sept. 27

MICROSOFT OFFICE AT HOME

New to Microsoft Office? Join us for this relaxed, hands-on course. Start with MS Word to create basic documents, then use backgrounds, borders, pictures and bullets to create an eye-catching flyer. Next, learn the basics of MS Excel by creating a sample budget spreadsheet using basic formulas, sorting and more, then discover what you can do with a MS PowerPoint presentation!
Class fee: \$79

INT845.600 (11624)

6:30-8:30 p.m., MW
HCC101, Swift

Meets between: Oct. 2-Oct. 18

ARTS & CRAFTS

BEGINNING DRAWING

Working primarily in pencil and charcoal, practice the principles of composition, shading, perspective and more. Note: Anticipate approximately \$70 investment for supplies. Supplies may be purchased at Waubonsee Bookstore. Email communityed@waubonsee.edu for supply list. Class fee: \$79

ART836.600 (11619)

6:30-9 p.m., Th
WGL120, Blair

Meets between: Sept. 14-Oct. 19

CERAMIC ARTS: HANDBUILDING AND WHEEL THROWING

Learn the best practices in handbuilding, wheel throwing, decorating and glazing, and then use the campus kiln to fire your original creations. Note: Additional cost for materials. Prepared kit may be purchased at Waubonsee Bookstore. Class fee: \$179

ART807.600 (11647)

6-9 p.m., Th
CER104, DeRose

Meets between: Sept. 7-Nov. 9

GET HOOKED! CROCHET BASICS

Learn to crochet in just four weeks. You'll be introduced to basic crochet techniques in a step-by-step easy process while practicing with simple projects. Fee includes: Basic starter materials. Additional materials must be purchased separately. Class fee: \$59

SEW806.600 (11642)

6:30-8:30 p.m., W
DWNTN216, Davies

Meets between: Sept. 13-Oct. 4

STAY HOOKED! CROCHET CONTINUED

You've mastered the first six stitches of crochet and it's time to learn about different patterns and how they are read. Begin to crochet from a starting chain in order to practice filet crochet and learn to crochet in the round to learn motifs. Fee includes: Basic starter materials. Additional materials must be purchased separately. Prereq: Get Hooked! Crochet Basics or equivalent crocheting experience. Class fee: \$59

SEW834.600 (11643)

6:30-8:30 p.m., W
DWNTN216, Davies

Meets between: Oct. 11-Nov. 1

PHOTOGRAPHY

BEGINNING PHOTOGRAPHY

From the different types of cameras and lenses to perspective and composition control, exposure, lighting, and more, professional photographer Mike Smith teaches the key concepts that will get your photography adventure started right! Note: Bring your own DSLR camera to class. Assignments will be given at each class session. Class fee: \$99

PIC802.600 (11651)

6-9 p.m., M
APC270, Smith

Meets between: Sept. 18-Oct. 23

CAPTURING AUTUMN BEAUTY

You'll learn the best times to photograph landscapes and discover the proper way to use an electronic flash outdoors. Gain experience by taking your own photos in a natural outdoor setting. No photography experience is necessary. Note: Bring your own DSLR camera to class. Class fee: \$59

PIC821.820 (11625)

9-11 a.m., Sa
APC190, Staff

Meets between: Oct. 14-Nov. 4

PRODUCT PHOTOGRAPHY WORKSHOP

Have you ever wondered how products displayed in magazines look so amazing? Learn the tips and tricks you need to take photos of everyday objects. Note: Bring your own DSLR camera to class. Class fee: \$59

PIC828.600 (11621)

6:30-8:30 p.m., TTh
APC195, Lockwood

Meets between: Nov. 7-Nov. 16

TAKE BETTER TRAVEL PHOTOS WORKSHOP

From getting ideas to research before you travel, to finding that perfect location and capturing 'that decisive moment'—this workshop will cover it all. Any type of camera and level of photography experience is welcome. Class fee: \$29

PIC840.820 (11650)

9 a.m.-Noon, Sa
APC185, Smith

Meets on: Oct. 7

DIGITAL PHOTOGRAPHY IN FOCUS

Gain knowledge of composition, exposure and the fundamentals of camera settings before moving on to technical aspects such as selecting memory cards, transferring images to PC/Mac and backing up photos. You'll get a full understanding of how to use depth of field, resolution, white balance, color adjustment, compression and file formats. Note: Bring your own DSLR camera to class. Class fee: \$89

PIC810.600 (11626)

6:30-9 p.m., T
APC160, Staff

Meets between: Sept. 5-Oct. 3

*For more information
on how to read this
schedule, see page 29.*

PHOTOSHOP ELEMENTS FOR DIGITAL PHOTOGRAPHERS

Learn how affordable Photoshop Elements software can help you correct, enhance, optimize and organize your digital photos and create a variety of artistic effects. Class is held in a computer lab for hands-on experience with the software. Bring some digital photos on a flash drive or have them available for download during class. Note: Please come to class prepared with your X-number and password. Basic computer knowledge is required for this class.

Class fee: \$85

PIC818.600 (11620)

6:30-8:30 p.m., W
APC270, Lockwood

Meets between: Sept. 13-Oct. 18

CREATIVE WRITING

CREATIVE NON-FICTION WRITING

Gain the skills and confidence you need to get your work published. With author John O'Donnell as your guide, you'll improve your writing skills, gain insights from the masters, and receive valuable feedback from fellow writers and verbal and written feedback on assignments from the instructor (up to five pages reviewed per assignment). Note: "Writing Life Stories" by Bill Roorbach with Kristen Keckler is required and may be purchased at Waubensee Bookstore.

Class fee: \$135

WWS805.600 (11633)

6:30-9 p.m., M
APC260, O'Donnell

Meets between: Sept. 11-Oct. 30

CREATIVE WRITING: BREAKING THE TRADITION

Experienced writer Tara Scalzo will introduce unique exercises that will encourage you to break out from standard methods of writing and move towards ideals of freeform writing and nontraditional outlining while blending those ideals into a cohesive piece of work. The importance of journaling, finding your inspiration, character development, establishing point of view and marketing your work will be discussed.

Class fee: \$99

WWS818.600 (11654)

6:30-8:30 p.m., T
BDE208, Scalzo

Meets between: Sept. 12-Oct. 31

MUSIC

CLASS INSTRUCTION IN PIANO I

This course provides beginning instruction in piano and is conducted in the electronic piano lab. No previous background needed. Note: For credit course see MUS151 in the credit schedule.

Class fee: \$268 LAB FEE: \$30

MUS891.600 (11661)

6:30- 8:10 p.m., M
VON231, Gregory

Meets between: Aug. 21-Dec. 11

CLASS GUITAR I

This course provides beginning guitar instruction in playing and reading chords, chord symbols, picking, strumming patterns, reading musical notation and playing chord progressions, and a variety of guitar styles. Note: Guitar must be brought to the first class. For credit course see MUS154 in the credit schedule.

Class fee: \$268

MUS890.600 (11662)

6-7:40 p.m., T
VON137, Dover

Meets between: Aug. 22-Dec. 12

JAZZ ENSEMBLE

This course focuses on the performance of jazz music composed for the standard 15-17 piece ensemble. Note: For credit course see MUS160 in the credit schedule.

Class fee: \$134

MUS894.600 (11663)

6:30-8:10 p.m., M
VON137, Patti

Meets between: Aug. 21-Dec. 11

ROCK MUSIC ENSEMBLE

Open to all musicians—guitar, percussion, keyboards, horns, singers and any other instruments used in rock music performance.

Note: For credit course see MUS162 in the credit schedule.

Class fee: \$134

MUS895.600 (11664)

6-7:40 p.m., Th
VON137, Dover

Meets between: Aug. 24-Dec. 14

CONCERT BAND

This course is an instrumental ensemble for chamber music, folk or other special combinations.

Note: For credit course see MUS164 in the credit schedule.

Class fee: \$134

MUS896.001 (11665)

11 a.m.-12:40 p.m., F
VON137, Patti

Meets between: Aug. 25-Dec. 15

VOCAL ENSEMBLE: WAUBONSEE CHORALE

The group explores the lively art of small ensemble singing through performances of selected music including madrigals, spirituals and other traditional choral music forms. Note: For credit course see MUS166 in the credit schedule.

Class fee: \$134

MUS898.001 (11666)

12:30-1:45 p.m., TTh
VON125, Lathan

Meets between: Aug. 22-Dec. 14

ELECTRONIC MUSIC ENSEMBLE

This performance ensemble utilizes Waubonsee's recording studio facilities and equipment to develop and perform original compositions. Tape recorders, microphones, signal processors and computers are the "instruments" in this ensemble, and experimentation is encouraged. Repeatable to a maximum of 4 semester hours; 4 semester hours may apply to a degree or certificate.

Recommended Prereq: Music background.

Class fee: \$134

MUS886.001 (11673)

2 p.m.- 3:40 p.m., T
VON137, Popowitch

Meets between: Aug. 22-Dec. 12

ALL COLLEGE STEEL BAND

Learn or continue to develop the percussion techniques of the Caribbean-style steel drum band. Members are separated according to ability. Note: For credit course see MUS175 in the credit schedule. Class fee: \$201

MUS893.600 (11672)

6-7:40 p.m., W
VON137, Check

Meets between: Aug. 23-Dec. 13

DANCE

LET'S DANCE! BALLROOM, SWING AND LATIN

With over 35 years of experience in dance instruction, Patricia Ray will help you develop your techniques of leading and following while dancing with your partner, practicing the basic moves of the waltz, fox trot and swing, and the spicy cha cha! A perfect class for beginners or those who want to brush up on their dance skills. Note: Couples only. Partners must register separately. Wear hard sole shoes.

Class fee: \$55

DAN898.600 (11652)

7-8:15 p.m., Th
FLD254, Ray

Meets between: Sept. 21-Oct. 26

DAN898.800 (11653)

7-8:15 p.m., F
FLD254, Ray

Meets between: Oct. 13-Nov. 17

WORLD LANGUAGES

LEARN A LITTLE SPANISH

Overcome your fear of learning a new language in this six-week class designed for individuals who have had no previous Spanish experience, but who want to start speaking and understanding the language. Note: For more information about the specific content of this course and textbook requirements, email communityed@waubonsee.edu. Class fee: \$179

LAN805.600 (11645)

6:30-9 p.m., MW
APC258, Simental

Meets between: Aug. 28-Oct. 4

LEARN MORE SPANISH

If you have the most basic Spanish language skills, but are ready for more, you'll progress in this vocabulary-building class suited for those with some prior exposure to the language. You'll begin speaking in class the very first week as you grow comfortable with vital conversational builders including fundamental grammar, working phrases and important vocabulary. Note: For more information about the specific content of this course and textbook requirements, email communityed@waubonsee.edu. Prereq: Learn a Little Spanish or equivalent Spanish skills. Class fee: \$129

LAN808.600 (11646)

6:30-9 p.m., MW
APC195, Simental

Meets between: Oct. 16-Nov. 8



FALL PHOTOGRAPHY WORKSHOPS

Workshops and courses designed to inspire both amateur and professional photographers alike

Beginning Photography

Capturing Autumn Beauty

Product Photography Workshop

Take Better Travel Photos Workshop

Digital Photography in Focus

Photoshop Elements for Digital Photographers

For details see the listings on pages 18-19. Questions? Call us at (630) 466-2360.



JOIN OUR TOTAL FITNESS CENTER

Waubonsee's Total Fitness Center, located on the Sugar Grove Campus, offers a complete health and fitness experience with quality and value you can feel good about. Open to anyone 16 years of age or older, our facility provides the community with the finest fitness opportunities.

PROFESSIONAL STAFF

Our experienced fitness experts are committed to assisting members through all phases of exercise. The fitness specialists are nationally certified personal trainers with college degrees.

INDIVIDUALIZED EXERCISE PROGRAMS

Let us assist you with the design of an individualized exercise plan, beginning with a complete fitness assessment.

WE OFFER

- Lifestyle/Fitness Assessments
- Body Composition Analysis
- Personal Training
- Incentive Activities
- Cybex Theater Training Systems
- Cardio Theater Entertainment Center
- Full Range of Cardiovascular Equipment
- Locker Rooms with Showers
- Complimentary Workout Towels
- Indoor Running Track
- Free Weights

CLASSES

In addition to memberships, you can also take classes with us, including:

- Tai Chi
- Myofascial Release
- Nordic Walking
- Small Group Training
- Women on Weights
- Tabata Bootcamp
- TRX Express

For more classes, see p. 25. To receive our class brochure, email manderson@waubonsee.edu

To Join

The Total Fitness Center offers a variety of membership options.

For more information, or to schedule a personalized tour, call **(630) 466-2530**.

COOKING AND CULINARY

Fee includes all supplies. Classes are held at Oswego High School (4250 Rt. 71, Oswego); enter through Door #38, Classroom 189.

COOKING 101

Begin by reviewing what staples should be in your pantry and how to develop easy menus for every day of the week. Learn how to choose and use knives, pots and pans, and other kitchen equipment and develop new skills with basic cooking methods such as poaching, sautéing, broiling and pan frying!
Class fee: \$95

EAT803.600 (11637)

6:30-8:30 p.m., W
OHS189, Schroenhamer
Meets between: Sept. 5-Sept. 26

COOKING 102

Learn how to plan, budget and execute delicious yet simple meals and prepare stocks, soups and sauces. Learn about spices, vegetables, starches, convenience products, nutrition and use of kitchen tools.
Prereq: Cooking 101 or equivalent cooking experience.
Class fee: \$105

EAT804.600 (11638)

6:30-8:30 p.m., T
OHS189, Schroenhamer
Meets between: Oct. 3-Oct. 24

For more information on how to read this schedule, see page 29.

HOBBIES AND SPECIAL INTERESTS

DECLUTTER LIKE A PRO

Join Leslie Gail, Declutter Expert, as she shares insights on how to approach decluttering in your home. Bring a photo of a room in your house that you'd like to declutter and it may be used as an example in class! Note: At the conclusion of the course, a drawing will be held for one lucky student to win a complimentary on-site consultation and getting started assessment with Leslie Gail and a label maker.
Class fee: \$25

HOM808.820 (11644)

9 a.m.-Noon, Sa
APC185, Gail
Meets on: Sept. 30

DO IT YOURSELF - HOME REPAIR

In this workshop, you'll learn how to apply drywall mud and tape, fix a leaking toilet, replace a sink faucet, install smoke/carbon monoxide alarms, examine circuit breakers, troubleshoot various electrical problems and much more. Fee includes supplies.
Class fee: \$99

CNM801.600 (11641)

6:30-9:30 p.m., W
APC194, Rick
Meets between: Sept. 20-Oct. 25

GENEALOGY 101

Instructor and soon to be certified genealogist Carrie Swift will show you how to organize your family documentation, interview living relatives, research effectively, locate physical repositories and use free websites for building family trees. Come to class with a list of ancestors you already know!
Note: Computers will be used in class. Basic computer knowledge is recommended.
Class fee: \$59

HBY840.600 (11623)

6:30-8:30 p.m., T
HCC105, Swift
Meets between: Oct. 24-Nov. 14

THEATRE

ACTING FOR BEGINNERS (18 & UP)

There's a thousand reasons why you may want to learn the basics of acting. This introductory class will help you meet your objectives through acting exercises, improvisations and scene work, led by Patrick Stinson and Jennifer Whittington—multi-talented performers, producers and directors from Fox Country Players. Note: Class will not meet November 22.
Class fee: \$165

THE801.600 (11632)

7-9 p.m., MW
BDE103, Staff
Meets between: Oct. 23 – Nov. 29

PETS

FIRST AID FOR PETS

Learn how to prepare a pet first aid kit to treat wounds and other injuries, and how to help your pet and respond appropriately if they get hit by a car, stung by insect, have a seizure, start choking, or swallow something they shouldn't have.
Class fee: \$25

PET811.820 (11634)

2-5 p.m., Sa
APC160, McBeth
Meets on: Oct. 7

PERSONAL FINANCE

FINANCIAL WELLNESS WORKSHOP - UNDERSTANDING YOUR CREDIT SCORE & IDENTITY THEFT PREVENTION

When you better understand what your credit report is and what factors influence it, you'll be better equipped to manage your overall credit. You'll also learn the basics of identity theft, computer safety, and most importantly, how to protect yourself.
Class fee: \$19

FIN829.820 (11667)

9:30-11:30 a.m., Sa
APC160, Staff
Meets on: Nov. 4

URINETOWN

THE MUSICAL



Presented by
Community Education and the
Fox Country Players

COMMUNITY EVENTS

Urinetown

Music and Lyrics by Mark Hollmann

A sidesplitting sendup of greed, love, revolution (and musicals!), in a time when water is worth its weight in gold.

Winner of three Tony Awards, three Outer Critics Circle Awards, two Lucille Lortel Awards and two Obie Awards, "Urinetown" is a hilarious musical satire of the legal system, capitalism, social irresponsibility, populism, bureaucracy, corporate mismanagement, municipal politics and musical theatre itself! Hilariously funny and touchingly honest.

In a Gotham-like city, a terrible water shortage, caused by a 20-year drought, has led to a government-enforced ban on private toilets. The citizens must use public amenities, regulated by a single malevolent company that profits by charging admission for one of humanity's most basic needs. Amid the people, a hero decides that he's had enough and plans a revolution.

Oct. 6 – 7, 2017 (Friday, Saturday, 7 p.m.)

Oct. 13 – 15, 2017 (Friday, Saturday, 7 p.m.; Sunday, 2 p.m.)

Sugar Grove Campus, Auditorium

\$20 adults/\$15 students and seniors 65+

This production is rated PG-13

"On the Road" Event

Global Menu - Ethnic Chicago

Travel to Pilsen, Little Italy and Chinatown, and shop Eastern European and French Markets to enjoy Chicago's vibrant ethnic food scene. Learn more about the cultural, industrial and historical significance of the city's culinary industry.

Saturday, November 18, 2017

\$89 (\$79 if purchased by Friday, Sept. 29)

Fall Improv Event

Turn to our inside back cover to learn more about this fall's MISSION IMPROVable event!

Free Events

Also, be sure to check out our line-up of free events, including "Through the Eyes of Veterans: Images and Stories of Vietnam" and our fall Asset Earth program, "Paleoclimatology: What's Past May Not Be Prologue" at www.waubonsee.edu/live

Purchase tickets at www.waubonseetickets.com

MIND AND BODY

MINDFULNESS MEDITATION FOR BEGINNERS

Learn to manage your thoughts and cultivate a positive state of mind during difficult situations—by practicing mindfulness meditation. Lower your stress and connect better with yourself and others in a much deeper and healthier way with certified life coach and practitioner Tricia Alampi. Note: Bring a notebook and pen. You can also bring a yoga mat or pillow to use during the practice sessions. Class fee: \$39

MNB855.600 (11655)

6:30-8 p.m., Th
A156, Alampi

Meets between: Oct. 5-Oct. 26

STRESS REDUCTION WORKSHOP

Find out how you can manage your stress better and live a healthier life with Certified Meditation and Stress Management Instructor Tricia Alampi, as she leads you through meditation and stress management techniques including guided imagery, muscle relaxation and deep breathing. Class fee: \$25

MNB856.600 (11656)

9 a.m.-Noon, Sa
A156, Alampi

Meets on: Sept. 16

MEDITATE IN THE HAWAIIAN HUNA TRADITION

Calm your breathing and learn to center mind and body with the ancient Hawaiian Huna tradition of “center to center” or Piko Piko meditation. In-class meditations will guide you toward your spiritual, health, financial and relationship advisors. Learn to embrace the power of NOW! Class fee: \$29

MNB809.600 (11630)

6:30-9 p.m., W
BDE240, Drake

Meets on: Oct. 4

DEVELOP YOUR PSYCHIC ABILITIES

Discover ancient scrying methods that may assist you toward future events and sharpen your intuition with newly-honed skills of sensory perception, divination, dowsing, mandalas for empowerment and other time-tested ways of inner knowing. Class fee: \$29

MNB810.600 (11628)

6:30-9 p.m., W
BDE208, Drake

Meets on: Oct. 11

HUNA HEALING

Create more energy, more purpose, more huna with knowledge of seven simple principles, such as “energy flows where attention goes” and bringing light, health and balance into your life.

Instructor Jana Drake has studied with Hawaiian Shaman and author Dr. Serge Kahili King. Class fee: \$29

MNB847.600 (11629)

6:30-9 p.m., W
BDE105, Drake

Meets on: Oct. 18

STONE LORE: NO STONE UNTURNED

Explore the metaphysical and mystical properties of gems and stones. Learn about their myths, legends and meanings and discover how stones can be used for their (healing) energy properties as you choose a crystal to cleanse, personally program and take home. Note: Stones and crystals provided. Class fee: \$29

MNB854.600 (11631)

6:30-9 p.m., W
BDE104, Drake

Meets on: Oct. 25

HATHA YOGA FOR BEGINNERS

Designed for those new to Hatha Yoga, you will learn specific postures in combination with controlled breathing, and how to focus on breathing and relaxation techniques. Wear loose, comfortable clothing and bring an exercise mat. Class fee: \$49

MNB801.600 (11636)

8:10-9:10 p.m., W
FLD254, Hardesty

Meets between: Aug. 30-Oct. 4

HATHA YOGA CONTINUED

Hatha Yoga is the slow and deliberate stretching of muscles and stimulation of inner organs to achieve the union occurring between mind, body and spirit. Designed for those who have taken Hatha Yoga for Beginners or have a similar level of experience. This class can be repeated as many times as desired.

Class fee: \$49

MNB803.600 (11635)

8:10-9:10 p.m., W
FLD254, Hardesty

Meets between: Oct. 11-Nov. 15

RECREATION AND SPORTS

KARATE

Self-defense, competition, ceremonial techniques and costume dress are covered in this course designed for the beginning student of karate. Students also practice punching and blocking. Note: For credit course see PED116 in the credit schedule. Class fee: \$134

REC888.600 (11659)

2-3:40 p.m., MW
ERK213, Staff

Meets between: Aug. 21-Oct. 11

PERSONAL DEFENSE

This course is designed to help students acquire confidence and the ability to cope with unexpected attacks and emergencies. Learn self-defense techniques, including methods of preventing attacks, breaking falls and basic throw. Note: For credit course see PED118 in the credit schedule. Class fee: \$134

REC890.600 (11660)

6-7:40 p.m., M
ERK213, Staff

Meets between: Aug. 21-Dec. 11

HORSEMANSHIP I

For the beginning or inexperienced rider, this class includes English riding (Saddleseat), grooming, leading, saddling and bridling. Students must have shoes (no slippers) with hard soles and low heels for riding, long pants, riding or bike helmet, tee shirts or sweatshirts (no tank tops). Note: Weight restriction of under 160 lbs. per stable requirements. For credit course see PED108 in the credit schedule.
Class fee: \$257

REC892.600 (11657)

8-9:40 p.m., T
HUNT, Metych

Meets between: Aug. 22-Oct. 10

HORSEMANSHIP II

Riders work on diagonals, simple figure work and horse psychology. Note: Maximum weight limit: 160 lbs., per stable requirements. For credit course see PED109 in the credit schedule.
Prereq: Consent of instructor.
Class fee: \$257

REC893.600 (11658)

8-9:40 p.m., Th
HUNT, Metych

Meets between: Aug. 24-Oct. 12

TELEVISION PRODUCTION

PUBLIC ACCESS TELEVISION PRODUCTION TRAINING

Use professional video equipment to create programs to air on local cable television and the internet! Learn the basics of studio production, field camera work, lighting, audio and non-linear editing to produce your own show or assist in a variety of crew positions in professional and student productions. Completing this class certifies you to use the equipment and facilities of Fox Valley Television free of charge and gives you access to our local public access channel to air your programs.
Class fee: \$100

TVP001.820 (11649)

Noon-4 p.m., Sa
COL115, Rennels

Meets between: Oct. 7-Oct. 28

PUBLIC ACCESS TELEVISION - INTERMEDIATE EDITING/ DVD

This course provides advanced instruction in non-linear video editing and DVD production. The class is a follow up to TVP001 and is not required for Public Access Certification. Students utilize Final Cut Studio software including: titling, key-frame animation, advanced transitions and effects, and receive instruction in audio and video compression, surround sound and advanced DVD creation techniques using Studio Pro software.

Prereq: Successful completion of TVP001.

Class fee: \$100

TVP002.820 (11648)

Noon-4 p.m., Sa
COL115, Rennels

Meets between: Nov. 4-Nov. 18

FITNESS AND WELLNESS

METABOLISM MATTERS

With BodyGem, a device used to measure your metabolism, you can easily and quickly determine your resting metabolic rate to determine an accurate daily calorie target designed to help you meet your weight management goals. Call the Total Fitness Center at (630) 466-2530 for more information and to schedule an appointment. Note: BodyGem includes a metabolic measurement, a printed report of calorie budgets and a review of the results.

Class fee: \$39

FIT860.700 (11461)

ERK126, Anderson

BODY FAT ANALYSIS

Determine your percentages of body water, fat and lean mass by electrical impedance and have trained staff explain your results. Call (630) 466-2530 to schedule your appointment.
Class fee: \$12

FIT806.700 (11458)

ERK126, Anderson

SHAPING UP IS NO SWEAT

Participate in a fitness screening and develop realistic goals to start and maintain your fitness program. Participants receive a free visit to the Total Fitness Center. Call (630) 466-2530 to schedule your appointment.
Class fee: \$30

FIT808.700 (11457)

ERK126, Anderson

ZUMBA

Zumba fuses hypnotic Latin rhythms and easy-to-follow moves to create a one-of-a-kind fitness class that will blow you away. Note: For credit course see PED134 in the credit schedule.
Class fee: \$126

FIT827.001 (11489)

8-8:50 a.m., MW
FLD254, Staff

Meets between: Aug. 21-Dec. 13

FIT827.002 (11490)

2-2:50 p.m., MW
FLD254, Staff

Meets between: Aug. 21-Dec. 13

FIT827.003 (11491)

4:45-5:35 p.m., TTh
FLD254, Staff

Meets between: Aug. 22-Dec. 14

FIT827.820 (11492)

9-10:40 a.m., Sa
FLD254, Staff

Meets between: Sept. 9-Dec. 16

For more information on how to read this schedule, see page 29.

YOGA

Designed as an introduction to Hatha Yoga, this course focuses on the union of mind, body and breath through asana practice complemented by relaxation and meditation. The techniques enhance muscular strength, flexibility, energy, concentration and relaxation. Note: For credit course see PED146 in the credit schedule.

Class fee: \$126

FIT892.001 (11616)

9-10:40 a.m., M
FLD254, Staff

Meets between: Aug. 21-Dec. 11

FIT892.003 (11618)

4:45-5:35 p.m., TTh
ERK213, Staff

Meets between: Aug. 22-Dec. 14

FIT892.002 (11617)

11 a.m.-12:40 p.m., W
FLD254, Staff

Meets between: Aug. 23-Dec. 13

CARDIO KICKBOXING

Cardio Kickboxing is a fusion of boxing, martial arts and aerobics done rhythmically to music. Jabs, hooks, uppercuts and kicks designed to get you a leaner body and healthier state of mind. This is a non-contact course and gloves are not required. Note: For credit course see PED127 in the credit schedule.

Class fee: \$126

FIT894.001 (11487)

2-2:50 p.m., TTh
FLD254, Staff

Meets between: Aug. 22-Dec. 14

FIT894.002 (11488)

4:45-5:35 p.m., MW
FLD254, Staff

Meets between: Aug. 21-Dec. 13



*Don't miss out
on what
we have to offer!*

GET ON OUR EMAIL LIST

Visit www.waubonsee.edu/live,
or email
communityed@waubonsee.edu



TRIPS AND TOURS

Travel to far-away destinations or make new discoveries close to home. Explore dozens of local excursions and extended tours created and curated by Community Education.

LOCAL EXCURSIONS

A Show, a Boat and an Ice Cream Social

Tuesday, Aug. 22, 2017

\$99

CRN# 11481

Chicago Botanic Gardens

Wednesday, Sept. 13, 2017

\$99

CRN# 11482

"Ring of Fire" at Circa '21

Wednesday, Oct. 11, 2017

\$99

CRN# 11483

"Miracle on 34th Street" at The Fireside Theatre

Friday, Dec. 1, 2017

\$99

CRN# 11484

"The Christmas Schooner" at Memories Dinner Theater

Sunday, Dec. 10, 2017

\$99

CRN# 11485

EXTENDED TOURS

British Isles—Castles, Countryside and Capitals featuring Scotland, England, Wales and Ireland

Wonders of Australia and New Zealand

Jekyll Island, Savannah and Charleston

Pella Tulip Festival

Historic South

Premier World Discovery

America's Heritage featuring Gettysburg, Washington DC, and Williamsburg

Lake Michigan Summer Harvest: Ferry, Dunes and Blueberries

Agawa Canyon and Mackinac Island

For full details and registration information about trips and tours, visit www.waubonsee.edu/trips or call our travel specialist at (630) 466-2360.



UNIQUE LOCAL EXPERIENCES™

Memorable things to do hosted by local experts!

Try Your Hand at Cartooning With an Emmy Nominated Filmmaker

Saturday, Sept. 9, 2017
9 a.m. – Noon
Sugar Grove Campus, \$29

Experience a Psychic Intuitive Gathering – Hawaiian Style

Wednesday, Sept. 27, 2017 or
Friday, March 30, 2018
6:30 – 9:30 p.m., \$29

Make Better Coffee at Home

Thursday, Sept. 28, 2017 or
Thursday, March 15, 2018
7 – 8:30 p.m., \$29

Handcraft an Haute Couture Scarf

Friday, Oct. 6, 2017 or
Thursday, March 8, 2018
6 – 9 p.m., \$29

Find Your Voice and Maybe Even a New Career!

Tuesday, Oct. 10, 2017 or
Tuesday, Feb. 6, 2018
6 – 9 p.m., \$49

Create and Enjoy an All- Natural Facial Treatment

Saturday, Oct. 21, 2017 or
Saturday, March 17, 2018
9 – 11:30 a.m., \$29

Learn the Secrets of Improvisational Comedy

Saturday, Oct. 21, 2017
3 – 4:30 p.m.
Sugar Grove Campus, \$39

Stay Warm with a Handcrafted Wrap

Saturday, Oct. 28, 2017
10 a.m. – 12:30 p.m.
Sugar Grove Campus \$29
*Bring a friend!
Only \$49 (for two)*

Learn the Secrets of Beautiful Gift Wrapping

Thursday, Nov. 2, 2017
6:30 – 9:30 p.m.
Sugar Grove Campus, \$29
*Bring a friend!
Only \$49 (for two)*

Craft Your Own Cocktails

Sunday, Nov. 5, 2017 or
Sunday, Feb. 11, 2018
3 – 4:30 p.m., \$69

Learn Awesome Magic Tricks with Professional Magician Daniel Martin

Saturday, March 3, 2018
3 – 4:30 p.m.
Sugar Grove Campus, \$39

www.waubonsee.edu/uniquelocal

For more information
or to purchase tickets
for Unique Local
Experiences™ visit
[www.waubonsee.edu/
uniquelocal](http://www.waubonsee.edu/uniquelocal)

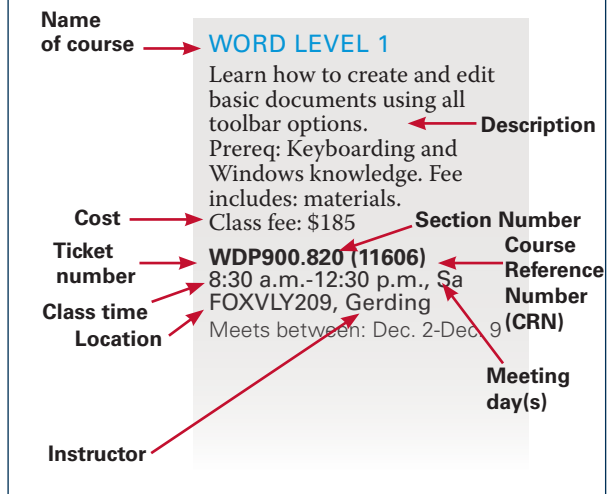
Registration Information and Payment Policies

Where classes meet

Waubonsee Community College,
Sugar Grove Campus, Route 47 at
Waubonsee Drive,
Sugar Grove

A	Building A
AB	Auto Body
AKL	Akerlow Hall
APC	Academic and Professional Center
AUD	Auditorium
BDE	Bodie Hall
CER	Ceramics
COL	Collins Hall
DKN	Dickson Center
ERK	Erickson Hall (Gymnasium)
FLD	Field House
HCC	Henning Academic Computing Center
OBS	Observatory
OPS	Campus Operations
SCI	Science Building
STC	Student Center
VON	Von Ohlen Hall
WGL	Weigel Hall
DWNTN ..	Waubonsee Community College, Aurora Downtown Campus, 18 S. River Street, Aurora
FOXVLY ..	Waubonsee Community College, Aurora Fox Valley Campus, 2060 Ogden Ave., Aurora
HUNT	Huntoon Stables, 507 Oak St., North Aurora
OFD1	Oswego Fire Department Station 1 3511 Wooley Rd. Oswego, IL 60543
OHS	Oswego High School 4250 Rt. 71 Oswego, IL 60543
PLANO	Waubonsee Community College, Plano Campus, 100 Waubonsee Drive, Plano

How to Read the Class Schedule



F.Y.I.

Books and Materials

Many classes do not require textbooks, but if materials are needed at the first meeting, it will be noted in the class listing. Books can be purchased at the Waubonsee bookstores.

Special Accommodations

To find out about interpreting services for the hearing impaired, call (630) 466-2928 (TDD/FAX). For disability accommodation, call (630) 466-7900, ext. 2564, approximately one month before the start of class.

Course Cancellation

We cannot guarantee that all activities listed in this schedule will be available when you register. We reserve the right to cancel activities if there is insufficient enrollment. If your activity is cancelled, you may select another activity or receive a refund. An attempt will be made to notify you by phone or mail when it is necessary to cancel an activity. For students wishing to drop a class(es), please refer to the refund policy.

EARLY REGISTRATION IS ADVISED
because many classes fill rapidly. Also,
early registration can help avoid class
cancellation.

4 Easy Ways to Register



By mail:

Waubonsee
Community College
Registration and Records
Route 47 at Waubonsee Dr.
Sugar Grove, IL 60554-
9454



Online:

mywcc.waubonsee.edu
For students who have and
know their X-number.



By fax:

(630) 466-4964



Walk in:

Sugar Grove Campus
Aurora Downtown
Aurora Fox Valley
Plano Campus



Need help?

Call Community Education
at (630) 466-2360
or Workforce Development
at (630) 906-4152.

- **Employer Payments** — If your employer is paying your tuition and fees, and should be billed directly, a letter from your company, including the contact name and company address (on company letterhead), is required at the time of registration. An employer can also be set up as an authorized user for online payments.

Questions? Call or visit the Bursar Office, second floor of the Student Center, (630) 466-7900, ext. 5705.

Additional Fees

Insufficient funds charge:	\$25
Late payment fee:	\$20

How to Pay:

- **Online** payment system at www.waubonsee.edu or at mywcc.waubonsee.edu (credit card or electronic check)
- **In person** at the Sugar Grove, Aurora Downtown, Aurora Fox Valley or Plano campuses
- **Fax** payment information to (630) 466-6637
- **Mail** along with registration form to:
Registration and Records
Waubonsee Community College
Route 47 at Waubonsee Dr.
Sugar Grove, IL 60554-9454

Non-Payment

Waubonsee cancels your enrollment if you do not select a payment option at the time of registration. Please note that payment is required even during college holidays and breaks.

Refund Policy- Full refund of tuition and fees is granted if the college cancels a course. Course fees will be refunded if a student withdraws at least four calendar days prior to the course start date. Course fee refunds for all online courses and Community Education activities may have a different policy.

Disclaimer- Workforce Development or Community Education offerings generally are not approved for college credit, but they may appear on a student's transcript. For more information contact Registration and Records at (630) 466-7900, ext. 2370.

Full or partial payment is due at the time of registration.

Payment options:

- **Full Payment** — Tuition and fees totalling less than \$200 require full payment.
- **Partial Payment** — Pay the required first installment and the remaining balance in monthly payments. (*A \$25 non-refundable service fee is charged for selecting this option; it's automatic when you make the first payment.*) The sooner you register, the more time to pay!

REGISTRATION FORM

COMMUNITY EDUCATION/WORKFORCE DEVELOPMENT

Please print in black ink. Use this form if you are registering for noncredit courses only.

Students interested in disability accommodations should contact the Access Center at (630) 466-2564.

Section I

Student ID (if known) X _____ Social Security # _____

Last Name: _____ First Name: _____ MI: _____

Birth Date: _____ Gender: M F US Citizen: Yes No

Street Address: _____

City: _____ State: _____ Zip: _____

Primary Phone : _____ Work Phone: _____

Email Address: _____ Have you attended WCC before? Y N

Section II

This information is requested solely to comply with federal and state laws. Your response will not affect consideration of your application or registration.

Are you Hispanic or Latino? Yes No

Check one or more of the following race/ethnicity groups.

American Indian/Alaska Native (5)

Black or African American (2)

Native Hawaiian or
Other Pacific Islander (9)

Asian (4)

Hispanic (3)

White (1)

Please indicate your primary race/ethnicity using the number from the list above _____

Are you in the United States on a Visa – Nonresident Alien? Yes No

If yes, what is your home country of origin? _____

Please turn over and fill out the rest of the form on the other side.



WAUBONSEE
COMMUNITY COLLEGE

All information provided to Waubonsee Community College will be kept confidential in accordance with the Family Educational Rights and Privacy Act of 1974. (Public Law 93-380) Waubonsee does not discriminate based on any characteristic protected by law in its programs and activities. To help protect your privacy, please do not email any forms containing confidential information. Waubonsee will not process any registration form received via email.

Section III

Major code (choose from list below): _____

Personal Development	ND50	Intellectual/Cultural Studies	ND60	Health, Safety and Environment	ND70
Community/Civic Development	ND55	Improve Family Circumstances	ND65	Homemaking	ND75

Highest Degree Earned (choose from list below): _____

GED	Completed GED	CRT	Completed Certificate	MD	Completed Master's Degree
HS	Completed High School	AD	Completed Associate Degree	PHD	Completed Doctoral Degree
PD	Completed Professional Degree	BD	Completed Bachelor's Degree	OTH	Other
				ND	No Degree Earned

Why are you enrolling at Waubonsee? (choose one): _____

- | | | |
|--|--|---|
| 1. Course work for transfer to a four-year college. | 3. Prepare for a future job/career. | 5. Personal interest or self-development. |
| 2. Improve skills needed in present job or to change jobs. | 4. Perfect or review basic educational or vocational skills. | |

Ticket No.	Course Ref. # (CRN)	Course Name	Date and Time	Bldg. and Room	Fees



Mail to:
Registration and Records
Waubonsee Community College
Route 47 at Waubonsee Dr.
Sugar Grove, IL 60554-9454
Fax: (630) 466-4964

Course Fee	
Other	
Total Fees	
Amount received	

I certify that the above information is complete and correct.

Student Signature: **X** _____

Note: Payment is due at the time of registration.

Cash Check VISA MasterCard Discover American Express

Card # _____ Exp. Date: _____

Billing Address:

Street Address: _____

City: _____ State: _____ Zip: _____

Name printed on Card: _____

Authorized Credit Card Signature: **X** _____



MISSION IMPROVABLE

IMPROV WITH A TWIST

The agents of MISSION IMPROVable have just one goal — to make you laugh. Your mission, should you choose to accept it, is to participate in the hijinks by yelling out suggestions. This on-the-spot randomness makes each mission truly unique and always hysterical. Don't miss this improv spytacular. Get your tickets before they self-destruct!

Saturday, Oct. 21, 2017 at 7 p.m.

Sugar Grove Campus, Auditorium
\$19 adults/\$12 children 12 and under

Save \$\$ with the Secret Agent Deal

Purchase both the MISSION IMPROVable stage show and Learn the Secrets of Improvisational Comedy experience for just \$49 (limited availability— for those age 16 and above only).

LEARN THE SECRETS OF IMPROVISATIONAL COMEDY

All good agents need to know how to think on their feet. Discover what it's like to perform improv in this exclusive Unique Local Experience™ led by the talented cast of MISSION IMPROVable. Only 15 spots available. Limited to those age 16 and above.

Saturday, Oct. 21, 2017, 3–4:30 p.m.

Sugar Grove Campus, Auditorium, \$39

Improv for Beginners

Exercise your imagination and explore your creative potential through fun improv games and scene work with experienced improv performer and instructor Doug Grier. Learn the 10 principles of short-form improv comedy and the techniques that can bring a scene to life, whether you're a budding performer, an actor or just want to improve your communication and observational skills.

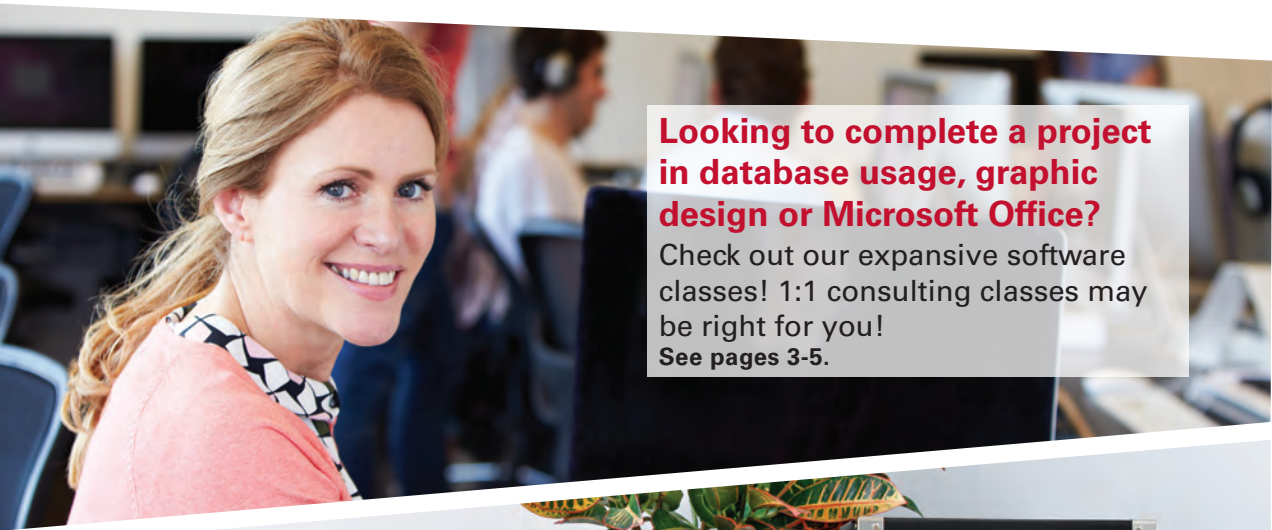
Tuesdays, 7- 9 p.m., BDE103, Meets between: Sep.12-Oct. 17 \$79

Purchase tickets at www.waubonseetickets.com



WAUBONSEE
COMMUNITY COLLEGE

Route 47 at Waubonsee Drive
Sugar Grove, IL 60554



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