

Continuing Education

716.286.8181

www.niagara.edu/ce

Fall 2013

Course Catalog - Classes Through December



Education That Makes a Difference

New Beginnings Start Here

Earn More

Learn More

Do More At Niagara

Highlighted Programs:

***Medical Billing
and Coding***

***Over 500
Online Classes***

***iClasses:
iPad; iMovie***

***Certificates and
Prof. Development***

New programs, classes, & certificates – www.niagara.edu/ce

- *Pharmacy Technician* • *Military only courses (GEM)* • *iPad classes*
- *Medical Coding and Billing* • *Paralegal certificate*
- ... and many more!



for More Care More Be More
 laugh More Explore More Shar
 Play More Learn More Earr
 Discover Grow Laugh Thi
 Play More Be Mo

You can also enroll in one of our 30+ undergraduate and graduate degrees, minors and certificates. If you are interested in learning more about day, evening and weekend credit courses, please visit: www.niagara.edu/admissions.

Arts & Crafts 3

Business & Computers 5

Public Safety & Emergency Management Services 10

Learning and Leisure 11

Professional Development / Certificates .. 14

Cooking and Wellness 16

Online Courses 18

Think MORE!

Use these icons to find
NEW and **ONLINE** courses!



This logo indicates
 class is held at
**Lewiston-Porter
 Schools.**



Register Today!
Classes Close Out *Fast!*

This catalog was prepared with the information available at the time of publication. All information, including statements of fees, course offerings, and admission, is subject to change without notice or obligation. Niagara University reserves the right to cancel any course listed in this catalog, and to alter the title, description, times and dates of the same.

Dried Hydrangea Wreath Making

Preserve the beauty of summer as you are guided through the process of drying and arranging beautiful hydrangea into a wreath for you to enjoy. Easy to follow instructions on how to dry other flowers and their creative uses will also be discussed. This class includes all the beautiful flowers and materials for you.

Instructor: Diane Woodcock (florist) and Lorelei Luther

Wed, Sept 25

6-9:30pm

\$44 (Includes all materials)

Dunleavy Hall

Quilting For Beginners

Quilting is back and you will create a beautiful table runner to cherish forever. You will learn the basics of quilting; fabric quality; rotary cutting; patchwork piecing; binding techniques and so much more. Students should bring flat head pins; scissors; cutting mat; ruler; rotary cutters and 3 coordinated fabrics of ½ yard each. A sewing machine that is easy to carry is optional.

Instructor: Marilyn Harbison, experienced quilter

Sat, Sept 28-Oct 19

(4 sessions)

9-11am

\$39

Dunleavy Hall

Next Level Quilting

If you have mastered the basics of quilting it is time to take it a step further. Create your own masterpiece by learning paper piecing techniques and the applique process. Complete a class project or bring your own project to work on and learn additional techniques. Students should bring flat head pins; scissors; cutting mat; ruler; rotary cutters and 4 coordinated fabrics of ¼ yard each. A sewing machine that is easy to carry is optional.

Instructor: Marilyn Harbison, experienced quilter

Sat, Oct 26-Nov 16

(4 sessions)

9-11am

\$39

Dunleavy Hall

Beginning Crochet

Crocheting is a wonderful thing and back in style. A great intro class that allows you to learn and create a legacy with your family. All you need for the first class is a K hook and light colored 4ply yarn which is usually less than \$6 at any craft store. Sign up today and bring your friends! Ages 16 or older and anyone younger must sign up with an adult.

Instructor: Diana Reneau, crochet expert

Wed, Oct 16-Nov 20

(6 sessions)

6-8pm

\$24

Dunleavy Hall



Advanced Crochet

You have mastered the basics of crochet . . . now on to the next step. Learn more complicated stitches and how to read patterns. By the end of this class you will be able to create your own garment.

Instructor: Diana Reneau, crochet expert

Thu, Oct 17-Nov 21

(6 sessions)

6-8pm

\$24

Dunleavy Hall



Beginning and Advanced Oil Painting Workshop

Create beautiful works of art in the popular art of oil painting. Designed so you can easily learn the fundamentals and techniques of oil painting, as well as how to use its materials. This step-by-step course provides individual critiques of the students' oil work. Supplies are available for purchase in the studio. Special skills needed: a willingness to learn and be creative.

Instructor: Ruth L. Thomas, oil and drawing artist.

Tue, Sept 17-Nov 5

(8 sessions)

10am-12:30pm

\$89

Niagara Arts & Cultural Center, room 116

1201 Pine Avenue, Niagara Falls

After Hours Oil Painting

If you are interested in oil painting but have a busy schedule, then this class is for you! An evening class will enable you to relax and unwind while expanding your creativity. Beginning and advanced students will easily learn the fundamentals and techniques of oil painting and how to use the materials. Supplies are available for purchase in the studio.

Instructor: Ruth L. Thomas, oil and drawing artist.

Thu, Sept 19-Nov 7

(8 sessions)

7-9:30pm

\$89

Niagara Arts & Cultural Center, room 116

1201 Pine Avenue, Niagara Falls

Stained Glass for Beginners

Make beautiful stained glass while learning the lead came and copper foil methods. Develop basic glass-cutting skills, how to solder foil seams, cement stained glass panels, utilize correct safety procedures and tools required. It's time to stop admiring and start creating! Course fee includes supplies and safety glasses.

Instructor: Robert Muelbauer, craft specialist

Sat, Sept 21-Oct 19

(5 sessions)

9-11:30am

\$195 (includes supplies and safety goggles)

Dunleavy Hall



Simply Elegant Weave Bracelet

Make this beautiful bracelet using the right angle weaving technique and then adorn it with Swarovski crystals and Czech glass beads. Not only will you have fun making it, enjoy the compliments you will get when wearing it out. There will be many colors to choose from. Please bring reading glasses as needed and a pair of sharp scissors. All other supplies will be provided.

Instructor: Iesa Erck, craft enthusiast

Thu, Sept 19-26

(2 sessions)

6:30-8:30pm

\$24

Dunleavy Hall



Zipper Bracelet

Obsessed with zippers? This zipper bracelet is the perfect way to achieve a look that's both edgy and quirky all at once. Using beads and silver links you will string them together to make a bracelet that is one of a kind. To accent the bracelet, a unique button closure will become the focal point of your wonderful creation. Please bring sharp scissors and flat needle nose pliers. All other supplies will be provided.

Instructor: Iesa Erck, craft enthusiast

Thu, Oct 10

6:30-8:30pm

\$19

Dunleavy Hall

Crochet Jewelry

Crochet a stunning necklace and bracelet by using 2 different patterns that your friends will ask to borrow over and over. By using thread, size 6 and 8 seed beads you will have two items to wear or give as a gift by the end of class. Simple requirements include: knowing how to crochet a chain; bringing size 5 and 7 crochet hooks and scissors. Instructor will supply beads and show you a lot of options to go with your thread.

Instructor: Iesa Erck, craft enthusiast

Thu, Nov 7-14

(2 sessions)

6:30-8:30pm

\$19

Dunleavy Hall



Beaded Snowflake Ornaments

Want to make a gift as individual as a snowflake? Get both done at once and make a snowflake that is one of a kind and from the heart. Using beautiful glass and Swarovski beads make several different ornaments to hang on your tree or adorn a gift. Please bring sharp scissors and wire cutters. All other supplies will be provided.

Instructor: Iesa Erck, craft enthusiast

Thu, Dec 5

6:30-8:30pm

\$19

Dunleavy Hall



Chain Maille Bracelet

Move over medieval soldiers, chain maille patterns aren't just for armor anymore. To pay homage to this time honored jewelry making technique we will learn how to make a simple earring and bracelet set using the Gaelic line and Gaelic knot technique. Students need to bring a pair of flat needle nose pliers. All other supplies will be provided.

Instructor: Marie Erck, artisan

Thu, Oct 10-17

(2 sessions)

6:30-8:30pm

\$24

Dunleavy Hall



Tri Bead Bracelet

Feeling creative? Thinking about making a birthday gift for family or friends? Create a fun beaded bracelet with bead weaving, a technique that takes a single strand of beads that is woven back through twice to create a beautiful three dimensional bracelet. Just bring scissors and reading glasses if needed. All other supplies will be provided.

Instructor: Marie Erck, artisan

Thu, Oct 24

6:30-8:30pm

\$19

Dunleavy Hall



Holiday Bracelet

Learn the basic peyote stitch and spend time with your daughter or niece making matching bracelets just in time for the holidays. With color choices of red and silver or green and silver you will create a diagonal pattern that looks like a candy cane. With this easy stitch you will create a festive look in no time. Just bring your scissors and reading glasses, all other supplies will be provided.

Instructor: Marie Erck, artisan

Thu, Nov 7-14

(2 sessions)

6:30-8:30pm

\$24

Dunleavy Hall



Learn More.

Watercolor Painting

Bring your artistic talents to new levels. Whether you are a beginner or at the intermediate level, you will learn the fundamentals and new techniques of watercolor painting. No supplies are needed the first night and additional supplies will be discussed.

Instructor: Shawn Kosmala, artist

Choose Section I or Section II

Section I: Tue, Sep 17-Oct 29 (excl 10/15)

(6 sessions)

7-9pm

Section II:

Tue, Nov 5-Dec 10

(6 sessions)

7-9pm

\$69

Dunleavy Hall



Selling Your Art and Crafts at Local Shows

Have friends and family told you that you should sell your art or homemade crafts? Are you a little nervous to try? Attend this workshop and learn the basics about selling your art or crafts at shows. You will learn how to fill out applications, basic tax issues, equipment needed, pricing and more. If you have a desire and the creativity that could make you some extra money or possibly start a new profession then this class is for you.

Instructor: Shawn Kosmala, artist

Thu, Nov 7

7-9:30pm

\$14

Dunleavy Hall

NYS Notary Public Preparation Class

Get prepared for the NYS Notary Public examination using actual case studies and materials that will familiarize you with notarial documents and test-taking skills. Enhance your resume and productivity for your business or employer as a Notary Public.

Instructor: Cynthia Coney-Trowman, Notary Public

Sat, Sept 28

9am-noon

\$39

Dunleavy Hall



Introduction to QuickBooks 2013

Learn how QuickBooks accounting software makes it easy to set up a chart of accounts; reconcile your checking account; create and print invoices, receipts, and statements; track your payables, inventory, and receivables; create estimates; and generate reports. In 12 lessons, you'll master the tools you'll need to set up a chart of accounts; reconcile your checking account; create and print invoices, receipts, and statements; track your payables, inventory, and receivables; create estimates; and generate reports.

Open 24/7 and course is 6 weeks

Session start dates: Aug. 21; Sept. 18; Oct. 16; Nov 13; Dec 11

Fee \$125

Online at www.ed2go.com/niagara

Getting Started with WordPress

Are you interested in using WordPress to start your own blog or create your own website? This workshop will cover all the basics from setting up a site on WordPress.com (or you can use an installed version on your own hosting service) and choosing a theme for the right look for your site to adding text, images and video. You will learn how to manage comments from site visitors, add new users and set permissions as well as work with sidebar Widgets. This workshop covers features that are managed through the WordPress interface and does not require coding or web design skills so you can be up and running in no time. No prior experience with WordPress is needed, but students should have basic computer skills and experience using a web browser. Space is limited.

Instructor: Donald Trainor, computer expert

Wed, Oct 16-Nov 6

(4 sessions)

6:30-8:30pm

\$99

Dunleavy Hall 131

Photoshop Essentials

Are you interested in graphic design, transitioning to digital photography or learning the essential skills for this industry-standard program? Learn Photoshop by completing a series of real world projects which include learning digital imaging basics; preparing images for print or the web; fixing imperfections; compositing multiple images using layers; working with layer masks and more. A great class for anyone interested in improving their photos. Ideal for designers, photographers, marketers and anyone pursuing a career in graphic design. Training is in a Mac lab but Windows users will find that Photoshop works almost precisely the same way on their PC. No prior experience with Photoshop is needed, but students should be experienced with basic computers and software programs. Learn step-by-step how Professional Graphic Designers and Photographers use Photoshop on a range of projects. Space is limited.

Instructor: Donald Trainor, computer expert

Tue, Oct 15-Nov 19

(6 sessions)

7:15-10:15pm

\$295

Dunleavy Hall

122



Windows Live Gallery

If you want to learn how to organize and edit photos on your PC this is the class for you! Bring photos from a flash drive and learn how to use Windows Live Photo Gallery to import, edit, organize, and display them. We will demonstrate how to create panoramic pictures and use the Photo Fuse feature.

Instructor: Danyelle Moore, online specialist

Tue, Oct 29

6:30-8:30pm

\$19

Dunleavy Hall 131

iPad for Beginners

A perfect class for those who have received an iPad as a gift or a hand-me-down and want to know more about how it works. Bring your iPad to this hands-on session and find out the features the iPad can offer you. We will explore the built in features as well as useful apps. Questions are welcomed, so bring them with you. Students must have their own iPad and are encouraged to bring their Apple ID and password.

Instructor: Danyelle Moore, online specialist

Wed, Sept 25

6:30-8:30pm

\$19

Dunleavy Hall

or

Tue, Oct 8

6:30-8:30pm

\$19

The Niagara Hub

630 Main Street, Niagara Falls

iPad, Apps, and More

Do you ever wonder what else you could be doing with your iPad other than play Angry Birds? Bring your iPad to this hands-on session and find out the Top 10 Apps to make your life easier and more fun. Questions are welcomed, so bring them with you. Students must have their own iPad and are encouraged to bring their Apple ID password.

Instructor: Danyelle Moore, online specialist

Wed, Oct 2

6:30-8:30pm

\$19

Dunleavy Hall

or

Tue, Oct 15

6:30-8:30pm

\$19

The Niagara Hub

630 Main Street, Niagara Falls

Great iPad Apps for Kids

Adult Only Class

Have you wondered what apps are out there for your kids or grandkids to use on your iPad? Whether your kids or grandkids like book apps, puzzle apps, games or adventures, you will find something they will love at this class. Bring your iPad to this hands-on session and find out the Top 10 Apps for the kids. This class is for adults only and you must have your own iPad, Apple ID and password.

Instructor: Danyelle Moore, online specialist

Wed, Oct 9

6:30-8:30pm

\$19

Dunleavy Hall



iPhoto

Come and create while you learn. Bring photos from a flash drive and learn how to import them, create an album and slideshow. You will also be able to create an electronic book, card, and calendar. See a quick demonstration of how to create an interactive map with your photos that show the location of the photo on the map.

Instructor: Danyelle Moore, online specialist

Wed, Oct 16

6:30-8:30pm

\$19

Dunleavy Hall 122

iTunes

Are you using iTunes for your music but want to see what else it can do? Come and learn how to create playlists, use the Genius feature, access Podcasts and online courses. Learn how to sync with your iPod and other devices as well. Basic computer skills are required and an existing iTunes account is recommended.

Instructor: Danyelle Moore, online specialist

Wed, Oct 23

6:30-8:30pm

\$19

Dunleavy Hall 122

iMovie

With this very easy to use program you will create awesome movies in no time. Come and create while you learn. You will build an iMovie from scratch during this series of three workshops. Also learn how to import a video, select the portions to use, insert music, and make adjustments, which will allow everyone to enjoy your creation. Basic computer skills are required.

Instructor: Danyelle Moore, online specialist

Wed, Dec 4-11

(2 sessions)

6:30-8:30pm

\$29

Dunleavy Hall 122

Grow more. **Think more**
Achieve more
with a master's from Niagara University.
Explore more. See

Earn a degree that will make you more marketable in today's workforce.

Master of Education

Niagara's NCATE accredited program offers master's degrees in Teacher Education, TESOL, Literacy, Special Education, Early Childhood and Special Education, Math, Science and Technology, Clinical Mental Health Counseling, School Counseling, School Psychology and Educational Leadership (online).

Master of Business Administration

This practice-based, AACSB program lets you complete your MBA in as little as 16 months with convenient weekday evening or Saturday classes.

Master of Criminal Justice

The premier graduate criminal justice program in western New York designed for both working professionals and those entering the field.

Master of Sport Management

A master's program with both internship and thesis options, depending upon a student's interests in practical application or research.

Master of Arts-Interdisciplinary Studies

An innovative curriculum that crosses traditional disciplinary boundaries and let's you design your own graduate program.

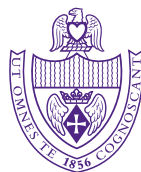
For more information

Visit: niagara.edu/graduate

1.800.462.2111

Email: admissions@niagara.edu

Do more at Niagara.



**NIAGARA
UNIVERSITY**

Education That Makes a Difference

Experience Niagara

At Niagara University, you can study abroad, gain real-world experience through our many internships and prepare yourself for a successful career. In fact, our recent graduates have a job placement rate of 91 percent.

Choose from over 80 undergraduate programs plus graduate programs in business, education, criminal justice, sport management and interdisciplinary studies.

For more information or to schedule a visit, call:

1.800.462.2111 or visit **www.niagara.edu**

Email: **admissions@niagara.edu**.

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more. **Think more.** Discover more.
more. Get more. **Grow more.** Creat
Achieve more. Laugh more. Explore
er more. Grow more. **Learn more.**
ore. **Serve more.** Do more. Believe
e. Explore more. **Laugh more.** Thin



Introduction to Google Analytics

Got a website? Responsible for someone else's?

If you're trying to monitor and increase traffic to your website—as well as to your Facebook and other Social Media accounts—you need Google Analytics, and you need this course to get you started. Learn about Google Analytics' built-in reports, as well as how to create your own customized reports quickly, easily, and effectively. Learn to monitor the impact of all your website and social media activity so that you can repeat what brings in lots of visitors and change what doesn't draw traffic to your online presence.

Open 24/7 and course is 6 weeks

Session start dates: Aug. 21; Sept. 18; Oct. 16; Nov 13; Dec 11
Fee \$125

Online at www.ed2go.com/niagara



Project Management Applications

Increase your value to your employer by discovering and mastering essential quantitative and qualitative project management applications. A successful project begins with process definition, data collection, and the scoping of project requirements. Every project ends with a motivated project team able to accomplish objectives on time and within budget. Winning projects rely on accurate cost and time estimates, identification of the critical path, and use of tracking and control tools. In this course, an experienced Project Management Professional will teach you the same powerful tools and techniques that experienced project management professionals rely on every day. The course also includes essential information that will help you prepare for the Project Management Professional (PMP®) and the Certified Associate in Project Management (CAPM®) exams offered by the Project Management Institute (PMI®). Certification Magazine recently identified PMP® Certification as "the highest-paying certification" of the year.

Open 24/7 and course is 6 weeks

Session start dates: Aug. 21; Sept. 18; Oct. 16; Nov 13; Dec 11
Fee \$125

Online at www.ed2go.com/niagara



Project Management Fundamentals

There are more projects occurring today than at any time in history. Organizations initiate projects to create new computer applications, erect bridges and buildings, improve processes, develop new products, and reorganize company operations. Unfortunately, most organizations do not manage projects well, creating an unprecedented demand for project management practitioners. If you're organized, perceptive, detail-oriented, and an excellent communicator, you just might have what it takes to succeed in the fast-growing field of project management. If you're new to project management, this course will provide you with the essential information you'll need to prepare for and complete your first project. If you're an experienced project manager, this course will make you more valuable to your employer by increasing your skills and competencies. This course will also help you prepare for the internationally recognized Project Management Professional (PMP®) and Certified Associate in Project Management (CAPM®) exams offered by the Project Management Institute, PMI®.

Open 24/7 and course is 6 weeks

Session start dates: Aug. 21; Sept. 18; Oct. 16; Nov 13; Dec 11

Fee \$125

Online at www.ed2go.com/niagara

Care More.

Registered nurses (RNs) seeking to complete their Bachelor of Science in Nursing (BSN) may apply for Niagara's nursing completion program.

More than a vacation.



The Great Guatemalan Challenge

Jan. 5-12, 2014

For more information, contact
Continuing Education
Dunleavy Hall, Room 103
www.niagara.edu/ce • 716.286.8181



call to register 716.286.8181

Now Accepting Applications!

Niagara County Law Enforcement Academy (NCLEA) at NU

Niagara County Law Enforcement Academy: Part-time begins Sept. 3.

57th class - Sept. 3, 2013 – May 9, 2014

- **Tues. Wed., & Thurs. from 4-8:00pm and Sat. 8am–5pm**
- **Follows the university schedule for breaks**
- **Full-time commitment operating as a part time academy**



Apply today at
www.niagara.edu/nclea

The Niagara County Law Enforcement Academy (NCLEA) at Niagara University is a partnership between the Niagara County Sheriff's Department (Office), Niagara Falls Police Department and Niagara University's Criminal Justice and Continuing Education departments. Administered through Continuing Education, the academy trains currently hired sworn officers and have been approved by the Division of Criminal Justice Services (DCJS) to train pre-employment recruits.

Basic EMT Original

This course introduces the student to basic life-support knowledge, skills and concepts as recognized by the New York State Department of Health. Upon successful completion of the course and a state practical skills examination, the student will be allowed to sit for the NYSDOH written Certification examination. Course content includes the legal aspects of emergency care, medical and trauma assessment, blood-borne pathogens and universal precautions, airway management and adjunct usage pharmacology and emergency medication administration, CPR and Automatic External Defibrillation, hemorrhage control, spinal immobilization, fracture management, hazardous materials awareness, childbirth, weapons of mass destruction awareness, and environmental and medical emergencies. Students successfully completing the course will be issued certificates by Niagara University and the American Heart Association for their CPR and AED certification cards.

Tue & Thu, beginning Aug 27

6:30-9:30pm

\$700. Individuals associated with their local volunteer fire dept. are eligible for funding. Please contact Continuing Ed at 286-8181

Niagara University

Dunleavy Hall, room 127

EMT-D Refresher/Challenge

A training program designed to be adaptable to the needs of the recertifying basic EMT-D whose certification has not expired or the basic EMT whose certification has lapsed. Each student is required to complete a challenge exam, after which the student's performance is reviewed and an individual needs program developed. Upon successful completion of the course and a state practical skills examination, the student will be allowed to sit for the NYSDOH written certification examination. This course challenges as well as prepares the basic EMT to recertify. It presents a general overview of the Basic EMT Original curriculum while bringing the student up-to-date with recent NYS standards and protocols.

Tue & Thu, beginning Aug 27

6:30-9:30pm

\$350. Individuals associated with their local volunteer fire dept. are eligible for funding. Please contact Continuing Ed at 286-8181

Niagara University

Dunleavy Hall, Room 127

Beginner Ballroom Dancing

Don't be a wallflower at your next dance, wedding, or party! If you've always wanted to learn how to ballroom dance, this is the right place for you. Learn to dance for fun and fitness! This course on social dancing will get you on the dance floor in no time as you learn your smooth and Latin dances.

Instructor: Joevene Viola, dance teacher.

Thu, Sept 26-Dec 12 (excl 10/10 & 11/28)

(10 sessions)

7-8pm

\$79

Gallagher Multipurpose Room Lower Level

Intermediate Ballroom Dancing

This course is a continuation of Beginner Ballroom Dancing, offering more advanced steps with added patterns and styling. You will learn both ballroom smooth and Latin dance steps with emphasis on floor craft and technique. Make your social dancing more interesting and lots of fun.

Instructor: Joevene Viola, dance teacher.

Thu, Sept 26-Dec 12 (excl 10/10 & 11/28)

(10 sessions)

8-9pm

\$79

Gallagher Multipurpose Room Lower Level

American Sign Language The Easy and Fun Way

You've picked a great topic to study and learn. American Sign Language is a useful skill that can open up a new world of relationships and it is fun to learn. You will cover an introduction to communication which emphasizes the basic level sign, words, and phrases. You and your friends will also be able to finger spell, learn basic sign principles, as well as an introduction to cultural information. A must take class.

Instructor: Kathy DuBois, experienced sign language instructor.

Sat, Sept 21-Nov 9

(8 sessions)

9-11am

\$59

Dunleavy Hall

Get Amped with Guitar

Don't say to yourself "I wish I could play guitar like that," because now, you can. Take this simple, easy-to learn program from one of the best guitarists in the area and start playing. Students should bring a basic classical guitar to this group lesson class. Start today and soon you'll be playing the way you've always wanted to.

Instructor: Jamie Holka, third place, North American Rock Guitar

Competition www.jamieholka.com

Mon, Sept 30-Nov 25 (excl 10/14)

(8 sessions)

6:30-8:30pm

\$99

Dunleavy Hall



How to Get Started in Game Development

There's never been a better time to start a career in the game development industry. Industry forecasts indicate that gaming will be worth close to \$100 billion dollars in the next two years. Talented, creative, and enthusiastic people are in great demand in this industry. You'll start by learning the fundamentals of game development and get an overview of game genres, platforms, and audiences. Next, you'll learn tools and techniques to help you make better design decisions and achieve greater efficiencies as you develop your own games. You'll learn why many games fail and how to ensure your games are positioned for success. During the course, you'll gain hands-on experience in many of the game development processes. By the end of the course, you'll have the experience and confidence to start developing your own game. Finally, we'll go behind the scenes of the game design industry to see how it started and where it's headed. You'll learn about the various roles in game development and how to pursue a career in the industry.

Open 24/7 and course

is 6 weeks

Session start dates:

Aug 21; Sept 18; Oct 16;

Nov 13; Dec 11

Fee \$125

Online at

www.ed2go.com/niagara



American Pickers Niagara County Style

Want to supplement your income while working out of your home or find out how much grandma's heirlooms are worth? Learn to research antiques and find out the true market value of an item using internet searches such as Ebay completed items, auction catalogs and price guides. Peter Jablonski of Peter J's Antiques will teach you how and where to buy antiques, how to appraise them, and how to sell them using PayPal and Inkfrog. Please bring antiques and collectibles to each class for appraisal. Peter is an established antiques dealer and has sold internationally on eBay.

Mon, Sept 23-Oct 7

(3 sessions)

7-9pm

\$49

Dunleavy Hall



Defensive Driving Course

Offers 10% discount on auto insurance. Niagara

University offers defensive driving courses in association with the New York Safety Program. Completing the course entitles you to a 10 percent discount on your automobile insurance premiums in the state of New York each year for three consecutive years. The Department of Motor Vehicles will also deduct up to four points from your driving record if points were assigned in the last 18 months. Certain restrictions apply to the point reduction privilege. Niagara University urges all drivers, whether youthful, experienced, or mature, to take this six-hour defensive driving course.

Instructors: NYS certified teachers.

Saturdays

Sept 14, Oct 12, Nov 9, Dec 7

9am-3pm

\$35

Dunleavy Hall 103

Get Paid to Talk: Making Money with Your Voice

Ever been told you have a great voice? From audio books and cartoons to documentaries, commercials, and more, this class will introduce you to the growing field of voice over. Today, the range of voices hired has grown dramatically from the days of announcers. Learn what the pros look for, how to prepare, and where to find work in your area! We'll discuss industry pros and cons and play samples from working voice professionals. In addition, you'll have an opportunity to record a short professional script under the direction of our teacher. This class is lots of fun, realistic, and a great first step for anyone interested in the voice over field. In an effort to ensure a quality class experience, we must limit attendance! For more information please visit www.voicecoaches.com/gppt.

Instructor: Voice Coaches Services

Wed, Oct 30

6:30-9pm

\$19

Dunleavy Hall

Wilton Method: Cupcakes

Learn the basic skills of cake decorating as you try your hand at decorating cupcakes. Ice cupcakes, create pull out stars, dots, and lines. You'll also make rosettes and leaves. A great mom and me opportunity! Registration fee does not include class materials. Class materials may be purchased from regional craft chains. Choose a date.

Instructor: Laurie Popielarski, Wilton Method Instructor

Tue, Sept 24 or Mon, Oct 21

6:30-8:30pm

\$25

St. Vincent's Hall

Wilton Method: Cake Decorating Decorating Basics

Let the fun begin as you learn the fundamentals of decorating amazing party cakes, cupcakes and cookies! Discover creating impressive decorations such as drop flowers, stars, rosettes, shell borders, pompom flowers, shaggy mum and leaves. The Wilton Method Decorating Basics Course is the perfect place to start learning the art of cake decorating! Registration fee includes student book. Does not include class materials. Class materials may be purchased from regional craft chains.

Instructor: Laurie Popielarski, Wilton Method Instructor

Tue, Oct 8-29

(4 sessions)

6:30-8:30pm

\$45 (includes student book)

St. Vincent's Hall

Wilton Method: Gumpaste and Fondant

Learn how to create incredible decorations using gum paste and fondant. You'll use basic shaping techniques to create flowers such as mums, carnations, roses, calla lily, and daisies. Add to your breath taking designs by adding an eyelet and ruffle border. The possibilities are endless! Fee includes student book. Does not include class materials. Class materials may be purchased from regional craft chains.

Instructor: Laurie Popielarski, Wilton Method Instructor

Tue, Nov 12-Dec 3

(4 sessions)

6:30-8:30pm

\$45

St. Vincent's Hall



Speed Spanish

This powerful course teaches six easy recipes you can use to glue Spanish words together into sentences. With the powerful methods taught in this course, you'll be able to engage in conversational Spanish in no time. ¡Qué Bueno!

Open 24/7 and course is 6 weeks

Session start dates: Aug 21; Sept 18; Oct 16; Nov 13; Dec 11

Fee \$125

Online at www.ed2go.com/niagara



Wow, What a Great Event!

Learn how to create and coordinate successful special events. Develop skills, find resources and gain confidence to plan and produce any size or type of event. This course reveals proven tips, tools, techniques, and procedures used by experts and master event planners to help you avoid embarrassing and costly planning errors or production mistakes. You'll be so excited with your newly gained confidence and expertise that you'll want to start planning your next event even before this course is over.

Open 24/7 and course is 6 weeks

Session start dates: Aug. 21; Sept. 18; Oct. 16; Nov 13; Dec 11

Fee \$125

Online at www.ed2go.com/niagara

Great Digital Photos Digital Photography

Discover how to stop taking digital snapshots and start creating photographs with the WOW factor. Discover your inner creativity through the basic principles of photography in simple, down-to-earth language. Practice what you discover through the weekly photographic assignments. If you love to take pictures, bring your digital camera and find out how creative you can be.

Instructor: Shawn Kosmala, artist & digital photographer

Sat, Oct 26-Nov 16

(4 sessions)

10am-noon

\$39

Dunleavy Hall



NUSTEP Niagara University Senior Term Enrichment Program

Attention parents and High School juniors and seniors!

Earn Niagara University college credit while attending classes in your own high school.

- Instructors use course descriptions, outlines, and exams constructed by the academic departments at the university.
- Accredited by the National Alliance of Concurrent Enrollment Partnership (NACEP)

**For more information on NUSTEP, visit:
www.niagara.edu/nustep**

This logo indicates
class is held at
Lewiston-Porter Schools.



The Hesitant Handyman: Hands-on-Home Repair

For the hesitant handyman (or woman) who has watched home repair and improvement shows, or read books and magazines, but still needs a little push. There will be a strong emphasis on hands-on instruction designed to increase your confidence and familiarity with tools, techniques and materials. We will bridge the gap between "book knowledge" and actual results, so that you will not hesitate to undertake intermediate home repair and improvement projects that previously intimidated you. Sessions will include drywall installation and repair, basic trim carpentry, electrical and plumbing repair and installation, hardware flooring, and ceramic floor and wall tiling. Students will have ample opportunity to ask questions about their own projects and problems. The goal is to prepare students to undertake both small repairs and also intermediate projects such as bathroom renovation. All tools and eye protection will be supplied; participants may want to bring a notebook.



Instructor: Mark Crawford, Highlander Homes

Tue, Oct 1-Nov 5

(6 sessions)

6:30-8:30pm

\$49

Lewiston-Porter Middle School Tech Room 514



Dancercise

A full body workout choreographed to upbeat music. The workout particularly targets arms, "abs", and legs during the floor work (while doing sit-ups, push-ups, squats, etc.) with approximately 20 min. of aerobics to easy dances. Please bring a mat and water bottle and be prepared to work out the first night of class.

Instructor: Suzanne Cassick, Fitness Instructor

Mon, Sep 16-Dec 9 (excl 10/7, 10/14 & 11/11)

Thu, Sep 12-Dec 19 (excl 9/19, 10/3, 10/10, 10/31 & 11/28)

7-8pm

(10 sessions)

\$40

Lewiston-Porter Primary Education Center-Gym

Save \$5 by signing up for both Dancercise classes.



Zumba

Zumba is a Latin-inspired, dance-fitness class that incorporates Latin and international music and dance movements, creating a dynamic, exciting, exhilarating, and effective fitness system. Zumba combines fast and slow rhythms that tone and sculpt the body using an aerobic/fitness approach to achieve a unique blended balance of cardio and muscle-toning benefits. It also promises weight loss and promotes healthy eating habits. Above all, it is a party! This is an adult only class and you must be over 18. We always recommend you consult with a physician before you begin an exercise program.



Instructor: Anna Barrett, Zumba, certified instructor

Wed, Sep 18-Nov 20

6:30-7:30pm

(10 sessions)

\$59

Lewiston-Porter Intermediate Gym

\$99 for both Zumba classes



Beginner Line Dancing

Come and learn basic line dances to some "cool" country and non-country songs. You will learn the dances demonstrated in dance halls across Western New York. Come out, have fun and get some exercise too.

Instructor: Suzanne Cassick, Fitness Instructor

Tue, Sep 17-Dec 3 (excl 10/1 & 10/8)

6:30-7:30pm

(10 sessions)

\$40

Lewiston-Porter Primary Education Center-Activity Center

Save \$5 if you sign up for both beginner & intermediate classes



Intermediate Line Dancing

After taking Line Dancing for Beginners, you will graduate to the challenge of the Intermediate Line Dance Class that will teach you slightly more difficult dances that are seen in the dance halls across Western New York and Canada. Be ready for some great exercise! The dances are fun while the music is a variety of country, pop and alternative.

Instructor: Suzanne Cassick, Fitness Instructor

Tue, Sep 17-Dec 3 (excl 10/1 & 10/8)

7:30-8:30pm

(10 sessions)

\$40

Lewiston-Porter Primary Education Center-Activity Center

These short-term certificates are geared

call to register 716.286.8181



Career Training and Professional Development Certificates

towards changing careers or for individuals to gain the skills needed to enter the workforce immediately.

**PARALEGAL • PHARMACY
TECHNICIAN
ELECTRONIC HEALTH RECORDS MANAGEMENT
MEDICAL BILLING AND CODING • MICROSOFT OFFICE**

Certificates are short term, professional developments programs that provide all the knowledge for you to succeed. Many certificates are eligible for workforce training funding and interested participants should check with their local workforce training location for approval. These courses are not credit bearing college credit classes and therefore they are not eligible for financial aid.

Many certificates will prepare you for immediate entry into the workforce or provide you with the knowledge to succeed on your qualifying exams. We encourage you to explore all the detailed information online at www.niagara.edu/ce.

Microsoft Office Professional Development Certificate

Advance your career and use all the knowledge you gain in these classes to utilize your computer to its fullest. Learn all the latest tips and tricks and get all your questions answered. Students will receive a professional development certificate from Continuing Education upon completion.

Instructor: Gordon Slipko Jr., computer expert.

Dunleavy Hall, room 131

All five certificate classes for \$220

Individual class \$49

Windows: Maximizing Your Computer

Learn tips and tricks that will save you thousands of hours. Experienced or new users will discover how to run several programs simultaneously, share information and maximize desktops. A must for all computer users!

Sat, Oct 19 from 9am-noon

Word: An Introduction

Create, delete, move, cut, copy, paste and produce amazing documents in minutes. Properly learn how to handle multiple pages or a single document that will look professional. Also, learn some creative tips for adding graphics during hands-on exercises.

Sat, Oct 26 from 9am-noon

Excel I: Tips, Tricks and Basics

Learn shortcuts and tricks for setting up fully formatted worksheets with ease. Discover secrets behind writing powerful formulas, using functions, and analyzing data. Create custom charts, and custom toolbar buttons. Topics will be addressed according to student interest and ability.

Sat, Nov 2 from 9am-noon

Excel II: Advanced

Get more tips, tricks and learn what else you can do in this advanced class. Review calculations and built-in functions, and then learn to create more complex formulas. Link data between spreadsheets, pivot tables or charts and properly print advanced spreadsheets.

Sat, Nov 9 from 9am-noon

PowerPoint: Presenting the Best

Create powerful presentations and slide shows to enhance your marketing and sales efforts. Learn how to develop an outline and pick a look for your slide show. Add or rearrange your slides; format text; preview, run, and print your handouts for your best presentation.

Sat, Nov 16 from 9am-noon

Paralegal Certificate

Workforce Investment Approved

This intensive, nationally acclaimed program is designed for beginning as well as advanced legal workers. Students will be trained to interview witnesses, investigate complex fact patterns, research the law, and assist in preparing cases for courtroom litigation. The practice-oriented instruction relates to the areas of law in which paralegals are most in demand. Students will be expected to complete a significant amount of homework for each session. This program will help students increase their office's efficiency, productivity, and billable hours, as well as learn new marketable job skills. Successful graduates will be awarded a Certificate of completion from Niagara University. To receive a Certificate, students must pass six quizzes and successfully complete five legal document-writing assignments.

Tue, Thu, Sat

Oct 8-Nov 23

Tue & Thu 6-9:30pm, Sat 9am-5pm

\$1189 (does not include books)

Dunleavy Hall

Books: Must be ordered through the Center for Legal Studies at 1-800-522-7737

Electronic Health Record Management

Workforce Investment Approved

This 95 hour Electronic Health Record (EHR) Management program prepares students to understand and use electronic records in a medical practice. Access to health information is changing the ways doctors care for their patients. Doctors now have access to a patient's medical history, surgeries, allergies to medicines, and recent doctor's visits all at the press of a button. This recent technology that intertwines health information from a variety of sources is known as an electronic health record. An electronic health record (EHR) includes computerized lifelong healthcare data from a variety of sources where every encounter an individual has with the healthcare system is documented and compiled for quick access. Electronic Health Record professionals are educated in the implementation and management of electronic health information using common electronic data interchange systems such as HL7, CDISC, and DICOM. Students will learn through classroom and computer lab training the necessary components consistent with maintaining the medical, legal, accreditation and regulatory requirements of the electronic health record and database. After the successful completion of this program, students will be prepared to sit for the National Healthcareer Association (NHA) Certified Electronic Health Record Specialist (CEHRS) exam.

Tue & Thu

Oct 1-Dec 12 (excl 11/28)

6-9:30pm

Saturdays (10/12,11/2,11/16 & 12/7)

9am-3pm

\$1999 (textbooks included)

Pharmacy Technician

This comprehensive 50 hour course will prepare students to enter the pharmacy field and take the Pharmacy Technician Certification Board's PTCB exam. Technicians work in hospitals, home infusion pharmacies, community pharmacies and other health care settings - working under the supervision of a registered pharmacist. Course content includes medical terminology specific to the pharmacy, reading and interpreting prescriptions and defining drugs by generic and brand names. Students will learn dosage calculations, I.V. flow rates, drug compounding, dose conversions, dispensing of prescriptions, inventory control and billing and reimbursement.

Tue & Thu

Oct 22-Dec 12 (excl 11/28)

6-9:30pm

\$999 (textbooks included)

Medical Billing and Coding

Workforce Investment Approved

This combined 80 hour billing and coding course offers the skills needed to solve insurance billing problems, how to manually file claims (using the CPT and ICD-9 manual), complete common insurance forms, trace delinquent claims, appeal denied claims and use generic forms to streamline billing procedures. The course covers the following areas: CPT (Introduction, Guidelines, Evaluation and Management), specialty fields (such as surgery, radiology and laboratory), ICD-9 (Introduction and Guidelines) and basic claims processes for medical insurance and third party reimbursements. Students will learn how to find the service and codes using manuals, (CPT, ICD-9 and HCPCS). After obtaining the practical work experience (6 months to 2 years), students who complete this course could be qualified to sit for the American Academy of Professional Coders (AAPC) - Certified Professional Coder Exam (CPC or CPC-H Apprentice); the American Health Information Association (AHIMA) Certified Coding Associate (CCA) exam; and/or other National Certification Exams.

Mon, Wed, Sat

Oct 7-Dec 18

6-9:30pm (M & W)

Saturdays only (10/26 & 11/16)

9am-3pm

\$1799 (textbooks included)

Contact Niagara County Employment and Training for funding eligibility.

(716) 278-8108 or www.worksource1.org

Camp Oven Cooking

From the creators of Smokin' Eagles BBQ, Robert Giordano & Roy "Honcho" Gregory, bring you outdoor cooking with Dutch Ovens. In this hands-on class we will discuss the history of Dutch Ovens, learn food safety as well as learn about the different types of Dutch Ovens, selection, and proper seasoning techniques. You will also learn how to adapt traditional recipes to cast iron cooking and how to properly care for iron cookware and restoration of old cast iron. Bring your questions and your appetite. We will sample an appetizer, side dish, main dish and dessert at the end of the demonstration.

Instructors: Robert Giordano & Roy "Honcho" Gregory, both Certified BBQ Judges of the WNY Chapter of the International Dutch Oven Society.

Sat, Oct 19

9:30am-12:30pm

\$39

Dunleavy Hall

Keeping your Heart Healthy

Let's discuss the New Year's resolutions you should have made or didn't keep. Let's talk about healthy diet choices, exercise types and simple medicine to protect your heart. Things you should know about cardiac risk factors, cholesterol and cardiac testing will also be covered.

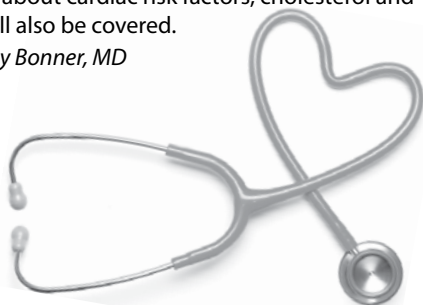
Instructor: Anthony Bonner, MD

Tue, Oct 1-8

(2 sessions)

6:30-8:30pm

\$5



Eating for Energy: Creating Vitality from the Inside Out

Have you become reliant on artificial stimulants-coffee, sugar and caffeine to get you through your day? Do you wake up feeling fatigued and have a difficult time getting out of bed in the morning? Is lack of energy limiting your potential and stagnating your health? Discover how to reenergize your body and mind this fall. Use delicious, whole foods to generate natural energy and learn simple lifestyle tips to revitalize your spirit. Rejuvenate yourself this season-vibrant and passionate about your life and ready to embrace a healthy, happy, YOU! Handouts, recipes and samples provided.

Instructor: Ami Patrick, holistic health coach

Tue, Sept 24

6:30-8pm

\$24

Dunleavy Hall



College of Hospitality and Tourism Management presents: Student Managers Dining Series Fall 2013

Four-course dinner for \$20 per person

Enjoy "Our Gourmet Statler Dining Room menu," a themed sit down dinner menu which includes specialty beverage, two appetizers, entree, dessert and coffee/tea.* Prepared and served by the students in our food production class.

Seatings at 6:00, 6:30 and 7:00pm the following dates:

October: 15, 16, 17, 29, 30, 31, November: 5, 6, 7, 19, 20, 21 and December 3, 4, 5

Call Niagara University's Office of Continuing Education for reservations at (716) 286-8181.

**Menus are not released prior to the date of the event.*

"Don't be afraid, it's only cooking" with Craig Moriarity

Are you looking to brush up on your culinary skills or become a better cook? Our Saturday morning classes will teach basic preparation including sautéing and baking. Register today because space is very limited.
St. Vincent's Hall, 4th floor kitchen

Basic Soups

A beginner's course designed to teach basic soup preparation such as stocks, cream soups and purees. Students will make soups from scratch as well as quick home-style soups made from readily available ingredients. Fall is coming; let's warm up with fresh made soups.

Sat, Oct 19
10am-noon
\$39



Sauce Basics

Transform your meat and seafood dishes into masterpieces with classic finishing sauces. From beurre blanc to reductions to pan sauces, will make your meals the envy of your friends.

Sat, Nov 9
10am-noon
\$39

Pan Sear Like a Pro

Learn to create juicy, flavorful seafood using this fast cooking technique. Familiarize yourself with the correct cooking temperatures to ensure a fresh and flaky seafood dish. You will learn the techniques, then prepare and taste amazing seafood recipes. Let's go beyond a squeeze of lemon.

Sat, Dec 7
10am-noon
\$39

Grow More.

You can earn your undergraduate and master's degrees in just five years with our combined programs in accounting (BBA/ MBA), criminal justice (BS/MS), and commerce (BS/MBA).



General Education Mobile Courses Online Courses for Military Personnel

General Education Mobile (GEM) is a partnership between the Community College of the Air Force (CCAF) and Niagara University to offer general education classes through a mobile (online) learning format.

Niagara's GEM courses, which include math, written communications, humanities, social science and oral communications meet CCAF's standards and degree completion requirements.

These courses are available online for non-matriculated members of all five branches of the United States Armed Forces. Military benefits are accepted to assist with the tuition cost.

Applications and information are available online at
www.niagara.edu/gem or you may email gem@niagara.edu.
Applications are accepted through the Office of Continuing Education at 716.286.8181.



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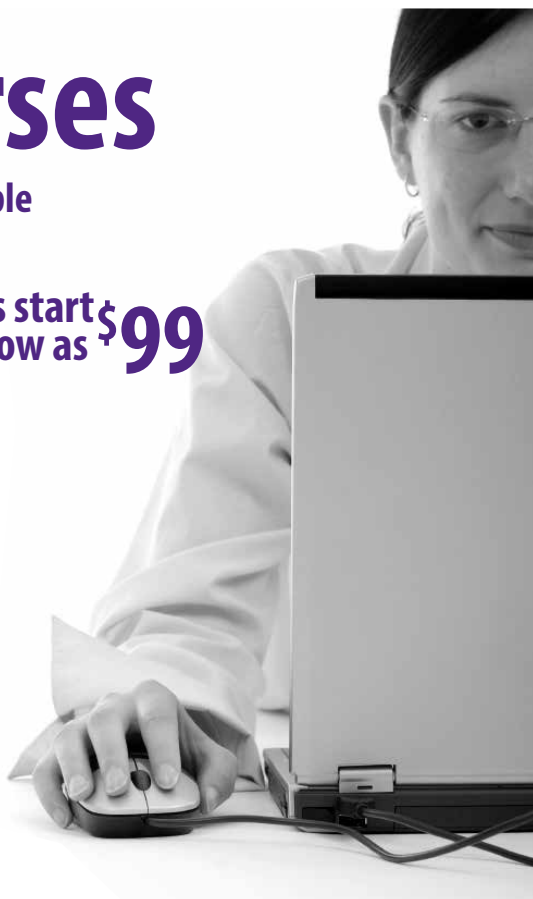
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- Online Discussion Areas
- 6 Weeks

Courses start
as low as **\$99**

Online courses are informative, fun, convenient, and highly interactive. Our instructors are famous for their ability to create warm and supportive communities of learners. All courses run for six weeks (with a two week grace period at the end). Courses are project-oriented and include lessons, quizzes, hands-on assignments, discussion areas, supplementary links, and more. Courses brought to you in partnership with Ed2go.



Our MOST Popular!

Start dates: Aug 21; Sept 18; Oct 16; Nov 13; Dec 11

Medical Terminology:

A Word Association Approach

Prepare for a career in the health services industry by learning medical terminology in a memorable and enjoyable fashion.

Keyboarding

Learn how to touch-type or improve your existing typing skills using Keyboarding Pro 5.

Introduction to Microsoft Excel 2010

Become proficient in using Microsoft Excel 2010 and discover dozens of shortcuts and tricks for setting up fully formatted worksheets quickly and efficiently.

Creating Web Pages

Learn the basics of HTML so you can design, create, and post your very own site on the Web.

A to Z Grantwriting

Learn how to research and develop relationships with potential funding sources, organize grantwriting campaigns, and prepare proposals.

Speed Spanish

Learn six easy recipes to glue Spanish words together into sentences, and you'll be engaging in conversational Spanish in no time.

Beginning Writer's Workshop

Get a taste of the writer's life and improve your writing skills in this introduction to writing creatively.

Secrets of Better Photography

Explore strategies and learn a variety of tricks to create excellent photographs in all types of situations.

Accounting & Finance

Accounting Fundamentals

Gain a marketable new skill by learning the basics of double-entry bookkeeping, financial reporting, and more.

Where Does All My Money Go?

Learn how to get control of your money once and for all.

Protect Your Money, Credit, and Identity

Learn how to guard against scam artists, identity thieves, predatory lenders, and abusive debt collectors.

Learn to Buy and Sell on eBay

Auction pros teach you how to work from home or earn extra income by buying and selling goods online.

Business

Computer Skills for the Workplace

Gain a working knowledge of the computer skills you'll need to succeed in today's job market.

Fundamentals of Supervision and Management

Learn the people skills required to motivate and delegate, and learn tools for solving problems and resolving conflicts.

learn more at www.niagara.edu/ce

PMP® Certification

Begin a well-paying career as a project manager by preparing to take and pass the PMP certification exam.

Business and Marketing Writing

Write great marketing copy to improve your company's image and your chances of getting hired or promoted.

Computer Applications

Word 2010

Master the more advanced features of Microsoft Word 2010 and learn how to create an index, build a list of figures, design a table of contents, do desktop publishing, perform a mail merge, and use timesaving shortcuts.

PowerPoint 2010

Learn how to use Microsoft PowerPoint 2010 to create exciting slide presentations that include SmartArt, multimedia, animation, sound, charts, clip art, and hyperlinks.

Excel 2010

Take your Microsoft Excel 2010 skills to the next level as you master charts, PivotTables, Slicers, Sparklines, and other advanced Excel features.

QuickBooks 2011

Performing Payroll in QuickBooks 2011

Dreamweaver CS5

Learn to use Adobe Dreamweaver CS5 to design, create, and maintain user-friendly Web sites full of professional-quality Web pages.

InDesign CS5

Learn how to use Adobe InDesign CS5 software to design and produce professional-quality letterhead, brochures, business cards, and more.

Design

Designing Effective Websites

Learn powerful graphic design techniques and build Web sites that are both attractive and wickedly effective.

Making Movies with Windows Vista or XP

Learn how to create fun, professional-quality movies using Windows.

Photoshop Elements for the Digital Photographer

Master the tools in Adobe's Photoshop Elements and take your image-editing skills to the next level!

Health Care and Medical

6 weeks

New Dates: Aug 21; Sept 18; Oct 16; Nov 13; Dec 11

Fee \$ Varies based upon course

Online at www.niagara.edu/ce-online

Medical Terminology: A Word Association Approach

Prepare for a career in the health services industry by learning medical terminology in a memorable and enjoyable fashion.

Assisting Aging Parents

Be prepared to handle the challenges you and your parents will face in the coming years, while learning to cherish the transition.

Genealogy Basics

Learn where to look, who to contact, and how to use research tools to begin an exciting and fascinating exploration of your roots.

Become an Optical Assistant

Learn what it takes to become an optical assistant and discover why it's one of today's most popular and fascinating career opportunities.

Explore a Career in a Dental Office

Discover the wide range of dental office careers open to you, master basic dental anatomy and terminology, and learn how dental professionals create healthy smiles.

Language and Arts

Drawing for the Absolute Beginner

Gain a solid foundation in drawing and become the artist you've always dreamed you could be!

Start Your Own Arts and Crafts Business

Learn how to start your own arts and crafts business from a professional artist.

Photographing People with Your Digital Camera

Learn to take beautiful pictures of adults, children, and babies.

Spanish for Medical Professionals

Learn medical Spanish quickly and easily, honing your basic conversational skills and mastering key healthcare words and phrases.

Law and Legal

Business Law for the Small Business Owner

Learn how to successfully protect your small business and solve most of the legal problems that may arise.

Spanish for Law Enforcement

Master the fundamentals of the Spanish language by practicing basic conversational skills and learning essential Spanish terminology for law enforcement situations.

Personal Development

Guitar

Master basic guitar skills and become the musician you've always wanted to be.

Luscious, Low-Fat, Lightning-Quick Meals

Join a registered dietitian and discover how easy it can be to prepare meals that are both delicious and nutritious!

Interior Design

Explore a career in interior design as you learn how to transform any room into a beautiful and functional space.

Mastering Public Speaking

Learn the secrets of effective public speaking and small group communication.

Music Made Easy

Learn the fundamentals of music theory. Be able to read, write, and play simple music.

Pleasures of Poetry

Create your best possible work, whether you're looking to be published or simply wish to craft beautiful poems for friends.

Teaching and Education

Solving Classroom Discipline Problems

Veteran teacher reveals the secrets to an orderly classroom. A step-by-step approach to effective, positive discipline.

Using the Internet in the Classroom

Discover how you can use the Internet to make teaching easier for you and more relevant to your students.

Test Preparation

6 weeks

New Dates: Aug 21; Sept 18; Oct 16; Nov 13; Dec 11

Fee \$ Varies based upon course

Online at www.niagara.edu/ce-online

GED Preparation

SAT and ACT

Master the questions on the ACT and new SAT.

GMAT / GRE / LSAT

Learn about college entrance procedures, developing analytical reasoning skills, and improving your test-taking skills (course 1 of 2).

Writing and Publishing

Writing Essentials

Master the essentials of writing so you can excel at business communications, express yourself clearly online, and take your creative literary talents to a new level.

Resume Writing Workshop

Discover the secret to transforming your tired, boring resume into a powerful tool that will get you interviews.

The Keys to Effective Editing

If you aspire to be an editor, this course will teach you the fundamentals of top-notch editing for both fiction and nonfiction.

Fiction Writing

Explore advanced fiction writing techniques with a published novelist.

Forensic Science for Writers

Learn the secrets behind forensic science and add new characters, depth, and marketability to your fiction.

Breaking Into Sitcom Writing

Introduction to Journaling

Mystery Writing

Research Methods for Writers



Achieve More

Earn a Master's Degree from Niagara University

Niagara University's graduate programs offer you everything you need to advance your career: academic excellence, small classes, a convenient location and the hands-on, practical knowledge to help you succeed.

Niagara University offers graduate programs in:

- Education and Counseling, with online options
- Business Administration
- Criminal Justice
- Interdisciplinary Studies
- Sport Management **NEW**

With summer and fall graduate classes starting soon, now is the perfect time to learn more about a graduate degree from Niagara University. Call 716.286.8327 to make an appointment or visit the Niagara University campus.

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Become a teacher and have some fun

We are always looking for new courses and instructors!



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Download the general information & course proposal form at:
www.niagara.edu/ce,
or call us today at 716-286-8181

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Visit Niagara

Upcoming Admissions Events

Fall Open House
Oct. 26, 2013

Discovery Days
Nov. 11, 2013
Dec. 6, 2013

Register now!

Do more at Niagara.

A campus visit can be one of the most important things you can do when choosing a college. Niagara University offers several convenient opportunities for you to not only visit and tour our beautiful campus, but also meet with students, faculty and staff. Throughout the day you can also attend sessions on:

- Admissions policy
- Academic programs
- Financial aid

If you are unable to attend one of our scheduled admissions events, you can still plan a personal visit by calling **1.800.462.2111** or visit **www.niagara.edu**.



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re. **Think more.** Create more. Achieve more. Grow more. **Serve more.** Explore more. **Laugh more.** Discover more. Believe more. Do more. **Learn more.**

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Online Career Training Programs

WWW.NIAGARA.EDU/CE

Prepare for employment in some of today's hottest careers with a comprehensive, affordable, and self-paced online Career Training Program. You can begin these Programs at any time and learn at your own pace. Upon successful completion of all required coursework, you will receive a Certificate of Completion. All materials are included in the program fees. Each course has an instructor assigned to answer student questions and solve student problems.

Programs are available in the following areas:

- Business and Professional
- Healthcare and Fitness
- IT and Software Development
- Management and Corporate
- Media and Design
- Hospitality and Gaming
- Skilled Trades and Industrial

Features:

- Facilitators and mentors are available to answer questions and help you through your studies
- Career Counselors will help you prepare for the transition from the classroom to the workplace
- Courses are all open-enrollment and self paced
- No additional charges - all materials, workbooks, and software are included in the course fee

Six Sigma Black Belt

Course material provides an in-depth look at the Six Sigma Black Belt DMAIC problem-solving methodology, as well as deployment and project development approaches.

Six Sigma Green Belt

The six sigma green belt Online Training Program encompasses all aspects of running a six sigma green belt business, including management, service delivery, design, production, and customer satisfaction.

AutoCAD 2009

Learn the skills needed to create and edit simple drawings and gradually introduce more advanced AutoCAD skills.

Medical Billing & Coding + Medical Terminology

The medical billing and Coding + medical terminology Program will prepare you for an entry-level position doing medical billing or coding, while also teaching you proper medical terminology and spelling.

Administrative Medical Specialist with Medical Billing and Coding

Get the skills you need to become an administrative medical specialist, medical billing specialist, or a medical coder.

Event Management & Design

From planning to pyrotechnics, the event management and design Online Training Program will teach you everything you need to know to create events that are truly special.

Bookkeeping the Easy way with Quickbooks.

Master basic bookkeeping and accounting skills using QuickBooks 2010.

CompTIA A+ Certification Training

Take your first step toward a career as a security professional and prepare yourself for the comptia™ Security+ certification exam as you master the basics of system security, network infrastructure, access control, and organizational security.

Enroll Today!

All materials are included in the program fees. Each course has an instructor assigned to answer student questions and solve student problems.

MORE COURSES AVAILABLE AT OUR WEBSITE WWW.NIAGARA.EDU/CE

Registration Information

on-line www.niagara.edu/ce

phone 716-286-8181

fax 716-286-8210

Fax completed registration form
with your Visa/MC/Discover account information.

mail and walk-in

Continuing Education, Dunleavy Hall 103,
Niagara University, NY 14109
www.niagara.edu/ce

Niagara University is committed to having a healthy and beautiful campus. Smoking is not allowed within any building or other enclosed facility and is only allowed in temporary designated areas as indicated by maps and signage.

Eligibility | Fees | Emergency Closing | Parking

Classes open to 18 years or older unless otherwise indicated.

The total fee as listed in the course description must accompany all enrollments. Additional charges for lab fees, materials or textbooks are required for some courses. These fees are not payable at the time of enrollment.

Special closings due to inclement weather will be announced on local radio stations. Your instructor will review the class schedule and makeup sessions with you.

Parking and Campus Safety

Parking on campus is open after 5pm during weekdays and on weekends for registered continuing education students. Campus Safety encourages all visitors to stop at their office to receive a visitor parking permit for campus and vehicle safety. Registered students may park in the Timon/O'Shea lot or in the Power Authority parking lot B-2 only, which is just north of the campus. Please visit the following link for a campus map: www.niagara.edu/campus-map

We realize that last-minute babysitting problems can occur. Unfortunately, we cannot allow children to accompany their parents to class (except where indicated in the course description). Thank you for your cooperation.

No refunds unless course cancels.

MAKE A COPY OF FORM TO
REGISTER YOUR FRIENDS.

COURSE REGISTRATION FORM

Start Date	Title	Fee

Method of Payment

- ☐ check ☐ money order
I hereby authorize use of my
☐ Visa ☐ MasterCard
☐ Discover

CARD NO.

EXP. DATE

SSV CODE

SIGNATURE

→ I have read the transfer/credit/refund policy. (Please initial and return with your registration.)

Total

No refunds unless
course cancels.

Student Info

NAME

ADDRESS

CITY STATE ZIP

PHONE/DAYS EVENINGS

E-MAIL

call to register 716.286.8181

Office of Continuing Education
Dunleavy Hall Room 103
Niagara University, NY 14109

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General Education Mobile Courses

Online Courses for Military Personnel

General Education Mobile (GEM) is a partnership between the Community College of the Air Force (CCAF) and Niagara University to offer general education classes through a mobile (online) learning format.

Niagara's GEM courses, which include math, written communications, humanities, social science and oral communications meet CCAF's standards and degree completion requirements.

These courses are available online for non-matriculated members of all five branches of the United States Armed Forces. Military benefits are accepted to assist with the tuition cost.

Applications and information are available online at
www.niagara.edu/gem or you may email gem@niagara.edu.
Applications are accepted through the Office of Continuing Education at 716.286.8181.



Education That Makes a Difference

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