

Knowledge Revolution

THE
MOMENT
IS
NOW!

 UNIVERSITY OF WISCONSIN
Waukesha

Continuing Education
in cooperation with UW-Extension

SPRING &
SUMMER
COURSE CATALOG
2012

(Keep through July 2012)

Table of Contents

Youth Connection	1-2
Art	3
Music/Theatre/Dance	4-5
Body, Mind and Soul	6-7
Business & Retirement	8-9
World Languages	9
Photography	10-11
Courses A La Carte	12-15
Trips and Travel	16-17
Food	17
Computers & Technology	18-19
Training Programs	19
Online Classes & Certificates	20-23
Administration Info & Registration	24
Campus Map	25

An Introduction from the new Dean of UW-Waukesha.

As the new Dean of UW-Waukesha and recent transplant from Arizona, I understand the importance of connecting with one's new home and community. In order to be a part of a community one has to immerse themselves in it. This catalog proclaims, "The Moment is Now!" and therein lies the opportunity...to connect. UW-Waukesha Continuing Education is a wonderful conduit for youth, college age, baby boomers and seniors of Waukesha County and beyond. I invite you to connect with our wide array of Continuing Education programs, because as I've quickly learned, and for good reason, Continuing Education proudly touts personal enrichment classes, undergraduate credit courses and professional certificates that help our community members reach their goals. I look forward to welcoming you to the UW-Waukesha campus and all that Continuing Education has to offer our community members.

We'll connect soon!

Harry

Harry Muir, Ph.D., Dean/CEO



A Letter from our director of Continuing Education.

Thank you to our customers for such a great Fall/Winter in Continuing Education! You have really taken "The Moment is Now" theme to heart by channeling your time and energy into seizing the day, from learning a new world language, earning a business certificate or choosing a fun personal enrichment course. Our customers are everywhere - be it on campus, the Waukesha County Fair, the Farmer's Market or at local downtown businesses and we love hearing from you. It is customers like you who have shared suggestions for classes and spread the Knowledge Revolution that have helped us grow in record numbers.

With your help we've expanded our classes while keeping old favorites in tow and our price affordable, with no price increases! As always, you can continue to take advantage of our early bird discount and receive a 10% discount by registering for classes at least three weeks in advance. How can we do that? Well, Continuing Education is a lean, mean, fighting machine and as you've grown, so have we --expanding our staff in order to meet our goals of bringing you top notch programming for spring and summer.

What's next? Well, with spring fever in the air followed by the dog days of summer, Continuing Education is continuing their theme of "The Moment is Now!," and inviting you to meet your future head on. Dive in and take charge of your destiny with programs designed for diverse audiences: adult and youth, professional and novice. Think about what you can accomplish for your future; whether you are developing your skills for a new job, challenging yourself to get in shape for the New Year, or broadening your horizons as you learn more about the world, society and yourself... the moment is now.

Still unsure about your future? No worries, join us for Try it Before You Buy It...a free informational open house on-campus, that allows you and your family to meet instructors, view and participate in teaching demonstrations and discover the class that is right for you.

There are many paths to your future and thank you for choosing us! Continuing Education meets the unique demands of the lifelong learner by providing an enriching education experience while being committed to assuring quality, accessible programs and services. Through Continuing Education you'll engage in a vibrant learning community and gain real-world, hands-on knowledge to help you achieve your personal goals and career objectives... The Moment is Now!

Susan

Susan Adams, Director
UW-Waukesha Continuing Education



**TRY IT
BEFORE YOU
BUY IT
OPEN HOUSE**

TRY IT BEFORE YOU BUY IT is back for its third showing! We loved meeting our customers at our last event so much, we want to do it again on Saturday, January 14th (9:00am-Noon) where you can TRY IT before you BUY IT. Continuing Education is committed to bringing you great classes, and what better way to get to know what Continuing Education has to offer than by sampling our wares and previewing a selection of our most popular courses.

Meet instructors, view demonstrations, learn more about all the programs we offer and meet the Continuing Education staff! What are you waiting for!? The 'Moment is Now' to find out what class you just might have to take, so,

TRY IT BEFORE YOU BUY IT!

Don't forget to RSVP on our website to attend! (encouraged but not required).

Youth Connection

Little Engineers (Ages 7-8)

Instructor, Tom Staude

Learn the latest in engineering from LEGO! Prep your little engineer to become part of this exciting program! Redefine classroom robotics, by building and programming their own machine. Work with simple motors, tilt and motion sensors then work with computer software to make them come alive. Bridge the physical and virtual worlds through hands-on learning that promotes creative thinking, teamwork and problem solving skills, which are essential in today's workplace. Please bring a lunch.

Sat, Jan 28, 10:00am-2:00pm, \$59

Sat, Apr 21, 10:00am-2:00pm, \$59

Young Engineers (Ages 9-11)

Instructor, Tom Staude

Learn robotics as a hands-on medium for learning STEM (Science, Technology, Engineering and Math) content and concepts as well as skills required for the 21st Century such as creativity, problem solving, teamwork and critical thinking. While using LEGO NXT system, students will connect, construct, contemplate and create mechanisms using their newly acquired skills. Please bring a lunch.

Sat, Feb 4, 10:00am-3:00pm, \$79

Sat, Apr 28, 10:00am-3:00pm, \$79

NEW! Engineering is a Family Affair (Ages 7-10)

Instructor, Luis Rodriguez

Parents and children team up to work together to experience the challenge and fun of engineering. Fee includes registration for parent and child, plus an electrical circuit kit to continue experimentation at home. Please indicate both names upon registration. Don't forget to bring your lunch.

Sat, Mar 3, 10:00am-3:00pm, \$99

Future Engineers (Ages 11-14)

Instructor, Tom Staude

A state of the art, programmable, intelligent brick serves as the brain for LEGO NXT. With four input ports for taking in data and three output ports for following your programmed commands, students learn how to power their own robot. Their imagination is the only limitation to this class! Please bring a lunch.

Sat, Feb 11, 10:00am-3:00pm, \$79

Sat, May 5, 10:00am-3:00pm, \$79



Students participating in Spring 2011
Lego Engineering classes.



Open to girls ages 11-14

The 4th annual GEMS conference, features keynote speaker Jesse Ritka, Meteorologist from TMJ4 Milwaukee. This conference brings girls, parents, teachers, community leaders, and professional women together in an effort to increase young women's knowledge and awareness of math, science, and technology careers in a fun, hand-on setting. Empower girls with an enlightening and affordable day-long series of workshops designed to spark middle-school girls' interest in math, science, engineering and technology. Experience what it is like to be a veterinarian, design your own food flavors with a food scientist, and explore the world of x-rays with a radiologist. With over 20 workshops, you will explore a variety of exciting STEM professions! Conference includes an opening session, workshops, a special luncheon and closing presentation.

Sat, May 19, 9:00am-3:30pm, \$30

***Stick around for a free special parents session!**



For more information on these classes
please see page 5

Introduction to Percussion for Kids (Ages 8-11)

Instructor, Michael Grassman

M, Feb 27-Apr 30, 4:30pm-5:20pm, \$99

Waukesha Area Youth Percussion Ensemble (WAYPE) (Grades 7-12)

Instructor, Michael Grassman

M, Feb 27-Apr 30, 5:30pm-6:40pm, \$99

Singing Sensations: Be the Next Star (Ages 8-13)

Instructor, Patti Larson

Th, Feb 2-May 24, 4:00pm-5:00pm, \$89

(no class Apr 12)

Jazz Academy (Grades 7-10)

Instructor, Harry Abramowitz

M, Feb 13-Apr 23, 4:15pm-5:15pm, \$149

(no class Apr 9)

Youth Connection

Summer Academy Preview

Hands on...Interactive...and FUN! Sign up before March 15th and receive an additional 5% discount, a savings of \$44! Spots fill up quickly...only 24 participants per session allowed! Take advantage of this unique full-day academy that your child will enjoy while you work! Let them have fun and learn in a safe educational environment! *Check with your employer for reimbursement eligibility.

Engineering & Math Academy (Ages 11-14)

Learn more about the world of engineering through courses such as 'Spacecraft design', 'Roving the Martian Landscape', and by using the LEGO Mindstorms program. Explore the depths of math by making it fun with different hands-on experiments. Discover the different types of engineering—civil, electrical, material science, and chemical, through experiments and so much more! Please bring a lunch each day.

M-F, June 18-22, 8:00am-4:00pm, \$299

Beginning Science Academy (Ages 11-14)

This academy combines education, lab work and hands-on exercises for the students. Come play in our 'Garbage Patch', explore 'Computer Engineering' and learn basic 'Chemistry 101'. Discover the answer to the question, what is "Elephant Toothpaste"! Please bring a lunch each day.

M-F, July 16-20, 8:00am-4:00pm, \$299

Advanced Science Academy (Ages 11-14)

Prerequisite: Must have attended a previous UW-Waukesha Continuing Education Summer Academy or have previous science experience.

Calling all scientists! Rockets, electricity and gas...oh my! This advanced week-long academy allows students to have fun with science. Design a simple burglary alarm, build and launch your own rocket as well 'Talk by Lightning' with Morse code! The possibilities are endless! Please bring a lunch each day!

M-F, July 23-27, 8:00am-4:00pm, \$299

GOING TO COLLEGE?

NEW! Goal Setting & Establishing a Timeline for College

Instructor, Michel DeLisle

Before you know it your bird will be flying the nest! It's not too early to think about college. High school students and their parents are welcome to learn how to identify their student's passions, goals, and strengths. Uncover what both private and public universities are looking for in a student and establish a timeline for a successful college experience. .35 CEU

Sat, Feb 18, 9:00am-12:30pm, \$59 per couple

ACT: The Cambridge Approach

Instructor, Chris Gordon

Do you want to improve your ACT score by at least 1 to 2.5 points? It could help you be accepted into the college you'd like to attend. With the Cambridge Approach, you will take both a pre- and post-test to help understand your growth within the program. If you haven't improved your score after taking this course (attending ALL sessions), you may join the next session for FREE! The course covers the four multiple-choice tests: English, Reading, Science and Math, plus writing and test anxiety. Two volume textbooks are included.

The next regional dates for the ACT test are:
April 14th and June 9th

Session One: \$149

Classes held: T, Feb 28-Apr 3, 5:30pm-8:00pm

Pre-test (required): Sat, Feb 4, 8:00am-12:00pm

Post-test (included): Sat, Apr 7, 8:00am-12:00pm

Session Two: \$149

Classes held: T, Apr 24-May 29, 5:30pm-8:00pm

Pre-test (required): Sat, Apr 14, 8:00am-12:00pm

Post-test (included): June 2, 8:00am-12:00pm

Ceramics

Instructor, Jeff Noska

Be creative with clay! Make your own ceramic pieces from molding the clay to firing your pieces in a kiln! Explore the various techniques applicable to clay, hand-building by coil and slab as well as throwing on the wheel to ultimately create a series of pieces. All skill levels welcome! Class held at the UW-Waukesha campus. The wood firing will be held at the Field Station, W349 S1480 S. Waterville Rd., Oconomowoc, WI 53066. (Students will be responsible for participating in processing wood and signing up for firing times.) Students will need to purchase course packet, basic ceramic tools and clay (approx. \$50). 3.6 CEU

W, Feb 1–May 2, 6:00pm–9:00pm, \$305

Staying Out of the Mud...

Keep Clean Color in Watercolor

Instructor, Chris Sommerfelt

Level: Intermediate+

Watercolor doesn't have to be a frustrating medium. Focus on color mixing, characteristics of pigments, glazing and developing depth when painting nature through the use of negative painting and learn the benefits of doing a value study before painting. .8 CEU

Th, Apr 19–May 10, 7:00pm–9:00pm, \$119

Landscapes in Watercolor

Instructor, Chris Sommerfelt

A confident beginner or intermediate artists will thrive in this class. No painting medium works better for expressing the beauty of the landscape. Watercolor's transparency and the way the pigment mixes and moves gives watercolor a special quality for landscape painting. Students will learn tips and techniques enabling them to capture the beauty of the land and develop as painters. 1.0 CEU

Th, July 19–Aug 16, 7:00pm–9:00pm, \$119

Beginning Watercolor

Instructor, Joyce Eesley

Watercolor can be fun, especially when you lose yourself in the flow of the creative process! Whether you are a beginner or would like further instruction before you move to the next level, this class will explore the basics. Focus your skills to achieve watercolor worthy of display, as you learn how to control and maneuver watercolor paints. Gain knowledge and insights with tips and techniques presented as you paint from your own photographs or from those provided by the instructor. 1.75 CEU

W, Mar 21–May 2, 5:30pm–8:00pm, \$119

(no class Apr 4)



For supply lists,
please visit our website!



Intermediate/Advanced Watercolor

Instructor, Joyce Eesley

Don't stop now...increase your ability of handling this medium and watercolor skill as you progress to an intermediate or advanced level. Gain more knowledge of watercolor through the use of a variety of materials and interesting techniques such as, layering your washes until you have the right value and contrast. As you learn and understand the essentials of values, color and composition you will be on your way to painting wonderful realistic looking images, as you paint from your own pictures or from those supplied by the instructor. 1.75 CEU

W, May 9–June 20, 5:30pm–8:00pm, \$119

Pastel Workshop

Instructor, Darron Lillian

Level: Intermediate+

Delight and create in the spontaneous medium of pastels! This form offers the color of painting and immediacy of drawing with a rich directness and personal expression. Work outside in nature stressing accurate observation, how lighting affects the scene and how sun and shade affects colors. Meet first at the UW- Waukesha campus for a brief orientation and then proceed to a nearby location (approx. 5-10 minutes from campus) for the one-day workshop in pastels. Carpooling encouraged. .4 CEU

Sat, May 19, 8:00am–12:00pm, \$49

Beginning and Intermediate Oil Painting

Instructor, Gael Riverz

Oil Painting is easier than you think...especially with one-on-one attention and guidance given to both beginning and intermediate artists. Beginners will learn basic tools needed to produce a successful painting with the goal for our intermediate students to develop his or her own style as an artist. Each week topics such as composition, color theory, studies in still life, landscape and painting from photographs will be explored with painting demonstrations by the instructor. 1.75 CEU

T, Feb 21–Apr 3, 6:00pm–8:30pm, \$119

T, May 15–June 26, 6:00pm–8:30pm, \$119



START AHEAD

BEGIN YOUR UW EDUCATION CLOSE TO HOME.



Music/Theatre/Dance

Sure to be a hit! Culinary Delights & Curtain Calls

Tour facilitated by UW-Waukesha Professor, Steven Decker

In round-robin fashion, this new theatrical partnership with UW-Waukesha Lunt-Fontanne Theatre Ensemble, Falls Patio Players and the Waukesha Civic Theatre, is sure to entice the most seasoned theatre enthusiast! The curtain rises with Almost Maine, The Miracle Worker and The Three Musketeers. We will dine, learn and enjoy these theatrical gems in our own backyard! Three shows, three brunches, three spotlight discussions and transportation...all for the low price of \$99! Break bread and break a leg with the hottest ticket in town!

Almost, Maine-A Comedy

By John Cariani

Sunday, February 19, 11:45am-5:30pm
Falls Patio Players (Menomonee Falls)

The Miracle Worker-A Drama

By William Gibson

Sunday, March 11 at 12:00pm-5:30pm
Waukesha Civic Theatre (Waukesha)

The Three Musketeers-An Adventure

By Ken Ludwig

Sunday, April 15 at 12:30pm-5:30pm
UW-Waukesha Lunt-Fontanne Theatre Ensemble



All UW-Waukesha College Credit music classes can be taken by community members for a reduced price.

Please find a sampling of available classes listed below. For more information, please visit www.waukesha.uwc.edu

Piano for Hopelessly Busy People

Instructor, Linda Medsker

You don't need years of weekly lessons to learn piano! In just a half day, you can learn enough secrets of the trade to give you years of musical enjoyment.

Students must bring \$25 for textbook. .35 CEU

Sat, March 3, 9:00am-12:30pm, \$99

How to Play Music by Ear

Instructor, Linda Medsker

Learn one of music's deepest mysteries: how to play songs without relying on music! Some previous piano experience recommended. .35 CEU

Sat, March 3, 1:00pm-4:30pm, \$99

Symphonic Band

Professor, Craig Hurst

F, Jan 27-May 4,
11:00am-12:50pm, \$10

Chorus

Professor, Tom Patterson

M, W & F, Jan 23-May 9,
10:00am-10:50am, \$10

Handbell Choir

Professor, Nancy Van Brunt

M, Jan 23-May 7,
6:00pm-8:00pm, \$10

Orchestra

Instructor, Gary Groubert

W, Jan 25-May 2,
6:30pm-8:30pm, \$10

Vocal Jazz Ensemble

Professor Nancy Van Brunt

W, Jan 25-May 9,
6:00pm-8:00pm, \$10 (Audition only)

How to Read Music

Professor, Nancy Van Brunt

T & Th, Jan 24-May 8,
1:00pm-2:15pm, \$199

Music Literature and

Appreciation: The Early Years

Professor, Tom Patterson

T & Th, Jan 24-May 8,
9:10am-10:25am, \$199

Music Literature and

Appreciation: The Later Years

Professor, Tom Patterson

M, W & F, Jan 23-May 9,
9:00am-9:50am, \$199

Waukesha Area Adult Percussion Ensemble (WAAPE)

Instructor, Michael Grassman

Calling all men and women...come jam with us! Find a new outlet for performing other than in a garage. WAAPE's goal is to have talented drummers come together to perform musical pieces unlike anything they have ever been exposed to before. This is a great opportunity for the rock band drummers or concert band drummers to perform on the instruments they love in a new setting. Reading of music is required, all music provided, please provide your own sticks. Attendance is required of all 10 classes followed by a performance on Friday, May 4 with other UW-Waukesha bands and ensembles.

M, Feb 27-Apr 30, 6:45pm-7:45pm, \$99

Guitar for Busy Adults

Instructor, White House of Music

This class is open to students ages 12 and up; bring your own guitar or rent one. Class is held at White House of Music, 2101 N. Springdale Road, Waukesha, WI 53186. .8 CEU

M, Feb 6-March 26, 7:00pm-7:50pm, \$99

M, Apr 2-May 21, 7:00pm-7:50pm, \$99

Djembe and Hand Percussion Ensemble

Instructor, Michael Grassman

Have you been a part of a drum circle before, but wanted to take it to the next level? The Djembe and Hand Percussion Ensemble will focus on bringing together all different types of hand percussion instruments and djembe's to create styles of music that span many different cultures. This class is offered for anyone ages 16 and up. No text required; bring a pair of drumsticks.

Th, March 1-May 3, 6:30pm-7:30pm, \$99



Music/Theatre/Dance

Singing Sensations: Be the Next Star (Ages 8-13)

Instructor, Patti Larson

Does your child have the "X-Factor"? Build your child's confidence on stage, as they learn several treasured classics, popular movie and show tunes and contemporary pop songs while singing in unison and harmony. Students will receive a book bag and t-shirt with their packet of music. Finish with a performance for family and friends on Thursday, May 24.

Th, Feb 2-May 24 (no class Apr 12), 4:00pm-5:00pm, \$89

Introduction to Percussion for Kids (Ages 8-11)

Instructor, Michael Grassman

Does your child have a desire to hit things? Introduction to Percussion and Drums will give your child the opportunity to learn and explore the world of percussion instruments like Timpani, Snare Drums, Bass Drums, Congas, Xylophone, Sleigh Bells, Tambourine and more. This course is for all kids with no previous experience or exposure to percussion instruments. This is a great opportunity for your child to try out a new instrument without having to invest in an expensive drum set or other percussion instruments. No text required, students just need to bring their own sticks.

M, Feb 27-Apr 30, 4:30pm-5:20pm, \$99

Private Drum and Percussion Lessons

Instructor, Michael Grassman

Drum and Percussion lessons for all ages! Learn proper technique, rudiments, basic reading & groove from instructor Michael Grassman (a Milwaukee area private teacher of 10 years and current instructor of all CE percussion courses.) Please contact Michael at grassrock@gmail.com for more information.

Waukesha Area Youth Percussion Ensemble

WAYPE (Grades 7-12)

Instructor, Michael Grassman

Are you or someone you know a young drummer looking to explore the world of percussion while also making real music? This is a performance based-group aimed at bringing together a group of young drummers to learn and play all different types of percussion instruments with a final performance with other UW-Waukesha bands and ensembles. This is for students with some previous experience with percussion. Basic reading will be part of the course, no text required and student will be responsible for their own drum sticks. A short and informal audition will be required of all new students, please contact Continuing Education for more information. Attendance is required for all 10 classes unless given advanced notice to the class instructor. Don't miss out on this opportunity to get lessons less than \$15 a session!

M, Feb 27-Apr 30, 5:30pm-6:40pm, \$99

Jazz Academy (Grades 7-10)

Instructor, Harry Abramowitz

Learn to play jazz! A great opportunity for school-aged musicians who want to enhance their skills. Members of this ensemble will have the opportunity to play swing arrangements, classic jazz tunes and learn the basics of improvisation. Members need to bring their instruments, except piano players and drummers (drummers bring own sticks).

M, Feb 13-Apr 23 (no class Apr 9), 4:15pm-5:15pm, \$149



DANCE



Wedding Sampler

Instructor, Mike Mattek

Wedding in your future? Whether you are the bride, groom, Father of the bride or guest, don't sit on the sidelines when you can learn the basics of the Waltz, Fox Trot, Swing, Polka and of course, the Chicken Dance! Due to popular demand, we've added an additional week to this class. Hurry, this customer favorite fills quickly.

Fri, Apr 13-May 11, 7:45pm-8:45pm, \$99 per couple

Beginner Salsa

Instructor, Mike Mattek

The rhythm is gonna get you...to SALSA! Fast, fun, complete with spins, sharp movements and crisp turns, you'll learn to heat up the dance floor with these energetic steps. Build your stamina in this fast-paced, fun, date-night setting. Get ready to turn heads and burn up the floor and one simple price per couple! Fantastico!

Fri, Feb 17-March 9, 7:45pm-8:45pm, \$80 per couple

Beginner Swing Dance

Instructor, Cathy Binko

So you think you can dance? Well, then, you gotta SWING dance! Swing is lively, upbeat and the perfect dance for a wide variety of music from big band, blues to rock and roll. Mostly performed in one spot, it is quite convenient on a crowded dance floor. You'll learn the Hustle, danced to slower Swing music and the Jitterbug for fast tempo songs that will get your heart pumping. To swing dance you'll need a partner, a sense of humor, and a bit of endurance. Always remember, wear comfortable shoes. Now let's go swinging!

Sun, March 4-25, 1:00pm-2:00pm, \$80 per couple

Beginner Ballroom Dance

Instructor, Cathy Binko

Learn to dance like the stars or at least for a wedding reception! The traditional Waltz and the jazzy Foxtrot are staples in any ballroom class or competition. This class is a great introduction to partner dancing, as well as learning the foundation for all ballroom dance. Known for ease and elegance, you'll learn basic steps that will keep you light on your feet and have you dancing all night long.

Sun, March 4-25, 2:10pm-3:10pm, \$80 per couple

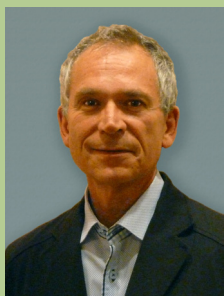
NEW CLASSES FOR SPRING

NEW! Achieving Wellness

Instructor, Arthur Rapkin

Be in charge of your health! Travel down the road to wellness by learning how to reverse disease such as diabetes, chronic pain and weight-related health problems. Weekly topics include common health myths, and how to create and maintain personal vitality as we find the connection between the mind, body and spirit .6 CEU

M, Feb 20-March 26, 6:30pm-7:30pm, \$59



Dr. Arthur Rapkin

is a recognized consultant on wellness who has appeared on CBS' 60 Minutes and other radio and TV shows. He has a Doctorate in Eastern Medicine, is a board-certified acupuncturist, an herbal medicine specialist, and is the Director of the Vitality Health and Wellness Center in Elm Grove. He also has a show on AM1130 WISN Radio. He has treated over 80,000 patients in his

26 years of professional health and wellness service.

EFT for Stress & Anxiety Relief

Instructor, Di Philippi

Optimize your emotional health! No matter how devoted you are to the proper diet and lifestyle, you will not achieve your body's ideal healing and preventative powers if emotional barriers stand in your way. Find relief from stress and anxiety in 3 minutes with the Emotional Freedom Technique (EFT), a surprisingly simple self-help tool absolutely essential to your physical health and healing. By tapping on certain energy points on your body, you will experience a noticeable reduction in stress and anxiety levels. .15 CEU

W, Apr 25, 6:30pm-7:30pm, \$19

Zumba

Instructor, Kristi Finco

Are you ready to party yourself into shape? All fitness levels will love Zumba, "a fun, exhilarating, effective, easy-to-follow, Latin-inspired, calorie-burning dance fitness-party" workout that will get you moving and grooving to the hottest hits. You won't even feel like you are exercising—take it slow or challenge your body as you work towards joy and good health.

Sat, Feb 11-March 17, 10:05am-11:05am, \$79

Restorative Yoga

Instructor, Sharon Kleppe

Can you benefit from a yoga practice WITHOUT tying yourself in knots! Explore another side to yoga with the restful and restorative practice of "Yin Yoga". Discover gently held and supported postures to really open the body and allow energy to flow into tendons and ligaments, to create suppleness and fluidity without straining. Longtime practitioners of Vinyasa and Ashtanga Yoga, will find this class a welcome balance to your present practice. Please bring a mat, a pillow and a comfortable blanket.

M, Feb 6-March 12, 5:30pm-6:30pm, \$79

Simple Yoga, Simple Life

Instructor, Sharon Kleppe

New to yoga? Convinced you'll never touch your toes again? Yoga is not all about twisting yourself into a pretzel. It is all about rebuilding a relationship with your physical body. Explore the healing aspects of yoga. In a systematic examination of a number of common physical challenges (from sore knees to stiff necks to bad backs) long time yoga practitioner Shari Kleppe takes you through simple and fun strategies to bring your body back into balance. Please bring a mat, a pillow and a comfortable blanket.

M, Feb 6-March 12, 6:35pm-7:35pm, \$79

NEW! Gentle QiGong for Seniors

Instructor, Maria Sprecher

Exercise to heal! The ancient practice of Qigong (chee-gong) has been used for centuries by people of all ages to keep fit and healthy. An excellent form of exercise for seniors, its gentle and soothing nature is fun to learn with simple exercises that can be used daily to help improve flexibility, reduce stress and promote a happy, healthy life. All ages and abilities welcome!

Th, Feb 2-March 8, 5:00pm-6:00pm, \$79

Qigong for Health & Longevity

Instructor, Maria Sprecher

Not feeling fit? No problem. Significantly improve your balance, relieve pain, encourage mobility and reduce stress through the ancient and gentle practice of QiGong. QiGong is widely recognized for its ability to improve health and enhance the quality of life, no matter what age or fitness level. Learn to use simple exercises to promote energy flow, reduce stress and gently tone and strengthen the body of a fitter, happier you!

Th, Feb 2-March 8, 6:05pm-7:05pm, \$79

Tai Chi: Build Your Physical and Mental Body Relationship

Instructor, Jeff Ponasik

Say goodbye to sweat! Say hello to feeling cool, calm, and refreshed with the flowing movements of Tai Chi. Direct energy flow and help gain mastery of body, breath and mind while giving your whole body a gentle and relaxing workout. All ages and fitness levels welcome. Please wear comfortable clothing. Class will be held at Badger Health Center, S31 W24757 Sunset Drive, Waukesha, WI 53189.

T, Feb 7-March 27, 7:00pm-8:00pm, \$79

T, Apr 17-June 5, 7:00pm-8:00pm, \$79

Boot Camp and Conditioning

Instructor, Kristi Finco

Get up and get moving! Reach your personal fitness goals as we learn new exercises, modalities and programs that help you condition your body. You'll expand your knowledge on health and fitness and create a personal workout regimen that will get you into shape for the New Year! Great class for those on the go, choose from a Saturday or Friday session.

Sat, Feb 11-March 17, 9:00am-10:00am, \$79

F, Apr 13-May 11, 10:00am-11:00am, \$79

Meditation 101: Simple Stress Relief in 10 Minutes a Day

Instructor, Sharon Kleppe

Could you use some relief from your busy, hectic lifestyle? If you have 10 minutes to spare our meditation techniques class will give you the tools to lower blood pressure, relieve chronic pain, reduce stress and help experience greater calm in your life. Meditation sharpens our focus and connects us to our inner-most feelings and challenges our habits of self-judgment. You'll come away with a solid guide to developing your own practice and discover that the secret to reducing stress is having the benefits of regular meditation practice in your life. Held Sunday mornings at Shao Lin Study Center, 400 Travis Lane (one block west of the intersection of Hwy 164/East Ave and Hwy 59.)

Sun, Feb 12-Apr 1, 9:30am-10:30am, \$99



Early Bird Special

Early Bird Registration Discounts
Available - For details see page 24

NEW! Eclectic Dance

Instructor, Lori Upson

Time to shape up and let out your inner star! Why struggle with lifting weights and boring floor exercises when you can get a full body workout while having fun! Eclectic dance consists of hip hop, pop, salsa, jazz and even a little disco. Enrich your life by learning a mixture of dance moves while enhancing flexibility, strength and endurance.

W, Feb 8-Mar 14, 6:00pm-7:00pm, \$79

W, Apr 18-May 23, 5:30pm-6:30pm, \$79

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Become a fan or follower and check out the latest news from Continuing Education!

World Religions

Hinduism: Is it Religion?

Instructor, Vinod Chaudhary

Explore Hinduism, the world's oldest religious culture practiced in India. Decipher if it is a religion or some religious rituals based on the ancient Vedic philosophy. We will discuss Vedic philosophy to help gain a better understanding of the meaning of life, its journey and the draw and fascination of Hinduism. 1.2 CEU

Th, Apr 12-May 17, 6:00pm-8:00pm, \$99

Introduction to Buddhism

Instructor, Michael Mullooly

Discover why Buddhism is a major spiritual force in the world today and one of the fastest growing religions in Europe and North America. Explore Buddhism's central, unifying principles as well as its diverse forms, from the esoteric rituals of Tantric Buddhism to the minimalist refinement of Zen. Delve into Buddhism's most important sacred writings, as well as the sacred art inspired by the Buddha and his teachings. Find answers to why compelling insights into human existence offer an ancient yet very relevant alternative to the materialism of the modern age. You will investigate the origins and historical development of Buddhism as well as its current trends. This popular class fills up quick so register early! 1.2 CEU

Wed, Apr 11-May 16, 6:30pm-8:30pm, \$99

Beyond Death...What Do We Know?

Instructor, Jacquelyn Oliveria

Examine death, dying and the evidence of the after-life while gaining a clear focus and better understanding of the meaning of life and its journey. This non-scientific approach examines deathbed visions, life review, near-death experiences, the second body, and after-death communication. .25 CEU

T, Apr 17, 6:30pm-9:00pm, \$29

Touched By Angels

Instructor, Jacquelyn Oliveria

With a great interest in God's angels and their activity in the modern world, we will explore these ministering spirits and their power over our imaginations and hearts. See how angels transform human lives as this class highlights the power of spiritual discernment. .25 CEU

T, Apr 24, 6:30pm-9:00pm, \$29

NEW! The Hidden Gospels

Instructor, Jerry Schatz

Learn the mystic Christ and how his spoken language of Aramaic can lead us to holiness, light and love. Textbook required: The Hidden Gospels by Neil Douglas-Klotz ISBN: 0835607801 .5 CEU

W, Feb 1-29, 6:00pm-7:00pm, \$59

The Afterlife

Instructor, Jerry Schatz

Come with an open mind and a thirst for new thoughts as we discuss in detail the five probable levels of the afterlife: earthbound, areas of darkness (i.e. hell), belief systems (Limbo), states of timelessness and end with light and beyond. Textbook required: Eyes of an Angel by Paul Elder ISBN: 1571744290 .5 CEU

T, Feb 14-March 13, 6:00pm-7:00pm, \$59

Discovery: The Afterlife Part II

Instructor, Jerry Schatz

Learn more details about the afterlife as we analyze the experience of those passing from life to the afterlife, as well as visions and angel guidance on their journey. This process is through the audio system of Hemi-Sync. Audio package for class is approx. \$99 .6 CEU

T, Apr 10-May 15, 6:00pm-7:00pm, \$59

NEW! Introduction to Zen Meditation Practice

Instructor, Susan Childress

Relax and renew yourself! Dharma teacher Susan Childress shares the benefits of Zen meditation and teaches the skills to clear your mind so you will be more present in the moment. This interactive class helps you become familiar with mantras, chanting, breathing exercises, walking and sitting meditation forms and various mind-focusing techniques. With a focus on practice, not theory, each participatory class will include at least 30 minutes practicing the techniques learned in class. Please bring a cushion.

T, Feb 7-March 13, 7:00pm-8:30pm, \$79

Business & Retirement

Financial Strategies for Successful Retirement

CLASSROOM INSTRUCTION ON MONEY MANAGEMENT

- Determine whether or not you can retire early
- Pinpoint your financial needs
- Learn how to minimize your taxes
- Allocate your assets using mutual funds
- Maximize your income
- Understand your long-term care options

Receive a free assessment, optional personal retirement plan and consultation

COURSE TOPICS

Financial Basics

- Retirement income
- Using credit wisely
- Making your money last
- Reasons people fail financially in retirement

Retirement Income

- Sources of retirement income
- Social security and you
- The value of tax-deferred contributions
- Required minimum distribution/withdrawal rules
- Employer retirement plans

Investments

- Bonds
- Stocks
- Mutual funds
- Tax-deferred annuities
- Variable life insurance options
- Asset allocation

Estate Planning

- Distributing assets at your death
 - Direct transfer assets
 - Joint ownership
 - Trusts
 - Probate
 - Your will

Risk Management

- Ways to manage risk
- Health insurance
- Medicare insurance options
- Long-term care
 - Paying for long-term care
 - Long-term care insurance
- Types of life insurance



Instructor, John W. Ethington, CPA

Certified Financial Planner and Senior Vice President- Private Wealth Management
John was an adjunct faculty member at UW-Milwaukee, where he taught accounting and tax courses in the executive MBA and Masters in Tax program. As a Certified Financial Planner since 1990, his services include regular client reviews, performance tracking, portfolio updates and tax planning. Over the years, he has advised and served many corporations, individuals and families, endowments and pension funds.

Financial Strategies for Successful Retirement

Instructor, John W. Ethington

Learn how to make informed decisions about your future, set realistic goals, properly allocate assets, and minimize the impact of taxes and inflation, control health care costs and plan for the transfer of your estate. If you are over the age of 50, this course is a must! This four-week class includes a 235-page illustrated textbook and a comprehensive retirement plan at no additional cost. John has invited qualified speakers to cover topics such as Asset Allocation Strategies, Medicare and Long Term Care, and on the last night, an Estate Planning Attorney will present the section on Wills, Trusts and Probate.

****2 for the price of 1****

Couples may attend together for this price.

Th, Feb 2-23, 6:00pm-8:00pm, \$119

NEW! Moving Your Group from “Storming to Performing”

Instructor, Michel DeLisle

Effective teamwork is essential in today's world; learn to recognize the stages of group development and use these skills in your business. Whether your team is a temporary working group or a newly-formed, permanent team, by understanding these stages and the motivation of a group you will be able to guide your team into the 21st century global market .6 CEU

T, Feb 7-21, 7:00pm-9:00pm, \$99

NEW! Being An Everyday Leader

Instructor, Michel DeLisle

Your growth as a leader starts right now! Identify your strengths and use them to explore and develop your own leadership style and skills that can prepare you for larger challenges in the future. With this knowledge, you will inspire others and improve productivity in all aspects of your personal and professional life. .6 CEU

M, March 5-19, 7:00pm-9:00pm, \$99

Peplemap™ System: Understanding Yourself

Instructor, Patricia Swan

Businesses and individuals looking to improve camaraderie and productivity in the office will love this class. Use the newest tool, Peplemap™, in understanding how to communicate effectively with others in your personal and professional life and understand how your personality can play a role in this. Discover why everyone else seems “crazy” and learn how to get along with and communicate with others in this fun, interactive and essential life skills class. Use Peplemap™ to boost your skills and learn how to be a more valuable team player in your workforce and you will find you are one step closer to that promotion! Questionnaire/interpretations of Peplemap™ are included in this class. .5 CEU

F, March 23, 9:00am-2:00pm, \$99

Sat, May 12, 9:00am-2:00pm, \$99

Better Employees: Why Companies are Using Handwriting Analysis

Instructor, Lisa Schuetz

Hire the right person for the job—from the start—save time and money for your business! With the job market flooded with applicants, more and more industries including insurance companies, car dealerships, medical practices and others are using handwriting analysis in their hiring process. Obtain important clues from handwriting analysis, which after all is body language – on paper!

Learn:

- The truth about the “expressive gesture” of handwriting
- The top 3 reasons companies are using this tool
- Various applications such as screening for possible risk fraud/embezzlement

If you are in a position of hiring, management, or team-building, this class is for you! .3 CEU

F, Apr 20, 9:00am-12:00pm, \$79

World Languages

Italian for Travelers I

Instructor, Valentina De Navasques

Ciao! Learn to speak, understand, read, and write basic phrases and gain knowledge of Italian in one of our most popular classes. Students will obtain vocabulary and practice for social conversations, dining, lodging and tourism. Valentina’s Italian cultural corner will expand the student’s knowledge of opera and Italian movies. Textbook required: Italian Demystified by Marcel Danesi, ISBN: 9780071476591, approx. \$20. 1.8 CEU

T, Apr 3-May 29, 6:30pm-8:30pm, \$179

Italian for Travelers II

Instructor, Valentina De Navasques

Now that you’ve demystified Italian you are ready to expand your knowledge and explore conversation and everyday situations. Valentina’s Italian Cultural Corner will expand the student’s knowledge of Italian music and film. Textbook required: Italian Demystified by Marcel Danesi, ISBN: 9780071476591, approx. \$20. 2.0 CEU

T, Jan 17-March 27, 6:30pm-8:30pm, \$159

(no class March 20)

Italian for Travelers III

Instructor, Valentina De Navasques

You’ll be ready for your trip abroad as you continue your studies! Students have the opportunity to focus on conversation, books, newspapers and more everyday situations. Valentina’s Italian Cultural Corner will expand the student’s knowledge of Italian music and film. Textbook: Italian Demystified by Marcel Danesi, ISBN: 9780071476591, approx. \$20. 2.0 CEU

Th, Jan 19-March 29, 6:30pm-8:30pm, \$139

(no class March 22)

Italian Conversation

Instructor, Valentina De Navasques

A wonderful opportunity to practice and improve conversation! Students will be able to discuss current events, newspapers and books. Sharing opinions, writing topics and thoughts on entertainment will also be a part of weekly conversation. Full immersion...no english allowed! 1.6 CEU

Th, Apr 5-May 24, 6:30pm-8:30pm, \$59

Beginning Spanish

Instructor, Kim Omachinski

Have you forgotten your Spanish from your high school days or want to learn? Maybe your workplace is bilingual; our continuing Spanish courses can help you or your business learn this popular language. This beginning course focuses on basic grammar, pronunciation and vocabulary for practical situations including greetings, creating questions, the present tense and more. Textbook required: Spanish Now! Level I with CDs, 7th edition by Barrons, ISBN: 9780764177743, approx. \$29.99. 1.4 CEU

T, Jan 31-March 13, 7:00pm-9:00pm, \$149

Intermediate Spanish

Instructor, Kim Omachinski

Continue learning Spanish build your vocabulary base, learn the preterite tense and use more complex sentence structures. Textbook: Spanish Now! Level I with CDs, 7th edition by Barrons, ISBN: 9780764177743, approx. \$29.99. 1.6 CEU

T, March 27-May 22, 7:00pm-9:00pm, \$149

(no class Apr 3)

Advanced Spanish Part I

Instructor, Kim Omachinski

Learn reflexive verbs, commands, direct and indirect pronouns and idiomatic expressions. Short stories will be used to increase vocabulary as well. Textbooks required: The Ultimate Spanish Review and Practice, 2nd edition by Gordon and Stillman, ISBN: 9780071744188, approx. \$20; and Spanish Pronouns and Prepositions by Frank Nuessel, ISBN: 9780764134647, approx. \$15. 1.4 CEU

Th, Feb 2-March 15, 7:30pm-9:30pm, \$129

Advanced Spanish Part II

Instructor, Kim Omachinski

A continuation of Advanced Spanish Part I, learn compound (perfect) tenses, demonstrative and possessive adjectives and pronouns, as well as adverbs. Students will give presentations in Spanish regarding various topics. Textbooks required: The Ultimate Spanish Review and Practice, 2nd edition by Gordon and Stillman, ISBN: 9780071744188, approx. \$20; and Spanish Pronouns and Prepositions by Frank Nuessel, ISBN: 9780764134647, approx. \$15. 1.4 CEU

Th, Apr 5-May 24, 7:30pm-9:30pm, \$129

College Credit Classes

Chinese 101: First Semester Chinese

Chinese 105: Second Semester Chinese

ITA 103: First Semester Italian, Part I

ITA 104: First Semester Italian, Part II

ITA 106: Second Semester Italian, Part I

**For full descriptions please visit:
www.waukesha.uwc.edu/ce**

Photography

Photography – Studio Lighting

Instructor, Jeff Dobbs/Garry Bakic

Learn the concepts and techniques of studio lighting with hands-on instruction in basic concepts to Rembrandt portrait lighting. Class will be held at Mike Crivello's Camera Store and Lighting Studio, 18110 W Bluemound Rd. Brookfield, WI 53045. Participants should bring their digital SLR camera gear. Intermediate level. Open to Digital SLR cameras only. .5 CEU

Th, March 15-22, 6:00pm-8:30pm, \$99

Flower Photography

Instructor, Bill Meyer

Capture the beauty of blossoms! Led by photographer Bill Meyer, we will learn how to capture the magic of flowers using natural light and explore close-up photography of flowers. A field trip to a local garden center will offer participants the chance to photograph flowers in both greenhouse and outdoor settings. We will discuss carpool arrangements prior to field trip. A close-up (macro) lens, or close-up attachments for your current lenses would be useful, but not mandatory for this workshop. After spending a day making photographs, we will meet again to review our images. 1.0 CEU

T, May 8 and 22, 6:30pm-9:30pm (Classes at UW-Waukesha), \$119

Sat, May 12, 1:30pm-6:30pm (Field Trip)

Photoshop CS5

Instructor, Joe Buck

Introduction to Photoshop CS5 with all the new features! Build on your digital imaging expertise with Adobe Photoshop CS5. The digital world awaits you! You will unlock your artistic vision as you turn your snapshots into art-quality images with the world's leading digital photography software. Crop out unwanted elements, fix color balance, and add text and much more. A background in Photoshop is needed for this class. 1.0 CEU

M, Feb 20-March 12, 6:30pm-9:00pm, \$119

How to Buy a Digital Camera

Instructor, Chris Jourdan

Battling the never-ending sea of new cameras? Is a full feature Digital SLR on your wish list or the new advanced point and shoot camera? Get a handle on the features and functions of digital cameras and what to look for in purchasing your new camera. .3 CEU

W, Feb 1, 6:00pm-9:00pm, \$15

NEW! Bar Harbor Photography EXTRAVAGANZA

With Vic Passante- Instructor, Chris Jourdan

Travel with customer favorite instructor, Chris Jourdan, as he takes you to explore the wonders of Maine. Trip includes airfare, 5 nights accommodations, 8 meals, pontoon boat-ride, and photo opportunities with 9 destinations including Acadia National Park. Take photos from sunrise to sunset and hone your skills with a pro!

Mon, Oct 8-13, 2012

\$1590 per person based on double occupancy

\$1820 per person based on single occupancy

Information Session: April 19th, 2012, 6:30pm



Early Bird Special

Early Bird Registration Discounts
Available - For details see page 24

Digital Photography - Beginner

Instructor, Chris Jourdan

You just got your digital camera! Now what? Learn how to use your camera with confidence and benefit from understanding all the features and functions in digital photography. Discussions include downloading, basic editing and printing. Your photos will pop! After all, it is the digital age...

Bring your camera gear. 1.2 CEU

M, Feb 6-27, 6:00pm-9:00pm, \$89

M, June 4-25, 6:00pm-9:00pm, \$89

T, Feb 7-28, 6:00pm-9:00pm, \$89*

(*Held at Kettle Moraine High School)

Digital Photography - Intermediate

Instructor, Chris Jourdan

Bring out the expert photographer in your digital photos! Take the next step in developing your photography skills. This class will open up the many possibilities your digital camera has to offer including picture modes, photo subjects, lighting and video (if applicable). Bring your camera gear. Prerequisite: Digital Photography Beginner. 1.2 CEU

M, Apr 9-30, 6:00pm-9:00pm, \$89

Flash Photography

Instructor, Chris Jourdan

Let's face it, few of us amateur photographers know what exactly that flash is for on our camera. Now's your chance to learn the secrets about the art of flash photography and get the high quality picture you want. This class will cover flash types, flash maintenance, flash exposure, light modifying tools (i.e. soft-boxes and bounce tools), using multiple flash units wirelessly, and much more. Bring your camera/flash equipment. 1.2 CEU

T, May 8-29, 6:00pm-9:00pm, \$89

Travel Photography

Instructor, Chris Jourdan

A picture is worth a thousand words and a photograph captures a moment in time. With a focus on composition and exposure, learn how to make those good travel pictures into great works of art. Weeks one and two include class lectures on the art of travel photography followed by a Q & A session. Our final class will include a class critique of student travel photos and analysis of the concepts we've learned. Bring your camera and flash equipment to class. .6 CEU

Th, March 22-29, 6:00pm-9:00pm, \$69

NEW! Spring Flowers and Waterfalls Field Trip

Instructor, Robert Schaap & Ken Warning

Join us for an unforgettable photographic opportunity! Capture the beauty of spring flowers and rushing waterfalls in Michigan's Upper Peninsula. Prior to the trip, we will learn what we need other than cameras, tripods, etc., such as what to take in case of less than perfect weather. Following our trip, we will be used to critique our photographic work. Here's the perfect opportunity to ask questions as well as give input in your fellow students work. Students are responsible for their meals and lodging; we also share expenses for transportation/gas. 4.0 CEU

T, June 5, 7:00pm-9:00pm, \$245 (Class orientation)

Th, June 7-Sun, June 10, 6:00pm (Field Trip)

T, June 19, 6:30pm-9:30pm (Class critique)

NEW! Night Photography with HDR Workshop

Instructor, Chris Jourdan

Dynamic night photos are within reach with this class! Our first class covers the tips, settings, and over rides on your camera to shoot in any night or low light setting as well as information on how to shoot and process HDR (high dynamic range) images using Photoshop and Photomatix. We'll take a field excursion to downtown Waukesha our second class to capture images at night; again HDR images too! The third class we will process our HDR images and have a class critique slideshow along with a wrap up on any topics covered. This workshop is a must for anyone looking to capture in the dark or start into HDR photography. .9 CEU

Th, May 10-24, 6:00pm-9:00pm, \$119

Better Camera Settings

Instructor, Chris Jourdan

Take great photos! Learn to get your camera off Auto/Scene modes and be the professional photographer you've always wanted to be! Apply new found settings to different types of picture applications from sports to nature to portraits and family pictures. We'll cover in depth all aspects of exposure control as well as topics such as aperture and depth of field, shutter speeds and freezing/blurring motion, sensitivity and ISO, and many more. Bring your camera gear. 1.2 CEU

M, March 5-26, 6:00pm-9:00pm, \$89

Th, May 31-June 21, 6:00pm-9:00pm, \$89

Create Stunning Slide Shows with Adobe Premier Elements 8

Instructor, Chris Jourdan

Remember when your family would break out the slide show projector at a holiday gathering and inevitably a photo would get stuck, an image of Uncle Harry at the Poconos would be upside down or the projector lamp would melt the slides? Times have changed and it is time you learn to create stunning slideshows to show off your digital photos. No more boring slide shows, especially when you learn how to arrange, edit, add titles, music, graphics, transitions and more using Adobe's Photoshop Premier Elements 8. Leave with a finished slideshow DVD to take home and watch; your Uncle Harry will be quite impressed! Bring camera & downloading equipment or images on a CD, DVD, Flash/Jump Drive. .6 CEU

Th, Feb 9-16, 6:00pm-9:00pm, \$69

Wildlife Photography Workshop

(Including Milwaukee County Zoo Photo Shoot)

Instructor, Chris Jourdan

Love National Geographic? Try your hand at mesmerizing wildlife pictures! Our class will cover all the proper technical information on camera settings and equipment for great wildlife shots. Then we will put our knowledge to the test with a photo shoot at the Milwaukee County Zoo with onsite help from your instructor! Our final session will be a slideshow/critique session and wrap up on the images captured from our shoot. Students are responsible for admission and parking fee at the Zoo photo shoot. 1.1 CEU

W, June 13-20, 6:00pm-9:00pm, Class at UW-Waukesha \$129

Sat, June 16, 9:00am-2:00pm, (Field Trip) to Milwaukee Zoo

NEW! Low Light & Night Photography Workshop

Instructor, Chris Jourdan

Don't be afraid of the dark with your camera any longer! This class will teach you the necessary skills and techniques to capture amazing images in very low light or at night. Head to downtown Milwaukee to capture photographs at dusk/night. We will follow up back in class for a slideshow critique of our images and a class wrap up. This is a great class for an intro to "manual" photography. Students are responsible for transportation. .9 CEU

M, July 9-23, 6:00pm-9:00pm, \$119

Video Editing with Adobe Elements Premier

Instructor, Brian Eason

Video Clips online are all the rage - do you want to be a star on YouTube, create a viral video, or send a video of the kids/grandkids/your dog to family and friends, but don't know where to get started? Video editing with Adobe Elements Premier helps you get the basic how to of adding, arranging and deleting video clips. Work on a project or try your hand as a budding film maker! .75 CEU

W, Feb 1-15, 6:00pm-8:30pm, \$79

Have Fun With Photoshop Elements!

Instructor, Christina Fohr

Increase your photography skills! Build a book. Create a collage. Learn how to crop, layer or colorize with the many tools available to you in Photoshop Elements 8. Activities and projects are always changing making each class unique. Photoshop or Photoshop Elements on your home computer is helpful. Great for beginners! .75 CEU

T, May 1-15, 6:30pm-9:00pm, \$69

Intro to Photoshop/Photoshop Elements

Instructor, Kate Winckler and Christina Fohr

Easily create the perfect photo! Improve your photographs using Photoshop and Photoshop Elements: correct color and contrast, remove distractions, add elements and text, learn how to use layers and layer styles. Turn your snapshots into "studio portraits." Some computer experience is needed as well as any version of Photoshop or Photoshop Elements on your home computer to complete projects. 1.25 CEU

M, Feb 13-March 12, 6:00pm-8:30pm, \$149

T, Feb 14-March 13, 6:00pm-8:30pm, \$149

Continuing Photoshop/Photoshop Elements

Instructor, Kate Winckler and Christina Fohr

Learn additional tools and creative techniques in Photoshop and Photoshop Elements. Computer experience is required for this class and access to Photoshop or Photoshop Elements on your home computer to complete the course work. 1.25 CEU

T, March 27-Apr 24, 6:00pm-8:30pm, \$149

M, Apr 23-May 21, 6:00pm-8:30pm, \$149

Photo Restoration Workshop

Instructor, Christina Fohr

Bring beauty back to your old photographs. If your treasured photograph is torn and in need of tender loving care come and restore it in this workshop. Bring in old photographs to scan or a digital image on a flash/thumb drive and learn to enlarge, correct fading, mend tears or remove other unwanted artifacts with Photoshop Elements 8. Take home a restored image to order prints. Some computer background is helpful. Students will work in Photoshop Elements 8. .6 CEU

Sat, Feb 11-18, 9:00am-12:00pm, \$59

Courses A la Carte

NEW! What Handwriting Reveals and How It Can Change Your Life

Instructor, Lisa Schuetz

Read between the lines! Check out what handwriting analysis is and isn't, as well as what is behind investigating the neuroscience of thought and the reading of expressive gestures. Join professional handwriting examiner Lisa Schuetz in helping you determine what your signature really means. .2 CEU

Th, Feb 23, 6:30pm-8:30pm, \$19

Th, Feb 16, 6:30pm-8:30pm, \$19 (Held at Kettle Moraine High School)

NEW! Fundamentals of Handwriting

Instructor, Lisa Schuetz

Want insight into yourself and others? Graphology is the study of learning to read the unconscious symbolism behind our writing; handwriting reflects our inner nature, as we change, so does our writing. Discover the background and methodologies of handwriting analysis, what the letter size or slant of handwriting reveals about yourself and others, plus much more! .6 CEU

Th, March 1-15, 6:30pm-8:30pm, \$79



Introduction to the World of Antiques

Instructor, Barbara Eash

Take the mystery out of antiques! Shadow professional certified antiques appraiser Barbara Eash (Country Woman Magazine) and answer questions such as, "What's it worth?" Or, "Should I refinish it or not?" And, "How can I tell if an antique is authentic, a reproduction or a fraud?" This fun and educational experience starts off at

Waukesha Antique Mall, 313 Bank Street, Waukesha 53188, where you will be on your way to becoming an expert in antiques! .75 CEU

Sun, March 4-18, 2:00pm-4:30pm, \$99

How to Get Published

Instructor, Andrea Lochen

Do you want to submit your stories to contests and magazines or find reputable agents or create a book proposal? This class is for you! Learn about the various writers' markets and the ins and outs of the publishing industry and how to accomplish all your goals as a beginner or advanced writer. .2 CEU

W, Apr 18, 5:30pm-7:30pm, \$19

Fun with Fiction

Instructor, Andrea Lochen

Fiction is fun, especially when you learn to hone your story-writing skills using a variety of out of the box techniques and creative exercises. Focus on topics such as finding inspiration, building believable characters and writing successful dialogue. This session is perfect for new or experienced writers of all ages. .3 CEU

Sat, Apr 28, 9:00am-12:00pm, \$29

Writing Poetry

Professor, Phil Zweifel

One of our most popular classes and instructor provides a club-like atmospheric class. New and returning students will enhance their poetry skills. Bring a sample of your work to the first class. 1.2 CEU, .6 CEU

M, March 19-Apr 23, 6:30pm-8:30pm, \$80

M, Apr 30-May 14, 6:30pm-8:30pm, \$40

Winter Tree Identification

Instructor, Marlin Johnson, emeritus professor

Are you a nature lover? You'll love our popular hands-on approach to identifying native Wisconsin trees by seeing, touching, smelling and even tasting them in their winter condition. Head out in the field as we tramp through the snows of February discussing trees' role in nature, their habitat, their place in ecological succession and how they benefit wildlife. Conservationist Marlin Johnson will lead this class at the beautiful and idyllic UW-Waukesha Field Station, W349 S1480 S. Waterville Road. (A map will be sent with registration confirmation.) .6 CEU

Sat, Feb 11-18, 9:00am-12:00pm, \$19

UW-WAUKESHA

Field Station Open House

Saturday, April 21, 2012

→ Beginning at 4:00pm:

- Jeff Noska stokes the fire in Wisconsin's largest wood-fired kiln
- Marlin Johnson leads nature tours
- Tours of the Wildlife in Need Center's new facility

→ 5:00pm – Meet & Greet with Campus Dean/CEO Harry Muir for students and alumni of all UW-Waukesha programs

→ 6:00pm – Pot luck supper open to all members of the UW-Waukesha community & friends

→ RSVP to bambi.butzlaffvoss@uwc.edu or 262.521.5445 by April 12



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Courses A la Carte

Private Pilot Ground School

Instructor, Tim Tyre

Interested in airplanes? Want to learn more about engines, aerodynamics, airports, aviation, regulations, aero-medical issues, aviation weather and navigation appropriate to pilots? This class will help you prepare to take the FAA written exam for the Private Pilot Flight Certificate. Class is held at Waukesha County Airport Terminal Building conference room, 2525 Aviation Drive, Waukesha, WI, 53188. Required materials available for purchase at first class, approx. \$60. 2.0 CEU

W, Feb 8-Apr 11, 6:00pm-8:00pm, \$300

W, June 6-Aug 15, 6:00pm-8:00pm, \$300

W, Sept 12-Nov 14, 6:00pm-8:00pm, \$300

Amish: Fiction and Fact

Instructor, Richard Lee Dawley

Ever wonder what it would be like to be Amish? Notable author and authority on Amish culture Richard Lee Dawley shares over two decades of experience in the United States and Europe on the Amish people. Join us for a fascinating sociological study and discover the myths and truth about the lives of the Amish in Wisconsin and how more often than not we are more alike than different. .5 CEU

W, Apr 18-May 2, 6:00pm-7:45pm, \$59

Be A Clown-The World Loves A Clown

Instructor, Maryann Ingretson (BLOSSOM)

So you want to be a clown! Acquire the skills and techniques of becoming a clown as you share your humor, caring and sharing abilities with others. Begin with make-up, costume and apparel techniques. Learn about clown ethics and etiquette, terminology and history clowning, followed by the business aspects of the clowning profession. Explore juggling, magic, props, parade ability and face painting as we look into the art of caring clowning. Finish with a clown performance at a local nursing home and graduation ceremony of our spring Clown Class 2012. 1.2 CEU

T, Apr 10-May 15, 6:30pm-8:30pm, \$119

NEW! Paranormal Investigation: An in-depth look at the Equipment, Planning, and Techniques

Instructor, Noah Leigh

So you want to be a ghost hunter? Learn how to explain the unexplained as you advance your ghost hunting skills and gain deeper insight into the science behind paranormal equipment and theories behind haunting investigations. Take your knowledge and conduct an actual investigation at a haunted site for your final class. Be the judge if ghost hunting adventures are real or a hoax! Carpooling arrangements will be discussed in class. .6 CEU

W, March 7-March 21, 6:00pm-7:30pm, Class at UW-Waukesha, \$99

Sat, March 24, 7:00pm-12:00pm, Investigation

NEW! The Civil War: History I Wish I had Learned

Instructor, Pat Gardner

Calling all history buffs! Over 600,000 died and a new nation was re-born 150 years ago in the bloodiest, most devastating conflict in American History. Political hardliners, romantic idealists, modern weapons of mass destruction, heroes and hooligans were all part of the American Civil War. Civil war enthusiasts, genealogists and amateur historians will learn what the whole shebang was about as we explore the war through resources such as documentaries, audio, visual aids and lecture. This history class won't put you to sleep! 1.2 CEU

M, Feb 6-March 12, 7:00pm-9:00pm, \$89

3RD ANNUAL



Southeast Wisconsin Festival of Books

University of Wisconsin - Waukesha

June 15 - 16, 2012

Nationally & Regionally Recognized Authors

Book Sales & Signings

children's area

food & drink

cooking stage

exhibitors & music stage

www.sewibookfest.com

NEW! Lights! Camera! Action!

Instructor, Pat Kosharek

Screenwriters wanted...whether you're a young writer picking up the pen for the first time, or an old pro looking to inject new life into your writing. Discover the fundamentals of screenwriting in one day, from a three-act structure to the importance of character development. You'll be well on your way to writing your Oscar acceptance speech in no time! .3 CEU

Sat, March 24, 9:00am-12:00pm, \$19

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US!**

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Twitter and Wordpress.**



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the latest news from Continuing Education!**

COURSES A LA CARTE



Keith D. MacKay is the Director of Historic Preservation at Ten Chimneys Foundation, the country estate of Broadway legends Alfred Lunt and Lynn Fontanne. Previously, Keith was the Assistant Director of Historic Savannah Foundation's Dav-enport House Museum and Research Assistant for the White House Historical Association. He has his MA in the History of Decorative Art and

a BA in Art History. Keith is an alumnus of the Attingham Summer School. Publications include "The William Wilson Corcoran Mansion" and "Caroline Harrison's Music Room" both *White House History Journal* and "Victorian Revival in Wisconsin: Neo-Rococo Surrealism at Ten Chimneys" in *Nineteenth Century*.

NEW! Crazy Horse, Custer and the Great Sioux War

Instructor, Donald Valentino

Are you a fan of the History Channel? History lovers will discover who's "Last Stand" it was at Little Bighorn—Custer's or the Sioux nation! We will look at the battle of "Little Big Horn" on June 25, 1876, as well as the major personalities involved and the struggle between the two civilizations which led to 268 troopers' deaths of the 7th Cavalry. Though no one will know exactly what Custer was thinking as he led his men along the bluffs above the Little Bighorn, this class will review new research based on an archeological examination of the battlefield and shed more light on the battle itself. .8 CEU

T, Feb 21-March 13, 6:00pm-8:00pm, \$59

NEW! Spanish-American War & Philippine Insurrection

Instructor, Donald Valentino

Ever wonder what causes a war? Join us as we examine a "splendid little war" known as the Spanish-American War where the US took its first tentative steps onto the world stage. Discover the causes and events leading up to the war and the war itself and how the United States continued to face armed resistance in the Philippines for the next 15 years, foreshadowing later 20th and 21st century US wars. Analyze the misunderstandings and US actions that led to the ensuing conflict in the Philippines and take away a better understanding of the cause and effect of war. .4 CEU

T, March 20-27, 6:00pm-8:00pm, \$29

NEW! Historic House Museum Preservation

Instructor, Keith MacKay, Director of Historic Preservation, Ten Chimneys

Join the historic preservation movement by exploring the history of house museums such as Mount Vernon, Fallingwater (Frank Lloyd Wright's design with Edgar Kauffman) and Tenement buildings in New York City. Led by Keith MacKay, the director of historic preservation at Ten Chimneys, discover and learn in one day about the earliest efforts to save places such as these, and the tasks needed to preserve these historic houses. Following this class step into the past with an option in-depth preservation-focused tour of Ten Chimneys. Class is held at the Lunt-Fontanne Program Center at Ten Chimneys, S43 W31575 Depot Road, Genesee Depot, WI 53127. .2 CEU

Sat, March 10, 10:00am-12:00pm, \$59 (optional tour immediately after class)

NEW! History of Interior Design: The 20th Century

Instructor, Keith MacKay, Director of Historic Preservation, Ten Chimneys

Be in style! Delve into the historical development of American interior design from the late 19th century until today. Led by Keith MacKay, the director of historic preservation, we will explore and focus on immigrant upholsterers, the legendary Lady Decorators who helped pioneered the field, as well as professionally trained designers and reality television stars who've had a hand in interior design. Discover the individuals who defined stylish living, including Elsie de Wolf, Eero Saarinen, and Billy Baldwin and join us for an option in-depth decorative arts-focused tour of Ten Chimneys. Class is held at the Lunt-Fontanne Program Center at Ten Chimneys, S43 W31575 Depot Road, Genesee Depot, WI 53127. .2 CEU

Sat, Apr 28, 10:00am-12:00pm, \$59 (optional tour to begin immediately after class)

NEW! Ten Chimneys Foundation Docent Training Course

Instructor, Kristine Weir-Martell, Director of Program

In 2003, TEN CHIMNEYS, the home lovingly created by Broadway legends Alfred Lunt and Lynn Fontanne, opened to the public as a world-class house museum and national resource for theatre, arts, and arts education. Since then, we've welcomed thousands of guests from around the world who, like Lunt friends Noël Coward, Helen Hayes, Laurence Olivier and the like, came to be inspired and beguiled and relish their time in the country. With Lunt-like attention and care, guests are led through the estate by our knowledgeable Docents who have successfully completed an intensive, comprehensive 14-week training program. For the first time ever, Ten Chimneys Foundation is proud to partner with UW-Waukesha to offer this nationally recognized Docent Training Course for Continuing Education Units (CEU).

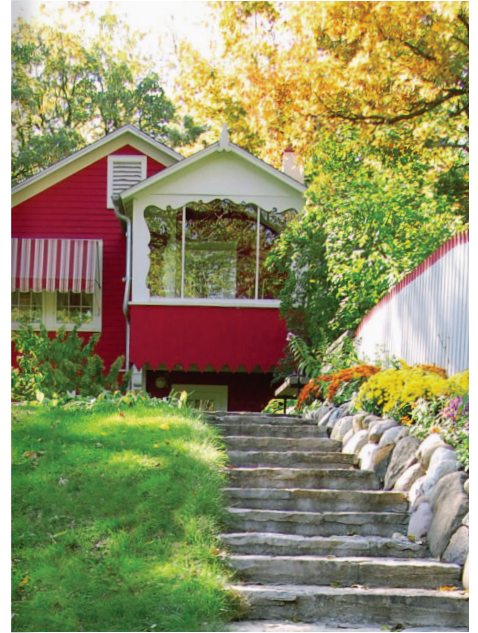
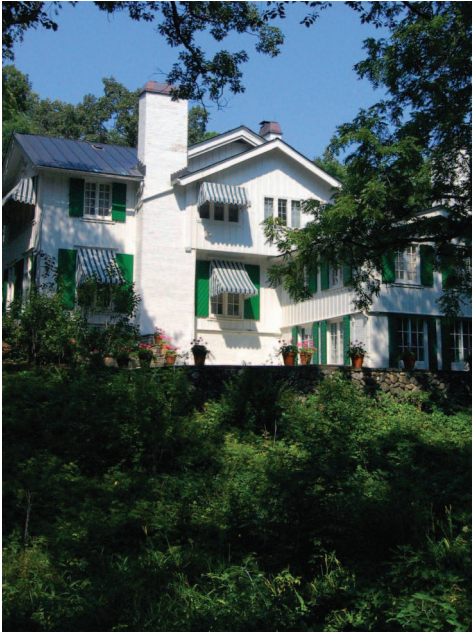
The Docent Training Course includes a historical study of the Lunts and their era, an in-depth exploration of the decorative arts found at Ten Chimneys, and a focus on the core values for which the Lunts were best remembered. Those who successfully complete the training will join our remarkable corps of volunteers and make a commitment to offer at least 10 volunteer hours each month of the tour season (May through mid-November). Active Docents are also invited to attend volunteer meetings held 4 times a year, participate in continuing education sessions, and gather for a much-anticipated Volunteer Picnic held on the estate grounds.

The heart of the Ten Chimneys tour experience is storytelling, and our passionate, highly trained Docents have an important role in bringing the Lunts' most memorable stories to life. We invite you to join our corps of volunteers who, in addition to a rewarding and revered role at Ten Chimneys, find inspiration, personal growth, and a delightful community of eclectic friends.

Choose one session: **2.8 CEU \$25**

Session 1: Th, Feb 16-April 19, 10:00am-12:00pm, April 26-May 17; 4 weeks of individualized scheduling that includes practice tours and one-on-one time with Docent mentors.

Session 2: T, Feb 21-April 24, 6:00pm-8:00pm, May 1-May 22; 4 weeks of individualized scheduling that includes practice tours and one-on-one time with Docent mentors.



For decades,

TEN CHIMNEYS

— the Waukesha County estate lovingly created by Broadway legends ALFRED LUNT & LYNN FONTANNE — beguiled and inspired the country's finest artists. Now, a coveted behind-the-scenes invitation is extended to you.

TEN CHIMNEYS FOUNDATION IS PROUD TO PARTNER WITH UW-WAUKESHA CONTINUING EDUCATION PROGRAMS to offer courses for CEU credits — including our renowned Docent Training Program. See facing page for full course details.

Join our experts at the gracious Lunt-Fontanne Program Hall of Ten Chimneys in Genesee Depot. All courses include an in-depth, tailored estate tour(s).

www.tenchimneys.org



PHOTOS BY STAFFER, AMANDA E. SHILLING © TEN CHIMNEYS FOUNDATION

Trips & Travel

Annual World Travel Fair

Sat, March 17, 2012, 10:00am-1:00pm

Begin your international adventure at Continuing Education's second World Travel Fair! Explore over eight international and domestic journeys we have in store for you. Featured tours represented are:

- Cuba
- Wales
- Santa Fe
- Indochina
- Easter Island
- Bar Harbor
- Austria
- Helsinki
- Cape Cod & Key West

We welcome new explorers. Held at UW-Waukesha, Commons Building. Discover where we can take you next!

NEW! Blues and Greens Numero dos

With Vic Passante

Blues and Greens Numero Dos features southwest destinations to Santa Fe and Albuquerque, with day-trips to Taos led by Passante. Art lovers will explore galleries in Taos and Santa Fe where they will discover incredible art by locals ---and meet renowned southwest artist Michael Ortega, who created the wildly popular coyote sculptures in the 1990's. Dine at the "Best in the West" with amazing cuisine served at Rancho de Chimayo, Cafe' Pasqual's, Andiamo's, and Graham's Grille.

This trip includes airfare from Milwaukee, beautiful accommodations, 12 meals, 5 tours and 2 cooking demonstrations. A \$500 deposit is due at registration.

Sun, Apr 29- Sat, May 5

\$1,849.00 per person, based on double-occupancy;

\$2,220.00 per person, based on single-occupancy

For full itinerary, please visit www.waukesha.uwc.edu/ce

International Tours in 2013

UW-Waukesha Continuing Education has five opportunities for international travel in 2013. Please visit the Travel and Trips section of our website to see details for each tour: www.waukesha.uwc.edu/ce

Better yet, come to our World Travel Fair on Saturday, March 17, 2012!

Intriguing Indochina: Vietnam, Cambodia, and Laos

With Vic Passante- Instructor, Michael Mullooly

June 3- 21, 2013, approx. \$5425

Information Session: March 28, 2012, 6:30pm

Wales: Land of the Red Dragon

With Vic Passante

September 8-18, 2013, approx. \$3559

Information Session: Sept 5, 2012, 6:30pm

Austria: In the Footsteps of the Habsburgs

With Laura Beenen

May 10-22, 2013, approx. \$4368

Information Session: April 18th, 2012, 6:30pm

TRAVEL KEY



sneaker=Easy Walker



sneakers=Tourist Pace



sneakers=Brisk Pace



sneakers=Hiker Pace

NEW! Madison, Middleton, and Mustard



With Vic Passante

Begin at UW-Waukesha campus and head to the award-winning Olbrich Botanical Gardens. Enjoy 16 acres of outdoor gardens featuring stunning landscapes. Our docent-led tour will feature highlights of Olbrich. Visit the tropics in the Bolz Conservatory, before heading to Middleton and the famed National Mustard Museum, home of the world's largest collection of mustards and mustard memorabilia. This whacky, whimsical, and WONDERFUL museum has over 5,300 mustards from all 50 states and 60 countries. Following the tour and presentation, dine on a lunch prepared by Owner and Chef Patti Levenson, a.k.a. Mrs. Mustard. Don't worry; you'll have plenty of time to shop in the museum and Middleton before we head home.

F, June 22, 2012, 9:00am-4:00pm, \$79

NEW! The Book of Mormon Theatre Package



With Vic Passante

The Book of Mormon won nine Tony Awards in 2011, including Best Musical, and created a media sensation when Broadway in Chicago announced it would be featured in its 2013 season. We have reserved 55 orchestra seats for February 16, 2013. **These seats will go fast.** This irreverent lampoon, written by Trey Parker and Matt Stone of Comedy Central's South Park follows two Mormon missionaries to a village in northern Uganda. Theatre package includes tickets for best seats in the house, coach transportation from campus, and lunch. **Be fair warned**---Parker and Stone challenge good taste, religion and all things sacred.

Sat, Feb 16, 2013, approximately \$180

\$50 non-refundable deposit will hold your spot

Easter Island: Fascination and Mystery

With Vic Passante- Instructor, Robert Birmingham

Easter Island (Rapa Nui) is one of the most famous and mysterious archaeological places on earth. Located in the South Pacific, it is also one of the remotest places inhabited by human beings. On Easter Island, we will view the hundreds of the famous Moai and learn more about this Polynesian culture and its fate by visiting stone houses, paintings and petro glyphs, and caves found throughout the island.

Jan 6-13, 2013, approx. \$4335

Information Session: April 25, 2012, 6:30pm

Cuba: Bridging Diverse Cultures-The Music of Cuba

With Vic Passante- Instructor, Wisconsin Public Radio's Dr. Jonathan Overby

The trip and course are shaped to invest participants with both a culturally-inclusive investigation of Cuban music, and a general overview of world music /roots music and its relationship to Cuba. Stay in Old Havana and tour its historic plazas; attend performances at the famed Conjunto Folklórico Nacional de Cuba with an optional Buena Vista Social Club; tour Hemmingway's home, Museum of Regal, and the University of Havana; visit artists; and attend workshop with musicians.

Feb 9-17, 2013, approx. \$3499

Information Session: TBD

Edinburgh Festival Experience:



With Vic Passante

Intended only for teachers or community leaders

Learn to lead a group to the largest arts festival in the world!

As a teacher or community leader, you know how important it is to expose your young people to history and culture. Every August, Edinburgh, Scotland plays host to over a million guests who attend one or more of its celebrated festivals. The Edinburgh Festival Experience will give you hands-on practice. Passante, a 34-year veteran high school drama teacher, understands what it takes to organize a trip of this nature. As a matter of fact, this year he returns to Edinburgh for his fourth festival experience! Trip will include two pre-tour classes, an eleven-day tour, and a post-tour/wrap-up class. (Teachers may be able to use the experience as part of their Professional Development Plan.)

Aug 1st-11th, 2012

For further details, please email: wakce@uwc.edu

NEW! Mansions and Magnates



With Tammy O'Connell

Experience a glimpse into the privileged life of the magnates who helped form America via coal, silver and railroads around the turn of the 20th century. Enjoy tours of their elite summer cottages in Rhode Island, a ferry ride to the famed islands of the rich and famous, Nantucket and Martha's Vineyard. Cape Cod offers whale watching and seafood meals with the flavor of the eastern seaboard. We promise you an enlightening historic tour of America's past from the perspective of "America's Royalty."

Aug 11-18, 2012

\$2,685 per person based on double occupancy

Information Session: W, Feb 15, 2012, 6:30pm

NEW! The Keys to Florida -



A Tropical Marine Wonderland

With Tammy O'Connell

Explore the marine wonderland of the Florida Keys. The chain of islands offers scenic blue underwater vistas teeming with turtles, dancing dolphins and colorful tropical fish. This trip is packed with parks, island culture, old town charm and the lifestyle of the tropics. From historic Key West homes to sunken shipwreck treasure, unravel the secrets of the Keys!

Nov 3-10, 2012

\$2,368 per person based on double occupancy

Information Session: Feb 2, 2012, 6:30pm

NEW! Bar Harbor Photography EXTRAVAGANZA

With Vic Passante- Instructor, Chris Jourdan



Travel with customer favorite instructor, Chris Jourdan, as he takes you to explore the wonders of Maine. Trip includes airfare, 5 nights accommodations, 8 meals, pontoon boat-ride, and photo opportunities with 9 destinations including Acadia National Park. Take photos from sunrise to sunset and hone your skills with a pro!

Mon, Oct 8-13, 2012

\$1590 per person based on double occupancy

\$1820 per person based on single occupancy

Information Session: Apr 19, 2012, 6:30pm

Scandinavian Cooking

Instructor, Staci Joers

Join us for a Scandinavian Smörgåsbord! With roots in tradition this cuisine is a simple cooking style, often very mild in flavor yet hearty and perfect for a cold winter evening. The menu includes Norwegian Lefse, Danish Bleu Cheese Soup, Swedish Meatballs with Swedish Potatoes au Gratin, Danish cabbage and Aebleskivers for dessert. Instructor Staci Joers brings along her heritage and Grandmother's Finnish Nisu (Cardamom Bread) as well as extra recipes and family favorites including Finnish/Cornish pasties, Finnish Kropser (oven pancake) and more.

W, March 7, 6:30pm-9:00pm, \$39

Mardi Gras

Instructor, Staci Joers

Don't forget to wear your beads! Tonight we join in and eat in celebration as we sample some traditional Mardi Gras favorites such as beignets, roast beef Po'boys with Debris Gravy, Cajun Chicken & Sausage Gumbo and King Cake and also included is a recipe for a Hurricane you can enjoy at home!

W, Feb 8, 6:30pm-9:00pm, \$39

Mexican favorites for the American Home

Instructor, Staci Joers

Delicioso! Traditional-style Mexican foods are delicious and easy to prepare. You'll love these recipes for spring entertaining...Sopes (thick corn tortilla cup) topped with Pork Carnita (pork stewed in hearty broth), cheese and Onion Enchiladas with Ancho Chile sauce, homemade refried beans and Tres Leches Cake (Latin Vanilla and 3-milks cake).

Wed, May 9, 6:30pm-9:00pm, \$39

Gluten-Free Soups and the Go-Togethers

Instructor, Somchintana Ratarasarn

Are you a foodie but allergic to gluten? Come and explore gluten-free recipes and sample gluten-free soups and their go-togethers from around the world. You will love Venetian Pea Soup (Risi E Bisi) served with mushroom risotto, African okra soup with Nigerian rice patties and steamed corn dumplings, Scandinavian Green soup served with lefse, and Pork with vegetable soup served with steamed tapioca from Thailand.

W, Apr 4, 6:30pm-9:00pm, \$39

Signature Asian Noodles

Instructor, Somchintana Ratarasarn

Beautiful to serve, delicate and delicious in flavor, Asian noodles are tasty and forgiving despite their thin and fragile texture once you know the secret of how-to-handle them. Favorite dishes we will try from the Asian region include Korean Jab-Chi, Pad Thai, Malaysian Laksa, and Chinese noodles topped with flavorful sauce and meat. Taste and discover your favorite signature dish!

W, March 21, 6:30pm-9:00pm, \$39

Traditional Recipes for the Kentucky Derby

Instructor, Staci Joers

Don't forget your Derby hat! The Kentucky Derby is the first Saturday of May every year and is deemed the most exciting 2 minutes in sports. This is not only a day of horse racing, but also a day of food and festivities. Throw your own "Derby" party using these traditional recipes that are sure to please... sample Ham with Red-eye gravy, Burgoo (hearty stew traditionally served at the derby) and garlic cheese grits, and for dessert...Bourbon Balls and thoroughbred Pie. Also provided...a recipe for a fabulous Mint Julep!

W, Apr 25, 6:30pm-9:00pm, \$39

Computers & Technology

Exploring Computer Hardware

Instructor, Brian Oswald

Be on your way to becoming an expert as you become acquainted with the individual parts of the computer; how each one works and its functions. This will provide a foundation for selecting upgrades to your computer and for further diagnostic and maintenance classes. Prereq: none .4 CEU

M, Feb 6-13, 6:30pm-8:30pm, \$59

Basic Computer Maintenance

Instructor, Brian Oswald

Be your own tech support! You don't have to be technologically savvy to take care of your computer, check out the start-up process of the computer and the software involved. Learn how hardware and software interact. Avoid computer trouble, by discovering the typical problem areas. Finally, discuss some basic steps on resolving problems that may already be taking place. Suggested prerequisite: Exploring Computer hardware/basic understanding of all parts that make computers work. .6 CEU

M, Feb 27-March 12, 6:30pm-8:30pm, \$59

Introduction to Internet Technology

Instructor, Brian Oswald

How does the internet work? We'll cover the basics of the following concepts;

- What is the Internet/Web? How is it structured?
- Client/Server model
- How Internet addresses work
- What is streaming?

Get a foundation for the Internet Development classes, as you begin to understand how your pages will be stored and served. The FTP component introduces you to the technology to publish your pages. .4 CEU

T, Feb 7-14, 6:30pm-8:30pm, \$59

Building Your First Web Page

Instructor, Brian Oswald

When building anything, you start with the structure! Learn the structure of the web page as well as the basics of HTML, the primary language of the Web. Get the foundation you need to go on to build web pages with Dreamweaver, or other development tools. Finish off this class with an introduction to some free tools you can use to create and publish your pages. Suggested prerequisite: Introduction to Internet Technologies .6 CEU

T, March 13-27, 6:30pm-8:30pm, \$99

NEW! Introducing CSS

Instructor, Brian Oswald

Want to modify the way your webpages look? Cascading Style Sheets (CSS) are used to modify the way Web pages work. This class is meant to introduce the usage of CSS to enhance your existing HTML knowledge. Prerequisite: Building Your First Web Page or a basic understanding of HTML. .4 CEU

M, Apr 9-16, 6:30pm-8:30pm, \$59

Internet & Data Security

Instructor, Brian Oswald

Make your home network more secure! Are you concerned about hackers trying to gain access your personal information? Is it safe to use online banking and shopping? How secure is the information you send or read? From a web design point of view we will look at what you want to avoid asking your users to provide and the safest way to collect data. Suggested prerequisite: Intro to Internet Technologies.6 CEU

T, Feb 21-March 6, 6:30pm-8:30pm, \$59

Finding and Using Free Software

Instructor, Brian Oswald

Why spend your hard earned money on software when most of what you need can be found for free! Find safe, legal, free software that can be used to edit pictures, movies or music. Discover budget and checkbook programs as well as free anti-virus and spyware software! .4 CEU

W, Feb 8-15, 6:30pm-8:30pm, \$39

Adobe Illustrator CS5- Design Logos and Graphics for Print and Web

Instructor, Brian Oswald

Learn the tools and techniques of Illustrator by creating a logo, recreating a scanned logo, and designing your own graphic. .8 CEU

Th, March 1-22, 6:30pm-8:30pm, \$149

Computer Diagnostics and Repair

Instructor, Brian Oswald

Put that phone down...no need to call for help just yet! Build your knowledge of basic maintenance and general computer operations and discover how to identify the cause of computer problems and repair them. When you are finished with this class, you should be able to perform basic repairs or communicate better with anyone you may want to have work on your computer. Suggested prerequisite: Basic Computer Maintenance class or a good understanding of the tasks needed to keep a computer running in good condition. .6 CEU

M, March 19-Apr 2, 6:30pm-8:30pm, \$59

Selecting and Purchasing a Computer

Instructor, Brian Oswald

Gigahertz, Gigabytes, Giga-What? Do Terra-bytes terrify you when looking at new computers? Discuss the jargon that you will find or hear when you go shopping for a new computer. Look at current ads for computers and sort out what it all means. Should you buy a laptop or a desktop? What features or warranties should you get? .4 CEU

Th, Feb 9-16, 6:30pm-8:30pm, \$39

Internet Gems

Instructor, Brian Oswald

Do you keep hearing about the fun things others are doing on the internet, but are not sure how to find them? Discover some of the more popular sites and tools the Internet has to offer. .4 CEU

W, March 14-21, 6:30pm-8:30pm, \$39

Safe Social Networking

Instructor, Brian Oswald

Feel secure about using Facebook and Twitter. If you are curious what everyone else, such as current or future bosses can see, what your children are telling the world or what your parents can read about you, this course is for you. Find out how to make sure your data is truly safe. .4 CEU

W, Feb 22-29, 6:30pm-8:30pm, \$59

NEW! iPad

Instructor, Kate Winckler

Doesn't matter what version you have, explore the wonderful world of Apple.

Discover the great things that you can do on your new toy!

Please bring your own iPad for class, as they are not provided. .3 CEU

Sat, Feb 4, 9:00am-12:00pm, \$49

Training Programs

Exploring the World of Google

Instructor, Brian Oswald

Do you only use Google as a way to search for things on the Web? Did you know there is a whole world of computing available from Google? Explore many of the features that Google offers you, such as a new communication tools and ways to create and share Word and Excelstyle documents. Come explore the world of Google with us! .2 CEU

M, Apr 23, 6:30pm-8:30pm, \$19

InDesign CS5- Beginner

Instructor, Brian Oswald

Stand out from the crowd in your design work at home or at the office! Learn the tools and techniques of InDesign by creating a business card and multi-page brochure that can be used online or printed. .8 CEU

Th, March 29-Apr 19, 6:30pm-8:30pm, \$149

Dreamweaver CS5-Develop Professional

Looking Web Pages

Instructor, Brian Oswald

Learn to use Adobe Dreamweaver CS5 to design, create, and maintain user friendly Web pages. Start at the beginning and build a sample site from the ground up. By the end of the class, you should be able to create basic web pages. Suggested Prerequisite: Building Your First Web Page. .8 CEU

T, Apr 3-24, 6:30pm-8:30pm, \$149

NEW! Clueless on Computers?

Instructor, Brian Oswald

You are never too old to learn—especially if you are new to computers. Start at the beginning and learn the basics of using your computer. Cover everything from using the mouse to shutting off your computer! If you are wondering if this class might be too difficult for you, then this class is actually meant for you. .6 CEU

W, Apr 11-25, 6:30pm-8:30pm, \$39

Discovering Mobile Technology

Instructor, Brian Oswald

Don't be afraid of mobile technology. Heard about Android Phones, but not sure why a robot needs a phone? Curious about the Amazon Kindle Fire, or the Apple iPad? Take a look at the various options in mobile computing, from the smartphones through to tablets, eReaders, netbooks, notebooks, and laptops. .2 CEU

Th, Feb 23, 6:30pm-8:30pm, \$19

Introducing Flash CS5

Instructor, Brian Oswald

Ready, set, animate! Start with a basic movie with objects you draw directly in Flash and move on to animating images that we import. Learn how to use the sound and digital video in your Flash movies, and create and animate 3-D objects. Sync sounds with animations, insert special effects and publish your Flash movies to the internet. .8 CEU

T, May 1-22, 6:30pm-8:30pm, \$149

NEW! QR Codes

Instructor, Kate Winckler

Ever wonder what those codes are that are popping up in magazines and direct mail pieces? Smartphones can read these and we'll teach you how. They are easy to use and easy to create! .3 CEU

Sat, Apr 21, 9:00am-12:00pm, \$49

American Home Inspector's Training Institute

Instructor, American Home Inspector's Training Institute

Become a Home Inspector! UW-Waukesha Continuing Education and American Home Inspectors Training Institute have joined to offer you the best home inspection training available. This is a great opportunity for people wanting to own their own business or to get training to work for an established home inspection company. Register online or call our offices to obtain more information regarding this class. Please provide your name, address, email, and phone in order for a representative to contact you. Weekend classes held at UW-Waukesha. 1.8 CEU

Choose one session below:

Session One: F-Sun, Mar 1-3, 8:00am-5:00pm, \$1,795

Session Two: F-Sun, June 1-3, 8:00am-5:00pm, \$1,795

Session Three: F-Sun, Sept 7-9, 8:00am-5:00pm, \$1,795

Session Four: F-Sun, Nov 30-Dec 2, 8:00am-5:00pm, \$1,795

Online Home Study : \$995

Locksmith Training

Instructor, American Home Inspector's Training Institute

Skilled locksmith professionals are in demand. An estimated 50,000 full-time locksmiths work in today's marketplace servicing the needs of over 300 million people in the U.S. This represents a tremendous growth opportunity for properly trained and qualified locksmiths. As a professional locksmith, you will be the one others trust to handle their home and business security needs. You may be installing a lock in a new home, opening a safe or vault, or helping a driver retrieve their keys that have been locked in a car. If you've always wanted to run your own business, the AHIT Professional Locksmith course is a great place to start. Work nights and weekends to earn extra income or open a full-time locksmith business. Set your own schedule, be your own boss and keep the profits!

Online Professional Locksmith Training Home Study: \$795

Online Apprentice Locksmith Training: \$595

Online Noncredit Business Communication Certificate

What do most employers look for in an employee? It's the ability to communicate effectively with others. These instructor-led, online courses can each be completed in six weeks, offering you an opportunity to build valuable communication skills that will help you succeed! Complete these courses in the comfort of your own home at a time most convenient for you. Microsoft Office is recommended.

Each class is \$99, or you may do the entire certificate program for \$550.

Courses begin the 2nd Monday of the month

Start date	Course
Feb 13	Effective Business Writing (required)
March 12	Understanding and Managing Conflict (required)
Apr 9	Building and Sustaining Teamwork (elective)

To register, visit www.manitowoc.uwc.edu/ce and click on Online Business Communication Certificate to download a brochure with full course descriptions and instructor biographies. To register online follow the link "register for courses and pay by credit card."

Note: Campus computer labs are not available for these courses. Enroll in one, two, or three six-week courses of your choice ... OR complete all five core courses and at least one elective to earn the Business Communication Certificate. Requirements can be completed within one year. You can begin the certificate at any time. See the course offerings and start dates.

Online Classes & Certificates

Ed2Go

Find more than 300 online non-credit classes in areas such as Writing, Web, Computer Programming, Sales and Marketing, Test Preparation and much more! Classes begin the third Wednesday of every month. Upcoming start dates: Jan 18, Feb 15 and Mar 21. These classes are accessible 24/7.

To register, follow these step-by-step instructions:

- Go to our online class Web site:
www.ed2go.com/cewauk
- Click on the Courses link at the top to search for classes, or use the search box to find a particular class name.
- Once you select the class you would like to take, click on the Enroll Now button.
- You will be prompted to choose your start date and pay for your class.
- This is where you will enter your e-mail address and choose a password that you will use to log into the class.
- Please copy this information down so that you can access your class. Continuing Education does not have access to your login information.
- When your class begins, return to www.ed2go.com/cewauk and select the 'Classroom' link at the top.
- You will be prompted to enter in the email address and password you created during registration.

Problems? Select the Help link at the top to guide you in resolving any issues.

Continuing Education offers two different ways to take online classes, through our partnership with the Learning Education Resources Network (LERN) and Ed2Go. (Please see below for more information on Ed2Go)

LERN:

To learn about our new registration procedures, please visit our website:
www.waukesha.uwc.edu/ce

Closer to start of the class:

- You will receive an email from teacher@ugotclass.org, which states your login and password to access the class. At this point you may log into the classroom and begin the orientation.

To access your class:

- Return to link provided in your email from LERN
- You will be prompted to enter in the email address and password provided to you from LERN.

If you have problems, please email wakce@uwc.edu to guide you in resolving any issues.

NEW! Dementia Care Specialist

Instructor, Pamela Atwood

As baby boomers age, the 21st century workforce is challenged to care for an exponentially growing population of persons with dementia. Gain essential knowledge and understanding about neurological diseases that affect cognition and memory, and practical application of effective skills for supporting persons with dementia. Come away with increased knowledge in how to care for persons with dementia. 3.2 CEU

Online, Feb 6-March 30, \$495

See what's NEW in Online Learning!

NEW! Advanced Website Strategies

Instructor, Michael Weiss

You have a website, but why will your customers want to come back or buy something or take action? Do you really know who you are selling to? Do you know what you want to say to them? Discover ways to identify who your ideal audience is. Learn how to create content that is engaging and purposeful. In one month you will be better equipped to create your own content marketing strategy and create a content-rich website. 1.6 CEU

Online, March 5-30, \$195

NEW! Media Buying Strategies

Instructor, Erin Parnell

Discover the marketing planning process to clearly delineate the relationship among marketing and media buying decisions. 1.6 CEU

Online, March 5-30, \$195

NEW! Mobile Marketing

Instructor, Heather Dimitt

More than half of U.S. consumers who've made purchases on their smartphone have done so in response to a mobile marketing message. Find out about location-based marketing, mobile payments, QR codes, applications, and mobile coupons. Learn how mobile marketing can increase your capabilities to retain current customers and gain new ones.

Online, March 5-30, \$195

NEW! Photoshop

Instructor, Elissa Rose

Gain both a foundational and advanced understanding of the popular software, and practice the most commonly used methods, such as managing text, working with layers, and image file properties. 1.6 CEU

Online, Feb 6-March 3, \$195

NEW! Video Marketing

Instructor, Erin Huggins

Discover how to use simple online video to quickly bond with your viewer, drive traffic to your website, boost business and build brand awareness. Learn how to dominate Google and YouTube with your video and to strategically use YouTube to market your business 24/7! 1.6 CEU

Online, March 5-30, \$195

NEW! Creating Cell Phone Apps for Your Business (non-technical course)

Instructor, Dan Belhassen

Build, deploy and market smartphone applications across Android, iPhone and BlackBerry platforms. Ideal for business owners and executives who want to understand how smartphone applications can be inexpensively built, and for technical users who want to quickly deploy smartphone applications. 1.6 CEU

Online, March 5-30, \$245

NEW! Government Contracting

Instructor, Conrad Brian Law, COI

Selling to the government is an opportunity that most business owners dream of. The federal government is the largest purchaser of goods and services in the world. Federal, state and local government agencies buy everything. Gain the knowledge and skills you need to pursue government contracting opportunities. 1.6 CEU

Online, Feb 6-March 3, \$195

Online Classes & Certificates

Social Media for Business Certificate

Get in on this exciting and growing way to communicate, market and serve your customers and clients. For businesses, nonprofits, government, and other organizations. From Facebook to Twitter, blogging, YouTube, LinkedIn, and more, discover the new principles of communication that apply across all networks and how these specific social networks work and the possible uses for your organization. Learn how social networks are used to develop a two-way communication and marketing strategy for your organization. Find out what you can be doing, what you should be doing, and take back a plan to integrate social networks into your communication and marketing.

Three one-month courses; Just \$495 total.

Introduction to Social Media

Instructor, Jennifer Selke

Get involved in the move from in-person to online communication. Learn what social networks are and their role in your business and personal life. See the top sites and how businesses are using the sites for communication, customer retention, branding, marketing, market research, needs assessment, serving customers/clients and explore the options for your organization. 1.6 CEU

Online, Feb 6-March 2, \$195

Marketing Using Social Media

Instructor, Suzanne Kart

Develop a two-way communication and marketing strategy for your organization using social networks. Let your instructor guide you in exploring major social networks, including Twitter, LinkedIn, and blogging. Learn quick, easy ways to use Twitter, blogs and LinkedIn to engage your customers or clients and keep them interested in your organization or business. 1.6 CEU

Online, March 5-30, \$195

Integrating Social Media in Your Organization

Instructor, Jennifer Selke

Take away a practical strategy and techniques for implementing social networks for your organization or business. Create your own private social network using Ning, work socially using Google Docs and calendars, and move your web site to an interactive Web 2.0 site. Choose which social network tools are right for your situation, and integrate them into your web site to develop a social networking strategy for your organization. Take back a plan to integrate social networks into your communication and marketing. 1.6 CEU

Online, Apr 2-27, \$195

eMarketing Essentials Certificate

Get a fundamental yet advanced introduction to eMarketing, including improving email promotions, analyzing your web site traffic, doing search engine optimization, and how to successfully employ online advertising. Relevant for any type of organization, including businesses, companies, non-profits, and government agencies. No eMarketing experience or expertise is necessary. \$195 each or \$495 for eMarketing certificate (all 3 courses: Improving Email Promotions, Boosting Your Website Traffic, and Online Advertising)

Improving Email Promotions

Instructor, Dan Belhassen

Discover new ways to improve your email promotions, including when to email, what to email, and testing email copy. Then find out how to analyze your email response rates, including getting the benchmarks for open rates and click through rates. Learn how to improve your email promotion and responses with tracking and testing. Get a basic introduction to email promotions. 1.6 CEU

Online, Feb 6-March 2, \$195

Boosting Your Web Site Traffic

Instructor, Dan Belhassen

Acquire the basic skills to boost your web site traffic, including how to analyze your visitor traffic, how to use search engine optimization to get greater visibility and exposure in Google searches, and how to redesign your web site copy to increase your visitors and results. No experience necessary! 1.6 CEU

Online, March 5-30, \$195

Online Advertising

Instructor, Dan Belhassen

Get the keys to making online advertising work for you and your organization. See how pay-per-click advertising with Google AdWords works. Find out how to test low budget Adword campaigns. Learn how you can target local audiences. Then discover Facebook advertising and how you can determine the demographics and even numbers of people you want to reach. No experience necessary, but if you are at an advanced level, your instructor is an online ad expert and can answer your toughest questions as well. 1.6 CEU

Online, Apr 2-27, \$195

SUSTAINABILITY

Introduction to Implementing Green Workplaces

Instructor, Pepper and Kelly Gearhart

A greener workplace can provide substantial benefits to your organization's triple bottom line – people, planet and profits. By reducing the energy intensity of their buildings, materials demand and waste, green workplaces can save money and reduce their impact on the environment. Suitable for those new to green workplaces or already working in a green space and interested in enhancing their knowledge of what makes it a green space. Includes a green workplace toolkit. 1.6 CEU

Online, Feb 6-March 2, \$195

LEED Green Associate Exam Preparation

Instructor, Kelly Gearhart, LEED AP BD+C; LEED AP O+M

Acquire the fundamental concepts of green building. Then prepare yourself to take the Green Associate exam and earn the LEED Green Associate credential from the Green Building Certification Institute. The course is intended for design, construction and real estate professionals, building owners, or anyone who wants to develop their knowledge in this area. You will examine case studies of LEED certified building projects, concepts of integrated design, third-party verification and the LEED administration process. Kelly Gearhart, your instructor, holds the designations LEED AP B+C and LEED AP O+M. 3.2 CEU

Online, Feb 6-March 30, \$695

Online Classes & Certificates

Courses for K-12 Teachers

Optional 1.0 graduate credit for each course is awarded by the School of Education at the University of South Dakota, a nationally recognized university and academic pioneer in distance learning. After you register for your course, you pay the additional fee of just \$40 to the University of South Dakota for the awarding and processing of your graduate credit.

Gender in the Classroom

Instructor, Julie Coates and William A. Draves

Discover how girls and boys learn differently. Take away 10 top tips for helping girls learn more, and 10 top tips for helping boys learn more. Get data not available anywhere else. 1.6 CEU

Online, March 5-30, \$245

Online Teaching and Learning

Instructor, William A. Draves

Specifically for K-12 teachers, you will find out why and how your students learn online. Find out about all the wonderful eTools being used, from drag-and-drop games to virtual labs. Then find out how you can begin to use the web in your own teaching. 1.6 CEU

Online, March 5-30, \$245

Social Media and Online Tools for K-12 Teachers

Instructor, Heather Dimitt

Facebook, Twitter, YouTube, it's seems everyone, including your students, talk about ways the Internet lets them stay in touch and see what others are doing. GoogleDocs, Adobe ConnectNow, iGoogle, Flickr, animoto, earth album, Teacher Tube, blogs, virtual labs and yes, even Facebook and Twitter can help you add dimension and interest to your class. 1.6 CEU

Online, Apr 2-27, \$245

Generational Learning Styles for K-12 Teachers

Instructor, Kassia Dellabough

Your students learn differently than you do. Find out how to help your students learn more. Discover something new about yourself. Come away with our top 20 generational techniques for helping your students learn. 1.6 CEU

Online, Apr 2-27, \$245

Students with Aspergers

Instructor, Julie Coates

Today, every school in America has students who have been diagnosed with Asperger's Syndrome—a neurological disorder on the autism spectrum. Take away strategies for working effectively with Asperger's students. Work effectively with parents to create the most positive learning environments for children and teens with Asperger's Syndrome. Geared for K-12 teachers, but it is also relevant for counselors, faculty in higher education and parents. 1.6 CEU

Online, March 5-30, \$245

Supervisory and Leadership Certificate

Instructor, Sally Klaus

Your employees are your most valuable resources. Ensuring the efficiency of your team is the key to your success and is your most important responsibility. Get practical, easy to understand, and insightful methods for new and even experienced supervisors and managers. Learn about effective delegation, performance management, and writing performance reviews. Discuss the specifics of the supervisor's role and responsibilities, and strategies for improving your overall effectiveness as a leader. Take home practical information along with tips and techniques that can be applied at your job immediately. 3.2 CEU

Online, Feb 2-March 30, \$395

Certificate in Online Teaching

Thousands of people have taken this fundamental yet advanced training in teaching online. From building an online course to improving an online course, from fostering online discussion to encouraging student interaction, from traditional assessment to online tests, the program will give you both the fundamentals of teaching online, as well as the most advanced tips and techniques in the business. Three one-week courses; \$495 for all 3 courses, including books; take the courses in any order you choose. **OPTIONAL**, Become a Certified Online Instructor (COI): three one-week courses; \$795 for all 3 courses, including books; take the courses in any order you choose. Certified Online Instructor (COI) requires the registrant to take a 50 question exam. The registrant will have their students evaluate one of their online courses, and the Chair of the LERN Faculty Advisory Board will critique one of the registrant's online courses.

Designing Online Instruction

Instructor, Dr. Rena M. Palloff and Dr. Keith Pratt

Learn about the online instructional environment, envisioning your online course, developing a web course, phases of design and development, design guidelines, and more. Get tips for planning your online course, identifying resources and design guidelines. Discuss the phases of design and development and models, motivating student-student interaction, and managing interaction. Get the latest information on copyright issues, assessment and evaluation. 1.6 CEU

Online, Feb 6-10, \$195

Building Online Communities in Cyberspace

Instructor, Dr. Rita-Marie Conrad

In the online classroom it is the relationships and interactions among people through which knowledge is primarily generated. Acquire a new understanding of redefining community in cyberspace. Find out the importance of a learning community. Learn about dialogue as inquiry, negotiating discussion guidelines, and other forms of collaboration.

Online, March 12-16, \$195

Advanced Teaching Online

Instructor, William A. Draves

In the 21st century, half of all learning will be online. The opportunities are tremendous for teaching online. Discover how to plan, develop and teach an online course. Take home a ten-step model for developing your online course. Experience one of the most advanced online classrooms for teachers. Learn how to create online audio lectures with slide shows. See an animation, drop-and-drop exercise, and dynamite welcome pages. Engage in online discussion with other teachers. An instructor's book, *Advanced Teaching Online*, is included. 1.6 CEU

Online, Apr 16-20, \$195

NEW! Google Analytics

Instructor, Dan Belhassen

Online, March 5-30, \$195

Facebook for Business

Instructor, Jennifer Selke

Online, March 5-30, \$245

Virtual Meeting Planner Certificate

Finally, you can acquire the best professional development in virtual meeting planning. Plus get the option of being recognized for your knowledge by becoming a Certified Virtual Meeting Planner (CVP). Virtual meetings are distance seminars and education featuring audio, slides and video in a synchronous format. They include webinars, webcasts, video casts, two-way web cams, and other audio and video formats. Discover the various synchronous distance meeting formats available and learn about the technology of producing distance meetings. Get the best instructional techniques on the design and teaching of effective distance or virtual meetings. Acquire the virtual meeting planning skills involved in budgeting, pricing, and marketing virtual meetings. (includes certification exam to receive CVP designation) **\$795 total for certificate 4.8 CEU**

Section 1: Virtual Meeting Technology

Instructors, William A. Draves and Suzanne Kart

Discover the various synchronous distance meeting formats available and learn about the technology of producing distance meetings. Get introduced to synchronous learning technologies. Discover the technology used to produce webinars, webcasts, video streaming and webcams. Acquire the knowledge to work with vendors and get started in setting up your system. After the course, you will know about virtual meeting technology and will be able to work with a vendor to set up your own virtual meetings.

Online, Feb 2-Apr 13

Section 2: Keys to Effective Design of Virtual Meetings

Instructors, William A. Draves and Suzanne Kart

Come learn how to make virtual meetings work for you and your organization. Explore the different learning formats for virtual meetings that are available. Learn how to design a virtual meeting that will work with your clients/members. Acquire the skills to train instructors on how to lead a virtual meeting. Take home the presentation techniques that best work with a virtual meeting. And be able to provide expert experience and perspective to those presenting and participating in your virtual meetings. At the end of this course, you will have the keys to the effective design and instruction of virtual meetings.

Online, Feb 2-Apr 13

Section 3: Managing Virtual Meetings

Instructors, William A. Draves and Suzanne Kart

Discover the keys to success in planning, researching, budgeting, pricing, and marketing virtual meetings. You'll take home the most advanced, comprehensive practical how-to information on program planning and marketing available. Find out the best timeline for planning and marketing webinars, how to do needs assessments and surveys that actually work, how to budget your costs, how to price your webinars, and the most effective ways to promote them. Get information not available anywhere else.

Online, Feb 2-Apr 13

Business Research Certificate

Get the skills needed to effectively communicate research results to a specific audience for maximum impact and effective decision making. Get the specific knowledge you need to succeed in your research quest. Three one month courses.

\$495 total for all 3 courses (only available as a certificate).

Introduction to Business Research

Instructor, Cathy Boys

Business Research will provide the specific knowledge needed to succeed in researching and utilizing the best and most appropriate data for decision making. Effectively communicate research results to a specific audience for maximum impact. 1.6 CEU

Online, Feb 6-March 2

Business Statistics

Instructor, Mary Dereshiwsky

Numbers are vitally important to all types of business decision-making. From budget projections to inventory tracking, business leaders rely on numbers to help them make sound business decisions. Learn how to apply and interpret numbers in real-world business ideas in our business statistics course. 1.6 CEU

Online, March 5-30

Qualitative Business Research

Words are powerful information sources for sound business decisions. They provide a richness of information that numbers alone cannot. How can you effectively harness the power of words when you have a need to know something? Learn how to use qualitative methods (information in words) to make the best business decisions. 1.6 CEU

Online, Apr 2-27

Campus Buildings & Rooms

Administration

Administration Offices A100-A146

Commons

Student Services C100-C140

Conference Center C101

Distance Education C103

Offices & Meeting Rooms C141-C158

Computer Lab & Classrooms C160-C168

Fieldhouse

Gymnasium, Locker Rooms, Athletic Dept.

Classrooms F004-F008

Northview

Lower Level N025-N062

Main Level N100-N140

Upper Level N200-N244

Southview/Fine Arts

Center

Lower Level S002-S027

Main Level S100-S112

Westview

Study Center W102-W126

English Faculty Offices

W120-W137

Library

L100

Continuing Education

N062

Administration Info

Web site address: www.waukesha.uwc.edu/ce
Phone: 262.521.5460
Fax number: 262.521.5515
Address: 1500 N. University Drive, Waukesha, WI 53188
E-mail: wakce@uwc.edu
Hours: M-Th, 9am-8pm; F, 9am-5pm; Sat, 8am-12pm
Office: N062, located in the lower level of the Northview Building

Registration:

To register, use one of our five convenient ways: Visit the website, use the form provided in this catalog, call our office, fax in your registration or stop into our office. Register early to guarantee your place in a class; early registration also helps ensure that the class you're interested in will take place. Popular classes often are repeated or expanded, so watch the website for announcements.

Early Bird Registration:

CE offers early bird registration discounts! Register for a class at least 21 days in advance of the class start date to receive a 10 percent discount. Within 21 days of the class, the price is not discounted. Early bird registration discounts are not available for online, food, college credit classes or for trips.

Confirmations:

For room/supply list information: go to www.waukesha.uwc.edu/ce and click on "My Class Details" link. Questions? Call 262.521.5460. The Continuing Education department reserves the right to cancel classes with less than the minimum number of students. You will be notified by phone or email if your class is cancelled.

Voucher policy:

A voucher will be issued if you cancel your enrollment in writing more than 72 hours (3 days) before the start of class. If you chose to cancel your enrollment less than 72 hours (3 days) before the class starts, a voucher will not be issued. Vouchers are not issued for trips, food, online, or credit classes. Vouchers are not transferable and they are good for non-credit campus classes only. They are not redeemable for trips, food, online or credit classes. All Continuing Education college credit courses follow UW-Waukesha's refund/drop policy as stated on their website and are not eligible for a credit or voucher through the Continuing Education department. Vouchers are only issued upon request.

Weather Policy:

The campus policy is to hold classes. Continuing Education will only cancel classes if UW-Waukesha is closed; UW-Waukesha rarely closes. Check the UW-Waukesha website for campus closing updates in regard to inclement weather for both on-campus and off-site classes. Upon registration, the student acknowledges this policy. If a registered student self-selects not to attend a Continuing Education class due to inclement weather, a voucher or refund will not be given. If bad weather results in class cancellations, television and radio stations will be contacted with class cancellations or postponement; UW-Waukesha Continuing Education will make every attempt to reschedule classes due to weather emergencies.

Campus Parking and Directions:

A campus map is located on page 25. Parking is restricted on many areas of the campus. The UW-Waukesha Continuing Education Department cannot reimburse students or instructors for parking-related fees or tickets. See the UW-Waukesha website for further parking information at www.waukesha.uwc.edu; type 'parking' in search box at top left-hand side of webpage.

Textbook Information:

Some classes require textbooks as part of the course, especially college credit classes. Please see the course description for textbook information. College credit textbooks are available through the UW-Waukesha campus bookstore. Non-credit class textbooks may be ordered via an online resource such as Amazon, Barnes & Noble and others. Please order textbooks within a reasonable length of time before the class start date so you are prepared.

Supply lists:

Some classes include supply lists as part of the course, especially for art classes. Please see "My Class Details" on the Continuing Education Web site for supply lists. Please acquire supplies within a reasonable length of time before the class start date so you are prepared.

College Credit Class Prices:

Tuition rates for college credit classes are set and approved by the University of Wisconsin System Board of Regents. Please check the website for information about the cost of credit classes for 2011-2012. Auditors and non-residents tuition differs and should see the website or call the Continuing Education offices for information. All Continuing Education college credit courses follow UW-Waukesha's refund/drop policy as stated on their Web site and are not eligible for a credit or voucher through the Continuing Education department.

Want To Be A CE Instructor?

Interested in becoming a CE instructor? UW-Waukesha Continuing Education is interested in qualified instructors. Visit the website to download the Instructor Biography and Class Proposal Form. Submit completed class proposal forms by: March 1, 2012 for Fall/Winter 2012 and September 1, 2012 for Spring/Summer 2013.

Gift Certificates:

Gift certificates are available in increments of \$25; please contact the CE office if you're interested in providing the gift of education.

What is a CEU?

Continuing Education Units, where indicated, may be awarded upon completion of a class, either on campus or online. Ten class hours is equivalent to 1.0 CEU. Six week online classes are equivalent to 2.4 CEUs. If you would like confirmation of CEUs earned, please request them at time of registration.

Scholarship Donations

Student and community members may donate \$1 (or more) when registering for a class. You may also donate to the program without registering for classes. For more information or to donate, please visit our website or call the Continuing Education office.
***Need a scholarship? For financially challenged students who would like to enjoy, please see our website for details on how to obtain a scholarship.

Parking Lot Information

Visitor Parking

Visitor parking is available in front of the Commons
NEW! Visitor Parking available in Lot 1 for CE visitors only. If visiting campus before 4pm, please park in one of our 6 designated spots and ask for a permit in the Continuing Education office.

Student Parking

Lots 1, 2, 4 & 7 (yellow lines only)

Faculty/Staff Parking

Lots 3, 5 & 7 (white lines only)

Lot 6

No permit required

Disabled Parking

Lots 1, 2, 7 and the Commons Circle

Note: M-F, no parking permit required after 4:00pm in any lots & Sat/Sun, no permit required.

5 EASY WAYS TO REGISTER

ON LINE:

Register 24/7 by going to www.waukesha.uwc.edu/ce

MAIL:

Complete the registration and mail it along with the fee to:
 UW- Waukesha Continuing Ed
 1500 N. University Dr.,
 Waukesha, WI 53188

PHONE:

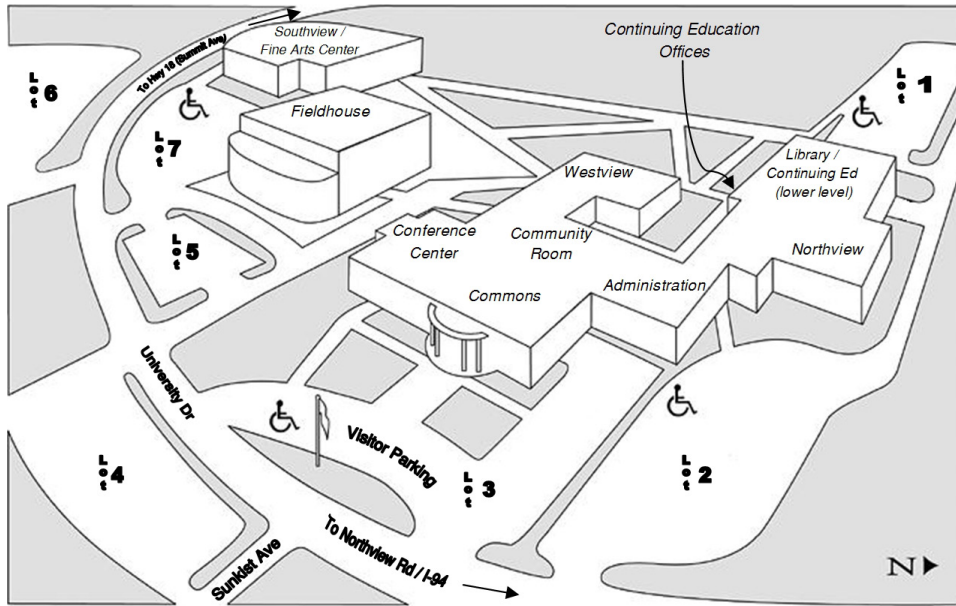
Office line (Credit card only)
 262.521.5460

FAX:

262.521.5515

WALK IN:

Register in person by coming to the Continuing Education offices on the UW-Waukesha Campus, N062



Continuing Education Office Hours:
 Mon-Thurs, 9:00am-8:00pm; Fri, 9:00am-5:00pm; Sat, 8:00am-12:00pm

CLASS REGISTRATION FORM

UW-Waukesha Office of Continuing Education



Name: _____ *Child's Name*

PH# _____ E-Mail Address: _____

Mailing Address: _____ City: _____ Zip Code: _____

Age: for demographic purposes: Under 18 18-29 30-44 45-59 60+

Course: _____ Start Date: _____ Fee: _____

Course: _____ Start Date: _____ Fee: _____

Course: _____ Start Date: _____ Fee: _____

Method of Payment: Cash Check# _____ Visa Master Card

Name on card: _____

CC#: _____ Exp. Date: ____/____/____ 3-digit code: _____



Residential Customer

www.waukesha.uwc.edu/ce

UW-Waukesha Continuing Education *Partners*

American Home Inspector's Training
Badger Health Center
Ed2Go Online Courses
Elmbrook School District
Falls Patio Players
The Fringe Festival, Edinburgh, Scotland
Kettle Moraine School District
Learning Resource Network (LERN) Online Courses
Mike Crivello's Camera Center
Milwaukee County Cooperative Extension
Milwaukee School of Engineering
Robert W. Baird
Southeast Wisconsin Festival of Books

Shao Lin Study Center
Spring City Aviation
St. John's Northwestern Military Academy
Ten Chimneys
Waukesha Civic Theatre
Waukesha County 4-H
Waukesha Public Library
Waukesha Spring House Tea Room
White House of Music
UW-Extension Waukesha County
UW-Waukesha Music Department
UW-Waukesha Lunt-Fontanne Theatre Ensemble