

*Wright State University  
College of Education and Human Services*

# *Winter 2012 Catalog*

*the*  
DIVISION OF PROFESSIONAL DEVELOPMENT  
(DPD)

Providing Workshops for Educators and Human Services Professionals like YOU since 1985

*Division of Professional Development  
415 Allyn Hall  
Wright State University  
Dayton, OH 45435  
937-775-2250*





*George Frey and Sue Bevan*

Welcome to the Division of Professional Development, College of Education and Human Services, Wright State University. The Division began offering quality professional development and continuing education courses for area school districts, educators and human service professionals in the summer of 1985. Over the past nearly 27 years literally thousands of educators have taken advantage of our workshops. We would love to count you as one of our satisfied customers.

All of our workshops are designed with the working professional in mind. You may take most workshops for credit or non-credit and most are one weekend only. Highly qualified instructors, some with national and international reputations, teach our workshops. You will find them to be engaging, accommodating, caring, and the content they deliver - relevant.

Thank you for taking a few minutes to look at this quarter's offerings. If you have any questions or would like to make suggestions for workshops, please do not hesitate to contact us.

Division of Professional Development  
415 Allyn Hall  
Wright State University  
Dayton, OH 45435  
ph: 937-775-2250  
fax: 937-775-4855  
[dpd@cehs.wright.edu](mailto:dpd@cehs.wright.edu)

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*The College of Education & Human Services is accredited by The National Council for Accreditation of Teacher Education (NCATE), The Council for Accreditation of Counseling & Related Educational Programs (CACREP), The Council on Rehabilitation Education (CORE), and The Commission on Accreditation of Athletic Training Education (CAATE). In addition, Wright State University's Department of Counseling and Human Services is an approved provider by the State of Ohio Counselor, Social Worker & Marriage & Family Therapist Board. All classes with the CNL designation are approved for renewal of professional counselor and professional clinical counselor licenses. The Division of Professional Development is an approved provider of The College Board's Advanced Placement\* Summer Workshops.*

*\*Advanced Placement is a registered trademark of the College Board. Used with permission*

EDT 670/65

## Web-based Tools for Educators

Learn to use free and low-cost web-based tools to create an effective web presence, increase communication with parents and students, and enhance instruction.

Have you ever wished you had a place to post all of the information your students would need to be successful in your classroom that they could access anywhere? Have you struggled to find new ways to communicate with parents? The World Wide Web just might be your answer. This course will teach you to use a variety of free or low-cost web-based tools to communicate more effectively with parents and students. Learn to set up classroom websites and academic social-networking sites that will allow you to manage your classes effectively, enhance student learning and participation and share information and media with students and parents.

**January 13/14, Friday 5-9 & Saturday 8-2**

**Room: 039 Millett                      Instructor, Marni Faris**  
**\$363.00 for 1 graduate credit hour or \$120.00 for 10 non credit hours**

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ED670/63

## Strategies That Improve Student Achievement

This workshop will focus on proven strategies that improve student achievement. Topics will include discussion of the teaching/learning process, rethink homework, creating meaningful work, critical friends, developing effective assessments, using data effectively, communication skills, and student motivation methods. (*grades 6-12*)

**January 13/14, Friday 5-9 & Saturday 8-2**

**Room: 210 Allyn                      Instructor, Ed McCord**  
**\$363.00 for 1 graduate credit hour or \$120.00 for 10 non credit hours**



CNL 670/63

## Supervision in Counseling

Ohio licensure laws mandate additional and ongoing training for counselors who seek to achieve and maintain Supervising Counselor status. This workshop will provide a review of the Ohio rules for clinical supervision; identify legal and ethical duties, responsibilities, and challenges associated with the supervisory relationship; and explore practical strategies for assuring quality clinical care and nurturing the development of supervisees. You will be exposed to professional resources designed to develop competencies, explore theoretical models for supervision, and identify techniques and skills specific to the role of Supervising Counselor.

**January 13/14, Friday 5-9 & Saturday 8-2**

**Room: 410 Allyn                      Instructor, Bernadine Parks**  
**\$395.00\* for 1 graduate credit hour**  
**or \$152.00\* for 10 non credit hours**  
**\*includes \$32.00 book fee**

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**DPD**  
**937-775-2250**  
**[dpd@cehs.wright.edu](mailto:dpd@cehs.wright.edu)**

## Assessment and Measurement in Education

This workshop elaborates on understanding of the purposes, advantages, and limitations behind diverse types of educational assessment techniques. Traditional and alternative techniques for diagnostic, formative, and summative assessment in the classroom, including using technological aides and involving student selves, peers, and parents in assessment will be examined. In addition you will discover how assessment can be used to motivate or hinder student learning; examine cultural biases in assessment and methods for countering those biases; learn methods for collecting, managing, and interpreting assessment data to track and enhance individualized student learning. Authentic assessment techniques that measure students' knowledge by requiring that they engage in demonstration, simulation, or performance will be incorporated. Research on best assessment practices in specific content areas will be presented.

**January 13/14, Friday 5-9 & Saturday 8-2**

**Room: 240 Allyn                      Instructor: Christa Agrio**  
**\$363.00 for 1 graduate credit hour or \$120.00 for 10 non credit hours**

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ED670/65

## Learning in the Information Age

Teach your students how to learn. "I don't know. I forget. I don't remember." are frequent student statements. Build their foundation so that your students do know, do remember and can figure out what they need to know. Teach the 6 key questions to ask when learning new information. Learn how to incorporate a daily practice involving the skills of brain speed, memory and note making. Develop the learning skills for a technology age.

**January 20/21, Friday 5-9 & Saturday 8-2**

**Room: 242 Allyn                      Instructor: Ann Anzalone**  
**\$363.00 for 1 graduate credit hour or \$120 for 10 non credit hours**

## Modernizing Your Teaching Tools and Assessments

Do your allusions to songs and movies make your students look at you as though you had tentacles? Does your hand hurt because you have marked every grammar error known to teachers? Do you think the word "blog" is a type of disease? If so, then step into the future of teaching by participating in this workshop where you will be shown a variety of strategies and activities involving media and technology that will enhance students' learning. For example, you will learn how to create a Soundtrack Essay and how to use song lyrics to teach grammar. You will also learn to help your classroom "go green" with technological strategies to assess students' writing. Another technological focus of the workshop is online blogs for your classroom. (*grades 4-12*)

**January 20/21, Friday 5-9 & Saturday 8-2**

**Room: 039 Millett                      Instructor, Melissa Ross**  
**\$363.00 for 1 graduate credit hour or \$120.00 for 10 non credit hours**



*DPD reserves the right to cancel workshops due to low enrollment 10 days prior to the event. Please register 2 weeks prior to your workshop(s) to minimize cancellations. In the event a class is cancelled every effort will be made to move you to another offering, otherwise you will receive a full refund. Grades will not be mailed. You must go on-line to view or purchase transcripts.*

CNL670/65

**Expectation: How to do Very Brief Therapy and Counseling**

This workshop is designed to teach participants how to do therapy/counseling in one or two sessions. The theory and background of this kind of work will be presented. The workshop will be experiential in nature, with participants taking part in most of the modalities as group exercises. There will be time to practice many of these approaches under supervision. Some of the methods to be discussed include: solution-focused brief therapy and the miracle question; the as-if approach; narrative therapy; O'Hanlon's inclusivity method; metaphoric work; the use of social panoramas; ordeal therapy; and ambiguous function assignments.

**January 27/28, Friday 5-9 & Saturday 8-2**

**Room: 240 Allyn                      Instructor: Rubin Battino**  
**\$363.00 for 1 Graduate credit hour or \$120.00 for 10 non credit hours**

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CNL670/64

**Maximizing Individual & Relationship Effectiveness with Myers-Briggs**

This interactive and dynamic course will focus on improving relationships and maximizing personal and interpersonal effectiveness with the Myers-Briggs Personality Inventory. The course will include administration, scoring, and practical applications for oneself and the workplace. Participants will be able to understand the 16 types and the strengths and blind spots of each. Interactive activities, techniques, tools, case examples, group exercises, small and large group discussion will help the participant improve communication, deal with conflict more effectively and increase decision making and problem solving skills.

**January 27/28, February 17/18, March 9/10**

**Friday 5-9 & Saturday 8-2**

*(must attend all 3 weekends)*

**Room: 410 Allyn                      Instructor: Roger Fortman**

**\$1144.00 (3) graduate credit hours**  
**or \$415 for 30 non credit hours**  
**\$55.00 book fee included**

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**ED 670/67 - ED 670/68**

**Good Moves: Music and Movement for Young Learners**

Learn how to help young children use movement and creativity to relate to every aspect of music. From melody and rhythm and to dynamics and form, children can deepen and broaden their understanding of all kinds of music when they use their bodies and minds together. As children become musically literate, they respond actively by listening, reading, writing, creating, and arranging music. And once children have *tuned in*, teachers can capitalize on the motivating power of music to help them learn basic skills and concepts. (*grades PreK-3*)

**January 27/28, Friday 5-9 & Saturday 8-2**

**Room: 240 Allyn**

**Instructor: Myrna Gifford**

**EDT 670/67 - \$363.00 for 1 credit hour or \$120.00 for 10 non-credit hours**

**ED670/68 - \$726.00 for 2 credit hours**

**FLEX CREDIT! Take this course for non-credit, 1 credit or 2 credits.**

***One credit, two credit, and non-credit students are required to attend class on January 27/28. Students registered for credit will complete additional course requirements on-line.***

EDT670/ 67

ED670/69

## Using Presentation Software to Enhance Instruction

Learn to use basic Presentation Software techniques to increase the effectiveness of instruction, maximize instructional time on task, and provide students with new opportunities for computerized projects and reports.

Have you ever struggled with a stack of overheads looking for the right one during a lesson? Have you been looking for interesting and motivating ways to fill those first few moments of class? Would you like to teach your students to use simple presentation software techniques to prepare projects and reports? Increase your teaching repertoire with the use of PowerPoint presentation software to provide new ways to keep lessons interesting and motivating, maximize instructional time, and provide both yourself and your students with new ways to present material.

**February 3/4, Friday 5-9 & Saturday 8-2**

**Room: 039 Millett                      Instructor: Marni Faris**  
**\$363.00 for 1 graduate credit hour or \$120 for 10 non credit hours**

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CNL670/66

## Know Incest: Educators Working With Sexual Abuse

This workshop will explore the history of incest, its causes, effects on childhood behavior and educational performance, and how educators can deal with disclosure, reporting, and managing an abused student within the educational setting.

**February 10/11, Friday 5-9 & Saturday 8-2**

**Room: 240 Allyn                      Instructor: Carol Jaxson-Jager**  
**\$363.00 for 1 graduate credit hour \$ 120.00 10 non credit hours**

## Brain Compatible Teaching & Learning

If doctors need to know about the body to practice medicine, don't you think as teachers we should know a little bit about how the brain works and how we learn? Wouldn't you like to know why some teaching methods work and others are not as effective? Come and learn up-to-date findings in brain research and translate this information into practical, effective tools that supercharge the teaching and learning process. 90% of what we know about the brain has been learned in the last ten years. You will benefit from the amazing technology that allows scientists to see inside the brain, giving us revolutionary insight into how the brain thinks, learns, and remembers. For each new brain fact you learn, you will see how it applies to your teaching in the classroom. This critical information gives you the ability to create powerful, productive teaching strategies for reaching every single learner. Memory, attention, and stress are just a few of the topics that will be addressed.

**February 3/4, Friday 5-9 & Saturday 8-2**

**Room: 302 Allyn                      Instructor: Debby Root**  
**\$363.00 1 graduate credit hour or \$120.00 for 10 non credit hours**



## Reading Comprehension: Do We Really Teach It?

There are many types and levels of reading comprehension. This workshop familiarizes educators with practices that help children develop practical comprehension strategies as they read for different purposes. In addition, educators will be guided in helping children self-monitor their own comprehension through meta-comprehension tools and meta-comprehension questions. Participants will engage in reading and responding to a wide variety of literature to promote comprehension at each level of Bloom's Taxonomy of Cognition. The link between reading and writing will be explored in pre-reading, during reading, and post-reading activities. (*primary/middle & all special needs*)

**February 10/11, Friday 5-9 & Saturday 9-2**

**Room: 240 Allyn                      Instructor: Myrna Gifford**

**ED 670/70 - \$363.00 for 1 credit hour or \$120.00 for 10 non credit hours**

**ED 670/74 - \$726.00 for 2 graduate credit hours**

### **FLEX CREDIT!**

**Take this course for non-credit, 1 credit or 2 credits.**

***One credit, two credit, and non-credit students are required to attend class on Feb 10/11. Students registered for credit will complete additional course requirements on-line.***

## Awaken your Genius and Shape the Future of Others

This fascinating workshop is based on the concept that we have a tendency to be attracted to certain shapes and forms in our environment. We learn, communicate with others, deal with stress, make decisions/problem solve, choose friends, and make career choices based on individual brain functioning. But how many of us understand it all? Wouldn't you like to know a simple way to understand how to apply a method of understanding how people learn and process the world so your interactions in the classroom can be more effective and rewarding?

In this hands-on and interactive workshop we will learn how to identify, understand and work with individual differences to create environments that thrive in diversity and inspire multiple learning opportunities. Be it students in your classes, parents, colleagues, partners and/or peers the activities in this workshop we will enhance our ability to understand differences and shape more productive collaborative communication strategies - USING the techniques you are learning about!

**February 10/11, Friday 5-9 & Saturday 8-2**

**Room: 229 Allyn**

**Instructors: "Alex" Alexander & Marie Thompson**

**\$370.50 for 1graduate credit hour  
or \$127.50 for 10 non credit hours**

**Includes \* \$7.50 lab fee**

*DPD verifies clock hours for non-credit students by providing a certificate of attendance. Non-credit students must present the certificate to their respective LPDC's for conversion to CEU's.*

*Students taking workshops for credit are required to complete coursework outside the workshop totaling 20 hours per credit hour.*

**ED670/72**

**Cultural Implications for Effective Instruction**

Participants in this session will increase their awareness of cultural influences on learning and teaching. As teachers in diverse communities, we need to have an understanding of the learners' needs, skills and concerns. Our expectations are often biased by our perceptions and this session will offer the opportunity to explore those perceptions and begin to plan effective instruction for all students; regardless of race, religion, socio-economic status, gender or ethnicity.

**February 17/18, Friday 5-9 & Saturday 8-2**  
**Room: 242 Allyn                    Instructor: Margaret Frey**  
**\$363.00 for 1 graduate credit hour or \$120.00 for 10 non credit hours**

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**ED670/76**

**Discovering Strengths and Weaknesses In Student Reading Strategies**

Due to the increasing amount of testing at such an early age you may be wondering, "Now what"? You have the test results, but what do you do with them? Young readers may be having difficulty with a reading strategy or skill that a test is not identifying. The test may only be showing above/below/ or on grade level. This course is designed to help you pinpoint specific strengths and weaknesses using a running record. We will discuss how to decide on the next appropriate course of action taking into consideration comprehension, fluency and phonics.

**February 24/25, Friday 5-9 & Saturday 8-2**  
**Room 410 Allyn                    Instructor Debbie Pence**  
**\$363.00 for 1 graduate credit hour or \$ 120.00 for 10 non credit hours**

**ED670/73**

**School Law for the Teacher**

This workshop is designed to address the current "hot topics" in law for teachers and administrators and to provide a forum to answer questions and offer insight to issues of concern. The instructor served sixteen years as an Ohio superintendent and discovered that many teachers were confused and alarmed by the threat of a lawsuit. This workshop will minimize those matters of concern.

**February 17/18, Friday 5-9 & Saturday 8-2**  
**Room: 302 Allyn                    Instructor: Jeff Lewis**  
**\$363.00 for 1 graduate credit hour or \$120.00 for 10 non credit hours**

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**EDT670/68**

**Lessening your Load with Google Docs**

Are you tired of time-honored excuses of papers and projects being left at home or the printer running out of ink? Are you frustrated with not knowing which student completed certain parts of a project? If the answer is yes, then you need to try Google Docs, a free space on the internet that allows collaboration and provides user-friendly templates for both teachers and students. Papers and projects drafted at school can be stored online and accessed at home. There is even a template for online quizzes that can be scored by the computer! You can go green and save time and money with this online tool. (*grades 4-12*)

**February 24/25, Friday 5-9 & Saturday 8-2**  
**Room: 039 Millett                    Instructor: Melissa Ross**  
**\$363.00 for 1 graduate credit hour or \$120.00 for 10 non credit hours**

ED670/77

### **Developing The Compassionate Classroom**

The classroom is the primary social environment for children. The ethics demonstrated in their educational environment will be with them for many years and will influence their behavior/choices as adults. Participants in this session will discuss the need to develop compassion and tolerance in their classrooms; teaching methods that encourage cooperation; and teacher behaviors that model acceptance and cooperation.

**March 2/3, Friday 5-9 & Saturday 8-2**

**Room: 410 Allyn                    Instructor: Margaret Frey**  
**\$363.00 for 1 graduate credit hour or \$120.00 for 10 non credit hours**

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ED670/78

### **A Mathematical Carnival – Ideas to Enliven the Math Classroom**

Drawing from the field of recreational mathematics we will explore a variety of intriguing topics that motivate students to become active learners in the math classroom. Activities include rapid calculating tricks, number magic tricks, paper folding, curiosities for the geometry class, and unique and whimsical problem solving. The emphasis is on enjoying the beauty of mathematics and having fun while learning. (*grades 6 – 12*)

**March 2/3, Friday 5-9 & Saturday 8-2**

**Classroom: 240 Allyn Instructor: Chuck Sonenshein**  
**\$363.00 for 1 graduate credit hour or \$120.00 for 10 non credit hours**

*Inclement Weather:*

*DPD Workshops will be held unless the university is closed. You will not be notified. In the event of inclement weather please visit the university web site [www.wright.edu](http://www.wright.edu) or call 937-775-3500 for information regarding closures.*

ED670/79

### **Igniting The Fire!**

Are you missing the spark in your teaching, lacking the energy for maintaining a well functioning classroom? Are you seeing the effects of this on your students? Would you like to ignite your fire for teaching and your student's for learning? If so, this class is for you. You will have the opportunity to refuel yourself while learning some quick tricks for a successful classroom where learning is taking place and you are having fun. Whether you are a veteran teacher or a new teacher this class will help you understand your ability to create a classroom atmosphere you desire, prepare you to better handle the stresses of teaching, and provide a more engaged learning environment where students become better learners.

**March 2/3, Friday 5-9 & Saturday 8-2**

**Room: 242 Allyn                    Instructor: Amy McGuffy**  
**\$363.00 for 1 graduate credit hour or \$120.00 for 10 non credit hours**

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**ONLINE ONLY**

**EDT670/69**

### **Making Online Courses Interactive**

Examines the theory and practices of using educational technologies to ensure online courses include ample interaction. This class will include the knowledge and skills necessary to utilize some of these educational technologies. The course will allow participants to gain hands-on experience with Elluminate web conferencing to utilize tools such as text-chat, emoticons, teaming, break-out room, voice-over-IP, application sharing, and other tools to enhance the interactivity of online courses.

**This class meets online via Eluminte every Tuesday 4:00 – 6:00 pm, January 3rd through March 6<sup>th</sup>**  
**\$1,452 for 4 credit hours**

**ONLINE**

**Tuesdays 4-6 pm**  
**January 3rd through March 8th**  
**Instructor: Sheri Stover**

## UGOTCLASS – ONLINE!

Month long, *on-line* courses from the Learning Resource Network.

As a proud LERN partner, The Division of Professional Development is pleased to be offering their ON-LINE, month long classes through UGOTCLASS. LERN is the industry leader in life-long learning and has been in existence since 1974.

UGOTCLASS is online and each class is one month long. Tuition is \$245.00 per offering with an additional \$40.00 for 1 semester graduate credit, if desired, from the University of South Dakota - an accredited distance learning institution.

To register please submit payment and the enclosed UGOTCLASS registration form. You will receive an email invitation from LERN with instructions on how to access the course the Thursday before the course begins. LERN will provide any materials not included in the online classroom.

What exactly is an on-line course? An online course is an asynchronous course in which you can participate day or night, but have to complete any quizzes and assignments in the syllabus. Quizzes and assignments are usually tied to weekly units in the course.

**-YOU MUST HAVE INTERNET ACCESS AND AN EMAIL ACCOUNT TO ACCESS THESE COURSES-**

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### ON-LINE

#### Gender in the Classroom

Discover why girls waste 30% of their study time, why boys get worse grades than girls, why boys do less homework than girls, and the 5 learning habits girls get in school that hurts them in the workplace.

Your female students learn differently than your male students. Discover how girls learn. Take away 10 top tips for helping girls learn more, and the 5 tips to help girls succeed more. Then discover how boys learn. Take away 10 top tips for helping boys learn more, and the 5 tips to help boys succeed more. Get info about research not available anywhere else.

**March 5 - 30**

**Instructors: Julie Coates & William Draves**

### ON-LINE

#### Online Teaching and Learning for K12 Teachers

Discover the fascinating world of online learning and teaching. Specifically for K-12 teachers, you will find out why and how your students learn online. Find out about all the wonderful eTools being used, from drag-and-drop games to virtual labs.

Then find out how you can begin to use the web in your own teaching. See why web-enhanced courses are being introduced in K-12 schools. Then take home online strategies for helping your students to learn more and preparing them for the workplace.

**March 5 - 30**

**Instructor: William Draves**

ON-LINE

### Generational Learning Styles for K12 Teachers

Regardless of your age, it is always helpful to increase your understanding of how your current students learn and what your future students might need. Students learn in a variety of ways, this course will focus on the influence of generational characteristics on learning styles. Your students learn differently than you do. Come find out how to help your students learn more. And discover something new about yourself too!

We will explore fascinating information on the brain and how each generation has responded to their unique "cohort experience". You will acquire the skills and information needed to facilitate Gen Y and the emerging generation of learners. Understand how your own generational characteristics impact your learning AND your teaching. Come away with our top 20 generational techniques for helping your students learn more.

**April 2- 27**

**Instructor: Kassia Dellabough**

ON-LINE

### Social Media and Online Tools for K12 Teachers

Facebook, Twitter, YouTube, it's seems everyone, including your students, talk about ways the Internet let's them stay in touch and see what others are doing. Since many of your students are already there, have you been curious if any of these tools might keep them engaged in your class? Do you ever wonder if there might be some time effective ways to communicate with their parents? GoogleDocs, Adobe ConnectNow, iGoogle, Flickr, animoto, earth album, Teacher Tube, blogs, virtual labs and yes, even Facebook and Twitter can help you add dimension and interest to your class. Discover tips to use a variety of social media and online tools to help your students. You will also spend some time discussing ways to overcome resistance you might encounter in using these programs. For any teacher interested in social media, from beginners to advanced social networkers.

**April 2 – 27**

**Instructor: Heather Dimitt**

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## Benefits of taking our workshops...

weekend workshops

experienced, quality instructors

courses approved by the State of Ohio

For more information:

(937) 775-2250

email: [dpd@cehs.wright.edu](mailto:dpd@cehs.wright.edu)  
[www.cehs.wright.edu/dpd](http://www.cehs.wright.edu/dpd)



## HOW TO REGISTER

*Registration procedures for some workshops may differ from the procedures listed here. Exceptions are noted in the descriptions.*

Bring your completed registration form to:

**Division of Professional Development (DPD)  
415 Allyn Hall or**

Mail your registration form and payment (check) to:

**DPD Workshops  
415 Allyn Hall  
Wright State University  
3640 Colonel Glenn Hwy  
Dayton, OH 45435-001**

If you are registering for workshops sponsored by the College of Education and Human Services through the Division of Professional Development, you may use the special graduate application and registration form (attached). Your enrollment is based on the information you enter, so make sure it is complete, accurate, and legible. Post-dated checks forwarded with registration forms and registration forms without payment are not acceptable and will be returned. Please disregard payment, add/drop dates and other information applicable to regular Wright State University classes. They do not apply to workshops listed in this catalog.

### ***When to Register***

Unless stated otherwise, registrations are accepted until the first day of the class as long as the class is not full. Early registration is strongly recommended. If the course does not meet the required minimum enrollment it will be cancelled and you will be notified in advance. There is a \$25 fee for registering after the registration deadline.

### ***University Computer Account Information***

You Must obtain a university computer account to access your grades, pay by credit card, and be able to log-on during certain classes. Please contact DPD, (937) 775-2250 or call the CaTS Help Desk, (937)775-4827.

### ***Credit Cards***

You must go on-line to pay by credit card. We accept Discover, MasterCard and American Express. All charge transactions are subject to bank approval. There is a 2.75% fee assessed for paying by credit card.

## REGISTRATION POLICIES

Credit workshops listed in this catalog are intended as continuing education for professionals in the fields of education, human services, and counseling who are not pursuing a degree at Wright State University. All workshops/sessions meet the Ohio Board of Regents requirement

applicable to state supported schools of 20 clock hours of out-of-class work per quarter hour.

### ***Changes in Registration or Withdrawal***

All changes in registration must be processed through DPD and the Registrar's Office. There is no fee for a complete withdrawal from the university or to drop/change a workshop one week prior to the first meeting. In an emergency please contact DPD at 937-775-2250. Be sure to request verification of withdrawal.

### ***Residency***

Fees are contingent upon your Ohio residency status (see registration form). The fees listed are Ohio resident fees. Non-Ohio residents must pay an additional \$217 per credit hour for each course taken. For assistance in determining your status please contact the Office of the Registrar, 937-775-5588.

### ***Refunds***

This refund policy applies only to workshops offered by the Division of Professional Development (DPD). You will receive a 100% refund if the course is cancelled. To drop a class you must notify the DPD office a week in advance or you will be charged a \$75 fee.

### ***Refunds for Weekly Workshops***

If you drop a three-day or four-day workshop prior to the start of the second-class meeting you will receive a 70% refund. No refunds are given after the second class meeting.

### ***Refunds for Two Day and Weekend Workshops***

No refund is given for two-day or a weekend workshop after the first class session convenes.

### ***Refund Requests***

Refund requests must be made in writing and directed to DPD.

Questions or Account Information?  
Please call (937)775-2250  
or email [dpd@cehs.wright.edu](mailto:dpd@cehs.wright.edu)  
Visit our website: [www.cehs.wright.edu/dpd](http://www.cehs.wright.edu/dpd)

# *Non-Credit Clock Hours - Registration Form*

Please use this registration form ONLY if you are registering for courses for non-credit clock hours. If you are taking the course for non-credit clock hours, you may pay by check, cash, or credit card.

## REGISTRATION FORM (For Non-Credit Workshops ONLY)

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

Course 1: \_\_\_\_\_ Course 2: \_\_\_\_\_ Course 3: \_\_\_\_\_

Quarter \_\_\_\_\_ Quarter \_\_\_\_\_ Quarter \_\_\_\_\_

Department \_\_\_\_\_ Department \_\_\_\_\_ Department \_\_\_\_\_

Course Number \_\_\_\_\_ Course Number \_\_\_\_\_ Course Number \_\_\_\_\_

Section Number \_\_\_\_\_ Section Number \_\_\_\_\_ Section Number \_\_\_\_\_

Payment (check one):  Check  Money Order  Purchase Order  Visa  Mastercard  Discover \_\_\_\_\_

Credit Card Number \_\_\_\_\_

Expiration Date \_\_\_\_\_

Name on Card \_\_\_\_\_

Purchase Order Number \_\_\_\_\_

Signature \_\_\_\_\_

Send payment and registration to:

DPD Workshops  
415 Allyn Hall  
3640 Colonel Glenn Hwy.  
Dayton, OH 45435  
Fax Number: 937-775-4855

# Map, Directions & Parking Information

DPD  
415 Allyn Hall  
3640 Colonel Glenn Hwy.  
Dayton, Ohio 45435

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**Parking:** You may park anywhere on campus after 4:00PM on Friday and all day Saturday at no charge. For classes held in Allyn Hall (**AL**), use Lot 9 and Lot 10. Those attending classes in Millett Hall (**MH**) should park in Lot 11. Handicap, state vehicle and specifically assigned reserved spaces, and resident lots are restricted at all times.

Click here for a full color map <http://wright.edu/university-maps/printable-maps#tab=color-campus-map>

## From the North (Toledo area)

I-75 south to I-70 east  
I-70 east to I-675 south  
I-675 south to North Fairfield Road (Exit 17)  
Turn right on North Fairfield Rd, travel approximately 1/2 mile to Colonel Glenn Hwy  
Turn left on Colonel Glenn Highway  
Turn right at the second traffic light onto University Blvd  
Proceed to Lot #10, Allyn Hall or Lot #11, Millett Hall

## From the Northeast (Cleveland/Akron area)

I-71 south to 270 west  
270 west to I-70 west  
I-70 west to I-675 south  
I-675 south to North Fairfield Road (Exit 17)  
Turn right on North Fairfield Road, travel approximately 1/2 mile to Colonel Glenn Hwy  
Turn left on Colonel Glenn Highway  
Turn right at the second traffic light onto University Blvd.  
Proceed to Lot#10, Allyn Hall or Lot #11, Millett Hall

## From the South

I-75 north to I-675 north  
I-675 north to North Fairfield Road (Exit 17).  
Follow sign for North Fairfield Rd (not WSU)  
Turn left on North Fairfield Road, travel approximately 1/2 mile to Colonel Glenn Hwy  
Turn left on Colonel Glenn Highway  
Turn right at the second traffic light onto University Blvd.  
Proceed to Lot#10, Allyn Hall or Lot #11, Millett Hall

## From the East or West

I-70 to I-675 south  
I-675 south to North Fairfield Road (Exit 17)  
Turn right on North Fairfield Road, travel approximately 1/2 mile to Colonel Glenn Hwy  
Turn left on Colonel Glenn Highway  
Turn right at the second traffic light onto University Blvd.  
Proceed to Lot#10, Allyn Hall or Lot #11, Millett Hall





# SPECIAL GRADUATE APPLICATION AND REGISTRATION FORM

DIVISION OF PROFESSIONAL DEVELOPMENT  
COLLEGE OF EDUCATION AND HUMAN SERVICES

THIS FORM MAY NOT BE USED TO REGISTER FOR REGULAR GRADUATE COURSES. FOR  
REGISTRATION AND ADVISING, CALL THE DIVISION OF PROFESSIONAL DEVELOPMENT AT  
(937) 775-2250

PLEASE TYPE OR PRINT  
(INCOMPLETE FORMS WILL DELAY PROCESSING)

PLEASE MARK WHICH QUARTER YOU ARE ENROLLING  
 FALL QUARTER       SPRING QUARTER  
 WINTER QUARTER       SUMMER QUARTER

### 1. PERSONAL INFORMATION:

LAST NAME		FIRST NAME		MI	MAIDEN NAME	
SOCIAL SECURITY NUMBER OR UNIVERSITY ID NUMBER			GENDER FEMALE    MALE		MARITAL STATUS SINGLE    MARRIED	
HOME ADDRESS: STREET			CITY		STATE	ZIP CODE
DATE OF BIRTH (MONTH/DAY/YEAR)		HOME PHONE		BUSINESS PHONE		EMAIL ADDRESS
US CITIZEN? YES    NO	IF NO, SPECIFY COUNTRY	VISA TYPE?	EXP. DATE?	ETHNIC BACKGROUND (INFORMATION IS STRICTLY VOLUNTARY AND USED ONLY IN REPORTS TO THE FEDERAL GOVERNMENT, PLEASE CHECK ONE OR MORE.)		RACE (PLEASE CHECK ONE)
<input type="checkbox"/> <input type="checkbox"/>				<input type="checkbox"/> CAUCASIAN <input type="checkbox"/> BLACK/AFRICAN AMERICAN <input type="checkbox"/> AMERICAN INDIAN OR ALASKAN NATIVE <input type="checkbox"/> HISPANIC/LATINO <input type="checkbox"/> NATIVE HAWAIIAN OR OTHER PACIFIC ISLANDER <input type="checkbox"/> NON-HISPANIC/NON-LATINO <input type="checkbox"/> ASIAN		

### 2. EDUCATIONAL INFORMATION

HIGHEST DEGREE AWARDED	YEAR AWARDED	INSTITUTION AWARDING HIGHEST DEGREE (NAME, CITY, STATE):
MOST RECENT ATTENDANCE AT WRIGHT STATE UNIVERSITY MONTH/YEAR UNDERGRADUATE _____ GRADUATE _____ NEVER _____		NOTE: A \$10 APPLICATION FEE WILL BE ASSESSED WITH OTHER FEES. THE \$10 FEE IS PAYABLE ONCE ON THE UNDERGRADUATE LEVEL AND ONCE ON THE GRADUATE LEVEL.  <input type="checkbox"/> PLEASE INDICATE WITH AN "X" IF YOU DO NOT WANT TO BE BILLED FOR STUDENT INSURANCE

### 3. OHIO RESIDENCY

FOR THE PURPOSE OF DETERMINING FEES, STUDENTS ARE CLASSIFIED AS OHIO OR NON-OHIO RESIDENTS. PLEASE CHECK ONE OF THE FOLLOWING THAT APPLIES TO YOUR RESIDENCY STATUS.

- I DO NOT RESIDE IN OHIO (NONRESIDENT).
- YES, I RESIDE AND AM GAINFULLY EMPLOYED ON A SELF-SUSTAINING BASIS IN OHIO AND WISH TO PURSUE A PART-TIME PROGRAM.
- YES, I AM ON ACTIVE DUTY IN THE UNITED STATES MILITARY AND I AM STATIONED AND RESIDING IN OHIO, OR I AM A DEPENDENT OF SUCH PERSON.
- YES, I HAVE LIVED IN OHIO FOR AT LEAST 12 CONSECUTIVE MONTHS PRIOR TO THIS ENROLLMENT AND AM NOT RECEIVING FINANCIAL SUPPORT FROM NON-OHIO RESIDENTS
- YES, I AM A DEPENDENT STUDENT WITH AT LEAST ONE PARENT OR GUARDIAN RESIDING IN OHIO FOR AT LEAST 12 CONSECUTIVE MONTHS PRIOR TO THIS ENROLLMENT

**REGISTRATION AGREEMENT AND PROMISE TO PAY**  
 BY SIGNING THIS AGREEMENT WITH WRIGHT STATE UNIVERSITY, I AM REQUESTING TO BE REGISTERED FOR CLASSES AND PROMISE TO ASSUME FINANCIAL RESPONSIBILITY FOR THE PAYMENT OF ALL MY EDUCATION-RELATED CHARGES AND FEES ASSOCIATED WITH MY STUDENT ACCOUNT AND TO PAY THOSE CHARGES WHEN DUE. IN THE EVENT MY ACCOUNT BECOMES PAST DUE, I ACKNOWLEDGE THAT A REGISTRATION AND TRANSCRIPT HOLD WILL BE PLACED ON MY ACCOUNT AND MY ACCOUNT MAY BE REPORTED TO THE CREDIT BUREAUS AND REFERRED TO THE STATE OF OHIO ATTORNEY GENERAL'S OFFICE FOR COLLECTION. I AGREE TO PAY ALL LATE FEES, COLLECTION COSTS, AND ATTORNEY FEES RELATED TO THE COLLECTION OF MY ACCOUNT.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

### 4. CLASS/WORKSHOP SELECTION

DEPT.	COURSE NUMBER	SECTION NUMBER	CREDIT OPTION (CHOOSE ONE)		CREDIT HOURS	IN-STATE PER CREDIT HOUR		OUT-OF-STATE PER CREDIT HOUR	
			CREDIT	AUDIT		UG	GR	UG	GR
UG = UNDERGRADUATE GR = GRADUATE						\$	\$	TOTAL FEES \$	

### 5. Payment

Make Checks Payable to Wright State University

Mail to:    DPD Workshops  
               3640 Colonel Glenn Hwy.  
               Dayton, Ohio 45435-0001  
               (937)775-4855 (fax)

NAME \_\_\_\_\_  
 UID OR SS# \_\_\_\_\_  
 CHECK OR MONEY ORDER # \_\_\_\_\_

# UGotClass Registration Form

Please use this registration form **ONLY** if you are registering for UGotClass online workshops.  
LERN will contact you with further instructions, including how to register for credit.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

Indicate the course(s) for which you would like to register:

_____	Gender in the Classroom	\$245
_____	Online Teaching & Learning for K-12 Educators	\$245
_____	Generational Learning Styles for K-12 Teachers	\$245
_____	Social Media & Online Tools for K-12 Teachers	\$245

**Total Amount Due** \$ \_\_\_\_\_

Please submit payment in the form of cash or check payable to Wright State University.

**Send payment and registration to:**

DPD Workshops  
415 Allyn Hall  
3640 Colonel Glenn Hwy.  
Dayton, OH 45435  
Fax Number: (937)775-4855



## Attention Educators

**\*\*\*\* Free Informational Dinners \*\*\*\***

**\*Earn Your Master's Degree**

**\*Acquire the New Teacher Leader Endorsement**

**\*Obtain a Principal, Superintendent, or CIPD License**

**Completely Online or Face to Face Formats—Your Choice**

**Learn More about our Programs**

**Attend A Dinner:**

January 10, O'Charley's, 1830 N. Bechtle Ave., Springfield  
January 18, Dutch Kitchen, 8690 U.S. Route 42 S, Plain City  
January 26, Red Lobster, 6500 Miller Lane, Dayton  
February 7, Bistro Off Broadway, 117 E. Fifth St., Greenville  
February 15, Harrison's, 106 E. Main St., Tipp City  
February 23, Catfish Jones, 15 Monument Square, Urbana  
March 6, House of Szechwan, 137 W. Columbus Ave., Bellefontaine  
March 14, Boston's, 1099 Lydia Drive, Marysville  
March 27, El Sombrero, 1274 E. Ash St., Piqua  
April 18, Bella's Italian Grille, 1081 W. Bank Road, Celina  
April 26, Champ's, 9424 Civic Center Blvd., West Chester  
May 8, Stefano's Italian Café, 2200 Central Ave., Middletown  
May 16, O'Charley's, 1830 Bechtle Ave., Springfield  
May 24, Abuelo's, 2420 N. Fairfield Rd., Beavercreek

**For More Information and to RSVP, Please Contact:**

**Advisor Dr. Grant Hambright, 927-775-3281,**

**[grant.hambright@wright.edu](mailto:grant.hambright@wright.edu)**

**All dinners are from 5 to 7 p.m.**



**Division of Professional Development**  
415 Allyn Hall  
Wright State University  
Dayton, OH 45435-0001

## **Benefits of taking our workshops...**

- weekend workshops
- one-day seminars
- experienced, quality instructors
- courses approved by the State of Ohio

For more information:

call: (937) 775-2250

email: [dpd@cehs.wright.edu](mailto:dpd@cehs.wright.edu)

[www.cehs.wright.edu/dpd](http://www.cehs.wright.edu/dpd)